

Fee Received _____

FORM A - MAJOR
MCKEAN COUNTY
PLANNING COMMISSION

SUBDIVISION REFERENCE FORM
* TO BE USED FOR MAJOR SUBDIVISION

I. To be completed by owner or agent: will be indexed under Subdivision Name

- A. Name of Subdivision _____
- B. Municipality _____ Monthly Meeting _____
- C. Owner of Subdivision _____ Grantee: _____
1. Name: _____ Name: _____
2. Address: _____ Address: _____
3. Phone: _____ Phone: _____
- D. Surveyor _____
1. Name: _____
2. Address: _____
Phone: _____
- E. Certified Sewage Enforcement Officer _____
1. Name: _____
2. Address: _____
Phone: _____
- F. Property Information
1. Tax Parcel Number _____
2. Currently preferentially assessed under Act 319 (Clean and Green)
YES _____ NO _____

II. To be completed by Surveyor:

- A. Subdivision Information:
1. Total Acreage/Original Parcel _____
2. Number of lots _____
3. Zoned _____ Flood Zone _____
4. Existing sewage system on proposed lot YES _____ NO _____
5. Request for Planning Waiver & Non-Building Declaration Form-B _____
6. Type of water supply _____
7. Proposed new street: YES _____ NO _____ Type of new street _____

****NOTE:** Lots must be located on a public road, comply with any other municipal or state regulations, and not block rear access or restrict the development of adjoining property. (See Chapter 1, Section 1-1 through 1-5, McKean County Subdivision and Land Development Ordinance)

III. Attorney _____

IV. To be completed by the County Planning Staff:

- A. Sewage Information:
 - 1. Copy of component received _____
 - 2. Lot(s) approved for sewage disposal _____
- B. Municipal Information:
 - 1. Municipal comments received _____
 - 2. Expiration date reached, no Municipal comments _____
 - 3. Municipal approval on road plan _____
 - 4. Municipal approval on road dedication or completion bond _____

Action of McKean County Planning Commission Staff:

Preliminary / Final Plan

- A. Application Submitted _____
- B. Survey Map Submitted _____
- C. Fees Received _____ Received by: _____
- D. Action:
 - 1. **Rejected** _____
 - 2. Application Approved: _____
 - 3. Application **Disapproved**: _____

By: _____
Planning Director or Assistant Planner

- 1. Date approved – Major _____
By: McKean County Planning Commission Board
Moved: _____
Second: _____
Unanimously approved: _____

Maps Recorded _____

Deeds Recorded _____

**LIST OF ITEMS REQUIRED ON A MAJOR SUBDIVISION PLAN
(PRELIMINARY/FINAL)**

	YES	NO	PARTIAL
1. Reasonable scale	_____	_____	_____
2. Name & address of developer/owner	_____	_____	_____
3. Name of subdivision	_____	_____	_____
4. Name of municipality where property is located	_____	_____	_____
5. Name, address & seal of registered PA surveyor	_____	_____	_____
6. North point	_____	_____	_____
7. Reasonable margin on each side	_____	_____	_____
8. Date	_____	_____	_____
9. Location/topographic map	_____	_____	_____
10. Full plan of development proposed for recording including street lines, building lines, easements and open spaces.	_____	_____	_____
11. Tract boundaries with bearings and distances on every boundary line, street line and lot line.	_____	_____	_____
12. Location, bearing, length of streets, existing and proposed.	_____	_____	_____
13. Names of adjoining property owners	_____	_____	_____
14. Area of parcels in acres	_____	_____	_____
15. Distance to nearest highway intersection borough, city, etc.	_____	_____	_____
16. Lot or street numbers	_____	_____	_____

**Major Subdivision Plan
(Preliminary/Final)**

	YES	NO	PARTIAL
17. Existing or proposed public lands	_____	_____	_____
18. Draft of protective covenants or reference, if any	_____	_____	_____
19. Copy of Erosion and Sedimentation control Plan	_____	_____	_____
20. A statement that "A highway occupancy permit is required pursuant to section 420 of the act of June 1, 1945 (P.L. 1242, No. 428), known as the "State Highway Law," before driveway access to a State highway is Permitted." (only if accessing a state road).	_____	_____	_____
21. New road required	_____	_____	_____
22. Name of new road	_____	_____	_____
23. Storm Water Plan approved (if applicable)	_____	_____	_____
24. Notary Seal/Signature Original	_____	_____	
25. Affidavit Signed/Dated Original	_____	_____	
Zoning District	_____		
Flood Zone	_____		