

February 12, 2015  
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

#### ATTENDANCE

Phil Kehoe, Chairman  
A.W. Castle, III, Vice Chairman  
Samuel M. Simmons, III, Supervisor

Michael Pykosh, Solicitor  
Mark Bruening, Engineer  
Greg Rogalski, Zoning Officer  
Marjorie Metzger, Secretary

#### SPEAKERS FROM THE AUDIENCE

Sue Sunday mentioned the plans that are being made for the 2<sup>nd</sup> Memorial Day service to be held at the Mt. Zion Cemetery. Michael Zang, U.S. Army Retired will be the speaker. The focus will be on WWII. There will be a bugler. The Friends of Rural Historic Churchtown are donating the flags that will be presented to veterans in attendance. Donations of 8 oz. bottles of water are needed. Bill Castle will be the MC for the day.

Devin Flickinger said the Holy Spirit EMS had 268 calls in 2014, and 38 so far this year. The Dillsburg collaboration with the (mobile intensive care) mic unit is working out great. Holy Spirit EMS was recognized by the Pennsylvania Emergency Health Services Council for its service to pediatric patients. Mr. Simmons mentioned they are a top notch organization.

Dick Beaty updated the Board on what has been going on at the Cumberland County Tax Bureau. Nothing has changed in two years. Mr. Kehoe thanked Mr. Beaty for his continued help and assistance.

John Aigeldinger mentioned there were a number of people at the last meeting to discuss the paving of streets in the Wertz development and southern sewer concerns. He questions where those records are kept, so he can see how the concerns were listed, or how they will be addressed. Mr. Kehoe said the minutes are prepared and at the following meeting they are accepted. There is a one month lag. Minutes are posted on the website under the Supervisors tab. They are kept on the website once approved.

Mr. Aigeldinger asked why the Comprehensive Plan or the Act 537 Plan is not on the website, as it is in other townships. The sewer plan is dated back to 2003, which is scary, and the Comprehensive Plan is dated 2006. One of the recommendations of the Comprehensive Plan was to update the sewer plan. Mr. Bruening said the process to begin an update on the sewer plan was started, but then the state stopped their 50% reimbursement of expenses. An update could cost \$20,000 - \$30,000.

Mr. Aigeldinger said the cost of sewer is going up and there doesn't seem to be much concern. Mr. Kehoe took exception to that comment. The Board talks about sewer every month. There are limited options, but don't say we are not concerned.

Mr. Aigeldinger said there is property across from him that is owned by Diehl, zoned as residential. The sewer goes through that property to Martin Road. The new homes on Martin Road were not hooked to sewer. We need more development so are the houses on Martin Road going to be hooked to sewer? Will the Diehl property be hooked to the sewer system? Mr. Bruening said the Act 537 Plan advises what areas are to be sewered. The situation is not better. The Township only has 200,000 gallons of flow. To buy more capacity, a developer would have to make the investment. The Township is not interested in buying the capacity and waiting to get paid back from a developer. Mr. Aigeldinger said the sewer line was put in to deal with the water quality, so how can homes be built across the street without hooking to the sewer? Mr. Bruening said if the plan calls for an area to be sewered, and there is no capacity available, then there will be building. The Act 537 Plan has a map that shows the areas to be sewered. The Supervisors can amend the plan with a supplement. If the plan does not call for sewer, and the lots are large enough and meet all the requirements, they could build without hooking to sewer.

Mr. Aigeldinger asked the township to adopt an ordinance that requires any new construction to be sewered. Mr. Bruening said if the area is included in the Act 537 plan to be sewered then that is what would be required. Mr. Aigeldinger said it time for the Act 537 plan to be redone.

Mr. Rogalski said there needs to be a way to determine if additional capacity will get us something. There is a way to determine if public sewer will change. He invited Mr. Aigeldinger to the township office to sit down and go over the issue. There is a learning curve. We have been talking about this for a long time. You must understand what is behind it.

#### APPROVAL OF MINUTES

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the minutes of the January 5, 2015 regular meeting, with several editorial changes.**

**On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the January 5, 2015 reorganization meeting, with several editorial changes.**

#### ADMINISTRATIVE REPORT

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Administrative Report.**

#### ROADMASTER REPORT

**On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.**

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to file an application with the state to get a license to haul the MS4 material to an approved landfill and pay for the dumping. The cost is several hundred dollars.**

ZONING OFFICER'S REPORT

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.**

EMERGENCY MANAGEMENT REPORT

No report.

UNFINISHED BUSINESS

STORM WATER POLICY

**On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to remove the Storm water policy matter from the agenda.**

SIGN ORDINANCE

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to direct the Solicitor to prepare a draft ordinance for amending the Sign Ordinance #89-1.**

PARKING ORDINANCE 2015-03

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Ordinance 2015-03, which levies the collection of a 10% tax for general township purposes, on commercial parking places within the township.**

ASSISTANT EMERGENCY MANAGEMENT COORDINATOR

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Scott Durnin as Assistant Emergency Management Coordinator for 2015.**

PERSONNEL MANUAL

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-07, which adopts amendments to the Monroe Township Employee Handbook.**

## NEW BUSINESS

### JOHN BORDELON – CONDITIONAL USE REQUEST

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to refer the John Bordelon conditional use request to the Planning Commission for their review and recommendation, and to set a hearing date for March 19, 2015 at 6:00 PM.**

### CHARLES SWARTZ – SEWAGE MODULE

Mr. Kehoe said he knows the Swartz family personally and wanted to make sure he can participate in this matter. Mr. Pykosh said unless there is a financial interest, Mr. Kehoe is okay to participate.

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to transmit the Charles Swartz sewage module to DEP for review.**

### RECREATION GRANTS

The Board agreed to submit a grant application to DCNR for up to \$150,000 to complete the walking path extension from Joe Carr to Parkview, and to resurface the entire walking path at Joe Carr, and to purchase some new playground equipment for the township property at Founders.

### PARKVIEW RECREATION LAND

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the expense up to \$15,000 under Option 1, which includes installing and paving the driveway entrance and 2 handicap accessible spaces to the Parkview recreation land, also install a basic stone parking lot for ten regular parking spaces, and prepare the garden plots with flagged corners, no timbers, so it is easy to rototill.**

The Board understands the rules, liability waiver form, and fees must be determined.

### ZONING ORDINANCE AMENDMENTS

Mr. Rogalski reviewed his memo dated February 5, 2015. There are some proposed amendments dealing with definition of driveway, unenclosed storage, outdoor signs, sign

requirements, communication antennas and towers, agriculture permit fee exemption, and electronic variable message signage.

Making changes to the zoning map to allow for additional development to help with the high sewer rates was also mentioned. Are we trying to achieve something that cannot be achieved? Mr. Rogalski is working on an analysis. There is a different process for zoning map changes, and would require a bigger chunk of time and requirements. Mr. Kehoe questioned if that map would overlay with the Act 537 plan? Mr. Rogalski said it was too early to answer that.

Mr. Rogalski suggested moving forward with the other areas of amendments, refer it to the Planning Commission for review and recommendation and set a hearing date.

Mr. Kehoe said overall the amendments as proposed are all good. There is one individual pushing through the off-site directional sign section. He questioned the seasonal classification with temporary farm stands that are open ten months out of the year. Route 174 Market is open year round and working under a temporary farm stand section. We have had feedback from the community on his signs. He agrees with the real estate and yard sale signs. The event happens and the signs come down. He does not think this section serves the three signs at each intersection. This is going back to where we were. It is good commercial business growth and that is fantastic, but it is hard to classify this business the same as a local temporary sign for someone with a couple pickles on a table or picking strawberries. The owner of the Route 174 Market suggested eliminating the restriction of how far from the property for sign placement. The off-site directional sign section is only being done for one person.

Mr. Simmons said he is fine with the amendments, it is okay the way it is and we should move forward with it.

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by majority vote of the Supervisors it was duly RESOLVED to move forward with the proposed amendments to the Zoning Ordinance, and to refer it to the Planning Commission for review and recommendation and then set a hearing date. Mr. Kehoe opposed the off-site direction sign section.**

Mr. Simmons suggested continuing to move with the rezoning of the map. He believes building is coming back and we want to make sure we are ready. We don't want this to linger. He suggested doing something within the next three months. He suggested having a workshop with the Supervisors and Planning Commission.

#### WIRELESS FACILITIES ORDINANCE

Mr. Rogalski said COG has a connection with an attorney in Pittsburgh who has done a lot of work with franchising who has prepared an update to the Wireless Ordinance. This deals

with small mini towers that look like street lights. This firm has offered to do a free audit of our current wireless section of our ordinance. Free is never free. Does it lock us into anything?

**On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to participate in the free legal assessment for wireless facilities after the Solicitor's review to verify there is nothing encumbering for the Township.**

#### BILLS

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.**

#### STAFF COMMENTS:

Mr. Bruening said he has received three bid quotes to do the boring under Simmons Road for the sewer connections. The first one was for \$19,600. The second one ranges from \$25,800 - \$45,800, and the third one ranges from \$24,500 - \$40,900. The range of price is due to possible rock and blasting. The lowest price of \$19,600 is still over the bid limit, so the project would have to have specifications prepared and formally bid out. A bid package would cost a couple thousand and then there would be the costs of advertising. This would all add to the cost that gets passed on to the residents involved. He suggested the residents enter into the contract.

Mr. Pykosh said the township is holding money to do this work. We could have the residents do the contract and work themselves and give their money back.

Mr. Bruening will contact the residents and explain the situation and costs involved. He will explain the option of having them contract directly to eliminate the costs of bidding.

Mr. Simmons announced he is not running for the position of Township Supervisor for another term. It is time to give someone else a chance. We need fresh blood. He did what he could. He was honest and tried his best through three terms. He thank everyone for the opportunity and the people of Monroe Township who voted for him. He appreciates the support.

Mr. Castle was sorry to hear it. Mr. Simmons has always been honest and earnest and has always looked out for the people of the township. It has been an honor working with him. Mr. Castle has learned a lot about the sewer from Mr. Simmons. We will be losing a wealth of knowledge.

Mr. Kehoe said he can't count the times when something new would come up and Mr. Simmons could explain the steps and say it is okay. He values the time he has spent with Mr. Simmons and appreciates his guidance. Never once has he seen Mr. Simmons put his own interest ahead of what he believed was the best for the township. That is a standard everyone can learn from. Other members of other Boards can learn from that. We will make the best of this year.

Mr. Kehoe mentioned a news article that said the traffic lights at Sinclair and Bare Roads are going in. Mr. Bruening mentioned the one meeting that was attended. Monroe must sign off on everything so he doesn't know how this matter can be moving without that.

The Leadership Committee has held two meetings to discuss the idea of a part time paid driver for the fire company. It is time to hold a public workshop to get input from the residents. Mr. Castle said there are still questions of how this will be paid for. It is the townships responsibility for the safety and welfare for the citizens. No one wants to volunteer or take the 200 hours of training required. People have no clue what the fire members do. This is a big step and it needs to be discussed.

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set a workshop for March 12, 2015 at 6:00 PM to discuss the potential need of a part time paid driver for the fire company.**

Mr. Kehoe announced there will be an executive session held after the meeting to discuss matters of personnel.

Mr. Castle asked for the troops and their families to be remembered. The next meetings will be held on March 12, workshop at 6 PM and regular at 7 PM. The trivia question was: Who was the first female athlete to have their picture on the Wheaties box? The answer was Mary Lou Retton. The quote of the day was "We can complain because rose bushes have thorns, or rejoice because thorn bushes have roses." –*Abraham Lincoln*. God Bless America.

ADJOURN

**The meeting was adjourned at 9:00 PM.**

Respectfully submitted,

Marjorie E. Metzger, Secretary/Treasurer