

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
OCTOBER 25, 2022



McKean County Commissioners, in a regular meeting, assembled on October 25, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 8B1 Green Light Communities for Veterans**
- 8B2 PHARE Application Bradford OECD \$100,000 LMI Assistance**
- 8B3 Machine Inspectors for Nov 8 2022 General Election**
- 8B4 County Aid Application Eldred Township \$5,124.39**
- 8B5 HAVA Security Grant Dept of State \$3,125.41 3/16/22 to 9/30/23**
- 8B6 PA Route 6 for PA DCNR Grant Match Bicycle Amenities**
- 8C1 Repository Sale 38 Jefferson Bradford \$250**
- 8C2 Repository Sale 59 South Avenue Bradford \$250**
- 8C3 Repository Sale N. Bennet Street Bradford \$250**
- 8C4 Repository Sale 8 Green Court Bradford \$250**
- 8C5 Repository Sale 19 Miller Street Bradford \$250**
- 8C6 Audit Agreement - Baker Tilly 2022-2025**
- 8C7 Juvenile Probation Service Grant \$34,718**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Shane Oschman, Bradford OECD

Remote: The Bradford Era: Marcie Schellhammer; Theresa Auriemmo, The Kane Republican:

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on October 25, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

#### **4. Comments and Announcements**

**A. Commissioners Comments:** None

**B. Human Resources Update**

New Employees: None

Leave/Change of Service: None

#### **5. Minutes**

Commissioner Lane made a motion to accept the Minutes as presented from the October 11, 2022 Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

**6. Public to be heard** – Shane Oschman of the City of Bradford Office of Economic and Community Development said that they were making an application for Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE) funds to assist low to moderate income households in the city of Bradford. He indicated that PA DCED had provided assistance for whole house rehab in the past, but that there were many residents in need of single project assistance such as a furnace or a roof and that the waiting list for whole house rehab was extensive. He hoped that this application would allow them to help on a timelier basis.

#### **7. Old Business** – None

#### **8. New Business**

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve an Operation Green Light Resolution: Participation in the National Association of Counties and National Association of County Veteran Services Office to join municipalities nationwide to show support for veterans by lighting our building green from November 7 to November 13, 2022 to let veterans know that they are seen, appreciated and supported. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve a Resolution Authorizing the Filing of an Application to the Pennsylvania Housing Finance with City of Bradford's Office of Economic and Community Development for Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE) grant in the amount of \$100,000 to be used for funding for emergency home repair relief for low-moderate income applicants. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Duffy moved to approve Machine Inspectors for November 8, 2022 General Election, as attached. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 4) Commissioner Lane moved to approve Application for County Aid from Eldred Township for \$ 5,124.39, as allocated, for oil for Fowler Brook. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Duffy moved to approve the HAVA Security Grant Department of State Help America Vote Act for \$3,125.41 for SUREVote system or Election Security, to be expended from March 16, 2022 through September 30, 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Lane moved to approve \$2,500 to PA Route 6 for a Partnership and Match Funding to apply to the Pennsylvania Department of Conservation and Natural Resources for funding for bicycle amenities piloted in the PA Wilds Region of the Route 6 Corridor – Warren, McKean, Potter and Tioga counties. Grant application for \$100,000 requires \$20,000 match which is anticipated from commitments from Warren and Tioga for \$2,500 each, requests to Potter and McKean for \$2,500 each and a request to PA Wilds Planning Team for \$10,000. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

#### C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Duffy moved to approve a Repository Sale of 38 Jefferson Street, Bradford City, Map No. 02-018-216; Control Number: 92-001367, 2sty house & garage, reputed owner Robert S. Hallman to only bidder: City of Bradford for \$250, as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve a Repository Sale of 59 South Avenue, Bradford City, Map Number: 02-010-202 Control Number: 92-001834, Commercial, reputed owner Single A. Investments, LLC ET AL, to only bidder: Downtown Bradford Revitalization Corp for \$250, as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Duffy moved to approve a Repository Sale of No. Bennet Street, Bradford City, Map Number: 03-006-309; Control Number: 93-002296, Vacant Land, .39 acres, reputed owner is Thomas E. Riel, Et Al, to only bidder: Michael Balmer for \$250, as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Lane moved to approve a Repository Sale of 8 Green Court, Bradford City, Map Number: 03-015-361-1; Control Number: 93-002454, Four Story Home, reputed owner is Ernest South, to only bidder: Cyril L. Emerson and Pamela Emerson for \$250, as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 5) Commissioner Duffy moved to approve a Repository Sale of 19 Miller Street, Bradford City, Map Number: 04-006-406-3; Control Number: 94-003474, Vacant Land, .03 acres, reputed owner is Richard Wixon, Jr. to only bidder Mark Pessia for \$250, as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Lane moved to approve a Financial Statement Audit agreement with Baker Tilly for years ending December 31, 2022,2023,2024 and 2025 with fees, respectively \$73,000, \$75,000, \$77,500 and \$79,600. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Duffy moved to approve a Juvenile Probation Service Grant Agreement for grant award in the amount of \$34,718.00, from July 1, 2022 to June 30, 2023, contract #4100093201. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts - None

E. Proclamations and Recognitions: None

#### **9. Public Comment Period**

Commissioner Kreiner noted that the next meeting would be on Wednesday November 23, 2022 due to Election Day.

#### **10. Adjournment**

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:23 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk