

**McKEAN COUNTY  
BOARD OF COMMISSIONERS MEETING  
AGENDA**

COMMISSIONERS' MEETING ROOM      McKEAN COUNTY COURTHOUSE  
500 WEST MAIN STREET, SMETHPORT, PA

**MAY 23, 2023**

1. Call to Order
2. Pledge of Allegiance and Moment of Silence
3. Roll Call to Establish Quorum and Approval of Agenda
4. Commissioner's Comments and Announcements – Meeting is Recorded
  - A. Commissioner's Comments
  - B. Human Resources Update
    - New Employees: Derek Crum, Part Time Corrections Officer; Shannon Keesler, Full Time Food Service;
    - Leave/Change of Service: None
5. Presentation and Approval of Minutes from May 9, 2023
6. Public Comment – Agenda Items
7. Old Business - None
8. New Business
  - A. Ordinances and Policies –
    - 1) Procurement, Credit Card, & Travel Manual
  - B. Resolutions and Approvals of the Board
    - 1) Appoint Anita Holman to the North Central PA Regional Planning and Development Commission's Comprehensive Economic Development Strategy Committee (CEDS) as an At-Large Representative effective immediately until December 31, 2023.
    - 2) McKean County COVID-19 Recovery Grant – Pilot Program application from the Bradford Regional Airport Authority. Project Title – Aviation Safety Equipment. To purchase a Polar Aircraft Deicer in the amount of \$141,656.00.

- 3) Appoint Tim Asinger to the McKean County Industrial Development Authority as a Board Member effective June 1, 2023 until December 31, 2025.
- 4) Appoint Alicia Dankesreiter to the McKean County Industrial Development Authority as President effective immediately until December 31, 2025.
- 5) Liquid Fuels Tax Funds Allocation bi-annual share of \$109,359.83 to Municipalities and for Administration as follows:
  - a. McKean County Administrative Fee per 2021 Cost Allocation Plan: \$9,449.00.
  - b. Municipalities at 50% Fund for Population, 50% of Fund for Miles of

Qualifying Roads:

<b>Municipality</b>			
Annin Township	\$4,799.58	Otto Township	\$3,457.89
Bradford Township	\$9,104.70	Sergeant Township	\$890.45
Ceres Township	\$4,436.62	Wetmore Township	\$4,934.20
Corydon Township	\$1,048.67	Bradford City	\$13,589.47
Eldred Township	\$5,467.87	Eldred Borough	\$1,330.38
Foster Township	\$8,927.46	Kane Borough	\$6,067.68
Hamilton Township	\$1,633.56	Lewis Run Borough	\$1,034.01
Hamlin Township	\$2,292.24	Mount Jewett Borough	\$1,700.65
Keating Township	\$8,094.07	Port Allegany	\$3,811.76
Lafayette Township	\$4,597.60	Smethport Borough	\$3,101.42
Liberty Township	\$7,296.09	SubTotal Municipal	<b>\$99,910.83</b>
Norwich Township	\$2,294.47	McKean Admin	\$9,449.00
		Total	<b>\$109,359.83</b>

C. Contracts/Leases/Purchase Agreements

- 1) 2023-2024 PCORP Renewal in the amount of \$185,350.00.
- 2) Agreement for Part Time Use of Forensic Pathologist with County of Erie, PA, to include \$5,000.00 retainer from January 1, 2023 to December 31, 2023.
- 3) Service Agreement between Potter County Board of Commissioners and CAC of McKean County.

4) MJ Mechanical Services, Inc., Preventive Maintenance & Service Agreement for the following departments and amounts: Domestic Relations - \$2,210.00. 911 Center - \$2,690.00. CYS - \$2,000.00. McKean County Courthouse - \$8,250.00.

5) Capital Area Communications Quote for the McKean Songbird Site System Microwave System in the amount of \$333,919.15.

D. DHS Agreements

1) Foster Care Renewal – Mary Skaggs

E. Proclamations –

1) Resource Care Month

9. Public Comment Period

10. Adjournment

Next Meeting: **10:00 AM June 13, 2023**