

**BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
FEBRUARY 28, 2023**



McKean County Commissioners, in a regular meeting, assembled on February 28, 2023, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

**8B1 Appoint Gerard Rettger to NCERG as Emergency Management Coordinator**  
**8C1 Optical Storage Solutions, INC. Software Support Agreement, \$10,415.00**  
**8C2 Lifesize Annual Agreement, \$2,368.08**  
**8C4 Capital Area Communications, ATA Battery Quote, Songbird Site, \$23,636.00**  
**8C5 Repository Sale, 57 E Main Street, Map No. 13-008-204, \$1,250.00**  
**8C6 Repository Sale, .23 acres on Pennsy Grade Rd, Map No. 29-013-109, \$300.00**  
**8C7 Whole-Home Repairs Grant Program Contract, No. C000084530, \$372,689.00**  
**8D1 Devereux Pennsylvania Children's Center Agreement**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Shawn Hutchings, Chief Clerk; Anthony Clarke, Esq., Solicitor; Brenda Langan, Finance Director; Brian Hillard, Sustainable Energy Fund;  
Remote: None

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on February 28, 2023 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

Commissioner Duffy made a motion to remove 8C3 Capital Area Communications, ATA Shelter Remediation Quote for McKean County Songbird Site Upgrades in the amount of \$39,431.00 from today's agenda. Commissioner Lane Seconded. No discussion on the motion. Vote on motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. No other changes were made to today's agenda. Commissioner Lane moved to approve the agenda. All in favor, 3-0.

**4. Comments and Announcements**

**A. Commissioners Comments:** Commissioner Duffy said she attended the MJ2K Trail Award last Friday. Congressman Thompson was in and it was a very nice ceremony. Many offices attended. He presented the award and the members were very honored.

**B. Human Resources Update**

New Employees: None

Leave/Change of Service: None

**5. Minutes**

Commissioner Duffy made a motion to accept the Minutes as presented from the February 14, 2023 Meeting. Commissioner Lane seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

**6. Public to be heard** – None

**7. Old Business** – Commissioner Lane made a motion to Table the Side Letter of Agreement AFSCME – Domestic Relations Cash Payments as no new information was received. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane

**8. New Business**

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve Appointing Gerard Rettger to the Northwest Central Emergency Response Group as the designated Emergency Management Coordinator of McKean County effective immediately. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve an Optical Storage Solutions, INC., Software Support Agreement for 9 – LANDEX Full Licenses in the amount of \$10,415.00 from March 1, 2023 until February 28, 2024. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a Lifesize annual agreement effective 3/31/2023 to 3/30/2024 in the amount of \$2,368.08. Commissioner Kreiner stated this was for the Courts. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Duffy made a motion at the beginning of the meeting to remove this item from the agenda.
- 4) Commissioner Lane moved to approve a Capital Area Communications, ATA Battery Quote for McKean County Songbird Site in the amount of \$23,636.00. Commissioner Kreiner noted

this was for the radio system. We have to have a dual backup process. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 5) Commissioner Duffy moved to approve a Repository Sale of 57 East Main Street, .62 acre with 2 story house, Mt Jewett Borough, Map No. 13-008-204, reputed owner Ryan & Yvonne McClellan to bidder: Lorie and Steven Michaud for \$1,250.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Lane moved to approve a Repository Sale of .23 acres on Pennsy Grade Road, Sergeant Township, Map No. 29-013-109, reputed owner Lawrence E. Burke to only bidder: Property Development, LLC (Stephen Smith) for \$300.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Duffy moved to approve a Whole-Home Repairs Grants Program Contract, Contract No. C000084530, In the amount of \$372,689.00 effective December 12, 2022 until December 31, 2026. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

- 1) Commissioner Lane moved to approve a Devereux Pennsylvania Children's Center Agreement. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions: None

**9. Public Comment Period**

Brian Hillard from the Sustainable Energy Fund spoke about them being a Non-Profit for the state for about 20 years now. He asked about the County potentially utilizing a program called PA-CPACE, Property Assessed Clean Energy. Commissioner Kreiner spoke stating we have not had any discussion on this program. Commissioner Kreiner informed Brian to get in touch with the Chief Clerk, Shawn Hutchings in regards to scheduling a meeting with the commissioners.

Commissioner Kreiner noted that the next meeting would be on March 13, 2023.