

**McKEAN COUNTY  
BOARD OF COMMISSIONERS MEETING  
AGENDA**

COMMISSIONERS' MEETING ROOM      McKEAN COUNTY COURTHOUSE  
500 WEST MAIN STREET, SMETHPORT, PA

**OCTOBER 10, 2023**

1. Call to Order
2. Pledge of Allegiance and Moment of Silence
3. Roll Call to Establish Quorum and Approval of Agenda
4. Commissioner's Comments and Announcements – Meeting is Recorded
  - A. Commissioner's Comments
  - B. Human Resources Update

New Employees: Krystal Brown, Court Monitor; Eric Neiswonger, Part Time Dispatcher; Damian Chapman, Part Time Correctional Officer; Michael Deluca, Probation Officer;

Leave/Change of Service: Laurie Kinniburgh, Court Monitor, 10/02/2023; Mandy Glasgow, CYS Fiscal Tech, 10/13/2023;
5. Presentation and Approval of Minutes from September 26, 2023
6. Public Comment – Agenda Items
7. Old Business - None
8. New Business
  - A. Ordinances and Policies - None
  - B. Resolutions and Approvals of the Board
    - 1) Exempt Status request from McKean County Assessment for the 2023 School & 2024 County \$ Borough Tax Year for a Municipal Government. Parcel No. 01-003-202 at 22 Congress Street, Bradford City 1<sup>st</sup> Ward, Assessed value \$55,260.00. Property Owner: City of Bradford.

- 2) Exempt Status request from McKean County Assessment for the 2023 School & 2024 County & Borough Tax Year for a Municipal Government. Parcel No. 08-002-529 at 400 Park Ave, Kane Borough 1<sup>st</sup> Ward, Assessed value \$21,630.00. Property Owner: Borough of Kane.
- 3) Exempt Status request from McKean County Assessment for the 2023 School & 2024 County & Borough Tax Year for a Municipal Government. Parcel No. 09-001-713 at 320 Welsh Street, Kane Borough 2<sup>nd</sup> Ward, Assessed value \$66,920.00. Property Owner: Borough of Kane.
- 4) Refund for County Taxes, Parcel No. 06-006-415, Bradford City 6<sup>th</sup> Ward, in the amount of \$792.09 to Kendall Avenue Development, LLC for County taxes paid at discount on an assessment that was adjusted per a formal appeal.
- 5) ARPA Municipal Recovery Allocation Application for Reimbursement from Keating Township for McKean County Infrastructure / Blight Remediation Project in the amount of \$58,637.00.
- 6) Hazardous Material Response Fund Grant Agreement between Pennsylvania Emergency Management Agency (PEMA) and McKean County in the amount of \$13,097.00. Term of agreement July 1, 2023 – October 30, 2024.
- 7) Service Provider Agreement for Credit Card Processing, Treasurer Department, 3-year term effective October 10, 2023.
- 8) ACH Processing Services Agreement for ECheck Processing, Treasurer Department, effective October 10, 2023.
- 9) Juvenile Probation Service Grant Agreement for grant award in the amount of \$34,718.00, from July 1, 2024 to June 30, 2024, contract #4100096153.

- 10) Resolution authorizing modification to McKean County's FFY 2019 Community Development Block Grant Program Budget. \$78,371.00 to be reallocated into FFY 2019 University of Pitt-Bradford ADA Improvements.
- 11) ARPA allocation to the Northern PA Regional College in the amount of \$8,400.00 to support the EMT Training Program. This amount will cover the additional expenses to participate in the NPRC training opportunity.

C. Contracts/Leases/Purchase Agreements

- 1) IT Quote in the amount of \$12,165.12 for a Deep Threat Detection Solution. Contract effective 10/31/2023 to 10/31/2024.
- 2) Marco Equipment Maintenance Agreement for the Sheriff Department effective 10/06/2023 to 10/05/2024.
- 3) Marco Equipment Maintenance Agreement for the Courts effective 10/06/2023 to 10/05/2024.

D. DHS Agreements

- 1) MHID Agreement – Dickinson Center
- 2) CYS Agreement – Community Specialists
- 3) CYS Agreement – The Summit Academy
- 4) HSDF Agreement – Bradford Ecumenical Home
- 5) HSDF Agreement - LIFT

E. Proclamations –

- 1) Domestic Violence Awareness Month
- 2) Breast Cancer Awareness Month

9. Public Comment Period

10. Adjournment

Next Meeting: **10:00 AM**    **October 24, 2023**

