

The regular in person meeting of Monroe Township Municipal Authority was called to order by Chairman Miller. The Pledge of Allegiance was said.

ATTENDANCE

Kevin Miller, Chairman  
Bill Beck, Treasurer  
Jeff Clay, Secretary  
Derek Mongelli, Asst. Treas./Sec.

Matt Bugli, Solicitor  
Greg Rogalski, Engineer  
Karen Lowery, Recording Secretary

PUBLIC COMMENTS - None

MINUTES

**On the motion of Mr. Clay, and seconded by Mr. Mongelli, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the July 20, 2022 regular meeting.**

OPERATIONS REPORT

**On the motion of Mr. Beck, and seconded by Mr. Clay, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Report.**

CAPACITY REPORT

**On the motion of Mr. Beck, and seconded by Mr. Mongelli, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.**

FINANCIAL REPORT

Mr. Beck reviewed the July revenue and expenses report. The southern district treatment could be higher than budgeted and there haven't been any tapping fees paid in the northern district, as were budgeted for. Overall, both districts are in good shape.

**On the motion of Mr. Clay, and seconded by Mr. Mongelli, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.**

LIEN/DEBT REPORT

**On the motion of Mr. Beck, and seconded by Mr. Mongelli, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.**

SOLICITOR'S REPORT

Mr. Bugli reported that he will be filing updated liens on accounts 644-1 and 671-0. Account 961-0 made payment, so a new lien will not be filed. He added that account 644-1 is currently on the market and he will be reaching out to the realtor with this information.

**On the motion of Mr. Clay, and seconded by Mr. Mongelli, and by unanimous vote of the members it was duly RESOLVED to approve the Solicitor's Report.**

#### ENGINEER'S REPORT

Mr. Rogalski reviewed the engineer report dated August 10, 2022. He also provided an update that the Leidigh pump is now to be shipped September 27<sup>th</sup>. Mr. Miller added there is also a delay in getting the ethernet card for the control panel and they aren't sure what that ship date will be. There is a possible different option of using an analog system instead of the ethernet system. This change would also increase the price by \$4,740. Mr. Rogalski suggested we wait until September to see if there is an update since the pump has also been delayed.

**On the motion of Mr. Miller, and seconded by Mr. Beck, and by unanimous vote of the members, it was duly RESOLVED to table the control panel communication system until the next meeting and add to the agenda.**

**On the motion of Mr. Clay, and seconded by Mr. Beck, and by unanimous vote of the members, it was duly RESOLVED to approve the Engineer's Report.**

#### OLD BUSINESS

##### CUMBERLAND COUNTY ARPA FUNDS GRANT

Mr. Rogalski reported that we are still waiting on the grant application response. He has heard we will be notified in October.

On the motion of Mr. Miller, and seconded by Mr. Beck, and by unanimous vote of the member, it was duly RESOLVED to table the ARPA funds grant.

#### NEW BUSINESS

##### REQUEST FOR ACCESS USING EXISTING UTILITY EASEMENT – ROMANO LOT 1

Mr. Rogalski explained that there was recently a subdivision in White Rock by Mike Romano. There were some lot additions to other surrounding lots and then 1 new lot created. The lot was sold to Michael Rumble who is now requesting to use the existing sewer easement to the pump station as his driveway instead of cutting in a new driveway off of Sandy Lane. Mr. Rogalski added that in the past there had been another request to move the access gate for a resident to use the easement, but it was denied. The benefits to allowing the property owner to use the easement is that the homeowner wouldn't have the expense of installing a new driveway, the access gate would need to be moved, and the maintenance of a portion of the access drive would be the responsibility of the homeowner, including snow removal. There are also concerns because the sewer line isn't that deep and that the township may occasionally need to access the pump station with larger, heavier equipment. A legal agreement would need to be put in place, if approved. This would need to go to the Supervisors for final consideration.

Mr. Rumble added that the driveway access created with the subdivision is partially shared with another homeowner and he would prefer to go the other way using the existing easement. He also stated that he will be able to handle the snow removal.

Mr. Miller stated the access to the pump station will always be needed. Mr. Rogalski added that this could be anytime of the day, there will be noise when the generator is running or if there would ever be a need for a bypass pump. Mr. Beck asked if other property owners could also make this request to use the easement. Mr. Rogalski said we would have to deal with that if it happens, but we could put something in the agreement that

access is only for this property owner. Mr. Mongelli added that he can see the benefits in allowing use of the easement and there being less maintenance costs for the township.

**On the motion of Mr. Miller, and seconded by Mr. Clay, and by unanimous vote of the members, it was duly RESOLVED to recommend allowing the use of the existing sewer easement to the property owner of Romano Lot 1 contingent upon the following items being met: a legal agreement allowing access for the owner along with an easement for the township; the township see and approve the final design showing the impacts on the right of way; a field meeting with the contractor, engineer and DPW; determination of who will relocated the gate to protect the pump station facilities; creation of a timeline to have the agreement in place before the building permit can be issued; and the legal agreement would need to be recorded at county and include a hold-harmless provision.**

### 2023 BUDGET DISCUSSION

Mr. Miller stated that the Supervisors will be holding a budget meeting on September 14<sup>th</sup> at 6PM. He thinks that as part of next year's budget we should increase the amount for the southern district treatment since it looks like we will be over budget this year. And that it would be great to know the status of the ARPA grant.

Mr. Beck asked what the capital projects would be or where the current ones stand. Mr. Rogalski is hoping the manhole rehab project and the Leidigh control panel will be done in 2022. The generator in the northern district will be done in 2023. It was also discussed to budget \$300,000 for the next project in White Rock. He added that some other items to be kept on the radar would be additional manhole rehabs and flushing connector to be fixed in the lower pressure system. Mr. Beck said he can create a contingency fund for some of these miscellaneous items as non-capital maintenance.

Mr. Beck added that the northern district is in good financial shape and we may want to look at lowering the rates. He suggested we start with a small reduction of \$5 per quarter, which would equal about \$9,000 per year. The Board also discussed requesting a similar reduction for the southern district. Mr. Rogalski added that if the 1975 agreement is re-evaluated there will likely be an increase in operation costs. Ms. Lowery added that the interest rate for the loan will also be increasing in a few years. The Board agreed to propose a \$5 per quarter reduction for each district. Mr. Miller also suggested that creating one district for the township would be something to be considered.

STAFF COMMENTS - None

### ADJOURN

**On the motion of Mr. Clay, and seconded by Mr. Beck, and by unanimous vote of the members, it was duly RESOLVED to adjourn the meeting at 8:15 PM.**

Respectfully Submitted,

Karen M. Lowery  
Recording Secretary