SFY 23 Application for Funding

Bidder’s Conference & Information Session

February 22, 2022
WHO WE ARE

The Alcohol, Drug Addiction and Mental Health Services (ADAMHS) of Montgomery County is responsible for the planning, funding and monitoring of public mental health and addiction treatment services for individuals and families of Montgomery County, Ohio. Under Ohio law, the ADAMHS Board is one of 50 Boards coordinating the public behavioral health and addiction treatment and recovery system in Ohio.

OUR MISSION

Transforming innovative behavioral health leadership and partnerships to promote a healthy region.

OUR VISION

An inclusive world where optimal brain health equity ensures no one suffers in silence.
Collaborative Funding: Where does the money come from?

Montgomery County
Montgomery County Human Services Levy Dollars.

Ohio
Tax Funding is given by the state to fund treat Mental Health and Addiction.

Federal Funding
Federal Government Programs provide funding through taxes.

Grant Funding
Federal/State and local Grants are provided for specific programs.

Budget
$48.2 Million
Establish, to the extent that resources are available, the following addiction & mental health services:

- Prevention and wellness management services
- Emergency Services & Crisis Intervention
- Mental Health & Substance Use Disorder Outpatient Services
- Clinically Managed Substance Use Disorder Residential Treatment
- Substance Use Disorder Partial Hospitalization
- Substance Use Disorder Withdrawal Management
- Recovery and other related supports

**Effective 9/15/2016 (ORC Ch. 340.033)** - An array of treatment & support services for all levels of opioid & co-occurring drug addiction based upon American Society of Addiction Medicine levels of care.
County Priority Alignment

Montgomery County ADAMHS aligns our priority initiatives with those identified in the following Montgomery County plans:

• 2021 Montgomery Co. ADAMHS Strategic Plan
  www.mcadamhs.org under the “About Us/Operational Overview” tab

• SFY 21-22 OHMHAS – Montgomery Co. ADAMHS Community Plan
  www.mcadamhs.org under the “About Us/Operational Overview” tab

• Montgomery County Joint Strategic Plan
  www.mcohoio.org/hspd

• Public Health Community Health Improvement Plan
  https://phdmc.org/report/community-health-improvement-plan
Licensure & Accreditation Requirements

Agencies requesting funding MUST meet at least one of the following:

• OhioMHAS licensure/certification for requested services

• Education entities under the jurisdiction of the Ohio Department of Education or the Ohio Board of Regents
Prevention Services
Priorities: Prevention Services

• Educational Programs
• Environmental Programs
• Early Identification Screening Programs
• Prevention Programs Targeted to Respond to Trauma
Prevention Application for Funding

Letters of Commitment

• School-Based Services: Only obtained if a school did not complete the prevention survey

• All applicants intending to provide services that are not school-based are to submit letters of commitment from partner organizations

Evaluation Component

• Providers utilizing an evidence informed or a promising practice will be required to use an outside evaluator to evaluate the efficacy of their program
Prevention Quality Assurance Requirements

• **Quarterly QI reporting**
  • Outputs jointly agreed upon through the AFF process by ADAMHS and the contracting agency
    • Submitted no later than one month after the completion of the previous fiscal quarter
    • Must submit through Online Quality Portal

• **Annual QI reporting**
  • Submit an Annual Quality Report detailing the results of program effectiveness
    • Based on pre and post test
    • Submitted no later than one month after the completion of SFY2023
    • Must submit through Online Quality Portal
Staff Requirements if Awarded

Any staff listed in the budget must adhere to the following:

• Attend Montgomery County Prevention Coalition meetings, minimum of 6 per year

• Trainings outlined in RFP

• Must have a credential/licensure to practice prevention services in the State of Ohio

• Must meet a 50% productivity standard for anyone on budget
Prevention Requirements If Awarded

• Site Visits
  • Minimally twice per year – 1 announced and 1 unannounced for continuing programs
  • Additional site visits may be scheduled if deemed necessary
  • Supervisors are to ensure ADAMHS has accurate schedules of prevention staff

• Tracking Prevention Services
  • Prevention services will be entered by programming staff on a monthly basis

• Monitoring Reviews
  • Conducted with focus on program fidelity, documentation of prevention services, technical assistance, and consultation
Youth Crisis Services

Requirements:

• Crisis phone number

• Triage and screening- SBIRT training required

• Mobile response- plan to implement prior to the end of SFY23

• Linkage to Treatment- within 24 hours

• Licensure: LSW+ and LPC+
Supportive Services for Academic Institutions:

Professional Education/Workforce Development Programs
SFY23 Supportive Services Priorities for Academic Institutions

• Professional educational/workforce development programs to:
  • Build capacity for psychiatrists
  • Build capacity for certified or licensed behavioral health (both MH & SUD) professionals
  • Support individuals in recovery from mental health or substance use disorders return to the workforce through educational opportunities
Quality Improvement Requirements

Quarterly QI Reporting:

• Outcomes jointly agreed upon through the AFF process by ADAMHS and the contracting agency;

• Submitted no later than one month after the completion of the previous fiscal quarter; and,

• Must be submitted through the web-based MCADAMHS Apps Portal (same location as the AFF).

Agency Reviews:

• Levy funded services; and,

• On a bi-annual basis, at minimum.
Fiscal Requirements

Organization Information
- DUNS Number is required
- Certificate of Good Standing Ohio Secretary of State [https://cogs.ohiosos.gov/](https://cogs.ohiosos.gov/)

Financial/Insurance
- Insurance – For existing providers, please upload your current Certificate of Coverage with ADAMHS as the certificate holder.
- Financial Audits – please upload your previous fiscal year audit.
- Organizational Budget - direct and indirect costs.
- Key Performance Indicators – Please use recent audited financial statements.

Please review the SFY2023 Funding Priorities and Guidelines document for additional requirements, definition of direct and indirect costs, unallowable expenses and program income
Contract Process

1. AFF application is received and reviewed by Staff
2. Staff recommendation to Program and Services Committee
3. Board Approval
4. Contracts sent for electronic signature
CONTRACT
Requirements/Guidelines

• Prevention & Treatment Services Contracts:

• Sign OHMHAS Assurance Statement as part of the Contract

• Financial Audits – provider shall submit audited financials conducted by an independent public accountant in accordance with General Accepted Auditing Standards (GAAS).

• Insurance General liability – provider shall carry comprehensive general liability insurance in an amount of at least $1,000,000 per occurrence with an annual aggregate limit of at least $3,000,000.
CONTRACT
Requirements/Guidelines – contd.

• **Professional Liability** – $1,000,000 occurrence/$3,000,000 aggregate
• **Employers’ Liability** – provider shall carry employers’ liability insurance at the minimum amount of $500,000.
• **Automobile** – provider shall ensure there is automotive liability insurance for passenger vehicles used to transport the client, including vehicles owned by the provider, its agents and employees, in an amount that is at least equal to Ohio minimum requirements.
• **Workers’ Compensation** - Provider shall provide evidence of proper workers’ compensation coverage.
• **Directors and Officers Insurance** – $1,000,000 per occurrence/$2,000,000 aggregate.

*Except where exempt*
CONTRACT - General Information

• Funding of contract is contingent upon receipt of public funds

• ADAMHS reserves the right to reject proposals and/or fund less than the requested amount. Any entity that receives ADAMHS funding will enter into a contract with ADAMHS prior to any payment of allocated funds. All decisions of ADAMHS on the allocation of funds are final and are contingent upon the receipt of allocations from the Ohio Department of Mental Health and Addiction Services (OhioMHAS).

• SFY 2023 – 50% of contract expended by December 31st

• Any contract adjustment requests (programmatic or budget) must be sent to Helen Jones-Kelley
Online Portal Access

Website: https://apps.mcadamhs.org

TO CREATE A LOGIN:

• Navigate to the above URL.
• Right below the login button, click the link that says, “Need a Login?”
• A Registration Form window will open. Complete the form, making sure you select “Application for Funding” under the application you would like to request access to. When the form is completed, hit the “Register” button at the bottom.
• An email will be sent to the ADAMHS Administrator, who will then confirm you work for/with the requested agency and approve your login. An email notification will be sent letting you know when it has been approved.
• Applications will open tomorrow, February 23, 2022
Additional Information on the Portal

Applications will not be cloned this year. Meaning all providers will need to re-enter their agency information.

There will be a 150-word limit on project narrative sections.

Any uploaded blank documents without prior permission from an ADAMHS director will result in an incomplete submission, and the application will not be considered for funding.

If you are inactive for an hour, meaning you navigate to a page and do not click on anything, the portal will automatically log you out.

**PLEASE** make sure to submit your application on the “Finalize” page. Please, make sure you re-submit your application if changes are requested from Board staff!
SFY23 Timelines & Deadlines

• **Tuesday, February 22, 2022:**
  Request a login at [https://apps.mcadamhs.org/](https://apps.mcadamhs.org/)

• **Wednesday, February 23, 2022:**
  Agency Applications are available!

• **Friday, March 18, 2022:**
  Application for Funding submissions are **due by 5 p.m.**
  *Late applications will not be considered for funding*

• **April – June 2022:**
  ADAMHS will review applications and send notifications
Where to Direct Questions

FAQ & PowerPoint will be posted at: www.mcadamhs.org

All questions should be directed to
Tina Rezash Rogal
trezash@mcadamhs.org
Questions?
Thank you!