

**BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
MARCH 14, 2023**



McKean County Commissioners, in a regular meeting, assembled on March 14, 2023, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Exempt Status request, Assessment, Parcel No. 02-009-121, \$32,670
- 8B2 Exempt Status request, Assessment, Parcel No. 08-002-543-3, \$20,000
- 8B3 Exempt Status request, Assessment, Parcel No. 29-013-150, \$14,140
- 8B4 Resolution, Application, (RACP), for Lutheran Home of Kane Project
- 8B5 Resolution, Admin Agreement, (RACP), for Lutheran Home of Kane Project
- 8C1 Opioid Settlements with Teva, Allergan, CVS, Walgreens, and Walmart
- 8C2 Capital Area Communication Quote, Task Force Interoperable, \$9,920
- 8C3 Repository Sale, 84 Maplewood Ave, Map No. 02-003-215, \$250
- 8C4 Repository Sale, 71 Sherman Street, Map No. 02-017-102, \$2,500
- 8C5 Repository Sale, 4 Pike Street, Map No. 02-021-226, \$500
- 8C6 Repository Sale, 54 Willard Ave, Map No. 03-003-401, \$2,300
- 8C7 Repository Sale, 108 State Street, Map No. 03-010-210, \$1,001
- 8C8 Repository Sale, 108 School Street, Map No. 03-010-514, \$550
- 8C9 Repository Sale, 7 Lowell Ave, Map No. 03-016-206, \$500
- 8C10 Certificate of Milestone Acceptance, Motorola, Completion of installation
- 8C11 Quote for 1 year of wireless support, \$3,560.21
- 8C12 Canon Lease Agreement, Adult Probation, \$57.06 per month, 60 Months
- 8C13 Lutheran Home at Kane, (RACP), Administrative Agreement
- 8D1 Foster Care Renewal – Mike Flowers and Brittany Robinson
- 8D2 Front Porch Project Training Agreement – PA Family Support Alliance
- 8D3 CYS Contract Renewal – Outside In
- 8D4 CYS Amendment to Contract – Pathways Adolescent Center

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Shawn Hutchings, Chief Clerk; Anthony Clarke, Esq., Solicitor; Brenda Langan, Financial Director; Angie Tennes, Director of Tax Claim; Ann Robinson, Economic Development Liaison; Rob Dickinson, Client Relationship Manager Penn State Extension; Morgan Cady, 4-H Educator; Calvin Bell, 4-H Member; Jaidyn Goodman, 4-H Member; Jenna Goodman, 4-H

Member; Melissa Burton, 4-H Member; Kingsley Reese, Western Pennsylvania Bleeding Disorders Foundation;
Remote: The Kane Republican: Theresa Auriemmo;

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on March 14, 2023 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments: None

B. Human Resources Update

New Employees: Matthew Fillhart, Part Time Corrections Officer;
Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the February 28, 2023 Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

6. Public to be heard –

7. Old Business – Commissioner Duffy made a motion to Table the Side Letter of Agreement AFSCME – Domestic Relations Cash Payments as no new information was received. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve an Exempt Status request from McKean County Assessment for the 2023 Tax Year for Non-profit Charitable Organization for Parcel 02-009-121, .11 acres at 63 West Corydon Street, Bradford. Assessed Value: \$32,670.00. Property Owner: YWCA of Bradford. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve an Exempt Status request from McKean County Assessment for the 2023 Tax Year for Municipal Government for Parcel 08-002-543-3, 1 acre at 112 Bayard Street, Kane. Assessed Value: \$20,000.00. Property Owner: The Borough of

