

June 8, 2023  
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

ATTENDANCE

Phil Kehoe, Chairman

Greg Rogalski, Engineer

Mike Pykosh, Solicitor

A.W. Castle, III, Supervisor

Karen Lowery, Secretary

SPEAKERS FROM THE AUDIENCE

Wilbur and Amy Wolf, 1056 Park Place, are following up on complaints about the Party Barn and if there are any updates. Mr. Rogalski said an on-site inspection of the property was done and a report is being put together.

Louise Lehrman, 1024 Boiling Springs Road, requested that the draft minutes be made available in a more timely manner and that meetings be live streamed and also posted on YouTube for viewing at any time. Surrounding townships are now doing this and she feels it would be beneficial for residents who can't always attend the meetings. If the cost is an issue, she would be will to help with that. She and her family have lived in the township for 55 years and find it hard to keep up with what is going on when you can't attend the meetings and then find out too late what is going on.

Mr. Kehoe said the minutes must be formally adopted at the next meeting and then can be made available. We do post on the website an agenda overview that shows if action was taken to help share information.

CONSENT AGENDA

1. Approval of Minutes – May 11, 2023 – Regular Meeting
2. Roadmaster's Report 5/1/23 – 5/31/23
3. Engineer and Zoning Report 5/1/23 – 5/31/23 (None provided)
4. Approval of Bills (as prepared)

**On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the Consent Agenda items listed.**

OLD BUSINESS

CLOUSER ROAD PROJECT PLAN – CONCEPT DESIGN REVIEW/SURVEY

Mr. Rogalski provided a draft survey to send to the residents on Clouser Road regarding the one-way option to gather feedback for the Supervisors to review. Mr. Kehoe clarified that

this only addressing the one-way option, not doing anything with the hump. He added that they would like to have 100% response from the residents. We can send out the survey and then reach out directly to those who don't respond by the deadline. The Supervisors will review the letter and provide any input by June 14<sup>th</sup> to Mr. Rogalski.

## NEW BUSINESS

### CODIFYING TOWNSHIP ORDINANCES

Mr. Rogalski explained the goal is to take all of the ordinances we have in a book and on the website and put them in one spot. Codifying will make the ordinances neat, easy to reference and easy to search. General Code uses a program called eCode 360, which they will then also maintain and update for us. Mr. Kehoe stated that Judge Martin suggested codifying the records for enforcement, as well. This would be a 2-year project and would cover 2 to 3 budget cycles. Mr. Pykosh added that General Code uses an analysis attorney to review the ordinances to avoid any conflict and keep the information up to date. Carroll Township has used General Code and are very happy with the results. Mr. Rogalski suggested the zoning ordinance be the last piece since we are working on an update.

**On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the from General Code to Codify the ordinances at a total cost of \$17,995.**

### PA TURNPIKE EPPLEY ROAD BRIDGE ELIMINATION STUDY

Mr. Rogalski stated that last year Turnpike representatives attended a meeting to convey that the bridge at Eppley Road is due for maintenance and asked about the possibility of eliminating the bridge in exchange for money. The Supervisors agreed to look at the information and discuss the request. The Turnpike has now provided a feasibility study showing that the bridge elimination would increase travel times slightly. Intersection improvements and input from the fire department and emergency services would need to be discussed by the Supervisors.

Mr. Kehoe said he expected the study to justify the request and asked what the benefits would be. Mr. Rogalski said the benefits would be the monetary value and the intersection improvement. The drawbacks would be we just spent money stabilizing the bank a few years ago and the Turnpike would need to obtain right-of-way to put a cul-de-sac in. Mr. Kehoe added that during the presentation the Azizkhan family shared the Eppley Road bridge is used regularly for farming. Beyond the financial benefit there are not wide spread improvements. Mr. Rogalski suggesting asking the Turnpike for a realistic estimate of what the offer would be to further the discussion. He added that we would need resident input as well. Mr. Castle added that there are a lot of homes in that area. Mr. Pykosh asked if the study was based off of current conditions, or if they accounted for future development. Mr. Rogalski said the traffic counts show problem areas and part of the deal would be to improve intersections to a standard that would support development. Mr. Rogalski suggested we do an internal study of the impacts of eliminating the bridge. We need to make sure this is well thought out for today and the future.

This matter was tabled until the July meeting.

STAFF COMMENTS

Mr. Castle said he attended the Memorial Day Ceremony at the Mt. Zion Cemetery and it was a very humbling experience, especially for those who lost loved ones in the war. He suggested a letter be drafted to Sue Sunday thanking her for the outstanding job she did in organizing the event.

ADJOURN

**The meeting was adjourned at 7:34 PM.**

Respectfully submitted,

Karen M. Lowery, Secretary

TO: Board of Supervisors  
 FROM: Greg Hertzler, Road master  
 Date: 5-.30-23  
 SUBJECT: Road master's Report

### PROJECTS BEING WORKED ON

PROJECTS	NOTES	ESTIMATED COMPLETION DATE
Finish mowing roads		6/1/2023
Patch roads		On Going
Clean out MS4 inlets		6/30/2023
Patch Inlets	Fix falling in inlets	6/30/2023

### PROJECTS COMPLETED

PROJECTS	NOTES	COMPLETION DATE
LTAP Class	All the crew	5/1/2023
Show Dan around township		5/2/2023
Put lime down Sandy PS	Pump station over flow due to heavy rain	5/2/2023
Camera Kuhn Rd	Find laterals for one call	5/3/2023
Trained Dan on Tiger mower		5/4/2023
Equipment training	Dan on all equipment	5/5/2023
Seeded bare spots in parks		5/8/2023
Patch pot holes		5/9/2023
Replace pipe	Shumberger lane	5/10/2023
Haul equipment back from pipe job		5/11/2023
Clean up illegal dumping	Eppley Rd	5/11/2023
Plans to courthouse		5/12/2023
Finish spraying fields and weeds		5/12/2023
Keep and eye on parking lot for rental	School fair same day	5/12/2023
Mowed intersections		5/15/2023
Picked up tan bark		5/15/2023
Spread tan bark		5/15/2023
Set up elections		5/15/2023
#3 to shop		5/15/2023
Pick up #3		5/17/2023
# 17 to LB smith	Recall	5/18/2023
Go with Klins	Clean out pump stations	5/19/2023
Marked manholes	One calls	5/19/2023
Clean pavilion		5/19/2023
Mow roads		On going



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## MEMORANDUM

**TO:** Monroe Township Board of Supervisors

**FROM:** Gregory R. Rogalski, PE  
Monroe Township Engineer/Zoning Officer

**DATE:** June 1, 2023

**SUBJECT:** May Activity Report  
File Reference No. MNTWP MTG23

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The following activities were performed during the period between 5/11/23 and 6/1/23:

### ENGINEER

1. Reviewed one revised subdivision plan, one new and one revised Stormwater Management Permit application.
2. Started DEP permit for stream bank restoration activities at Leidigh Park.
3. Reviewed Eppley Road Turnpike bridge replacement study.

### ZONING

1. Issued 5 Zoning Permits and 8 Building Permits for a total of \$502,000 in new construction.
2. Responded to phone calls and attended two meetings regarding requirements for zoning/building permits and zoning and subdivision and land development regulations.
3. Held Tuesday office hours.

### CAPITAL PLANNING

1. ACTION ITEM: Contact property owners for future BMP projects including West Shore Evangelical Free Church and Williams Grove Speedway.
2. ACTION ITEM: Apply for DEP Public Water Supply Permit for connection of new well to Municipal Building.
3. ACTION ITEM: Apply for DEP General Permit for Streambank Restoration Activities at Leidigh Park and Criswell Drive.
4. ACTION ITEM: Obtain owner permissions to commence Spring Circle PRP project.

cc: File