

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller.

The Pledge of Allegiance was said.

ATTENDANCE

Kevin Miller, Chairman
Doug Stouffer, Treasurer
Sue Sunday, Vice Chairperson
Ronald Eckerd, Secretary

Michael Pykosh, Solicitor
Mark Bruening, Engineer
Karen Lowery, Recording Secretary

PUBLIC COMMENTS

Charles Heinze, 1559 Boiling Springs Road, is looking at a vacant lot on Criswell Drive to build on. He asked if he would have to connect to sewer and how to get capacity. Mr. Miller stated that this lot would need to be connected to the Southern Sewer district. Connection approval can be obtained by submitting a written request to the office, which will be placed on the Authority agenda for approval. Once approval is obtained then the building and sewer permits can be applied for.

MINUTES

On the motion of Ms. Sunday, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the October 21, 2015 regular meeting.

On the motion of Mr. Stouffer, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the November 10, 2015 workshop.

OPERATIONS REPORT

On the motion of Ms. Sunday, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Report for October.

FINANCIAL REPORT

On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.

Mr. Eckerd asked if the recommendation for the funds in the Northern Capital Projects fund was given to the Supervisors. Ms. Lowery replied yes.

Mr. Eckerd would like to work with Ms. Lowery to also provide a report that shows the budget amount, monthly income/expenses, and the year to date income/expense. Mr. Miller and Mr. Stouffer said we could give it a try to see what everyone thinks. Ms. Lowery will provide a sample for the next meeting.

LIEN/DEBT REPORT

On the motion of Mr. Stouffer, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.

CAPACITY REPORT

On the motion of Ms. Sunday, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.

SOLICITOR'S REPORT

Mr. Pykosh stated that his report was related to the Lien/Debt report. He provided a handout showing the outstanding debt collected since the last meeting. There was almost \$7,000 collected this month.

ENGINEER'S REPORT

Mr. Bruening reviewed the Engineer Report dated November 11, 2015.

OLD BUSINESS

PUMP STATION PHONE LINES

Mr. Miller stated that his is waiting for information from a vendor. He recommends tabling this item.

On the motion of Ms. Sunday, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to table the pump station phone lines discussion.

ASSET MANAGEMENT COMMITTEE

Ms. Sunday reported that Mr. Kehoe and Mr. Kuhl provided her with three additional names of people that may be interested in helping. This gives her 8 volunteers that she is going to get in touch with to see what days would work to set up training.

GRINDER PUMP CONCERNS

On the motion of Ms. Sunday, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to table this matter for an executive session for potential litigation.

NEW BUSINESS

2016 MEETING DATES

On the motion of Ms. Sunday, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to accept the 2016 meeting dates as provided for the third Wednesday of each month.

LEIDIGH PUMP STATION – CHANGE ORDER #2

Mr. Bruening provided change order #2 for the purpose of making the propane tank pad larger and extending the time contract for 35 days to November 20th. The project is substantially complete, the pumps and generator have been tested and are running fine. Just the final touches need done.

Mr. Stouffer asked how much the pad needed extended. Mr. Bruening said about 8 feet. The original bid was to use a 500 gallon tank, but the propane provider didn't think that would be enough, so the propane tank was increased to a 1,000 gallon tank.

Mr. Bruening stated that Mr. Kissinger at SMTMA is on notice that the pumps have been tested and will be operating. There was a 1.3% increase from the original contract, for \$1,454.00, due to the propane tank pad enlargement. He added that the contractors have been really good to work with.

On the motion of Mr. Stouffer, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to accept Leidigh Pump Station Change Order #2 for \$1,454.00.

NORTHERN DISTRICT – 2016 & BEYOND PLANS

Mr. Miller had provided an outline of items that should be looked at for the Northern sewer system.

Ms. Sunday feels that we need to have a plan to do something. We need to identify areas that have clean water and eliminate these. She thinks smoke testing and sump pump inspections would be beneficial.

Mr. Eckerd would like to know the engineer's recommendation of the best order to approach these tasks and a cost estimate for these items.

Mr. Bruening suggested starting with diaphragms being put in each manhole to keep the water out. The cost would be approximately \$50 per manhole. He then suggested performing sump pump inspections, because he feels there are sump pumps connected. The age of the pump station could be a concern, but this could be determined for sure as a part of the asset management program. Lastly, he suggested a visual inspection by pulling manholes during rainy periods. This could give us a starting point to do CCTV or electro-scanning.

Mr. Bruening added that he has a client in Chambersburg that has the equipment to do the electro-scanning, they have stated they would be willing to work with Monroe and provide a price.

On the motion of Mr. Eckerd, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to have the engineer provide an organized list of ideas and a ballpark cost for each to compare to the budget.

SOUTHERN DISTRICT – 2016 & BEYOND PLANS

Mr. Miller stated that the Southern district has different challenges. He reviewed an outline of items that should be looked at.

Ms. Sunday stated that her thoughts would be to fix the line on Deer Road, which will be in progress. We should review the information from the electro-scan work that was done and identify what needs to be fixed. The manhole inspections would help the asset management project. The idea of cleaning the Sandy and Spring pump stations twice a year would be beneficial. Installing diaphragms in the manholes would be

helpful, but we need to determine which manholes already have diaphragms. And performing a smoke test could help identify problems.

Mr. Bruening suggested starting with supplementing the diaphragms that we already have in place. He feels that visual inspections during rain events would be good to determine where to CCTV or electro-scan. Lastly, performing smoke tests would be beneficial during a very dry period to show open cleanouts or pipe breaks.

Mr. Miller asked if we have a list of manholes that have diaphragms. Mr. Bruening said no. Mr. Miller suggested that if any manholes are opened notes be made as to if there is a diaphragm or any findings.

On the motion of Ms. Sunday, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to have the engineer provide costs for diaphragms for 24" and 30" to have in inventory, provide costs for smoke tests, plan for visual inspections, and obtain a cost from Hamilton Township to provide electro-scan services.

COMMENTS

Mr. Eckerd provided information from Mechanicsburg Borough regarding outstanding debt. The Board thanked Mr. Eckerd.

Mr. Bruening reviewed the flowchart including the 3rd quarter flows. Monroe has not exceeded the 200,000 gallon allotment since 2014.

RECESS

Mr. Miller recessed the meeting at 7:55 for an executive session to discuss matters of potential litigation.

The meeting was reconvened at 8:15

GRINDER PUMP CONCERNS

Mr. Pykosh stated that at last month's meeting two grinder pump issues were brought to the Boards attention. The property on Boiling Springs Road had Jeff Wilbur's company pull the pump for repair due to paint being dumped down the drain. On the direction of the Board he can send a letter to the homeowner and giving them 10 days to pay the fee of \$182.

Mr. Pykosh added that there was a concern with a property on Sanderson Drive that installed a pump that is not an E-One pump. Based on the Boards direction the inspector and codes enforcement officer should be notified to make sure he understands that E-One pumps must be used, there no substitutes. He will work with Mr. Bruening on the letter to send.

Mr. Miller would like the letter to include that the E-One pump is the pump of choice based on the design of the system. Using other pumps can impact functioning of the system. The township does not have the ability to provide a spare pump for any other pump than the E-One pump.

On the motion of Ms. Sunday, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to have Mr. Pykosh and Mr. Bruening work together to make sure the inspector and code enforcement officer know that the E-One pump is required and communicate

to the homeowner that our system is designed for that pump and that is the only pump we can support for replacement.

On the motion of Ms. Sunday, and second by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to direct Mr. Pykosh to communicate with the property owner on Boiling Springs Road that the cost of cleaning out the paint residue is their responsibility.

ADJOURN

On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 8:25 PM.

Respectfully Submitted,

Karen M. Lowery
Recording Secretary