

APPROVED

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

Regular Meeting
October 23, 2023
Mounds View City Hall
2401 Mounds View Boulevard, Mounds View, MN 55112
6:00 P.M.

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1. MEETING IS CALLED TO ORDER
 2. PLEDGE OF ALLEGIANCE
 3. ROLL CALL: Cermak, Gunn, Lindstrom, and Meehlhause

NOT PRESENT: None.

4. APPROVAL OF AGENDA
 - A. Monday, October 23, 2023, City Council Agenda.

MOTION/SECOND: Cermak/Lindstrom. To Approve the Monday, October 23, 2023, agenda as presented.

Ayes – 4 Nays – 0 Motion carried.

5. CONSENT AGENDA

Council Member Lindstrom asked to remove Item 5E.

- A. Approval of Minutes: October 8, 2023.
- B. Just and Correct Claims.
- C. Resolution 9814, Electing to Retain the Statutory Tort Limit on Liability for the 2024 Insurance Policies.
- D. Resolution 9818, Approving the Hire of Martin Menard to the Position of Facilities Maintenance.
- E. ~~Resolution 9819, Approving Additional Job Duties and an increase in Wage/Vacation Accrual for Brian Beeman.~~

MOTION/SECOND: Gunn/Lindstrom. To Approve the Consent Agenda as amended removing Item 5E.

Ayes – 4 Nays – 0 Motion carried.

E. Resolution 9819, Approving Additional Job Duties and an increase in Wage/Vacation Accrual for Brian Beeman.

Councilmember Lindstrom stated he was happy to see Brian Beeman would be seeing a pay increase after assuming additional job duties after Jon Sevald left the City. He thanked Mr. Beeman for all of his efforts on behalf of the City of Mounds View.

MOTION/SECOND: Lindstrom/Gunn. To Waive the Reading and Adopt Resolution 9819, Approving Additional Job Duties and an increase in Wage/Vacation Accrual for Brian Beeman.

Ayes – 4

Nays – 0

Motion carried.

6. SPECIAL ORDER OF BUSINESS

None.

7. PUBLIC COMMENT

Vince Meyer, 8380 Spring Lake Road, stated on October 11 he had one inch of water in his basement. He reported he rented an auger in order to auger his clean out in his front yard. He stated the clean out in his front yard is nowhere to be found. He explained he made numerous calls to City Hall and Don and James came out. After speaking with them, they were uncertain where the clean out was because it has been buried by the City during the street project. He indicated James said they had videos of the road and would review this footage in order to find his exposed cap. He stated for five days his basement continued to flood and he did not hear back from the City. He reported last Monday he visited with Public Works and they came out and marked an area where they thought the clean out was located. He indicated he dug this area up and was not able to find his clean out. He explained he would now have to hire a contractor to find his clean out. He commented on how the City sheered the top of his clean out off during construction which allowed debris and water to back flow into his home. He expressed frustration with this entire situation and the lack of communication he has received from the City. He indicated he would be filing an insurance claim with the City.

City Administrator Zikmund explained he spoke with Mr. Meyer before the meeting and he would be meeting with Mr. Meyer tomorrow in order to get a claim started. He reported the contractor did the damage to this property and not the City.

Rene Johnson, 7385 Pleasant View Drive, provided the Council with an update on her book drive noting \$50,000 in books were being packed and she has a conference call with the warehouse manager on Wednesday morning. She hoped to use the Community Center for a couple of nights in order to get the books passed out.

8. COUNCIL BUSINESS

A. PUBLIC HEARING: Introduction and First Reading of Ordinance 1012, an Ordinance Adopting the 2024 City of Mounds View Fee Schedule.

City Administrator Zikmund requested the Council introduce an ordinance that would adopt the 2024 fee schedule. He reported the fee schedule had been reviewed by all department heads and staff recommends introduction of the ordinance.

Council Member Lindstrom asked if residents were only charged data request fees if they took material from the City. City Administrator Zikmund reported this was the case.

Acting Mayor Meehlhause opened the public hearing at 6:13 p.m.

Sharon Kirscher, 8406 Red Oak Drive, asked what was being done to redact information for those residents who wish to review data electronically. City Administrator Zikmund explained staff redacts information digitally and this happens before information is posted.

Hearing no further public input, Acting Mayor Meehlhause closed the public hearing at 6:15 p.m.

MOTION/SECOND: Gunn/Cermak. To Waive the First Reading and Introduce Ordinance 1012, an Ordinance Adopting the 2024 City of Mounds View Fee Schedule.

