

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
MAY 24, 2022



McKean County Commissioners, in a regular meeting, assembled on May 24, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 8B1 Tax Exempt status – 3 Boyd Street Mt. Jewett Parcel 13-007-143
- 8B2 ESG 2022 Resolution to file for A Partnership In Housing \$370,581
- 8B3 ESG 2022 Certification Four Factor Analysis
- 8B4 ESG 2022 Limited English Proficiency Form
- 8B5 ESG 2022 Statement of Assurances
- 8B6 ESG 2022 Language Access Plan
- 8C1 Refund \$2.16 to Eric Costello for overpayment of taxes
- 8C2 KOS Maintenance Agreement for Veterans Affairs Copier One-Year \$265
- 8C3 VM Ware Support for 3 years for \$1,692.24
- 8D1 BRMC 21/22
- 8D2 Goodwill Industries
- 8D3 Dr. Peter von Korff
- 8D4 Project Point of Light
- 8D5 Mary Buzard
- 8D6 Ronald and Amy Fahnstock
- 8D7 Richard and Heather Glogau
- 8D8 Clifford and Jennifer Hatch III
- 8D9 Cody and Tiffany Housler
- 8D10 Crystal Morrison
- 8D11 Gary and Megan Reid 21/22 & 22/23
- 8D12 Brandi Rogers
- 8D13 Ronald and Jeannine Shugars
- 8D14 Kelli and Donald Snyder
- 8D15 Sean and Abby Williams

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy  
Remote: Commissioner Clifford D. Lane

**In Attendance:**

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor;

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve a Request for Tax Exempt Status for 3 Boyd Street Mt. Jewett Borough Parcel 13-007-143, .18 acres, land only with an assessed value of \$4,800 from Mt. Jewett United Methodist Church as tax exempt charitable organization. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve a Resolution of McKean County Commissioners authorizing the filing of a proposal for funds with Department of Community and Economic Development for McKean County Emergency Solutions Grant through A Partnership in Housing, Inc. Melissa Newcomb provided the follow amounts: RRH 106,090; Homeless Assistance 33,182; HMIS \$2,652, Administration \$13,395 and YWCA \$215,261.93. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a Certification of Completion of a Four-Factor Analysis for Limited English Proficiency Person for McKean County ESG 2022. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a Limited English Proficiency Form for compliance with the Four Factor Analysis and Limited English Proficiency Plan for Emergency Solutions Grant 2022 . No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve a Statement of Assurances for Emergency Solution Grant Program for Emergency Solutions Grant 2022 . No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to approve a Language Access Plan Certification for McKean County ESG 2022. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

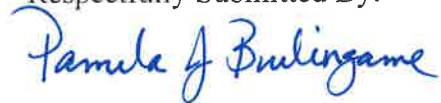
C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Duffy moved to approve a Refund of \$2.26 to Eric B. Castello of Tarentum PA for acreage that was corrected per a court order with a refund of 2021 county taxes paid at discount of \$1.08 and 2022 county taxes paid at discount of \$1.08. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve a Maintenance agreement for Veterans Affairs copier with KOS, Inc. from May 1, 2022 to May 1, 2023 for \$265.00 representing an allowance of 24,000 copies per year and overages billed at \$0.009 per copy to include parts, toner and labor. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

**10. Adjournment**

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:28 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk