

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
MARCH 28, 2023



McKean County Commissioners, in a regular meeting, assembled on March 28, 2023, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

8B1 Resolution to Open, Amend, Deposit Account(s), Stewardship, ACAP
8B2 County Tax Refund Request, Parcel No. 21-006-200-3
8C1 Canon Planning, Conservation, and Economic Development Copier Lease
8D1 Devereux Amendment to Contract

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Shawn Hutchings, Chief Clerk; Anthony Clarke, Esq., Solicitor; Amber Connor, Quality Manager; Sandy Thompson, Conservation District Manager; Angie Tennes, Director of Tax Claim; Stephanie Shaffer, District Attorney;
Remote: The Bradford Era: Marcie Schellhammer; The Kane Republican: Theresa Auriemmo

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on March 28, 2023 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments: None

B. Human Resources Update

New Employees: Kyle Rapan, Part Time Corrections Officer;
Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the March 14, 2023 Meeting. Commissioner Duffy seconded. No discussion on the motion.
Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

6. Public to be heard –

7. Old Business – Commissioner Duffy made a motion to Table the Side Letter of Agreement AFSCME – Domestic Relations Cash Payments as no new information was received. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve a Resolution to open and/or amend deposit account(s) for Stewardship Fund and ACAP Fund. Sandy spoke on the Stewardship Fund stating is funds that the Conservation District is receiving with the ACT 13 funds and will be used for projects. The ACAP program is an Agricultural Conservation Assistance Program, this is a new program that the legislatures set up. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a Refund for County Taxes, Parcel No. 21-006-200-3, Foster Township in the amount of \$115.62 to Stephen W. Hale for County taxes paid on an assessment that was adjusted, due to the removal of a singlewide trailer that was erroneously assessed under this parcel. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve a Canon Lease Agreement in the amount of \$129.47 per month for 60 months for the Planning, Conservation, and Economic Development Department. Sandy confirmed that the \$129.47 will be split equally amongst all three departments on the lease. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts

- 1) Commissioner Duffy moved to approve a McKean County DHS Amendment to Contract – Devereux Pennsylvania Children’s Services. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions:

1) Developmental Disabilities Awareness Month

The commissioners stated they would read this same proclamation again on the next meeting April 11, 2023 for the staff that were not able to make it to this meeting.

9. Public Comment Period

Commissioner Kreiner noted that the next meeting would be on April 11, 2023.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:18 a.m.

Respectfully Submitted By:



Shawn E. Hutchings Jr.

McKean County Chief Clerk