

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
JUNE 8, 2021



McKean County Commissioners, in a regular meeting, assembled on June 8, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 8B1 Appointed Steven Mongillo to ADAS Board 6/8/2021 to 6/8/2024**
- 8B2 Allocated County Liquid Fuels for 2021 109,989 to Municipalities**
- 8C1 NCRPDC Agreement to Administer CHIRP Funding 155.83 per application**
- 8C2 Technical Services Agreement for CAC for Word Systems \$2,832.32**
- 8C3 Engagement for Legal Services McNees, Wallace, Nurick for Prothonotary**
- 8C4 Bid for Repository Sale 17-042-131 \$365**
- 8C5 Bid for Repository Sale 28-011-126 \$2,200**
- 8C6 Bid for Repository Sale 14-005-215 \$2,000**
- 8C7 Bid for Repository Sale 14-002-121 \$6,000**
- 8C8 Bid for Repository Sale 02-0.09-125 \$250**
- 8C9 Bid for Repository Sale 03-016-210 \$305**
- 8C10 Bid for Repository Sale 04-001-301 \$300**
- 8C11 Bid for Repository Sale 04-005-305 \$250**
- 8C12 Bid for Repository Sale 04-012-306 \$250**
- 8C13 Bid for Repository Sale 04-005-307 \$250**
- 8C14 Bid for Repository Sale 05-004-122 \$600**
- 8C15 Bid for Repository Sale 06-016-107 \$1,251**
- 8C16 Bid for Repository Sale 06-005-205 \$650**
- 8D1 Resource Family Contract – Shirley Bunce**
- 8D2 Agreement – Avanco International Inc – from prior agreement with revision**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Present:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy

**In Attendance:**

Pamela Burlingame, Chief Clerk; Anthony Clarke, Solicitor; Angelia Tennis, Chief Tax Collector  
Remote Call In: Lori Coffman, DA Stephanie Vettenburg-Shaffer; Don Payne

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on June 8, 2021, of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence.

He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda, as presented. Commissioner Duffy moved to approve the Agenda. Commissioner Kreiner. Commissioner Kreiner noted that the Proposed Agenda was amended from the prior draft sent out yesterday. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.

#### **4. Comments and Announcements**

##### **A. Commissioners Comments**

None

##### **B. Human Resources Update**

New Employees: Shayne Miller, Field Deputy; Start Date: 6/7/2021

Leave/Change of Service:

Retirement – Greg Boser, Sheriff's Department, May 31, 2021

Change of Service – Nathan Burgett to DES Director, June 5, 2021

#### **5. Minutes**

Commissioner Duffy made a motion to accept the Minutes, as presented, from the May 28, 2021 meeting. Commissioner Kreiner seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0..

#### **6. Public to be heard** – None

#### **7. Old Business** - None

#### **8. New Business**

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to Appoint of Steven Mongillo to the Board of Directors for Alcohol and Drug Abuse Services, Inc. for a 3-year term, June 8, 2021 to June 8, 2024. Commissioner Kreiner seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0..
- 2) Commissioner Duffy moved to Allocate County Liquid Fuel Funds for \$109,989.00 to municipalities, based on population and miles of roads as follows:

Annin Township	\$5,284.00
Bradford Township	\$10,024.00
Ceres Township	\$4,884.00

Corydon Township	\$1,154.00
Eldred Township	\$6,020.00
Foster Township	\$9,828.00
Hamilton Township	\$1,798.00
Hamlin Township	\$2,523.00
Keating Township	\$8,911.00
Lafayette Township	\$5,061.00
Liberty Township	\$8,032.00
Norwich Township	\$2,526.00
Otto Township	\$3,807.00
Sergeant Township	\$980.00
Wetmore Township	\$5,432.00
Bradford City	\$14,961.00
Eldred Borough	\$1,464.00
Kane Borough	\$6,680.00
Lewis Run Borough	\$1,138.00
Mount Jewett Borough	\$1,872.00
Port Allegany Borough	\$4,196.00
Smethport Borough	\$3,414.00

Commissioner Kreiner seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0..

C. Contracts/Leases/Purchase Agreements/Refunds

- 1) Commissioner Duffy moved to approve North Central Pennsylvania Regional Planning and Development Commission Professional and Administrative Services Agreement for Covid -19 Hospitality Industry Recovery Program (CHIRP), as amended, to include compensation from County to NCRPDC for \$155.83 per application, not to exceed \$5,610. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0..
- 2) Commissioner Duffy moved to approve Technical Services Agreement for Children's Advocacy Center for Word Systems, LLC for \$2,832.32 for machine maintenance for September 1, 2021 to August 31, 2022. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0..
- 3) Commissioner Duffy moved to Engage an Agreement for legal services for McKean County and McKean County Prothonotary with McNeese, Wallace & Nurick, LLC for Class Action Chester Upland SD et al. v Rossi, et al. 133 MD 2021 Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0..

- 4) Commissioner Duffy moved to accept a Bid for Repository Sale  
Municipality: Bradford Township Map Number: 17-042-131  
Reputed Owner: Cramer, John  
Property Address: 270 W. Corydon St                      Acreage: .21 PT: LX(Vacant)  
Commissioner Kreiner seconded. No discussion on the motion.  
Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.
  
- 5) Commissioner Duffy moved to accept a Bid for Repository Sale  
Municipality: Otto Township  
Map Number: 28-011-126  
Reputed Owner:              Schimp, Terry J  
Property Address: 11 Maple St                      Acreage: .57 PT: RX(H)  
Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes:  
Duffy, Kreiner. Carried 2-0.
  
- 6) Commissioner Duffy moved to accept a Bid for Repository Sale  
Municipality: Port Allegany Borough  
Map Number: 14-005-215  
Reputed Owner:              Jones, Dortha L  
Property Address: 66 S. Main St                      Acreage: .13 PT: RX(H)  
Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes:  
Duffy, Kreiner. Carried 2-0.
  
- 7) Commissioner Duffy moved to accept a Bid for Repository Sale  
Municipality: Port Allegany Borough  
Map Number: 14-002-121  
Reputed Owner:              Falk, Ronald  
Property Address: 208 N Main                      Acreage: .20 PT: CX(Warehouse)  
Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes:  
Duffy, Kreiner. Carried 2-0.
  
- 8) Commissioner Duffy moved to accept a Bid for Repository Sale  
Municipality: Bradford City 2nd Ward  
Map Number: 02-0.09-125  
Reputed Owner:              Schlopy, Shawn & Vicki A  
Property Address: 49 W Corydon St                      Acreage: .08 PT: LX (Vacant)  
Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes:  
Duffy, Kreiner. Carried 2-0.
  
- 9) Commissioner Duffy moved to accept a Bid for Repository Sale  
Municipality: Bradford City 3rd Ward  
Map Number: 03-016-210  
Reputed Owner:              Cox, Helen  
Property Address: 62 Hobson Pl                      Acreage: .08 PT: LX (Vacant)

Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes:  
Duffy, Kreiner. Carried 2-0.

- 10) Commissioner Duffy moved to accept a Bid for Repository Sale

Municipality: Bradford City 4<sup>th</sup> Ward

Map Number: 04-001-301

Reputed Owner: Trzecki, Thomas A

Property Address: 1 Amm St Acreage: .04 PT: LX (Vacant)

Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes:  
Duffy, Kreiner. Carried 2-0.

- 11) Commissioner Duffy moved to accept a Bid for Repository Sale

Municipality: Bradford City 4<sup>th</sup> Ward

Map Number: 04-005-305

Reputed Owner: Day, Jeffrey Wayne

Property Address: 174 Kennedy St Acreage: .05 PT: LX (Vacant)

Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes:  
Duffy, Kreiner. Carried 2-0.

- 12) Commissioner Duffy moved to accept a Bid for Repository Sale

Municipality: Bradford City 4<sup>th</sup> Ward

Map Number: 04-012-306

Reputed Owner: Sweeney, Frances

Property Address: 18 Edna Ave Acreage: .12 PT: LX (Vacant)

Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes:  
Duffy, Kreiner. Carried 2-0.

- 13) Commissioner Duffy moved to accept a Bid for Repository Sale

Municipality: Bradford City 4<sup>th</sup> Ward

Map Number: 04-005-307

Reputed Owner: Day, Jeffrey Wayne

Property Address: 12 Leigh St Acreage: .05 PT: LX (Vacant)

Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes:  
Duffy, Kreiner. Carried 2-0.

- 14) Commissioner Duffy moved to accept a Bid for Repository Sale

Municipality: Bradford City 5<sup>th</sup> Ward

Map Number: 05-004-122

Reputed Owner: Whiteman, Douglas J

Property Address: 50 Rochester St Acreage: .07 PT: RX (H)

Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.

15) Commissioner Duffy moved to accept a Bid for Repository Sale

Municipality: Bradford City 6th Ward

Map Number: 06-016-107

Reputed Owner: Coy, Steven J & Nicole M

Property Address: 319 Jackson Ave Acreage: .09 PT: RX (H)

Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.

16) Commissioner Duffy moved to accept a Bid for Repository Sale

Municipality: Bradford City 6<sup>th</sup> Ward

Map Number: 06-005-205

Reputed Owner: Hall, Melvin H

Property Address: 9 Longfellow Ave Acreage: .15 PT: CX (Commercial)

Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.

Commissioner Duffy moved to Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.

DHS Contracts

- 1) Commissioner Duffy moved accept a Resource Family Contract – Duane and Sarah Erway. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.
- 2) Commissioner Duffy moved to accept Resource Family Contract – Richard and Heather Glogau. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.
- 3) Commissioner Duffy moved to accept a Purchase of Service Agreement – KidsPeace. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.

D. Proclamations and Recognitions:

**9. Public Comment Period**

None

Next Regular Meeting will be held on June 22, 2021 at 10:00 a.m.

**10. Adjournment**

Commissioner Duffy moved to adjourn the meeting, Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0. Commissioner Kreiner adjourned the meeting at 10:21 a.m.

Respectfully Submitted:



Pamela J. Burlingame  
McKean County Chief Clerk