

January 5, 2015  
7:00 PM

The reorganization meeting of the Monroe Township Board of Supervisors was called to order by 2014 Chairman, Mr. Kehoe.

ATTENDANCE

Phil Kehoe, Chairman  
A.W. Castle, III, Vice-Chairman  
Samuel Simmons, III, Supervisor

Michael Pykosh, Solicitor  
Marjorie Metzger  
Greg Rogalski, Zoning  
Mark Bruening, Engineer

ELECT:

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of all Supervisors it was duly RESOLVED to select Mr. Philip Kehoe as Chairman of the Board of Supervisors for the year 2015.

On the motion of Mr. Simmons and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to select Mr. Bill Castle as Vice Chairman of the Board of Supervisors for the year 2015

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to retain Marjorie E. Metzger as Administrative Assistant / Secretary/Treasurer for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Greg Rogalski of Pennoni Associates as Zoning Officer and Codes Enforcement for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Robert Hollabaugh of Pennoni Associates as Building Codes Inspector for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Dennis Nailor as Roadmaster for 2015.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Kent Kerstetter as 1<sup>st</sup> Assistant Roadmaster for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint John Stamy as 2<sup>nd</sup> Assistant Roadmaster for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint the Michael Pykosh of the firm of Dethlefs-Pykosh Law Group, LLC as Solicitor for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mark Bruening of the firm of Barton & Loguidice as civil engineer for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Tim Wargo of the firm of Hoover Engineering as Sewage Enforcement Officer for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Chris Hoover of the firm of Hoover Engineering as alternate SEO for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Gary Morrow as the 2<sup>nd</sup> alternate SEO for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mark Bruening of the firm of Barton & Loguidice as Sewer Engineer for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to select F&M as depository for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to have Greg Rogalski of Pennoni Associate issue driveway permits and do inspections for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to have Greg Rogalski of Pennoni Associates issue highway occupancy permits and do inspections for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to have Jeff Wilbur continue with the maintenance for the southern sewer district for 2015.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Cumberland County Tax Bureau to collect the Earned Income Tax and Local Services Tax; and to appoint Richard Beaty as Representative to the Board, and Marjorie Metzger and Mike Dieffenbach as Alternates.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Sam Simmons as Delegate to the Capital Region Council of Governments and Mike Pykosh as Alternate.

SET:

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the

Supervisors it was duly RESOLVED to retain the Administrative Assistant / Secretary/Treasurer salary at \$54,569.24, \$29.98/hr. for extra meetings.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Assistant Secretary hourly wage at \$19.55/hr, which is a 1.7% increase.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Roadmaster hourly wage at \$26.89/hr, which is a 1.7% increase.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the 1<sup>st</sup> Assistant Roadmaster hourly wage at \$24.86/hr, which is a 1.7% increase.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the 2<sup>nd</sup> Assistant Roadmaster hourly wage at \$22.65/hr, which is a 1.7% increase.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the laborers, operators, truck drivers hourly wage at \$21.63/hr. for Lee and Greg, which is a 1.7% increase, plus an additional increase for Greg to bring him up to match Lee.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Grounds/occasional road help hourly wage at \$12.00/hr, but at this time this position is vacant.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the part time office clerk hourly wage at \$12.37, which is a 1.7% increase

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the rate for the Zoning Hearing Board attorney at \$90.00 per hour. This represents no increase.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Zoning Hearing Board members hearing rate at \$27.47, which represents no increase.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Solicitor rate for 2015 for Michael Pykosh at \$100.00 per hour. This represents no increase.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the hourly rates for the Engineer as follows for 2015 : Township Engineer hourly - \$120.78; Project Manager - \$102..29; Engineer (all disciplines) -

\$96.42; Surveyor - \$93.38; Planner - \$91.53; Technician/Draftsperson - \$65.87; Construction Inspector - \$64.60; 2 Person Survey Crew - \$126.27; 3 Person Survey Crew - \$153.77; Clerical - \$41.99; Mileage - \$.575/mile. Extraordinary expenses are billed at cost + 10%. This represents no increase, except for mileage.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the hourly rates for the Zoning Officer, Codes, and Building Inspector as follows for 2015: Certified Building Code official - \$83.25; Zoning Officer - \$101.25; Clerical - \$47.50; and Mileage - \$.575/mile, which is an increase in rates. Mr. Rogalski explained they have requested an increase the past three years, which were not granted. Also, their health insurance rates increased 18% this year and will be going up an additional 12% next year.

On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the rates for Jeff Wilbur to provide maintenance services for the southern sewer district as follows: Inspections \$188; Clean wet well baskets every 2 weeks \$370; Service grinder system \$73/hr per man; service grinder system after hours, weekends or holidays \$115.50/hr per man. This represents no increase.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set mileage reimbursement for employees at \$.575/mile.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the holidays as follows:

New Year's Day	General Election
President's Day	Veteran's Day
Good Friday	Thanksgiving
Primary Election	Day after Thanksgiving
Memorial Day	Christmas
Independence Day	Last working day before Christmas
Labor Day	Last working day before New Year's - Close at noon

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the treasurer's bond at 1.5 million coverage with Selective Insurance, through Kocman Insurance agency, at a cost of \$1,000.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to retain the health insurance employee co-pay at 5% for 2015.

SELECT:

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors present it was duly RESOLVED to appoint Scott Schminky as Emergency Management Coordinator.

The position of Assistant Emergency Management Coordinator is vacant at this time.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Carl Kuhl to a 5 year term on the Planning Commission.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Kathy Mulvey to a 5 year term on the Recreation Board.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Rich Moore to a 3 year term on the Zoning Hearing Board.

On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Diane Stamy to a 2 year term as the Zoning Hearing Board Alternate.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Kevin Miller to a 5 year term on the Municipal Authority.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Ronald Eckerd to a 2 year term on the Municipal Authority.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Jeremy Zeigler as the Fire Marshal.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mike Mixell as the Assistant Fire Marshal.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Keith Schneider to a 5 year term on the Uniform Construction Code Appeals Board.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Richard Beaty to serve as Chairman of the Vacancy Board .

#### RESOLUTIONS SETTING FEES:

##### Resolution 2015 - 02

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-02, the General Fee Schedule.

Resolution 2015-03

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-03, the Uniform Construction Code fee schedule.

Resolution 2015-04

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-04, the Sewage Enforcement fee schedule.

ADJOURN

The Reorganization meeting was concluded at 7:20 PM.

Respectfully submitted,

Marjorie E. Metzger  
Administrative Assistant