

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
JANUARY 3, 2022



McKean County Commissioners, in a re-organization meeting, assembled on January 3, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

**8A1 Adopt Rules and Regulations for conduct and order of business**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor;

Remote: Lori Coffman, Don Payne, The Bradford Era; Marcie Schellhammer

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on January 3, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented.

**4. Comments and Announcements**

**A. Commissioners Comments:**

Commissioner Kreiner noted that Mike Barnard was retiring after 10 ¾ years of service to the county in overseeing the Community Service programs for the county.

**B. Human Resources Update**

New Employees: None

Leave/Change of Service: None

## **5. Minutes**

Commissioner Lane made a motion to accept the Minutes as presented from the December 28, 2021 Regular Bi-Monthly Meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

Commissioner Duffy made a motion to accept the Minutes as presented from the December 30, 2021 Special Meeting. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

## **6. Public to be heard –**

## **7. Old Business – None**

## **8. New Business**

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to adopt Rules and Regulations for conduct and order of business. Commissioner Duffy seconded. Commissioner Kreiner emphasized that agenda items need to be turned in seven days prior to a public meeting so the agenda can be published 24 hours in advance to comply with the 2021 changes in the Sunshine Act. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements - None

D. DHS Contracts - None.

E. Proclamations and Recognitions: None

## **9. Public Comment Period**

Commissioner Kreiner noted that the next meeting would be on January 11, 2022.

## **10. Adjournment**

Commissioner Duffy moved to adjourn the meeting. Commissioner Lane seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

Commissioner Kreiner adjourned the meeting at 10:04 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk