

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
FEBRUARY 23, 2021



McKean County Commissioners, in a regular meeting, assembled on February 23, 2021, at 10:00 AM, remotely and in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

8B1 PA DCED CHIRP Grant Contract Agreement \$460,134

8B2 PA DCED STEB Agreement to forego payments .20 for 10 years

8B3 PILOT Agreement Housing Authority Brookline Ct and South Ctr Bradford

8B4 NCRPDC Budget Modification Agreement

8B5 Appoint Carrie Klaiber to Redevelopment Authority Board 5 years

8B6 Appoint Carrie Klaiber to Housing Authority Board 5 years

8C1 Part Time Forensic Pathologist Agreement Erie County PA

8C2 Annual Support Agreement for Court Recording Systems FTR \$2,097.00

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E Duffy, Commissioner Clifford D. Lane

In Attendance:

Staff: Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Sean McLaughlin, GIS Director

Public: Carolyn Newhouse, Bradford Alliance

Remote Attendance:

Lori Coffman, Finance Director; Stephanie Vettenburg-Shaffer, District Attorney

Public: Don Payne, Kane Borough Manager

Press: Fran DeLancey, The Bradford Era

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on February 23, 2021 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

Commissioner Duffy made a motion to accept the Draft Agenda as presented. Commissioner Lane seconded. No further discussion. Vote on the motion: Yes: Kreiner, Duffy, Lane. Carried 3-0.

4. Comments and Announcements

A. Commissioners Comments:

Commissioner Kreiner gave an update on the availability of the Covid-19 vaccine in McKean County noting that the commissioners met with Senator Cris Dush and made him aware of their concerns as well as the numbers regarding how McKean County is underserved. He said there would be a vaccine clinic in Kane that was by invite only through UPMC.

Commissioner Duffy noted that the county has been provided a grant called the Covid-19 Hospitality Industry Program through DCED and she anticipates they will receive \$460,134.00 through the Commonwealth of Pennsylvania through Act 21 of 2021. They will be entering into an agreement with a CEDO which is a requirement of the grant. Also, the eligible applicants are specifically are under the North American Industry Classification System (NAICO) designation with accommodation subsector 721 accommodation or food services and drinking places subsector 722. This grant does allow for revenue replacement and expenses not already covered by other Covid available monies. They will be putting a summary on the website, hopefully by tomorrow, they will be entering into a contract with their CEDO by the end of the week and will have everything in place by March 15 so that people can begin to apply for these grants. They don't have everything ironed out at this time, but by March 15 they will have everything available and instructions will be on the web page and she anticipates at that time they will also do a press release. They are happy to be a part of this and get some funding to those businesses that need some support.

Commissioner Duffy also said North Central received money for the EDA Cares Act Revolving Loan Fund. Approximately \$300,000 has been set aside for our area businesses that would help them prevent prepare for and respond to the Covid-19 pandemic or economic injury caused by the Covid 19 pandemic. They have a committee, it is a revolving loan for financed fixed asset purchases and working capital. Loan payments are deferred for the first 6 months at 0% interest, fixed interest rates will be .75% to 1.75%. Loans can be taken in amounts up to 100,000. Loans up to 25,000 undergo an expedited review and approval process. She wanted area businesses to know that there is funding available through North Central Planning and Regional Development Commission. And contact is Jennifer Hibbard, the loan program director. McKean County has not utilized any of that funding at this point in time. She urged businesses if they need assistance to reach out to North Central.

Commissioner Kreiner said the only thing he had was on the topic of vaccine or lack thereof. They did have a good conversation last Friday with Senator Cris Dush so he is aware of what is going on or not going on in our area. HE was going to look into vaccine and how we can get more made available. We haven't had any and Bradford Hospital hasn't had any in three weeks. It isn't right and we are still amongst the highest in cases and percentages. If you look at the state map, we are still in orange, haven't hit red. Counties around us in the cream color. We have to find an avenue to get more vaccines to McKean County.

Commissioner Lane said if you look at the map we are still the lowest in the region for number of vaccines.

Commissioner Duffy said she was our Covid Task Force meeting yesterday and we had our Intergovernmental Liaison with the Department of Health and she talked specifically about that we are below the state average for the number of vaccines, so is Potter County and Warren County as of the last numbers she has. She listened carefully, Commissioner Duffy talked about our aging population and our lack of providers and our lack of vaccine and she assured her she would probe into what is happening in McKean County for them so hopefully they have some answers.

Commissioner Kreiner said that in today's paper, UPMC is doing a clinic in Kane. It is strictly through UPMC and it is by invite only at the Kane Volunteer Fire Department and they are going back through their records at the hospital to determine the number of people they have to vaccinate and that is the only information he has. We are getting some vaccines out but not nearly what we need to be getting done.

B. Human Resources Update

New Employees: None

Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the February 9, 2021 meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Old Business – None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve a Consent Resolution Item: Acceptance of PA Department of Community and Economic Development Covid-19 Hospitality Industry Recovery Program (CHIRP) Grant Contract for \$460,134, as allocated to McKean County. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 2) Commissioner Lane moved to approve an Agreement Between the Counties in the Commonwealth of Pennsylvania and the Pennsylvania Department of Community and Economic Development (DCED) to establish waiving the county's portion of STEB (State Tax Equalization Board) payments of \$0.20 for each conveyance or transfer of real estate for ten years in order to fund the cost of a new statewide database system, to be accessible by the counties to both enter data and retrieve reports. Contract 21-313-0001. Commissioner Duffy seconded the motion. Commissioner Kreiner said this will benefit the counties. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Duffy moved to approve a Payment in Lieu of Taxes (PILOT) Agreement between McKean County and the Housing Authority for Brookline Court and South Center in Bradford as Brookline Apartments, South Center Apartments, and Jan Hamilton Park at 17% for an initial term of 17 years with an automatic two-year term extension, unless terminated. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 4) Commissioner Lane moved to approve a North Central Pennsylvania Regional Planning and Development Commission Modification #1 to Budget – Engage. Original Funding \$3,750, modification for additional funding \$3,750. Commissioner Duffy seconded. Chief Clerk Pam Burlingame indicated the new total is \$7,500. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 5) Commissioner Duffy moved to approve the appointment of Carrie Klaiber to the McKean County Housing Authority Board. Commissioner Lane seconded. Commissioner Kreiner asked for the length of the appointment. Commissioner Lane indicated it was a 5-year appointment. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 6) Commissioner Lane moved to approve the appointment of Carrie Klaiber to the McKean County Redevelopment Authority Board. Commissioner Duffy seconded. Commissioner Lane indicated this was also for five years. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

C. Contracts/Leases/Purchase Agreements:

- 1) Commissioner Duffy moved to approve the Agreement for Part Time use of Forensic Pathologist between The County of Erie, PA and McKean County from January 1, 2021 to December 31, 2021, with payment of \$5,000 retainer and \$1,100 billing per autopsy for Dr. Eric Lee Vey, M.D. Commissioner Lane seconded. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Lane moved to approve an Annual Support Agreement for Court Recording Systems from For The Record for 3 units of FTR Premium Support @ 699.00 each for a

balance due of \$2,097.00 for one year April 15, 2021 to April 15, 2022. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

D. DHS Contracts: None

E. Proclamations and Recognitions: None

9. Public Comment Period

None

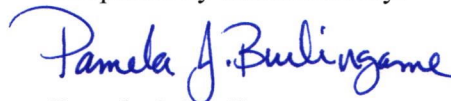
Commissioner Kreiner noted the next meeting would be on March 9, 2021.

10. Adjournment

Commissioner Duffy moved to adjourn the meeting. Commissioner Lane seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

Commissioner Kreiner adjourned the meeting at 10:16 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk