

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
JULY 12, 2022



McKean County Commissioners, in a regular meeting, assembled on July 12, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 8B1 County Aid Application Ceres Tnshp \$4,157.92 for gravel for roads
- 8B2 County Aid Application Eldred Borough \$1,246.80 for wages
- 8B3 County Aid Bradford City \$12,735.81 road salt or encumber
- 8B4 Site Sharing Agreement PA STARNet
- 8C1 County Tax Refund \$216.09 Allen C. and Barbara J. Byler, parcel 16-006-202
- 8C2 County Tax Refund \$144.90 P.F. Vinca, c/o Doris Vinca, parcel 17-026-300
- 8C3 County Tax Refund \$1,252.36 Andrew R. Miller, parcel 17-023-315
- 8C4 County Tax Refund \$406.13, Partnership In Housing, Inc., parcel 04-006-117
- 8C5 County Tax Refund \$2,277.95, Ace D. and Angela M. Simmons,
- 8C6 Purchase of Munis Training from Tyler Technology 8 hours \$1,400
- 8C7 Service Agreement CACMC and Potter County for \$300/child
- 8D1 Resource Parent Agreement – Rebecca Austin
- 8D2 Agreement - Merakey
- 8D3 Agreement - Seneca Highlands Intermediate Unit 9-SC
- 8D4 Agreement - Seneca Highlands Intermediate Unit 9-SI
- 8D5 CYS - Children's Aid Society of Mercer County
- 8D6 CYS - Devereux
- 8D7 CYS – Keystone Adolescent Center
- 8D8 CYS – Pentz Run

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Bob Veilleux, Economic Development; Brenda Langan, Finance Director  
Remote: The Bradford Era: Marcie Schellhammer

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on July 12, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He

established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

#### **4. Comments and Announcements**

##### **A. Commissioners Comments:**

Commissioner Duffy introduced Bob Veilleux to provide an update on Broadband and noted that it was a CCAP Priority for 2022. He outlined the progress to date and plan for the Eldred Tower site that will serve about 1,000 structures. The Route 6 project is being undertaken by SkyPacket Networks through a grant and they are working on finalizing the engineering and design. That project should be wrapped up next Spring to serve approximately 360 structures. He said they did a mailer earlier in the year and had 108 responses. He gave the statistics from those survey results. During discussions, Bob stated that they can use the data to update the state reports regarding served communities to give a more accurate picture.

Commissioner Kreiner said he attended the Independent Living graduation last week. He said that this was one of the largest classes and that there are many who are going on to further their education in trade schools and college and that some were going directly into the workforce.

Commissioner Kreiner said that McKean County hosted the Northwest County Commissioners Association quarterly meeting on Monday in Kane. It was well attended by the nine counties in their region. He also noted that there was a lot of work going on at the Courthouse, including the sidewalk project on King Street and the repointing of the brick and cleaning of the Courthouse.

##### **B. Human Resources Update**

New Employees: None

Leave/Change of Service: None

#### **5. Minutes**

Commissioner Lane made a motion to accept the Minutes as presented from the June 28, 2022 Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

Commissioner Duffy made a motion to accept the Minutes as presented from the June 30, 2022 Special Meeting. Commissioner Lane seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

#### **6. Public to be heard** – None

#### **7. Old Business** – None

#### **8. New Business**

A. Ordinances and Policies – None

## B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve an Application for County Aid from Ceres Township from County Liquid Fuel funds, as allocated, for \$4,157.92 for gravel for roads. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve an Application for County Aid from Eldred Borough from County Liquid Fuel funds, as allocated, for \$1,246.80 for wages. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve an Application for County Aid from the City of Bradford from County Liquid Fuel funds, as allocated, for \$12,735.81 for road salt or if money is not used to be carried over to next year for possible purchase of a new truck. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve an Interoperability and Site Sharing Agreement between the Commonwealth of Pennsylvania, acting by and through the Pennsylvania State Police and the McKean County Board of Commissioners for site sharing for the Statewide Radio Network or "PA STARNet." No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

## C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve a Refund of \$216.09 for overpayment of 2022 County Tax Paid to Allen C. and Barbara J. Byler, parcel 16-006-202, due to change in assessment that corrected the acreage per survey and deed research. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a Refund of \$144.90 for overpayment of 2022 County Tax Paid to P.F. Vinca, c/o Doris Vinca, parcel 17-026-300, due to change in assessment per a formal appeal. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a Refund of \$1,252.36 for overpayment of 2022 County Tax Paid to Andrew R. Miller, parcel 17-023-315 due to change in assessment per a formal appeal. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a Refund of \$406.13 for overpayment of 2022 County Tax Paid to Partnership In Housing, Inc., parcel 04-006-117, 415 W. Main Street, Smethport, due to tax-exempt status granted. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 5) Commissioner Lane moved to approve a Refund of \$2,277.95 for overpayment of 2022 County Tax Paid to Ace D. and Angela M. Simmons, parcel 01-004-207, due to change in assessment per a formal appeal. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to approve a Purchase of one day of Munis Training from Tyler Technologies for 8 hours of remote training @ 175.00 per hour for \$1,400. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to approve a Service Agreement by the Potter County Commissioners and McKean County Children's Advocacy Center for a service agreement from July 1, 2022 to June 30, 2023 for \$300 per child to be invoiced by CACMC to Potter County for payment. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

#### D. DHS Contracts

- 1) Commissioner Duffy moved to approve a Resource Parent Agreement - Rebecca Austin. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Lane moved to approve the DHS Agreement from Merakey. There was discussion regarding the contract discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0
- 3) Commissioner Duffy moved to approve a DHS Agreement with Seneca Highlands Intermediate Unit 9-SC. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0
- 4) Commissioner Lane moved to approve a DHS Agreement with Seneca Highlands Intermediate Unit 9-SI No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

Commissioner Duffy moved to approve the following CYS contracts:

- 5) Children's Aid Society of Mercer County
- 6) Devereux
- 7) Keystone Adolescent Center
- 8) Pentz Run.

No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

#### E. Proclamations and Recognitions: None

## **9. Public Comment Period**

Commissioner Kreiner noted that the next meeting would be on July 26, 2022.

Commissioner Duffy said that from the news today, the Covid BA-5 variant is more contagious than prior strains of Covid-19 and provided a reminder that it is still circulating and there is summer breakout. She said that PA was included in the map where there appears to be a rise in numbers and that the prior booster may not be working with this variant. She asked that people be cautious and be safe.

## **10. Adjournment**

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:26 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk