

**BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
December 13, 2022**



McKean County Commissioners, in a regular meeting, assembled on December 13, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 CAC Modification to Grant 34565 to extend grant to June 30, 2023**
- 8B2 CAC Modification to Grant 35955 to extend grant to Dec. 31, 2023**
- 8B3 ARPA Small Business Grants \$130,000**
- 8B4 ARPA Municipal Grants \$1,440,014**
- 8B5 Local Match for ATA FY 22/23 \$101,493.00**
- 8B6 Adopt Act 57 of 2022 – Effect of Failure to Receive Tax Notice**
- 8B7 RACP Lutheran Home of Kane Acceptance for \$2.44 million.**
- 8B8 Authorize Tom Kreiner to sign Railroad Grant # 69A36523403740CRSPA**
- 8B9 Accept FY 2022 PEMA Homeland Security Grant \$271,911.00**
- 8B10 Accept Mosquito-borne Disease grant for \$25,087.50**
- 8C1 ES&S Express Vote Equipment purchase \$19,250.00**
- 8C2 2019 County Tax Refund to James F. Kaziska Parcel 14-005-100: \$824.74**
- 8C3 2022 County Tax Refund The Guidance Center Parcel 03-013-103-1: \$1021.48**
- 8C4 2022 County Tax Refund to The Guidance Center Parcel 03-013-201-3: \$11.25**
- 8C5 2022 County Tax Refund to The Guidance Center Parcel 03-013-201: \$4.70**
- 8C6 Zoom Room Renewals (5) Comm, 911, 911, DHS, Jury, Consv. \$2,495.00**
- 8D1 Foster Care Agreement – Jeannette and Jerald Anderson**
- 8D2 Foster Care Agreement – Gloria Buterbaugh**
- 8D3 Agreement MCRA - ERAP**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: 7A AFSCME DRO Side Agreement

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Bob Veilleux, Economic Development; Rick Fry, Planning Director; Brenda Langan, Finance Director; Angelia Tennes, Assessment Director.

Remote: The Bradford Era: Marcie Schellhammer, The Kane Republican: Theresa Auriemmo; Don Payne, Kane Borough

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on December 13, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments: Commissioner Duffy asked Bob Veilleux and Rick Fry to provide an update on the county Broadband initiative. Bob had prepared a map that showed the existing coverage area and also the new project in the Eldred area. He said there is another project scheduled to be completed by Spring 2023 near Hazelhurst along Route 6. He said SkyPacket is now installing free of charge so there is no fee. He also presented information about the Affordable Connectivity Program and the Broadband Coverage Map Challenge and the Cellular Challenge. Rick Fry thanked the Bradford Era for running the article regarding the Challenge.

Commissioner Kreiner noted that ARPA funds were awarded by the McKean County Community Foundation to non-profits and that almost all of the awardees attended.

B. Human Resources Update

New Employees: Brenda Adamoski, DRO Establishment Officer, eff 11/28/2022

Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the November 27, 2022 Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

6. Public to be heard –

7. Old Business – None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve a CAC Project Modification Grant #34565 to rollover unexpended funds to Fiscal Year 2023 to extend the grant to June 30, 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 2) Commissioner Duffy moved to approve a CAC Project Modification Grant #35955 to rollover unexpended funds to Fiscal Year 2023 to extend the grant to December 31, 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a Resolution for American Recovery Program Small Business Recovery Grants for a total amount of \$130,000. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a Resolution for American Recover Program Municipal Grants for a total amount of \$1,440,014. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve a Resolution by Municipality Certifying Provision of Local Match for State Operating Financial Assistance to provide local fund in the amount of \$101,493.00 to Area Transportation Authority of North Central Pennsylvania for Fiscal Year 2023-2024. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to approve a Resolution to adopt Act 57 of 2022 – Effect of Failure to Receive Tax Notice directing the Tax Collector to implement the act’s provisions for the tax years beginning on or after January 1, 2023 to waive additional charges for real estate taxes in certain qualifying situations. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to approve a Lutheran Home at Kane Expansion and Renovation Project – Redevelopment Assistance Capital Program Award and Acceptance for \$2.44 million. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 8) Commissioner Duffy moved to Authorize Thomas Kreiner, Commissioner Chair, to accept, execute and/or sign the Federal Railroad Administration Grant Agreement # 69A36523403740CRSPA and related grant documents for the McKean Venango and Crawford Counties Freight Rail Capacity and Safety Enhancement Project following final review by the County Solicitor. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the resolution: Yes: Duffy, Lane. Abstain: Kreiner. Passed 3-0.
- 9) Commissioner Lane moved to Accept the FY 2022 State Homeland Security Grant Program Agreement for \$271,911.00 from Pennsylvania Emergency Management Agency. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 10) Commissioner Duffy moved to Accept a Mosquito-borne Disease Control Grant for \$25,087.50. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve an Election Systems & Software Sales Order Agreement for Express Vote Equipment and Installation with 5-year hardware warranty for \$19,250.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a 2019 County Tax Refund to James F. Kaziska for 87 S. Main Street, Port Allegany, Parcel 14-005-100 due to being granted Veterans' Tax Exemption as of March 26, 2018. Refund amount: \$824.74. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a 2022 County Tax Refund to The Guidance Center for Parcel 03-013-103-1 due to being granted exempt status, for prorated amount: \$1021.48. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a 2022 County Tax Refund to The Guidance Center for Parcel 03-013-201-3 due to being granted exempt status, for prorated amount: \$11.25. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve a 2022 County Tax Refund to The Guidance Center for Parcel 03-013-201 due to being granted exempt status, for prorated amount: \$4.70. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to approve a Zoom Room renewals for Commissioner's Meeting Room, 911 Meeting Room (2), DHS Meeting Room and Conservation for \$623.75 each room for \$2,495.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

- 1) Commissioner Lane moved to approve a Foster Care Agreement – Jeannette and Jerald Anderson. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a Foster Care Agreement – Gloria Buterbaugh. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve an Agreement – McKean County Redevelopment and Housing Authority – Emergency Rental Assistance Program. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions: None

9. Public Comment Period

Commissioner Kreiner noted that the next meeting would be a Special Meeting on December 14, 2022 at 6:00 p.m. to set the salaries of elected officials for the 2024-2027. He said the next Regular Meeting of the Commissioners would be on December 27, 2022 at 10:00 a.m.

10. Adjournment

Commissioner Duffy moved to adjourn the meeting. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:26 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk