



McKean County COVID-19 Recovery Grant – Phase Two

LETTER OF INTENT FORM

Date:

Organization Name:

Mailing Address:

Website:

Organization Contact Person Name:

Contact Person Title:

Contact Person Preferred Email Address:

Contact Person Office Phone #:

Contact Person Cell Phone #:

Type of Organization:

For-Profit Small Business

Non-Profit (501-C3 or similar)

Municipal Government

Community Development Organization

Amount of Grant Funding Being Requested:

NOTE: If awarded a grant, the organization will be required to contribute a minimum of ten percent (10%) matching funds. Match requirements for non-profits may be waived for extenuating circumstances and will be at the discretion of the McKean County Commissioners.

Mission Statement:

Identify the needs and problems within McKean County that your organization will address. Needs must be related to the pandemic, i.e. public health; public services; water, sewer, stormwater, or broadband; negative economic impacts; assistance to non-profits:

List of potential projects and/or programs to be funded. Please be specific. Each project/program should be explained in summary form and include a separate dollar figure. The list must be prioritized so that the most important project/program to be completed appears as first on the list, and so on:

Explain the lasting impacts and benefits that the project/program will provide. The intent of this program is to provide grants to organizations that identify a COVID-related, problem-specific need within the county and thoughtfully provide a solution to that need. The focus of the grant program is not merely providing funds to organizations for revenue loss or operating expenses, but to invest in programs or projects that can demonstrate measurable, sustainable, collaborative, and lasting improvements in the lives of McKean County residents:

List and describe potential project/program partners or any collaborations that might result. List the partners and describe the roles they will play in your project/program:

Identify a timeline for projects/programs. Explain start date, completion date, and identify key milestones that will measure success:

Explain how the intended project/program will be sustainable after ARPA funds are exhausted:

If the organization is a McKean County Municipality, has the organization utilized it's ARPA Allocation?

Please explain how the municipality has spent or will spend its ARPA allocation (if applicable):

Additional Comments (optional):

Please submit the Letter of Intent Form by August 5, 2022. Email completed forms to Ann Robinson, McKean County ARPA Coordinator, ARP-MCKEANCO@mckeancountypa.org. Forms submitted after 08/05/22 are at risk of not being considered for funding opportunities.

Please note: if your organization submits a successful Letter of Intent form, your organization will be subsequently invited to submit a full application. Please note that submitting a Letter of Intent does not guarantee that an organization will be selected to submit a full application.