

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
JANUARY 11, 2022



McKean County Commissioners, in a regular meeting, assembled on January 11, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Sales Agreement to purchase Tax Map No. 07-001-303 and a 100-foot ROW**
- 8B2 Repository Sale Map No. 22-015-503, \$300**
- 8B3 Repository Sale Map No. 03-012-304 \$300**
- 8B4 Repository Sale Map No. 03-016-230 \$1,025**
- 8B5 Repository Sale Map No. 03-003-406 \$825**
- 8B6 Repository Sale Map No. 05-007-404 \$320**
- 8B7 Repository Sale Map No. 06-001-107 \$500**
- 8B8 Repository Sale Map No 02-010-219 \$5000**
- 8B9 Repository Sale Map No. 05-007-531 \$525**
- 8B10 Repository Sale Map No. 05-004-278 \$500**
- 8B11 Application for Assistance HMRP to update Plan**
- 8B12 Designation of Agent for HMGP – Gerard Rettger**
- 8B13 Savin Maintenance Agreement 1/1/2022 to 12/31/2022**
- 8C1 Community Specialists Agreement & Business Addendum**
- 8C2 The Summit Academy Agreement & Business Addendum**
- 8C3 ADAS**
- 8C4 McKean County Housing-ERAP Addendum**
- 8C5 Resource Parent – Brittany Comilla**
- 8C6 Resource Parent – Crystal Morrison**
- 8C7 Resource Parent – Barbi and Michael Skaggs**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Nate Burgett; Dan Woods, Ann Robinson
Remote: Anthony Clarke, Esq., Solicitor; Lori Coffman, Bob Veilleux, Don

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on January 11, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a

Moment of Silence. Commissioner Kreiner asked those in attendance to remember John Egbert, former McKean County Commissioner who had recently passed away.

He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded. There were no changes or additions to the Agenda as presented.

4. Comments and Announcements

A. Commissioners Comments:

B. Human Resources Update

New Employees: None

Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the January 3, 2022 Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

6. Public to be heard –

7. Old Business – None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to Approve and execute a property sales agreement for a 1.9-acre parcel, Tax Map No. 07-001-303 and a 100-foot-wide right of way from 1st Street to the summit of the hill from Judy Jordan Irrevocable Grantor Trust, Hamlin Bank and Trust Company, Trustee for \$20,000, plus closing costs, with \$2,000 paid at execution of sales agreement and balance due at closing on or before April 15, 2022. Purchase intended to provide McKean County with communication transmission opportunities. Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve a Repository Sale: 66 Church Street, Hamilton Township, Map No. 22-015-503, 0.54 acres, vacant land, reputed owner Curtis L. and Anita M. Hayduck, to Ricky L. and Margaret Mahney for \$300.00. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 3) Commissioner Duffy moved to approve a Repository Sale: 116 Summer Street, Bradford City 3rd Ward, Map No. 03-012-304, 0.15 acres and House, reputed owner Cynthia L. Tomlinson, to Herbert H. Leininger, for \$300 Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Lane moved to approve a Repository Sale: 48 Hobson Place, Bradford City 3rd Ward, Map No. 03-016-230, 0.08 acres with House and Outbuilding, reputed owner Matthew Armstrong, to Shannon Douglas Love, for \$1,025 Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Duffy moved to approve a Repository Sale: 16 Fairbanks Avenue, Bradford City 3rd Ward, Map No. 03-003-406, 0.12 acres with House and Garage, reputed owner, Madelyn Sambroia, to William Hodgdon, for \$825.00. Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Lane moved to approve a Repository Sale, 8 Harris Court, Bradford City 5th Ward, Map No. 05-007-404, 0.06 acres, Vacant Land, reputed owner George L. and Jeanie E. Cabisca, to Patrick Dowell and Jenny Cabisca for \$320.00 Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Duffy moved to approve a Repository Sale: 198 East Main Street, Bradford City 6th Ward, Map No. 06-001-107, 0.07 acres with House, reputed owner Justin E. Goetz, to David Scott Taylor, for \$500 Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 8) Commissioner Lane moved to approve a Repository Sale: 20 E. Corydon Street, Map No 02-010-219, 0.12 acres with Commercial Building, reputed owner Leonard Frederick, to Robert Scott Peterson for \$5,000. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 9) Commissioner Duffy moved to approve a Repository Sale: 101 High Street, Bradford City 5th Ward, Map No. 05-007-531, 0.06 acres with House, reputed owner Brian J. and Michele R. Charnisky, to William Hodgdon for \$525 Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 10) Commissioner Lane moved to approve a Repository Sale: 13 Rochester Street, Bradford City 5th Ward, Map No. 05-004-278, 0.09 acres with House and Outbuilding, reputed owner Cynthia Ilene Tucker, to David Scott Taylor for \$500 Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 11) Commissioner Duffy moved to approve an Application for Assistance – McKean County Department of Emergency Service for Hazardous Material Response Fund (HMRF) to update the County Hazard Mitigation Plan as required by 44 CFR 201.6. Commissioner Lane seconded. Nate Burgett, EMA Director stated that this will provide assistance in 2023 to

update the HMP, which will reflect climate change as an additional concern in 2025. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

12) Commissioner Lane moved to approve a McKean County Designation of Agent Resolution for HMGP Hazard Mitigation Planning Grant authorizing Gerard Rettger as designee to execute for and on behalf of the county Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

13) Commissioner Duffy moved to approve a SAVIN Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and McKean County from January 1, 2022 to December 31, 2022, to provide notifications to crime victims in Pennsylvania in accordance with state and federal guidelines Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements - None

D. DHS Contracts

- 1) Commissioner Lane moved to approve a Community Specialists Agreement & Business Addendum (from provider). Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve The Summit Academy Agreement & Business Addendum (from provider). Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve an agreement with ADAS. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a McKean County Housing-ERAP Addendum. Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve a Resource Family Agreement – Brittany Comilla. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to approve a Resource Family Agreement – Crystal Morrison. Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to approve a Resource Family Agreement – Barbi and Michael Skaggs. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions: None

9. Public Comment Period

Commissioner Kreiner noted that the next meeting would be on January 25, 2022.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
Commissioner Kreiner adjourned the meeting at 10:23 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk