

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
JUNE 20, 2022

SPECIAL MEETING



McKean County Commissioners, in a Special Meeting, assembled on June 20, 2022, at 11:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 7C1 Intent to Award Bid to Whitmer Restoration in the amount of \$459,934.00**
- 8B1 Intergovernmental Agreement with MC Domestic Relations**
- 8C1 MJ Mechanical Agreement for Courthouse 1 yr/\$8,250.00**
- 8C2 MJ Mechanical Agreement DRO/911/CYS 1 yr/\$6,900**
- 8C3 Purchase of Service for CAC with Cameron Co. CYS \$300/child**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor;

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Special Meeting on June 20, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:02 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments:

B. Human Resources Update

New Employees: None

Leave/Change of Service: None

5. Minutes : None presented for approval

6. Public to be heard – None

7. Unfinished Business

- A) Ordinances: None
- B) Resolutions: None
- C) Contracts Contracts/Leases/Purchase Agreements

1. Commissioner Kreiner presented for consideration a letter from Houck requesting to withdraw their bid as submitted for the June 2, 2022 meeting. Commissioner Lane moved to accept the letter from Houck & Company, Inc. withdrawing their bid.
No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0

Commissioner Kreiner outlined the two remaining bids as follows:

Whitmer Restoration				
Base: \$371,404	Alt 1: \$18,386	Alt 2: \$147,745	Alt 3: \$70,144	
Graciano Corporation				
Base: \$399,410	Alt 1: \$38,925	Alt 2: \$90,850	Alt 3: \$64,825	

Commissioner Duffy moved accept the Intent to Award the Bid for the Courthouse Repointing Project from Bids received on June 2, 2022. This Intent to Award authorizes the Architect to issue Notice to Proceed pending receipt of all required documents and paperwork from the Contractor.

Award the Base Bid to Whitmer Restoration for the Base Bid in the amount of \$ 371,404 along with the following:

Alternate 1 Courthouse Steps in the amount of \$18,386
Alternate 3 East, West, and North Facades in the amount of \$70,144
Chief Clerk Pam Burlingame asked for clarification of the motion to to award the Base Bid, Alternate 1 and Alternate 2. Commissioner Duffy confirmed the motion as stated. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

8. New Business

- A. Ordinances and Policies – None
- B. Resolutions and Approvals of the Board
 - 1) Commissioner Lane moved to approve an Intergovernmental Agreement – between McKean County Board of Commissioner and the Court of Common Pleas of McKean County, Domestic Relations Section (DRS) from June 15, 2022 to September 30, 2025 to outline the duties the Enforcement Office shall perform on behalf of the DRS and the terms by which those duties shall be performed. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Duffy moved to approve the MJ Mechanical Preventive Maintenance and Service Agreement for McKean County Courthouse buildings from July 1, 2022 for a one-year of service for \$8,250.00, to be paid in advance Quarterly payments of \$2,062.50, with automatic renewal every year unless the agreement is terminated. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 2) Commissioner Lane moved to approve the Mechanical Preventive Maintenance and Service Agreement for McKean County Domestic Relations, 911 Center and Children and Youth Services buildings from July 1, 2022 for a one-year of service for \$6,900.00, with automatic renewal every year unless the agreement is terminated.

McKean County DRO: \$2,210.00 paid in advance quarterly payments of \$552.50.

McKean County 911: \$2,690.00 paid in advance quarterly payments of \$672.50

McKean County CYS: \$2,000.00 paid in advance quarterly payments of \$500.00.

No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane.
Passed 3-0.

- 3) Commissioner Duffy moved to approve a Purchase of Service Agreement between Cameron County CYS and Children's Advocacy Center for forensic interview, case management and court services from July 1, 2022 to June 30, 2023 with rates for services per child of \$300. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts – None

E. Proclamations and Recognitions: None

9. Public Comment Period

Commissioner Kreiner noted that the next meeting would be on June 28, 2022.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 11:08 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk