

**BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
SEPTEMBER 14, 2021**



McKean County Commissioners, in a regular meeting, assembled on September 14, 2021, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Application for County Aid Lewis Run Borough \$1,138.**
- 8B2 Application for County Aid Bradford City \$14,961**
- 8B3 Amended Application for County Aid Eldred Township \$6,020**
- 8B4 Application for County Aid Lafayette Township \$5,061**
- 8B5 Application for County Aid Foster Township \$9,828**
- 8B6 Filing of a proposal for fund with DCED for ESG-CARES \$183,409**
- 8B7 Juvenile Probation Service Grant Agreement for FY2021-2022 for \$34,718**
- 8B8 Appointment of Richard Fry to the NCRPDC**
- 8B9 Appointment of Terry Burlingame to the Airport Authority Board**
- 8C1 County Tax Refund to Bartlett Parcel 06-707-210-1 \$508.87**
- 8C2 County Tax Refund to Andrew Miller Parcel 06-024-508 \$349.22.**
- 8C3 County Tax Refund to Crowley Parcel 17-024-231 \$7.20.**
- 8C4 Repository sale: Map No. 05-004-222; Deane L. Meyers for \$250.00.**
- 8C5 Repository Sale: Map No. 02-009-240; Icebox Enterprises for \$250.**
- 8C6 Repository Sale: Map No. 02-004-227-1; Icebox Enterprises for \$250**
- 8C7 Repository Sale: Map No. 06-006-424; Chris Reynolds for \$400**
- 8C8 Repository Sale: Map No. 02-021-229; Ashley Gobin for \$1,000**
- 8C9 Repository Sale: Map No. 02-009-239; Icebox Enterprises for \$250.00**
- 8C10 Repository Sale: Map No. 02-009-238; Icebox Enterprises for 250.00**
- 8C11 Repository Sale: Map No. 05-005-114; David L. Emerson for \$485.00**
- 8C12 Agreement with Reschini Group for 2021 \$500 \$6.25 per report**
- 8C13 Contract from David Maines/Tremco for 2021 Flat Roof \$80,726**
- 8C14 Barracuda Compliance Email Archiver/Spam filter 3-year for \$22,050**
- 8C15 Purchase of 3 Year support VMWare @ \$1,675 3 years of \$5,025**
- 8C16 Purchase of Smartnet from for 186.09 for IT**
- 8C17 Amendment to Act 152 grant award for Moose Ventures LLC, to \$7,673.25**
- 8C18 Act 152 Grant and Lien Agreements for Edward F. Kocjancic Family Limited Partnership (2) and Kane Borough (2)**
- 8D1 Michelle and Sheila Aaron-Simmons**
- 8D2 Mary and Barry Anderson**
- 8D3 Andrew and Heather Angell**
- 8D4 Marion Armstrong**
- 8D5 Jim and Peggy Bailey**
- 8D6 Vinnie and Mary Colella**
- 8D7 Peter and Nichole Crowley**

8D8 Carol Dunkle
8D9 Duane and Sarah Erway
8D10 Aaron and Amy Fahnestock
8D11 Katherine Gleason
8D12 Richard and Health Glogau
8D13 Todd and Tanya Grimes
8D14 Cody and Tiffany Housler
8D15 Tasha Howell
8D16 Stacy and Brian Kunselman
8D17 Gregory Lewis
8D18 Barbara Major
8D19 Curt and Renee McClain
8D20 Shania and Marla McMillen
8D21 Kelly Miller
8D22 Brandon and Kristen Oaks
8D23 Rebecca Oakes
8D24 Justin and Hannah Payne
8D25 Jon and Heathe^{32r} Peterson
8D26 Michael and Colleen Raitt
8D27 Ronald and Jeannine Shugars
8D28 Naomi Smith
8D29 Donald and Kelli Snyder
8D30 Ward and Elisha Tanner Jr.
8D31 Danyelle and Rae El Whitman
8D32 Sean and Abby Williams
8D33 Tom and Renee Williams
8D34 Robert and Tina Windsor Jr.
8D35 Randy and Cyle Wolfgang
8D36 Cyril-Joseph and Marta Kuznierz
8D37 Chase and Jessica Colbey
8D38 Kirk and Pamela Thomas
8D39 DHS – YWCA of Bradford

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Present:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Cliff Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Anthony V. Clarke, Solicitor; Lori Coffman, Angelia Tennies, Bob Veilleux, Alvin Lovelace, Richard Frey Press: Fran DeLancey, The Bradford Era; Theresa Aureio, Kane Republican; Call In: Jean Hendrickson, Don Payne, Michelle Hatch

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on September 14, 2021, of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence.

He established that there was a quorum to proceed with the county's business and noted that the meeting is recorded.

Commissioner Kreiner asked for any proposed items to be removed from the consent agenda items. There were none. There were no changes or additions to the Agenda, as presented.

Commissioner Duffy moved to approve the Agenda. Commissioner Lane seconded, all in favor. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

4. Comments and Announcements

A. Commissioners Comments: None

B. Human Resources Update

New Employees:

Gabrielle Howard – CYS Caseworker 1 9/7/2021

Alvin Lovelace - Director of Veterans Affairs 8/24/2021

Richard Fry – Director of Planning 9/13/2021

Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes, as presented, from the August 24, 2021 meeting. Commissioner Duffy seconded, all in favor. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Old Business - None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

Commissioner Duffy made a motion to accept the Consent Agenda Items No. B1-B5 Municipal Applications for County Aid. Commissioner Lane seconded. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 1) Application for County Aid from Lewis Run Borough for paving Lincoln Drive and Valley Hunt Drive for the amount allocated, \$1,138.
- 2) Application for County Aid from Bradford City for \$14,961 for the purchase of 2021 4WD Ford Super Duty F-350 for the amount allocated of \$14,961 with a project cost of \$67,140.
- 3) Amended Application for County Aid from Eldred Township for \$6,020.
- 4) Application for County Aid from Lafayette Township for seal coat on township roads for the amount allocated of \$5,061 with a total project cost of \$42,907.
- 5) Application for County Aid from Foster Township for the purchase of anti-skid for Winter Maintenances for the amount allocated of \$9,828 with a total project cost of \$36,250.

- 6) Commissioner Lane moved to Authorization for the filing of a proposal for fund with DCED for ESG-CARES (ESG-CV) through A Partnership in Housing, Inc. in the amount of \$183,409 with the YWCA being responsible for securing matching funds or a waiver of match funds. The County will reimburse the commonwealth for any ineligible expenditure. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 7) Commissioner Duffy moved to Accept the Juvenile Probation Service Grant Agreement for FY2021-2022 for \$34,718. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 8) Commissioner Lane moved to Appointment of Richard Fry to the North Central Pennsylvania Regional Planning and Development Commission. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 9) Commissioner Duffy moved to Appointment of Terry Burlingame to the Airport Authority Board of Directors to fill the balance of a term from September 14, 2021 to December 31, 2023. Commissioner Lane seconded. Commissioner Lane noted that he brought aviation experience to the board as a corporate airline captain replacing the member who had aviation knowledge. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

C. Contracts/Leases/Agreements

Commissioner Lane moved to approve the Consent Agenda Items – County Tax Refunds, as listed C1- C3. Commissioner Duffy seconded. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 1) County Tax Refund to Hiel E. and Christine M. Bartlett for an adjustment per a Formal Appeal effective for the 2021 Tax Year for Parcel 06-707-210-1, for a refund amount of \$508.87.
- 2) County Tax Refund to Andrew R. Miller for an adjustment per a Formal Appeal effective for the 2021 Tax Year for Parcel 06-024-508, for a refund amount of \$349.22.
- 3) County Tax Refund to James A. and Sue A. Crowley for an adjustment per a Formal Appeal effective for the 2021 Tax Year for Parcel 17-024-231, for a refund amount of \$7.20.
- 4) Commissioner Duffy moved to accept the Repository sale: Map No. 05-004-222; 0.09 acres of vacant land at 162 High Street, Bradford City. Reputed owner is Robert E. Fuller. Consideration of single bid from Deane L. Meyers for \$250.00. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 5) Commissioner Lane moved to accept the Repository Sale: Map No. 02-009-240; 0.07 acres of vacant land on Cliff Street, Bradford City. Reputed owner is Cash E. Zawatski. Consideration of single bid from Icebox Enterprises for \$250. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 6) Commissioner Duffy moved to accept the Repository Sale: Map No. 02-004-227-1; 0.23 acres of vacant land on South Ave, Bradford City. Reputed owner is Cash E. Zawatski. Consideration of single bid from Icebox Enterprises for \$250. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 7) Commissioner Lane moved to accept the Repository Sale: Map No. 06-006-424; 0.10 acres with Commercial Building at 12 Longfellow Ave, Bradford City. Reputed owner is Melvin H. Hall. Consideration of single bid from Chris Reynolds for \$400. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 8) Commissioner Duffy moved to accept the Repository Sale: Map No. 02-021-229; 0.14 acres of vacant land at 10 Pike Street, Bradford City. Reputed owner is Allen D. Woodruff. Consideration of single bid from Ashley Gobin for \$1,000. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 9) Commissioner Lane moved to accept the Repository Sale: Map No. 02-009-239; 0.06 acres of vacant land on Cliff Street, Bradford. Reputed owner is Cash E. Zawatski. Consideration of single bid from Icebox Enterprises for \$250.00. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 10) Commissioner Duffy moved to accept the Repository Sale: Map No. 02-009-238; 0.07 acres of vacant land on Cliff Street, Bradford. Reputed owner is Cash E. Zawatski, Consideration of single bid from Icebox Enterprises for 250.00 Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 11) Commissioner Lane moved to accept the Repository Sale: Map No. 05-005-114; 0.27 acres with Residential Building at 117 High Street, Bradford City. Reputed owner is Roberto H. Perez. Consideration of single bid from David L. Emerson for \$485.00. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 12) Commissioner Duffy moved to Agreement with Reschini Group for 2021 Affordable Care Act Employer Reporting \$500 retainer due 9/30/2021 plus \$6.25 per report to be billed in Apr/May 2022. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 13) Commissioner Lane moved to accept the Contract from David Maines/Tremco for a Proposal for 2021 Roofing Improvements for the McKean County Courthouse – Flat Roof Project through Keystone Purchasing Network (KPN) and AEPA Cooperative Contractor Network for \$80,726, as signed per emergency repair authority. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 14) Commissioner Duffy moved to Purchase of Barracuda Compliance Email Archiver/Spam filter for a 3-year contract for one payment of \$22,050 for Information Technology. Commissioner Lane seconded. Jean Hendrickson indicated it would be a cloud version. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 15) Commissioner Lane moved to accept a Purchase of 3 Year support VMWare from September 26, 2021 to September 25, 2024 for three processors @ \$1,675 each for a total due for 3 years of \$5,025. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 16) Commissioner Duffy moved to Purchase of Smartnet from September 25, 2021 to March 20, 2022 for 186.09 for IT. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 17) Commissioner Lane moved to accept the Amendment to Act 152 grant award for Moose Ventures LLC, reducing the award from \$10,000 to \$7,673.25 to reflect a reduction in the overall project budget. The total revised project cost is \$10,231 including \$7,673.25 in Act 152 funds and \$2,557.75 in matching funds provided by the property owner. Commissioner Duffy seconded. Bob Veilleux said there was an error in the calculation for the amount of fill needed. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 18) Commissioner Duffy moved to approve the Act 152 Grant Approval of Act 152 Grant and Lien Agreements for the following projects. Commissioner Lane seconded. Commissioner Duffy thanked Bob and the committee for all the work they did to get these funds distributed. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- Grant agreement awarding up to \$10,000 to the Edward F. Kocjancic Family Limited Partnership to demolish a blighted structure located at Tax Parcel 30-009-404, Route 6, Wetmore Township.
 - Lien agreement between McKean County and the Edward F. Kocjancic Family Limited Partnership granting the County rights to place a lien in the amount of the grant award (up to \$10,000) upon the property located at tax parcel 30-009-404, Route 6, Wetmore Township.
 - Grant agreement awarding up to \$10,000 to Kane Borough to demolish a blighted structure located at Tax Parcel 11-002-225, 407 Chase Street, Kane Borough.

- Lien agreement between McKean County and Kane Borough granting the County authority to place a lien in the amount of the grant award (up to \$10,000) upon the property located at tax parcel 11-002-225, 407 Chase Street, Kane Borough.
- D. Commissioner Lane moved to accept the DHS Contracts – Consent Agenda Items D1 – D38 Resource Family Agreements. Commissioner Duffy seconded. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

Resource Family Agreements

- 1) Michelle and Sheila Aaron-Simmons
- 2) Mary and Barry Anderson
- 3) Andrew and Heather Angell
- 4) Marion Armstrong
- 5) Jim and Peggy Bailey
- 6) Vinnie and Mary Colella
- 7) Peter and Nichole Crowley
- 8) Carol Dunkle
- 9) Duane and Sarah Erway
- 10) Aaron and Amy Fahnestock
- 11) Katherine Gleason
- 12) Richard and Health Glogau
- 13) Todd and Tanya Grimes
- 14) Cody and Tiffany Housler
- 15) Tasha Howell
- 16) Stacy and Brian Kunselman
- 17) Gregory Lewis
- 18) Barbara Major
- 19) Curt and Renee McClain
- 20) Shania and Marla McMillen
- 21) Kelly Miller
- 22) Brandon and Kristen Oaks
- 23) Rebecca Oakes
- 24) Justin and Hannah Payne
- 25) Jon and Heather Peterson
- 26) Michael and Colleen Raitt
- 27) Ronald and Jeannine Shugars
- 28) Naomi Smith
- 29) Donald and Kelli Snyder
- 30) Ward and Elisha Tanner Jr.
- 31) Danyelle and Rae El Whitman
- 32) Sean and Abby Williams
- 33) Tom and Renee Williams
- 34) Robert and Tina Windsor Jr.

- 35) Randy and Cyle Wolfgang
- 36) Cyril-Joseph and Marta Kuznierz
- 37) Chase and Jessica Colbey
- 38) Kirk and Pamela Thomas

39) Commissioner Duffy moved to accept the Human Services Development Fund Agreement from the YWC Bradford. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

E. Proclamations and Recognitions: 911 Day Proclamation

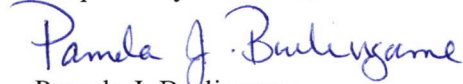
9. Public Comment Period

Commissioner Kreiner recognized the two new employees in attendance as veterans.
Next Regular Meeting will be held on September 28, 2021 at 10:00 a.m.

10. Adjournment

Commissioner Lane moved to adjourn the meeting, Commissioner Duffy seconded.
No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
Commissioner Kreiner adjourned the meeting at 10:23 a.m.

Respectfully Submitted:



Pamela J. Burlingame
McKean County Chief Clerk