CY 2022 Application for Funding

Bidder’s Conference & Information Session
Treatment and Supportive Services

August 19, 2021
WHO WE ARE

The Alcohol, Drug Addiction and Mental Health Services (ADAMHS) of Montgomery County is responsible for the planning, funding and monitoring of public mental health and addiction treatment services for individuals and families of Montgomery County, Ohio. Under Ohio law, the ADAMHS Board is one of 50 Boards coordinating the public behavioral health and addiction treatment and recovery system in Ohio.

OUR MISSION

Transforming innovative behavioral health leadership and partnerships to promote a healthy region.

OUR VISION

An inclusive world where optimal brain health equity ensures no one suffers in silence.
Collaborative Funding: Where does the money come from?

- Montgomery County Human Services Levy Dollars.
- Ohio Tax Funding is given by the state to fund treat Mental Health and Addiction.
- Federal Funding Federal Government Programs provide funding through taxes.
- Grant Funding Federal/State and local Grants are provided for specific programs.
- Budget $43 Million
Establish, to the extent that resources are available, the following addiction & mental health services:

• Emergency Services & Crisis Intervention
• Mental Health & Substance Use Disorder Outpatient Services
• Clinically Managed Substance Use Disorder Residential Treatment
• Substance Use Disorder Partial Hospitalization
• Substance Use Disorder Withdrawal Management
• Recovery and other related supports
• Effective 9/15/2016 (ORC Ch. 340.033) - An array of treatment & support services for all levels of opioid & co-occurring drug addiction based upon American Society of Addiction Medicine levels of care.
County Priority Alignment

Montgomery County ADAMHS aligns our priority initiatives with those identified in the following Montgomery County plans:

• 2021 Montgomery Co. ADAMHS Strategic Plan
  [www.mcadamhs.org](http://www.mcadamhs.org) under the “About Us/Operational Overview” tab

• SFY 21-22 OHMHAS – Montgomery Co. ADAMHS Community Plan
  [www.mcadamhs.org](http://www.mcadamhs.org) under the “About Us/Operational Overview” tab

• Montgomery County Joint Strategic Plan
  [www.mcohoio.org/hspd](http://www.mcohoio.org/hspd)

• Public Health Community Health Improvement Plan
Licensure & Accreditation Requirements

Agencies requesting funding MUST meet at least one of the following:

• OhioMHAS licensure/certification for requested services

• National Accreditation (the Joint Commission, CARF, COA, or other accreditting/licensing body) for requested services

• Affiliate of NAMI Ohio

• Received Ohio Recovery Housing Certification by address/location

• Governmental Entity

• Education entities under the jurisdiction of the Ohio Department of Education or the Ohio Board of Regents
CY22 Priorities:
Treatment & Supportive Services

The following are identified as service priorities for capacity and/or continuum of care expansion:

• Opioid Treatment Provider (Methadone)
• MH & SUD Treatment providers whose direct service offices are located in west Dayton, minority owned, and/or predominantly serving a marginalized population
• Dual diagnosis residential treatment (ASAM Level 3.1)
• Assertive Community Treatment (ACT) and/or Integrated Dual Diagnosis Treatment (IDDT)
• Full continuum of MH crisis services aligning with the CrisisNow model as described in SAMHSA’s National Guidelines for Behavioral Health Crisis Care
• Assisted Outpatient Civil Commitment
• Youth Crisis Services, including Suicide Prevention

Other than the above listed priorities, ADAMHS does not anticipate accepting any new or expansion requests as established capacity meets the needs of the community at the current time.
Recovery Housing Requirements

Certification
- Prior to applying for funding, all providers MUST be certified by Ohio Recovery Housing and provide housing in accordance with the requirements of Ohio Revised Code Section 340.034.

Bed Reimbursement policy
- Beginning January 1, 2021, ADAMHS reimburses for occupied beds only.

Financial
- All providers are required to produce audited financial statements for the previous fiscal year. *No surety bonds

- Miami Valley Housing Opportunities (MVHO) provides oversight and monitoring for ADAMHS - contracted Recovery Housing Providers.
Fiscal Requirements

**Organization Information**
- DUNS Number is required
- Certificate of Good Standing Ohio Secretary of State [https://cogs.ohiosos.gov/](https://cogs.ohiosos.gov/)

**Financial/Insurance**
- Insurance – For existing providers, please upload your current Certificate of Coverage with ADAMHS as the certificate holder.
- Financial Audits – please upload your most recent audit (required).
- Organizational Budget is required.
- Program Budget(s)
  - Indirect costs are limited to 10% of direct costs.
  - Capital expenditures not allowable.
- Key Performance Indicators – Please use recent audited financial statements and explain if an indicator is below the best practice benchmark.
Quarterly QI Reporting:
• Outcomes jointly agreed upon through the AFF process by ADAMHS and the contracting agency;
• Submitted no-later than one month after the completion of the previous fiscal quarter; and,
• Must be submitted through the web-based MCADAMHS Apps Portal (same location as the AFF).

Agency Reviews:
• Levy funded services; and,
• On a bi-annual basis, at minimum.

eBASIS: BASIS-24 and Perception of Care (Outpatient/Inpatient) Tools:
• Web-based tool administered within all Treatment based programming;
• BASIS-24, of which includes a submission rate of:
  o 8% to 10% of active staff per quarter; and,
• Perception of Care, of which includes a submission rate of:
  o 8% - 10% of active clientele and case closures combined, per quarter.
Online Portal Access

Website:  https://apps.mcadamhs.org

TO CREATE A LOGIN:

- Navigate to the above URL.
- Right below the login button, click the link that says, “Need a Login?”
- A Registration Form window will open. Complete the form, making sure you select “Application for Funding” under the application you would like to request access to. When the form is completed, hit the “Register” button at the bottom.
- An email will be sent to the ADAMHS Administrator, who will then confirm you work for/with the requested agency and approve your login. An email notification will be sent letting you know when it has been approved.
- You are now free to login and start working on your application!
Additional Information on the Portal

If an agency applied for funds last year, **ALL** narrative content will be carried over to this year’s application, excluding new fields that have been added for this application period. All financial information will need to be re-entered.

There is a print button 📣 located at the top right corner or every page/chapter of the application. You can print/PDF individual pages of the application or create a PDF of the entire application *now with bookmarks!*

The application has an auto-save feature that will save your content every 10 minutes after you type your first letter, however, it is recommended that you manually save periodically.

If you are inactive for an hour, meaning you navigate to a page and do not click on anything, the portal will automatically log you out.

**PLEASE** make sure to submit your application on the “Finalize” page. Please, **make sure you re-submit your application if updates are requested from Board staff!**
CY2021 Timelines & Deadlines

• **Thursday, August 19, 2021:**
  Request a login at [https://apps.mcadamhs.org/](https://apps.mcadamhs.org/)

• **Friday, August 20, 2021:**
  Agency Applications are available!

• **Thursday, September 9, 2021:**
  Application for Funding submissions are **due by 4 p.m.**

• **September – December 2021:**
  ADAMHS will review applications and send notifications
Contract Process

1. AFF application is received and reviewed by Staff
2. Staff recommendation to Program and Services Committee
3. Board Approval
4. Contracts sent for electronic signature
CONTRACT
Requirements/Guidelines

Treatment and Supportive Services Contract:

• Sign OHMHAS Assurance Statement as part of the Contract
  [Link to assurance statement]

• Financial Audits – provider shall submit audited financials conducted by an independent public accountant in accordance with General Accepted Auditing Standards (GAAS).

• Insurance
  • General liability – provider shall carry comprehensive general liability insurance in an amount of at least $1,000,000 with an annual aggregate limit of at least $3,000,000.
CONTRACT
Requirements/Guidelines – contd.

• **Professional Liability** – $1,000,000/$3,000,000.
• **Employers’ Liability** – provider shall carry employers’ liability insurance at the minimum amount of $500,000.
• **Automobile** – provider shall ensure there is automotive liability insurance for passenger vehicles used to transport the client, including vehicles owned by the provider, its agents and employees, in an amount that is at least equal to Ohio minimum requirements.
• **Workers’ Compensation** - Provider shall provide evidence of proper workers’ compensation coverage.
• **Directors and Officers Insurance** – $1,000,000/$2,000,000.

*Except where exempt*
Recovery Housing Contract:

• MVHO is contracted by ADAMHS to provide monitoring and oversight for ADAMHS contracted Recovery Housing Providers.
• Contracts will be executed by ADAMHS but managed by MVHO
• Invoices will be approved by MVHO for payment by ADAMHS
CONTRACT - General Information

- Funding of contract is contingent upon receipt of public funds
- Funding requested during contract term
- 120 Day Notice – Treatment and Supportive Services
  - Early Termination for Clause –
  - 120-day requirement –
- Termination – Recovery Housing
  - 30 Days Advance Notice – Recovery Housing
- Eliminating Kickback in Recovery Act of 2018

The most recently enacted anti-kickback law is the Eliminating Kickbacks in Recovery Act of 2018, or EKRA, which became effective on October 24, 2018, as part of the Substance Use Disorder Prevention that Promotes Opioid Recovery and Treatment for Patients and Communities Act (the SUPPORT Act).

EKRA, similar to other anti-kickback laws, seeks to eliminate compensation or kickbacks being provided in exchange for referral for services.
Where to Direct Questions

FAQ & PowerPoint will be posted at: https://apps.mcadamhs.org/

• Portal Access Questions:
  Andrew Sokolnicki - asokolnicki@mcadamhs.org or 937.443.0416 x 113

• Fiscal Questions:
  Doug Thompson - dthompson@mcadamhs.org or 937.853.4310

• Programmatic Questions:
  Tristyn Ball – tball@mcadamhs.org or 937-853-4305
  Helen Jones-Kelley – hjones-kelley@mcadamhs.org
  Debbie Watts-Robinson – dwattsrobinson@mvho.org (Recovery Housing, only)
Questions?
Thank you!

A Portal training/refresher course will be held immediately following the Bidder’s Conference.