

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
FEBRUARY 8, 2022



McKean County Commissioners, in a regular meeting, assembled on February 8, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 8A1 Bond Ordinance \$9,000,000**
- 8B1 2022 CCAP Priorities Resolution**
- 8B2 Modification CDBG 75486 \$45,250 to Bfd Tnshp Fire Dept**
- 8B3 Contract Ext CDBG FY 2017 68442 to 10-14-22**
- 8B4 CAC Agreement with UPitt reimburse project 2021 \$750/ea.**
- 8C1 Cisco Wireless License for CAC \$226.00**
- 8C2 Fernico CortexFlo Warranty CAC \$1,999 from PCCD 35995**
- 8C3 Radio Maintenance Agreement Cap Area Comm \$10,942.80**
- 8C4 Crabtree Rohrbaugh Masonry Repoint \$68,583**
- 8D1 DHS - Tyler Hannah Legal Representation**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Daniel Wertz, Esq., Lori Coffman, Ann Robinson Mandy Reese, Mary McCormack  
Remote: The Bradford Era: Marcie Schellhammer; Betsy Corbett, Don Payne, Tom Lynch, Lori Freer, Mike McCaig.

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on February 8, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. Commissioner Lane seconded. All in favor, 3-0.

#### **4. Comments and Announcements**

##### **A. Commissioners Comments:**

Commissioner Kreiner announced that there will be free Covid-19 testing through AMI at two locations in the county Feb 15-19 and Feb 22-26.

Commissioner Duffy announced that to promote the CCAP 2022 priorities, she had invited staff from the Department of Human Services to discuss the top priority identified by CCAP which is Mental Health initiatives.

##### **B. Human Resources Update**

New Employees:

Zane Hodgdon, PT CO; effective January 31, 2022

Michael Miller, Juvenile Probation Officer, effective January 31, 2022

Leave/Change of Service: None

#### **5. Minutes**

Commissioner Lane made a motion to accept the Minutes as presented from the January 25, 2022 Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

#### **6. Public to be heard** – None

#### **7. Old Business** – None

#### **8. New Business**

##### **A. Ordinances and Policies –**

1) Commissioner Duffy moved to adopt an Ordinance of the county of McKean authorizing the issuance by the county of general obligation bonds, series of 2022, in a not to exceed maximum principal of \$9,000,000, to provide for (1) to fund the county's capital improvements project which include, but is not limited to, improvements to the countywide 911 system, (2) to fund capitalized interest on the bonds, and (3) to pay the costs incurred by the county in connection with the issuance of the bonds. Fixing the forms, numbers, date, maximum not to exceed interest rates, and maturities thereof; pledging the general revenues and the levying of any necessary tax for payment of debt service charges; authorizing execution, sale and delivery thereof; pledging the repayment of the series of 2022 bonds; approving payment of the issuance costs; appointing a sinking fund depositary and paying agent; authorizing and directing the insuring of the series of 2022 bonds; establishing a 2022 clearing fund, 2022 construction fund, and 2022 bonds sinking fund; approving the preliminary and final official statements and all other disclosure documents; and authorizing the filing for approval of said

nonelectoral debt with the Pennsylvania department of community and economic development, and authorizing the payment of the required filing fee therefore. Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

#### B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve a resolution of the County of McKean, Commonwealth of Pennsylvania, supporting the 2022 priorities of the County Commissioners Association of Pennsylvania. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

Commissioner Duffy introduced Dan Wertz, DHS Administrator who, along with Mandy Reese and Mary McCormack gave a presentation on the Mental Health efforts of McKean County.

- 2) Commissioner Duffy moved to approve a Modification of CDBG Contract C000075486, 2020-CV for \$229,024 to modify budget from Bradford Township Business Grants to Bradford Township Fire Department Equipment for \$45,250 due to no applications being received. Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a Contract Extension for CDBG contract of FY 2017 CDBG Grant C000068442 to October 14, 2022. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve the McKean County Children's Advocacy Center Services Agreement with the University of Pittsburgh for Project: Adapting and piloting and evidence-based team training intervention for Child Advocacy Center multidisciplinary teams for reimbursable amount of \$750 per project completion from February to October 2021. Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

#### C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve a Cisco Wireless License for Children's Advocacy Center to upgrade license and one year of software support for a total of \$226.00. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a Fernico, Inc. contract for Children's Advocacy Center for CortexFlo equipment warranty from February 18, 2022 to February 18, 2023 for \$1,999.00, to be reimbursed by PCCD Grant 35995 Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 3) Commissioner Lane moved to approve a Radio Maintenance Agreement – Capital Area Communications for McKean County DES from 2/1/2022 to 1/31/2023 with Quarterly payments of \$2,735.70 for a total contract price of \$10,942.80. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a Crabtree, Rohrbaugh & Associates Design, Bid, and Construction Administration Agreement for Masonry Restoration and Cast Stone Repointing Project for McKean County Courthouse for a total lump sum fee of \$68,583.00. Commissioner Lane seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

- 1) Commissioner Lane moved to approve an agreement with Tyler Hannah – Legal Representation. Commissioner Duffy seconded. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions: None

**9. Public Comment Period**

Commissioner Kreiner noted that the next meeting would be on February 22, 2022.

**10. Adjournment**

Commissioner Duffy moved to adjourn the meeting. Commissioner Lane seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:58 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk