

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
DECEMBER 27, 2022



McKean County Commissioners, in a regular meeting, assembled on December 27, 2022, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Authorize DHS Admin to Execute Partnership Agreement MD/ID**
- 8B2 Approve 2023 Meeting Calendars Comm. Salary, Retire. Elections**
- 8B3 Savin Maintenance Agreement 1/1/2023 to 12/31/2023**
- 8B4 Exempt Status for Parcel 13-007-161**
- 8B5 Exempt Status for Parcel 13-007-162**
- 8B6 Exempt Status for Parcel 01-002-320**
- 8B7 Exempt Status for Parcel 10-002-613**
- 8B8 Exempt Status for Parcel 10-002-602**
- 8B9 Exempt Status for Parcel 11-001-318**
- 8B10 Exempt Status for Parcel 11-002-435**
- 8B11 Adopt 2023 McKean County Budget**
- 8B12 Exempt Status for Parcel 29-013-210**
- 8C1 Repository Sale Map No. 21-006-210-5**
- 8C2 Repository Sale Map No. 14-002-131**
- 8C3 Repository Sale Map No. 18-006-108**
- 8C4 Collective Bargaining Agreement AFSCME 3578 - Jail**
- 8D1 Children's Aid Society of Mercer County**
- 8D2 Pathways Amendment**
- 8D3 The Guidance Center**
- 8D4 Tuscarora Intermediate Unit**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled:

- 7A Side Letter of Agreement AFSCME – Domestic Relations Cash Payments**

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Brenda Langan, Finance Director; Angie Tennes, Assessment Director.

Remote: The Bradford Era: Marcie Schellhammer; The Kane Republican: Theresa Auriemmo

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on December, 2022 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments:

B. Human Resources Update

New Employees:

Gabrielle Howard, GIS Coordinator, eff. 12/12/22

Trent Neal, PT Correctional Officer, Jail eff. 12/19/22

Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the December 13, 2022 Regular Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

Commissioner Duffy made a motion to accept the Minutes as presented from the December 14, 2022 Special Meeting. Commissioner Lane seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Old Business –

A. Commissioner Lane made a motion to table the Side Letter of Agreement AFSCME – Domestic Relations Cash Payments as no new information was received. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve a Resolution to Authorize the Human Services Administrator to Execute the Partnership Agreement between the Mental Health (MH)/Intellectual Disability (ID) Programs of Cameron/Elk, Clearfield/Jefferson, McKean and Potter Counties. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 2) Commissioner Lane moved to Approve the 2023 Meeting calendars for Bi-monthly Commissioners Meetings, Salary Board Meetings, Retirement Board Meetings and Election Board Meetings. It was noted that the Salary Board Meetings would be monthly and the Retirement Board Meetings would be quarterly. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Duffy moved to approve a Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and McKean County, from January 1, 2023 to December 31, 2023, at no cost to the County. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Lane moved to approve an Exempt Status request from McKean County Assessment for the 2022 School Tax Year for Municipality - the Borough of Mount Jewett for Parcel 13-007-161, 0.07 acres on Main Street. Assessed Value: \$7,500. Property Owner: Mt. Jewett Borough. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Duffy moved to approve an Exempt Status request from McKean County Assessment for the 2022 School Tax Year for Municipality - the Borough of Mount Jewett for Parcel 13-007-162, 0.06 acres on Main Street. Assessed Value: \$2,000. Property Owner: Mt. Jewett Borough. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Lane moved to approve an Exempt Status request from McKean County Assessment for the 2023 Tax Year for Counseling & Education. for Parcel 01-002-320, .12 acres at 3 Mechanic Street, Bradford City. Assessed Value: \$62,550. Property Owner: Bright Alternatives, Inc. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Duffy moved to approve an Exempt Status request from McKean County Assessment for the 2022 School Tax Year for Non-profit Charitable Organization for Parcel 10-002-613, .23 acres at 529 Biddle Street, Kane. Assessed Value: \$9,000. Property Owner: Kane Area Revitalization Enterprise. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 8) Commissioner Lane moved to approve an Exempt Status request from McKean County Assessment for the 2022 School Tax Year for Non-profit Charitable Organization for Parcel 10-002-602, .09 acres at 128 Yarnell Street, Kane. Assessed Value \$2,000. Property Owner: Kane Area Revitalization Enterprise. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 9) Commissioner Duffy moved to approve an Exempt Status request from McKean County Assessment for the 2022 School Tax Year for Non-profit Charitable Organization for Parcel 11-001-318, .17 acres at 519 Haines Street, Kane. Assessed Value \$6,160. Property Owner: Kane Area Revitalization Enterprise. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

10) Commissioner Lane moved to approve an Exempt Status request from McKean County Assessment for the 2022 School Tax Year for Municipal Government for Parcel 11-002-435, .08 acres at 306 Janeway Street, Kane. Assessed Value: \$20,240. Property Owner: Borough of Kane. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

11) Commissioner Lane moved to approve Adopt 2023 McKean County Budget as advertised and as made available for public inspection on December 6, 2022. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

1) Commissioner Duffy moved to approve a Repository Sale of 1.03 acres on Summit Road, Foster Township, Map No. 21-006-210-5, reputed owner Bety J. Dorff to Mark and Wendy Frederick for \$300.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

2) Commissioner Lane moved to approve a Repository Sale of 104 Smith Avenue Port Allegany, .05 acre with 2 story house, Map No. 14-002-131, reputed owner Judith A. Nellis, to Amanda Reed for \$2,000.00. Angie Tennes indicated that Amanda Reed had been approved by both the municipality and the school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

3) Commissioner Duffy moved to approve a Repository Sale of 2994 Kings Run Road, Ceres Township, .34 acres with 2 story house, Map No. 18-006-108, reputed owner Joseph E. Johnson to TDF LLC for \$250.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

4) Commissioner Lane moved to approve a Collective Bargaining Agreement Between County of McKean and The American Federation of State and County Municipal Employees, AFL-CIO Local 3578, effective January 1, 2023 to December 31, 2025. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

1) Commissioner Duffy moved to approve a CYS Agreement – Children’s Aid Society of Mercer County. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

2) Commissioner Lane moved to approve a CYS Agreement – Pathways Amendment. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

3) Commissioner Duffy moved to approve a DHS Agreement – The Guidance Center. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

4) Commissioner Lane moved to approve a DHS Agreement – Tuscarora Intermediate Unit. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions: None

9. Public Comment Period

Commissioner Kreiner noted that the next meeting would be on January 3, 2023.

10. Adjournment

Commissioner Duffy moved to adjourn the meeting. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:20 AM.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk