

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
MARCH 8, 2022



McKean County Commissioners, in a regular meeting, assembled on March 8, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

8B1 CAC Grant Application to PCCD for Family Advocate \$100,000 over 2 yrs

8B2 Resolution for RFP for 2022 Construction Fund

8B3 PA Local Share Grant Application McKean County Fairgrounds

8C1 Landex Maintenance & Support 9 users 3/1/22 to 2/28/23 for \$10,415

8C2 Lifesize Video Conferencing Host for 15 licensed users, 1 yr, \$2,565.42

8D1 DHS - CASA

8D2 Kelly Compton

8D3 Resource Parent – Rebecca Austin

8D4 Resource Parent – Clifford Hatch III and Jennifer Esch

8D5 Resource Parent – Brandi Rogers

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Ann Robinson, ARPA Director, Brenda Fitch, Majestic Trails
Remote: Anthony Clarke, Esq., Solicitor, Don Payne, Kane Borough

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on March 8, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. Commissioner Lane seconded. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments: None

B. Human Resources Update

New Employees: Brianna Bell-Food Service
Leave/Change of Service: Erica Solorio-CYS

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the February 22, 2022 Meeting. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

Commissioner Kreiner noted that they held a Special Meeting on March 4, 2022 for the purpose of entering into a contract with Hope's Haven Residential Services for an Emergency Placement.

Commissioner Duffy made a motion to accept the minutes from the March 4, 2022 Special Meeting. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Unfinished Business – None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve a Grant application for EA – CAC for \$100,000 over a 2-year period from PCCD Competitive Endowment Act CAC Grant 36767 for Family Advocate from July 1, 2022 to June 30, 2024. Commissioner Duffy noted that there was an error in the application that needed to be addressed concerning an extra zero in a number.
Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a resolution to issue a Request for Proposals from financial institutions to establish a 2022 Construction Fund account for proceed monies from Paying Agent associated with \$7.75 million Debt Ordinance 1 of 2022. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a Resolution Authorizing the submission of a Pennsylvania Local Share Account grant request, designating county officials to execute all documents and agreements in connection with the requested grant and assist in obtaining the requested grant, and providing for other miscellaneous matters. Project: McKean County Fairgrounds. Commissioner Duffy commented that Ann Robinson and Bob Veilleux have been working with local agencies. The Local Share grant was presented to them the end of January and due March 15 so there was a short timeframe for organizations to get their projects put together and submitted. The County is happy to assist with that. This is likely to be offered again next year, there is no match for the grant and projects should be shovel ready. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Duffy moved to Optical Storage Solutions, Inc. Software Support Agreement for Landex Maintenance & Support for 9 users from March 1, 2022 to February 28, 2023 for \$10,415. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 2) Commissioner Lane moved to approve a Lifesize, Inc. Video Conferencing Host Plus Agreement from April 1, 2022 to March 31, 2023 for licenses to include: Courts (9), Public Defender (3), McKean County Jail (1), Domestic Relations Office (1), Orphan's Court (1) at cost of \$197.34 per license for a total due of \$2,565.42. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

- 1) Commissioner Duffy moved to approve a DHS Agreement – CASA.. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve a DHS Kelly Compton Agreement. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Duffy moved to approve a Resource Parent Agreement – Rebecca Austin. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Lane moved to approve a Resource Parent Agreement – Clifford Hatch III and Jennifer Esch. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Duffy moved to approve a Resource Parent Agreement – Brandi Rogers. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions: None

9. Public Comment Period

Brenda Fitch of Majestic Trails asked for a letter of support for a grant with DCNR. Commissioner Kreiner said as long as they had the information they would take a look at the request. Commissioner Kreiner noted that the next meeting would be on Wednesday, March 23, 2022 at 10:00 a.m.

10. Adjournment

Commissioner Duffy moved to adjourn the meeting. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:12 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk