



**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**Wednesday, July 26, 2023**

**TRUSTEES PRESENT**

Verb Washington, Board Vice-Chair  
Robert Gurry  
Dr. Victor McCarley  
Margaret Patterson  
Teresa Russell  
Jeffrey Startzman  
David White  
S. Tyler Wright

**STAFF PRESENT**

Helen E. Jones-Kelley  
Tristyn Ball  
Bruce Barcelo  
A’Maria Carter  
Rhianna Crowe  
Kaylynn Drodge  
Kimberly Farrier  
Chandra Hightower  
David Holbrook  
Tina Rezash Rogal  
Beverly Stewart  
Doug Thompson  
Danielle Zeisloft

**TRUSTEES ABSENT**

Dan Foley, with notice  
Katherine Emrick, with notice  
Sherry Gale, with notice  
Michael McKewen, with notice  
Jay Wainscott, with notice  
Greg West, with notice

1. **CALL TO ORDER**

Board Vice-Chair, Verb Washington called the meeting of the Alcohol, Drug Addiction, and Mental Health Services Board of Montgomery County (ADAMHS) to order at 5:39 pm. A quorum was declared present.

2. **RECOGNITION OF GUESTS**

Executive Director Helen Jones-Kelley acknowledged and welcomed the guests in attendance.

3. **OATH OF OFFICE – New Members – Teresa Russell and S. Tyler Wright**

Beverly Stewart, ADAMHS Legal Counsel, administered the Oath of Office to incoming board members Teresa Russell and S. Tyler Wright.

4. **CONSENT AGENDA**

Vice-Chair Washington requested a motion to approve the consent agenda items as reviewed and recommended by the Program & Services Policy Committee at the July 12, 2023, meeting listed below.

Trustee Jeffrey Startzman advised a correction needed to be made to the June 28, 2023 Board meeting minutes to note his presence at the meeting. The correction was noted.

A motion was made by Trustee Robert Gurry and seconded by Trustee Margaret Patterson to approve the consent agenda as presented below with the noted corrections to the June 28, 2023 Board meeting minutes. The motion carried unanimously.

<b>Resolution #</b>	<b>Agency &amp; Brief Service Description</b>	<b>SFY2024</b>	<b>Source of Funding</b>
<b>23-037</b>	<b>June 2023 Board Meeting Minutes</b>	N/A	N/A
<b>23-038</b>	<b>OhioMHAS PATH – <i>Projects for Assistance in Transition from Homelessness (PATH)</i></b>	\$153,333	OHMHAS Pass Through Funds and Levy Match
<b>23-039</b>	<b>Lighthouse Youth Services – <i>MHAS Criminal Justice BH &amp; CJ – Juvenile Re-Entry Services</i></b>	\$100,000	OHMHAS Pass Through Funds
<b>23-040</b>	<b>UMADAOP – <i>Circle for Recovery</i></b>	\$75,354	OHMHAS Pass Through Funds
<b>23-041</b>	<b>NOVA – <i>Women’s Treatment &amp; Recovery</i></b>	\$149,168	OHMHAS Pass Through Funds
<b>23-042</b>	<b>Criminal Justice – Drug Courts <i>Montgomery County Juvenile Treatment Court</i></b>	\$195,369	OHMHAS Pass Through Funds

5. **BOARD CHAIR REPORT**

Vice-Chair Washington thanked the staff at ADAMHS for their work on the Cultivating Resilience Summit that was held on July 13<sup>th</sup> at Sinclair Conference Center. Several

content experts were presented. The feedback was positive, enlightening, and inspiring with community stakeholders noting the summit provided them motivation to re-energize and continue to push the community work forward.

6. **EXECUTIVE DIRECTOR REPORT**

Executive Director Jones-Kelley introduced Chief Financial Officer Doug Thompson to provide the monthly financial report.

a. **Financial Report**

CFO Thompson provided an overview of the Financial Report for “All Human Service Levy” dollars ending June 30, 2023. Total revenues are \$10,856,208. Revenue is on target but reflects \$3 million less in the current year as the county transferred this amount in CY2022 for the auditor certification. ADAMHS did request the remaining base levy funds (\$8.3 million) for CY2023 and the cash transfer was completed on July 11, 2023.

The Board’s year-to-date expenses are \$19,847,202. The estimated cash reserve balance is \$2,951,894, or 8.2% of the annual budget. Expenses are 5% greater than the previous year and represent the increased need in services in our community. Nearly \$3.2 million of the \$4.7 million change from CY2022 to CY2023 in the ‘Agency Service Contract’ line item represents CY2022 expenses from the 4<sup>th</sup> quarter paid out of this year’s budget.

Trustee Startzman moved and Trustee White seconded the motion to approve the financial update as presented. The motion carried unanimously.

b. **Late Contract Items**

Executive Director Jones-Kelley presented the late agenda item as noted below.

Trustee Gurry moved and Trustee Russell seconded to accept OhioMHAS Pass Through Funding in an amount not to exceed the amount identified in the table below for the period of July 1, 2023 – June 30, 2024, for the provision of services. Further, the Executive Director or board designee is authorized to sign any document necessary to execute the process. The motion carried.

<b>Resolution #</b>	<b>Agency &amp; Brief Service Description</b>	<b>SFY2024</b>	<b>Source of Funding</b>
<b>23-043</b>	<b>Specialized Court Dockets – (Drug Court) – Dayton Municipal, Montgomery County Common Pleas Court, and Montgomery County Juvenile Court</b>	\$330,000	OhioMHAS Pass Through Funds

c. **Other**

Executive Director Jones-Kelley advised work and planning continue towards for the Annual Board Advance. Division Director Tristyn Ball explained that Assistant Director

Danielle Zeisloft and Senior Program Coordinator Tazeen Ahmed have been spearheading the strategic efforts. ADAMHS contracted with the Health Policy Institute of Ohio (HPIO) to conduct a behavioral health assessment. HPIO conducted a survey that was sent out to parents through various outreach efforts. HPIO also conducted focus groups and is preparing a report on key findings which address workforce shortage, poverty housing, mental health stigma, and public education challenges. The HPIO information will be added into the strategic planning discussion.

Executive Director Jones-Kelley advised that three ADAMHS staff recently attended the National Association of Counties (NACo) Conference in Austin, TX. The behavioral health topics discussed during the conference align with those ADAMHS staff are teasing out for the board advance. Conference sessions included mental health initiatives, workforce development, community resources, and Artificial intelligence (AI) technology and how it supports our systems work.

Executive Director Jones-Kelley explained Burges and Burges Strategists are also conducting a community assessment with a focus on community perceptions of the Human Services Levy process. They will come in September or October to share results of their findings.

Finally, she noted that since there likely being no business to come before the Board in August, the August meeting of the Board of Trustees would be cancelled.

7. **BOARD MEMBERS' COMMENTS**

There were no comments by the board members in attendance.

8. **GUEST COMMENTS**

There were no comments by the guests in attendance.

9. **ROLL CALL VOTE TO MOVE BOARD INTO EXECUTIVE SESSION**

Executive Director Jones-Kelley requested the board to move into Executive Session for discussion regarding a real estate matter.

A motion was made by Trustee Jeffrey Startzman and seconded by Trustee Margaret Patterson to move the board into Executive Session.

The following roll call was conducted to move the board into Executive Session:

Trustee Robert Gurry – Aye	Trustee Jeffrey Startzman – Aye
Trustee Dr. Victor McCarley – Aye	Trustee Verb Washington – Aye
Trustee Margaret Patterson – Aye	Trustee David White – Aye
Trustee Teresa Russell – Aye	Trustee S. Tyler Wright – Aye

The motion carried unanimously.

The following roll call was conducted to move the board back into

Public Session:

Trustee Robert Gurry – Aye  
Trustee Dr. Victor McCarley – Aye  
Trustee Margaret Patterson – Aye  
Trustee Teresa Russell – Aye

Trustee Jeffrey Startzman – Aye  
Trustee Verb Washington – Aye  
Trustee David White – Aye  
Trustee S. Tyler Wright – Aye

10. **ADJOURNMENT**

Board Vice Chair Verb Washington requested a motion to adjourn as no official actions were taken. Trustee S. Tyler Wright moved and Trustee Margaret Patterson seconded. The meeting was adjourned at 8:03 pm.

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Verb Washington, Board Vice Chair

Prepared by Rhianna Crowe, Executive Secretary