



MINUTES
BOARD OF TRUSTEES MEETING
Wednesday, October 25, 2023

TRUSTEES PRESENT

Dan Foley, Board Chair
Jill Bucaro
Kathy Emrick
Sherry Gale
Dr. Victor McCarley
Teresa Russell
Jeffrey Startzman
Jay Wainscott
Greg West
David White
S. Tyler Wright

STAFF PRESENT

Helen E. Jones-Kelley
Bonnie Ashley
Tristyn Ball
Kimberly Farrier
Chandra Hightower
David Holbrook
Sasha May
Christina Sanders
Beverly Stewart
Danielle Zeisloft

TRUSTEES ABSENT

Robert Gurry, with notice
Margaret Patterson, with notice
Verb Washington, with notice

1. **CALL TO ORDER**

Board Chair Dan Foley called the meeting of the Alcohol, Drug Addiction, and Mental Health Services Board of Montgomery County (ADAMHS) to order at 5:35 p.m. A quorum was present.

2. **RECOGNITION OF GUESTS**

Executive Director Helen Jones-Kelley acknowledged and welcomed the guests in attendance.

Executive Director Helen Jones-Kelley introduced Christina Sanders as the new Director of Business Operations for ADAMHS. Director Sanders comes to ADAMHS with 20 years of experience with the Dayton Metro Library, where she was most recently the Finance Director.

3. **OATH OF OFFICE – New Member – Jill Bucaro**

Beverly Stewart, ADAMHS Legal Counsel, administered the Oath of Office to incoming board member Jill Bucaro.

4. **MEDIA SPOTLIGHT**

ADAMHS Strategic Initiatives & Communications Director Tina Rezash-Rogal provided two handouts to review – ADAMHS Media Report & “What’s Trending.” ADAMHS works with a company to track news stories. The year-to-date report shows there have been 526 stories, and 7.9 million impressions where ADAMHS was mentioned in a story. To purchase that many impressions by ADAMHS would have cost \$600,000. One of those stories, part of the partnership with WDTN, was shared at the last Program & Services Committee meeting. Trustees can follow the links on the digital handouts to other top 10 stories and watch them on the ADAMHS You Tube Channel.

ADAMHS was also involved with the University of Dayton’s Suicide Prevention event last Thursday night. ADAMHS coordinated provider tables and assisted with media coverage for the event. Director Tina Rezash-Rogal, along with Senior Program Coordinator Colleen Oakes, who was managing a 12-person crisis responder team at the event, were both interviewed. Next week Executive Director Jones-Kelley will discuss two new pieces of legislation with DDN.

The second handout was the What’s Trending Dashboard which the Board requested to monitor BH trends. It is live data on the ADAMHS website. The handout shows death by suicide over the years, by demographic groups compared with the State of Ohio. It is collected from the State of Ohio Data Warehouse. This month’s chart depicts spikes in different age groups that are not yet seen in Montgomery County, but which ADAMHS is able to monitor. The handout also shows accidental overdose deaths by year and by month. This data is tracked through the Community Overdose Action Team.

Questions & Comments

Board Chair Foley asked if there was more data on the website that would allow ADAMHS to be able to review and compare to when the community was at its highest. Director Rezash-Rogal responded that Trustees could toggle through each item depending on what you want to compare and go deeper.

Board Chair Foley also asked about the discrepancy in life expectancy data that was presented at the previous Board meeting and whether we would be able to get up-to-date data on that. Executive Director Jones-Kelley responded “yes” and that thanks to information from Trustee McCarley, the Training Team is scheduling a session in January or February with a presenter who has done a deep dive zip code analysis.

5. **CONSENT AGENDA**

Board Chair Foley requested a motion to approve the consent agenda items as reviewed and recommended by the Program & Services Policy Committee at the October 11, 2023, meeting.

Questions & Comments

Trustee Gale asked for a reminder about the Dayton Metro Library contract and how those

funds would be used. Director Tristyn Ball responded that it was to hire a coordinator to work with students and to connect them with services.

