The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on December 3, 2024.

Mayor Evans called the meeting to order. The Fire Department/Police Department Honor Guard presented the colors and a Moment of Silence.

Roll Call
Present: Lisa Evans, Kristopher Parrish, Ralph Vilardo Jr., Brad Price, Mark Thompson, Janet Cooper and Kim Chamberland. Also present was Interim City Manager, John J. Jones and Law Director, Bryan Pacheco. The public was able to view via Facebook live and via ICRC TV broadcast.

Presentations
Law Director Bryan Pacheco swore in the City of Milford New City Manager – Benjamin W. Gunderson

Elyse French – Presented information regarding Library Events and Services- Clermont County Public Library

Dylan Osborn, PE, PTOE | Project Engineer with TEC Engineering – Briefly Reviewed City Projects – more specifically spoke to council regarding project elements of the following as they stand:
-Replacement of existing sidewalk and driveway aprons along both Lila and Main from 5 points to Kirgan-ADA compliant curb ramps-Rapid flashing beacons at the existing crosswalk at Main & Baker
-Rapid flashing beacons at the proposed crosswalk at Lila & Baker-New Duke maintained lighting on decorative poles along Lila and Main

Proceedings
Approve the Special Council Meeting Proceedings from November 19,2024 Mr. Parrish made a motion to approve Seconded by Mr. Vilardo Ms. Chamberland abstained All others yes Approve the Regular Council Meeting Proceedings from November 19, 2024 Mr. Parrish made a motion to approve Seconded by Mr. Vilardo Ms. Chamberland abstained All others yes

Financial Statements
Mr. Parrish made a motion to Adopt the October 2024 Financial Report Seconded by Mr. Price All yes.

Public Comments
Mr. Mike Minniear – former Law Director for the City of Milford and businessman for the last 51 years here in the City of Milford. Mr. Minniear welcomed Mr. Gunderson to the city and assured him that he will love the neighborhoods, the businesses, the people and the City of Milford.

State Representative Jean Schmidt for the 62nd Ohio House District welcomed City Manager Benjamin Gunderson. Representative Schmidt presented Mr. Gunderson with a Welcoming Letter from her. She looks forward to working with Mr. Gunderson. Representative Schmidt also thanked the City of Milford for being part of the Project Lifesaver program.

Standing Committee Reports

Administrative Services Committee
Meeting Minutes November 21, 2024Mr. Parrish called the meeting to order at 5:30 p.m.
Present: Kristopher Parrish, Mark Thompson, Interim City Manager – John J. Jones, Finance Director Pat Wirthlin and Executive Assistant - Jackie Bain Visitors: none at this time Proceedings: Mr. Parrish made a motion to approve the September 10, 2024, Administrative Services Committee Minutes Seconded by Mr. Thompson All yes DISCUSSION: JEDD 8 LEGISLATION Mr. Parrish discussed the JEDD 8 agreement with Union Township information and how the public hearing was held by the City on November 19, 2024, during the City Council meeting. This agreement will allow the city to collect income taxes from future developments at the site. Each entity can now consider adoption of an ordinance/resolution adopting the JEDD and authorizing execution of the agreement. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE APPROVING THE UNION TOWNSHIP-CITY OF MILFORD JOINT ECONOMIC DEVELOPMENT DISTRICT NO. 8 CONTRACT Seconded by Mr. Thompson All yes* DISCUSSION: CITY MANAGER CONTRACT Interim City Manager/Mr. John Jones reviewed with the committee the employment agreement between the City of Milford, Ohio and Benjamin W. Gunderson. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING AN EMPLOYMENT CONTRACT WITH BENJAMIN W. GUNDERSON TO SERVE AS CITY MANAGER Seconded by Mr. Thompson All yes* DISCUSSION: LAW DIRECTOR CONTRACT Mr. Jones discussed a proposed Law Director agreement with the committee. Bryan E. Pacheco (Dinsmore & Shohl, LLP) to continue to serve as Law Director. And for Dinsmore & Shohl to continue to provide legal services for the City of Milford. The only revision to the contract will be the hourly rate. It will increase from $265 per hour for services performed to $275 per hour for services performed. This agreement will become effective January 1, 2025, and ending December 31, 2025.*THE COMMITTEE AGREED TO RECOMMEND THAT THIS ORDINANCE BE DRAFTED APPOINTING*

BRYAN E. PACHECO (DINSMORE & SHOHL) TO CONTINUE TO SERVE AS LAW DIRECTOR FOR THE CITY OF MILFORD AND AUTHORIZING AN AGREEMENT WITH DINSMORE & SHOHL LLP FOR LEGAL SERVICES ASSOCIATED WITH THE LAW DIRECTOR Seconded by Mr. Thompson All yes DISCUSSION: Amending Appropriation Ordinances 2023-260 and 2024-**267** & to Make Appropriations for the Current Expenses and Other Expenditures of The City of Milford During The Fiscal Year Ending December 31, 2025Finance Director, Pat Wirthlin discussed and reviewed with the committee information regarding the proposed amendments to the City's 2024 appropriations. These adjustments represent a net increase of $616,500. Bringing the total budget up to $26,119,508. Mr. Parrish asked Ms. Wirthlin if the total amendments which caused the increase in appropriations totaling the $616,500 amount are already placed into the number that was in the budget book information that council reviewed? Ms. Wirthlin replied that the 2024 ending balance has changed a little bit as we go through the weeks, and she has constantly updated the information to present up to this point. It will be a little bit different, but, yes, they are all in there. Mr. Parrish stated that since this is an increase, he asked if these are all things that we are able to afford, and have the money for, correct? Ms. Wirthlin said correct. Ms. Wirthlin answered that these are all things that already have been covered either by way of ordinance or if an ordinance isn't necessary, it was all part of the budget conversations. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AMENDING APPROPRIATION ORDINANCES 2023-260 AND 2024-267 TO REFLECT THE CHANGES OUTLINED IN THE ATTACHED CHART TOTALLING $616,**500*** & TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MILFORD DURING THE FISCAL YEAR ENDING DECEMBER 31, 2025 Seconded by Mr. Thompson Mr. Vilardo no All others yes There being no further business, the meeting adjourned at 5:45 pm with a motion from Mr. Parrish. Seconded by Mr. Thompson. All yes Respectfully submitted, Jackie Bain, Executive Assistant

City Manager Report

MEMORANDUMTO: City Council FROM: Interim City Manager John Jones CC: Jackie Bain, Executive Assistant/Clerk DATE: December 3, 2024RE: Manager's Report to Council City Manager Worked with Joe, Jackie and Pat re: new dump truck. Joe did a nice job w/ neg. Attended Council and Executive Sessions Met with Pat regarding budget and new hire Met with staff at the Fire Department Spoke with the new CM on the contract, start date and "meet & greet" Spoke with Chief Mills and Chief Baird to discuss an accident with injuries Attended an Administrative Services Meeting Met with Engineering Firm wanting to do business in the City Lunch w/ a Councilman. Lunch w/ Mayor Evans Several discussions with the Law Director and his firm on multiple matters on public records, new CM, swearing in of new CM and other pending matters STANDING COMMITTEE MEETING None at this time REMINDERS December 9 4 PM Milford Community Sustainability Commission meeting 2 PM December 11 Tree Commission meeting December 11 7 PM Parks and Recreation Commission meeting 7 PM Planning Commission meeting December 13 11 AM City holiday party December 17 7 PM City Council meeting

Police Department Report

Chief Mills reported Shop with a Hero event will be held at Target next week on December 11th. Sponsors for the event: ROI, Residents: Aaron and Rachel Witt, Lykins Companies, Milford Masonic Lodge, Laurel Lodge, Target, Resident: Dennis Juelfs, Resident Tom Seaman, Resident Georgia Wainscott, Recreations Outlet, and Officers who donated to the no shave Winter Program to help fund the event. Chief Mills also officially congratulated City Manager Benjamin Gunderson by presenting him with the department's Challenge Coin.

Fire And Ems Report

Chief Baird on behalf of the Trustees on the Milford Community Fire Department, welcomed City Manager Gunderson and his fiancé to the community. The Board looks forward to meeting with him and working with him. The annual budget meeting was held last night. The Board action was to give fairly significant pay raises across the board to the entire fire department. They approved a contract with On Point to do the auditing of the books for the fiscal years, 24, 25 and 26. They also received a report from the staff regarding the delivery of the ambulance. The ambulance should be in their hands and back in Milford December 18th. In the meantime, the department will hang on to the Goshen Fire Department ambulance and store it for them. The Board also authorized the staff to begin the process to purchase a new ambulance with a delivery time of about 3 years. Santa Sunday is December 22nd. And packing treat bags the Friday night before at 5pm.

Council Comments

Ralph Vilardo personally wanted to thank Mr. John J. Jones to get us to where we are today. It couldn't have been done without him. You have become an instrumental part of this community. Also, regarding Mr. Gunderson, we are in for a great ride. The city will be better than it has been. Mr. Vilardo looks forward to working with him. Mayor Evans wanted to thank Mr. Jones as well. Also thanking the public for attending the recent Tree Lighting even at Five Points Park. It was the biggest crowd that we have ever had. Thank you to City staff/Shannon Roll who helped put it all together and provided the hot chocolate.

NEW BUSINESS:

ORDINANCES AND RESOLUTIONS

24-313 An Ordinance Approving The Union Township-City of Milford Joint Economic Development District No. 8 Contract Mr. Parrish made a motion to Suspend the Rules and Read by Title Only Seconded by Mr. Vilardo All yes Mr. Parrish made a motion to Adopt Seconded by Mr. Price All yes

24-314 An Ordinance Authorizing an Employment Contract with Benjamin W. Gunderson to Serve as City Manager Mr. Parrish made a motion to Suspend the Rules and Read by Title Only Seconded by Mr. Vilardo All yes Mr. Parrish made a motion to Adopt Seconded by Ms. Cooper All yes

24-315 An Ordinance Appointing a Law Director, Providing for His Compensation, and Declaring an Emergency Mr. Parrish made a motion to Suspend the Rules and Read by Title Only Seconded by Mr. Price All yes Mr. Parrish made a motion to Adopt Seconded by Mr. Price All yes

24-316 An Ordinance Amending Appropriation Ordinances 2023-260 and 2024-267 Mr. Parrish made a motion to Adopt Seconded by Mr. Price All yes

24-317 An Ordinance to make Appropriations for the Current Expenses and Other Expenditures of The City of Milford During The Fiscal Year Ending December 31, Mr. Parrish made a motion to Adopt Seconded by Mr. Price Mr. Vilardo No All Others yes

24-318 An Ordinance Authorizing Acting Interim City Manager to Purchase Truck for the Water Department from Carrousel Properties, LLC in the amount not to exceed $115.000 Mr. Parrish made a motion to Suspend the Rules and Read by Title Only Seconded by Mr. Price All yes Mr. Parrish made a motion to Adopt Seconded by Mr. Price All yes

OLD BUSINESS:

Adjourn: There being no further business to come before the City Council; Ms. Evans adjourned the meeting at 8:01pm with a motion from Mr. Parrish Seconded by Ms. Cooper All yes

Jackie Baiu, C.P.T.

Lisa Evans, Mayor