

**McKEAN COUNTY  
BOARD OF COMMISSIONERS MEETING  
AGENDA**

COMMISSIONERS' MEETING ROOM      McKEAN COUNTY COURTHOUSE  
500 WEST MAIN STREET, SMETHPORT, PA

**DECEMBER 29, 2023**

1. Call to Order
2. Pledge of Allegiance and Moment of Silence
3. Roll Call to Establish Quorum and Approval of Agenda
4. Commissioner's Comments and Announcements – Meeting is Recorded
  - A. Commissioner's Comments
  - B. Human Resources Update

New Employees: Jeffery Capra, Deputy Coroner; Curtis Black, Full Time 911 Dispatcher;

Leave/Change of Service: Erin Fryer, PT 911 Dispatcher, 11/30/2023; Regina Gann, Public Defender Office Clerk Typist 2, 12/01/2023; Desirae Williams, DJ Engman's Office Clerk Typist 1, 12/28/2023;
5. Presentation and Approval of Minutes from December 12, 2023
6. Public Comment – Agenda Items
7. Old Business - None
8. New Business
  - A. Ordinances and Policies - None
  - B. Resolutions and Approvals of the Board
    - 1) ARPA Municipal Recovery Allocation Application for Reimbursement from Mount Jewett Borough for McKean County Infrastructure / Blight Remediation Project in the amount of \$27,531.95.
    - 2) Approve the 2024 Meeting Calendars for Bi-monthly Commissioners Meetings, Salary Board Meetings, Retirement Board Meetings, and Election Board Meetings.

- 3) Appoint Richard Fry to the CEDS Committee as the Planning Representative effective January 1, 2024 to December 31, 2026.
- 4) Appoint Kate Kennedy to the CEDS Committee as the Economic Development Representative effective January 1, 2024 to December 31, 2026.
- 5) Appoint Anita Holman to the CEDS Committee as the Industry Representative effective January 1, 2024 to December 31, 2026.
- 6) Adopt the 2024 McKean County Budget with no tax increase as advertised and as made available for public inspection.

C. Contracts/Leases/Purchase Agreements

- 1) Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and McKean County.
- 2) Marco Lease Agreement for the VA Office in the amount of \$93.98 per month for 60 months.
- 3) Certificate of Milestone Acceptance for the McKean County Radio Project. Final Acceptance CO #1, Date Completed 11/04/2023.

D. DHS Agreements

- 1) ID Interviews Amendment – Community Services of Venango County
- 2) ID MH CYS Delegates Crisis Renewal – The Guidance Center

E. Proclamations – None

9. Public Comment Period

10. Adjournment                      Next Meeting: **10:00 AM    January 02, 2024 Reorganizational**