

July 14, 2022  
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

#### ATTENDANCE

Phil Kehoe, Chairman  
A.W. Castle, III, Vice Chairman  
Phil Paetzold, Supervisor

Greg Rogalski, Engineer  
Mike Pykosh, Solicitor  
Matt Bugli, Solicitor  
Karen Lowery, Secretary

#### SPEAKERS FROM THE AUDIENCE

Jenna Griffiths, 1149 Boiling Springs Road, would like to request the Community Day fireworks be moved to be set off from another direction. The fireworks are currently being set off that they go over the property and we have horses and one got loose this year. They are in an agriculture zone and are worried about public safety and liability. Ms. Griffiths also questioned the budget for community day and where the detailed information is listed on donations received and the expense of the fireworks. She is considering starting a petition for the fireworks because there are concerns about the expense with the high sewer rates in place.

Mr. Kehoe said that we can consider the request, but can not make any promises or commitments that the fireworks will be moved. At this point we need to determine if we will be holding the event next year. He also stated that community day was self-funded, but the donations have fallen off so the Board agreed to continue the event and fund the event for the community.

#### CONSENT AGENDA

1. Approval of Minutes – June 9, 2022 – Regular Meeting
2. Roadmaster's Report 6/1/22 – 6/30/22
3. Engineer and Zoning Report 6/1/22 – 6/30/22
4. Approval of Bills (as prepared)

**On the motion of Mr. Castle, and seconded by Mr. Paetzold, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the Consent Agenda items listed.**

OLD BUSINESS - None

NEW BUSINESS

## PARK PLAN RFP FOR MONROE ACRES

Mr. Rogalski has compiled and reviewed several sample RFP's. He needs a little more direction from the Board of what the ultimate goal is to that we can tailor the RFP. The RFP would have an overall inspection of all of the parks done and they would compare to populated areas to determine what we may need to consider. Mr. Kehoe explained that a stormwater project is being planned for the park area next year and then we would like to give the park a face lift. Mr. Rogalski will prepare the RFP for the next meeting.

## WALK WITH A DOC PROPOSAL FROM THE RECREATION BOARD

Kathy Mulvey stated that the Recreation Board was approached by the South Mountain Trolley Greenway representative, David Maher about holding a DCNR sponsored Walk with a Doc event in September. The Rec Board agreed this would be a good interactive and multigenerational program to hold promoting health and wellness. After this event we could choose to continue working with DCNR to hold monthly walks or we could choose to do our own version of a walk. Ms. Mulvey doesn't understand what the push back from the Board is about.

Mr. Kehoe explained that the issue and concern is associated with the South Mountain Trolley Greenway, that has misrepresented themselves with their proposed bike path going through resident's property on multiple occasions over the past 4 years through public presentations and with other municipalities, all while Monroe Township has reaffirmed several times that the Township does not support and will not be involved. The Board agreed that the overall idea of the walk is a good idea, but that Monroe Township or the Recreation Board will not be involved in supporting this event due to the involvement of the South Mountain Trolley Greenway organization. The Board suggested Ms. Mulvey attend and evaluate the event as a participating township resident. She could then make a recommendation if she thinks it is worth the Recreation Board creating a similar type of event.

## MILEAGE RATE INCREASE

Mr. Kehoe explained that the IRS has announced they will be increasing the mileage rate from 58.5 cents to 62.5 cents per mile due to the record high gas prices.

**On the motion of Mr. Paetzold, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to increase the mileage rate from 58.5 cents to 62.5 cents for the remainder of 2022.**

## OFFICE MODIFICATION PROPOSAL

Mr. Kehoe reviewed a memo providing prices for 3 separate projects within the office building area to help improve the flow and security. The 1<sup>st</sup> and 2<sup>nd</sup> projects are to install a door into the new zoning office and close off a doorway to install a window in the main office area with a cost of \$16,810. The 3<sup>rd</sup> project was to build a wall to create a new tax collector office with a cost of \$10,958, however the staff and tax collector have come up with a work around that would still move the tax collector to a new office, but not remove the need for a wall to be built. Mr. Castle suggested that cameras also be installed at the counter and for the parking lot.

Mr. Kehoe also suggested a letter of record be put in place to state that providing office space in the township building for the tax collector is at the discretion of Monroe Township based on available space or personnel changes and the tax collector space is limited to the front office area #121 as labeled on the building plans

**On the motion of Mr. Castle, and seconded by Mr. Paetzold, and by unanimous vote of the Supervisors, it was duly RESOLVED to proceed with the zoning office and main office projects at a cost of \$16,810. And to also create a letter of record regarding the space and availability.**

#### STAFF COMMENTS

Mr. Rogalski stated in the bills the final payment for the 2021 Sewer Capital Project.

Mr. Rogalski said that in August he will provide a draft of the updated Stormwater Management Ordinance that we are required to updated with our MS4 permit per DEP.

Mr. Kehoe said that Ashcombe's is celebrating their 60<sup>th</sup> year of operation. There was a nice write up in the newsletter. He suggested we create a Monroe Proud Award to recognize their business and long-term support of the township.

Mr. Kehoe mentioned the Recreation Board is holding a How Does Your Garden Grow event on July 30<sup>th</sup> and a tour of the Cold Springs Inn on August 13<sup>th</sup>. He also mentioned that the pickle ball classes have been well attended.

Mr. Kehoe asked Mr. Rogalski about the meeting with PennDOT. Mr. Rogalski said the meeting was very underwhelming. PennDOT is looking at doing improvements to the Trindle Road, Locust Point Road, and Simmons Road intersection in 2025, however they were unaware that Silver Spring Township has already started some planning for this intersection. Mr. Rogalski also made PennDOT aware of issues on the entire Locust Point Road corridor and followed up on the possibility of truck restrictions. He will provide more information as it becomes available.

Mr. Kehoe mentioned that the State Police Motor Carrier Enforcement has been on Locust Point Road pulling over and fining for truck infractions. It was suggested that PennDOT improve signage and warning signage on this road.

Mr. Kehoe asked if there are updated traffic counts available for the intersection of Locust Point Road and Lisburn Road. Last, we had checked there was not updated information since the Locust Point bridge had been reopened. Mr. Rogalski will check into this.

Mr. Kehoe said that we will be starting the 2023 budget process next month.

Mr. Castle stated that the speed limit on Boiling Springs Road through Churchtown is 25 mph, however, the State Police can't enforce this so we may need to change it to 35 mph so that it can be enforced. Mr. Rogalski will reach out to the State Police to check into this.

Mr. Kehoe added that when the Route 74 bridge is closed traffic is going to explode on Boiling Springs Road so if changes need made, we need to get them in place before then. He also suggested that the School Zone signs be updated and freshened up as they look to be at the end of their life. This should also be done before the bridge closure.

ADJOURN

**The meeting was adjourned at 8:20 PM.**

Respectfully submitted,

Karen M. Lowery, Secretary

TO: Board of Supervisors  
 FROM: Greg Hertzler, Roadmaster  
 DATE: 7-6-22  
 SUBJECT: Roadmaster's Report

## PROJECTS BEING WORKED ON

PROJECTS	NOTES	ESTIMATED COMPLETION DATE
Pipe replacement	Kuhn Rd	7/28/2022
Mow roads		7/28/2022
Pave pipe jobs	Finish paving ditches	7/25/2022
Drag ball fields		On going
Seal stage wood		8/5/2022
Swale Clouser Rd		7/15/2022

## PROJECTS COMPLETED

PROJECTS	NOTES	COMPLETION DATE
Spread stone dust	Firehouse lot oil and chip bleeding	6/1/2022
Wertz Development spread stone dust	Oil and chip bleeding	6/1/2022
Burn brush pile		6/2/2022
Fix hole Gutshall rd.		6/3/2022
Swept Roads and parking lot firehouse	Oil and chip bleeding	6/6/2022
Cleaned out pump stations		6/6/2022
Picked up man hole risers	Kuhn Rd paving project	6/7/2022
Fixed stop sign	Longmeadow ran over	6/7/2022
Roto till gardens		6/8/2022
Finish mowing roads		6/8/2022
Mow around parks	Tiger mower	6/8/2022
Worked with paving contractor	White rock 2021 sewer project warranty	6/9/2022
Planted bushes	Monroe sign	6/10/2022
Fixed parking lot	Leidigh park	6/10/2022
Sprayed pump stations		6/10/2022
Clean stones from intersection	From Penn dot oil and chip	6/10/2022
Look over resumes		6/13/2022
Pick up unwanted signs		6/14/2022
Trimmed bushes	Around parks	6/15/2022
Finish tan barking		6/16/2022
Fix post at Leidigh park		6/16/2022
Haul MS4 sweepings	To Land fill	6/16/2022
Get ready for comm day		6/17/2022
Clean up from comm day		6/20/2022
Cut sight distance	Stoner Rd and Williams Grove Rd	6/20/2022

Remove Deaf child signs	Asper Dr	6/20/2022
Interview		6/21/2022
Finish patching rds.		6/22/2022
Fix lights on #4	inspection	6/22/2022
Plans to court house		6/23/2022
Pressure wash pump stations	Cabinets and generators	6/24/2022

**MEMORANDUM**

**TO:** Monroe Township Board of Supervisors

**FROM:** Gregory R. Rogalski, PE  
Monroe Township Engineer/Zoning Officer

**DATE:** July 7, 2022

**SUBJECT:** June Activity Report  
File Reference No. MNTWP MTG22

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The following activities were performed during the period between 6/2/22 and 7/7/22:

**ENGINEER**

1. Reviewed two (2) stormwater management permit applications and associated revisions.
2. Coordinated with contractor for fire station roof repairs.

**ZONING**

1. Issued 8 Zoning Permits and 8 Building Permits for a total of \$727,000 in new construction.
2. Responded to phone calls and attended two meetings regarding requirements for zoning/building permits and zoning and subdivision and land development regulations.
3. Held Tuesday office hours.
4. Attended one Zoning Task Force meeting regarding Zoning Ordinance revisions.
5. Reviewed one Conditional Use Application for Tony Samento.

**CAPITAL PLANNING**

1. ACTION ITEM: White Rock Acres 2021 Capital Project scheduled to be bid in January and awarded in February 2021. **CONSTRUCTION COMPLETE**
2. ACTION ITEM: Commence planning for Millers Road stormwater project in Summer of 2021. **PaDEP PERMIT HAS BEEN APPROVED. WORK SCHEDULED FOR SUMMER/FALL 2022.**
3. ACTION ITEM: Contact property owners for future BMP projects including Spring Circle, West Shore Evangelical Free Church and Williams Grove Speedway.
4. ACTION ITEM: Review potential changes to Township Office space and obtain contractor quotes. **OPTIONS PRESENTED FOR BOARD ACTION**
5. ACTION ITEM: Stakeout Clouser Road swale for construction. **STAKEOUT COMPLETE.**

cc: A-File  
File

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