

**BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
JUNE 14, 2022**



McKean County Commissioners, in a regular meeting, assembled on June 14, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 8B1 MATP Grant Agreement 7/1/2022 to 6/30/2023**
- 8B2 Act 152 Allocations of \$31,392.75**
- 8B3 Liquid Fuels Allocation of \$103,190.67**
- 8D1 Tasha Howell**
- 8D2 Stacy and Brian Kunselman**
- 8D3 Cyril-Joseph and Marta Kusnierz**
- 8D4 Brent and Nicole Leet**
- 8D5 Esmail Mohamadzadeh & Banafsheh Lotfi Moghaddas**
- 8D6 Nicholas and Bobbi Morris 21/22 & 22/23**
- 8D7 Kristen and Brandon Oaks**
- 8D8 Tracy Panighetti 21/22 & 22/23**
- 8D9 Kevin Weimer and Katelyn Miller 21/22 & 22/23**
- 8D10 Amie Peck 21/22 Addendum & 22/23**
- 8D11 ATA 21/22**
- 8D12 CASA of McKean County**
- 8D13 Northwest Media**
- 8D14 Stanley Pecora Jr**
- 8D15 The Guidance Center Addendum**
- 8D16 YWCA of Bradford**
- 8D17 George Junior**
- 8D18 22/23 Counseling Center at Cherry Hill**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled:**

**8C1 Intent to Award the Bid for the Courthouse Repointing Project from Bids received on June 2, 2022. This Intent to Award authorizes the Architect to issue Notice to Proceed pending receipt of all required documents and paperwork from the Contractor.**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor;  
Carolyn Newhouse, The Bradford Alliance.

### **1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on June 14, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

### **4. Comments and Announcements**

**A. Commissioners Comments:** Commissioner Duffy offered her congratulations to Zippo for their 90<sup>th</sup> anniversary and celebration over the weekend.

#### **B. Human Resources Update**

New Employees:

Katelyn Wells, CYS Caseworker  
Jessica Carro, CYS Caseworker  
Parker Jack, Juvenile Probation, Boondocs  
Emily Rohrs, CYS Caseworker

Leave/Change of Service: None

### **5. Minutes**

Commissioner Lane made a motion to accept the Minutes as presented from the Regular Meeting on May 24, 2022. Commissioner Duffy seconded. No discussion on the motion.  
Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

Commissioner Duffy made a motion to accept the Minutes as presented from the Emergency Meeting on May 26, 2022. Commissioner Lane seconded. No discussion on the motion.  
Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

Commissioner Lane made a motion to accept the Minutes as presented from the Special Meeting on June 2, 2022. Commissioner Duffy seconded. No discussion on the motion.  
Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

### **6. Public to be heard** –

### **7. Old Business** – None

### **8. New Business**

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve the Medical Assistance Transportation Program (MATP) Participation Grant Agreement and Assurance of Compliance from July 1, 2022 to June 30, 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve the Act 152 allocation of \$31,392.75 with local matches of \$10,464.75 for a total funding of McKean County projects of \$41,857.50 . No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

Property	Total Cost	Match	Grant Request
68 Mechanic Street, Bradford	\$9,200	\$2,300	\$6,900
307 Greeves Street, Kane	\$10,622.50	\$2,656	\$7,966.50
66 Mechanic Street, Bradford	\$9,800	\$2,450	\$7,350
115 Greeves Street, Kane	\$12,235	\$3,058.75	\$9,176.25

- 3) Commissioner Duffy moved to approve the Liquid Fuels Tax Funds Allocation bi-annual share of \$103,190.67 to Municipalities and for Administration as follows:
  - a. McKean County Administrative Fee per 2020 Cost Allocation Plan: \$ 9,556.
  - b. Municipalities at 50% Funds for Population, 50% of Funds for Miles of Qualifying Roads. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

Municipality	Amount		
Annin Township	\$ 4,498.09	Otto Township	\$ 3,240.68
Bradford Township	\$ 8,532.76	Sergeant Township	\$ 834.51
Ceres Township	\$ 4,157.92	Wetmore Township	\$ 4,624.24
Corydon Township	\$ 982.79	Bradford City	\$ 12,735.81
Eldred Township	\$ 5,124.39	Eldred Borough	\$ 1,246.80
Foster Township	\$ 8,366.66	Kane Borough	\$ 5,686.52
Hamilton Township	\$ 1,530.95	Lewis Run Borough	\$ 969.05
Hamlin Township	\$ 2,148.25	Mount Jewett Borough	\$ 1,593.82
Keating Township	\$ 7,585.62	Port Allegany	\$ 3,572.32
Lafayette Township	\$ 4,308.79	Smethport Borough	\$ 2,906.60
Liberty Township	\$ 6,837.77	SubTotal Municipal	\$ 93,634.67
Norwich Township	\$ 2,150.34	McKean Admin	\$ 9,556.00
		Total	\$ 103,190.67

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to table the Intent to Award the Bid for the Courthouse Repointing Project from Bids received on June 2, 2022. This Intent to Award authorizes the Architect to issue Notice to Proceed pending receipt of all required documents and paperwork from the Contractor. No discussion on the motion. Vote on the resolution to table: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

Commissioner Duffy moved to approve the DHS Resource Parent Agreements:

- 1) Tasha Howell
- 2) Stacy and Brian Kunselman
- 3) Cyril-Joseph and Marta Kusnierz
- 4) Brent and Nicole Leet
- 5) Esmail Mohamadzadeh & Banafsheh Lotfi Moghaddas
- 6) Nicholas and Bobbi Morris 21/22 & 22/23
- 7) Kristen and Brandon Oaks
- 8) Tracy Panighetti 21/22 & 22/23
- 9) Kevin Weimer and Katelyn Miller 21/22 & 22/23

No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

Commissioner Lane moved to approve the DHS Agreements.

- 10) Amie Peck 21/22 Addendum & 22/23
- 11) ATA 21/22
- 12) CASA of McKean County
- 13) Northwest Media
- 14) Stanley Pecora Jr

No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

Commissioner Duffy moved to approve the DHS MHID Agreements:

. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 15) The Guidance Center Addendum
- 16) YWCA of Bradford

No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

Commissioner Duffy moved to approve the DHS CYS Agreements:  
17) George Junior

18) 22/23 Counseling Center at Cherry Hill

No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions: None

**9. Public Comment Period**

Commissioner Kreiner noted that the next meeting would be on June 28, 2022.

**10. Adjournment**

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:12 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk