

**CITY OF MOUNDS VIEW  
CITY COUNCIL MEETING AGENDA  
MOUNDS VIEW CITY HALL  
Monday, June 26, 2023  
6:00 p.m.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Meehlhause, Cermak, Gunn, Lindstrom

**4. APPROVAL OF AGENDA**

**5. CONSENT AGENDA**

- A. Approval of Minutes: June 12, 2023
- B. Just and Correct Claims
- C. Resolution 9763 Adopting and Reporting Performance Measures

**6. SPECIAL ORDER OF BUSINESS**

- A. Meet and Confer with Solid Waste Haulers: Organized Solid Waste Issues discussion with current providers. Including but not limited to: road deterioration, public safety, pricing mechanisms, and contractual considerations unique to organized collection.

**7. PUBLIC COMMENT**

Citizens may speak to issues not on tonight's agenda. Before speaking, please give your full name and address for the minutes. Also, please limit your comments to three minutes.

**8. COUNCIL BUSINESS**

- A. PUBLIC HEARING:** Resolution 9773, Approving a Temporary On-Sale Intoxicating Liquor License for Festival in the Park of Mounds View to allow Maxx Bar and Grill to Sell and Serve Alcoholic Beverages at the 2023 Festival in the Park
- B.** Resolution 9758, Approving Purchase of Cloud Storage for the Police Department Video Evidence Library.
- C. PUBLIC HEARING:** Resolution 9771, Approving the Preliminary/Final Plat of Long Lake Cove, and Stormwater Management Permit, 7700 Long Lake Road
- D.** Resolution 9772 A Resolution Relating to the Issuance of Conduit Revenue Bonds to Finance the Costs of a Multifamily Rental Housing Facility and Under Minnesota Statutes, Chapter 462C, as Amended; Granting

Preliminary Approval Thereto; Calling for a Public Hearing; Establishing Compliance with Certain Reimbursement Regulations Under the Internal Revenue Code of 1986, as Amended; and Taking Certain Other Actions with Respect Thereto (Torre De San Miguel, Westminster Place and Vista Village Projects)

- E. PUBLIC HEARING:** First Reading and Introduction of Ordinance 999, Amending Mounds View City Code Chapter 161 regarding Signs and Billboards (Tabled May 22, 2023).

**9. REPORTS**

- A. Reports of Mayor and Council
- B. Reports of Staff
- C. Reports of City Attorney

- 10. NEXT COUNCIL WORK SESSION: Wednesday, July 5, 2023 at 6:00 pm**  
**NEXT COUNCIL MEETING: Monday, July 10, 2023 at 6:00 pm**

**11. ADJOURNMENT**

MOTION/SECOND: Gunn/Lindstrom. To Approve the Consent Agenda as amended removing Item 5G.

Ayes – 4

Nays – 0

Motion carried.

**G. Resolution 9769, Authorize a Recruitment Process for the Recreation Coordinator Position.**

Council Member Gunn read the Resolution in full for the record and stated she supported the City recruiting for the Recreation Coordinator Position as soon as possible.

MOTION/SECOND: Gunn/Lindstrom. To Adopt Resolution 9769, Authorize a Recruitment Process for the Recreation Coordinator Position.

Ayes – 4

Nays – 0

Motion carried.

**6. SPECIAL ORDER OF BUSINESS**

**A. Community Survey – Peter Leatherman.**

Peter Leatherman reviewed the results from the Community Survey with the Council regarding the proposed local sales tax. He explained 400 random residents were contacted via telephone and were interviewed between May 17 and May 25. He reported the average interview time was eight minutes. He reviewed the demographic information that was gathered from the 400 residents that were surveyed. He commented on how financial insecurity was impacting Mounds View residents. He discussed the value of City services based on the survey results, along with the perception of property taxes. He reported residents feel favorably towards park and recreation facilities and trails. He then commented on the percentage of park usage for those surveyed. He noted for the most part residents are not following the discussions regarding the Community Center. He indicated national trends and showing that after the pandemic, the older community members are following national news and not local governmental matters. The proposed amenities within the Community Center were rated and it was noted 51% think improvements to the Community Center were a good idea and 38% feel it is a bad idea. He reported there was a statistical tie when it came to the proposed 1.5% sales tax increase. He commented further on the survey results regarding how the respondents felt about a property tax increase versus a sales tax increase and noted how residents were getting information from the city.

Council Member Lindstrom questioned what the average age was for the Community Center survey respondents. Mr. Leatherman stated he could provide the Council with this information.

Council Member Lindstrom summarized the results that residents felt there was a lack of information out there regarding the Community Center expansion. Mr. Leatherman reported this was the case. He noted residents were not following this issue, nor did they have a strong feeling about the matter, which meant they did not have enough information regarding this matter.

Acting Mayor Meehlhause asked if the residents who felt unsure would move one way or another if they had more information. Mr. Leatherman believed this would be the case. He commented further on how more communication with the public would benefit the project, noting people were not strongly opposing the project, but rather did not know enough. He reported the biggest concern



1 from residents was with their property taxes. He urged the Council to continue to inform the public  
2 about this project before proceeding because residents do not have enough information.

3  
4 Acting Mayor Meehlhause thanked Mr. Leatherman for his detailed presentation.

5  
6 **B. Annual Storm Water Pollution Prevention Program (SWPPP) Presentation.**

7  
8 Public Works/Parks and Recreation Director Peterson reported the City was required to hold a  
9 SWPPP meeting annually by the MPCA in order to educate residents and allow for public  
10 comment in order to comply with permit requirements. He provided the Council with a history on  
11 how storm water was managed in order to improve the overall health of the metro areas streams,  
12 rivers and lakes. He reviewed the weather and precipitation from 2022, noting there was little  
13 rainfall in September or October of last year. He commented on what less precipitation means for  
14 Mounds View residents. He reviewed the MS4 do's and don'ts and encouraged residents to pick  
15 up their leaves, grass clippings, litter and pet waste in order to keep this from going down into the  
16 storm sewer system. He noted the storm sewer system was only for rainwater and snow melt. He  
17 commented on the benefits of the HOPP, water presentation program. He reported in 2020 the City  
18 of Mounds View became the Local Governing Unit (LGU). The rules from the Rice Creek  
19 Watershed District were reviewed in further detail, along with the City's best management  
20 practices. He further discussed the MS4 permit requirements and asked for comments or questions  
21 from the Council.

22  
23 Council Member Lindstrom asked if there was a measurement for how much salt Mounds View  
24 was putting into the creek. Public Works/Parks and Recreation Director Peterson stated he did not  
25 have specific measurements for that.

26  
27 Council Member Lindstrom inquired if the lack of rain this spring led the City to the Tier 2  
28 watering bans. Public Works/Parks and Recreation Director Peterson reported this was the case.

29  
30 Acting Mayor Meehlhause opened the meeting for public comments.

31  
32 Crystal Hoon, 2501 Sherwood Road, requested staff provide the public with further information  
33 on what type of water softeners were best for the community. Public Works/Parks and Recreation  
34 Director Peterson explained he could provide Ms. Hoon this information.

35  
36 Ben Gillespie, 7980 Fairchild Avenue, stated he would be interested in having more information  
37 regarding the City's ponds. Public Works/Parks and Recreation Director Peterson reviewed the  
38 two ponds that were up for dredging, which were part of Ardan Park.

39  
40 Acting Mayor Meehlhause close the meeting for public comments.

41  
42 Acting Mayor Meehlhause thanked Public Works/Parks and Recreation Director Peterson for his  
43 detailed presentation on the Storm Water Pollution Prevention Program.

44  
45 **7. PUBLIC COMMENT**

46

1 Vince Meyer, 8380 Spring Lake Park Road, stated on May 19 he visited the Public Works facility.  
2 He reported he has some problems with the area in front of his yard. He commented the soil put in  
3 his yard was full of rocks. He explained the City has since hydroseeded over this soil. He believed  
4 grass would not grow in this rock filled soil. He discussed how the poor soil that was used was  
5 also impacting the driveways and trail. He reported the City has also hydroseeded over stumps and  
6 concrete chunks. He stated he would be having the University of Minnesota on his property to test  
7 his soil. He questioned if the City would be paying to replace this soil once the test results came  
8 back. He requested the City Council look further into his concerns because these issues had to be  
9 fixed.

10  
11 Rene Johnson, 7385 Pleasant View Drive, asked where ideas for the Community Center expansion  
12 came from. She questioned if this was from a group of residents, a Commission, staff members or  
13 the City Council. She has not heard of any basketball leagues who have committed to coming to  
14 Mounds View. She believed government needed vision in order to sustain itself. She feared the  
15 vision was short-sided at this time. She feared the proposed improvements at the Community  
16 Center would not thrive if not promoted. She indicated the Council needed community buy in, and  
17 the Council did not have this. She discussed how Arden Hills will be developing the TCAAP site  
18 in the near future. She suggested Mounds View preserve its small bedroom community feel that  
19 welcomes visitors to its parks and tree lined streets. She did not support filling all open areas with  
20 apartment buildings without checking current occupancy rates. She challenged the Council to  
21 rethink how to draw people into the community and the Community Center.

22  
23 CR Barragan, 7765 Spring Lake Road, stated he was pleased being a Vietnam Veteran that the  
24 meeting opened with the Pledge of Allegiance. However, he has learned that sometimes when  
25 things are often repeated the meaning has been lost. He then read the Pledge of Allegiance and  
26 discussed the promises that were made when the pledge was recited. He suggested if this was the  
27 City's motto that these core values be adhered to, otherwise the City Council should stop saying  
28 the Pledge of Allegiance.

29  
30 Valerie Amundsen, 3048 Woodale Drive, noted she has lived in the City of Mounds View for the  
31 past 44 years. She commented on the Community Center survey and explained she would like to  
32 see a list of the questions that were asked. She stated she would like the community to be able to  
33 make comments at the Council work session meetings.

34  
35 Acting Mayor Meehlhause reported there was only one meeting where public comment was not  
36 taken, and this was a mistake in hindsight.

37  
38 Ms. Amundsen thanked Acting Mayor Meehlhause for the clarification and reminded the Council  
39 that the City Charter gives the residents of Mounds View certain rights and hearing public  
40 comments was one of the rights that was very clearly articulated. She understood it has not been  
41 the City's practice to have record keeping at the work session meetings but she knew other cities  
42 were using having this work done. She urged the Council to consider moving in this direction.

43  
44 Sharon Kirscher, 8406 Red Oak Drive, stated she was unable to get the garbage survey to work.  
45 She requested the City fix the problem in order to allow people rank the haulers.

1 Bob King, 7408 Silver Lake Road, explained he would like all of the information on the garbage  
2 survey thrown out. He recommended the City redo the garbage survey given the trouble residents  
3 have had with ranking the haulers.  
4

5 Julie Clark, 8005 Woodlawn Drive, addressed the concerns she has with the Ardan proposal. She  
6 stated this project would only have \$100,000 to the general fund, but the City would lose the most  
7 desirable piece of land left in Mounds View. She questioned what the Council deemed most  
8 desirable when it came to land. She discussed the goals of the Park and Recreation Committee for  
9 this land, noting they were quite different from the Council's vision for this site. She stated the  
10 2040 Comprehensive Plan was only three years old and the City has almost met the population  
11 goals of 13,700 people from the Met Council. She noted the 2020 Comprehensive Plan has the  
12 Ardan land marked as park reserve and green space and was not labeled for a high density  
13 development. She supported the City using this land for a unique destination park or nature  
14 preserve with trails that connect to the north end of the City. She reported Pulte Homes was known  
15 for constructing subpar homes and the removal of trees and nature. She asked that the City Council  
16 hear the voices of the residents and requested the Council preserve this hidden gem in the City and  
17 to make this land accessible to the residents.  
18

19 Crystal Hoon, 2501 Sherwood Road, stated she lives at the end of Woodlawn next to the proposed  
20 development. She discussed how the proposed development would impact both her and her  
21 neighbors. She explained she chose to live in Mounds View because of the large yards, trees and  
22 natural space. She considered herself blessed to have such a quality of life. She stated based on the  
23 survey that was just conducted many residents in Mounds View share these sentiments. She  
24 reported the woods south of Ardan Park contribute greatly to this quality of life. She indicated this  
25 patch of woods she lived next to was an extremely valuable asset as it provided a sound barrier  
26 from the highway, provides shelter for the deer and other wildlife, provides oxygen and feeds her  
27 soul. She anticipated the proposed construction would remove all wildlife and they would have no  
28 safe place to live. She discussed how the development would decrease the air, soil and resources  
29 in the community if the Ardan project were to proceed. She had further concerns with how the  
30 unstable ground would create unstable homes. She stated if this development loses quality and  
31 value, there would be ripple effects to the surrounding neighbors. She was concerned with how  
32 traffic in her neighborhood would increase. She explained each person she has spoken with in her  
33 neighborhood has opposed or strongly opposed this project. She presented the Council with survey  
34 results noting over 200 people participated and 98% do not want the current proposal to move  
35 forward. Rather, the participants would like to see Ardan Park expanded with the land permanently  
36 protected.  
37

38 Heather Schuchard, 7984 Woodlawn Drive, stated she and her husband moved to Mounds View  
39 nine years ago with their three children. She reported she was drawn to the community due to the  
40 big lots. She explained they purchased a tear down home and she was able to build her dream  
41 home. She indicated the first night she moved in she saw a large buck walking down Woodlawn  
42 Drive. She stated she feels so blessed to live in this community, because of the greenspace and  
43 large lots. She commented on a letter she received from the City and noted she was offended by  
44 the letter because she was not interested in splitting her lot. She discussed how valuable her  
45 greenspace was to her and her children. She asked the Council to remember the reasons why the  
46 people in northern Mounds View live there. She explained the density and the design for the

1 proposed project does not fit with the neighborhood. She added that the schools were already  
2 overflowing and did not have enough help to aid those kids that were struggling. She urged the  
3 Council to protect this greenspace because the neighbors love this space and the wildlife.

4  
5 Kayla Roste, 8400 Long Lake Road, stated she has been a teacher for the past 10 years and she  
6 was licensed to teach special education and ELL, English language learners. She reported she has  
7 been chasing the elusive position in the Mounds View School District and was passed by for  
8 someone with more experience. She indicated she now works in the Coon Rapids School District.  
9 She indicated she would continue to chase this position because Mounds View was one of the most  
10 decorated school districts in the State of Minnesota. As a teacher, it is general knowledge that  
11 teachers never leave this district. She argued that if the Ardan proposal goes through, this would  
12 have an adverse impact on the Mounds View schools. She noted classrooms would become  
13 crowded, even more than they already are. She anticipated more students would slip between the  
14 cracks and would become lost in the system. She indicated this would impact the existing residents  
15 of Mounds View's children and grandchildren, especially if they require special services. She  
16 stated by adding more children to a particular school, there would be a significant burden on school  
17 staff. She asked the Council to reconsider the Ardan proposal and suggested a nature center be  
18 further considered for this land.

19  
20 Pam Star, 7778 Woodlawn Drive, expressed opposition to the Ardan development. She opposed  
21 because it would increase traffic, there would be a tremendous loss of greenspace, and this was  
22 not the right fit for the neighborhood. She understood why the City needed development, but  
23 suggested only single family houses be considered. She suggested the City focus its efforts on  
24 fixing blighted properties in the community versus building new developments.

25  
26 David Wood, 2501 Sherwood Road, stated he has reviewed the 2040 Comp Plan in order to  
27 understand the plans for Ardan Park. He understood Ardan Park was a City park north of the  
28 compost site. However, under Recreation and Preserve included the lower part of the property now  
29 proposed for development. He reported there were two types of wetlands on this property. He  
30 expressed concern with how houses on this property would impact the surrounding storm water  
31 management.

32  
33 Tony Preciado, 8217 Long Lake Road, stated he was hearing a lot of questions, but no answers.  
34 He questioned why the residents received no answers.

35  
36 Acting Mayor Meehlhause explained it was policy not to respond to Public Comment because the  
37 comments that are made are not related to items on the agenda. He reported this was policy for  
38 every city in Minnesota when it comes to Public Comment.

39  
40 Mr. Preciado reported Pulte Homes or any other developer was not welcome in his backyard.

41  
42 Dan Mueller, 8243 Groveland Road, stated it has been an interesting five and a half months in  
43 Mounds View. He indicated there has been several hot button items that have been before the City.  
44 He wished that the Council emails were working because this would provide residents with another  
45 way to communicate with residents. He wished the Council could have open ears for hearing what  
46 the residents had to say. He feared the Council's opinions were coming from staff employees and

1 not the residents. He stated the residents did not want to keep showing up to these meetings begging  
2 to be heard. He indicated the actions of the Council were creating hostility in the community that  
3 he has not seen in the past 45 years. He stated this was not doing the Council or the City any good.  
4 He encouraged the Council to think about what they were doing to the City.

5  
6 Noel Barragan, 7765 Spring Lake Road, stated a few days ago she lost all the trees on the east side  
7 of the lake. She noted she was a 51 year resident of Mounds View. She feared how the wildlife  
8 would be impacted because of the loss of trees. She explained that because the line of sight has  
9 changed, people are driving too fast along the lake. She requested the City increase patrols on this  
10 roadway due to the speed of traffic. She ended her comment by thanking Councilmember  
11 Lindstrom for listening to residents.

12  
13 Kathy Lee, 7719 Woodlawn Drive, expressed concern with how the loss of trees in her  
14 neighborhood would impact her. She urged the Council to hear the voices of the residents. She  
15 questioned why there was no negotiating. She questioned why the City had to remove Ms.  
16 Barragan's tree stating this was a memorial tree that was planted for her son. She stated it was  
17 frustrating to have to keep repeating herself in order to be heard. She questioned why it was so  
18 hard to protect healthy and desirable healthy and green conditions in Mounds View.

19  
20 Gary Schalock, 2450 Sherwood Road, stated he has lived in Mounds View for the past 20 years in  
21 two different homes. He noted he fell in love with Mounds View right after National Night Out.  
22 He explained when he grew up, he went to 12 different schools. He vowed to keep his kids in one  
23 school. He reported former Mayor Al Hull was so loved because he listened and he was a dear  
24 friend. He urged the Council to hear that the community does not want the Ardan development.

25  
26 **8. COUNCIL BUSINESS**

27 **A. Public Hearing: Resolution 9756, Approving a Chicken-Keeping License for**  
28 **Sarah Curtis, 7660 Spring Lake Road.**  
29

30 Assistant City Administrator Beeman stated Sarah Curtis has requested a chicken-keeping license  
31 for her property at 7660 Spring Lake Road. He explained all requirements were being met for the  
32 application and staff recommended approval.

33  
34 Council Member Gunn clarified the City now allowed for the keeping of 12 chickens or ducks.

35  
36 Acting Mayor Meehlhause opened the public hearing at 7:50 p.m.

37  
38 Marcus Curtis, 7660 Spring Lake Road, thanked the Council for considering his request. He  
39 explained he and his wife would like to keep chickens, noting they have experience doing this in  
40 the past. He stated he has two small boys and he would like to teach them about chickens. He  
41 reported his intention would be to have four or six hens.

42  
43 Council Member Lindstrom stated he believed it was great that Mr. Curtis wanted to bring a little  
44 bit of the country into the City for his kids.

45  
46 Carol Mueller, 8343 Groveland Road, reported since the City adopted the opportunity to have

1 chickens, there has only been 10 to 12 families that have made the request. She commented on  
2 how important it was for the Council to hear from the public when it comes to their yards, their  
3 garbage, the environment, their quality of life and the ability to grow or raise their own food.

4  
5 Barbara Haake, 3024 County Road I, explained she supported the Curtis families request.

6  
7 Hearing no further public input, Acting Mayor Meehlhause closed the public hearing at 7:54 p.m.

8  
9 MOTION/SECOND: Lindstrom/Gunn. To Waive the Reading and Adopt Resolution 9756,  
10 Approving a Chicken-Keeping License for Sarah Curtis, 7660 Spring Lake Road as amended.

11  
12 Ayes – 4 Nays – 0 Motion carried.

13  
14 **B. Resolution 9757, Approving Driveway Variances for Area K, 2023 Street**  
15 **Construction Projects.**  
16

17 Community Development Director Sevald requested the Council approve driveway variances for  
18 Area K within the 2023 Street Construction projects. He explained City Ordinance requires  
19 driveways to be replaced as conforming as possible. He reported all aprons are replaced with  
20 concrete and have to be set back five feet from the property line. He commented there were seven  
21 properties that had non-conforming driveways within Area K. He stated variances would be  
22 required for these seven driveways. He reviewed the seven variance requests in further detail with  
23 the Council and recommended approval of each request.

24  
25 Council Member Lindstrom expressed concern with the fact the property at 7735 was not sent a  
26 letter and therefore was not able to request a variance. Community Development Director Sevald  
27 reported a non-conforming notice would be sent to this property and the property owner would be  
28 able to request a variance.

29  
30 Acting Mayor Meehlhause asked if there were any questions for the property at 7775.

31  
32 Council Member Gunn questioned if only the area in red would be removed. Community  
33 Development Director Sevald reported this would be the case if the variance were not approved.

34  
35 Consensus of the Council was to support the variance request at 7775 because of the bus access  
36 that was required.

37  
38 Acting Mayor Meehlhause asked if there were any questions for the property at 7785.

39  
40 Community Development Director Sevald explained the current driveway was approximately 41  
41 feet wide and the property owner has requested the driveway remain as is or that it be 30 feet wide.

42  
43 Finance Director Beer reported any driveway width over 24 feet would have to be paid for by the  
44 property owner.

45  
46 Council Member Lindstrom asked why the driveway was constructed this way. Community

1 Development Director Sevald stated the driveway was installed without a permit.

2  
3 Acting Mayor Meehlhause indicated he could support the driveway being reduced to 30 feet. The  
4 Council was in agreement.

5  
6 Acting Mayor Meehlhause asked if there were any questions for the property at 7830.

7  
8 Dan Dryer, 7830 Spring Lake Road, discussed how unusual his property was and noted his  
9 driveway was installed back in 1975. He commented on how the trail would reduce the length of  
10 his driveway and he could now only store two cars in his driveway. He reported he was not allowed  
11 to park cars on the roadway in front of his home. He asked that his driveway be reconstructed to  
12 include a parking pad in order to allow him ample parking space on his property. He explained the  
13 parking pad would be permeable and grass would be able to grow through it.

14  
15 Council Member Gunn stated she supported the choice of the material being used for the proposed  
16 parking pad.

17  
18 Acting Mayor Meehlhause noted this plan would require a variance for a second curb cut. Mr.  
19 Dryer reported this was the case.

20  
21 Council consensus was to support the second curb cut and parking pad for the property at 7830.

22  
23 Acting Mayor Meehlhause asked if there were any questions for the property at 7850.

24  
25 Community Development Director Sevald explained the driveway on this property would have to  
26 shift five feet away from the property line, which would push the driveway into the house. For this  
27 reason, staff was recommending a variance to allow the existing driveway to remain as is.

28  
29 Council consensus was to support the driveway remaining as is for the property at 7850.

30  
31 MOTION/SECOND: Gunn/Cermak. To Waive the Reading and Adopt Resolution 9757,  
32 Approving Driveway Variances for Area K, 2023 Street Construction Projects as discussed.

33  
34 Ayes – 4

Nays – 0

Motion carried.

35  
36 **C. Public Hearing: Second Reading and Adoption of Ordinance 1003, Amending**  
37 **Mounds View City Code Chapter 160.198; B-3 Highway Business District,**  
38 **Conditional Uses. ROLL CALL VOTE**  
39

40 Community Development Director Sevald requested the Council adopt an Ordinance amending  
41 Mounds View City Code Chapter 160.198 regarding the B-3 Highway Business District,  
42 Conditional Uses. He explained Big Dipper Creamery would like to move their facility from North  
43 Oaks to Mounds View to a property zoned B-3. He reported the zoning for the subject would have  
44 to be rezoned, or City Code would have to be amended to allow for manufacturing. Staff  
45 commented further on the proposed request and reported the Planning Commission recommended  
46 approval of the Ordinance.

1  
2 Acting Mayor Meehlhause opened the public hearing at 8:24 p.m.

3  
4 Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 8:24 p.m.

5  
6 MOTION/SECOND: Lindstrom/Cermak. To Waive the Second Reading and Adopt Ordinance  
7 1003, Amending Mounds View City Code Chapter 160.198; B-3 Highway Business District,  
8 Conditional Uses.

9  
10 ROLL CALL: Cermak/Gunn/Lindstrom/Meehlhause.

11  
12 Ayes – 4                      Nays – 0                      Motion carried.

13  
14 **D. Public Hearing: Resolution 9768, Approving a Conditional Use Permit for**  
15 **manufacturing, compounding, processing, packaging or treatment of**  
16 **cosmetics, pharmaceuticals and food products and the rendering or refining**  
17 **of fats and oils; Big Dipper Creamery, 2222 Mounds View Boulevard.**

18  
19 Community Development Director Sevald requested the Council approve a Conditional Use  
20 Permit for the manufacturing, compounding, processing, packaging or treatment of cosmetics,  
21 pharmaceuticals and food products and the rendering or refining of fats and oils for Big Dipper  
22 Creamery at 2222 Mounds View Boulevard. He noted Betterly Tools would be moving out of this  
23 center and Big Dipper Creamery would be moving in. He stated staff was not concerned about  
24 parking on the site but staff was recommending the parking lot be restriped. He commented further  
25 on the history of this property and reported the Planning Commission recommended approval of  
26 the request.

27  
28 Acting Mayor Meehlhause opened the public hearing at 8:30 p.m.

29  
30 Tyler Guss, owner of Big Dipper Creamery, thanked the Council for considering his request.

31  
32 Council Member Lindstrom asked if the owner supported the staff recommendation to restripe the  
33 parking lot. Mr. Guss stated he did not own the building, but he would be willing to pay for the  
34 restriping of the parking lot.

35  
36 Council Member Gunn asked when Big Dipper would be operational in Mounds View. Mr. Guss  
37 anticipated his business would be open by October of this year.

38  
39 Council Member Lindstrom stated he was excited to see this business expanding into Mounds  
40 View.

41  
42 Crystal Hoon, 2501 Sherwood Road, asked what ice cream flavors were made by Big Dipper  
43 Creamery and if they offered non-dairy options. She encouraged Mr. Guss to consider retail sales  
44 at this location.

45  
46 Mr. Guss reviewed the flavors of ice cream they would be manufacturing and stated he did have



1 non-dairy options.

2  
3 Dan Dryer, 7830 Spring Lake Road, asked if the manufacturing was for distribution purposes.

4  
5 Mr. Guss explained the manufacturing was for wholesale sales.

6  
7 Hearing no further public input, Acting Mayor Meehlhause closed the public hearing at 8:33 p.m.

8  
9 MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9768,  
10 Approving a Conditional Use Permit for manufacturing, compounding, processing, packaging or  
11 treatment of cosmetics, pharmaceuticals and food products and the rendering or refining of fats  
12 and oils; Big Dipper Creamery, 2222 Mounds View Boulevard.

13  
14 Ayes – 4

Nays – 0

Motion carried.

15  
16 **E. Resolution 9765, A Resolution Relating to the Issuance of Conduit Revenue**  
17 **Bonds to Finance the Costs of a Multifamily Rental Housing Facility and**  
18 **Under Minnesota Statutes, Chapter 462C, as Amended; Granting Preliminary**  
19 **Approval Thereto; Calling for a Public Hearing; Establishing Compliance**  
20 **with Certain Reimbursement Regulations Under the Internal Revenue Code**  
21 **of 1986, as Amended; and Taking Certain Other Actions with Respect Thereto**  
22 **(Joseph's Point at Upper Landing Project).**  
23

24 Finance Director Beer requested the Council consider a Resolution relating to the issuance of  
25 Conduit Revenue Bonds to finance the costs of a Multifamily Rental Housing Facility and taking  
26 certain other actions with respect thereto for Joseph's Point at Upper Landing Project. He  
27 explained conduit debt allowed the City to issue tax exempt debt for a non-profit entity. He  
28 reported this project would be completed in St. Paul. He noted the City of Mounds View would  
29 receive a 1% fee for this bond issuance.

30  
31 Acting Mayor Meehlhause reported the City would be receiving a fee of \$130,000 for this conduit  
32 bond issuance. He commented further on the conduit bond issuances the Council has approved in  
33 the past.

34  
35 MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9765, A  
36 Resolution Relating to the Issuance of Conduit Revenue Bonds to Finance the Costs of a  
37 Multifamily Rental Housing Facility and Under Minnesota Statutes, Chapter 462C, as Amended;  
38 Granting Preliminary Approval Thereto; Calling for a Public Hearing; Establishing Compliance  
39 with Certain Reimbursement Regulations Under the Internal Revenue Code of 1986, as Amended;  
40 and Taking Certain Other Actions with Respect Thereto (Joseph's Point at Upper Landing Project).

41  
42 Ayes – 4

Nays – 0

Motion carried.

43  
44 **F. Resolution 9761, Acknowledging the Passing of Mayor Al Hull, Declaring a**  
45 **Vacancy to Exist on the Mounds View City Council, and Providing Notice that**  
46 **the Vacancy will be filled at an Upcoming Special Election.**

City Attorney Riggs requested the Council acknowledge the passing of Mayor Al Hull declaring a vacancy on the Mounds View City Council and provide notice that the vacancy will be filled at an upcoming Special Election. He explained this Resolution would start the process and would allow the City to meet the special election date of November 7. He reported staff would have filing dates and timelines for the Council to review at a future meeting.

MOTION/SECOND: Gunn/Cermak. To Waive the Reading and Adopt Resolution 9761, Acknowledging the Passing of Mayor Al Hull, Declaring a Vacancy to Exist on the Mounds View City Council, and Providing Notice that the Vacancy will be filled at an Upcoming Special Election.

Ayes – 4

Nays – 0

Motion carried.

**G. Resolution 9762, Approving Public Information/Community Engagement Contract with Rapp and Associates.**

Assistant City Administrator Beeman requested the Council approve Public Information/Community Engagement Contract with Rapp Strategies, Inc. He explained this contract would explore expansion options at the Community Center. He reported at the June 5 Council Work session there was a presentation from Todd Stone with Rapp Strategies. He reviewed all of the consultants the City has used to assist with the Community Center expansion community engagement project. He reported Rapp Strategies, Inc. specializes in communication. He commented further on the proposed project timeline and recommended approval of the contract.

Rene Johnson, 7385 Pleasant View Drive, commented on the survey results for the Community Center expansion. She reported the survey sampled a small portion of the Mounds View population. She appreciated the fact that the Council was looking to find more ways to communicate with the public regarding this project. She believed any survey that was conducted among residents should have the residents reviewing the questions. Lastly, she urged the Council to redo the survey that was conducted regarding the garbage haulers.

Valerie Amundsen, 3048 Woodale Drive, expressed concern with the price for this contract. She questioned if the City should be spending this much money when City staff could work to disseminate information. She believed the City's responsibility was to provide information to the residents and the residents were then able to decide whether or not they wanted to support a Community Center expansion and local sales tax. She feared the Council was spending too much money on this project and the City did not even know if it was going to move forward.

Tony Preciado, 8217 Long Lake Road, reported he has offered to purchase the land behind his house for since 2007. He explained Mounds View or the County has the property valued at \$700. He stated he was prepared to give Mounds View \$50,000 for the land behind his house.

Acting Mayor Meehlhause stated he did not believe the City owned the land behind Mr. Preciado's home.

1 MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9762,  
2 Approving Public Information/Community Engagement Contract with Rapp Strategies, Inc.

3  
4 Council Member Lindstrom understood the City had a lot of money invested in this project and  
5 noted the City would be spending another \$60,000 for lobbyists. He stated he was concerned with  
6 the fact the rate for services was increased \$1,000 per month. He anticipated spending \$30,000 to  
7 \$50,000 on a digital campaign would not be worth it, given the fact the survey results show that  
8 67% of Mounds View residents get their information through newsletters or word of mouth. He  
9 was of the opinion the City could transmit this information through the venues Ms. Amundsen  
10 suggested. He did not support spending \$50,000 for someone else to print and mail letters.

11  
12 Council Member Cermak agreed stating she believed this contract was a lot of money. She  
13 indicated she liked having reading materials in hand and did not like having to read digital material.  
14 She indicated a lot of money would be spent on this contract if all the City wants is print media  
15 and not digital content. However, she also understood the City needed to reach all generations of  
16 residents.

17  
18 Council Member Gunn understood this was a great deal of money but after the City were to draft  
19 and send mailings numerous mailings, this would begin to add up as well. She questioned how  
20 much the City spent to mail the newsletter. Finance Director Beer stated this cost the City \$4,200  
21 per mailing.

22  
23 Council Member Lindstrom questioned if the Council would be willing to suspend the relationship  
24 with the lobbyists to cover the cost of this contract.

25  
26 Council Member Gunn and Council Member Cermak did not support this action.

27  
28 Acting Mayor Meehlhause stated the Morris Leatherman survey is showing that even with the  
29 communication efforts the City has made, which included two special mailings, information in the  
30 quarterly newsletter, plus the City Administrator holding six special meetings at the Community  
31 Center the City was still not getting the word out. He reported Rapp Strategies has a 100% success  
32 rate when working with cities that are looking for local sales tax authorization from their voters,  
33 including Maple Grove. He was of the opinion sometimes money had to be invested in order to  
34 determine if more money should be invested. He stated he supported the proposed expenditure  
35 noting the Special Projects Fund had enough dollars to cover this expenditure.

36  
37 Ayes – 3                      Nay – 1 (Lindstrom) Motion carried.

38  
39 **H. Resolution 9766, Approval of the Sanitary Sewer Line Rehabilitation - CIPP**  
40 **(Cured-in-Place-Pipe) Project.**

41  
42 Public Works/Parks and Recreation Director Peterson requested the Council approve the sanitary  
43 sewer line rehabilitation (CIPP) project. He commented on a service collapse that occurred in  
44 2022, noting the bidding process that was followed for this project and recommended approval of  
45 the 2023 CIPP project.

Council Member Gunn asked how this project would be funded. Public Works/Parks and Recreation Director Peterson reported this project would be funded through the Sanitary Sewer Fund. He reported no sewer lining occurred in 2022 due to high prices.

MOTION/SECOND: Lindstrom/Gunn. To Waive the Reading and Adopt Resolution 9766, Approval of the Sanitary Sewer Line Rehabilitation - CIPP (Cured-in-Place-Pipe) Project.

Ayes – 4                      Nays – 0                      Motion carried.

**I. Resolution 9767, Approval of a City Wide Water Meter Replacement Project.**

Public Works/Parks and Recreation Director Peterson requested the Council approve a City wide water meter replacement project. He explained providing clean drinking water was one of the City's core functions. He discussed how important it was to measure proper water flow in the community. He noted the City's current meters were not accurately measuring water usage because they were nearly 40 years old. He commented further on the proposed water meter replacement project and recommended approval. It was noted going forward the meters will be owned by the City.

Council Member Lindstrom asked if there was any way to flag water usage from bad water softeners for property owners. Public Works/Parks and Recreation Director Peterson explained staff does have that capability and staff does speak to property owners if they have a dramatic change in their water usage.

Acting Mayor Meehlhause questioned why the City only received on bid. Public Works/Parks and Recreation Director Peterson stated this may have had to do with the technology the City was requiring within the meters.

Acting Mayor Meehlhause requested further information regarding how irrigation meters will be managed. Public Works/Parks and Recreation Director Peterson reported meters will have to be purchased separately for properties that use a separate meter for irrigating their yard. He stated this was more common for commercial properties than for residential homes.

Acting Mayor Meehlhause asked when work would begin on this project. Public Works/Parks and Recreation Director Peterson indicated commercial properties would receive new meters first. He anticipated this work would begin in September or October of this year. He reported the project would be substantially complete by May of 2024.

Acting Mayor Meehlhause questioned what the City would do if property owners refused to allow the contractor onto their property to have their meter replaced. Finance Director Beer stated a \$150 fee would be charged every quarter that the property owner did not allow access.

MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9767, Approval of a City Wide Water Meter Replacement Project.

Ayes – 4                      Nays – 0                      Motion carried.

**J. Resolution 9770, Authorizing Mayoral Pay to Acting Mayor Gary Meehlhause through October 31, 2023.**

Acting Mayor Meehlhause recused himself from discussing or voting on this item.

Council Member Gunn read the Resolution in full for the record and requested the Council authorize mayoral pay to Acting Mayor Gary Meehlhause through October 31, 2023. Finance Director Beer explained this action was consistent with actions that were taken for City staff members.

Council Member Cermak stated she had no problems with the proposed mayoral pay for Acting Mayor Meehlhause.

MOTION/SECOND: Cermak/Lindstrom. To Waive the Reading and Adopt Resolution 9770, Authorizing Mayoral Pay to Acting Mayor Gary Meehlhause through October 31, 2023.

Ayes – 3      Nays – 0      Abstain – 1 (Meehlhause)      Motion carried.

**9. REPORTS**

**A. Reports of Mayor and Council.**

Council Member Gunn reported the Mounds View Business Council would be meeting on Wednesday, June 14 at the Community Center.

Council Member Gunn stated an Equity meeting would be held on Tuesday, June 20 at 6:30 p.m. at City Hall in the conference chambers.

Council Member Gunn noted the Tribute Committee met last week and a preliminary sketch was drafted for the park. She reviewed this sketch in further detail with the Council. She stated the park would have benches among the trees for people to sit and reflect.

Council Member Cermak reported on Wednesday, June 7 a fundraiser and bake sale was held at Manitou Bar and Kitchen in White Bear Lake for the Mounds View Police Foundation. She thanked all of the Mounds View residents that made this a great community event.

Council Member Cermak explained the Torch Run for Special Olympics would be held on Friday, June 23 at 10:30 a.m.

Council Member Lindstrom stated the Festival in the Park Committee would be meeting on Tuesday, June 20 at the Public Works Facility at 7:00 p.m. He reported this group was still looking for volunteers to assist with this event.

Council Member Lindstrom noted he attended the service for Mayor Al Hall on Friday, June 9. He thanked staff and the first responders who put this event together.

1 Council Member Lindstrom thanked the residents who spoke this evening during the Public  
2 Comment portion of this meeting.

3  
4 Council Member Gunn thanked all of the volunteers and organizations that participated in the  
5 memorial service for Mayor Al Hull.

6  
7 Acting Mayor Meehlhause stated he would be attending a Twin Cities Gateway meeting on  
8 Tuesday, June 20. He was pleased to report that hospitality tax revenue was up 24% in 2023  
9 compared to 2022. He explained the convention bureau would be discussing their fund balance  
10 policy at their upcoming meeting.

11  
12 Acting Mayor Meehlhause reported he would be attending an NYFS Board meeting on Thursday,  
13 June 22, which will be his last board meeting with that organization.

14  
15 Acting Mayor Meehlhause commented on Wednesday, June 21 through Friday, June 23 he will be  
16 attending the League of Minnesota Cities Conference in Duluth, Minnesota.

17  
18 **B. Reports of Staff.**

19  
20 Public Works/Parks and Recreation Director Peterson stated streets would be sealed and cracks  
21 would begin being filled next week.

22  
23 Public Works/Parks and Recreation Director Peterson reported staff met with Ramsey County to  
24 discuss the replacement of the signals along Mounds View Boulevard.

25  
26 **C. Reports of City Attorney.**

27  
28 City Attorney Riggs thanked the City for holding a great event in memory of Mayor Al Hull.

29  
30 **10. Next Council Work Session: Wednesday, July 5, 2023, at 6:00 p.m.**  
31 **Next Council Meeting: Monday, June 26, 2023, at 6:00 p.m.**

32  
33 There were individuals in attendance at the meeting that wished to address the Council.

34  
35 Chris Lillemo, 5132 Long Lake Road, explained this was his first time attending a City Council  
36 meeting as a homeowner. He reported he has been involved in the community in the past through  
37 conversations with the Council. He expressed frustration with the fact the Council does not know  
38 how to communicate with the public. He stated it cost \$4,200 for the City to mail out a six page  
39 edition of the *Mounds View Matters*. He believed Mayor Hull knew how to speak to people because  
40 he listened to the people. He encouraged the Council to listen to the people. He was of the opinion  
41 the trash survey was a joke with leading questions. He asked that the Council not cram more  
42 townhomes and yard homes onto the last remaining greenspace in the community. He urged the  
43 Council to begin hearing and listening to the voices of the public.

44  
45 Maria Slabiak, 8135 Long Lake Road, explained she has lived in Mounds View for the past 25  
46 years in two different homes in the same neighborhood. She reported she loves her neighborhood

1 and large lot. She was of the opinion higher density does not make sense for her neighborhood and  
2 would adversely impact the traffic in her area. She stated homes were never built on this  
3 greenspace because it was within a floodplain and wetland. She explained in 2020 Ardan Park was  
4 shown as a park and wetland that was being considered for park and single family homes. She  
5 recommended this land remain as is given the difficult soils and previous vision for this area. She  
6 encouraged the Council to limit the harm they were going to do to this area of Mounds View.

7  
8 **11. ADJOURNMENT**  
9

10 The meeting was adjourned at 9:40 p.m.  
11

12 Transcribed by:

13  
14 Heidi Guenther

15 *Minute Maker Secretarial*

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**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**APPROVING JUST AND CORRECT  
CLAIMS AGAINST CITY FUNDS**

WHEREAS, the City of Mounds View, pursuant to Minnesota Statute 412.141, has full authority over the financial affairs of the City and;

WHEREAS, the City Council has reviewed the claim number

<u>20283</u>	<u>through</u>	<u>20292</u>	<u>in the amount of</u>	<u>\$4,131.76</u>
<u>531</u>	<u>through</u>	<u>536</u>	<u>in the amount of</u>	<u>\$125,892.80</u>
<u>153039</u>	<u>through</u>	<u>153068</u>	<u>in the amount of</u>	<u>\$239,483.92</u>

**TOTAL AMOUNT OF CLAIMS PRESENTED** **\$369,508.48**

And has found said claims to be just and correct;

It was moved that the City Council of Mounds View hereby approve the Attached list of claims dated 06/27/23 by vote \_\_\_\_\_ ayes \_\_\_\_\_ nays.

  
\_\_\_\_\_  
**Finance Director**

6/13/2023 9:59 AM

## DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 03428 Ck Date 06-15-23 - 8

VENDOR SET: 01 City of Mounds View

\*\*\*\* CHECK LISTING \*\*\*\*

BANK: PYBNK Western Bank

Page 1-A

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C4300		Life Insurance Company of North						
	I-52020230615	AccCare, Hosp, Critical Ill	R	6/15/2023		147.67	020283	147.67
E9000		Fidelity Security Life Insuranc						
	I-62020230615	5000832-Eyemed	R	6/15/2023		111.80	020284	111.80
L0549		Law Enforcement Labor Services,						
	I-70020230615	Police Union Dues	R	6/15/2023		540.00	020285	540.00
L7160		The Lincoln Nat'l Life Insuranc						
	I-61020230615	LTD #1588135	R	6/15/2023		346.67	020286	346.67
L7160		The Lincoln Nat'l Life Insuranc						
	I-63020230615	STD # 10249130	R	6/15/2023		308.70	020287	308.70
L7165		The Lincoln National Life Insur						
	I-30120230615	Life Ins #400238774	R	6/15/2023		735.54	020288	735.54
*VOID*	020289	VOID CHECK	V	6/15/2023			020289	**VOID**
M7152		MN Child Support Payment Center						
	I-99520230615	Case #0015244278	R	6/15/2023		952.93	020290	952.93
N0525		643400 - NCPERS MN Grp Life Ins						
	I-30020230615	NCPERS Life Ins	R	6/15/2023		64.00	020291	64.00
S4107		Secure Benefits Systems Corp.						
	I-50020230615	Flex Medical	R	6/15/2023		153.63	020292	
	I-50320230615	Flex Daycare	R	6/15/2023		770.82	020292	924.45

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	9	0.00	4,131.76	4,131.76
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	10	0.00	4,131.76	4,131.76

PACKET: 03429 Ck Date 06-15-23 - 9

VENDOR SET: 01 City of Mounds View

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK: PYBNK Western Bank

Page 1-B

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E1200		EFTPS-Direct						
	I-T1 20230615	Income Tax W/H	D	6/15/2023		17,291.81	000531	
	I-T3 20230615	FICA W/H	D	6/15/2023		15,216.96	000531	
	I-T4 20230615	Medicare W/H	D	6/15/2023		5,689.88	000531	38,198.65
H1016		HSA Bank						
	I-12520230615	C1211 HSA CONTRIBUTIONS	D	6/15/2023		7,978.04	000532	7,978.04
I0025		ICMA Retirement Trust - 457						
	I-40020230615	Payroll W/H	D	6/15/2023		1,621.15	000533	
	I-40220230615	Roth Payroll W/H	D	6/15/2023		355.00	000533	
	I-40320230615	Payroll W/H	D	6/15/2023		518.77	000533	
	I-41520230615	Payroll W/H	D	6/15/2023		3,626.95	000533	
	I-42020230615	Payroll W/H	D	6/15/2023		23,323.56	000533	29,445.43
M0658		MN State Retirement System						
	I-40120230615	#98995-01 MN	D	6/15/2023		2,735.70	000534	
	I-40420230615	#98995-01 MN ROTH	D	6/15/2023		150.00	000534	
	I-40520230615	#98995-01 MN	D	6/15/2023		612.25	000534	3,497.95
M7342		MN Dept of Revenue						
	I-T2 20230615	State Income Tax	D	6/15/2023		8,276.42	000535	8,276.42
P9250		Public Employees Retirement Ass						
	I-00120230615	PERA 643400	D	6/15/2023		15,165.49	000536	
	I-00220230615	PERP 643400	D	6/15/2023		23,212.06	000536	
	I-01020230615	DCP 643400	D	6/15/2023		118.76	000536	38,496.31

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	125,892.80	125,892.80
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	125,892.80	125,892.80

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	6/27/2023			153054		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	0.00	0.00	0.00
BANK: *	TOTALS:	1	0.00	0.00	0.00

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
A5080	Amazon Capital Services							
I-1VDD-GLNK-MLMC	MVCC Coffee	R	6/13/2023			153039		
252 4732-1230	SUPPLIES, EQUIPMENT	MVCC Coffee		231.91				231.91
1	DRESHAR, JUDITH							
I-000202306229179	US REFUND	R	6/27/2023			153040		
700 1152	UTILITY DELQ. RECIEVABLE	10-1820-00		195.65				195.65
1	OLSON, DAVID D							
I-000202306229180	US REFUND	R	6/27/2023			153041		
700 1152	UTILITY DELQ. RECIEVABLE	03-0630-00		16.54				16.54
1	PALS, COREEN							
I-000202306229181	US REFUND	R	6/27/2023			153042		
700 1152	UTILITY DELQ. RECIEVABLE	11-0730-01		13.18				13.18
1	RONGITSCH, ROBERT &							
I-000202306229182	US REFUND	R	6/27/2023			153043		
700 1152	UTILITY DELQ. RECIEVABLE	17-5100-00		45.48				45.48
1	Samantha Bieniek							
I-202306219177	CPR Class	R	6/27/2023			153044		
252 4350-3630	TRAINING & CONFERENCES	Samantha Bieniek: CP		89.00				89.00
1	Nathan Tarr							
I-202306219178	Reimb. Background	R	6/27/2023			153045		
100 4160-3030	OTHER PROFESSIONAL SERVICES	Nathan Tarr: Reimb.		29.95				29.95
A7009	Applied Concepts, Inc.							
I-421004	Radar Equipment	R	6/27/2023			153046		
460 4200-7040	Vehicles - Police	Radar Equipment		3,250.00				3,250.00
B3045	Brian Beeman							
I-202306199169	ULI, MREE, LMC, Phone	R	6/27/2023			153047		
230 4650-3800	MILEAGE & PARKING	ULI, MREE, LMC, Phon		350.25				
230 4650-3100	TELEPHONE	ULI, MREE, LMC, Phon		50.00				400.25
B5423	Alexis Bostrom							
I-202306199170	Meals, Shoes	R	6/27/2023			153048		
100 4200-3630	TRAINING & CONFERENCES	Meals		159.96				
100 4200-2400	UNIFORM & CLOTHING	Shoes		145.00				304.96
B7927	Blue Pearl Veterinary - Arden							
I-679567	K9 Ace: MRI, Meds, Vet Visit	R	6/27/2023			153049		
100 4200-3080	VETERINARY SERVICES	K9 Ace: MRI, Meds, V		895.84				895.84

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
E7500	Rayla Ewald							
I-202306199171	IACP, BCA IIMC, EE Appre...	R	6/27/2023			153050		
100 4130-3100	TELEPHONE	Cell Phone		100.00				
100 4160-3420	ADVERTISING	IACP		50.00				
100 4100-1600	OPERATING SUPPLIES	Citizen/Coach o/t Ye		268.70				
100 4160-3800	MILEAGE & PARKING	IIMC Conference		111.05				529.75
I6560	Innovative Office Solutions, L							
C-SCN-121645	Folders, LTR, 1/3 Cut	R	6/27/2023			153051		
100 4160-1600	OPERATING SUPPLIES	Folders, LTR, 1/3 Cu		38.82	CR			
I-IN4227082	Clipboards, Organizer, Pads...	R	6/27/2023			153051		
100 4160-1600	OPERATING SUPPLIES	Clipboards, Organize		77.74				
I-IN4228209	Desk Holder	R	6/27/2023			153051		
100 4160-1600	OPERATING SUPPLIES	Desk Holder		13.94				52.86
L5015	League of Minnesota Cities Ins							
I-202306199172	3rd QTR 2023 Premium Payment	R	6/27/2023			153052		
100 4100-4800	INSURANCE & BONDS	City Council		151.04				
100 4160-4800	INSURANCE & BONDS	Central Services		4,182.61				
100 4200-4800	INSURANCE & BONDS	Police		13,825.82				
100 4360-4800	INSURANCE & BONDS	Parks		3,485.51				
100 4460-4800	INSURANCE & BONDS	Buildings		1,626.57				
100 4470-4800	INSURANCE & BONDS	Streets		1,440.68				
230 4650-4800	INSURANCE & BONDS	E.D.A		150.81				
252 4350-4800	INSURANCE & BONDS	Community Center		1,905.41				
252 4730-4800	INSURANCE & BONDS	Banquet Center		487.97				
252 4732-4800	INSURANCE & BONDS	Recreation		935.28				
252 4736-4800	INSURANCE & BONDS	Creative Kids		325.31				
700 4823-4800	INSURANCE & BONDS	Water Fund		2,377.11				
730 4823-4800	INSURANCE & BONDS	Sewer Fund		1,696.28				
740 4416-4800	INSURANCE & BONDS	Street Light		209.13				
745 4415-4800	INSURANCE & BONDS	Storm Water		929.47				33,729.00
L5015	League of Minnesota Cities Ins							
I-202306199173	3rd QTR 2023 Work Comp	R	6/27/2023			153053		
100 4100-0500	WORKERS COMPENSATION	Work Comp Ins.		41.09				
100 4130-0500	WORKERS COMPENSATION	Work Comp Ins.		514.78				
100 4140-0500	WORKERS COMPENSATION	Work Comp Ins.						
100 4150-0500	WORKERS COMPENSATION	Work Comp Ins.		372.84				
100 4180-0500	WORKERS COMPENSATION	Work Comp Ins.		756.42				
100 4200-0500	WORKERS COMPENSATION	Work Comp Ins.		49,667.88				
100 4360-0500	WORKERS COMPENSATION	Work Comp Ins.		4,930.72				
100 4380-0500	WORKERS COMPENSATION	Work Comp Ins.		134.71				
100 4410-0500	WORKERS COMPENSATION	Work Comp Ins.		203.11				
100 4460-0500	WORKERS COMPENSATION	Work Comp Ins.		341.56				
100 4465-0500	WORKERS COMPENSATION	Work Comp Ins.		487.24				
100 4470-0500	WORKERS COMPENSATION	Work Comp Ins.		2,261.78				
100 4472-0500	WORKERS COMPENSATION	Work Comp Ins.		1,615.09				

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
L5015	League of Minnesota CiCONT							
I-202306199173	3rd QTR 2023 Work Comp	R	6/27/2023			153053		
100 4475-0500	WORKERS COMPENSATION	Work Comp Ins.		436.81				
210 4350-0500	WORKERS COMPENSATION	Work Comp Ins.		66.54				
230 4650-0500	WORKERS COMPENSATION	Work Comp Ins.		262.41				
252 4350-0500	WORKERS COMPENSATION	Work Comp Ins.		1,260.46				
252 4730-0500	WORKERS COMPENSATION	Work Comp Ins.		565.21				
252 4732-0500	WORKERS COMPENSATION	Work Comp Ins.		1,379.29				
255 4350-0500	WORKERS COMPENSATION	Work Comp Ins.						
290 4420-0500	WORKERS COMPENSATION	Work Comp Ins.		26.61				
700 4820-0500	WORKERS COMPENSATION	Work Comp Ins.		99.92				
700 4823-0500	WORKERS COMPENSATION	Work Comp Ins.		1,652.68				
700 4825-0500	WORKERS COMPENSATION	Work Comp Ins.		294.40				
730 4820-0500	WORKERS COMPENSATION	Work Comp Ins.		99.92				
730 4823-0500	WORKERS COMPENSATION	Work Comp Ins.		3,506.83				
740 4416-0500	WORKERS COMPENSATION	Work Comp Ins.		92.45				
745 4415-0500	WORKERS COMPENSATION	Work Comp Ins.		777.20				
745 4417-0500	WORKERS COMPENSATION	Work Comp Ins.		144.05				71,992.00
L5015	League of Minnesota Cities Ins							
I-20875	Claim# 00486234 K.L.	R	6/27/2023			153055		
100 4200-4800	INSURANCE & BONDS	Claim# 00486234 K.		745.17				745.17
L5020	League of Minnesota Cities							
I-WC 1001201-6	2023 Premium Audit Adjustment	R	6/27/2023			153056		
100 4200-0500	WORKERS COMPENSATION	2023 Premium Audit A		1,005.00				1,005.00
M0300	MMNTB							
I-202306209176	May Hotel Tax: Days Inn	R	6/27/2023			153057		
100 4653-3045	CONTRACTUAL N. METRO CONF BUREMay Hotel Tax: Days			1,457.23				1,457.23
M4027	Metro-INET							
I-1288	June I.T. Support	R	6/27/2023			153058		
100 4160-5100	REPAIRS, COMPUTERS	June I.T. Support		10,682.00				
100 4200-5100	REPAIRS, COMPUTERS	June I.T. Support		5,718.00				
252 4350-3100	TELEPHONE	June I.T. Support		350.00				
252 4732-5130	REPAIRS, EQUIPMENT	June I.T. Support		325.00				17,075.00
M4600	Metro Council Environmental Se							
I-0001158128	July 2023 Waste Water Service	R	6/27/2023			153059		
730 4823-3230	WASTE WATER DISPOSAL	July 2023 Waste Wate		95,561.11				95,561.11
M7720	MN Society of CPAs							
I-348872	Managing Millennials	R	6/27/2023			153060		
100 4150-3630	TRAINING & CONFERENCES	Managing Millennials		99.00				
I-348873	Steps to Stop External Fraud	R	6/27/2023			153060		
100 4150-3630	TRAINING & CONFERENCES	Steps to Stop Extern		89.00				188.00

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
M8565	Carol Mueller							
I-202306199174	2023 Fest. Car Show Flyers	R	6/27/2023			153061		
100 4110-3900	GRANTS TO OTHER ORGANIZATIONS 2023 Fest. Car Show			392.56				392.56
O5100	Office of MN IT Services							
I-W23050565	May 2023 Voice Services	R	6/27/2023			153062		
100 4200-3055	INFORMATION SYSTEM FEES May 2023 Voice Servi			132.30				132.30
O5531	Optum Health							
I-0001450774	May 2023 COBRA, Retiree	R	6/27/2023			153063		
100 4160-3030	OTHER PROFESSIONAL SERVICES May 2023 COBRA, Reti			60.50				60.50
P4123	Pioneer Press							
I-0523578399	J. Lundy, 7660 SLR, City Prop.	R	6/27/2023			153064		
100 4160-3410	LEGAL NOTICES J. Lundy 2801 Cou			23.52				
100 4160-3410	LEGAL NOTICES City Prop 2023-CO			95.06				
100 4160-3410	LEGAL NOTICES 7660 Spring Lake Roa			22.54				141.12
Q1048	Quadient Leasing USA, Inc.							
I-N9969116	April 4-July 4,2023 N22051206	R	6/27/2023			153065		
100 4160-4010	RENTAL, EQUIPMENT April 4-July 4,2023			474.42				474.42
R3002	Ramsey County							
I-EMCOM-010872	May Fleet Support - PD	R	6/27/2023			153066		
100 4200-5100	REPAIRS, COMPUTERS May Fleet Support -			177.84				
I-EMCOM-010902	May CAD Services - PD	R	6/27/2023			153066		
100 4200-3050	DISPATCHING - CONTRACTUAL May CAD Services - P			1,127.21				
I-EMCOM-010918	May 911 Dispatch -PD	R	6/27/2023			153066		
100 4200-3050	DISPATCHING - CONTRACTUAL May 911 Dispatch -PD			6,774.39				8,079.44
R3580	Reliakor Services							
I-202306209175	Wtr Usage Chg & Refund Meter	R	6/27/2023			153067		
700 2326	DEPOSITS-HYDRANTS Refund Meter Deposit			2,500.00				
700 3710	WATER SALES Water Usage Charge			294.30CR				2,205.70
T6057	Truax Patient Services, LLC							
I-6037	Narcan Nasal Spray	R	6/27/2023			153068		
100 4200-1600	OPERATING SUPPLIES Narcan Nasal Spray			190.00				190.00



VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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\* \* T O T A L S \* \*

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
29	239,483.92	0.00	239,483.92
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00

VOID CHECKS:

0 VOID DEBITS	0.00		
VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 4100-0500	WORKERS COMPENSATION	41.09
100 4100-1600	OPERATING SUPPLIES	268.70
100 4100-4800	INSURANCE & BONDS	151.04
100 4110-3900	GRANTS TO OTHER ORGANIZATIONS	392.56
100 4130-0500	WORKERS COMPENSATION	514.78
100 4130-3100	TELEPHONE	100.00
100 4150-0500	WORKERS COMPENSATION	372.84
100 4150-3630	TRAINING & CONFERENCES	188.00
100 4160-1600	OPERATING SUPPLIES	52.86
100 4160-3030	OTHER PROFESSIONAL SERVICES	90.45
100 4160-3410	LEGAL NOTICES	141.12
100 4160-3420	ADVERTISING	50.00
100 4160-3800	MILEAGE & PARKING	111.05
100 4160-4010	RENTAL, EQUIPMENT	474.42
100 4160-4800	INSURANCE & BONDS	4,182.61
100 4160-5100	REPAIRS, COMPUTERS	10,682.00
100 4180-0500	WORKERS COMPENSATION	756.42
100 4200-0500	WORKERS COMPENSATION	50,672.88
100 4200-1600	OPERATING SUPPLIES	190.00
100 4200-2400	UNIFORM & CLOTHING	145.00
100 4200-3050	DISPATCHING - CONTRACTUAL	7,901.60
100 4200-3055	INFORMATION SYSTEM FEES	132.30
100 4200-3080	VETERINARY SERVICES	895.84
100 4200-3630	TRAINING & CONFERENCES	159.96
100 4200-4800	INSURANCE & BONDS	14,570.99
100 4200-5100	REPAIRS, COMPUTERS	5,895.84
100 4360-0500	WORKERS COMPENSATION	4,930.72
100 4360-4800	INSURANCE & BONDS	3,485.51
100 4380-0500	WORKERS COMPENSATION	134.71

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

## \*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 4410-0500	WORKERS COMPENSATION	203.11
100 4460-0500	WORKERS COMPENSATION	341.56
100 4460-4800	INSURANCE & BONDS	1,626.57
100 4465-0500	WORKERS COMPENSATION	487.24
100 4470-0500	WORKERS COMPENSATION	2,261.78
100 4470-4800	INSURANCE & BONDS	1,440.68
100 4472-0500	WORKERS COMPENSATION	1,615.09
100 4475-0500	WORKERS COMPENSATION	436.81
100 4653-3045	CONTRACTUAL N. METRO CONF BURE	1,457.23
	*** FUND TOTAL ***	117,555.36
210 4350-0500	WORKERS COMPENSATION	66.54
	*** FUND TOTAL ***	66.54
230 4650-0500	WORKERS COMPENSATION	262.41
230 4650-3100	TELEPHONE	50.00
230 4650-3800	MILEAGE & PARKING	350.25
230 4650-4800	INSURANCE & BONDS	150.81
	*** FUND TOTAL ***	813.47
252 4350-0500	WORKERS COMPENSATION	1,260.46
252 4350-3100	TELEPHONE	350.00
252 4350-3630	TRAINING & CONFERENCES	89.00
252 4350-4800	INSURANCE & BONDS	1,905.41
252 4730-0500	WORKERS COMPENSATION	565.21
252 4730-4800	INSURANCE & BONDS	487.97
252 4732-0500	WORKERS COMPENSATION	1,379.29
252 4732-1230	SUPPLIES, EQUIPMENT	231.91
252 4732-4800	INSURANCE & BONDS	935.28
252 4732-5130	REPAIRS, EQUIPMENT	325.00
252 4736-4800	INSURANCE & BONDS	325.31
	*** FUND TOTAL ***	7,854.84
290 4420-0500	WORKERS COMPENSATION	26.61
	*** FUND TOTAL ***	26.61
460 4200-7040	Vehicles - Police	3,250.00
	*** FUND TOTAL ***	3,250.00
700 1152	UTILITY DELQ. RECIEVABLE	270.85
700 2326	DEPOSITS-HYDRANTS	2,500.00
700 3710	WATER SALES	294.30CR
700 4820-0500	WORKERS COMPENSATION	99.92
700 4823-0500	WORKERS COMPENSATION	1,652.68
700 4823-4800	INSURANCE & BONDS	2,377.11
700 4825-0500	WORKERS COMPENSATION	294.40
	*** FUND TOTAL ***	6,900.66

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

## \*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
730 4820-0500	WORKERS COMPENSATION	99.92
730 4823-0500	WORKERS COMPENSATION	3,506.83
730 4823-3230	WASTE WATER DISPOSAL	95,561.11
730 4823-4800	INSURANCE & BONDS	1,696.28
	*** FUND TOTAL ***	100,864.14
740 4416-0500	WORKERS COMPENSATION	92.45
740 4416-4800	INSURANCE & BONDS	209.13
	*** FUND TOTAL ***	301.58
745 4415-0500	WORKERS COMPENSATION	777.20
745 4415-4800	INSURANCE & BONDS	929.47
745 4417-0500	WORKERS COMPENSATION	144.05
	*** FUND TOTAL ***	1,850.72

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: APBNK TOTALS:	29	239,483.92	0.00	239,483.92
BANK: APBNK TOTALS:	29	239,483.92	0.00	239,483.92
REPORT TOTALS:	29	239,483.92	0.00	239,483.92

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Item No: 5.C.

Meeting Date: June 26, 2023

Type of Business: Council Consent

City Administrator Review: \_\_\_\_\_

## *City of Mounds View Staff Report*

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**To:** Honorable Mayor and City Council  
**From:** Mark Beer, Finance Director  
**Item Title/Subject:** Resolution 9763 Adopting and Reporting Performance Measures

### **Background:**

The legislature created the Council on Local Results and Innovation in 2010. (CLRI) The CLRI created standardized performance measures that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of cities in providing services. Participation in the standard measures program is voluntary.

### **Discussion and Recommendation:**

To participate, a city must adopt, implement, and publish a minimum of 10 performance measures as provided by the CLRI. The City of Mounds View already maintains a number of the standard performance measures and will add more in the future. The standard measures will be published on the City's website. The City will also be eligible for reimbursement of \$.14 per capita or \$1,835.82 for participation in the program. Attached is a resolution and the list of standard performance measures that the City Council will adopt. Staff recommends approval.

### **Strategic Plan Strategy/Goal:**

- Enhance Revenue Sources thru minimal use of staff time.
- Community Engagement by providing performance measure metrics that we currently track.

### **Financial Impact:**

- \$1,835.82 additional revenue, minimal staff time to compile and submit the report and publish to the City's website.

Respectfully submitted,

Mark Beer

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Mark Beer

**RESOLUTION NO. 9763**

**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION ADOPTING AND REPORTING PERFORMANCE MEASURES**

**WHEREAS,** Benefits to the City of Mounds View for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

**WHEREAS,** Any city/county participating in the comprehensive performance measurement program is also exempt from state levy limits for taxes, if levy limits are in effect; and

**WHEREAS,** The Mounds View City Council has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

**NOW THEREFORE LET IT BE RESOLVED THAT,** The Mounds View City Council will continue to report the results of the performance measures to its citizenry by the end of the year through publication in the quarterly Mounds View Matters news letter, posting on the city's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

**BE IT FURTHER RESOLVED,** The Mounds View City Council directs staff to submit to the Office of the State Auditor the actual results of the performance measures adopted by the city.

Adopted this 26<sup>th</sup> Day of June, 2023.

(ATTEST)

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Gary Meehlhause, Acting Mayor

(SEAL)

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Nyle Zikmund, City Administrator

**City of Mounds View**  
**Standard Performance Measures**  
**For the Year Ended December 31, 2022**

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>General</b>										
Percent change in the taxable property market value.	-4.244%	-1.672%	4.734%	4.316%	6.700%	7.900%	9.202%	8.309%	6.100%	5.780%
Nuisance code enforcement cases per 1,000 population.	31.43	60.58	63.24	48.28	11.09	45.25	35.19	13.02	12.83	9.84
Bond rating.	AA-3	AA-3	AA-3	AA-3	AA	AA	AA	AA	AA	AA
Accuracy of post election audit. (% of ballots counted accurately) (2012, 2014, 2016, 2018, 2020, 2022 General Election)	Not selected for audit	Not selected for audit	Not selected for audit	Not selected for audit	Not selected for audit	Not selected for audit	Not selected for audit	Not selected for audit	Not selected for audit	Not selected for audit
<b>Police Services</b>										
Part I crime rates (total incidents 2013-2022, 383, 448, 357, 433, 402, 478, 334, 268)	3,052	3,588	2,794	3,315	3,058	3,612	2,510	1,647	3,010	1,799
Part II crime rates (total incidents 2013-2022, 602, 545, 419, 493, 423, 430, 374, 302)	4,772	4,364	3,279	3,774	3,218	3,249	3,344	2,295	2,787	2,027
Part I crime clearance rates	15%	17%	13%	19%	15%	9%	10%	8%	7%	4%
Part II crime clearance rates	58%	55%	45%	56%	58%	52%	58%	55%	58%	53%
Average police response time all incidents.	4:40 minutes	4:40 minutes	5:00 minutes	-	-	-	-	-	-	-
Emergency/Crime in progress	-	-	-	3:44 minutes	4:10 minutes	4:29 minutes	4:10 minutes	4:26 minutes	4:15 minutes	4:21 minutes
Crime in last 20 minutes	-	-	-	4:56 minutes	4:44 minutes	5:09 minutes	4:48 minutes	5:13 minutes	4:58 minutes	4:36 minutes
<b>Fire and EMS Services</b>										
Insurance rating.	ISO 3	ISO 3	ISO 3	ISO 3	ISO 3	ISO 3	ISO 3	ISO 3	ISO 3	ISO 3
Average fire response time.										
Emergency calls - weekdays (staffed)	6 minutes	6 minutes	6 minutes	5 minutes	4 minutes	5:58 minutes	5:46 minutes	5:07 minutes	5:25 minutes	5:09 minutes
Emergency calls - nights and weekends (volunteers)	7 minutes	7 minutes	7 minutes	8 minutes	6 minutes	7:07 minutes	7:10 minutes	7:18 minutes	8:01 minutes	6:31 minutes
Non-emergency calls - weekdays (staffed)	8.3 minutes	8.3 minutes	8.3 minutes	8 minutes	8 minutes	7:35 minutes	8:18 minutes	7:24 minutes	8:20 minutes	5:54 minutes
Non-emergency calls - nights and weekends (volunteers)	10.5 minutes	11 minutes	10.5 minutes	11 minutes	9 minutes	8:01 minutes	9:02 minutes	7:24 minutes	9:44 minutes	8:46 minutes
Fire calls per 1,000 population.	16.45	16.16	16.63	21.07	20.52	15.23	16.58	15.17	19.17	23.26
The Fire Department is not the primary EMS provider they assist Police and Ambulance when called.										
<b>Streets</b>										
Average city street pavement condition rating.	73	78	75	85	87	87	89.5	88.8	87	85
Expenditures for road rehabilitation per paved lane mile rehabilitated.	\$ 1,094,505	\$ 1,279,414	\$ 1,263,268	\$ 1,101,435	\$ 1,174,134	\$ 676,368	\$ 589,601	\$ 2,084,515	\$ -	\$ 1,775,848
Percentage of all jurisdiction lane miles rehabilitated in the year. 1.33/43.33	6.92%	4.24%	5.54%	6.00%	1.62%	2.70%	1.62%	1.38%	0.00%	3.07%
Average hours to complete road system during snow event.	6 hours	5.5 hours	5.5 hours	5.5 hours	5.5 hours	5.5 hours	5 hours	5 hours	5 hours	5 hours
<b>Water</b>										
Operating cost per 1,000,000 gallons of water pumped/produced.	\$ 2,540.37	\$ 2,676.67	\$ 2,739.44	\$ 2,684.51	\$ 2,606.44	\$ 2,523.04	\$ 2,943.27	\$ 2,774.04	\$ 2,631.45	\$ 3,302.88
<b>Sanitary Sewer</b>										
Number of sewer blockages on city system per 100 connections	zero	zero	zero	zero	zero	zero	0.03	0.06	0.06	0.06
Population (per U.S. Census, per Metropolitan Council)	12,155	12,314	12,444	13,007	13,161	13,327	13,328	13,513	13,249	13,113

As additional information is collected the City will establish outcome measures that will assist in assessing whether community goals are being met.

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Item No: 08A  
Meeting Date: June 26, 2023  
Type of Business: Council Business  
City Administrator Review: \_\_\_\_\_

## *City of Mounds View Staff Report*

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**To:** Honorable Mayor and City Council  
**From:** Nyle Zikmund, City Administrator  
**Item Title/Subject:** **Public Hearing:** Resolution 9773 Approving a Temporary On-Sale Liquor License for the Festival in the Park of Mounds View to Allow Maxx Bar and Grill to Sell and Serve Liquor at the Mounds View Festival in the Park

**Introduction:** In accordance with the Mounds View City Code, Temporary On-Sale Intoxicating Liquor Licenses may be issued to a club, charitable, religious or non-profit organization. This license, is valid for up to three consecutive days. The Mounds View Festival in the Park of Mounds View is a non-profit organization that is requesting that Maxx Bar and Grill, located in the City of Ham Lake, be allowed to sell and serve liquor during the Mounds View Festival in the Park on Saturday, August 19, 2023. A public hearing is required for all liquor licenses, including temporary.

**Discussion:** Festival in the Park of Mounds View and Maxx Bar and Grill have submitted an application to sell and serve alcoholic beverages at this year's Festival in the Park. As you know, last year the City of Mounds View made a Code amendment to allow an organization, such as the Festival in the Park of Mounds View, to contract with liquor establishments in any City, not just those directly adjacent to Mounds View.

Application materials, including insurance and fees, have been submitted. Maxx Bar and Grill has a current On-Sale Intoxicating Liquor License with the Minnesota Department of Public Safety (Alcohol and Gambling Division) and a current liquor license with the City of Ham Lake. Both licenses are in good standing. In addition, the background check conducted by the Mounds View Police Department for Bruce Westman of Maxx Bar and Grill was satisfactory.

As in past Mounds View festivals, there will be a fenced-in area designated as the "beer garden" with a mobile truck unit dispensing alcoholic beverages for sale. All alcoholic beverages must remain within the fenced in area. The "beer garden", as with other festival activities, will be located at Silver View Park. In addition, the City Council is allowed to make conditions of the on-sale intoxicating temporary liquor license by allowing Maxx Bar and Grill to serve only wine, beer and hard seltzer (everything except hard liquor). Staff recommends that the City Council impose this condition as noted in proposed Resolution 9773.

The public hearing notice was published in the St. Paul Pioneer Press on June 14, 2023.

**Strategic Plan Strategy/Goal:** Issuance of this license is consistent with the Vision Statement, "...welcoming a desirable destination to all ages and cultures...and a place where residents can live, work and play."

**Financial Impact:** None

**Recommendation:** Staff recommends approval of a Temporary On-Sale Liquor License for Festival in the Park of Mounds View to allow Maxx Bar and Grill to sell and serve liquor during festival at Silver View Park on Saturday, August, 19, 2023, with conditions as set forth in Resolution 9773.

Respectfully Submitted,

---

Nyle Zikmund

**RESOLUTION 9773**

**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION APPROVING A TEMPORARY ON-SALE INTOXICATING LIQUOR  
LICENSE FOR THE FESTIVAL IN THE PARK OF MOUNDS VIEW TO ALLOW  
MAXX BAR AND GRILL TO SELL AND SERVE LIQUOR DURING THE  
2023 FESTIVAL IN THE PARK**

**WHEREAS**, in accordance with the Mounds View City Code, Temporary Liquor Licenses may be issued to a club, charitable, religious or non-profit organization for not more than three consecutive days; and

**WHEREAS**, the Festival in the Park of Mounds View is a non-profit organization that is requesting that Maxx Bar and Grill, 17646 Central Avenue NE, Ham Lake, Minnesota, 55304, be allowed to sell and serve alcoholic beverages during the Mounds View Festival in the Park; and

**WHEREAS**, the Festival in the Park of Mounds View has approved Maxx Bar and Grill to sell and serve liquor during the Mounds View Festival in the Park contingent on City Council approval of a Temporary On-Sale Liquor License; and

**WHEREAS**, all required application forms, insurance and fees have been submitted.

**NOW, THEREFORE, BE IT RESOLVED** that the Mounds View City Council does hereby approve a Temporary On-Sale Intoxicating Liquor License for the Festival in the Park of Mounds View to allow Maxx Bar and Grill of Ham Lake, Minnesota, to sell and serve alcoholic beverages during the Mounds View Festival in the Park at Silver View Park on Saturday, August 19, 2023.

**BE IT FURTHER RESOLVED** that this temporary liquor license is contingent upon Maxx Bar and Grill serving only wine, beer and hard seltzers (everything except hard liquor).

**BE IT FINALLY RESOLVED** that violation of these license conditions will result in law enforcement shutting down their operations during the event.

Adopted this 26<sup>th</sup> day of June, 2023.

ATTEST:

\_\_\_\_\_  
Gary Meehlhouse, Acting Mayor

(SEAL)

\_\_\_\_\_  
Nyle Zikmund, City Administrator





2401 Mounds View Boulevard \* Mounds View MN 55112-1499  
(763) 717-4000 \* Fax (763) 717-4019  
[info@moundsviewmn.org](mailto:info@moundsviewmn.org) \* [www.moundsview.mn.org](http://www.moundsview.mn.org)

Application Date:	4-19-2023
COUNCIL Approval Date:	4-26-2023
Public Hearing Date:	4-26-2023
Publication Date:	06-14-2023

## TEMPORARY LIQUOR LICENSE APPLICATION

<b>LOCATION OF EVENT:</b> Silver View Park, Mounds View		<b>TYPE OF EVENT:</b> Festival		<b>DATE OF EVENT:</b> 08/19/2023	
<input checked="" type="checkbox"/> Temporary On-Sale Intoxicating Liquor		<input type="checkbox"/> Temporary On-Sale 3.2% Malt Liquor			
<b>Non-Profit Organization:</b>					
Event Sponsor/Organization/Licensee: Festival in the Park of Mounds View				Phone: 763-780-0960	
Contact Person: Kathryn Smith				Fax:	
Address: 2401 Mounds view Blvd					
City: mounds View		State: MN	Zip: 55112	Email: kathyn.k9training@gmail.com	
Signature of Licensee: Kathryn Smith					
<b>Contracting Business (That Who is Selling/Dispensing Alcohol)</b>					
Person Responsible: Bruce Westman		Country/City/Province/State of Birth: <u>us, mpls, mn</u>			
Doing Business As: Maxx Bar and Grill				Phone: <u>612-834-0694</u>	
Business Address: 17846 Central Avenue				Fax:	
City: Ham Lake		State: MN	Zip: 55304	Email: ginnyw1946@hotmail.com	
Are you a MN resident?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If not, where do you reside: From: to:		
Have you ever been convicted of violating federal, state or local liquor laws or regulations? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, please explain on separate piece of paper.					
<b>Property Owner of Premises Used (If Different Than Event Sponsor)</b>					
Property Owner City of Mounds View					
Address 2401 Mounds View Blvd.				Phone: 763-717-4000	
City: Mounds View		State: MN	Zip: 55112	Fax:	
Email: info@moundsviewmn.org					
<b>List four business references that are familiar with you and your business (not required for renewals):</b>					
Business Name		Address/City/State/Zip		Phone	Contact Name
1. Not Need (licensed last year)					
2.					
3.					
4.					
<b>Please list the following information for other liquor licenses you hold or have held (not required for renewals):</b>					
				Date(s) of License:	
1.		Not Need (licensed last year)			
2.					
<b>What is the maximum occupancy for the premises?</b>					
Have you ever had a license revoked? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, please explain:					
I and my associates in this application will strictly comply with all the laws of the State of Minnesota governing taxation and the sale of alcohol; rules and regulations promulgated by the Alcohol and Gambling Enforcement Division the Department of Public Safety; and all ordinances of the					



Mounds View Temporary Liquor License Application  
Page 2

municipality; and I hereby certify that I have read this application in its entirety and that the answers provided are true.

**X Signature of Person Responsible:**

*Bruce Westman*

**Date:** 5-5-23

**TENNESSEN WARNING**

The data on this form will be used to approve your license. Some requested data is private. Private data is available to you and the City or State staff who need this information to perform their duties, but is not available to the public.

You are being asked to answer questions and provide information pursuant to the application process that is required by Minnesota State Statute and the City of Mounds View. The information you provide is government data in accordance with Chapter 13 of State law known as the "Minnesota Government Data Practices Act". You are not required by law or ordinance to answer questions or provide the information requested. A refusal to answer questions or provide information being requested will prevent the City of Mounds View from processing the application for which you are applying.

The information you provide may be classified as "public", "private" or "confidential" pursuant to the "Government Data Practices Act". Access to this information can be obtained by persons who are deemed eligible pursuant to the "act". This access can include the subject(s) of the license application, anyone they give their informed consent to consistent with Minnesota State law, or by court order.

I understand that a criminal conviction will not bar me from obtaining a license unless the conviction is directly related to the occupation for which the license is sought and there is no showing of sufficient rehabilitation and present fitness to perform the duties of the occupation (*Minnesota Statute 365.03*). I understand that falsification of the application, including failure to reveal a criminal conviction, constitutes grounds for denial of the license.

The information I have provided on this application is truthful. I authorize the City of Mounds View to investigate the information and contact persons/organizations named on this application. My signature constitutes agreement of the Tennessee Warning and application.

**X**

*Bruce Westman*  
Signature of Responsible Person

**Insurance Requirements:** A certificate that there is in effect an insurance policy issued by an insurer required to be licensed by Minnesota Statutes, Section 60A.07, subdivision 4 or by an insurer recognized as an eligible surplus line carrier pursuant to Minnesota Statutes, Section 60A.206 or pool providing coverage of at least: (1) Fifty thousand dollars (\$50,000.00) for bodily injury to any one person in any one occurrence and subject to the limit of one person; (2) One hundred thousand dollars (\$100,000.00) for bodily injury to two or more persons in any one occurrence; (3) Ten thousand dollars (\$10,000.00) for injury to or destruction of property of others in any one occurrence; (4) Fifty thousand dollars (\$50,000.00) for loss of means of support of any one person in any one occurrence and, subject to the limit for one person; and (5) One hundred thousand dollars (\$100,000.00) for loss of means of support of two or more persons in any one occurrence.

**Required to be Submitted:**

- ☒ Temporary Liquor License Application Form
- ☒ Criminal Background Release Form
- ☒ Certificate of Insurance
- ☒ Fee \$120 (includes background check)
- ☒ Copy (front and back) of Driver's License

**Notes:**





Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Date of organization Tax exempt number  
Festival in the Park of Mounds View 03-0508257

Organization Address (No PO Boxes) City State Zip Code  
2401 Mounds View Blvd Mounds View MN 55112

Name of person making application Business phone Home phone  
Kathryn Smith 763-780-0960

Date(s) of event Type of organization ☐ Microdistillery ☐ Small Brewer  
August 19th 2023 ☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit

Organization officer's name City State Zip Code  
Kathryn Smith MN

Organization officer's name City State Zip Code  
Bethany Dickert MN

Organization officer's name City State Zip Code  
Donn Lindstrom MN

Location where permit will be used. If an outdoor area, describe.  
Silver View Park - Outdoor fenced off area

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
Maxx Bar and Grill 17646 Central Ave NE, Ham Lake, MN 55304

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
Secura Insurance

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Mounds View  
City or County approving the license

\$120  
Fee Amount

Event in conjunction with a community festival ☒ Yes ☐ No

13,500  
Current population of city

Nyle Zikmund, City Administrator  
Please Print Name of City Clerk or County Official

06/26/2023  
Date Approved

08/19/2023  
Permit Date

info@moundsviewmn.org  
City or County E-mail Address

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

**No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/08/23

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>KIM L BROWN INC</b> <b>PO Box 25407</b> <b>Woodbury, MN 55125</b>		<b>CONTACT NAME:</b> Kim L Brown <b>PHONE (A/C, No, Ext):</b> (651) 730-9803 <b>E-MAIL ADDRESS:</b> kim@klbins.com <b>FAX (A/C, No):</b> (651) 578-2427	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Society Insurance	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	
<b>INSURED</b> <b>Maxx Bar &amp; Grill</b> <b>Westy's Properties, Maxx Bar &amp; Grill Inc</b> <b>17646 Central Ave NE</b> <b>Ham Lake, MN 55304</b>		<b>NAIC #</b> <b>15261</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			BP22017176	07/01/23	07/01/24	EACH OCCURRENCE \$ <b>1000000</b>	
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>50,000</b>					
			MED EXP (Any one person) \$ <b>0</b>					
			PERSONAL & ADV INJURY \$ <b>1000000</b>					
							GENERAL AGGREGATE \$ <b>2000000</b>	
							PRODUCTS - COMP/OP AGG \$ <b>2000000</b>	
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			BP22017176	07/01/23	07/01/24	COMBINED SINGLE LIMIT (Ea accident) \$	
			BODILY INJURY (Per person) \$					
			BODILY INJURY (Per accident) \$					
			PROPERTY DAMAGE (Per accident) \$					
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$	
							AGGREGATE \$	
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A	WC22017189	07/01/23	07/01/24	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT \$ <b>500,000</b>	
							E.L. DISEASE - EA EMPLOYEE \$ <b>500,000</b>	
							E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>	
A	<b>Liquor Liability</b>			LL22017178	07/01/23	07/01/24	<b>Occurrence Aggregate</b> \$ <b>500,000 unlimited</b>	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Extends coverage to Festival in the Park. Coverage is continuous until canceled. Coverage extends to all events on and off premise for food and liquor.

**CERTIFICATE HOLDER****CANCELLATION**

Attn: Katherine Smith  
City of Mounds View  
2401 Mounds View Blvd  
Mounds View, MN 55112

barb.benesch@moundsviewmn.org

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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OK 5047



# INFORMED CONSENT/BACKGROUND CHECK

## Mounds View Police Department

2401 Mounds View Boulevard | Mounds View MN 55112 | 763.717.4000 | Fax 763.717.4019

For PD use only: Date to Police Department 4/26/2023 Reviewed by [Signature]

☒ Approved ☐ Denied Comments \_\_\_\_\_

Your background check may include:

- ☐ Criminal History
- ☐ Driver's License Check
- ☐ Outstanding warrants
- ☐ Fingerprinting
- ☐ Photos
- ☐ Civil & Criminal Record Check
- ☐ IRS Document Check
- ☐ Credit Check
- ☐ Interview

**ATTACH A COLOR COPY OF YOUR DRIVER'S LICENSE (FRONT AND BACK)**

**PLEASE PRINT LEGIBLY**

License Being Applied For:

☒ Liquor License ☐ Massage Therapy License  
☐ Peddler/Solicitor/Transient Merchant ☐ Cigarette-Tobacco License  
☐ Lawful Gambling Premises Permit ☐ Other: \_\_\_\_\_

Business/Organization Name Maxx Bar & Grill Phone 763-434-4970

Business Address 17646 Central Ave City Ham Lake State MN Zip 55304

First/Middle/Last Name of Applicant: Bruce Glen Westman DOB: [Redacted]

Maiden/Alias \_\_\_\_\_

Applicant Home Address 3237 168<sup>th</sup> La NW, Andover, MN 55304

Applicant's Personal Phone 612-83-0694 Email ginnyw1946@hotmail.com

Driver's license, state identification or military ID M553-116-188-713 Sex ☒ M ☐ F

I authorize the Mounds View Police Department, the Minnesota Bureau of Criminal Apprehension, and the Department of Public Safety to release criminal history data and traffic record data to the City of Mounds View. I understand the information provided in this form may be considered private or confidential data. I further understand that I may not be required by law to provide such information. The purpose of providing such information is to aid the City in its determination on said application. I acknowledge that providing, or failing to provide, such information may affect the City's determination on said application. I understand this information will be made available to the City of Mounds View, its City Council, agents and representatives, as well as the Minnesota Department of Revenue, the Internal Revenue Service, or any other person or entity authorized by law to receive said information. I release the City of Mounds View from any and all liability for its receipt and use of data received pursuant to this application.

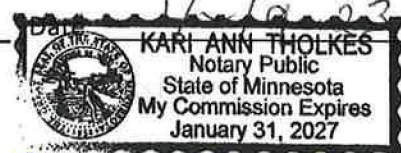
### NOTARIZATION REQUIRED

Applicant's Signature ☒ Bruce Westman

STATE OF MINNESOTA  
COUNTY OF Ramsey

Subscribed and sworn before me this 19<sup>th</sup> day of April, 2023 by Bruce Westman  
who proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Public Kari Ann Tholkes My Commission Expires: Jan. 31, 2027





# Mounds View Festival In The Park

## Food Vendor Form - Beer Garden

Festival is Saturday, August 19, 2023.

Company Name: Maxx Bar & Grill Inc.  
Type of Food: Turkey Legs, Pulled BBQ pork & chicken, Mac & cheese  
Contact Person: Bruce Westman  
Mailing Address: 17646 Central Ave, Ham Lake, MN 55304  
Website: maxxbarandgrill.com  
Phone Number: 612-834-0694  
Email: gennyw1946@hotmail.com  
Describe the items you want to sell. Please be complete and specific:  
Beer, wine, settlers, food above

Power is not available. You will need to supply your own generator.

Power needed

Please include a picture of your trailer/tent set up.

### PLEASE READ THE RULES & REGULATIONS BEFORE SIGNING

I have read and understand the Mounds View Festival in the Park Food Vendor Rules and Regulations. And I will comply with all Rules & Regulations in the event that I am chosen as a vendor. I understand that this is an application only and does not guarantee me to be a vendor at this event.

Bruce Westman

Authorized Representative - Please Print

Bruce Westman

Authorized Representative Signature

4-12-23

Date

**APPLICATION FEE - \$200.00** The entry fee is NON-REFUNDABLE.

*please choose either pay by check or pay online*

☒ Checks made payable to: Festival in the Park ☐ Pay online at: [MVFestivalinthePark.org/Store](http://MVFestivalinthePark.org/Store)

\*\*\*If paying online, vendor is responsible for processing fees of 3%.\*\*\*

Email questions to: [moundsviewfestival@gmail.com](mailto:moundsviewfestival@gmail.com)

Mail application, rules & regulations, and check (if paying by check) to:  
Mounds View City Hall  
c/o Kathie Anderson - Food Coordinator  
2401 Mounds View Blvd  
Mounds View, MN 55112

Festival Use Only			
Date Received:			
Received By:			
Application Form:		Y	N
Paid:	Y	N	Check #
Paid Online:	Y	N	Order #

# Mounds View Festival In The Park

## Food Vendor Rules & Regulations

Festival is Saturday, August 19, 2023.

1. Food vendors must sell only their approved product(s).
2. Food vendors must clean the immediate area around their stand or tent.
3. Food vendors are required to obey all state statutes, county regulations, and city ordinances regarding licenses, health and safety codes, vehicle requirements and fair trade practices. Food vendors must meet all Ramsey County Health requirements.
4. All food vendors will be charged a \$200.00 application fee.
5. You will be provided with a 15' (width) x 20' (deep) space. You must provide your own tents, tables, and chairs. The Festival in the Park will not provide these items for you.
6. Electricity is limited. Plan on bringing your own generator and cords. Cords must meet state code for outdoor use and be rated SO. Cords must meet state code for outdoor use and be rated SO.
7. Food vendors must meet state and local fire codes, there will be an inspection prior to the opening of the Festival.
8. If a food vendor withdraws from the event or is a "no show", the application fee will not be refunded. Please note the event occurs whether it's raining or shining! Please be prepared for all weather conditions.
9. If you are chosen as a food vendor, you must provide the Festival in the Park committee with the following items by June 1st of the festival year:
  - a. Certificate of insurance naming the Festival in the Park Committee and the City of Mounds View as additional insured.
  - b. Minnesota Department of Revenue Form ST-19.
  - c. Copy of your current State Food License or Ramsey County Food License.
  - d. Application form and Rules & Regulations submitted either by mail or online.
  - e. A Color Picture of your Trailer/Tent/Stand.
  - f. The application fee in check either mailed in or paid online at [MVFestivalinthePark.org/Store](http://MVFestivalinthePark.org/Store)

I have read and understand the Mounds View Festival in the Park Food Vendor Rules and Regulations. And I will comply with all Rules & Regulations in the event that I am chosen as a vendor. I understand that this is an application only and does not guarantee me to be a vendor at this event.

Bruce Nestor  
Authorized Representative - Please Print

Bruce Nestor  
Authorized Representative Signature

4-12-23  
Date

Email questions to: [moundsviewfestival@gmail.com](mailto:moundsviewfestival@gmail.com)

Mail application, rules & regulations, and check (if paying by check) to:  
Mounds View City Hall  
c/o Kathy Anderson - Food Coordinator  
2401 Mounds View Blvd  
Mounds View, MN 55112

Festival Use Only			
Date Received:			
Received By:			
Application Form:		Y	N
Paid:	Y	N	Check #
Paid Online:	Y	N	Order #



## Public Hearing Notice

CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA

---

**NOTICE IS HEREBY GIVEN** that the Mounds View City Council will hold a public hearing on Monday, June 26, 2023, at 6:30 p.m. at Mounds View City Hall, 2401 Mounds View Boulevard, Mounds View, Minnesota, 55112 to consider a request from the Festival in the Park of Mounds View for a temporary liquor license to allow Maxx Bar and Grill, located in the City of Ham Lake, to sell and serve on-sale wine, beer, and hard seltzers at the Mounds View Festival in the Park to be held on Saturday, August 19, 2023.

Anyone wanting to speak about this matter may attend the meeting, call, submit a letter, or send an email to City Administrator Nyle Zikmund. City staff will forward the comments to the City Council.

If you have any questions about this meeting or if you want to make an appointment to discuss the application, please contact Nyle Zikmund, City Administrator, at 763.717.4001, [nyle.zikmund@moundsviewmn.org](mailto:nyle.zikmund@moundsviewmn.org) or at 2401 Mounds View Boulevard, Mounds View, MN, 55112.

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This notice was published in the St. Paul Pioneer Press on June 14, 2023.

**AFFIDAVIT OF PUBLICATION  
STATE OF MINNESOTA  
COUNTY OF RAMSEY**

Kayla Tsuchiya, being duly sworn on oath, says:  
that she is, and during all times herein state has been,  
Inside Sales Representative of Northwest Publication,  
LLC., Publisher of the newspaper known as the Saint  
Paul Pioneer Press, a newspaper of General  
circulation within the City of St. Paul and the  
surrounding Counties of Minnesota and Wisconsin  
including Ramsey and Kanabec.

That the notice hereto attached was cut from the  
columns of said newspaper and was printed and  
published therein on the following date(s):

**Wednesday, June 14, 2023**

**Newspaper Ref./AD Number#:** 71504158

**Client/Advertiser:** City of Mounds View

Kayla Tsuchiya

Kayla Tsuchiya (Jun 14, 2023 14:22 CDT)

**AFFIANT SIGNATURE**

**Subscribed and sworn to before me this  
14th day of June, 2023**

**True Lee**

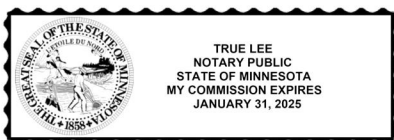


True Lee (Jun 14, 2023 14:22 CDT)

**NOTARY PUBLIC**

**Ramsey County, MN**

**My commission expires January 31, 2025**



**CITY OF  
MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA  
NOTICE IS HEREBY**

GIVEN that the Mounds View City Council will hold a public hearing on Monday, June 26, 2023, at 6:30 p.m. at Mounds View City Hall, 2401 Mounds View Boulevard, Mounds View, Minnesota, 55112 to consider a request from the Festival in the Park of Mounds View for a temporary liquor license to allow Maxx Bar and Grill, located in the City of Ham Lake, to sell and serve on-sale wine, beer, and hard seltzers at the Mounds View Festival in the Park to be held on Saturday, August 19, 2023.

Anyone wanting to speak about this matter may attend the meeting, call, submit a letter, or send an email to City Administrator Nyle Zikmund. City staff will forward the comments to the City Council. If you have any questions about this meeting or if you want to make an appointment to discuss the application, please contact Nyle Zikmund, City Administrator, at 763.717.4001, nyle.zikmund@moundsviewmn.org or at 2401 Mounds View Boulevard, Mounds View, MN, 55112. This notice was published in the St. Paul Pioneer Press on June 14, 2023.

## *City of Mounds View Staff Report*

---

**To:** Honorable Mayor and City Council  
**From:** Ben Zender, Chief of Police  
**Item Title/Subject:** Resolution 9758, Approving Purchase of Cloud Storage for the Police Department Video Evidence Library.

### **Introduction:**

The Police Department is due to upgrade the physical on-site WatchGuard server to the cloud for video storage for video evidence library.

### **Discussion:**

The department is requesting the purchase of cloud video storage for video evidence library to replace the physical on-site WatchGuard server.

The original WatchGuard server was purchased in 2017. The server is out of warranty, out of date, and in immediate need to be replaced. The Mounds View Police Department as well as the public deserve to have reliable video evidence storage. Once the physical server is replaced, this will allow the Mounds View Police Department to begin to replace the body worn cameras as well as additional equipment necessary.

As of now, the old Vista body worn cameras are compatible with the cloud. Motorola is not making Vista body cameras any more and are currently making and implementing the new V300 body worn cameras. The V300s are not compatible with our current physical server.

The upfront cost for hardware, accessories, and implementation will be approximately \$22,570.00 for the first year with each of the next 4 years costing approximately \$17,220.00 annually. The total purchasing cost of cloud storage for the police department video evidence library is approximate cost of \$91,450.00 for 5 years from Account 480-4160-3030 (special projects and professional services).

### **Recommendation:**

Staff recommends authorizing the purchase of cloud storage for the police department video evidence library.

Respectfully Submitted,



Ben Zender  
Chief of Police



**RESOLUTION NO. 9758**

**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**APPROVING THE PURCHASE OF CLOUD STORAGE FOR THE POLICE  
DEPARTMENT VIDEO EVIDENCE LIBRARY**

**WHEREAS**, staff has reviewed and approved the quotes from WatchGuard (Motorola) on June 5<sup>th</sup> 2023 concerning upgrading our video storage server from the physical server to the cloud, and;

**WHEREAS**, the City of Mounds View and the Mounds View Police Department determined this is the best value and fits the operational needs of the agency, and;

**WHEREAS**, the Mounds View Police Department maintains both body worn camera and squad video footage, and;

**WHEREAS**, the Mounds View Police Department has planned and budgeted for the replacement of the old server, and;

**WHEREAS**, the Mounds View Police Department Vista body worn cameras will need to be replaced soon and the new cameras will be compatible with the Cloud; and;

**WHEREAS**, the Mounds View Police Department is in immediate need to replace the on-site WatchGuard server to transfer to the cloud, and;

**WHEREAS**, the video footage serves law enforcement and the public by accurately documenting police encounters, preserving evidence, and increasing public trust and transparency.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mounds View, Ramsey County, Minnesota to authorize the purchase of cloud storage for the police department video evidence library at an approximate cost of \$91,450.00 for 5 years from Account 480-4160-3030 (special projects and professional services).

Adopted this 26<sup>th</sup> day of June 2023.

\_\_\_\_\_  
Gary Meehlhause, Acting Mayor

ATTEST:

\_\_\_\_\_  
Nyle Zikmund, City Administrator

(seal)



## MOUNDS VIEW POLICE DEPT, CITY OF

MVPD ELC UPGRADE (5 Yrs)

04/06/2023

Billing Address:  
MOUNDS VIEW POLICE DEPT,  
CITY OF  
2401 MOUNDS VIEW BLVD  
MOUNDS VIEW, MN 55112  
US

Quote Date:04/06/2023  
Expiration Date:07/05/2023  
Quote Created By:  
Nathan Kinsey  
Nate.Kinsey@  
motorolasolutions.com

End Customer:  
MOUNDS VIEW POLICE DEPT, CITY OF  
Benjamin Zender  
ben.zender@moundsviwmn.org  
(763) 717-4070

## Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at [www.motorolasolutions.com/product-terms](http://www.motorolasolutions.com/product-terms).

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	VideoManager EL: Video Evidence Management					
1	WGC02001	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA*	13	5 YEAR	\$3,475.00	\$45,175.00
2	WGC02002	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS*	9	5 YEAR	\$4,475.00	\$40,275.00
3	WGW00122-410	REMOTE DEPLOYMENT, TRAINING, CONFIGURATION AND PROJECT MANAGEMENT	1		\$1,500.00	\$1,500.00
4	WGA00421-501	UPLOAD APPLIANCE, SVR 1U, 60 CONCRNT DEV	1		\$3,850.00	\$3,850.00
5	WGW00140-100	EXTENDED WARRANTY, UPLOAD SERVER EL.COM (WGA00421-501), FULL SERVICE ON SITE, 5-YEAR (MONTHS 37-60)	1	5 YEARS	\$650.00	\$650.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Grand Total

\$91,450.00(USD)

## Pricing Summary

	Sale Price	
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$22,570.00	\$0.00
Year 2 Subscription Fee	\$17,220.00	\$0.00
Year 3 Subscription Fee	\$17,220.00	\$0.00
Year 4 Subscription Fee	\$17,220.00	\$0.00
Year 5 Subscription Fee	\$17,220.00	\$0.00
Grand Total System Price	\$91,450.00	\$0.00





## Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead  
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)



Item No:	08C
Meeting Date:	June 19, 2023
Type of Business	Council Business
City Administrator Review	

## *City of Mounds View Staff Report*

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**To:** Honorable Mayor and City Council  
**From:** Jon Sevald, Community Development Director  
**Item Title/Subject:** Resolution 9771, Approving the Preliminary/Final Plat of Long Lake Cove, and Stormwater Management Permit, 7700 Long Lake Road

### **Introduction:**

The applicant, Twin Cities Holding Company LLC, requests approval to subdivide 7700 Long Lake Road into three single-family lots (one existing home).

### **Discussion:**

A Concept Plan for a Planned Unit Development (PUD) with duplexes (6-8 units total) was presented to the City Council on August 1, 2022, and to the Planning Commission on August 3, 2022, and January 18, 2023.

Due to development costs, the project has been redesigned to preserve the existing home, and add two single-family lots.

Accessory buildings (kennel, detached screen porch) will be removed. A commercial kennel has been located on this property since 1948.

### **Analysis:**

Comprehensive Plan	Single-Family Detached, 1-5 units p/acre.
Zoning	R-1 Single-Family Residential
Floodplain	None (Zone X).
Wetlands	None.
Stormwater Management	The project is applicable to Rule C (Stormwater Management), and Rule D (Erosion and Sediment Control). The City Engineer has reviewed, and recommends approval.
Existing Use	Single-Family Residential
Proposed Use	Single-Family Residential
Access	Lots 2 and 3 will have a shared driveway over St Paul Regional Water Authority land. Access has been approved by Ramsey County and the Water Authority.

### Utilities

In order to avoid impact to the St Paul Water Authority main, Lot 3 will connect to the main on Long Lake Road instead of Co Rd I. To do this, there is a 25' easement along the south property line of Lots 2 and 3.

### Lot Dimensions

	Area		Lot Width		Lot Depth	
	Req	Prop	Req	Prop	Req	Prop
Lot 1	11,000	13,214	75'	84'	-	157'
Lot 2	12,500	16,940	100'	157'	100'	107'
Lot 3	11,000	14,359	75'	75'	-	191'

### Building Setbacks

	North		East		South		West	
Lot 1								
Lot 2								
Lot 3								

Lot 1 proposed front setback is 30', whereas 46' is required, consistent with setbacks of existing homes on Long Lake Road.<sup>1 2</sup>

### Tree Preservation<sup>3</sup>

Landscaping and tree preservation standards are exempt in the R-1 district. The property is heavily wooded. Most trees on Lot 2 (existing house) will be preserved. Trees on Lots 1 and 3 will be removed. Outside of the R-1 district, the City Code empathies preserving High Value, and Specimen<sup>4</sup> trees. Of the trees to be removed, only one is identified as High Value. Most trees on Lot 2 (existing home) will remain.

Staff recommends that as many trees as practical be preserved, but the City Code does not require this. Consideration should be given to require custom grading the house pads on Lots 1 and 3, in order to preserve trees in the front yards.

### OTHER

There are several minor corrections needed to the plan set, dated March 2023, most notably removal of duplex building pads on Lots 1 and 3; and changing the front yard setbacks along Long Lake Road.

### Strategic Plan Strategy/Goal:

<sup>1</sup> City Code §160.055(C)(1) (Setbacks for principal buildings)

<sup>2</sup> NOTE: In reviewing files for 7700 Long Lake Road, at the time Bayport Acres was subdivided (1979), building setbacks were also an issuing, noting the least setback on Long Lake Road was 49.3' (7750 Long Lake Road). At that time, 7740 Long Lake Road was not built (survey, May 14, 1986).

<sup>3</sup> City Code §160.418(A)(2) (Tree Removal on Lots with Construction or Grading Activity)

<sup>4</sup> City Code §160.416 (Definitions); *SIGNIFICANT TREE. Any live healthy high value tree measuring eight inches in diameter or greater, measured at four and one-half feet above the ground.* A "High Value" tree is defined in the City Code among a list of specific tree species.

*Townhomes & Condos that are more financially appealing than single-family homes or apartments: Identify and set aside strategic lots within the City like the Sham O Kennel lot, Ardan Park Redevelopment area, and MV Square. Ensure townhomes are integrated into the neighborhood with proper style and landscaping.*

NOTE: The Strategic Plan specifically notes this property (Sham'O Kennel) as being desired for townhomes and condominiums, which is not aligned with the proposed single-family development. A more intense development has proven to be cost prohibitive.

**Financial Impact:**

None.

**Planning Commission Recommendation:**

**Staff Recommendation:**

Respectfully,



Jon Sevald, AICP  
Community Development Director

Application	Submitted	Complete	Planning Commission	City Council	Deadline for City Action
Preliminary Plat	Mar 24, 2023	Mar 24, 2023	Apr 19, 2023	Jun 26, 2023	Jul 21, 2023 <sup>5</sup>
Final Plat	Mar 24, 2023	Mar 24, 2023	Apr 19, 2023	Jun 26, 2023	TBD
Stormwater Management Permit	Mar 31, 2023	Mar 31, 2023	-	Jun 26, 2023	Jun 30, 2023 <sup>6 7</sup>

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<sup>5</sup> City Code §158.020(D)(I) (Council approval or disapproval)

<sup>6</sup> MN Statute §15.99, subd 3(F) (Application; extensions)

<sup>7</sup> City Code §160.500 (Rules Adopted)

## RESOLUTION 9771

### CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

#### A RESOLUTION APPROVING THE PRELIMINARY PLAT AND FINAL PLAT OF LONG LAKE COVE, 7700 LONG LAKE ROAD, AND STORMWATER MANAGEMENT PERMIT

**WHEREAS**, the applicant; Twin Cities Holding Company, LLC, represented by Carson Schifsky and Ford Wagner, submitted applications for approval of a Preliminary Plat, Final Plat, and Stormwater Management Permit for Long Lake Cove, consisting of three single-family lots located at 7700 Long Lake Road, legally described as:

PID: 06-30-23-44-0059

Lot 7, lock 1, BAYPORT ACRES, Ramsey County, Minnesota

**WHEREAS**, application materials were submitted on March 24, 2023 to applicable agencies and departments for review. Comments were received from:

August 17, 2022	Richelle Nicosia, St Paul Regional Water Services, Engineering Technician
April 26, 2023	Brad Estochen, Ramsey County, County Engineer
May 12, 2023	Scott Riggs, Kennedy & Graven, City Attorney
June 6, 2023	Richelle Nicosia, St Paul Regional Water Services, Engineering Technician
June 7, 2023	Tyler McLeete, Stantec, City Engineer
June 13, 2023	Scott Mareck, Ramsey County, Senior Transportation Planner
June 21, 2023	Dan Edgerton, Stantec, City Engineer
June 22, 2023	Scott Riggs, Kennedy & Graven, City Attorney

**WHEREAS**, the Community Development Department issued a Review Letter, dated April 7, 2023, determining the application incomplete, requiring an amended application to include a Comprehensive Plan amendment. Upon further conversations with the applicant, it was determined that plans would be amended from multi-family residential, to single-family residential, to be consistent with the current Comprehensive Plan guided land use, and current Zoning Map; and,

**WHEREAS**, the Comprehensive Plan guides the property for Single Family Detached residential. The application relates to the following policies and goals (**Findings** in *italics*):

#### Land Use Policies

- Goal 1      Stabilize and strengthen neighborhoods.
- Ensure redevelopment complements adjacent land uses and character. When considering development, preserve vegetative buffers between different land uses when possible and establish vegetative buffers when none exist.

**Finding**            *The civil plans, dated June 21, 2023, preserve High Value trees on Lot 2. One High Value Tree (#61) is identified to be removed on Lot 1. Consideration has been given to preserve the maximum number of healthy trees.*

Housing Policies

Goal 1                Support development and redevelopment which accomplishes 2040 forecasted population growth and the supportive land use designations identified in this plan.

**Finding**            *The property is guided Single-Family Detached. The proposed use; single-family residential, is consistent with the guided land use.*

Goal 2                Maintain the residential character of Mounds View.  
•    Preserve single-family neighborhoods.

**Finding**            *The proposed redevelopment will preserve the residential character of the block.*

Goal 3                Support a mix of housing types reflective of the needs and desires of the community.

**Finding:**           *The proposed single-family use is consistent with adjacent uses north, along Long Lake Road, and is not out of character with the adjacent two-family residential uses along the north side of County Road I.*

Water Recourse Policies

- Encourage new development or redevelopment that is consistent with the capacity of the sanitary sewer and water systems.

**Finding:**           *The redevelopment is consistent with the capacity of the sanitary sewer and water systems.*

**WHEREAS**, the property is zoned R-1 Single-Family Residential. The proposed use (single-family) is consistent with R-1 zoning; and,

**WHEREAS**, consistent with Mounds View City Code §158.020(E, F, G), the Planning and Zoning Commission reviewed the Preliminary Plat application on April 19, 2023, recommending Approval (Resolution 1159-23); and,

**WHEREAS**, consistent with Mounds View City Code §158.026, the Planning and Zoning Commission reviewed the Final Plat application on April 19, 2023, for consistency with the Preliminary Plat, recommending Approval (Resolution 1159-23); and,

**WHEREAS**, a Public Hearing notice was published by the St Paul Pioneer Press on June 16, 2023, and mailed to property owners within 350' of the project. A Public Hearing was held on June 26, 2023; and,

**NOW, THEREFORE BE IT RESOLVED**, the Mounds View City Council Approves the Preliminary Plat and Final Plat of "Long Lake Cove", and Stormwater Management Permit with the following conditions:

1. The applicant shall comply with the City Attorney's Plat Opinion, dated June 22, 2023, or as amended. This includes obtaining an easement from St Paul Regional Water Services to cross their property for a shared driveway serving Lot 2 and Lot 3.
2. The applicant shall comply with the Engineering Review, dated June 7, 2023. Revised plans may be approved administratively by Staff.
3. The applicant shall comply with the Stormwater Management Permit Report, dated June 21, 2023, and shall submit an as-built survey to the City.
4. The applicant shall obtain all permits necessary from the City, Ramsey County Public Works, and St Paul Regional Water Services.
5. Prior to tree removal, the applicant and contractor shall meet with the City Arborist on-site. Consideration shall be given to preserve as many trees as practical.
6. Upon Final Plat approval, the applicant shall reimburse the City for review fees by the City Attorney, City Engineer, and any consultants, if in excess of the \$5,000 Subdivision Escrow, prior to the City signing the Final Plat mylars.
7. Upon Final Plat approval, the applicant shall pay a Park Dedication Fee of \$3,500 per lot, for Lot 1 and Lot 3 (\$7,000 total), prior to the City signing the Final Plat mylars.

Adopted this 26<sup>th</sup> day of June, 2023

---

Gary Meehlhause, Acting Mayor

Attest:

---

Nyle Zikmund, City Administrator

(SEAL)



LONG LAKE COVE

OWNER /DEVELOPER:  
TWIN CITY HOLDING CO., LLC  
C/O Carson Schifsky  
651-260-3248  
www.schifskycompanies.com

OWNER:  
MARCIA P JOSLYN  
7700 LONG LAKE RD  
MOUNDS VIEW MN 55112-6204

COUNTY/CITY:  
RAMSEY COUNTY  
CITY OF MOUNDS VIEW

REVISIONS:	DATE	REVISION
	4-10-22	PRELIMINARY ISSUE
	6-30-22	PRELIMINARY PLAT
	11-11-22	REVISED
	2-28-23	3 LOTS
	3-17-23	EASEMENTS
	5-23-23	EASEMENTS
	6-15-23	REVISED

CERTIFICATION:  
I hereby certify that this plan was prepared by me, or under my direct supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Daniel L. Thurnes Registration Number: 23718  
Date: 4-10-22

PROJECT LOCATION:  
LONG LAKE ROAD  
PID#063023440059

Suite #200  
1970 Northwestern Ave.  
Stillwater, MN 55082  
Phone 651.275.8969  
dan@cssurvey.net

CORNERSTONE  
LAND SURVEYING, INC.

FILE NAME SURV\SCH01  
PROJECT NO. ZZSCH22001

PRELIMINARY  
PLAT

LEGAL DESCRIPTION:

(The following legal description is as shown on the Pillar title services as agent for Alliant National Title Services Corporation, dated 10/10/2022, and the Commitment No. 100352.22 dated February 3rd, 2022)

Lot 7, Block 1, BAYPORT ACRES, Ramsey County, Minnesota.  
TORRENS PROPERTY

EASEMENT NOTES:

The following easements or encumbrances are as shown on the Fidelity National Title Insurance Company Report of Title Order No. 2657217 issued on January 24, 2018.

- Drainage and Utility Easement as shown on the Record Plat.
- Easement for public use, such as setting of poles, stringing wires, trimming and removal of trees if necessary for line clearance and lying underground conduits. Covers the west 5 feet of the subject property.

SURVEY NOTES:

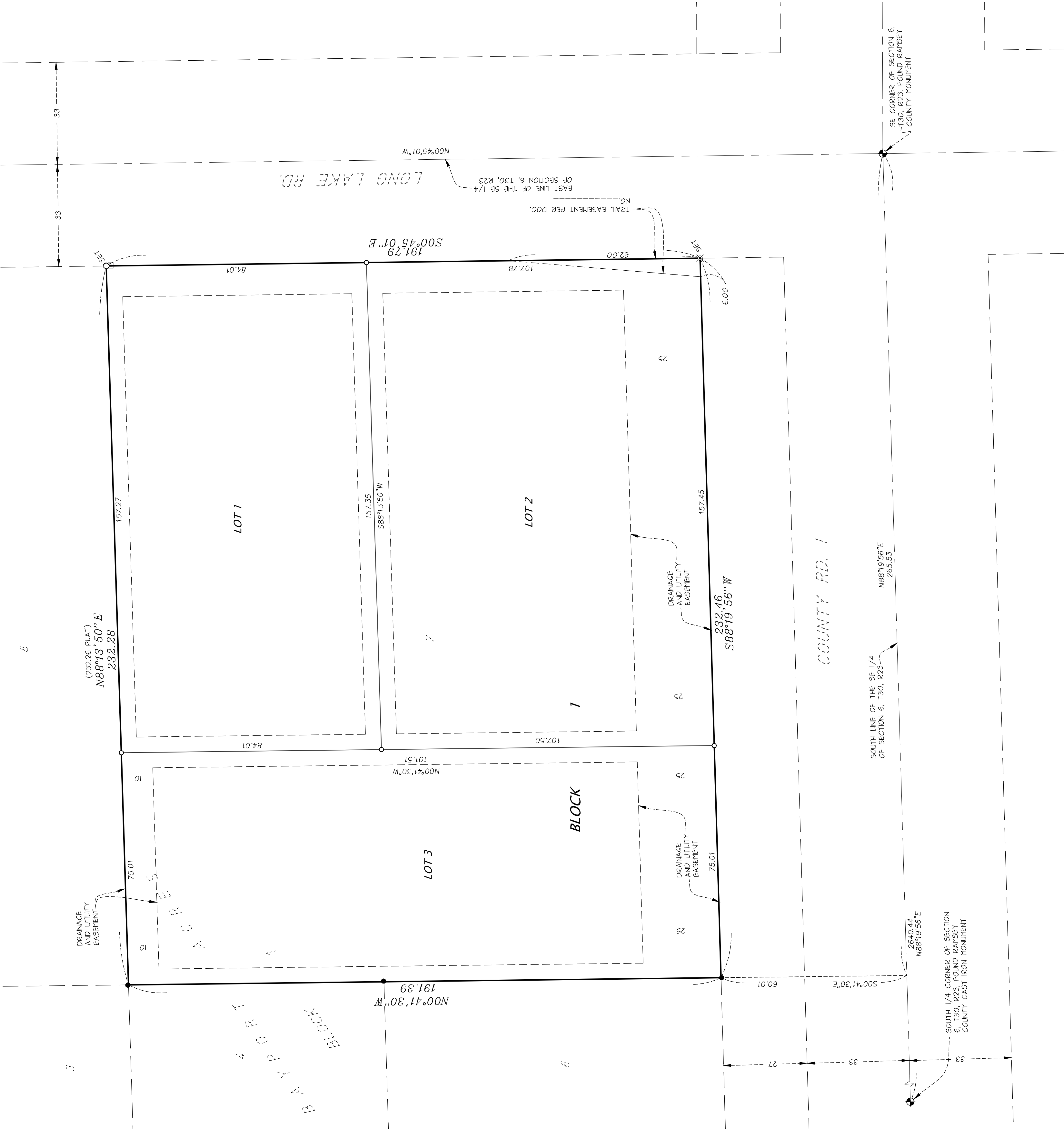
- BEARINGS ARE BASED ON THE RAMSEY COUNTY COORDINATE SYSTEM NAD 83. BEARING ARE CORRECTED FOR THE EFFECT OF MAGNETIC DECLINATION. THE UNDERGROUND UTILITIES SHOWN PER COPHER ONE LOCATES AND AS-BUILT PLANS PROVIDED BY THE CITY OF MOUNDS VIEW PUBLIC WORKS DEPARTMENT.
- THERE MAY SOME UNDERGROUND UTILITIES, GAS, ELECTRIC, ETC. NOT SHOWN OR LOCATED.
- DATE OF FIELD SURVEY 3-31-22

UNDERGROUND UTILITIES NOTES:

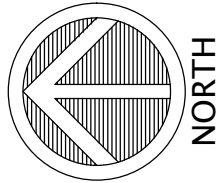
THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE INFORMATION AVAILABLE. THIS SURVEY HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES. COPHER STATE ONE CALL LOCATE TICKET NUMBERS 220881956, 220881957, 220881958, 220881959, 220881960, 220881961, 220881962, 220881963, 220881964, 220881965, 220881966, 220881967, 220881968, 220881969, 220881970, 220881971, 220881972, 220881973, 220881974, 220881975, 220881976, 220881977, 220881978, 220881979, 220881980, 220881981, 220881982, 220881983, 220881984, 220881985, 220881986, 220881987, 220881988, 220881989, 220881990, 220881991, 220881992, 220881993, 220881994, 220881995, 220881996, 220881997, 220881998, 220881999, 220882000, 220882001, 220882002, 220882003, 220882004, 220882005, 220882006, 220882007, 220882008, 220882009, 220882010, 220882011, 220882012, 220882013, 220882014, 220882015, 220882016, 220882017, 220882018, 220882019, 220882020, 220882021, 220882022, 220882023, 220882024, 220882025, 220882026, 220882027, 220882028, 220882029, 220882030, 220882031, 220882032, 220882033, 220882034, 220882035, 220882036, 220882037, 220882038, 220882039, 220882040, 220882041, 220882042, 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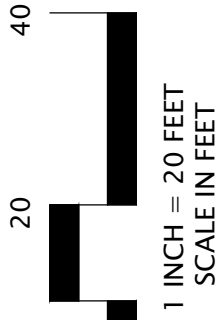
LONG LAKE COVE



- LEGEND
- Denotes 1/2 inch x 14 inch iron pipe marked with Minnesota License No. 25718 to be set within one year after recording of this plat.
  - Denotes 1/2 inch x 14 inch iron pipe set and marked with Minnesota License No. 25718.
  - Denotes found 1/2 inch iron pipe.



FOR THE PURPOSES OF THIS SURVEY THE SOUTH LINE OF THE SE 1/4 OF SEC. 6, T30N, R23W IS ASSUMED TO BEAR N89°19'56"E.



KNOW ALL PERSONS BY THESE PRESENTS: TWIN CITIES HOLDING COMPANY, LLC, a Minnesota limited liability company, owner of the following described property situated in the City of Mounds View, County of Ramsey, State of Minnesota:

Lot 7, Block 1, BAYPORT ACRES, Ramsey County, Minnesota.

Has caused the same to be surveyed and platted as LONG LAKE COVE and does hereby dedicate to the public for public use forever the easements for drainage and utility purposes only as shown on this plat.

In witness whereof said TWIN CITIES HOLDING COMPANY, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed: TWIN CITIES HOLDING COMPANY, LLC, a Minnesota limited liability company,

Clyde F Wagner, president

STATE OF \_\_\_\_\_ County \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Clyde F Wagner, president of TWIN CITIES HOLDING COMPANY, LLC, a Minnesota limited liability company, on behalf of the corporation.

Notary Public \_\_\_\_\_ County \_\_\_\_\_

My Commission Expires \_\_\_\_\_

I, Daniel L. Thurmes, do hereby certify that I have surveyed or directly supervised the survey of the property described on this plat: prepared this plat or directly supervised the preparation of this plat: that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat: that all monuments depicted on this plat have been correctly set: that all monuments indicated on this plat will be correctly set within one year: that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this surveyor's certification are shown and labeled on this plat: and all public ways are shown and labeled on this plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Daniel L. Thurmes, Land Surveyor  
Minnesota License No. 25718

STATE OF MINNESOTA

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Daniel L. Thurmes, Licensed Land Surveyor.

Notary Public \_\_\_\_\_ County, Minnesota

My Commission Expires \_\_\_\_\_

CITY OF MOUNDS VIEW

We do hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the City Council of the City of Mounds View, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes Section 505.03, Subd. 2, have been fulfilled.

Mayor \_\_\_\_\_ Clerk \_\_\_\_\_

PROPERTY TAX, RECORDS, AND ELECTION SERVICES DEPARTMENT

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20\_\_\_\_ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Heather L. Bestler, Ramsey County Auditor/Treasurer

By \_\_\_\_\_ Deputy \_\_\_\_\_

COUNTY SURVEYOR

Pursuant to Minnesota Statutes, Section 383A.42, this plat is approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Daniel D. Baar  
Ramsey County Surveyor

REGISTRAR OF TITLES, County of Ramsey, State of Minnesota

I hereby certify that this plat of LONG LAKE COVE was filed in the office of the Registrar of Titles for public record on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M. and was duly filed in Book \_\_\_\_\_ of Plats, Pages \_\_\_\_\_, as Document Number \_\_\_\_\_.

Deputy Registrar of Titles \_\_\_\_\_

VICINITY MAP

COUNTY ROAD J

U.S. HWY. 10

GREENWOOD DR.

LONG LAKE RD.

SE 1/4 SITE

SW 1/4 MOUNDS VIEW BLVD.

SECTION 6, T30N, R23W, CITY OF MOUNDS VIEW, RAMSEY COUNTY, MINNESOTA

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN AS THUS:

BOUNDARY LINE

PUBLIC WAY

BEING 10 FEET IN WIDTH AND ADJOINING PUBLIC WAYS AND 5 FEET IN WIDTH AND ADJOINING LOT LINES AND PLAT BOUNDARIES UNLESS OTHERWISE SHOWN ON THIS PLAT.

CORNERSTONE  
LAND SURVEYING, INC.

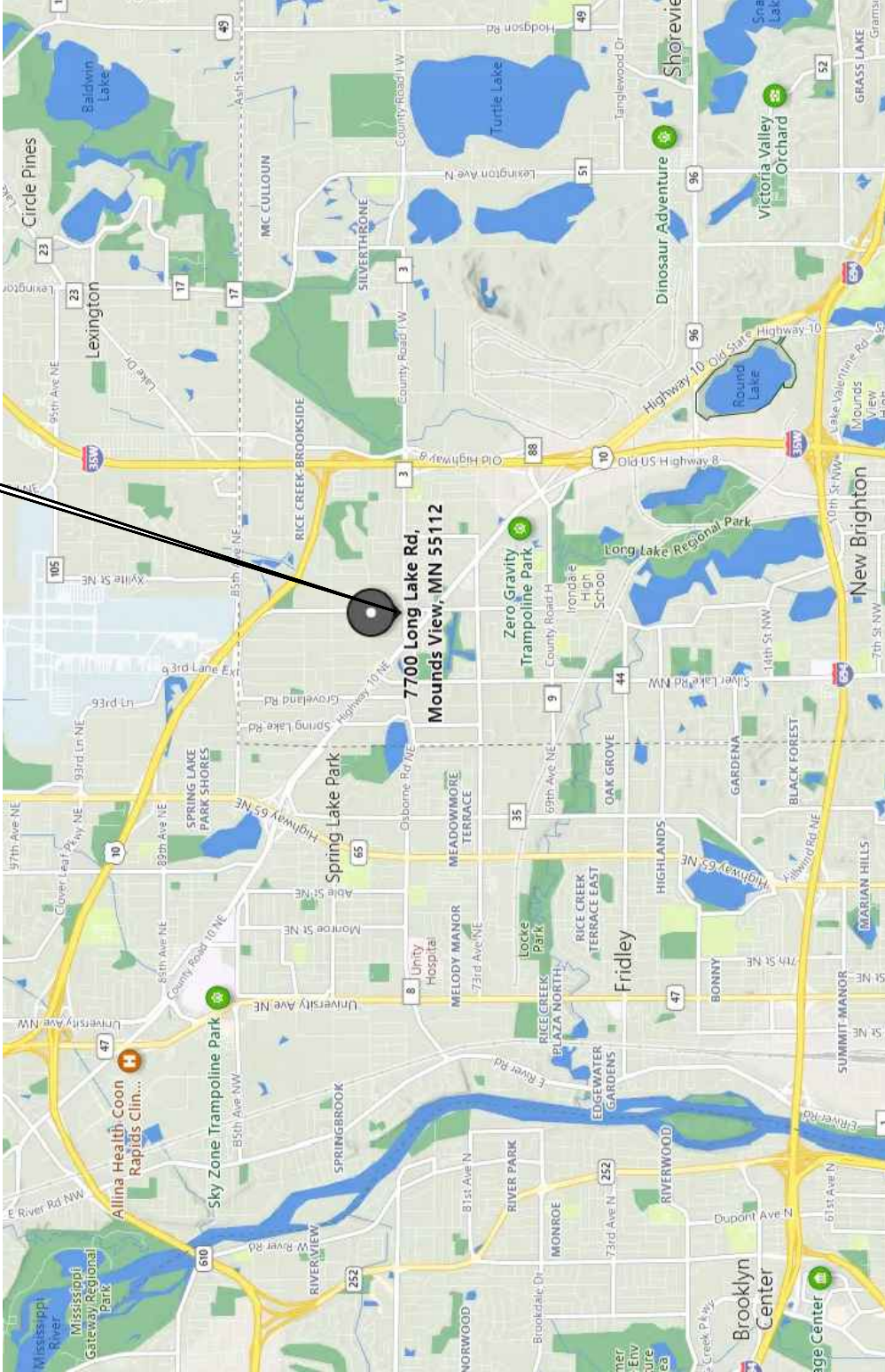
PROJECT:  
LONG LAKE COVE CONSTRUCTION PLANS  
MOUNDS VIEW, MN

# SCHIFSKY DEVELOPMENT

3476 LAKE ELMO AVENUE  
LAKE ELMO, MN 55042

# VICINITY MAP

**Project Location**  
7700 Long Lake Road  
Mounds View, MN 55112



# INDEX OF DRAWINGS

T	Title Sheet
-	Topographic Survey
C100	Demolition Plan
C200	Paving and Dimension Plan
C300	Grading and Erosion Control Plan
C400	Utility Plan
C500	Details
C501	Details
C600	SWPPP

# PROJECT CONTACTS

Developer:

**Carson Schifsky**  
**Schifsky Development**  
**3476 Lake Elmo Avenue**  
**Lake Elmo, MN 55042**  
**Tel: 651.439.0603**

Surveyor:

Daniel L. Thurmes  
Cornerstone Land Surveying, Inc.  
1970 Northwestern Avenue, Suite 200  
Stillwater, MN 55082  
Tel: 651.275.8969

Civil Engineer:

Thomas J. Herkenhoff, P.E.  
Larson Engineering, Inc.  
3524 Labore Road  
White Bear Lake, MN 55110  
Tel: 651.481.9120  
Fax: 651.481.9201

[illegible]

TITLE SHEET

Sheet:



CALL BEFORE YOU DIG!

---

**Gopher State One Call**

TWIN CITY AREA: 651-454-0002  
TOLL FREE: 1-800-252-1166

P:\Projects\Projects - 2022\12226046 - Mounds View Residential\C. Design\Drawing Files\12226046 T.dwg

PRELIMINARY NOT FOR CONSTRUCTION

Project Title:

Client:

# LONG LAKE COVE CONSTRUCTION PLANS

MOUNDS VIEW, MN

**SCHIFSKY**  
**DEVELOPMENT**  
3476 LAKE ELMO AVENUE  
LAKE ELMO, MN 55042

LAKE ELMO, MN 55042




**Larson**  
**Engineering, Inc.**  
3524 Labore Road  
White Bear Lake, MN 55110  
651.481.9120 (T) 651.481.9200  
www.larsonengr.com

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**SCHIFSKY**  
**DEVELOPMENT**  
3476 LAKE ELMO AVENUE  
LAKE ELMO, MN 55042

I hereby certify that this plan, specifications or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the state of Minnesota.

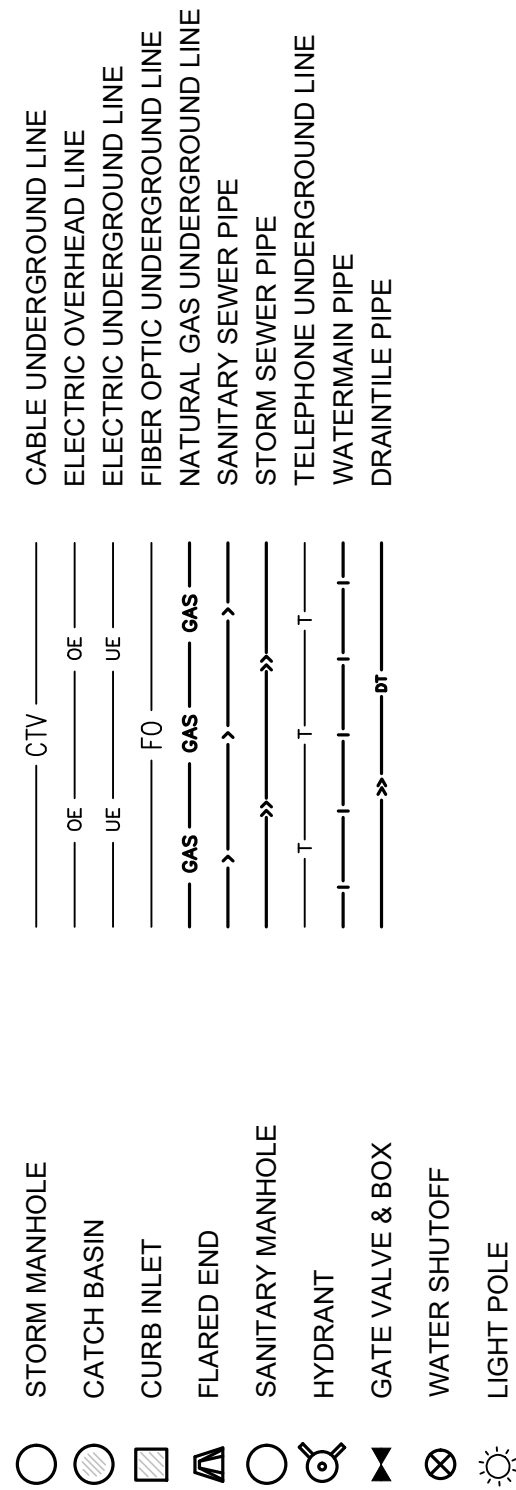
  
\_\_\_\_\_  
Thomas J. Herkenhoff, P.E.

Date: 06.21.23 Lic. No.: 25520





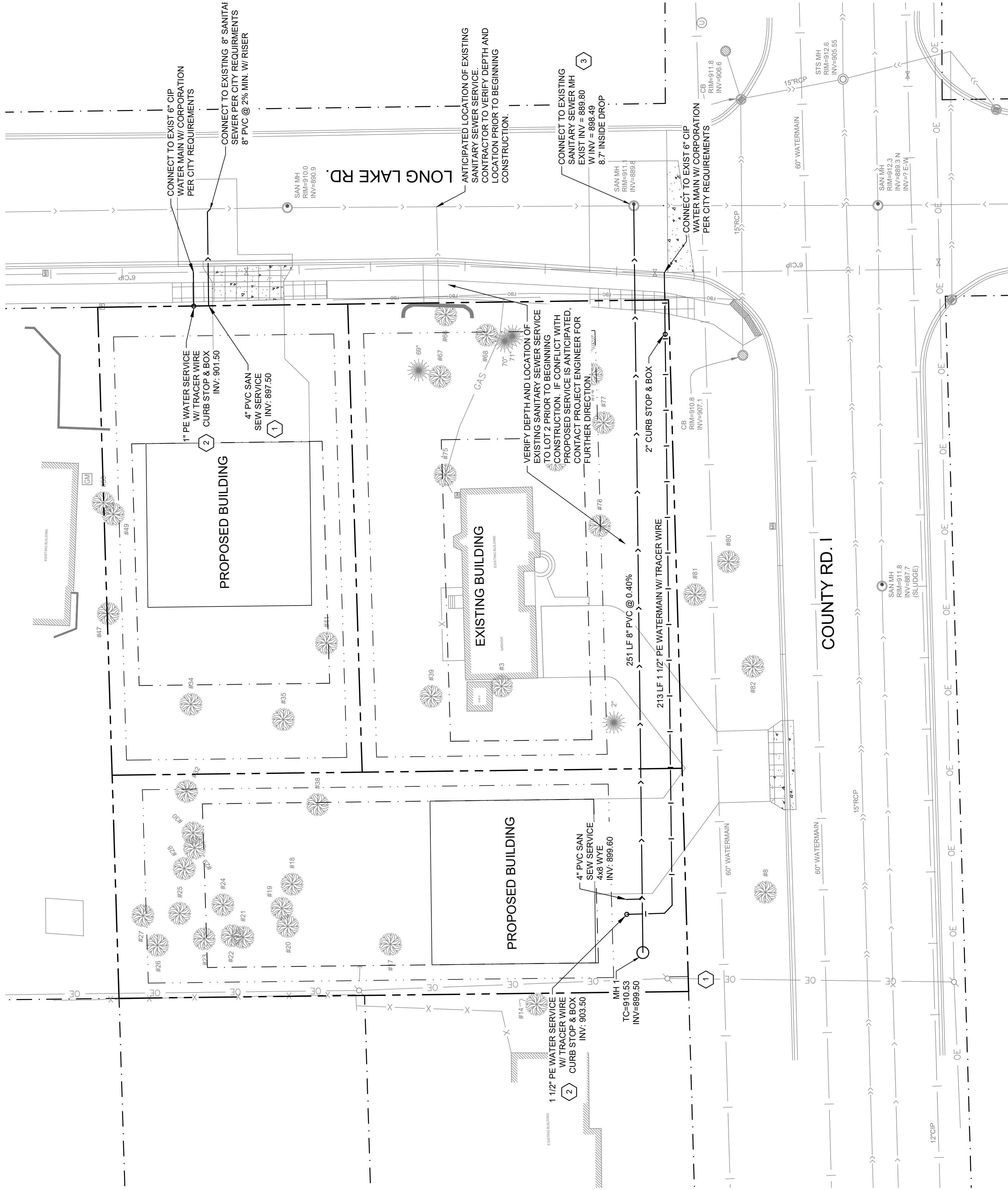
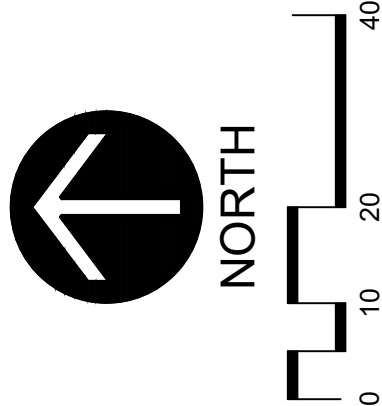




1. It is the responsibility of the contractor to perform or coordinate all necessary utility connections and relocations from existing utility locations to the proposed building, as well as to all onsite amenities. These connections include but are not limited to water, sanitary sewer, cable TV, telephone, gas, electric, site lighting, etc.

2. All service connections shall be performed in accordance with state and local standard specifications for construction. Utility connections (sanitary sewer, watermain, and storm sewer) may require a permit from the City.
3. The contractor shall verify the elevations at proposed connections to existing utilities prior to any demolition or excavation.
4. The contractor shall notify all appropriate engineering departments and utility companies 72 hours prior to construction. All necessary precautions shall be made to avoid damage to existing utilities.
5. Storm sewer requires testing in accordance with Minnesota plumbing code 4714.1109 where located within 10 feet of waterlines or the building.
6. HDPE storm sewer piping shall meet ASTM F2306 and fittings shall meet ASTM D3212 joint pressure test. Installation shall meet ASTM C2321.
7. All RCP pipe shown on the plans shall be MNDOT class 3.
8. Maintain a minimum of 7' 1/4" of cover over all water lines and sanitary sewer lines. Where 7 1/2" of cover is not provided, install 2 rigid polystyrene insulation (MNDOT 3760) with a thermal resistance of at least 5.0 and a compressive strength of at least 25 psi. Insulation shall be 8" wide, installed on pipe with 6" sand cushion between pipe and insulation. Where depth is less than 5', use 4" of insulation.
9. Install water lines 18" above sewers. Where the sewer is less than 18" below the water line (or above), install sewer piping of materials approved for inside building use for 10 feet on each side of the crossing.
10. See Project Specifications for bedding requirements.
11. Pressure test and disinfect all new watermains in accordance with state and local requirements.
12. Sanitary sewer piping shall be PVC, SDR-35 for depths less than 12'; PVC SDR-26 for depths between 12' and 26'; and class 52 D.I.P. for depths of 26' or more.
13. A structure adjustment shall include removing and salvaging the existing casing assembly, removing existing concrete rings to the precast section. Install new rings and salvaged casing to proposed grades, cleaning casing flange by mechanical means to insure a sound surface and install an external chimney seal from casing to precast section. Chimney seals shall be Infi-Shield Uni-Band or an approved equal.
14. Another possible option regarding serving the proposed County Road 1 property with sewer and water services is to tap off of the mains located in County Road 1 if that is more economical but must be approved by the County.
15. Connection to existing water main shall be done under supervision of Public Works staff. Coordinate water main shut down with Public Works.
16. Connection to existing utility structures shall be done under supervision of Public Works staff. Connection shall be completed by core drilling into existing structure.
17. Public Works to operate all water main gate valves. Contractor is responsible to notify affected property owners at least 24-hours in advance of water supply disruption. Public Works will provide a map of affected properties for Contractor's use.

- 1 SANITARY SEWER SERVICE.  
SEE DETAIL 7/C500.
- 2 WATERMAIN SERVICE.  
SEE DETAIL 6/C500.
- 3 CONNECT TO EXISTING SANITARY SEWER MANHOLE WITH INSIDE DROP.  
SEE DETAIL 9/C500.

Project Title: \_\_\_\_\_  
Client: \_\_\_\_\_

# LONG LAKE COVE CONSTRUCTION PLANS

Project Title:

I hereby certify that this plan, specifications or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the state of Minnesota.

Thomas G. DeLoach

Thomas J. Herkenhoff, P.E.

Date: 06/21/23 Lic No: 25520

<b>Rev.</b>	<b>Date</b>	<b>Description</b>
<b>Project #:</b>	12226046	
<b>Drawn By:</b>	KBK	
<b>Checked By:</b>	TJH	
<b>Issue Date:</b>	06.21.23	
<b>Sheet Title:</b>		

## UTILITY PLAN

Sheet: **C400**



SYMBOL LEGEND

- STORM MANHOLE

○

CATCH BASIN

▣

CURB INLET

▲

FLARED END

○

SANITARY MANHOLE

⊗

HYDRANT

⊕

GATE VALVE & BOX

⊗

WATER SHUTOFF

☼

LIGHT POLE
- CTV —

CABLE UNDERGROUND LINE
- OE —

ELECTRIC OVERHEAD LINE
- UE —

ELECTRIC UNDERGROUND LINE
- FO —

FIBER OPTIC UNDERGROUND LINE
- G —

NATURAL GAS UNDERGROUND LINE
- S —

SANITARY SEWER PIPE
- T —

STORM SEWER PIPE
- T —

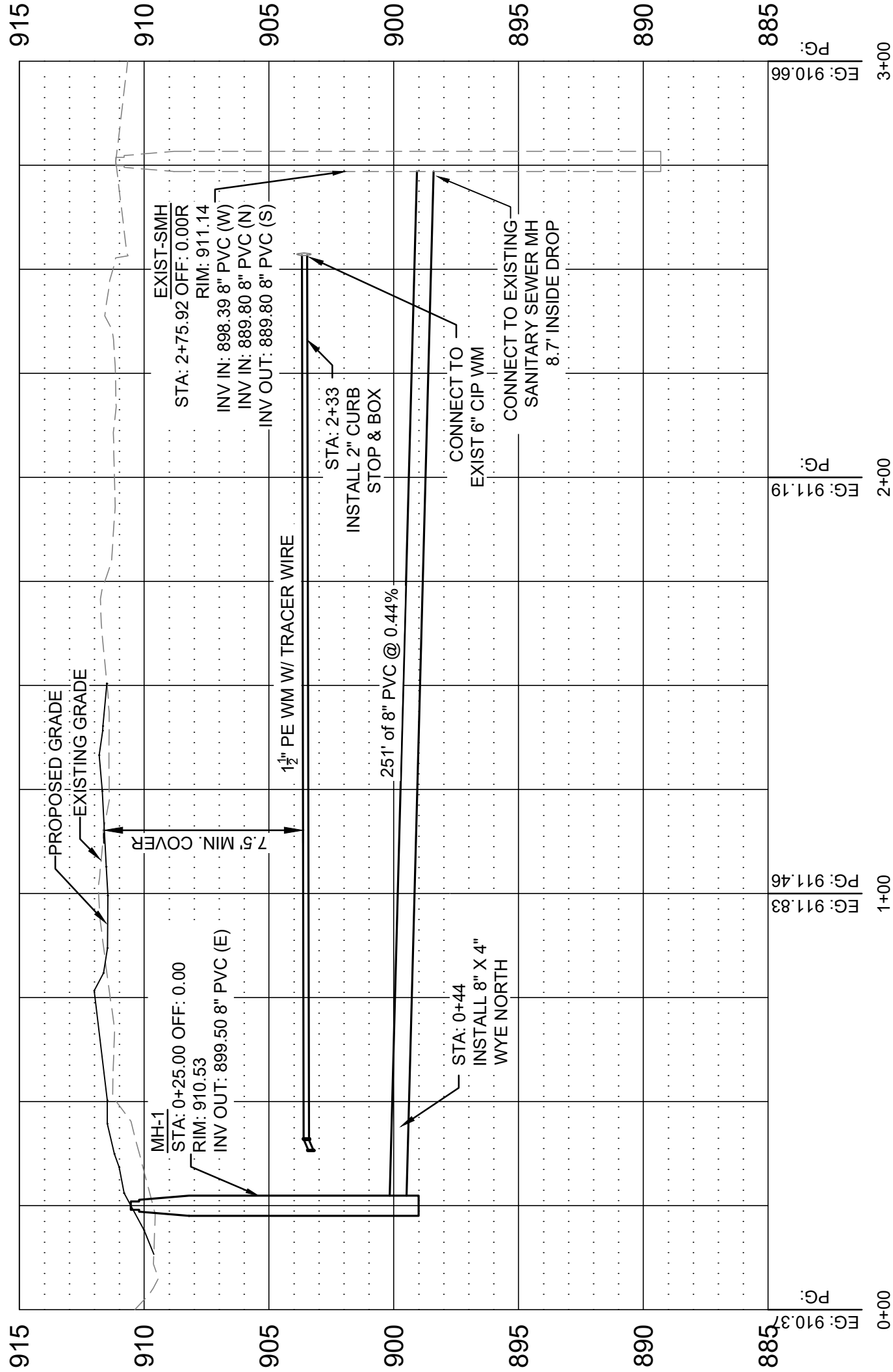
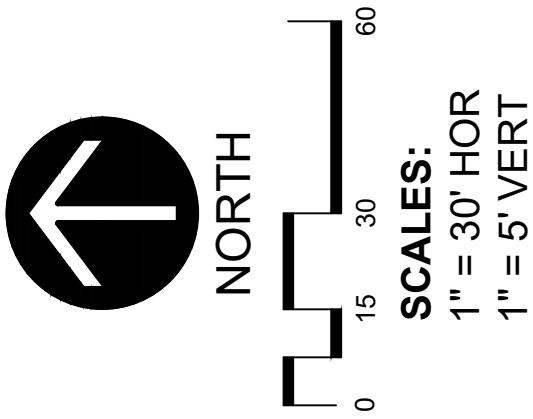
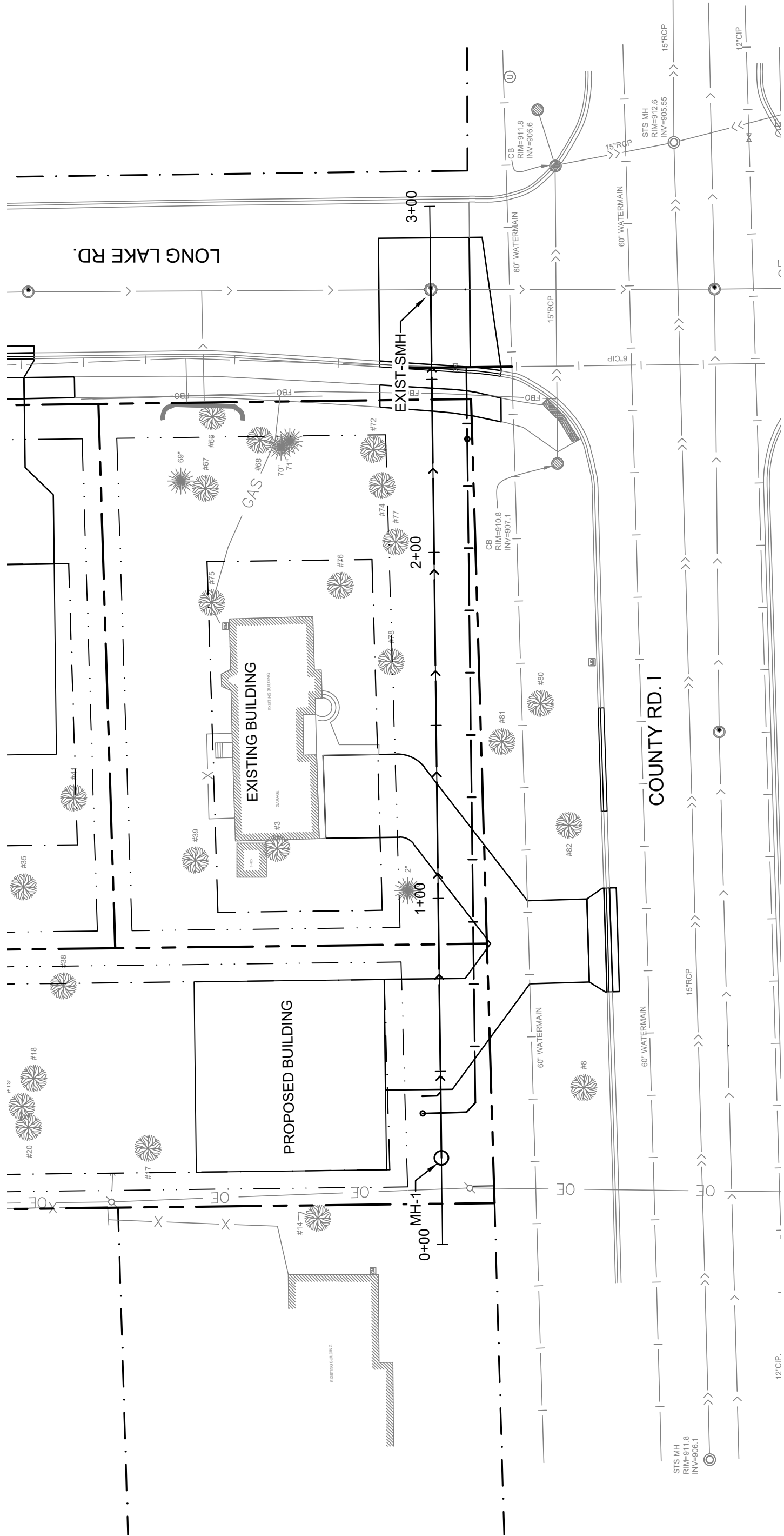
TELEPHONE UNDERGROUND LINE
- W —

WATERMAIN PIPE
- DT —

DRAINTILE PIPE

UTILITY NOTES

1. See sheet C400 for Utility Notes.



Engineering, Inc.

3524 Labore Road

White Bear Lake, MN 55110

651.481.9120 (F) 651.481.9201

www.larsonengr.com

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Larson Engineering, Inc.

SCHIFSKY DEVELOPMENT

3476 LAKE ELMO AVENUE

LAKE ELMO, MN 55042

Client:

LONG LAKE COVE CONSTRUCTION PLANS

MOUNDS VIEW, MN

Project Title:

I hereby certify that this plan, specification, or contract was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the state of Minnesota.

Thomas J. Herkenhoff, P.E.

Date: 06.21.23

Lic. No.: 25520

Rev.

Date

Description

Project #:

12225046

Drawn By:

KBK

Checked By:

TJH

Issue Date:

06.21.23

Sheet Title:

SANITARY AND WATERMAIN PLAN AND PROFILE

Sheet:

C450

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Item No: 8.D.  
Meeting Date: June 26, 2023  
Type of Business: Council Business  
Administrator Review: \_\_\_\_\_

## *City of Mounds View Staff Report*

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**To:** Honorable Mayor and City Council  
**From:** Mark Beer, Finance Director  
**Item Title/Subject:** Resolution 9772 Relating to the Issuance of Conduit Revenue Bonds to Finance the Costs of a Multifamily Rental Housing Facility and Under Minnesota Statutes, Chapter 462C, as Amended; Granting Preliminary Approval Thereto; Calling for a Public Hearing; Establishing Compliance with Certain Reimbursement Regulations Under the Internal Revenue Code of 1986, as Amended; and Taking Certain Other Actions with Respect Thereto (Torre De San Miguel, Westminster Place, and Vista Village projects)

### **Introduction:**

The City Council is asked to consider a proposal to use conduit debt financing to finance the acquisition, renovation, construction and equipping of (a) an existing 142-unit apartment community and related amenities located at 58 Wood Street in St. Paul, Minnesota ("St. Paul"), (b) an existing 48-unit apartment community and related amenities located at 422 Concord Street in St. Paul, and (c) an existing 99-unit apartment community and related amenities located at 1374 Westminster Street in St. Paul (collectively the "Project"); to fund one or more reserve funds to secure the timely payment of the Bonds, if necessary; to pay interest on the Bonds during the construction of the Project, if necessary; and to pay certain costs of issuing the Bonds. The preliminary revenue bond amount is \$56,716,000 and the City will receive a 1% issuance fee for the use of the City's lending authority. The revenue bonds will not constitute a general or moral obligation of the City and will not be secured by or payable from any property or assets of the City and will not be secured by any taxing power of the City.

### **Discussion:**

There are a number of steps that will need to happen before the revenue bonds can be issued. The first steps are for the City Council is to grant preliminary approval for the project to receive approval from the Minnesota Department of Employment and Economic Development (DEED). The application for bonding authority will be submitted in January of 2024. This later step will be the challenge as there is a limited allocation available. Final approval would occur at a future Council Meeting at a Public Hearing. The City Council is not obligated to issue the revenue bonds by this resolution this is just one of the steps necessary to move toward that objective. If at any time during the review process, the City Council determines that this is not in the City's best interest we can withdraw support for the bond issuance. The City is represented by Jenny Bolton as bond council from Kennedy & Graven.

### **Recommendation:**

Staff recommends that Council review the information, ask questions and if comfortable approve Resolution 9772.

Respectfully submitted,

Mark Beer

---

Mark Beer  
Finance Director

**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION 9772**

**RESOLUTION RELATING TO THE ISSUANCE OF CONDUIT REVENUE  
BONDS TO FINANCE THE COSTS OF A MULTIFAMILY RENTAL HOUSING  
FACILITY AND UNDER MINNESOTA STATUTES, CHAPTER 462C, AS  
AMENDED; GRANTING PRELIMINARY APPROVAL THERETO; CALLING  
FOR A PUBLIC HEARING; ESTABLISHING COMPLIANCE WITH CERTAIN  
REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE  
CODE OF 1986, AS AMENDED; AND TAKING CERTAIN OTHER ACTIONS  
WITH RESPECT THERETO  
(TORRE DE SAN MIGUEL, WESTMINSTER PLACE AND  
VISTA VILLAGE PROJECTS)**

BE IT RESOLVED by the City Council (the “Council”) of the City of Mounds View, Minnesota (the “City”), as follows:

Section 1. Recitals.

1.01. The City is a home rule charter city and political subdivision duly organized and existing under the Constitution and laws of the State of Minnesota.

1.02. Pursuant to Minnesota Statutes, Chapter 462C, as amended (the “Act”), the City is authorized to carry out the public purposes described in the Act by providing for the issuance of revenue bonds to provide funds to finance or refinance multifamily rental housing developments located within the City or under a joint powers agreement with the jurisdiction in which the development is located and pursuant to Minnesota Statutes, Section 471.59 and 471.656, as amended.

1.03 CommonBond Communities, a Minnesota nonprofit corporation (or another entity to be formed by or affiliated with CommonBond Communities, the “Borrower”), has proposed that the City issue its revenue bonds, pursuant to the Act, in an aggregate principal amount not to exceed \$56,716,000, in one or more series at one time or from time to time (the “Bonds”).

1.04. The proceeds of the Bonds are proposed to be loaned by the City to the Borrower to be applied by the Borrower to (i) finance the acquisition, renovation, construction and equipping of (a) an existing 142-unit apartment community and related amenities located at 58 Wood Street in St. Paul, Minnesota (“St. Paul”), (b) an existing 48-unit apartment community and related amenities located at 422 Concord Street in St. Paul, and (c) an existing 99-unit apartment community and related amenities located at 1374 Westminster Street in St. Paul (collectively the “Project”); (ii) fund one or more reserve funds to secure the timely payment of the Bonds, if necessary; (iii) pay interest on the Bonds during the construction of the Project, if necessary; and (iv) pay certain costs of issuing the Bonds.

1.05. As a condition to the issuance of the Bonds, the City must adopt a housing program providing the information required by Section 462C.03, subdivision 1a of the Act (the “Housing Program”).

1.06. Under Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), prior to the issuance of the Bonds a public hearing duly noticed must be held by the City Council.

1.07. Under Section 146 of the Code, the Bonds must receive an allocation of the bonding authority of the State of Minnesota. An application for such an allocation must be made pursuant to the requirements of Minnesota Statutes, Chapter 474A, as amended (the “Allocation Act”) and preliminary approval of the issuance of the Bonds by the Council is sufficient to authorize the submission of an application to the State of Minnesota Management and Budget for an allocation of bonding authority with respect to the Bonds to finance the Project.

1.08. The Act confers upon cities the power to issue revenue bonds to finance or refinance a program for the purposes of planning, administering, making or purchasing loans with respect to one or more multifamily housing developments within the boundaries of the city or under a joint powers agreement with the jurisdiction in which the development is located and pursuant to Minnesota Statutes, Section 471.59, as amended. By the terms of a joint powers agreement entered into through action of their governing bodies, two cities may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised. Prior to the issuance of the Bonds, pursuant to Minnesota Statutes, Sections 471.59 and 471.656, as amended, and Section 147(f) of the Code, St. Paul will hold a public hearing on the proposed issuance of the Bonds to, among other things, finance the Project, which is located within the jurisdictional limits of St. Paul, and St. Paul will consider authorizing the issuance of the Bonds to finance the Project and authorizing the execution of a cooperative joint powers agreement between the City and St. Paul (the “Cooperative Agreement”).

Section 2. Preliminary Findings. Based on representations made by the Borrower to the City to date, the Council hereby makes the following preliminary findings, determinations, and declarations:

(a) The Project consists of the acquisition, renovation, construction, and equipping of a multifamily rental housing development designed and intended to be used for rental occupancy.

(b) The proceeds of the Bonds will be loaned to the Borrower and the proceeds of the loan will be applied to: (i) the acquisition, construction, and equipping of the Project; (ii) the funding of one or more reserve funds to secure the timely payment of the Bonds, if necessary; (iii) the payment of interest on the Bonds during the construction of the Project, if necessary; and (iv) the payment of the costs of issuing the Bonds. The City will enter into one or more loan agreements (or other revenue agreement) with the Borrower requiring loan repayments from the Borrower in amounts sufficient to repay the loan when due and requiring the Borrower to pay all costs of maintaining and insuring the Project, including taxes thereon.

(c) In preliminarily authorizing the issuance of the Bonds and the financing of the acquisition, renovation, construction, and equipping of the Project and related costs, the City’s purpose is to further the policies of the Act.

(d) The Bonds will be special, limited obligations of the City payable solely from the revenues pledged to the payment thereof under the loan agreements (or other revenue agreement) referred to above, and will not be a general or moral obligation of the City and will not be secured by or payable from revenues derived from any exercise of the taxing powers of the City.

Section 3. Public Hearing. The City Council will conduct a public hearing on the Housing Program, the Project, and the issuance of the Bonds by the City at a regular or special meeting on a date to be determined by the City staff in order to meet publication requirements in accordance with applicable law. Notice of such hearing (the “Public Notice”) will be published as required by Section 462C.04, subdivision 2 of the Act and Section 147(f) of the Code. City staff is hereby authorized to cause the Public Notice, in substantially the form attached hereto as **EXHIBIT A**, to be published in the *Pioneer Press* in

accordance with applicable law. The Public Notice will provide a general, functional description of the Project, as well as the maximum aggregate face amount of the obligations to be issued for the purposes referenced above, the identity of the initial owner, operator, or manager of the Project, and the location of the Project. The Public Notice is authorized to be published in a newspaper circulating generally in the City on a date at least 15 days before the meeting of the City Council at which the public hearing will take place. At the public hearing reasonable opportunity will be provided for interested individuals to express their views, both orally and in writing, on the Project and the proposed issuance of such revenue obligations.

Section 4. Housing Program. Kennedy & Graven, Chartered, acting as bond counsel with respect to the Project and the Bonds (“Bond Counsel”) shall prepare and submit to the Metropolitan Council for its review a draft Housing Program to authorize the issuance by the City of up to approximately \$56,716,000 in revenue bonds in one or more series, at one time or from time to time, to finance the acquisition, construction, and equipping of the Project by the Borrower. City staff is hereby authorized to review, approve and submit the Housing Program to the Metropolitan Council for its review on or before the date of publication of the Public Notice.

Section 5. Submission of an Application for an Allocation of Bonding Authority. Under Section 146 of the Code, the Bonds must receive an allocation of the bonding authority of the State of Minnesota. The City Council hereby authorizes the submission of an application for allocation of bonding authority pursuant to Section 146 of the Code and the Allocation Act in accordance with the requirements of the Allocation Act. The Mayor of the City or the City Administrator and Bond Counsel are hereby authorized and directed to take all actions, in cooperation with the Borrower, as are necessary to submit an application for an allocation of bonding authority to Minnesota Management & Budget.

Section 6. Preliminary Approval. The City Council hereby provides preliminary approval to the issuance of the Bonds in the approximate aggregate principal amount of up to \$56,716,000 to finance all or a portion of the costs of the Project pursuant to the Housing Program of the City, subject to: (i) review of the Housing Program by the Metropolitan Council; (ii) a public hearing as required by the Act and Section 147(f) of the Code; (iii) receipt of an allocation of the bonding authority from the State of Minnesota; (iv) final approval by the City Council following the preparation of bond documents; (v) approval by St. Paul of the issuance of the Bonds pursuant to a Cooperative Agreement; and (vi) final determination by the City Council that the financing of the Project and the issuance of the Bonds are in the best interests of the City.

Section 7. Reimbursement of Costs under the Code.

7.01. The United States Department of the Treasury has promulgated regulations governing the use of the proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City or the Borrower for project expenditures paid prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the “Regulations”) require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds occur within 18 months after the later of: (i) the date the expenditure is paid; or (ii) the date the project is placed in service or abandoned, but in no event more than 3 years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

7.02. To the extent any portion of the proceeds of the Bonds will be applied to expenditures with respect to the Project, the City reasonably expects to reimburse the Borrower for the expenditures made for costs of the Project from the proceeds of the Bonds after the date of payment of all or a portion of such expenditures. All reimbursed expenditures shall be capital expenditures, costs of issuance of the Bonds, or



other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations and also qualifying expenditures under the Act.

Based on representations by the Borrower, other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under prior regulations pursuant to the transitional provision contained in Section 1.150-2(j)(2)(i)(B) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a “de minimus” amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures with respect to the Project to be reimbursed with the proceeds of the Bonds have been made by the Borrower more than 60 days before the date of adoption of this resolution of the City.

7.03. Based on representations by the Borrower, as of the date hereof, there are no funds of the Borrower reserved, allocated on a long term-basis, or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis, or otherwise set aside), to provide permanent financing for the expenditures related to the Project to be financed from proceeds of the Bonds, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the budgetary and financial circumstances of the Borrower as they exist or are reasonably foreseeable on the date hereof.

Section 8. Costs. The Borrower will pay the administrative fees of the City and pay, or, upon demand, reimburse the City for payment of, any and all costs incurred by the City in connection with the Project and the issuance of the Bonds, whether or not the Bonds are issued.

Section 9. Commitment Conditional. The adoption of this resolution does not constitute a guarantee or a firm commitment that the City will issue the Bonds as requested by the Borrower. If, as a result of information made available to or obtained by the City during its review of the Project, it appears that the Project or the issuance of Bonds to finance or refinance the costs thereof is not in the public interest or is inconsistent with the purposes of the Act, the City reserves the right to decline to give final approval to the issuance of the Bonds. The City also retains the right, in its sole discretion, to withdraw from participation and accordingly not issue the Bonds should the City Council, at any time prior to the issuance thereof, determine that it is in the best interests of the City not to issue the Bonds or should the parties to the transaction be unable to reach agreement as to the terms and conditions of any of the documents for the transaction.

Section 10. Effective Date. This Resolution shall be in full force and effect from and after its passage.

Adopted this 26<sup>th</sup> Day of June, 2023

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Gary Meehlhause, Acting Mayor

ATTEST:

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Nyle Zikmund, City Administrator

(SEAL)

## EXHIBIT A

### NOTICE OF PUBLIC HEARING ON A HOUSING PROGRAM FOR A MULTIFAMILY HOUSING PROJECT (TORRE DE SAN MIGUEL, WESTMINSTER PLACE AND VISTA VILLAGE PROJECTS)

NOTICE IS HEREBY GIVEN that the City Council of the City of Mounds View, Minnesota (the “City”) will conduct a public hearing on \_\_\_\_\_, 2024 at 6:00 p.m., or as soon thereafter as the matter may be heard, at the City Hall at 2401 Mounds View Boulevard in the City on a proposal of the CommonBond Communities, a Minnesota nonprofit corporation (or another entity to be formed by or affiliated with CommonBond Communities, the “Borrower”) that the City finance the acquisition, renovation, construction, and equipping of certain rental housing developments, hereinafter described, by the issuance of conduit revenue bonds or other obligations (the “Bonds”) pursuant to Minnesota Statutes, Chapter 462C, as amended, and Minnesota Statutes, Sections 471.59 and 471.656, as amended, and that the City adopt a housing program for such bonds.

The Bonds are proposed to be issued to (i) finance the acquisition, renovation, construction and equipping of (a) an existing 142-unit apartment community and related amenities located at 58 Wood Street in St. Paul, Minnesota (“St. Paul”), (b) an existing 48-unit apartment community and related amenities located at 422 Concord Street in St. Paul, and (c) an existing 99-unit apartment community and related amenities located at 1374 Westminster Street in St. Paul (collectively the “Project”); (ii) fund one or more reserve funds to secure the timely payment of the Bonds, if necessary; (iii) pay interest on the Bonds during the construction of the Project, if necessary; and (iv) pay the costs of issuing the Bonds (collectively, the “Project”). The Project will be owned and operated by the Borrower.

The aggregate face amount of the Bonds proposed to be issued to finance the Housing Program is not to exceed \$56,716,000. The Bonds may be issued in one or more series, at one time or from time to time, of tax-exempt or taxable obligations with the principal amount to be issued with respect to each of the following properties located in the City estimated not to exceed the following amounts:

	Address(es)	Amount
Torre de San Miguel	58 Wood Street	\$
Westminster Place	1374 Westminster Street	\$
Vista Village	422 Concord Street	

The Bonds, if and when issued, will be special, limited obligations of the City, and the Bonds and interest thereon will be payable solely from the revenues and assets pledged to the payment thereof. No holder of any Bond will have the right to compel any exercise of the taxing power of the City to pay the Bonds or the interest thereon, nor to enforce payment against any property of the City except money payable by the Borrower to the City and pledged to the payment of the Bonds. Before issuing the Bonds, the City will enter into an agreement with the Borrower, whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on the Bonds when due.

Following the public hearing, the Council will consider a resolution approving a housing program prepared in accordance with the requirements of the Act and granting approval to the issuance of the Bonds.

A copy of the housing program will be on file at City Hall, Monday through Friday during the City's normal business hours until the date of the Public Hearing.

At the time and place fixed for the Public Hearing, the City Council will give all persons who appear or submit comments in writing to the City Council prior to the hearing, an opportunity to express their views with respect to the proposal. In addition, interested persons may file written comments respecting the proposal with the City to the attention of Mark Beer at (763) 717-4000 at or prior to said public hearing.

Publish \_\_\_\_\_, 2024.

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## *City of Mounds View Staff Report*

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**To:** Honorable Mayor and City Council  
**From:** Jon Sevald, Community Development Director  
**Item Title/Subject:** **PUBLIC HEARING:** First Reading and Introduction of Ordinance 999, Amending Mounds View City Code Chapter 161 Signs and Billboards (Tabled May 22, 2023)

### **Introduction:**

Staff is requesting that the City Council untable Ordinance 999, and take action on the agreeable portions of the Sign Code amendment, and address disagreeable portions after the Special Election, when there will be a full City Council.

Signs are protected by the First Amendment. The City is able to regulate size and location, but not content. Much of the disagreeable items relate to content (e.g. art vs. advertising). If the Council would like to add or subtract from Ordinance 999, direction should be provided to Staff, and changes will be made for the Second Reading.

### **Discussion:**

During the May 22, 2023 City Council meeting, the Council considered Ordinance 999, Tabling the First Reading and Introduction. The Ordinance amends the City Code regarding signs, including;

- Increase Wall signage, from 100 sq ft to 200 sq ft or 40% of the wall area (whichever smaller).
- Permits Projection Signs up to 10' in height above a roofline.
- Clarifies that Ground Signs shall have a masonry base, vs. masonry *around* the base.
- Clarifies that property owners may have more than one noncommercial sign, as long as the combined size stays at 9 sq ft (was limited to one sign, 9 sq ft).

During the May 22<sup>nd</sup> meeting, the Council had a consensus to increase wall signage up to 200sq ft (recommended by the Planning Commission), but did not have a consensus if to go larger than 200 sq ft (requested by The Bear Lot), nor was there consensus on Projection Signs (e.g. proposed bear statue at The Bear Lot). The Council tabled action until after the Special Election (November 7, 2023).

In April 2023, The North Church, 5151 Program Avenue removed their wall sign (Bethlehem Baptist Church). The church intends to install a new wall sign up to 200 sq ft (currently limited to 100 sq ft) in anticipation of the Ordinance amendment. Because of the Tabled action, they are stuck. Staff's intent is to move the Ordinance forward with the agreed upon language (200 sq ft wall signs), and to address disagreeable items after the Special Election.

### **Analysis:**

Staff researched sign regulations from cities with zoning districts and traffic counts similar to Mounds View Boulevard, finding that other cities permit Wall Signs significantly larger than

Mounds View does. If Mounds View increased wall signage from 100 sq ft to 200 sq ft per occupant, this would be reasonable.

	Regulation (2022)			Allowed at The Bear Lot		
	Ground Sign		Wall Sign	Ground Sign		Wall Sign
	Area	Height	Area	Area	Height	Area
Arden Hills	100sf	16'	80sf	100sf	16'	80sf
Blaine	180sf	14'	10% <sup>1</sup> or 200sf, whichever smaller	180sf	14'	200sf
Coon Rapids	200sf	20'-36'	40sf or 10% up to 200sf	200sf	30'	200sf
Fridley	80sf	25'	15X of $\sqrt{\text{wall length}}$ <sup>2</sup>	80sf	25'	233.3sf
<b>Mounds View</b>	<b>200sf</b>	<b>16'</b>	<b>100sf</b>	<b>200sf</b>	<b>16'</b>	<b>100sf</b>
<b>(MV proposed)</b>	<b>200 sf</b>	<b>16'</b>	<b>40% of wall area, or 200sf whichever smaller</b>	<b>200 sf</b>	<b>16'</b>	<b>200sf<sup>3</sup></b>
New Brighton	64sf	20'	40% of wall area, or 200sf whichever smaller	64sf	20'	200sf
Roseville	200sf	25'	1.5sf p/1sf of wall length	200sf	25'	363sf
Shoreview	50-150sf	10'-20'	5%-10% of wall area (max 500sf)	60sf	6'	424sf
White Bear Lake	35sf	10'	Single-tenant: 10% of front wall area + 5% of side wall area, not to exceed 200 sq ft, based on size of building. Single-Tenant: 7% of wall area, up to 80 sq ft.	35sf	10'	200sf
<b>The Bear Lot<sup>4</sup></b>				<b>229sf</b>	<b>26'</b>	<b>86'+215'+bear</b>

#### Strategic Plan Strategy/Goal:

*Beautification of Mounds View Blvd: Cooperate with Ramsey County in implementing new features and improved beautification, aesthetics, and landscaping including but not limited to different plant species in median that looks professional, clean, and neat. Conduct and budget for improvements in phases and use Hwy 96 as an example.*

*Consider a façade and landscaping policy that is more robust while allowing for native pollinator plant species and other alternative landscaping that looks professional and pleasing including but not limited to urban gardening and creative energy saving projects.*

#### Financial Impact:

N/A

#### Planning Commission Recommendation:

The Planning Commission discussed at their April 19, 2023 meeting, recommending Ground signs to stay the same; Wall signs to be 200sf or 40% of wall area, whichever is smaller (same as New Brighton), and to allow rooftop signs up to 10', but no temporary signs above the roof (Resolution 1158-23). The Commission is supportive of the iconic bear (and Mermaid), but wanted to address that at a separate time.

<sup>1</sup> Front wall area (MV Blvd side) = 4,296sf area (source: p.A3.1 Building Elevations, Mar 6, 1998)

<sup>2</sup> The Bear Lot wall length (MV Blvd side) = 242' (source) = p.A2.1 Floor Plan, Mar 6, 1998). Building height = 18'

<sup>3</sup> The Bear Lot: 40% of wall area (MV Blvd side) = 1,698 sq ft. 200sq ft is smaller, therefore 200sf max wall signage.

<sup>4</sup> Ground Sign #1 = 144.2sf area (permit #2017-00012), 26' ht (Res 5042). Ground Sign #2 & #3 = 2X 42.7sf. (Res 5042)

**Staff Recommendation:**

Staff recommends untabling Ordinance 999, conducting a Public Hearing, and conducting the First Reading and Introduction. A Public Hearing notice was published by the St Paul Pioneer Press on June 16, 2023.

Respectfully,

A handwritten signature in black ink, appearing to read "Jon Sevald", is written over a thin horizontal line.

Jon Sevald, AICP  
Community Development Director

ATTACHED  
Ordinance 999

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Offices in Fifth Street Towers  
150 South Fifth Street, Suite 700  
Minneapolis Minneapolis MN 55402-1299  
Saint Paul (612) 337-9300 telephone  
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**SCOTT J. RIGGS**

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## MEMORANDUM

**Date:** June 22, 2023  
**To:** Nyle Zikmund, City Administrator  
**From:** Scott J. Riggs, City Attorney  
**Re:** Mounds View Project Status Report

### CITY:

- MU125-11: Administration. General discussions with City staff regarding various City matters and various questions. Matters are presently pending.
- MU210-4: Charter Commission. Consult with City staff regarding proposed Charter language. Research regarding processes, etc. Attend Charter Commission meetings. Draft proposed Charter language, notices, resolutions, etc. Matter is presently pending.
- MU210-5: General Real Estate Matters. Review emails regarding possible sale of property. Matter is presently pending.
- MU210-54: Code Updates/Revisions. Consult with City staff regarding matter. Review various documents and consult with City staff regarding same. Matter is presently pending.
- MU210-262: Greenwood Drive Infill Development. Various meetings and calls with City staff, Developer and Developer's attorney. Final offer letter and related documents will be transmitted to a property owner upon developer's approval of agreement. Follow-up regarding settlement negotiations and moving forward. Revise development agreement and forward to City staff. Draft letter to developer regarding matter. Attend meeting with staff and developer. Matter is presently pending.
- MU210-275: Water Treatment Plant Rehabilitation. This matter has been tendered to the League. Review MBI Contract and consult with City staff regarding same. Draft amendment to MBI Contract. Matter is presently pending.
- MU210-287: Enforcement Action: 2075/2081 Hillview Avenue. Consult with City staff. Property owner has issued eviction notices to the tenants and is trying to sell the properties. The 2075 property does not appear to be currently on the market. Pursuant to Redfin, the property located at 2081 has recently been sold to new owners. Matter is presently pending.

- MU210-292: 2022-2023 Street Contract Project. Consult with City staff regarding trail design, questions from property owners adjacent to street project, etc. Matter is presently pending.
- MU210-293: Enforcement Action: 5691 Quincy Street. Review reports and correspondence regarding matter. Revise staff report and resolution and forward to City staff. Consult with City staff regarding need for tenants to vacate the premises. Matter is presently pending.
- MU210-304: Long Lake Cove (7700 Long Lake Road). Review documentation regarding project. Consult with City staff. Draft updated plat opinion and forward to City staff. Continue to work on matter as the scope of the project has changed. Matter is presently pending.
- MU210-305: Stellmaker Addition. Review documentation regarding project. Consult with City staff. Update plat opinion. The Council has recently approved the preliminary and final plats. Review recent correspondence between the City, the applicants and the surveyor. Draft updated plat opinion and forward to City staff. Matter is presently pending.
- MU210-309: Enforcement Action: 5661 Quincy Street. Review reports and correspondence regarding matter. Revise staff report and resolution and forward to City staff. Consult with City staff. Matter is presently pending.
- MU210-310: Enforcement Action: 5671 Quincy Street. Review reports and correspondence regarding matter. Revise staff report and resolution and forward to City staff. Consult with City staff. Matter is presently pending.
- MU210-312: Licensing Matter: 2546 Mounds View Boulevard. Review reports and correspondence regarding matter. Consult with City staff. Matter is presently pending.
- MU210-313: Organized Collection. Legal research regarding matter. Consult with City staff regarding matter. Attend Work Session meeting regarding matter. Matter is presently pending.
- MU210-314: Pulte Homes Development. Consult with City staff regarding matter. Review property information regarding sale to the developer. Update notice of public hearing. Update staff report. Title work has been received and forwarded to City staff. Updated letter of intent has been received. Matter is presently pending.
- MU210-315: Election Matters. Research election matters including state requirements, county requirements, etc. Draft resolutions regarding appointing interim mayor. Review draft resolution and staff report regarding vice mayor. Consult with City staff regarding same. Matter is presently pending.
- MU210-316: Sales Tax Matter. Review legislation, etc. Consult with City staff regarding same. Matter is presently pending.

**EDA:**

- MU205-13: General Matters. Review documentation for several upcoming projects. Review electric vehicle charges matter. Consult with City staff regarding same. Matter is presently pending.

Nyle Zikmund  
June 22, 2023  
Page 3

SJR:jms