

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
OCTOBER 11, 2022



McKean County Commissioners, in a regular meeting, assembled on October 11, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 2022 Cooperation Agreement with Bradford Township for 2022 CDBG**
- 8B2 Subrecipient Agreement with MCRA**
- 8B3 General Application Certification for 2022 CDBG Program**
- 8B4 Four Factor Analysis Completion and Findings Certification**
- 8B5 Disclosure Report for CDBG**
- 8B6 2022 CDBG Grant Resolution for \$339,957**
- 8B7 McKean County Fair Housing Resolution**
- 8B8 McKean County Section 504 Anti-Discrimination Policy Resolution**
- 8B9 Grantee's Statement of MBE/WBE Resolution**
- 8B10 2022 OBO Bradford Township Resolution for Marilla ADA \$87,747**
- 8B11 Section 3 Plan for CDBG, HOME and ESG programs**
- 8B12 County Aid Application Keating Township \$7,585.62 for anti-skid**
- 8B13 County Aid Application Annin Township for \$4,498.09 for paving Newell**
- 8B14 Acceptance of 9-1-1 PEMA Grant \$40,000 for NG911 Readiness**
- 8C1 Renewal of CAC Lease for 424 West Main Street \$1,200/mo. 2-yr renewal**
- 8C2 Customer Agreement with UGI for 22 1st St Eldred \$3,909**
- 8D1 Foster Care Agreement – Julie McGavisk**
- 8D2 Early Intervention Agreement - CARE**
- 8D3 CYS Agreement – Adelphoi Village**
- 8D4 Agreement – Beacon Light Behavioral Health Systems**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled:

- 7A Side Letter of Agreement AFSCME – Domestic Relations Cash Payments**

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Brenda Langan, Finance Director; Rick Fry, Planning Director; Laura Lord, Assistant Planning Director
Public: Jim Manchuga, Cheryl Waterman, Jim Giordano, Sharon Snow, Sunny Frey
Remote: Theresa Auriemmo, The Kane Republican:

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on October 11, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda, as presented. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments:

Commissioner Duffy said that there will be a Clock Tower Ceremony tomorrow at 11:15 a.m. and read the highlights of the program that will take place prior to ringing of the bells at Noon.

Commissioner Kreiner said there were several Proclamations for the month to be read at the end of the meeting and also wanted to mention that October 16-22 is National Pharmacy Week.

B. Human Resources Update

New Employees: Tatiana Malys, Assistant Public Defender

Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the Special Meeting held on October 5, 2022. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Old Business

- A. Commissioner Duffy moved to table a Side Letter of Agreement AFSCME – Domestic Relations Cash Payments. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

8. New Business

- A. Ordinances and Policies – None

- B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve the 2022 Cooperation Agreement between McKean County and Bradford Township for the FY 2022 CDBG Program Administration. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 2) Commissioner Duffy moved to approve a Subrecipient Agreement with McKean County Redevelopment Authority. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a General Application Certification for 2022 CDBG Program. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a Four Factor Analysis Completion and Findings Certification. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve a Disclosure Report for CDBG Program. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to approve a 2022 Community Development Block Grant Resolution for \$339,957. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to approve a McKean County Fair Housing Resolution. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 8) Commissioner Duffy moved to approve the McKean County Section 504 Anti-Discrimination Policy Resolution. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 9) Commissioner Lane moved to approve the Grantee's Statement of Goals MBE/WBE Resolution, Minority/Woman Business Enterprise Plan Achievement Report & Goals. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 10) Commissioner Duffy moved to approve the 2022 On Behalf of Bradford Township Resolution for Marilla Reservoir ADA Improvements for \$87,747. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 11) Commissioner Lane moved to approve a Section 3 Plan for CDBG, HOME and ESG Programs. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 12) Commissioner Duffy moved to approve an Application for County Aid from Keating Township for \$7,585.62, as allocated, to be used for anti-skid. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 13) Commissioner Lane moved to approve an Application for County Aid from Annin Township for \$4,498.09, as allocated, for 2022, to be combined with 2021 encumbered funds, for paving on Newell Creek. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 14) Commissioner Duffy moved to approve Accepting of 9-1-1 Statewide Interconnectivity Funding from PEMA for 2022 for \$40,000 to be used towards the McKean NG911 GIS Readiness projects. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve the Renewal of CAC Lease with Christian J Howard and Carol B. Howard 424 West Main Street Smethport from November 1, 2022 for a period of one year: renewable yearly, that after year two of said lease, lessee may terminate upon three months' notice, for \$1,200 per month. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a Customer Agreement with UGI for Natural Gas Service to 22 1st Street, Eldred, for a non-refundable contribution towards the installation cost of \$3,909.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

- 1) Commissioner Lane moved to approve a Foster Care Agreement – Julie McGavisk. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve an Early Intervention Agreement - CARE. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a CYS Agreement – Adelphoi Village. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve an Agreement – Beacon Light Behavioral Health Systems. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions:

Breast Cancer Awareness Month
Domestic Violence Awareness Month
Community Planning Month
Cybersecurity Awareness Month

9. Public Comment Period

Jim Manchuga asked how he would get a copy of a document that was approved at a meeting. Chief Clerk Pam Burlingame said he could ask for it and she would provide a copy. He asked for copy of 8B8.

Commissioner Kreiner noted that the next meeting would be on October 25, 2022.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:24 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk