



**MINUTES  
BOARD MEETING  
Wednesday, September 22, 2021**

**TRUSTEES PRESENT**

Jacqueline Jackson, Chair  
Jim Newby, Vice Chair  
Dan Foley  
Michael McKewen  
Margaret Patterson  
Jeffrey Startzman  
Verb Washington  
Clarence Williams (via phone)

**STAFF PRESENT**

Andrea Doolittle  
Samantha Elder  
Richard Hairston  
Helen Jones-Kelley  
Jorden Thomas  
Lynn Voisard

**TRUSTEES ABSENT**

Caroline Gentry, with notice

**1. CALL TO ORDER**

Chair Jacqueline Jackson called the meeting of the Alcohol, Drug Addiction, and Mental Health Services Board of Montgomery County (ADAMHS) to order at 5:30 PM. A quorum was declared present.

Trustee Williams was present via phone. By eliminating the virtual waiver and reinstating the in-person requirement, the Legislature ruled that Trustees may attend virtually, but their attendance does not count toward the quorum and therefore their vote does not count. The Ohio Department of Higher Education has successfully garnered an ongoing waiver which now allows for hybrid meetings for all institutions of higher education. Our Association is filing for the same for the county boards.

**2. RECOGNITION OF GUESTS**

ADAMHS Executive Director Helen Jones-Kelley acknowledged and welcomed tonight's guests.

**3. APPROVAL OF BOARD MINUTES**

With no changes to June 29, 2021, Board Minutes, the Minutes stand as distributed.

#### 4. **ANNUAL BUDGET PRESENTATION**

Director Thompson provided an overview of the CY2022 ALL Levy budget for Montgomery County Alcohol Drug Addiction and Mental Health Services Board.

##### **ADAMHS Board Montgomery County CY2022 - Budget Highlights:**

For CY2022, the ADAMHS Board of Montgomery County is budgeting \$26,365,510 in total revenue, representing an increase of \$50,000 or 0.2% over the CY2021 adopted budget. We are anticipating \$2,500,000 in levy support for OneFifteen/SBHI and we continue to fund Morningstar at \$1,100,000 and New Hope Villa at \$525,000, respectively, as we have in 2021. We continue our focus on generating additional non-HSL revenue by charging for our services, training, administering claims for other ADAMHS Boards, and NextGen providers. For CY2022, there is a planned spend down in the amount of \$12,452,822.

Salaries are \$2,332,372 which fund 30 total positions. This represents an increase of \$16,396 or 1% from the 2021 budget. Total ADAMHS staff count budgeted at nearly the same level adopted in 2021. Salary line increase includes 3% salary increase (0.5% increase in CY2021 + 2.5% in CY2022). With the timing of staff on grants and levy, ADAMHS is able to reduce projected payroll costs to minimize the impact of a salary increase.

Fringe Benefits are \$794,064 due to budgeting actual employee costs. This is a decrease of \$72,193 or -8% from the 2021 adopted budget and reflects a projected increase in health insurance costs. The budget includes a 6% increase in health insurance premiums but with the timing of staff on grants and levy, ADAMHS can reduce overall projected costs of fringe benefits.

Operating Supplies are \$199,100 and are budgeted at the same level as the 2021 budget. Operating Supplies include office supplies, MHFA training books, minor computer equipment and software, and other operating supplies.

Travel and Training expenses are \$197,250 and are budgeted at the same level as the 2021 budget.

Contractual Professional Services are \$878,500 and include consulting services, legal services, data processing services, external printing (and internal) and are budgeted at the same level as the 2021 budget.

Social Services Contractual Services are budgeted at \$33,633,998 for contracts with certified agencies in Montgomery County to provide mental health, drug abuse treatment, prevention services, and the operation of the Morning Star program and New Hope Villa. In addition, \$2.5 million for OneFifteen/SBHI partnership which provides a behavioral health treatment center, rehabilitation housing, and wrap-around services. This is an increase of \$1,955,503 from the 2021 budget and represents the Board's strategic plan to increase services in our community.

Maintenance and Repair Services are budgeted at the same level as the 2021 budget.

Insurance expenses are \$16,000 and include property and casualty insurance. Insurance expenses are budgeted at the same level as the 2021 budget.

Public Utility Services are \$8,200 and include external phone charges and computer communication lines and are budgeted at the same level as the 2021 budget.

Rentals are \$345,098 and this is for the lease of the ADAMHS offices and budgeted at the same level as the 2021 budget.

Capital Outlays are budgeted at \$81,000 and the same level as the 2021 budget. This budget consists of \$37,000 for Computer Hardware and \$44,000 for Computer Software programs.

**Revenues and Expenditures Summary – Budget to Actual – All Levy for the period ending August 31, 2021**

1. Human Services Levy funds were transferred in August 2021 (40% of base funding).
2. YTD Salaries totaled \$1,122,906. This is -\$323,498 or -22.4% lower compared to last year. ADAMHS currently has six vacancies.
3. Fringe Benefits decreased by -\$60,171 or -13.0% from 2020.
4. Operating Expenses decreased compared to last year by -\$395,041 or -82.9%, as the result of budget transfer within the cost recovery/interfund in 2020.
5. Travel & Training costs increased compared to last year by \$15,751 or 25.8% over last year.
6. Contractual Professional Services are for IT support contracts and Legal Counsel. This is an increase of \$127,161 or 33.2% from last year.
7. Agency Services Contracts are higher by \$1,770,159 or 11.5% from last year and represent the Board's strategic plan for 2021 to increase services in our community.
8. Maintenance and Repair actuals decreased by -\$46,586 and reflects the annual software maintenance charges for the NextGen EHR system which is paid at the end of each quarter.
9. Rentals at budget.
10. Capital Outlays are currently below budget.

Trustee McKewen moved and Trustee Startzman seconded the motion for the ADAMHS Board to approve and submit the ADAMHS Board Montgomery County CY2022 recommended budget for CY 2022. Further, the Executive Director or board designee can sign any documents necessary to execute the process. A roll call vote was taken.

Trustee Dan Foley –Aye  
Trustee Jacquelyn Jackson – Aye  
Trustee Michael McKewen – Aye  
Trustee James Newby – Aye

Trustee Margaret Patterson – Absent  
Trustee Jeffrey Startzman – Aye  
Trustee Verb Washington – Aye

5. **NEW BUSINESS**

Director Jones-Kelley presented recommendations to the board for approval:



Trustee Washington moved and Trustee Newby seconded the motion for Montgomery County ADAMHS Board to accept OhioMHAS Pass-Through Funding in an amount not to exceed the amounts identified for the period of July 1, 2021 – June 30, 2022, for the provision of services. Further, the Executive Director or board designee can sign any documents necessary to execute the process. Motion carried.

Resolution #	Agency & Brief Service Description	Type of Service	SFY2022
21-050	<b>Specialized Court Dockets</b> (Drug Court) - <i>Dayton Municipal, Montgomery County Common Pleas Court, and Montgomery County Juvenile Court</i>	Treatment & Supportive Services	\$330,000
21-051	<b>St. Mary Development Corporation</b> - Governor's Office of Faith-Based & Community Stigma Reduction Initiative	Prevention	\$29,992

Trustee Newby moved and Trustee Foley seconded the motion that Montgomery County ADAMHS accept OhioMHAS Pass-Through Funding in an amount not to exceed those identified below for the time period July 1, 2020 – June 30, 2021. Further, the Executive or Board designee is authorized to enter into a contract with local providers and sign any document necessary to execute this process. Motion carried.

Resolution #	Agency & Brief Service Description	Type of Service	SFY2021	Reason for Change in Funding
21-052	<b>Montgomery County Sheriff's Office (Pass Thru)</b>	Treatment & Supportive Services	\$215,963	Actual reimbursement costs for SFY2021

Trustee McKewen moved and Trustee Patterson seconded the motion that Montgomery County ADAMHS amend Board Resolution #20-101 to accept OhioMHAS Pass-Through Funding in an amount not to exceed the amount(s) identified below for the period of July 1, 2020 – June 30, 2021, for the provision of services. Further, the Executive or Board designee is authorized to enter into a contract with local providers and sign any document necessary to execute this process. Motion carried.

Resolution #	Agency & Brief Service Description	Type of Service	SFY2021 Amendment	Reason for Change in Funding	Notes
20-101	OhioMHAS PATH Projects for Assistance in Transition from Homelessness (PATH)	Treatment & Supportive Services	\$179,528	OhioMHAS providing additional PATH dollars (one-time only)	OhioMHAS pass-through \$135,387 and Levy Match \$44,141

Trustee Washington moved and Trustee Startzman seconded the motion that Montgomery County ADAMHS fund and contract with Montgomery County Juvenile Court not to exceed the amount(s) identified below for the period of SFY2022 and SFY2023 for the Behavioral Health Juvenile Justice grant with the Ohio Department of Youth Services. Further, the Executive or Board designee is authorized to enter into a contract with local providers and sign any document necessary to execute this process. Motion carried.

Resolution #	Agency & Brief Service Description	Type of Service	SFY2022-SFY2023	Notes
21-053	Montgomery County Juvenile Court for the OH Department of Youth Services - BH JJ grant - 2-year grant	Treatment & Supportive Services	\$1,000,000	BHJJ grant in partnership between MC Juvenile Court, ADAMHS, and South Community. MC Juvenile Court is the fiscal agent for this grant application. In past grant applications, ADAMHS served as the fiscal agent. This represents the ADAMHS portion only (levy).

Trustee McKewen requested the Board Resolution #21-060 be pulled and voted on separately.

Trustee Startzman moved and Trustee Newby seconded the motion that Montgomery County ADAMHS fund and contract with the following providers not to exceed the amount(s) identified below for the period of January 1, 2022 – December 31, 2022, for the provision of services contingent upon receipt of the revised CY2022 Application for Funding. Further, the Executive or Board designee is authorized to enter into a contract with local providers and sign any document necessary to execute this process. Trustee McKewen abstained. Motion carried.

Resolution #	Agency & Brief Service Description	Type of Service	CY2022 Recommendation
21-060	Miami Valley Foundation - Promise to Hope Maternal Opiate Services (social work and nursing)	Recovery Sup Svcs	\$100,000

Trustee Patterson moved and Trustee Newby seconded the motion that Montgomery County ADAMHS fund and contract with the following providers not to exceed the amount(s) identified below for the period of January 1, 2022 – December 31, 2022, for the provision of services contingent upon receipt of the revised CY2022 Application for Funding. Further, the Executive or Board designee is authorized to enter into a contract with local providers and sign any document necessary to execute this process. Motion carried.

Director Jones-Kelley disclosed being a board member for the Urban League of Greater Southwest Ohio. Director Jones-Kelley is not a reviewer of the Application for Funding for providers. A Board designee (typically the Board Chair) signs agreements and contracts when there is a conflict of interest.

Resolution #	Agency & Brief Service Description	Type of Service	CY2022 Recommendation
21-055	<b>Brigid's Path</b> <i>Maternal support program for women with opiate addiction</i>	Recovery Sup Svcs	\$75,000
21-056	<b>CareSource</b> - Job Connect <i>assists those with mental illness to return to the workforce</i>	Workforce	\$150,000
21-057	<b>Catholic Social Services</b> (FKA Life Essentials) Guardianship Program CHUMS - Sr. Peer Support	Recovery Sup Svcs	\$214,135
21-058	<b>Eastway Behavioral Healthcare</b> Outpatient MH & AoD services Forensic services Housing services Social club	Treatment & Recovery Sup Svcs	\$6,358,389
21-059	<b>Family Services Association</b> Outpatient MH & SUD services including those who are deaf or hearing impaired	Treatment	\$56,560



Resolution #	Agency & Brief Service Description	Type of Service	CY2022 Recommendation
21-061	<b>Senior Resource Connection</b> <i>Payeeship Services</i>	Recovery Sup Svcs	\$428,770
21-062	<b>Urban League of Greater Southwest Ohio</b> <i>Solid Opportunities for Advancement &amp; Retention(SOAR) program (Workforce Development)</i>	Workforce	\$50,000
21-063	<b>UMADAOP</b> <i>Outpatient SUD services</i>	Treatment	\$10,010
21-064	<b>We Care Arts</b> <i>Supportive Recovery services using art mediums for mental wellness and health promotion</i>	Recovery Sup Svcs	\$210,000

Trustee McKewen moved and Trustee Startzman seconded the motion that Montgomery County ADAMHS amend Board Resolution #20-138 to accept SAMHSA funding in an amount not to exceed those identified below for the time period August 31, 2021 – August 30, 2025. Further, the Executive or Board designee is authorized to enter into a contract with local providers and sign any document necessary to execute this process. Motion carried.

Resolution #	Agency & Brief Service Description	Type of Service	8/31/2021 - 8/30/2025 Amendment
20-138	<b>SAMHSA- Zero Suicide Grant</b>	Treatment, Prevention, & Preventative Svcs	\$1,600,000

Trustee Washington moved and Trustee Newby seconded the motion that Montgomery County ADAMHS amend Board Resolution #20-125 to accept OhioMHAS funding in an amount not to exceed those identified below for the time period September 30, 2021 – September 29, 2022. Further, the Executive or Board designee is authorized to enter into a contract with local providers and sign any document necessary to execute this process. Motion carried.

Resolution #	Agency & Brief Service Description	Type of Service	FY2022 Recommendation	Notes
20-125	OHHMAS - Ohio Disaster Response Grant	Treatment, Prevention, & Preventative Svcs	\$6,800,000	Change of effective dates only

Trustee Foley moved and Trustee Startzman seconded the motion for the ADAMHS Board to approve Board Resolution #21-065 to support the 2021 Human Services Levy. Further, the Executive Director or board designee can sign any documents necessary to execute the process. Motion carried unanimously.

### **RESOLUTION #21-065 SUPPORTING THE 2021 HUMAN SERVICES LEVY**

**WHEREAS**, In the 1980s, Montgomery County adopted a new way of providing funds for vital community programs, and a human services fund was put into place with a citizen review process; and

**WHEREAS**, This combined umbrella approach has worked well and saved taxpayers millions of dollars by avoiding duplication, increasing accountability, and allowing for more flexibility in addressing the changing needs of the community; and

**WHEREAS**, Funding from the passage of the Human Services Issue will provide programs to protect vulnerable children and seniors from abuse and neglect, mental health counseling and support services for children, teens, and adults in need, and temporary housing and resources to help homeless citizens; and

**WHEREAS**, In addition to helping children and seniors, the funding will also support suicide prevention and crisis intervention training, and many local community agencies that provide social services in Montgomery County.

Now, therefore be it resolved by the Montgomery County Alcohol, Drug Addiction, and Mental Health Services that we unanimously support the passage of Montgomery County's Human Services Issue on the ballot this November 4<sup>th</sup> and urge all citizens of Montgomery County to vote for the Human Services Issue to demonstrate their commitment to taking care of our most vulnerable citizens.

#### **6. BOARD CHAIR REPORT**

##### **1. Reappointments**

- a. Trustee Patterson/Ohio Mental Health and Addiction Services through June 30, 2025



- b. Trustee Newby and Trustee McKewen by the Board of County Commissioners through June 30, 2025.
2. Resignation
  - a. Caroline Gentry has been selected as Dayton's next federal magistrate judge and resigned effective immediately as judges are not allowed to participate in non-law-related governmental organizations.
  - b. The Trustees of Montgomery County Alcohol Drug Addiction and Mental Health Services recognized the dedication of ADAMHS Trustee Gentry for her six years of service.

## 7. **EXECUTIVE DIRECTOR REPORT**

Director Jones-Kelley reported:

1. Planning advance on Tuesday, October 12<sup>th</sup> will provide updates on more opportunities on how ADAMHS is moving forward. The session will be facilitated to allow for strategic conversation on where we need to be and who we need to be, and where gaps and needs are as we move into the next couple of years due to the Pandemic. The session will be via zoom on October 12<sup>th</sup> from 4:00 – 7:00 via zoom. Legal Counsel confirmed as this is a work session we are permitted to do via Zoom. More information will be forthcoming.
2. Currently attending the Dayton Development Coalition Fly-In in Washington, DC. The Dayton Region has one of the nation's largest and oldest ongoing, community-wide programs to take civic leaders to Washington, D.C. The Fly-In has become a vital part of helping the federal government understand the needs of our local community. The annual trip offers attendees an opportunity to learn more about Washington, the federal government, interact with government officials and speak with one voice in support of our federal installations, promote economic development, and help improve the quality of life for those living and doing business in the Dayton Region.
3. Director Elder shared information on the relaunching of the GetHelpNow app. The name is changing to LocalHelpNow. This is a regional approach and will help our citizens be more effective in locating local services. This change will go into effect mid next week.

## 8. **ADJOURNMENT**

Trustee Patterson moved and Trustee McKewen seconded the motion that Montgomery County Alcohol Drug Addiction and Mental Health Services Board adjourn the meeting.

  
Trustee Jacquelyn Jackson, Chair

Prepared by Lynn Voisard