

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
APRIL 25, 2023



McKean County Commissioners, in a regular meeting, assembled on April 25, 2023, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 8B1 Exempt Status Request, Assessment, Parcel No. 10-002-818, \$8,390.00**
- 8B2 Exempt Status Request, Assessment, Parcel No. 09-001-230, \$34,870.00**
- 8B3 Adult Probation, Application, Intermediate Punishment/Order, \$99,999.00**
- 8B4 Act 152 Recommendations, 3 Projects, \$31,300.00**
- 8C1 MCRHA, 3-Year Project Completion Extension, Contract No. C000073781**
- 8C2 CAC Radio System Maintenance Agreement, \$12,595.20**
- 8C3 Human Resources, KOS Quote for Copier Lease, \$89.77 Per Month**
- 8C4 MCRA, Subrecipient Agreement, 2022 Whole Home Repair Program**
- 8C5 Motorola Solutions, Songbird Site-Shelter Upgrades, \$41,030.00**
- 8C6 Information Technology, Training Platform Quote, 2 Payments of \$5,385.00**
- 8C7 Mosquito Program, Contract Agreement, McKean Environmental Solutions**
- 8D1 HIPAA Agreement Renewal – Avanco International Inc.**
- 8D2 CYS Provider Agreement Renewal – Avanco International Inc.**
- 8D3 CAPS Service Provider Agreement Renewal – Avanco International Inc.**
- 8D4 CAPS CWIS Maintenance Agreement Renewal – Avanco International Inc.**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Shawn Hutchings, Chief Clerk; Anthony Clarke, Esq., Solicitor; Brenda Langan, Finance Director; Richard Fry, Director of Planning; Jean Hendrickson, IT Director; Carolyn Newhouse, Bradford Alliance; Kerry Fetter, Conservation District Board Member;  
Remote: The Bradford Era: Marcie Schellhammer; The Kane Republican: Theresa Auriemmo

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on April 25, 2023 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

#### **4. Comments and Announcements**

##### **A. Commissioners Comments:**

Commissioner Lane wanted to point out Pennsylvania has a farm bill aside from the Nationals. Agriculture is very big and that recently the Conservation District purchased a No-Till Seeder which is a very good thing.

##### **B. Human Resources Update**

New Employees: Lucas Sisler, Part Time Corrections Officer; Carolyn Cobo, Part Time Dispatcher; Victoria Houben, Part Time Corrections Officer;  
Leave/Change of Service: None

#### **5. Minutes**

Commissioner Lane made a motion to accept the Minutes as presented from the April 11, 2023 Meeting. Commissioner Duffy seconded. No discussion on the motion.  
Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

#### **6. Public to be heard** –

#### **7. Old Business** – None

#### **8. New Business**

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve an Exempt Status request from McKean County Assessment for the 2023 School and 2024 County & Borough Tax Year for Municipal Government for Parcel 10-002-818, .17 acre at 520 Biddle Street, Kane. Assessed Value: \$8,390.00. Property Owner: The Borough of Kane. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve an Exempt Status request from McKean County Assessment for the 2023 School and 2024 County & Borough Tax Year for Municipal Government for Parcel 09-001-230, .14 acre at 310 Bayard Street, Kane. Assessed Value: \$34,870.00. Property Owner: The Borough of Kane. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve an Adult Probation application for the Intermediate Punishment/Order of Probation Grant for 2023 – 2024 for a total of \$99,999.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.