

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
SEPTEMBER 13, 2022



McKean County Commissioners, in a regular meeting, assembled on September 13, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 2023 Holiday Calendar**
- 8B2 Fourth Amendment to DCED C0000741443 to end June 30, 2023**
- 8B3 CWIS Data Sharing Agreement**
- 8B4 County Aid Lewis Run Borough \$965.05 to Encumber**
- 8B5 Veterans Tax Exemption James Kaziska Port Allegany**
- 8B8 Tax Exempt Status The Guidance Center 24 West Washington Street Bradford**
- 8B9 Tax Exempt Status The Guidance Center 14 Rear Pearl Street Bradford**
- 8B10 Tax Exempt Status The Guidance Center 16 Pearl Street Bradford**
- 8C1 North Central Engage \$11,250**
- 8C2 Repository Sale 8 Green Court, Bfd No. 03-015-361-1 Pamela Emerson \$369.00**
- 8C3 Repository Sale of 341 E Main Street, Bradford William Hodgdon \$300**
- 8C4 Repository Sale of Trailer 370 Ventures Dr, Keating Jonathan Mangel \$50.00**
- 8C52023 Affordable Care Act reporting Engagement Agreement with the Reschini**
- 8C6 Electronic Health Record Software Agreement with Sapphire Health LLC**
- 8C7 Penn Power Systems Maintenance Agreement 9 generator 2-year for \$2,440.00**
- 8C8 Penn Power Systems Maintenance Agreement 8 generator 2-year for \$7,865.00**
- 8C9 Link Computer Services Basement IDF — Phase 2 \$30,081.50 for IT**
- 8D1 Edward and Rachael Hayden**
- 8D2 Richard and Debbie Woods**
- 8D3 Alcohol and Drug Abuse Services**
- 8D4 Area Transportation Authority**
- 8D5 Life and Independence for Today**
- 8D6 Bradford Regional Medical Center**
- 8D7 YWCA**
- 8D8 Bradford Ecumenical Home**
- 8D9 The Bair Foundation**
- 8D10 Taylor Diversion Program Amendment**
- 8D11 Community Services of Venango County**
- 8D12 Ron Tanner - Constable**
- 8D13 The Guidance Center**
- 8D14 Mary Buzard**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled:

8B6 Side Letter of Agreement AFSCME — Domestic Relations Cash Payments.

8B7 Side Letter of Agreement AFSCME — Eliason Office Manger Wage.

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Brenda Langan, **Finance** Director.

Sunny Frey, Jim Tingley, Bob Ferguson, Rob Ferguson, Jim Machuka, Jim Giordano

Remote: Jean Hendrickson, IT Director; Theresa Auriemmo, The Kane Republican:

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular **Meeting on September 13, 2022** of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that **there** was a quorum to proceed with the county's business as presented and noted that the meeting **is recorded**.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments: None

B. Human Resources Update

New Employees:

Adrian Mawn — Purchasing Director

Holly Prati — Part-time Nurse - County Jail

Joseph Garris — Adult Probation Officer

Joanna Byerly — Maintenance (Janitorial)

Austin Cressley — **Part — time Correctional Officer**

Jared Good — Law Clerk

Lisa Schleger — Victim/Witness Coordinator — DA Office

Leave/Change of Service:

Chelsea Mosher

Amy Hollebeke

Shawn McAulay

Ralph Mitchell

Robert Lundgren

Terri Chapman

Daniel Golan

Kristie Murray

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the Month Day Year Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

6. Public to be heard – None

7. Old Business – None

8. New Business

A. Ordinances and Policies — None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve the 2023 Holiday Calendar to meet AOPC submission. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to Accept Fourth Amendment to DCED Contract No C000074143 to amend the contract activity period to June 30, 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve Child Welfare Information Solution (CWIS) Data Sharing Agreement with PA DHS as an administrative agreement. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve an Application for County Aid from Lewis Run Borough for \$969.05, as allocated to encumber for a future project. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve Veteran's Tax Exemption for James F. Kaziska, 87 Main Street, Port Allegany, PA as approved by the Borough and School District to original application date, 3/26/2018. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to table Side Letter of Agreement AFSCME — Domestic Relations Cash Payments. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to table Side Letter of Agreement AFSCME — Eliason Office Manger Wage. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 8) Commissioner Duffy moved to approve the Tax-Exempt Status for The Guidance Center for property located at 24 West Washington Street, Bradford PA, Parcel 03-013-103-1, for Multiple Community Education/Prevention Programs, assessed value \$434,800. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 9) Commissioner Lane moved to approve the Tax-Exempt Status for The Guidance Center for property located at 14 Rear Pearl Street, Bradford PA, Parcel 03-013-201-3, for Multiple Community Education/Prevention Programs, assessed value \$4,790. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 10) Commissioner Duffy moved to approve the Tax-Exempt Status for The Guidance Center for property located at 6 Pearl Street, Bradford PA, Parcel 03-013-201, for Multiple Community Education/Prevention Programs, assessed value \$2,000. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

