

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
JULY 13, 2021



McKean County Commissioners, in a regular meeting, assembled on July 13, 2021, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 County Aid Eldred Borough \$1,464 for wages**
- 8B2 County Aid Smethport Borough \$3,414 encumbered**
- 8B3 County Aid Mt. Jewett Borough \$1,872 Snow Removal**
- 8B4 County Aid Wetmore Township \$5,432 for Chip and Seal**
- 8B5 County Exoneration for 1198 High Street, Bradford**
- 8B6 NCPRPDC Modification for 2021-2022**
- 8B7 Permitium User Agreement for McKean County Sheriff**
- 8C1 CJ Wallace Professional Services Agreement Parking Repair \$10,400**
- 8C2 Pension Technology Group, Inc Hosting Controller \$20,000/yr.**
- 8C3 Paris Uniform Services for rugs 104 weeks for \$2,283.58**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Present:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Cliff Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Jeremy Morey, Planning Director; Bob Veilleux, Economic Development; Stephanie Shaffer, District Attorney; Angie Tennes, Assessment Director; Carolyn Newhouse; Press: Fran DeLancey, The Bradford Era
Remote Call In: Lori Coffman, Finance

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on July 13, 2021, of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence.

He established that there was a quorum to proceed with the county's business and noted that the meeting is recorded.

There were no changes or additions to the Agenda, as presented. Commissioner Duffy moved to approve the Agenda. Commissioner Lane seconded, all in favor. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

4. Comments and Announcements

A. Commissioners Comments: None

B. Human Resources Update

New Employees:

Shyley Ackley – CYS Case Aid, 7/6/2021

Tammy Hauck – Register of Wills, 2nd Deputy 7/6/2021

Erin Whiting – 911 Center, Dispatcher 7/6/2021

Darlene Baxter – Prothonotary, Clerk Typist 1 7/12/2021

Leave/Change of Service: Jeremy Morey, Director of Planning, eff. 7/23/2021

5. Minutes

Commissioner Lane made a motion to accept the Minutes, as presented, from the June 22, 2021 meeting. Commissioner Duffy seconded, all in favor. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Old Business - None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve Eldred Borough application for County Aid as allocated, \$1,464.00 for wages. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Lane moved to approve Smethport Borough application for County Aid as allocated, \$3,414 to encumber for future paving project. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 3) Commissioner Duffy moved to approve Mount Jewett Borough application for County Aid as allocated, \$1,872 for Winter Maintenance/Snow Removal. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 4) Commissioner Lane moved to approve Wetmore Township application for County Aid, as allocated, \$5,432.00 for Chip and Seal Project. Commissioner Duffy seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 5) Commissioner Duffy moved to approve a County Exoneration Request - Robert C. and Lori C. Huber for a property located at 1198 High Street, Bradford due to a prior demolition of a building, establishing a new assessment. Commissioner Lane seconded the motion. Angie Tennes noted that this was a unique situation due to the timing of the permitting situation. Due to the time the permits came into their office and they were able to get out on site, the county and township taxes had already been issued. The municipality approved the exoneration. This is the county portion only. Angie will need to recalculate the portion. The

total tax was 479.71, there will still be a portion paid on the land and they will refund the building, she did not yet provide that amount. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 6) Commissioner Duffy moved accept the North Central Pennsylvania Regional Planning and Development Commission Modification to add \$11,250 for 15 companies in the 2021-2022 program year. Commissioner Lane seconded. Bob Veilleux said it's the PREP program through North Central and is a minimum number of companies they meet with to do in depth interviews to connect them with resources at the state, local and federal level. Commissioner Duffy asked if it was increased due to Covid funding, Bob stated it was just next year's funding. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 7) Commissioner Duffy moved to accept a Permitium User License Agreement for online Weapons Permit Application for McKean County Sheriff from August 15, 2021 to August 14, 2022 to collect fees of \$4.00 per application convenience fee with balance paid to the county, less credit card fees. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

C. Contracts/Leases/Purchase Agreements/Refunds

- 1) Commissioner Lane moved to a quote from CJ Wallace Engineering, LLC Professional Services Agreement for Courthouse King Street Parking Repairs Project for \$10,400. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 2) Commissioner Duffy moved to approve Pension Technology Group, Inc. Hosting Services Agreement for software for Controller effective August 1, 2021 to be billed at \$5,000 per quarter, \$20,000 per year, with an automatic annual renewal or 90-day notice to cancel. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 3) Commissioner Duffy moved to accept Paris Uniform Services Agreement for 104 weeks from the date of initial delivery for 104 weeks, (2 years) effective July 13, 2021 for \$2,283.58. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

D. DHS Contracts: None

- 1) Commissioner Lane moved to accept Northwest Media, Inc. – Renewal for Foster Parent College. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Duffy moved to accept Office of Child Development and Early Learning Renewal for Infant/Toddler Early Intervention Program. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

E. Proclamations and Recognitions: None

9. Public Comment Period

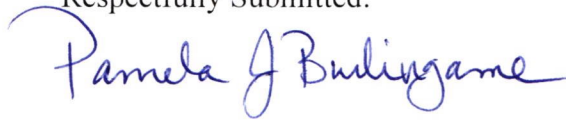
None

Next Regular Meeting will be held on July 27, 2021 at 10:00 a.m.

10. Adjournment

Commissioner Lane moved to adjourn the meeting, Commissioner Duffy seconded.
No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
Commissioner Kreiner adjourned the meeting at 10:12 a.m.

Respectfully Submitted:



Pamela J. Burlingame
McKean County Chief Clerk