Kane. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 3) Commissioner Lane moved to approve an Exempt Status request from McKean County Assessment for the 2023 Tax Year for being Owned by the Municipality for Parcel 29-013-150, .38 acres at 14200 Wilcox Road, Mt. Jewett. Assessed Value: \$14,140.00. Property Owner: Sergeant Township. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a Resolution to authorize the filing of the application and business plan for the Redevelopment Assistance Capital Program (RACP) funds for the Lutheran Home of Kane Project. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve a Resolution to authorize the administrative agreement for the Redevelopment Assistance Capital Program (RACP) funds for the Lutheran Home of Kane Project. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Duffy moved to approve a New National Opioid Settlements with Teva, Allergan, CVS, Walgreens, and Walmart. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve a Capital Area Communications Quote for the Task Force Interoperable Communications Radio Network in the amount of \$9,920.00. Commissioner Duffy stated this is not a part of our project. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Duffy moved to approve a Repository Sale of 84 Maplewood Ave, .26 acre with 1 story house, Bradford City 2nd Ward, Map No. 02-003-215, reputed owner Donna Westbrook to only bidder: Harold McDaniels for \$250.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Lane moved to approve a Repository Sale of 71 Sherman Street, .07 acre with 1 ½ story house, Bradford City 2nd Ward, Map No. 02-017-102, reputed owner Stephen J. Wegemer to only bidder: Dustin S. Tift for \$2,500.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Duffy moved to approve a Repository Sale of 4 Pike Street, .17 acre Commercial, Bradford City 2nd Ward, Map No. 02-021-226, reputed owner Allen D.

Woodruff to only bidder: Harold McDaniels for \$500.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 6) Commissioner Lane moved to approve a Repository Sale of 54 Willard Ave, .11 acre with 1 story house, Bradford City 3rd Ward, Map No. 03-003-401, reputed owner Warren L. Gourley to bidder: William Hodgdon for \$2,300.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Duffy moved to approve a Repository Sale of 108 State Street, .08 acre vacant, Bradford City 3rd Ward, Map No. 03-010-210, reputed owner Justin Feldman to only bidder: John and Debra Place for \$1,001.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 8) Commissioner Lane moved to approve a Repository Sale of 108 School Street, .06 acre with 1 ½ story house, Bradford City 3rd Ward, Map No. 03-010-514, reputed owner Mary E. Hulings to only bidder: William Hodgdon for \$550.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 9) Commissioner Duffy moved to approve a Repository Sale of 7 Lowell Ave, .11 acre vacant, Bradford City 3rd Ward, Map No. 03-016-206, reputed owner Sandra Greenwalt to only bidder: Brian Bradley for \$500.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 10) Commissioner Lane moved to approve a Certificate of Milestone Acceptance for Motorola completion of equipment installation. Commissioner Kreiner stated this involves the radio project. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 11) Commissioner Duffy moved to approve a Quote for 1 year of wireless support in the amount of \$3,560.21. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 12) Commissioner Lane moved to approve a Canon Lease Agreement in the amount of \$57.06 per month for 60 months. Commissioner Kreiner asked Chief Clerk Shawn Hutchings if this was for Adult Probation. Shawn confirmed it was. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 13) Commissioner Duffy moved to approve a Lutheran Home at Kane Redevelopment Assistance Capital Program (RACP) Administrative Agreement. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

- 1) Commissioner Lane moved to approve a Foster Care Renewal – Mike Flowers and Brittany Robinson. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a Front Porch Project Training Agreement – Pennsylvania Family Support Alliance. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a CYS Contract Renewal – Outside In. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a CYS Amendment to Contract – Pathways Adolescent Center. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions:

Pennsylvania 4-H Week

Staff recognized:

Rob Dickinson, Client Relationship Manager Penn State Extension

Morgan Cady, 4-H Educator

Calvin Bell, 4-H Member

Jaidyn Goodman, 4-H Member

Jenna Goodman, 4-H Member

Melissa Burton, 4-H Member

Bleeding Disorder Awareness Month

Staff recognized:

Kingsley Reese, Western Pennsylvania Bleeding Disorders Foundation

9. Public Comment Period

Commissioner Kreiner noted that the next meeting would be on March 28, 2023.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:34 a.m.

Respectfully Submitted By:

A handwritten signature in black ink, appearing to read 'Shawn E. Hutchings Jr.', with a stylized, flowing script.

Shawn E. Hutchings Jr.

McKean County Chief Clerk