

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
JULY 27, 2021



McKean County Commissioners, in a regular meeting, assembled on July 13, 2021, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Appointment of Rob Dickinson to McKean County Planning Commission**
- 8B2 Appointment of Tim Asinger to McKean County Industrial Development**
- 8B3 Appointment of Jim Masone to McKean County Industrial Development**
- 8B4 RACP Wilds Sonshine RDA-300 Funding Source for Grant Application**
- 8B5 RACP Wilds Sonshine RDA-301 Use of Funds for Grant Application**
- 8B6 County Aid Kane Borough \$6,680 to Encumber**
- 8B7 County Aid Liberty Township \$8,032 for Paving Project**
- 8B8 County Aid Bradford Township \$10,024 for Line Painting**
- 8C1 Quality Assurance Service Agreement with PCD for 911 \$8,856**
- 8C2 Lease Agreement for CAC from Howard for 422 W Main \$1,000/mo./2 yr.**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Present:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Cliff Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Press: Fran DeLancey, The Bradford Era Remote Call In: Don Payne, Kane Borough

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on July 27, 2021, of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence.

He established that there was a quorum to proceed with the county's business and noted that the meeting is recorded.

There were no changes or additions to the Agenda, as presented. Commissioner Duffy moved to approve the Agenda. Commissioner Lane seconded, all in favor. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

4. Comments and Announcements

A. Commissioners Comments: Commissioner Kreiner reminded the group that COVID is still circulating and the Delta variant is still out there and impacting mostly those who are unvaccinated. As of yesterday, 62.4% of Pennsylvanians had been vaccinated. In McKean County over 13,000 are fully vaccinated and 3,000 that received the first vaccination. We have some work to do in the county. In today's paper EMA announced that vaccinations are still available and the contact number and locations are in the paper. He encouraged those who have not been vaccinated to consider it.

B. Human Resources Update

New Employees:

Parker Jack, PT Court Monitor, Courts 7/19/2021

Emily Jordan, PT Dispatcher, 911 Center 7/26/2021

Leave/Change of Service: Zach Pearson, Director of Veterans' Affairs, eff. 7/27/2021

5. Minutes

Commissioner Lane made a motion to accept the Minutes, as presented, from the July 13, 2021 meeting. Commissioner Duffy seconded, all in favor. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Old Business - None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to Appointment Rob Dickinson to the McKean County Planning Commission for the balance of a term expiring on January 31, 2022 Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Lane moved to Appointment Tim Asinger to the McKean County Industrial Development Authority to fill the balance of a vacant five-year term from July 27, 2021 to December 31, 2025. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 3) Commissioner Duffy moved to Appointment Jim Masone to the McKean County Industrial Development Authority to fill the balance of a vacant five-year term from July 27, 2021 to December 31, 2025. Commissioner Lane seconded. No discussion on the motion. Commissioner Duffy expressed her gratitude for those willing to serve on both the Planning Commission and IDA. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 4) Commissioner Lane moved to approve the Commonwealth of Pennsylvania Redevelopment Assistance Capital Project (RACP) Use of Funds, RDA-300 for PA Wilds Sonshine Factory Project with Funding Sources for Matching Funds as \$155,549 from Wilds Sonshine Northwest Saving Bank Loan (\$250,000) total and \$525,000 appraised land value of site

location, owned by Wilds Sonshine Factory. Commissioner Duffy seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 5) Commissioner Duffy moved to Approval to Commonwealth of Pennsylvania Redevelopment Assistance Capital Project (RACP) Use of Funds, RDA-301, for Wilds Sonshine Factory for \$1,169,749 total project cost showing \$489,200 RACP Reimbursement and \$680,549 Match Only from Wilds Sonshine Factory contributions. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 6) Commissioner Duffy moved to approve the Application for County Aid from Borough of Kane for \$6,680, as allocated, for final PIB Loan payment Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 7) Commissioner Duffy moved to approve an Application for County Aid from Liberty Township for \$8,032, as allocated for Fogel Crossing Road paving project Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 8) Commissioner Lane moved to approve an Application for County Aid from Bradford Township for \$10,024, as allocated, for 2021 Line Painting of roads project. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

C. Contracts/Leases/Purchase Agreements/Refunds

- 1) Commissioner Duffy moved to approve the Quality Assurance Service Agreement with Priority Dispatch Corp (PDC) Quality Performance Review for 911 for \$8,856.00 for three months. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Lane moved to approve an Agreement for 422 W Main Street, Smethport, for use by Children's Advocacy Center for a two-year lease at \$1,000 per month, with utilities and insurance on contents, to be paid by the county. Commissioner Duffy seconded. Commissioner Duffy inquired if the utilities are included. Solicitor Clarke clarified the utilities were included in the rent according to the lease agreement. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

D. DHS Contracts: None

E. Proclamations and Recognitions: None

9. Public Comment Period

None

Next Regular Meeting will be held on August 10, 2021 at 10:00 a.m.

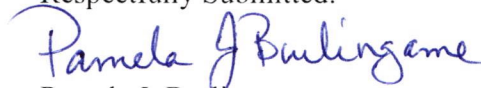
10. Adjournment

Commissioner Lane moved to adjourn the meeting, Commissioner Duffy seconded.

No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

Commissioner Kreiner adjourned the meeting at 10:11 a.m.

Respectfully Submitted:

A handwritten signature in blue ink that reads "Pamela J. Burlingame". The signature is written in a cursive style with a large initial "P" and a stylized "J".

Pamela J. Burlingame

McKean County Chief Clerk