

# **MECOSTA COUNTY ROAD COMMISSION**

## **REQUEST FOR PROPOSAL**

### **2024 COUNTY-WIDE GRAVEL & SAND PROCESSING**

#### **INTENT:**

Sealed bids will be received by the Mecosta County Road Commission administrative staff at 120 N. DeKrafft Ave., Big Rapids, Michigan, 49307 **until 3:00 p.m. Friday, February 16, 2024**, for Annual Bids. All bids will be opened Tuesday, February 20, 2024, 10:00 a.m. Your proposal must be sealed with the envelope clearly marked with your company name and the words “Gravel Processing” on the outside.

#### **INSURANCE REQUIREMENTS:**

Contractors working within the road right-of-way shall have a valid proof of Auto Liability, Worker’s Compensation and Commercial General Liability Insurance. Certificates shall be on file with the Road Commission prior to the start of any work, and **must** name the Mecosta County Road Commission, its Board of Road Commissioners, its Officers, its Agents, its Employees, and The Michigan Department of Transportation as “additional insured” and be endorsed as such on the liability insurance.

#### **INDEMNIFICATION:**

“To the fullest extent permitted by law, the (Contractor/Engineer/Architect) shall indemnify and hold harmless the Mecosta County Road Commission (or “Owner” or other designation used in the remainder of the Contract), its board of road commissioners, agents, employees, and the Michigan Department of Transportation from and against all claims, damages, losses, and expenses including, but not limited to, attorneys’ fees, arising out of or resulting from the performance of this Contract (or “Agreement” or other designation used in the remainder of the Contract) including claims, damages, losses, and expenses attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, but only to the extent caused by the fault, negligent acts, or omissions of the (Contractor/Engineer/Architect), a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by the parties indemnified hereunder. This obligation does not include an obligation to indemnify the parties indemnified hereunder for their sole negligence and shall not be construed to negate or modify other rights or obligations of indemnity that otherwise exist as to the parties or persons described herein.”

#### **SPECIFICATIONS AND TESTING OF MATERIALS:**

All material to meet current Michigan Department of Transportation specifications.

MDOT 2NS Winter maintenance sand:

MDOT 22A (Modified) and 23A (Modified):

22A shall be modified to 6-8% passing #200 sieve with clay. 23A shall be modified to 8-13% passing #200 sieve with clay. Material passing the #200 sieve shall be free of organics, clay clumps and fine silty sands. **The quotation shall include obtaining and adding clay where required.**

Any material not passing specifications shall be cause for failure of entire pile. Testing of materials shall be completed at the end of production quantities for each pit. The Mecosta County Road Commission or its authorized representatives shall take test samples obtained from the stockpile in accordance with the current MDOT Inspection Manual. All materials shall meet the current MDOT specifications for fine aggregates, coarse aggregates, dense-graded aggregates, and open graded aggregates as modified by MCRC.

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#### **PIT MANAGEMENT:**

The Mecosta County Road Commission is concerned with the proper use of its current deposits. Every year increased regulations make it more difficult to locate and open new aggregates. Bidders are instructed to include in their proposal, a proposed pit management plan for each location owned by Mecosta County Road Commission they are quoting on. Proposed pit management plans are not required from privately owned pits. In addition to the sketch, the Road Commission requires the proposed quotation to show determining factors in achieving the best pit management for Mecosta County.

#### **STOCKPILING OF MATERIALS:**

The Mecosta County Road Commission requires that the method of stockpiling used shall achieve maximum uniformity. The Bidder shall submit a "stockpile plan." Said plan shall at a minimum include methods of stockpiling (including equipment used), and proposed techniques for minimizing segregation. Stockpiles that appear segregated will be rejected on visual inspection.

#### **SPECIAL INSTRUCTIONS:**

The successful bidder agrees to begin production within (30) calendar days of award. Unless otherwise negotiated, failure to complete work on time will result in breach of contract.

The Mecosta County Road Commission reserves the right to accept or reject all proposals or any part thereof, and to make the award in any manner determined to be in the best interest of Mecosta County.

Submit quotation in a sealed envelope plainly marked for opening date, name of bidder, and material being quoted.

The Road Commission will notify the successful bidder within 60 days after quotation opening.

Failure to provide a Pit Management and Stockpiling Plans will cause rejection of bid. These plans shall be in separate envelopes than the actual bids and state the plan and the name of the bidder on the envelope.

#### **METHOD OF PAYMENT:**

Payment for services can be expected within (90) days after completion of work and final billing.

#### **Per Yard Basis:**

The Contractor shall notify the Road Commission when the stockpile site has been leveled so that original cross-sections can be obtained. Pay quantity shall be the actual volume in cubic yards as measured by the final cross sections. **All conversions shall use 3000 #/cyd.**

#### **Per Ton Basis:**

The Contractor shall not submit his bid based on a per ton basis.

#### **AGREEMENT:**

The undersigned has examined the specifications and works described herein and is fully informed as to the nature of the work and the conditions relating to its performance and understands that the quantities shown are approximate only and are subject to either increase or decrease, or pits may be dropped or added. The undersigned hereby agrees to furnish all necessary labor, machinery, tools, apparatus and other means of production to do all the work, and herein described in conformity with the current MDOT Standard Specifications, as modified by the Mecosta County Road Commission. The undersigned further agrees to leave the pit area in a condition satisfactory to the Road Commission. The cost for which shall be in the quoted price per cubic yard.

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### **2024 COUNTY-WIDE GRAVEL & SAND PROCESSING**

**BIDDER QUOTATION:**

	<b>Gravel Qty.</b>	<b>Bid Price Per Cyd</b>
Adams Pit	30,000 cyds	_____

	<b>Sand Qty.</b>	<b>Bid Price Per Cyd</b>
Adams Pit	10,000 cyds	_____
Hansen Pit	10,000 cyds	_____

\*Price shall be for tested material at the pit\*

The undersigned understands and agrees that this document will constitute a contract if accepted by the Mecosta County Board of Road Commissioners and by signing agrees with everything from pages 1 – 3 of this document.

NOTE: If it is agreed upon by both parties, this bid may be extended for up to 36 months.

SUBMITTED BY: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE \_\_\_\_\_

TELEPHONE/FAX #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

DATE: \_\_\_\_\_

**LOCATION OF PITS:**

Adams: Northwest corner of 13 Mile and 75th Ave, Martiny Township, Section 26  
Hansen: 187<sup>th</sup> Ave north of 11 Mile, Mecosta Township, Section 1