Due to a persistent cough, Commissioner Kreiner relinquished the chair for balance of the meeting.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve a North Central Engage Agreement for Performance Incentive to interview 15 companies @ \$750 per interview for \$11,250. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Kreiner moved to approve a Repository Sale of 8 Green Court, Bradford No. 03-015-361-1, reputed owner Ernest South to Cyril L. Emerson and Pamela Emerson for \$369.00, as approved by the municipal and school district taxing authorities. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve Repository Sale of 341 E Main Street, Bradford, reputed owner Alex Ortiz, Et Al., to William Hodgdon for \$300, high bidder, as approved by the municipal and school district taxing authorities. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Kreiner moved to approve a Repository Sale of Trailer located at 370 Ventures Drive, Keating Township, reputed owner **Mark Hall to Jonathan Mange! for \$50.00**, as approved by the municipal and school district taxing authorities. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved **to** approve 2023 Affordable Care Act reporting Engagement Agreement with the Reschini Group for \$6.25 per 1095 form, with a minimum charge of \$500 with any balance due after the forms are mailed in March, 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 6) Commissioner Kreiner moved to approve Electronic Health Record Software Agreement with Sapphire Health LLC for McKean County Prison for 5 years, with an automatic renewal for 5 years unless written notice is provided for an initial set up fee of \$14,000, \$600 per trainer per day plus travel, plus \$4,75 per inmate per month and costs for software integration and software licensing costs per month as needed. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to approve an Agreement with Penn Power Systems, PA COSTARS member, for Emergency Generator Planned Maintenance Agreement for 9 generator sets and transfer switches, from July 1, 2022 to June 30, 2024 as a 2-year agreement for \$2,440.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 8) Commissioner Kreiner moved to approve an Agreement with Penn Power Systems, PA COSTARS member, for Emergency Generator Planned Maintenance Agreement for 8 generator sets and transfer switches, from July 1, 2022 to June 30, 2024 as a 2-year agreement for \$7,865.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 9) Commissioner Lane moved to approve a Link Computer Services Basement IDF — Phase 2 \$30,081.50 for IT. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

- 1) Commissioner Lane moved to approve a Resource Parent Agreement with Edward and Rachael Hayden. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Kreiner moved to approve a Resource Parent Agreement with Richard and Debbie Woods. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve an HSDR Agreement with Alcohol and Drug Abuse Services. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Kreiner moved to approve an HSDR Agreement with Area Transportation Authority. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 5) Commissioner Lane moved to approve an HSDR Agreement with Life and Independence for Today (LIFT). No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Kreiner moved to approve an HSDR Agreement with Bradford Regional Medical Center. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to approve an HSDR Agreement with YWCA. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 8) Commissioner Kreiner moved to approve an HSDR Agreement with Bradford Ecumenical Home. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 9) Commissioner Lane moved to approve a CYS Agreement with The Bair Foundation. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 10) Commissioner Kreiner moved to approve a CYS Agreement with Taylor Diversion Program Amendment. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 11) Commissioner Lane moved to approve an Agreement with Community Services of Venango County. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 12) Commissioner Kreiner moved to approve an Agreement with Ron Tanner for Constable Services. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 13) Commissioner Lane moved to approve an Early Intervention Amendment with The Guidance Center. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 14) Commissioner Kreiner moved to approve an Early Intervention Amendment with Mary Buzard. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions:

9-11 Day

Suicide Prevention Awareness Month

9. Public Comment Period

Citizens members of the Constitutional County presented a petition for consideration by the Commissioners to declare McKean County a Constitutional County. Jim Tingley expressed his concerns for the security of McKean County Voting machines. Commissioner Kreiner noted that the commissioners would review the information as presented. Commissioner Kreiner noted that the next meeting would be on September 27, 2022.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:54 a.m.

Respectfully Submitted By:



Pamela J. Burlingame
McKean County Chief Clerk