Trustee Emrick asked who provides the guardianship services in Resolution #23-056. Director Kimberly Farrier responded that these funds are for various providers and are used as extra dollars if needed for emergencies.

Board Chair Foley asked Trustee Teresa Russell about her statement at the Program & Services Committee meeting that the Medicaid Specialist position helped people in the jail and questioned whether that was only for people who were in jail and eligible for Medicaid. Trustee Russell responded that most of the people who are in jail often do not have insurance or may have had a lapse in coverage or never had it. As soon as they are released, they may be sent to treatment and Medicaid can cover their treatment costs and prescriptions starting the day of release. The Specialist position provides support and assists with documentation to get their coverage going quickly. Chair Foley asked if there has been a push to prevent people from losing coverage when incarcerated. Executive Director Jones-Kelley responded that Congressman Turner has been an advocate leading the legislative work on this for years and Trustee Russell added that the issue has again been prioritized with the current legislative contingent.

There being no further questions, a motion was made by Trustee Greg West to approve all consent agenda items, Resolutions #23-053 through #23-067, and seconded by Trustee David White, as presented below, and to also authorize the Executive Director to sign all documents necessary to execute this process. The motion carried unanimously.

Resolution #	Agency & Brief Service Description	CY2024 Recommended	Source of Funding
23-053	McLean Hospital eBasis	\$29,305	Levy
23-054	Children Adolescent Inpatient	\$25,000	Levy
23-055	Interpreter Services (language and deaf)	\$92,500	Levy
23-056	Guardianship Services	\$15,000	Levy
23-057	ICAT - Inter-Agency Clinical Assessment Team	\$300,000	Levy
23-058	Out of County Non-Medicaid Treatment	\$10,000	Levy
23-059	Patient labs	\$5,000	Levy

Resolution #	Agency & Brief Service Description	SFY2024 Amended	Source of Funding
23-040 Amended	UMADAOP - <i>Circle for Recovery</i>	\$100,000	OHHAS Pass Through Funds and Levy Match
Resolution #	Agency & Brief Service Description	FFY2024	Source of Funding
23-060	Montgomery County Board of Developmental Disabilities	\$30,235	Federal funding through HHS- OMH Grant
23-061	Dayton Metro Library	\$70,959	Federal funding through HHS- OMH Grant
23-062	Montgomery County Juvenile Court	\$96,364	Levy match for HHS- OMH Grant
23-063	Aurrera Health Group Consulting	\$60,000	Levy match for HHS- OMH Grant
23-064	Unite Us	\$42,000	Levy match for HHS- OMH Grant
Resolution #	Agency & Brief Service Description	CY2024 Contract	Source of Funding
23-065	Bev Stewart (Legal Counsel)	\$100,039	Levy
23-066	Job and Family Services - Medicaid Liaison	\$48,600	Levy
23-067	National Alliance for Mental Illness (NAMI)- Montgomery County Family & Peer Support, Education, & Advocacy Services	\$125,346	Levy

6. **APPROVAL OF MINUTES**

Trustee Kathy Emrick previously made one correction to the September 27, 2023 minutes of the Board of Trustees to correct the spelling of her name. There being no additional changes or corrections to the minutes, a motion to approve the September 27, 2023, minutes as distributed and presented was made by Trustee Jeffrey Startzman and seconded by Trustee S. Tyler Wright. The motion was approved unanimously.

7. **NOMINATING COMMITTEE REPORT**

Board Chair Foley stated that his Trustee term ends on November 4, 2023. This will be his last Board meeting. He appointed Trustee Startzman, Trustee Gurry and Trustee Patterson to serve as the ad hoc Nominating Committee to present a slate of candidates for Board Chair and Vice-Chair. He shared that an email had gone to the Trustees to ask if anyone had an interest in serving in those roles. There was one affirmative for chair, and none for vice-chair. He asked to take a break for the Nominating Committee to step out to discuss the slate. He noted that if someone were to be nominated and needed time to think about it or didn't feel up to serving at this time, there was no pressure. Trustee Jeffrey Startzman and Trustee Greg West stepped out to discuss and returned with the recommendation to approve Trustee Dr. Victor McCarley as vice-chair and Trustee Verb Washington as board chair.

On behalf of the Nominating Committee, Trustee Jeffrey Startzman moved, and Trustee Teresa Russell seconded the motion, to approve Trustee Verb Washington, Board Chair and Trustee Dr. Victor McCarley as Board Vice-Chair. The motion was approved unanimously.

Board Chair Foley asked Trustee McCarley to tell a little about his background. Dr. McCarley has his doctorate from Wright State University and has been a practicing clinical psychologist for 47 years. He is an educator at Wright State University and a faculty member for 23 years. He has been involved in treatment programs over the years and has had a private practice dealing with substance abuse issues. Over the last 12 months, he has been 98% retired. Dr. McCarley has also served on other boards and was previously the president of the Board of Psychology in Ohio.

8. **HUMAN SERVICES ASSESSMENT REPORT**

Executive Director Jones-Kelley introduced Jill Billman-Royer of Burges and Burges Strategists to present the results of the Human Services Assessment. In considering the upcoming human services levy campaign, it is time to start educating the community about the levy process. Burges and Burges completed an assessment of the levy by surveying 600 adults in Montgomery County via landline and cell phone between September 27 to October 2. Questions were asked about the respondents' familiarity with the human services levy and the organizations the levy funds, along with whether the respondent felt positively or negatively about those services and organizations. Billman-Royer reviewed the results of the survey based upon various components including income bracket, gender, age, race and whether the respondent had utilized the services of agencies under the human services levy.

In summary, human services are quite well-known in Montgomery County and a majority of respondents offered positive feedback. ADAMHS is less well known but is in the top 3 trusted organizations. There is agreement that the need for services has increased over the past few years. Seeing news makes people feel more positive about the organization. There is ample room to improve on follow up by providers in Montgomery County. When prompted, people agreed that they only hear from Montgomery County during the human services levy campaign, but they also rated ADAMHS positively on communication. As a strategy, Levy leadership should broaden sharing information about the agencies who provide human services. There is a positive correlation between information and positive feelings.

Board Chair Dan Foley asked how many years the human services levy has been in place and the percentage of the vote in the last election. Executive Director Jones-Kelley responded it has been in place for around 40 years and it passed by 72% in the last election. Trustee Emrick questioned whether rising property taxes might cause people to not support the levy, and Jill Billman-Royer responded that the economy in general and the property reappraisals are a concern. She further noted the importance of making sure people have accurate information about the services provided under the levy. It was also noted that there has historically been a stigma tied to people with substance abuse issues and the need to underscore that mental health issues and substance abuse are often tied together.

All trustees will receive copies of the Assessment report.

9. **BUDGET REPORT**

Christina Sanders, ADAMHS Director of Business Operations/CFO, presented the financial Report through September 30, 2023. Our budget to actual is 75% for the year for the human services levy. The revenue budget of \$23.4 million with actuals of \$19.7 million means we have utilized 75% as well. Total expenses were budgeted at \$35.9 million with actuals of \$26.4 million. We are operating a little high for insurance and travel/training expenses, but we are still trending well. We have to keep an eye on the cash balance when we are talking about the human services levy. Our cash balance is currently \$14 million, which is 39% of our operating levy budget. The County asks us to have a 9% cash balance. We are in a spend down period with initiatives. We are estimating our cash balance at the end of the year to be \$7.6 million.

Director Sanders also introduced the 2024 recommended Levy budget for ratification, as it had to be submitted by her predecessor during his transition. The budget shows the 2022 actuals, 2023 adopted budget, September 2023 year-to-date numbers, and the 2024 requested budget. It is noted that we received state and federal grant funding that are not reflected in this budget, some of which have a levy match going into 2024. We may not have the same opportunity for those grants in the next year. We reduced the Professional Services and Providers category by \$11.8 million, as the Board is spending down its operating reserves. The Board had used operating reserves for the past four years to

increase services in the community during the pandemic and as part of the Board's strategic plan to increase prevention and crisis services. Staff are not concerned about this category given increases in state dollars, Medicaid reimbursement opportunities, and federal funding, but will be watching it carefully for any needed adjustments. Most of the other categories remain the same with a few exceptions.

The salary line numbers used are from Montgomery County Office of Management & Budget. Standard practice is to budget all positions including vacancies. Fringe benefits increased due to budgeting actual employee costs. This also reflects a projected increase in health insurance costs.

Questions & Comments

Board Chair Dan Foley asked if there was any other news coming from the state, either good or bad. Executive Director Jones-Kelley responded that we did a six-month contract extension with providers while we waited to see what the FY 23-24 budget would ultimately be. Notices of State Award are still coming in. ADAMHS is just learning of additional funding for services for older adults and anticipating dollars to support the ACES initiative. We continue to look for opportunities to secure money for prevention since it is not a mandated priority, but we see the value and the ultimate cost savings by paying close attention to prevention services.

Trustee McCarley asked how it would impact us in the event the Human Services Levy did not pass. Executive Director Jones-Kelley responded that we operate under two levies, so we do not have all of our money in one basket. However, it would still be devastating for the community, as we and the other human services departments would have to look at opportunities to cut even more. It would force us to look more closely at maintaining core mandated services.

There being no further questions, a motion was made by Trustee McCarley, and seconded by Trustee Startzman, to approve the 2024 budget as recommended. The motion carried unanimously.

10. **EXECUTIVE DIRECTOR REPORT**

Executive Director Jones-Kelley presented her report as noted below.

a. **Late Contract Items**

Executive Director Jones-Kelley presented a late agenda item as noted below. Director Tristyn Ball noted that this campaign is through the Montgomery County Prevention Coalition and is designed to help educate parents on preventing students from drinking in the home and giving parents tips about how to talk about drinking with their children.

A motion was made by Trustee S. Tyler Wright to approve Resolution #23-060, and seconded by Trustee Kathy Emrick, as presented below, and to also authorize the Executive Director to sign all documents necessary to execute this process. The motion carried unanimously.

Resolution #	Agency & Brief Service Description	FFY2024	Source of Funding
23-060	Origo Branding- Safe Homes Campaign branding and marketing materials	\$38,000	Federal funding through HHS-CDC Drug Free Communities Grant

b. **Other**

- Executive Director Jones-Kelley asked the Trustees to look at November 15 and encouraged those who have not done so to respond in order to finalize the date and time for the strategic work plan discussion. If this date is not good, there needs to be an additional date set in December. The session is planned from 3pm to 8pm, though the session would likely conclude before 8pm. Tentatively, the Board meeting would begin at 3pm and then adjourn into a work session with the consultant. The consultant advises not doing a full-fledge strategic plan at this time because the funding environment and identified needs remain in question and are somewhat unstable. We have several multi-year initiatives, several new Board members, a community BH plan to integrate, and an industry-wide workforce challenge. We do, however, want to have a strategic discussion for workplan purposes and to ensure we are meeting the Board’s desired outcomes.
- The Program & Services Committee meeting is next Wednesday, November 1, 2023.
- Executive Director Helen Jones-Kelley presented outgoing Board Chair, Dan Foley, with a certificate and special gift on behalf of the Board and Staff to thank him for his Board services and many services in the community.

11. **BOARD MEMBERS’ COMMENTS**

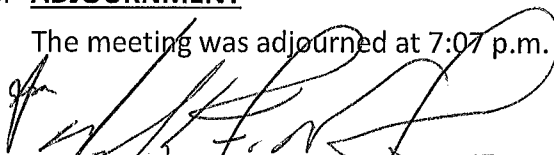
There were no comments by the board members in attendance.

12. **GUEST COMMENTS**

There were no comments by the guests in attendance.

13. **ADJOURNMENT**

The meeting was adjourned at 7:07 p.m.



Dan Foley, Board Chair

Prepared by Bonnie Ashley, ADAMHS HR Coordinator