Ayes – 4

Nays – 0

Motion carried.

B. PUBLIC HEARING: Introduction and First Reading of Ordinance 1010; Amending Title XV Land Usage, Chapter 150 Building Regulations; Construction of the Mounds View City Code.

Assistant City Administrator Beeman requested the Council introduce an Ordinance amending Title XV Land Usage of Chapter 150 Building Regulations; Construction of the Mounds View City Code. He explained this ordinance would allow the city to capture a portion of fees for all future plumbing inspections, which would be conducted by Rum River Services. He reported the Planning Commission reviewed this ordinance and recommended approval.

Andy Schreder, Rum River Services, introduced himself to the Council noting he previously worked as a building official. He explained he now acts as a designated building official for 16 different jurisdictions while also providing supplemental services for other cities. He reported he employs a master plumber who has been certified to complete plumbing plan review. He discussed how offering this service was saving cities a great deal of time.

Council Member Lindstrom asked how much of the plumbing plan review fees would come back to the City. Assistant City Administrator Beeman explained 15% of the fee would come back to the City.

Acting Mayor Meehlhause opened the public hearing at 6:20 p.m.

Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 6:21 p.m.

MOTION/SECOND: Lindstrom/Cermak. To Waive the First Reading and Introduce Ordinance

1010; Amending Title XV Land Usage, Chapter 150 Building Regulations; Construction of the Mounds View City Code.

Ayes – 4

Nays – 0

Motion carried.

C. PUBLIC HEARING: Introduction and First Reading of Ordinance 1011; Amending the Mounds View City Charter by Amending Section 2.06, Subd. 3 by Providing Direction to Ensure Continuity in the Performance of the Duties of the Mayor.

City Administrator Zikmund requested the Council introduce an ordinance that would amend the Mounds View City Charter by Amending Section 2.06, Subdivision 3 by providing direction to ensure continuity in the performance of the duties of the Mayor. He explained proper notice was given and staff recommended the ordinance be introduced.

Acting Mayor Meehlhause opened the public hearing at 6:23 p.m.

Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 6:23 p.m.

MOTION/SECOND: Gunn/Lindstrom. To Waive the First Reading and Introduce Ordinance 1011; Amending the Mounds View City Charter by Amending Section 2.06, Subd. 3 by Providing Direction to Ensure Continuity in the Performance of the Duties of the Mayor.

Council Member Lindstrom asked when Acting Mayor Meehlhause brought this item to staff.

Acting Mayor Meehlhause reported he brought this item to staff shortly after the passing of former Mayor Al Hull.

Council Member Lindstrom indicated it would take the City almost one year in order to get this new legislation in place from the time it was brought to staff. He stated he supported the Council having a contingency plan in place.

Acting Mayor Meehlhause commented on how the Council had gotten ahead of the Charter Commission on this matter. He asked if this ordinance would allow the Council to name someone if the need were to arise. City Attorney Riggs reported this was the case.

Ayes – 4

Nays – 0

Motion carried.

D. PUBLIC HEARING: Second Reading and Adoption Ordinance 1009; Amending the Mounds View City Charter to Correct Typographical, Punctuation, and Spelling Errors in Multiple Chapters. ROLL CALL VOTE

City Administrator Zikmund requested the Council adopt an ordinance amending the Mounds View City Charter to correct typographical, punctuation, and spelling errors in multiple chapters. He thanked the Charter Commission for bringing forward these revisions for the Council to consider.

Acting Mayor Meehlhause opened the public hearing at 6:30 p.m.

Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 6:31 p.m.

MOTION/SECOND: Cermak/Lindstrom. To Waive the Second Reading and Adopt Ordinance 1009; Amending the Mounds View City Charter to Correct Typographical, Punctuation, and Spelling Errors in Multiple Chapters.

ROLL CALL: Cermak/Gunn/Lindstrom/Meehlhause.

Ayes – 4

Nays – 0

Motion carried.

E. PUBLIC HEARING: Resolution 9815, Approving of the Alexander Gardens Preliminary Plat at 8441 Fairchild Avenue and 8492 Long Lake Road, Alexander Gardens.

Assistant City Administrator Beeman requested the Council approve the Alexander Gardens Preliminary Plat at 8441 Fairchild Avenue and 8492 Long Lake Road, Alexander Gardens. He reported the Planning Commission reviewed this matter and recommends approval.

Laura Walburg, Stantec, commented further on the request noting the preliminary plat was required by City Code. She indicated the proposed lot line adjustment would require a minor adjustment to the utility easements.

Acting Mayor Meehlhause opened the public hearing at 6:36 p.m.

Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 6:37 p.m.

MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9815, Approving of the Alexander Gardens Preliminary Plat at 8441 Fairchild Avenue and 8492 Long Lake Road, Alexander Gardens.

Ayes – 4

Nays – 0

Motion carried.

F. Resolution 9817, Relating to the Issuance of Conduit Revenue Bonds to Finance the Costs of a Multifamily Rental Housing Facility and Under Minnesota Statutes, Chapter 462C, as Amended; Granting Preliminary Approval Thereto; Calling for a Public Hearing; Establishing Compliance with Certain Reimbursement Regulations Under the Internal Revenue Code of 1986, as Amended; and Taking Certain Other Actions with Respect Thereto (Central Towers Apartments Project).

Finance Director Bauman requested the Council approve the issuance of conduit revenue bonds to finance the costs of a multifamily rental housing facility and granting Preliminary approval thereto; calling for a Public Hearing; establishing compliance with certain reimbursement regulations

under the Internal Revenue Code of 1986 and taking certain other actions with respect thereto for the Central Towers Apartments Project. She reported the applicant would be requesting grants from the State in 2024 and would come back to the City if they require the conduit debt financing. She reiterated that the City would have no responsibility for the conduit debt.

Council Member Gunn asked how much the City would be making off of the conduit revenue bond issuance. Finance Director Bauman reported the City would receive \$165,000 for administering this bond issuance.

MOTION/SECOND: Lindstrom/Cermak. To Waive the Reading and Adopt Resolution 9817, Relating to the Issuance of Conduit Revenue Bonds to Finance the Costs of a Multifamily Rental Housing Facility and Under Minnesota Statutes, Chapter 462C, as Amended; Granting Preliminary Approval Thereto; Calling for a Public Hearing; Establishing Compliance with Certain Reimbursement Regulations Under the Internal Revenue Code of 1986, as Amended; and Taking Certain Other Actions with Respect Thereto (Central Towers Apartments Project).

Ayes – 4

Nays – 0

Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn reported she recently attended a Cable Commission meeting where the group discussed the organization's staffing model.

Council Member Gunn indicated she attended the open house for the NYFS facility in White Bear Lake. She stated NYFS was now aiming to begin helping kids ages 4 and up.

Council Member Lindstrom explained the Festival in the Park Committee would be meeting on Tuesday, October 24 at 6:30 p.m. at the Public Works Facility.

Council Member Cermak reported she would be attending an Anoka County Fire Board meeting on Thursday, October 26.

Council Member Cermak indicated the Mounds View Police Foundation would be meeting next on Tuesday, November 14.

Council Member Cermak encouraged residents to bring their used coats to the Community Center or City Hall for the coat drive.

Acting Mayor Meehlhause stated he attended the NYFS open house in White Bear Lake as well.

Acting Mayor Meehlhause thanked all of the members of the community who attended the school board candidate forum that was held on Monday, October 16.

B. Reports of Staff.

Public Works/Parks and Recreation Director Peterson stated the fall festival would be held on Thursday, October 26 at the Community Center.

Public Works/Parks and Recreation Director Peterson explained the last lift of asphalt went down on Spring Lake Road today.

Public Works/Parks and Recreation Director Peterson reported the CIPP lining was underway and lines were being televised/cleaned.

Public Works/Parks and Recreation Director Peterson stated Phase 2 of the water treatment plan should be completed in November.

Public Works/Parks and Recreation Director Peterson explained the City's contract was up with the I&I provider. He questioned how the Council wanted staff to proceed. The consensus of Council was to direct staff to put this item out for bid.

City Administrator Zikmund provided the Council with an update from the last organized trash collection meeting he had with the trash collectors. He stated census data information was provided to the collectors and the spec sheet was worked on. He reported staff would meet with the trash collectors next on Thursday, October 26.

C. Reports of City Attorney.

City Attorney Riggs had nothing additional to report.

**10. Next Council Work Session: Monday, November 6, 2023, at 6:00 p.m.
Next Council Meeting: Monday, November 13, 2023, at 6:00 p.m.**

11. ADJOURNMENT

The meeting was adjourned at 7:01 p.m.

Transcribed by:

Heidi Guenther
Minute Maker Secretarial