SFY 2022 Application for Funding
FAQs

Q1: If we are proposing services that are not evidence-based that will be utilized in conjunction (added value) to an evidence-based program, do we need an outside evaluator?

If the primary program is an evidence-based program, supplemental services that are not evidence-based do not require an outside evaluator.

Q2: Will the recording and PowerPoint from the Bidder's Conference be available online?

Yes, the recording, prevention priorities, PowerPoint, and FAQ will be available on the ADAMHS website.

Q3: IRS form 990 deadline was extended for this year (2021). What if we cannot get an outside audit done by the end of the month? Can the AFF be submitted with the outside audit done later?

An independent audit is required before the ADAMHS Board can recommend funding for a proposal. The fundamental purpose of the audit is to provide independent assurance that an organization has, in its financial statements, presented a "true and fair" view of a company's financial performance and position.

Q4: Under "Prevention Programs Targeted to Respond to Trauma," it says "fund a provider." Does this mean only one award will be made?

Montgomery County ADAMHS Board is open to funding more than one provider for prevention programs targeted to respond to trauma.

Q5: What are the dates from the SAPST training?

September 13 – 16, 2021 (tentatively).

Q6: Please clarify the county-level aggregate data you are looking for specifically for the school-wide assessment.

7th - 12th grade: Any applicant should include student drug use survey measures, including a minimum of the Drug-Free Communities core measures:

- Past 30-day use of alcohol, tobacco, marijuana, prescription drugs
- Perception of risk of alcohol, tobacco, marijuana, prescription drugs
- Parent disapproval of alcohol, tobacco, marijuana, prescription drugs
- Peer disapproval of alcohol, tobacco, marijuana, prescription drugs
All grades: All measures, including other measures aside from drug use data such as social, emotional learning indicators, and behavioral health outcome indicators within the chosen survey instruments, should be measured on a county-wide level.

Q7: What qualifications does the evaluator need to have?

Any program not meeting evidence-based standards will require an evaluator. An applicant may choose to utilize an evaluator from a consulting firm or a university to conduct the outcome evaluation, preferably using a quasi-experimental pretest-posttest design or an experimental pretest-posttest design of the program. If the applicant is a university, the applicant may use evaluators within the university or choose to use an outside evaluator. The program evaluator must obtain Institutional Review Board (IRB) approval to evaluate the prevention program. The US Department of Health and Human Services published a useful document outlining what providers should look for when choosing an evaluator. It can be found here.

Q8: Would there be a way to add to our proposal a data management person so that we could take that off of the instructors and increase some of their classroom time?

Applicants may include costs associated with positions outside of their direct service staff, including supervision, clerical services, and other supportive positions. Only staff directly providing the services will be held to productivity standards.

Q9: What is the estimated cost for the required trainings (Child Abuse 101, Stewards of Children, Mental Health First Aid, and Substance Abuse Prevention Skills Training)?

There is no cost associated with Mental Health First Aid, Child Abuse 101, or Stewards of Children. The Substance Abuse Prevention Skills Training will be around $50.00 per participant.

Q10: Could you provide examples of validated instruments to screen for social needs?

Here are a few examples of instruments that can be used to screen for social needs:

- AAFY Social Needs Screening Tool
- The Accountable Health Communities Health-Related Social Needs Screening Tool

Q11: Can you confirm that it is allowable for organizations to charge program fees for ADAMHS funded programs as long as those proceeds are being funneled back into the program?

A program fee is allowable and must be shown in your program budget as non-ADAMHS Board revenue. This will decrease the cost of the program paid by the ADAMHS Board.

Q12: Can Paramount subcontract with an agency that does have an audit to apply for ADAMHS funding for prevention services?

Any entity seeking to apply for funding must meet the ADAMHS stated funding requirements and produce all required documents set out in our eligibility for funding.
Q13: May providers be reimbursed, in alignment with the federal policy of $3/day per participant, for food?

We recognize some providers include food as part of their program(s). ADAMHS does **not** directly reimburse for food items, with the exception of specific housing programs that may be directly reimbursed as part of their housing supports.

Q14: How do applicants upload letters of commitment into the AFF portal?

All letters of commitment should be sent by email to Tristyn Ball at tball@mcadamhs.org by Friday, April 30th at 4:30 pm.

Q15: Under organization information, there is a new question, “emergency operations plan.” Can you please give more information as to what is needed?

You are required to submit your organizations’ updated emergency operations plan.