

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
APRIL 12, 2022



McKean County Commissioners, in a regular meeting, assembled on April 12, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Labor Counsel, Eckert Seamans at a rate of \$255/hr.**
- 8B2 911 Contract – SEIU 668 PSSU**
- 8B3 Tentative Agreement Court Appoint Court Rel. Contract AFSCME Local 1641**
- 8B4 Approval of 5 Act 152 Projects**
- 8B5 Tax Refund for over-payment to Carolyne Digel**
- 8B6 Tax Exempt Status for 95 Boylston Street Bradford 04-006-117**
- 8B7 Agreement between McKean County and WNY&PA Railroad**
- 8C1 Part Time Pathologist \$5,000 retainer**
- 8C2 Ellison Doors to refurbish Courthouse entrances \$88,425**
- 8C3 Repository Sale at 2 Jackson Avenue, Mt. Jewett, Map No. 13-000-117-A**
- 8C4 Repository Sale at 194 Paradise Drive, Kane, Map No. 30-016-108-A**
- 8C5 Annual Support Agreement For The Record \$2,097**
- 8C6 Wireless Control License for IT for \$1,225.00**
- 8C7 Firewall and License for VPN for \$2,645.00**
- 8D1 Futures Rehabilitation Center Addendum**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Nathan Burgett, DES Director; Jim Chorney, Executive Director of North Central; Bob Veilleux, Economic Development; Sandy Thompson, Conservation District Director; Katie Lenze, North Central; Sherry Dumire, North Central; Shawn McAulay CYS Director, Julia Greenman, 911 Dispatcher; Stephanie Scrivo, 911 Dispatcher; Megan Mesler, Intake, Human Services; Emily Truman, Independent Living; Marcy Flickinger, Resource Care and Adoption Supervisor.

Remote: Anthony Clarke, Esq., Solicitor; The Bradford Era: Marcie Schellhammer; The Kane Republican: Theresa Auriemmo, Don Payne, Kane Borough, Jean Hendrickson, IT Director

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on April 12, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence. Commissioner Kreiner also remembered the children who were killed in the fire in neighboring Potter County yesterday.

He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded. There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments: Commissioner Duffy noted that the next CCAP Priority that would be presented at the April 26 meeting is Broadband. She also welcomed Jim Chorney, Executive Director and staff from North Central Regional Planning to the meeting. Commissioner Lane noted that there are a lot of proclamation this meeting and that April is a good meeting to recognize the many groups who do good work in the county. Commissioner Kreiner said that one of the Proclamation is National County Government Month for the month of April and that we recognize tomorrow April 13 as local government day and thank the leaders of the 22 municipalities in McKean County for their service. April 10 -16 is recognized as local government week and he thanked all those who serve McKean County. He also especially thanked his fellow commissioners.

B. Human Resources Update

New Employees:

Kate Johnson, Legal Assistant, D.A. Office, start 3/28/2022

Kellie Britton, DRO Establishment Officer, start 3/28/2022

Alisha Coppini, DRO Enforcement Officer, start 4/4/2022

Leave/Change of Service: Commissioner Kreiner noted that Chris Matter would no longer be serving as contracted Labor Counsel and commended his work on behalf of the County.

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the March 23, 2022. Meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

6. Public to be heard – None

7. Old Business – None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to authorize hiring of Labor Counsel, Eckert Seamans at a rate of \$255/hr. beginning April 12, 2022. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve 911 Contract – SEIU 668 PSSU from January 1, 2022 to December 31, 2024 with a wage increase of 2.5% for 2022, 2023 and 2024. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Duffy moved to approve Tentative Agreement for Court Appoint and Court Related Contracts – AFSCME Local 1641 from January 1, 2022 – December 31, 2024 with wage increases of 2.5% for 2022, 2023 and 2024. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Lane moved to approve the 5 projects as recommended by the Act 152 Review Committee.

Property	Total Cost	Match	Grant Request
9 & 11 Main Street, Lewis Run	\$13,605	\$3,605	\$10,000
62 South Kendall Avenue, Bradford	\$12,000	\$3,000	\$9,000
106 Clay Street, Kane	\$8,925	\$2,231.25	\$6,693.75
115 South Avenue, Bradford	\$9,000	\$2,250	\$6,750
104 Janeware Street, Kane, PA	\$9,505	\$2,376.25	\$7,128.75
Total	\$53,035	\$13,462.50	\$39,572.50

No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 5) Commissioner Duffy moved to approve a Tax refund for overpayment of taxes for Veterans' Exemption as of 1/20/2022 to refund 2022 County Tax paid of \$1,006.38 for the property of Seth and Carolyne Digel, Parcel No. 15-001-210, Smethport Borough. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Lane moved to approve a Request for Exempt Status for 2022 for Partnership In Housing, Inc. for 95 Boylston Street, Bradford, Parcel 04-006-117, Assessed Value \$33,830. Reason: Non-Profit Housing. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Duffy moved to approve an Agreement Between McKean County and Western New York and Pennsylvania Railroad. Bob Veilleux explained that as the project transitions from the planning phase to the implementation phase, they needed to update the agreement between the county and the railroad to ensure that the railroad stays in compliance with the

grant agreement and provides some sort of liability protection for the County. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve an Agreement for Part Time Use of Forensic Pathologist with County of Erie, PA, to include \$5,000 retainer from January 1, 2022 to December 31, 2022 paid as \$3,500 Coroner and \$1,500 District Attorney. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a Proposal from Ellison Doors to refurbish the Courthouse Doors as follows: Rear Entrance (King Street) \$17,170; Commissioner's Entrance (Church Street) \$18,804; Judge Entrance (State Street) \$18,804; Front Entrance (Main Street) \$23,197; Side Employee Entrance (Church Street) \$10,450; for a total of \$88,425 to begin in June 2022 with an anticipated completion date of November 2022. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a Repository Sale at 2 Jackson Avenue, Mt. Jewett, Map No. 13-000-117-A, for Mobile Home and Outbuilding, reputed owner John Haight to bidder Francis Auriemmo, Jr. for \$50. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a Repository Sale at 194 Paradise Drive, Kane, Map No. 30-016-108-A, for Mobile Home, reputed owner Amy Hulings to bidder Hanna M. Nelson for \$250. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve an Annual Support Agreement for Court Recording Systems from For The Record from April 15, 2022 to April 15, 2023 for \$2,097. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to approve a One-year agreement for Wireless Control License for IT for \$1,225.00 for one year from the date of agreement submission. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to approve a One-year support for Firewall and License for VPN for \$2,645.00 for one year from the date of agreement submission. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

- 1) Commissioner Duffy moved to approve a Futures Rehabilitation Center Addendum. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions:

Telecommunicators Week

Staff recognized:

Julia Greenman, 911 Dispatcher;
Stephanie Scrivo, 911 Dispatcher;
Nate Burgett, DES Director

Conservation Week

Staff recognized:

Sandy Thompson, Conservation District Director

National Osteopathic Medicine Week

Child Abuse Prevention Month

Staff recognized:

Shawn McAulay CYS Director
Megan Mesler, Intake, Human Services
Emily Truman, Independent Living
Marcy Flickinger, Resource Care and Adoption Supervisor.

Safe Digging Month

National County Government Month

9. Public Comment Period

Commissioner Kreiner noted that the next meeting would be on April 26, 2022.

Jim Chorney introduced Katie Lenze, North Central and Sherry Dumire, North Central who will be working with the counties in their six-county region to provide technical assistance for grant applications. Sherry outlined the most recent call for projects, and explained the process going forward for the near 20 applications in this round. She said Katie will be doing grant writing. Sherry is working on scheduling a demonstration of grant software. Jim Chorney elaborated on the project applications and match. Sherry added information about the timeline. Commissioner Duffy said that McKean County has 3 projects ongoing. Katie Lenze explained her role in assisting municipalities in securing and administering grant funding with ARPA and beyond as many have limited resources.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:46 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk