

**CITY OF MOUNDS VIEW
CITY COUNCIL MEETING AGENDA
MOUNDS VIEW CITY HALL
Monday, July 24, 2023
6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Meehlhause, Cermak, Gunn, Lindstrom

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

- A. Approval of Minutes: July 10, 2023
- B. Just and Correct Claims
- C. Resolution 9778, Approving Charitable Gambling Permit for the Mounds View Police Foundation to Conduct Excluded Bingo at the 2023 Mounds View Festival in the Park
- D. Resolution 9780, Approving the 2023 Mounds View Festival in the Park Agreement
- E. Resolution 9774, Approving the Hire of Finance Director Gayle Bauman
- F. Resolution 9785, Approving the Hire of Recreation Coordinator Madeline Margo

6. SPECIAL ORDER OF BUSINESS

7. PUBLIC COMMENT

Citizens may speak to issues not on tonight's agenda. Before speaking, please give your full name and address for the minutes. Also, please limit your comments to three minutes.

8. COUNCIL BUSINESS

- A. **Public Hearing** to Consider Resolution 9779 Authorizing the Issuance, Sale, and Delivery of Educational Facilities Revenue Notes and Approving the Form of and Authorizing the Execution and Delivery of the Notes and Related Documents (High School for Recording Arts Project)
- B. First Reading and Introduction of Ordinance 1005 Amending Section 31.001 (B) of the Mounds View City Code Regarding the Composition of the Council and Establishing a Vice Acting Mayor

- C. Resolution 9781, Approving the Final Report for the Storm Water Assessment from Stantec Engineering Services
- D. Resolution 9782, Approving Change Order #2 for the Area K Street Project regarding the Trail Lights on Mounds View Boulevard
- E. Resolution 9783, Approving the Proposal for the Silver View Storm Water Pond Restoration
- F. Resolution 9784, Approving the Proposal for the Ardan Park Storm Water Pond Dredging Project

9. REPORTS

- A. Reports of Mayor and Council
- B. Reports of Staff
- C. Reports of City Attorney

10. NEXT COUNCIL WORK SESSION: Monday, August 7, 2023 at 6:00 pm
NEXT COUNCIL MEETING: Monday, August 14, 2023 at 6:00 pm

11. ADJOURNMENT

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July 10, 2023

2401 Mounds View Boulevard, Mounds View, MN 55112

6:00 P.M.

Council Member Lindstrom stated there has been discussion regarding this matter online. He noted he also discussed this matter with residents. He explained the Council found it would be prudent

1 to rescind Resolution 7583 because the City does not broadcast the Festival or Police Foundation
2 meetings. He believed it would be worth having a discussion and adopting a Resolution regarding
3 the meetings that are being considered for broadcast which included the EDC, Charter, Planning,
4 Parks Recreation & Forestry Commissions, and City Council and taped versions of the Council
5 Work session meetings.

6
7 Council Member Gunn supported this recommendation. City Administrator Zikmund stated the
8 Council would not have to approve a resolution to set this policy. He explained the Council could
9 rescind this resolution and make a motion direction staff on how to proceed.

10
11 Council Member Cermak supported the Council adopting a resolution to have the direction from
12 Council on paper.

13
14 MOTION/SECOND: Lindstrom/Cermak. To Rescind Resolution 7583 and directing staff to bring
15 forward a Resolution per Councils discussion.

16
17 Ayes – 4 Nays – 0 Motion carried.

18
19 **6. SPECIAL ORDER OF BUSINESS**

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21 A. Mayor Al Hull Proclamation

22
23 Council Member Gunn read a proclamation in full for the record from Ramsey County recognizing
24 former Mayor Al Hull and declaring June 9, 2023 to be Mayor Al Hull day.

25
26 Acting Mayor Meehlhause requested staff get a signed copy of this proclamation from the County
27 and that it be posted in Council Chambers.

28
29 **7. PUBLIC COMMENT**

30
31 Julie Clark, 8005 Woodlawn Drive, thanked the Council for their great work session meeting last
32 week. She encouraged the Council to continue broadcasting these meetings. She asked if Pulte
33 Homes has been asked to submit a future housing proposal for the Ardan area. She suggested that
34 all future housing plans for this area be pulled from future consideration per the City's strategic
35 plan.

36
37 Rene Johnson, 7385 Pleasant View Drive, spoke to the Council regarding the proposed water meter
38 upgrades. She expressed concern with how the new water meters could be sabotaged remotely.
39 She requested the Council make their plans for the new water meters available to the public for
40 transparency purposes.

41
42 Chris Lillemo, 5132 Long Lake Road, thanked the Council for rescinding Resolution 7583. He
43 encouraged the City to step into the future by live streaming their meetings on Facebook. He
44 wanted to see the public having more access to City meetings. He urged the City to update its
45 website as well.

46

David Wood, 2501 Sherwood Road, spoke to the Council regarding the how work session meetings could be recorded. He explained he would be happy to help residents find the YouTube version of last week's meetings.

8. COUNCIL BUSINESS

A. Resolution 9775, Approving Driveway Variance for 7425 Pleasant View Drive Related to Street Construction.

Community Development Director Sevald requested the Council approve the driveway variance for the property at 7425 Pleasant View Drive. He explained this property received a driveway permit in 2006 where a three foot setback was approved. He reported with this property the driveway was installed one foot from the property line. Staff was recommending the curb cut be installed as it was in order to align with the nine foot driveway.

MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9775, Approving Driveway Variance for 7425 Pleasant View Drive Related to Street Construction.

Ayes – 4 Nays – 0 Motion carried.

B. Second Reading and Adoption of Ordinance 999, Amending Mounds View City Code Chapter 161 regarding Signs and Billboards.

Community Development Director Sevald requested the Council adopt Ordinance 999, amending Mounds View City Code Chapter 161 regarding signs and billboards. He explained this Ordinance has been discussed a number of times. He reviewed the language proposed for wall signs and iconic statues.

Council Member Gunn questioned if the Bear Lot would be allowed to install a bear. Community Development Director Sevald explained the bear would be limited to 10 feet above the roof.

Further discussion ensued regarding the old Mermaid sign and it was noted the Mermaid was removed because it was causing damage to the building.

MOTION/SECOND: Gunn/Lindstrom. To Waive the Second Reading and Adopt Ordinance 999, Amending Mounds View City Code Chapter 161 regarding Signs and Billboards.

ROLL CALL: Cermak/Gunn/Lindstrom/Meehlhause.

Ayes – 4 Nays – 0 Motion carried.

C. Resolution 9776, Adoption of the Ramsey County Comprehensive Emergency Operations Plan.

Police Chief Zender requested the Council adopt the Ramsey County Comprehensive Emergency Operations Plan. He explained this document has been several years in the making and will provide direction and coordination of services following a major emergency or disaster. He commented on

1 the crisis tracker software system that was being put in place. He noted Mounds View also has an
2 emergency operations plan and this plan has been provided to Ramsey County. He thanked SBM
3 Fire Chief Dan Retka for identifying a full time Emergency Manager within SBM Fire and
4 introduced Matt Montane to the City Council.

5
6 Emergency Manager Matt Montane introduced himself to the City Council and thanked the
7 Council for considering the Comprehensive Emergency Operations Plan. He commented on the
8 updates that were made to the plan and asked for comments or questions.
9

10 Acting Mayor Meehlhause reported the Council previously discussed the emergency operation
11 plan at a closed work session. He supported the Council holding another closed work session
12 meeting once the Council had five members again. Police Chief Zender stated this was a great
13 idea.
14

15 Rene Johnson, 7385 Pleasant View Drive, thanked the Police Chief for his efforts on this plan.
16

17 MOTION/SECOND: Cermak/Lindstrom. To Waive the Reading and Adopt Resolution 9776,
18 Adoption of the Ramsey County Comprehensive Emergency Operations Plan.
19

20 Ayes – 4 Nays – 0 Motion carried.
21

22 **9. REPORTS**

23 **A. Reports of Mayor and Council.**
24

25 Council Member Gunn stated the next Tribute meeting would be held in August.
26

27 Council Member Gunn invited the public to have their catalytic converter marked at the Public
28 Works Facility on Saturday, July 15 from 9:30 a.m. to 3:30 p.m.
29

30 Council Member Lindstrom reported the Festival in the Park Committee would be meeting next
31 on Tuesday, July 18. He stated Festival in the Park would be held on Friday, August 18 and
32 Saturday, August 19. He reviewed the events that were being planned and noted the medallion
33 hunt would begin on Wednesday, August 16.
34

35 Council Member Lindstrom stated he met newly hired Officer Kammerer yesterday.
36

37 Council Member Cermak reported the Mounds View Police Foundation would be holding a
38 meeting on Tuesday, July 11 at 5:30 p.m. at Hodges Park. She noted the group would be discussing
39 Festival in the Park.
40

41 Acting Mayor Meehlhause explained the USA Cup would be held at the National Sports Center
42 next week.
43

44 Acting Mayor Meehlhause provided the Council with an update from the convention bureau and
45 noted hotel room occupancy continues to do well in the member cities.
46

B. Reports of Staff.

City Administrator Zikmund stated he needed direction from the Council regarding the City's third public data request. He noted the City could charge a reasonable fee if the request is over a minimum threshold. He asked if the Council supported staff coming back with a provision putting a minimum fee in place.

Council Member Gunn supported this recommendation.

Council Member Cermak explained whenever she has made a request, she has been charged no matter how big or how little the request was. She supported the City having a charge in place for residents making a data request.

Council Member Lindstrom stated he struggled with this request because City staff was paid for with taxpayer dollars. He noted the recent data requests were not the norm. He supported the City refining the data request to make it less intensive for staff.

Council consensus was to direct staff to bring back more information.

City Administrator Zikmund stated the goal would be to update the garbage survey and have this further discussed at the next Council meeting.

City Administrator Zikmund reported Finance Director interviews were held last week and a formal offer was made to a candidate.

C. Reports of City Attorney.

There was nothing additional to report.

10. Next Council Work Session: Monday, August 7, 2023, at 6:00 p.m.
Next Council Meeting: Monday, July 24, 2023, at 6:00 p.m.

11. ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Transcribed by:

Heidi Guenther

Minute Maker Secretarial

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7/12/2023 11:09 AM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 03454 Child Support
 VENDOR SET: 01 City of Mounds View
 BANK: PYBNK Western Bank

**** CHECK LISTING ****

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M7152		MN Child Support Payment Center						
	I-99520230713	Case #0015244278		R 7/12/2023		952.93	020298	952.93

CHECK DATE < ITEM DATE

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	952.93	952.93
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	952.93	952.93

PACKET: 03453 Ck Date 07-13-23 - 9

VENDOR SET: 01 City of Mounds View

*** DRAFT/OTHER LISTING ***

BANK: PYBNK Western Bank

JR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E1200		EFTPS-Direct						
	I-T1 07132023	Income Tax W/H	D	7/13/2023		0.62	000543	
	I-T1 20230713	Income Tax W/H	D	7/13/2023		17,883.90	000543	
	I-T3 07132023	FICA W/H	D	7/13/2023		0.36	000543	
	I-T3 20230713	FICA W/H	D	7/13/2023		14,930.92	000543	
	I-T4 07132023	Medicare W/H	D	7/13/2023		0.08	000543	
	I-T4 20230713	Medicare W/H	D	7/13/2023		5,783.34	000543	38,599.22
H1016		HSA Bank						
	C-12507132023	C1211 HSA CONTRIBUTIONS	D	7/13/2023		100.00	000544	
	I-12520230713	C1211 HSA CONTRIBUTIONS	D	7/13/2023		8,162.54	000544	8,062.54
I0025		ICMA Retirement Trust - 457						
	I-40020230713	Payroll W/H	D	7/13/2023		1,621.15	000545	
	I-40220230713	Roth Payroll W/H	D	7/13/2023		355.00	000545	
	I-40320230713	Payroll W/H	D	7/13/2023		409.94	000545	
	I-41520230713	Payroll W/H	D	7/13/2023		3,693.87	000545	6,079.96
M0658		MN State Retirement System						
	I-40120230713	#98995-01 MN	D	7/13/2023		3,735.70	000546	
	I-40420230713	#98995-01 MN ROTH	D	7/13/2023		150.00	000546	
	I-40520230713	#98995-01 MN	D	7/13/2023		596.24	000546	4,481.94
M7342		MN Dept of Revenue						
	I-T2 07132023	State Income Tax	D	7/13/2023		0.19	000547	
	I-T2 20230713	State Income Tax	D	7/13/2023		8,554.58	000547	8,554.77
P9250		Public Employees Retirement Ass						
	I-00120230713	PERA 643400	D	7/13/2023		14,946.92	000548	
	I-00220230713	PERP 643400	D	7/13/2023		25,118.11	000548	40,065.03

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	105,843.46	105,843.46
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	6	0.00	105,843.46	105,843.46

VENDOR SET: 01 City of Mounds View

BANK: * ALL BANKS

DATE RANGE: 0/00/0000 THRU 99/99/9999

3rd

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	7/25/2023			153198		
C-CHECK	VOID CHECK	V	7/25/2023			153199		
C-CHECK	VOID CHECK	V	7/25/2023			153200		
C-CHECK	VOID CHECK	V	7/25/2023			153201		
C-CHECK	VOID CHECK	V	7/25/2023			153231		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	5 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	5	0.00	0.00	0.00
BANK: * TOTALS:	5	0.00	0.00	0.00

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK	CHECK	CHECK
						NO	STATUS	AMOUNT
1	KREBS, JOSH							
I-000202307199212	US REFUND	R	7/25/2023			153169		
700 1152	UTILITY DELQ. RECIEVABLE	02-1930-01		7.69				7.69
1	MOSS, AGNES							
I-000202307199213	US REFUND	R	7/25/2023			153170		
700 1152	UTILITY DELQ. RECIEVABLE	02-1840-00		53.74				53.74
1	THE CALLIES LIVING T							
I-000202307199214	US REFUND	R	7/25/2023			153171		
700 1152	UTILITY DELQ. RECIEVABLE	09-1060-00		13.28		153172-V		13.28
1	Clarice Wilson					153173-V		
I-202307189205	Spring Music	R	7/25/2023			153174-V		
252 4732-3030	OTHER PROFESSIONAL SERVICES	Clarice Wilson: Spri		582.20		153175-V		582.20
1	Vitus Development IV,LLC					153178		
I-202307209221	Ref	R	7/25/2023			153179		
100 2320	DEPOSIT PAYABLE	Sherman Forbes Depos		152,985.00				152,985.00
1	Department of Treasury							
I-Form 720	PCORI	R	7/25/2023			153180		
100 4160-3030	OTHER PROFESSIONAL SERVICES	IRS Form 720		348.00				348.00
80528	Kromer Company							
I-581454	PW #322 Broom	R	7/25/2023			153181		
100 4360-1220	SUPPLIES, VEHICLES	PW #322 Broom		647.39				647.39
A2300	AE2S							
I-88529	General I&C Services, WTP2,3	R	7/25/2023			153182		
700 4823-3030	OTHER PROFESSIONAL SERVICES	WTP 2,3 Backwash Tan		962.00				962.00
A5045	Allina Health System							
I-CI00037508	6 AED Batteries, 4 AED Pads	R	7/25/2023			153183		
100 4200-1600	OPERATING SUPPLIES	6 AED Batteries, 4 A		960.00				960.00
A6030	American Engineering Testing,							
I-INV-136380	2023 Street Project	R	7/25/2023			153184		
485 4470-7050-324	2022 STREET PROJECT	2023 Street Project		7,123.00				7,123.00
A7574	Aqua Care, Inc.							
I-2680	Fountain Repair SV	R	7/25/2023			153185		
745 4415-1230	SUPPLIES, EQUIPMENT	Fountain Repair SV		300.00				300.00

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
A7585	Aspen Mills							
I-315973	PO Eyberg Initial Issue	R	7/25/2023			153186		
100 4200-2400	UNIFORM & CLOTHING	Initial Issue Eyberg		1,539.77				1,539.77
B4000	Beisswenger's Do It Best							
I-749034	SV Seeding, Mulch	R	7/25/2023			153187		
745 4415-1600	OPERATING SUPPLIES	SV Seeding, Mulch		18.49				
I-753761	SV Pond Restoration	R	7/25/2023			153187		
745 4415-1600	OPERATING SUPPLIES	SV Pond Restoration		125.85				144.34
B4056	Leah Vandecar							
I-202307209222	Field Trip Exp, Supplies etc	R	7/25/2023			153188		
252 4732-3030	OTHER PROFESSIONAL SERVICES	Field Trip Exp, Supp		136.79				
252 4732-1230	SUPPLIES, EQUIPMENT	Field Trip Exp, Supp		180.07				316.86
B5015	Bond Trust Services Corporatio							
I-81662	GO Wtr Rev Bond, Series 2020A	R	7/25/2023			153189		
506 4750-8030	PAYING AGENT FEES	GO Wtr Rev Bond, Ser		475.00				475.00
B5053	Boulevard Apartments, Limited							
I-202307209223	1st Half Pmt, Developer Note	R	7/25/2023			153190		
441 4650-8010	DEBT, PRINCIPAL	1st Half Pmt, Develo		19,547.31				
441 4650-8020	DEBT, INTEREST	1st Half Pmt, Develo		6,584.40				26,131.71
B8847	BS& A Software							
I-148294	Service Fee-Online Permit Apps	R	7/25/2023			153191		
100 3680	MISCELLANEOUS REVENUE	Service Fee-Online P		792.00				792.00
B8850	BSN Sports							
I-921982007	Greenfield Mound, True Pitch	R	7/25/2023			153192		
100 4360-1230	SUPPLIES, EQUIPMENT	Greenfield Mound		3,200.00				
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Greenfield Mound		2,000.00				5,200.00
C0080	Center for Energy and Environm							
I-22912	Home Energy Sq Planner Visits	R	7/25/2023			153193		
230 4650-3030	OTHER PROFESSIONAL SERVICES	Home Energy Sq Plann		50.00				50.00
C3221	Central Turf & Irrigation Supp							
I-6084271-00	Greenfield Irrigation Repairs	R	7/25/2023			153194		
100 4360-5110	REPAIRS, BUILDINGS & GROUNDS	Greenfield Irrigatio		586.16				586.16
C3255	Central Rental							
I-1-609025	Park Rental, Hull Celebration	R	7/25/2023			153195		
100 4360-4010	RENTAL, EQUIPMENT	Hull Celebration		203.39				203.39

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C4500	City Wide Maintenance of Minne							
I-32009015096	March Maintenance CH, PW, CC	R	7/25/2023			153196		
252 4350-3030	OTHER PROFESSIONAL SERVICES	March Maintenance MV		1,087.12				
100 4460-3030	OTHER PROFESSIONAL SERVICES	March Maintenance CH		2,181.07				
I-42009008145	Detail Prep Clean Kitchen	R	7/25/2023			153196		
252 4730-3030	OTHER PROFESSIONAL SERVICES	Detail Prep Clean Ki		60.00				3,328.19
C4510	Cintas - Chicago							
I-4160473151	Mats, Napkins, Tablecloths etc	R	7/25/2023			153197		
252 4730-3030	OTHER PROFESSIONAL SERVICES	Mats, Napkins, Table		6.76				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats, Napkins, Table			43.42				
252 4350-1600	OPERATING SUPPLIES	Mats, Napkins, Table		16.91				
I-4160655981	Mats & Towels	R	7/25/2023			153197		
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			7.34				
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			0.57				
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			0.19				
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			2.38				
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			4.43				
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			4.05				
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			1.10				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			3.67				
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			4.77				
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			2.38				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			13.06				
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			2.76				
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			0.96				
I-4160656096	MATS & TOWELS	R	7/25/2023			153197		
100 4160-1600	OPERATING SUPPLIES	MATS & TOWELS		50.19				
I-4160761049	UNIFORMS & CLOTHING	R	7/25/2023			153197		
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		72.17				
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		2.99				
100 4410-2400	UNIFORM & CLOTHING	Uniforms & Clothing		11.25				
100 4460-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		2.26				
100 4465-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		16.17				
100 4470-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		27.81				
100 4472-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		28.52				
100 4475-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		6.79				
252 4350-2400	UNIFORM & CLOTHING	Uniforms & Clothing						
700 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		35.89				
700 4825-2400	UNIFORM & CLOTHING	Uniforms & Clothing		44.71				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		65.31				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		2.26				
745 4415-2400	UNIFORM & CLOTHING	Uniforms & Clothing		17.46				
745 4417-2400	UNIFORM & CLOTHING	Uniforms & Clothing		28.80				
I-4161283776	Napkins, Laundry Bag, Mops etc	R	7/25/2023			153197		
252 4730-3030	OTHER PROFESSIONAL SERVICES	Napkins, Laundry Bag		61.82				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,ENapkins, Laundry Bag			43.42				
252 4350-1600	OPERATING SUPPLIES	Napkins, Laundry Bag		16.91				
I-4161302912	Mats & Towels	R	7/25/2023			153197		

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C4510	Cintas - Chicago	CONT						
I-4161302912	Mats & Towels	R	7/25/2023			153197		
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			5.68				
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			0.44				
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			0.15				
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			1.84				
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			3.43				
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			3.13				
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			0.85				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			2.84				
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			3.69				
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,E			1.84				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			10.10				
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			2.14				
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,ECintas - Chicago			0.73				
I-4161554206	UNIFORMS/CLOTHING	R	7/25/2023			153197		
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		21.24				
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		1.33				
100 4410-2400	UNIFORM & CLOTHING	Uniforms & Clothing		6.25				
100 4460-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		0.60				
100 4465-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		4.27				
100 4470-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		7.34				
100 4472-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		9.72				
100 4475-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		1.79				
252 4350-2400	UNIFORM & CLOTHING	Uniforms & Clothing						
700 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		9.48				
700 4825-2400	UNIFORM & CLOTHING	Uniforms & Clothing		26.86				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		22.71				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		0.60				
745 4415-2400	UNIFORM & CLOTHING	Uniforms & Clothing		4.61				
745 4417-2400	UNIFORM & CLOTHING	Uniforms & Clothing		7.60				810.74
C4517	Circle K							
I-90464987	PD Fuel	R	7/25/2023			153202		
100 4200-1700	MOTOR FUELS & LUBRICANTS	PD Fuel		191.24				191.24
C6900	Compass Minerals America							
I-1150336	Snow & Ice	R	7/25/2023			153203		
100 4472-1600	OPERATING SUPPLIES	Snow & Ice		1,978.72				1,978.72
C7227	Corrective Asphalt Materials							
I-23029	2023 Asphalt Rejuv. Str Maint.	R	7/25/2023			153204		
485 4470-7050	CONSTRUCTION	2023 Asphalt Rejuv.		114,192.54				114,192.54

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D0706	Decorative & Structural Concre							
I-3715	2295 Pinewood/5200 Jeffrey	R	7/25/2023			153205		
700 4823-1240	SUPPLIES, STREETS	2295 Pinewood/5200 J		4,950.00				4,950.00
D2001	Davis Lock & Safe							
I-90056	Lock Splash Pad	R	7/25/2023			153206		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Lock Splash Pad		60.50				60.50
E4052	Ehlers Public Finance Seminar							
I-94613	Annual TIF Report	R	7/25/2023			153207		
441 4650-3030	OTHER PROFESSIONAL SERVICES	Annual TIF Report		596.25				
450 4650-3030	OTHER PROFESSIONAL SERVICES	Annual TIF Report		596.25				1,192.50
E5435	Environmental Equipment & Serv							
I-23200	PW #647 Switch Pack	R	7/25/2023			153208		
745 4417-1230	SUPPLIES, EQUIPMENT	Switchpack		565.94				565.94
F1075	Ferguson Waterworks Blaine							
I-0510838	Water Pipe Repair	R	7/25/2023			153209		
700 4823-1250	SUPPLIES, UTILITIES	Water Pipe Repair		647.70				647.70
F6010	PreCise MRM, LLC							
I-200-1043528	Snow & Ice	R	7/25/2023			153210		
100 4472-3100	Telephone	Snow & Ice		216.00				216.00
F6560	Forestry Suppliers, Inc.							
I-429616-00	Herbicide, Elite Premier etc	R	7/25/2023			153211		
745 4415-1600	OPERATING SUPPLIES	Herbicide etc		374.71				374.71
F6675	Fountain People, Inc.							
I-0080265-IN	Splash Pad Repair	R	7/25/2023			153212		
100 4360-1230	SUPPLIES, EQUIPMENT	Splash Pad Repair		676.25				676.25
F7040	FRA-DOR							
I-2306232	Water Site Repair Black Dirt	R	7/25/2023			153213		
700 4823-1240	SUPPLIES, STREETS	WATER (MAIN SITE REP		98.75				98.75
G5600	Gopher State One-Call, Inc.							
I-3060617	Locates	R	7/25/2023			153214		
700 4823-3030	OTHER PROFESSIONAL SERVICES	Locates		116.10				
730 4823-3030	OTHER PROFESSIONAL SERVICES	Locates		116.10				232.20
G8020	Grainger							
I-9758610324	PW #217	R	7/25/2023			153215		
100 4465-1220	SUPPLIES, VEHICLES	PW #317		208.68				
I-9760184201	PD Gate Button Box	R	7/25/2023			153215		
100 4460-1600	OPERATING SUPPLIES	PD Gate Button Box		181.63				390.31

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H2805	Hawkins, Inc.							
I-6506642	Azone, Hydro Acid etc	R	7/25/2023			153216		
700 4825-1600	OPERATING SUPPLIES	Azone, Hydro Acid et		3,284.35				
I-6521470	Chlorine etc	R	7/25/2023			153216		
700 4825-1600	OPERATING SUPPLIES	Chlorine Etc		3,447.06				6,731.41
H4035	Hillyard/Minneapolis							
I-605162951	Liners	R	7/25/2023			153217		
252 4350-1600	OPERATING SUPPLIES	Liners		201.64				
I-605168751	Park Bldg Supplies	R	7/25/2023			153217		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Park Bldg Supplies		139.62				
I-605171310	Filter Cloth SMS	R	7/25/2023			153217		
252 4350-1210	SUPPLIES, BUILDING & GROUNDS	Filter Cloth SMS		35.40				376.66
H5010	Hoffman Bros. Sod, Inc.							
I-027181	Site Repair, Sod	R	7/25/2023			153218		
700 4823-1240	SUPPLIES, STREETS	Site Repair, Sod		118.00				118.00
H7206	Horizon Commercial Pool Supply							
I-INV46598	Splash Pad Supplies	R	7/25/2023			153219		
100 4360-1600	OPERATING SUPPLIES	Splash Pad Supplies		75.04				75.04
H7302	Home Depot Pro - Dallas							
I-752702456	Trash Can Liners	R	7/25/2023			153220		
252 4350-1600	OPERATING SUPPLIES	Trash Can Liners		54.42				54.42
I6560	Innovative Office Solutions, L							
I-IN4066704-	Flash Drive	R	7/25/2023			153221		
100 4160-1600	OPERATING SUPPLIES	Flash Drive		67.00				
I-IN4178243	Batteries	R	7/25/2023			153221		
100 4160-1600	OPERATING SUPPLIES	Batteries		40.48				
I-IN4207728	Folders	R	7/25/2023			153221		
100 4160-1600	OPERATING SUPPLIES	Folders		38.82				
I-IN4258830	Calculator, Scissors, Pens etc	R	7/25/2023			153221		
100 4160-1600	OPERATING SUPPLIES	Calculator, Scissors		53.19				199.49
I6680	Instrumental Research, Inc.							
I-4943	June Water Testing	R	7/25/2023			153222		
700 4825-3030	OTHER PROFESSIONAL SERVICES	June Water Testing		165.00				165.00
J5003	GARRETT JOHNSON							
I-202307209215	Track Program Coach	R	7/25/2023			153223		
252 4732-3030	OTHER PROFESSIONAL SERVICES	Track Program Coach		1,218.80				1,218.80

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L5013	Sarah Le Voir							
I-276773	4th of July Ice for Popsicles	R	7/25/2023			153224		
100 4200-3070	COPS EVENTS		4th of July Ice for	9.95				9.95
M0900	MTI Distributing, Inc.							
I-1395232-00	PW #318 Switch	R	7/25/2023			153225		
100 4360-1220	SUPPLIES, VEHICLES		PW #318 Switch	41.84				41.84
M1345	Mansfield Oil Company							
I-24451309	87 Oct Unleaded	R	7/25/2023			153226		
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL		87 Oct Unleaded	5,939.85				5,939.85
M2047	Allison Mears							
I-202307209219	Track Program Coach	R	7/25/2023			153227		
252 4732-3030	OTHER PROFESSIONAL SERVICES		Track Program Coach	1,218.80				1,218.80
M2100	McClellan Sales, Inc.							
I-016890	Gas for Air Monitor Testing	R	7/25/2023			153228		
730 4823-1230	SUPPLIES, EQUIPMENT		Gas for Air Monitor	155.20				
I-016901	Nit Gloves	R	7/25/2023			153228		
730 4823-1600	OPERATING SUPPLIES		Nit Gloves	116.00				271.20
M3021	Medtronic, Inc.							
I-202307209224	1st Half Pmt, Developer Note	R	7/25/2023			153229		
450 4650-8010	DEBT, PRINCIPAL		1st Half Pmt, Develo	368,520.38				
450 4650-8020	DEBT, INTEREST		1st Half Pmt, Develo	452,307.78				820,828.16
M3505	Menards - Blaine							
I-53616	Hillview Hockey Board Supplies	R	7/25/2023			153230		
100 4360-1600	OPERATING SUPPLIES		Hillview Hockey Boar	255.36				
I-53686	Well 3 Supplies	R	7/25/2023			153230		
700 4823-5130	REPAIRS, EQUIPMENT		Well 3 Supplies	10.68				
I-53814	Well 1 Supplies	R	7/25/2023			153230		
700 4823-1600	OPERATING SUPPLIES		Well 1 Supplies	34.73				
I-53870	Tennis Net Rope	R	7/25/2023			153230		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS		Tennis Net Rope	5.99				
I-54118	Weed Killer	R	7/25/2023			153230		
700 4823-1210	SUPPLIES, BUILDING & GROUNDS		Weed Killer	22.56				
I-54216	HOOK REPAIR	R	7/25/2023			153230		
730 4823-1230	SUPPLIES, EQUIPMENT		HOOK REPAIR	3.19				
I-781727	PD 202	R	7/25/2023			153230		
100 4465-1220	SUPPLIES, VEHICLES		PD 202	69.55				402.06

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M4027	Metro-INET							
I-1360	July I.T. Support	R	7/25/2023			153232		
100 4200-5100	REPAIRS, COMPUTERS	July I.T. Support		5,718.00				
100 4160-5100	REPAIRS, COMPUTERS	July I.T. Support		10,682.00				
252 4350-3100	TELEPHONE	July I.T. Support		350.00				
252 4732-5130	REPAIRS, EQUIPMENT	July I.T. Support		325.00				17,075.00
M5300	Midway Ford Company							
I-605322	PW #143 Repair Leak	R	7/25/2023			153233		
100 4465-5120	REPAIRS, VEHICLES	PW #143 Repair Leak		546.65				
I-781727	PD #202 Spark Plug, Gasket	R	7/25/2023			153233		
100 4465-1220	SUPPLIES, VEHICLES	PD #202 Spark Plug,		69.55				616.20
M7315	MN Dept of Health							
I-202307199209	B.Meehan Training, License	R	7/25/2023			153234		
700 4823-3630	TRAINING & CONFERENCES	Meehan License		23.00				23.00
M7326	MN Dept of Transportation							
I-P00017010	2023 Pleasantview Str Project	R	7/25/2023			153235		
485 4470-7050-324	2022 STREET PROJECT	2023 Pleasantview St		174.20				174.20
M7610	MN Petroleum Service							
I-0000125806	Replaced FillRite Motor	R	7/25/2023			153236		
700 4823-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		496.58				
730 4823-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		496.58				
745 4417-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		496.58				
100 4470-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		496.58				
100 4360-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		496.58				
I-0000127801	FuelMaster Locked Out	R	7/25/2023			153236		
700 4823-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		41.40				
730 4823-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		41.40				
745 4417-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		41.40				
100 4470-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		41.40				
100 4360-5130	REPAIRS, EQUIPMENT	MN Petroleum Service		41.40				2,689.90
M7695	MN Sheriffs' Association							
I-289800	Supplies: Permit to Acquire	R	7/25/2023			153237		
100 4200-2100	BOOKS & PERIODICALS	Supplies: Permit to		60.00				60.00
M7960	Minnesota/Wisconsin Playground							
I-2023243	Install NRPA Unit	R	7/25/2023			153238		
451 4470-7050	CONSTRUCTION	Minnesota/Wisconsin		33,531.00				
I-2023259	Install Shelter	R	7/25/2023			153238		
451 4470-7050	CONSTRUCTION	Install Shelter		12,400.00				45,931.00

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M7969	Minute Maker Secretarial							
I-M1716	6-12,21,26 CC, EDA, Plann Com	R	7/25/2023			153239		
100 4100-3030	OTHER PROFESSIONAL SERVICES	June 12, 26 CC & EDA		767.25				
100 4110-3030	OTHER PROFESSIONAL SERVICES	June 21 Planning Com		159.00				
I-M1722	July 10th CC Meeting	R	7/25/2023			153239		
100 4100-3030	OTHER PROFESSIONAL SERVICES	July 10th CC Meeting		159.00				1,085.25
M7973	Lindsey Minten							
I-202307209220	Track Program Coach	R	7/25/2023			153240		
252 4732-3030	OTHER PROFESSIONAL SERVICES	Track Program Coach		1,218.80				1,218.80
M8500	City of Mounds View							
I-202307189207	2nd Qtr Utilities	R	7/25/2023			153241		
252 4350-3200	WATER & SEWER	5394 Edgewood Drive		2,984.73				
100 4360-3200	WATER & SEWER	Silver View Park IRR		946.02				
100 4360-3200	WATER & SEWER	Groveland Park		36.93				
100 4460-3200	WATER & SEWER	Public Works Bldg		198.93				
100 4360-3200	WATER & SEWER	Greenfield Park		328.53				
100 4360-3200	WATER & SEWER	City Hall Irrigation		622.29				
700 4823-3200	WATER & SEWER	Well #2 Irrigation		23.43				
700 4823-3200	WATER & SEWER	Booster Station Irri		3,643.64				
100 4360-3200	WATER & SEWER	5100 Long Lake Road		23.43				
100 4360-3200	WATER & SEWER	Hillview Park		45.03				
100 4360-3200	WATER & SEWER	Hodges Park		36.93				
255 4350-3200	WATER & SEWER	Lakeside Park		1,474.68				
100 4360-3200	WATER & SEWER	Silver View Park		31.53				
700 4823-3200	WATER & SEWER	7545 Groveland Road		23.43				
100 4460-3200	WATER & SEWER	City Hall Building		85.53				
100 4360-3200	WATER & SEWER	Oakwood Park		910.38				11,415.44
M9595	Municipal Builders, Inc.							
I-21	WTP No 1 Rehab 5-1 to 6-30-23	R	7/25/2023			153242		
700 4823-7050	CONSTRUCTION	WTP No 1 Rehab 5-1 t		62,993.65				62,993.65
N4009	NineNorth							
I-2023-117	June 2023 Meetings	R	7/25/2023			153243		
210 4350-3030	OTHER PROFESSIONAL SERVICES	June 2023 Meetings		947.41				947.41
N8515	Nuss Truck & Equipment							
I-PSO019204-1	PW #453 Mack 50/50, Heater	R	7/25/2023			153244		
100 4465-1220	SUPPLIES, VEHICLES	Nuss Truck & Equipme		176.56				
I-PSO019315-1	PW #453 Bracket	R	7/25/2023			153244		
100 4465-1220	SUPPLIES, VEHICLES	Nuss Truck & Equipme		76.52				253.08

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O5100	Office of MN IT Services							
I-W23060570	June Language Line	R	7/25/2023			153245		
100 4200-3055	INFORMATION SYSTEM FEES	LANGUAGE LINE (JUNE)		218.40				218.40
O5510	On Site Companies - OSSTC							
I-0001565744	Porta Potties	R	7/25/2023			153246		
100 4360-4030	PORTABLE TOILETS	Parks		2,237.50				
255 4350-4030	PORTABLE TOILETS	Lakeside		73.50				2,311.00
O5531	Optum Health							
I-0001468801	June Cobra Fee	R	7/25/2023			153247		
100 4160-3030	OTHER PROFESSIONAL SERVICES	June Cobra Fee		60.50				60.50
P7250	Print Central							
I-150258	Water Meter Flyer Insert	R	7/25/2023			153248		
700 4823-7030	EQUIPMENT	Water Meter Flyer In		1,077.12				1,077.12
R0096	Radarsign, LLC							
I-INV987	Mounting Brackets	R	7/25/2023			153249		
100 4200-1600	OPERATING SUPPLIES	MOUNTING BRACKETS		130.00				130.00
R3002	Ramsey County							
I-EMCOM-010937	June Ramsey Cty Fleet Support	R	7/25/2023			153250		
100 4200-5100	REPAIRS, COMPUTERS	June Ramsey Cty Flee		177.84				
I-EMCOM-010952	June Fleet Support Fee	R	7/25/2023			153250		
700 4823-3100	TELEPHONE	June Fleet Support F		7.28				
745 4415-3100	TELEPHONE	June Fleet Support F		7.28				
730 4823-3100	TELEPHONE	June Fleet Support F		7.28				
I-EMCOM-010967	June CAD Services	R	7/25/2023			153250		
100 4200-3050	DISPATCHING - CONTRACTUAL	June CAD Services		1,127.21				
I-EMCOM-010983	June 911 Dispatch Services	R	7/25/2023			153250		
100 4200-3050	DISPATCHING - CONTRACTUAL	June 911 Dispatch Se		6,774.39				
I-PUBW-08381	Cty Rd H & I35W Const. Project	R	7/25/2023			153250		
485 4470-7050	CONSTRUCTION	Cty Rd H & I35W Cons		20,966.68				29,067.96
R7265	Rotary Club of New Brighton							
I-1307	July-Sept '23	R	7/25/2023			153251		
100 4160-3610	MEMBERSHIPS	July-Sept '23		232.00				232.00
S1005	SHI International Corp.							
I-B17020702	Acrobat Pro Software	R	7/25/2023			153252		
100 4160-5100	REPAIRS, COMPUTERS	Acrobat Pro Software		18.36				18.36

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S2400	City of St. Paul							
I-IN54466	Asphalt, Pot Holes	R	7/25/2023			153253		
100 4470-1240	SUPPLIES, STREETS	POT HOLES SPRING 23		4,055.84				4,055.84
S3824	Schmidt Curb Company							
I-23-03B	Curb Repairs LLR	R	7/25/2023			153254		
700 4823-1240	SUPPLIES, STREETS	Curb Repairs LLR		2,745.00				2,745.00
S3833	Brad Schwartzbauer							
I-202307209218	Track Program Coach	R	7/25/2023			153255		
252 4732-3030	OTHER PROFESSIONAL SERVICES	Track Program Coach		1,218.80				1,218.80
S3845	TA Schifsky and Sons							
I-193805303	2022-2023 Str Rehab Project #8	R	7/25/2023			153256		
485 4470-7050-324	2022 STREET PROJECT	2022-2023 Str Rehab		834,111.71				834,111.71
S4224	Sensible Office Solutions							
I-0059241-001	Business Cards Kerrie Kane	R	7/25/2023			153257		
100 4160-1600	OPERATING SUPPLIES	Business Cards Kerri		34.50				34.50
S8802	Streicher's - Minneapolis							
I-I1644239	PD Badge #132	R	7/25/2023			153258		
100 4200-2400	UNIFORM & CLOTHING	PD Badge #132		183.50				183.50
T5000	Toll Gas & Welding Supply							
I-10521726	Oxygen, Cylinder Cap	R	7/25/2023			153259		
700 4823-1600	OPERATING SUPPLIES	Oxygen, Cylinder Cap		26.70				
730 4823-1600	OPERATING SUPPLIES	Toll Gas & Welding S		26.71				
I-40176618	Acetylene, Propane, etc	R	7/25/2023			153259		
700 4823-1600	OPERATING SUPPLIES	Acetylene, Propane,		18.86				
I-40178173	Propane, Acetylene Etc	R	7/25/2023			153259		
730 4823-1600	OPERATING SUPPLIES	Propane, Acetylene E		5.74				78.01
T5019	Rise LLC							
I-1010	June Car Washes	R	7/25/2023			153260		
100 4200-1700	MOTOR FUELS & LUBRICANTS	June Car Washes		55.00				55.00
T6022	Trane U.S. Inc.							
I-313735305	Maintenance Inspection Qtrly	R	7/25/2023			153261		
100 4460-3030	OTHER PROFESSIONAL SERVICES	Maintenance Inspecti		1,697.00				1,697.00
T7125	Tyler Technologies, Inc.							
I-025-430926	ERP Pro 9 Training A.Bruzer	R	7/25/2023			153262		
100 4150-3630	TRAINING & CONFERENCES	ERP Pro 9 Trainings		925.00				925.00

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK		AMOUNT	DISCOUNT	CHECK	CHECK	CHECK
			DATE				NO	STATUS	AMOUNT
U7925	Universal Athletic, LLC								
I-130-0014478-01	Soccer Nets	R	7/25/2023				153263		
100 4360-1230	SUPPLIES, EQUIPMENT	Soccer Nets			274.00				274.00
V4105	Verizon Wireless								
I-9938221226	6-27 to 7-26 PD & Comm Dev	R	7/25/2023				153264		
100 4200-3100	TELEPHONE	6-27 to 7-26 PD			526.13				
100 4180-3100	TELEPHONE	6-27 to 7-26 Comm De			80.02				606.15
V4113	Hannah Vessey								
I-202307209217	Track Program Coach	R	7/25/2023				153265		
252 4732-3030	OTHER PROFESSIONAL SERVICES	Track Program Coach			1,218.80				1,218.80
W0565	Walters Recycling & Refuse Inc								
I-202307199210	Recyling	R	7/25/2023				153266		
100 4460-3530	REFUSE COLLECTION	Recycling-CH/PD/PW			1,221.75				
290 4420-3530	REFUSE COLLECTION	Recycling			212.09				
252 4350-3530	REFUSE COLLECTION	Recycling MVC			593.37				
I-7114554	Greenfield Playground	R	7/25/2023				153266		
451 4470-7050	CONSTRUCTION	Greenfield Playgroun			743.74				2,770.95
W5275	White Cap, L.P.								
I-50022750558	Detack & Squeegee Rubbers	R	7/25/2023				153267		
100 4470-1240	SUPPLIES, STREETS	Detack & Squeegee Ru			383.03				383.03
W7009	Alexis Wills								
I-202307209216	Sunnyside Tracl Program Coach	R	7/25/2023				153268		
252 4732-3030	OTHER PROFESSIONAL SERVICES	Sunnyside Tracl Prog			1,218.80				1,218.80
Z4000	Zep Sales and Service								
I-9008704534	ZEP Big Orange	R	7/25/2023				153269		
700 4823-1210	SUPPLIES, BUILDING & GROUNDS	ZEP Big Orange			284.00				
730 4823-1210	SUPPLIES, BUILDING & GROUNDS	ZEP Big Orange			284.00				
745 4415-1230	SUPPLIES, EQUIPMENT	ZEP Big Orange			284.00				
100 4470-1600	OPERATING SUPPLIES	ZEP Big Orange			284.00				
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	ZEP Big Orange			287.91				1,423.91

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	90	2,197,576.77	0.00	2,197,576.77
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 2320	DEPOSIT PAYABLE	152,985.00
100 3680	MISCELLANEOUS REVENUE	792.00
100 4100-3030	OTHER PROFESSIONAL SERVICES	926.25
100 4110-3030	OTHER PROFESSIONAL SERVICES	159.00
100 4150-3630	TRAINING & CONFERENCES	925.00
100 4160-1600	OPERATING SUPPLIES	284.18
100 4160-3030	OTHER PROFESSIONAL SERVICES	408.50
100 4160-3610	MEMBERSHIPS	232.00
100 4160-5100	REPAIRS, COMPUTERS	10,700.36
100 4180-3100	TELEPHONE	80.02
100 4200-1600	OPERATING SUPPLIES	1,090.00
100 4200-1700	MOTOR FUELS & LUBRICANTS	246.24
100 4200-2100	BOOKS & PERIODICALS	60.00
100 4200-2400	UNIFORM & CLOTHING	1,723.27
100 4200-3050	DISPATCHING - CONTRACTUAL	7,901.60
100 4200-3055	INFORMATION SYSTEM FEES	218.40
100 4200-3070	COPS EVENTS	9.95
100 4200-3100	TELEPHONE	526.13
100 4200-5100	REPAIRS, COMPUTERS	5,895.84
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	2,494.02
100 4360-1220	SUPPLIES, VEHICLES	689.23
100 4360-1230	SUPPLIES, EQUIPMENT	4,150.25
100 4360-1600	OPERATING SUPPLIES	330.40
100 4360-2400	UNIFORM & CLOTHING	97.73
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	13.02
100 4360-3200	WATER & SEWER	2,981.07
100 4360-4010	RENTAL, EQUIPMENT	203.39
100 4360-4030	PORTABLE TOILETS	2,237.50
100 4360-5110	REPAIRS, BUILDINGS & GROUNDS	586.16
100 4360-5130	REPAIRS, EQUIPMENT	537.98
100 4410-2400	UNIFORM & CLOTHING	17.50
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	1.01
100 4460-1600	OPERATING SUPPLIES	181.63
100 4460-2400	UNIFORMS & CLOTHING	2.86
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	0.34
100 4460-3030	OTHER PROFESSIONAL SERVICES	3,878.07
100 4460-3200	WATER & SEWER	284.46
100 4460-3530	REFUSE COLLECTION	1,221.75
100 4465-1220	SUPPLIES, VEHICLES	600.86
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL	5,939.85
100 4465-2400	UNIFORMS & CLOTHING	20.44
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	4.22
100 4465-5120	REPAIRS, VEHICLES	546.65
100 4470-1240	SUPPLIES, STREETS	4,438.87
100 4470-1600	OPERATING SUPPLIES	284.00
100 4470-2400	UNIFORMS & CLOTHING	35.15

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	7.86
100 4470-5130	REPAIRS, EQUIPMENT	537.98
100 4472-1600	OPERATING SUPPLIES	1,978.72
100 4472-2400	UNIFORMS & CLOTHING	38.24
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	7.18
100 4472-3100	Telephone	216.00
100 4475-2400	UNIFORMS & CLOTHING	8.58
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	1.95
	*** FUND TOTAL ***	219,738.66
210 4350-3030	OTHER PROFESSIONAL SERVICES	947.41
	*** FUND TOTAL ***	947.41
230 4650-3030	OTHER PROFESSIONAL SERVICES	50.00
	*** FUND TOTAL ***	50.00
252 4350-1210	SUPPLIES, BUILDING & GROUNDS	35.40
252 4350-1600	OPERATING SUPPLIES	289.88
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	93.35
252 4350-3030	OTHER PROFESSIONAL SERVICES	1,087.12
252 4350-3100	TELEPHONE	350.00
252 4350-3200	WATER & SEWER	2,984.73
252 4350-3530	REFUSE COLLECTION	593.37
252 4730-3030	OTHER PROFESSIONAL SERVICES	128.58
252 4732-1230	SUPPLIES, EQUIPMENT	180.07
252 4732-3030	OTHER PROFESSIONAL SERVICES	8,031.79
252 4732-5130	REPAIRS, EQUIPMENT	325.00
	*** FUND TOTAL ***	14,099.29
255 4350-3200	WATER & SEWER	1,474.68
255 4350-4030	PORTABLE TOILETS	73.50
	*** FUND TOTAL ***	1,548.18
290 4420-3530	REFUSE COLLECTION	212.09
	*** FUND TOTAL ***	212.09
441 4650-3030	OTHER PROFESSIONAL SERVICES	596.25
441 4650-8010	DEBT, PRINCIPAL	19,547.31
441 4650-8020	DEBT, INTEREST	6,584.40
	*** FUND TOTAL ***	26,727.96
450 4650-3030	OTHER PROFESSIONAL SERVICES	596.25
450 4650-8010	DEBT, PRINCIPAL	368,520.38
450 4650-8020	DEBT, INTEREST	452,307.78
	*** FUND TOTAL ***	821,424.41

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
451 4470-7050	CONSTRUCTION	46,674.74
	*** FUND TOTAL ***	46,674.74
485 4470-7050	CONSTRUCTION	135,159.22
485 4470-7050-324	2022 STREET PROJECT	841,408.91
	*** FUND TOTAL ***	976,568.13
506 4750-8030	PAYING AGENT FEES	475.00
	*** FUND TOTAL ***	475.00
700 1152	UTILITY DELQ. RECIEVABLE	74.71
700 4823-1210	SUPPLIES, BUILDING & GROUNDS	306.56
700 4823-1240	SUPPLIES, STREETS	7,911.75
700 4823-1250	SUPPLIES, UTILITIES	647.70
700 4823-1600	OPERATING SUPPLIES	80.29
700 4823-2400	UNIFORM & CLOTHING	45.37
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	8.46
700 4823-3030	OTHER PROFESSIONAL SERVICES	1,078.10
700 4823-3100	TELEPHONE	7.28
700 4823-3200	WATER & SEWER	3,690.50
700 4823-3630	TRAINING & CONFERENCES	23.00
700 4823-5130	REPAIRS, EQUIPMENT	548.66
700 4823-7030	EQUIPMENT	1,077.12
700 4823-7050	CONSTRUCTION	62,993.65
700 4825-1600	OPERATING SUPPLIES	6,731.41
700 4825-2400	UNIFORM & CLOTHING	71.57
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	4.22
700 4825-3030	OTHER PROFESSIONAL SERVICES	165.00
	*** FUND TOTAL ***	85,465.35
730 4823-1210	SUPPLIES, BUILDING & GROUNDS	284.00
730 4823-1230	SUPPLIES, EQUIPMENT	158.39
730 4823-1600	OPERATING SUPPLIES	148.45
730 4823-2400	UNIFORM & CLOTHING	90.88
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	23.16
730 4823-3030	OTHER PROFESSIONAL SERVICES	116.10
730 4823-3100	TELEPHONE	7.28
730 4823-5130	REPAIRS, EQUIPMENT	537.98
	*** FUND TOTAL ***	1,366.24
745 4415-1230	SUPPLIES, EQUIPMENT	584.00
745 4415-1600	OPERATING SUPPLIES	519.05
745 4415-2400	UNIFORM & CLOTHING	22.07
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	4.90
745 4415-3100	TELEPHONE	7.28
745 4417-1230	SUPPLIES, EQUIPMENT	565.94

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
745 4417-2400	UNIFORM & CLOTHING	36.40
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	1.69
745 4417-5130	REPAIRS, EQUIPMENT	537.98
	*** FUND TOTAL ***	2,279.31

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: APBNK TOTALS:	90	2,197,576.77	0.00	2,197,576.77
BANK: APBNK TOTALS:	90	2,197,576.77	0.00	2,197,576.77
REPORT TOTALS:	90	2,197,576.77	0.00	2,197,576.77



Item No: 05C
Meeting Date: July 24, 2023
Type of Business: Consent
Administrator Review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Nyle Zikmund, City Administrator
Item Title/Subject: Resolution 9778, Approving an Application from the Mounds View Police Foundation to Conduct Excluded Bingo at the 2023 Festival in the Park

Introduction:

The Mounds View Police Foundation has requested to conduct Excluded Bingo at the 2023 Festival in the Park. The Minnesota Gambling Control Board requires that the local unit of government approves or denies any request to conduct charitable gambling.

Discussion:

Attached is an application from the Mounds View Police Foundation to conduct charitable gambling, specifically Excluded Bingo, at the Mounds View Festival in the Park, to be held on Saturday, August 19, 2023. Also attached is a letter from the IRS determining the foundation's status as a non-profit entity organized under the Internal Revenue Code 501(c) (3). An excluded Bingo permit is required when, for the calendar year, bingo will be conducted at four or fewer events, OR bingo will be conducted up to 12 consecutive days in conjunction with a county fair, civic celebration, or the Minnesota State Fair

Strategic Plan Strategy/Goal:

A progressive City that is welcoming, and a desirable destination to all ages & cultures, who seek progress through partnerships, and a place where residents can work, live, and play safely and show pride in the community

Financial Impact:

None

Recommendation:

Staff recommends approval of Resolution 9778, approving a one-day charitable gambling premises permit for the Mounds View Police Foundation to conduct Excluded Bingo at the Mounds View Festival in the Park on August 19, 2023 at Silver View Park, 2700 County Road I.

Respectfully submitted,

Nyle Zikmund
City Administrator

RESOLUTION NO. 9778

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION GRANTING A ONE-DAY CHARITABLE GAMBLING PREMISES
PERMIT FOR THE MOUNDS VIEW POLICE FOUNDATION TO CONDUCT EXCLUDED
BINGO AT SILVER VIEW PARK ON AUGUST 19, 2023
AS PART OF THE FESTIVAL IN THE PARK**

WHEREAS, the Mounds View Police Foundation has requested that the City Council allow them to conduct charitable gambling, specifically Excluded Bingo, for one day on August 19, 2023, as part of the Festival in the Park; and

WHEREAS, the Gambling Control Board requires that the local unit of government approves or deny requests to conduct charitable gambling; and

WHEREAS, the Mounds View Police Foundation complies with Mounds View Municipal Code with regard to charitable gambling regulations.

WHEREAS, it is the desire of the City of Mounds View to assist with the Festival in the Park of Mounds View by approving this request.

NOW, THEREFORE, BE IT RESOLVED, that the Mounds View City Council hereby approves the Mounds View Police Foundation's request to conduct Excluded Bingo at the Mounds View Festival in the Park on August 19, 2023, at Silver View Park, 2700 County Road I.

Adopted this 24th day of July, 2023.

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(SEAL)

LG240B Application to Conduct Excluded Bingo**No Fee****ORGANIZATION INFORMATION**

Organization Name: Mounds View Police Foundation Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 81-4446937

Mailing Address: 9422 Ulysses Street NE, Suite 120

City: Blaine State: MN Zip: 55343 County: Anoka

Name of Chief Executive Officer (CEO): Katrina Joseph

CEO Daytime Phone: 612-787-7698 CEO Email: katrina@hjlawmn.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☒ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☐ one of four or fewer bingo events held this year. Dates: _____
-OR-

☒ conducted on up to 12 consecutive days in connection with a:

☐ county fair Dates: _____

☒ civic celebration Dates: 8/19/2023

☐ Minnesota State Fair Dates: _____

Person in charge of bingo event: Katrina Joseph Daytime Phone: 612-787-7698Name of premises where bingo will be conducted: Mounds View Silver View ParkPremises street address: 2700 County Road I, Mounds View, MN 55112City: Mounds View If township, township name: _____ County: Ramsey

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: Mounds View

Signature of City Personnel:

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel:

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: _____ Date: 7/22/2023
(Signature must be CEO's signature; designee may not sign)

Print Name: Katrina E. Joseph

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 09 2017

MOUNDS VIEW POLICE FOUNDATION
345 SAINT PETER STREET SUITE 1230
SAINT PAUL, MN 55102-0000

Employer Identification Number:
81-4446937
DLN:
26053460001487
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
January 20, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

MOUNDS VIEW POLICE FOUNDATION

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Cooper', with a stylized flourish at the end.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements



Item No: 5D
Meeting Date: July 24, 2023
Type of Business: CA
Administrator Review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Don Peterson, Director of Public Works/Parks and Recreation
Item Title/Subject: Resolution 9780, Approving the 2023 Mounds View Festival in the Park Agreement

Background:

The Mounds View Festival in the Park is on Friday, August 18 and Saturday, August 19, 2023.

The 2023 adopted budget includes \$15,500.00 in support (in-kind donation) of the Festival in the Park expenses such as City personnel and equipment expenses (\$7,500), Music in the Park (\$3,000), and payment of the Fireworks Show (\$5,000). .

Discussion:

The 2023 Festival in the Park Agreement was reviewed by the City Attorney and the Festival Committee. The President of the Festival Committee, Kathryn Smith, will be present to answer any questions.

Strategic Plan Strategy/Goal: Continue making Mounds View a welcoming a desirable destination to all ages and cultures...and a place where residents can live, work and play.

Financial Impact: No financial Impact to the 2023 Budget. The 2023 Advisory Budget has of \$15,500.00 for the Festival in the Park expenses, account 100-4110-3900.

Recommendation:

Staff recommends approval of Resolution, authorizing the execution of the agreement with the Festival in the Park of Mounds View Committee for the August 18 and 19, 2023, Festival in the Park event.

Respectfully Submitted,

Don Peterson
Public Works Director/Parks and Recreation

Attachments;
Copy of Agreement

RESOLUTION 9780

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

APPROVING THE 2023 MOUNDS VIEW FESTIVAL IN THE PARK AGREEMENT

WHEREAS, The City of Mounds View desires to co-sponsor an annual community event entitled “Mounds View Festival in the Park” to be held on August 18 & 19, 2023; and

WHEREAS, the 2023 Festival Agreement, attached as Exhibit A, has been reviewed by the City Council, the City Attorney, and have been reviewed and approved for execution by the Festival in the Park of Mounds View Committee, the non-profit organization in charge of the Festival.

NOW, THEREFORE BE IT RESOLVED that the Mounds View City Council does hereby approve the attached Festival Agreement as set forth in Exhibit A and authorizes its execution by the Acting Mayor and City Administrator.

Adopted this 24th day of July, 2023

ATTEST:

Gary Meehlhause, Acting Mayor

Nyle Zikmund, City Administrator

(seal)

FESTIVAL IN THE PARK AGREEMENT

THIS AGREEMENT is entered into this 24 day of July, 2023, by and between the City of Mounds View, a municipal corporation under the laws of Minnesota (the "City") and Festival in the Park of Mounds View, a Minnesota non-profit corporation (the "Corporation").

WHEREAS, the City is owner of City Hall, City Hall Park, Silver View Park and the Community Center (collectively the "Park") located within the City; and

WHEREAS, the Corporation desires to sponsor and coordinate an annual community event entitled, "Festival in the Park of Mounds View" (the "Festival"), to be held on August 18 and 19, 2023; and

WHEREAS, pursuant to Minnesota Statutes, and other laws, the City has the authority to operate a program of public recreation and enter into agreements with the Corporation pertaining to the conduct thereof; and

WHEREAS, the City desires that the Corporation sponsor and coordinate the Festival; and

WHEREAS, the City is willing to support the Festival, as set forth in this Agreement; and

WHEREAS, the Corporation is willing to undertake the Festival sponsorship and support of the City in accordance with the terms and conditions of this Agreement.

NOW THEREFORE, the parties agree as follows:

1. Scope of Festival. The Corporation will sponsor and coordinate all aspects of the Festival.
2. Time and Performance. This Agreement will begin as of August 18, 2023, and will terminate as of August 19, 2023 (the "Termination Date").
3. City Contribution. The City will provide the assistance of City staff to assist the Corporation as set forth on Exhibit A, which is incorporated herein by reference. The City will provide the assistance of City equipment to assist the Corporation as set forth on Exhibit B, which is incorporated herein by reference. The City will allow use of the Park upon the Corporation requesting and obtaining the appropriate permits from the City for the Park. The City agrees to waive the permit fee for the Park.

In support of the community-based Festival, the City will provide assistance in additional expenditures, not to exceed \$5,000, to assist the Committee in payment of the Fireworks Show.

If the Agreement should be terminated for any reason prior to the Termination Date, the City's assistance to the Corporation will cease upon termination. In such case any unfulfilled assistance as set forth in Exhibits A and B will remain unfulfilled. The Corporation shall pay any and all taxes due to federal, state, and local governments, and the City shall not withhold any amounts therefore. In addition, the Corporation shall be responsible for any necessary workers compensation and unemployment insurance required for the

individuals performing services hereunder, and the City shall have no obligation whatsoever in this regard.

4. Independent Contractor. The Corporation and neither it nor any of its volunteers, employees or agents performing services hereunder shall be an employee of the City. The Corporation is an independent contractor and it shall retain control over the manner and means of the work set forth above. The Corporation understands and acknowledges that the City shall not provide any benefits of any type in connection with this Agreement, including but not limited to health or medical insurance, workers compensation insurance, or unemployment insurance. The Corporation shall in no case have the power to bind or obligate the City in any way to any third-party.

5. Insurance.

a. The Corporation shall provide comprehensive general liability insurance for bodily injury and property damage with a combined single limit of \$1,000,000 per occurrence. Such comprehensive general liability insurance shall include, but not be limited to, coverage for mechanically-operated amusement devices, alcohol sales, and fireworks displays. The policies of insurance shall name the City of Mounds View as an additional insured.

b. The Corporation shall provide evidence of automobile and mobile equipment insurance coverage for all motorized vehicles used in connection with work under this Agreement with a combined single limit for bodily injury and property damage of not less than \$1,000,000 per occurrence.

c. A Certificate of Insurance showing coverage as indicated above with a carrier that is acceptable to the City of Mounds View as well as a copy of all policies of insurance shall be submitted to the City Administrator at least 30 days prior to the Festival. The City reserves the right to reject the carrier if it is not an A+ carrier licensed to do business in the State of Minnesota.

d. Nothing herein shall be construed as a waiver of any immunity or limitation on liability to which the City is entitled under law.

6. Termination. If either party fails to perform its obligations under this Agreement, the other party may terminate this Agreement by giving written notice of the intention to terminate to the other party at least thirty (30) days prior to such termination, provided, however, that if Corporation's failure to perform its obligations hereunder creates or constitutes, in the sole judgment of the City, a threat to the public health, safety, or welfare, the City may immediately terminate this Agreement.

7. General Terms and Conditions.

a. The Corporation will provide all equipment used by the Corporation, except the City equipment as set forth in Exhibit B, which is incorporated herein by reference.

b. The Corporation will control its own schedule of work hours as necessary to sponsor and coordinate the Festival.

c. Any and all reports, and other work products, whether completed or not, that are prepared or developed by the Corporation as a part of this Agreement shall be jointly owned by the City and the Corporation and shall be made available to the City promptly at the City's request or at the termination of this Agreement. The Corporation shall provide annual financial reports including all revenues and expenditures related to the Festival for the present year within thirty days of the date of the Festival, and the City will retain these records for three (3) years.

d. Any titles of the several parts of the Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.

e. A notice, demand, or other communication under this Agreement by either party to the other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally to the following addresses:

City: 2401 Mounds View Boulevard
Mounds View, MN 55112
ATTN: City Administrator

Corporation: Festival in the Park
2401 Mounds View Blvd.
Mounds View, MN 55112
ATTN: Kathryn Smith, President

or at such other address with respect to either such party as that party may, from time to time, designate in writing and forward to the other as provided in this Section.

f. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

g. This Agreement is made and shall be governed in all respects by the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and the parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

h. If any provision or application of this Agreement is held unlawful or unenforceable in any respect, such illegality or unenforceability shall not affect other provisions or applications that can

i. be given effect, and this Agreement shall be construed as if the unlawful or unenforceable provision or application had never been contained herein or prescribed hereby.

j. This Agreement, together with its Exhibits, which are incorporated by reference, constitutes the complete and exclusive statement of all mutual understandings between the parties with respect to this Agreement, superseding all prior or contemporaneous proposals, communications, and understandings, whether oral or written, concerning this Agreement. This Agreement may not be amended nor any of its terms modified except by written authorization and executed by both parties hereto.

8. The Corporation shall protect, indemnify, defend, and hold harmless the City and its governing body members, officers, agents, servants, and consultants against and from any claim, demand, suit, action, or other proceeding whatsoever by any person or entity whatsoever arising or purportedly arising from this Agreement or the activities undertaken pursuant to it. The provisions of this paragraph 8 shall survive termination of this Agreement.

9. The Corporation will provide the City with a comprehensive accounting and detailing the assistance contributed by the City to the Festival and the Corporation.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed as of the date first above.

CITY OF MOUNDS VIEW

By: _____
Its: Acting Mayor

By: _____
Its: City Administrator

FESTIVAL IN THE PARK OF MOUNDS VIEW

By: _____

Its: _____

By: _____

Its: _____

EXHIBIT A

CITY STAFF ASSISTANCE ESTIMATE

1. Maintenance workers:

4 workers X 20 hrs @ approx. \$37/hr \$1,400

2 workers X 24hrs @ approx. \$55/hr \$1,320

2. Police:

9 officers X 8 hrs @ approx. \$46/hr \$3,312

Total: \$6,032

EXHIBIT B

CITY EQUIPMENT

1. Public Works Equipment:

Large box 1 ton truck
Small box 1 ton truck
1 Large dump truck,
2 -Pick up trucks
Tandem trailer
City generator – Car Show
Extra generator – (back-up)
Post pounder
3 - Golf cart or equivalent (only used by City Staff)
Hoses
Extension cords
Water shut off keys
Barricades (Parade, City Hall Parking Lot, Bike Race and 5K Run at Silver View Park)
Public Works Vehicles for the Parade
5 Rectangular Tables (For Car Show)
10 folding chair (For Car Show)
20 Orange Cones (For Car Show)
20 Orange Cones (MVCC- Section off parking area for Irondale)
20 rectangular tables (MVCT)
110 folding chairs (MVCT)
15 rectangular tables (in front of Beer Garden Tent)
100 folding chairs (in front of Beer Garden Tent)
Mesh Fencing for the Beer Garden, K9 Demo and for the Lions Food Booth

2. Fire Dept:

Fire truck(s) for Parade

3. Police Department

Police Vehicle(s) for the Parade, Climbing Wall



Item No: 5.E.
Meeting Date: July 24, 2023
Type of Business: Consent Agenda
Administrator review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resource Director
Item Title/Subject: Resolution 9774, Approving the Hire of Gayle Bauman to the Position of Finance Director

Background

Finance Director Mark Beer submitted his notice of retirement for September 14, 2023. Council approved Resolution 9727 on March 27, 2023, to post the Finance Director position.

Discussion

A posting based on the job description was announced for one-month with 11 candidates applying for the position. Six candidates interviewed with staff, with two returning for second interviews. The second interviews were held with two teams of City Council Members; Acting Mayor Meehlhouse and Council Member Lindstrom; and Council Members Cermak and Gunn. At the conclusion of the interviews, Human Resource Director Ewald and Finance Department members met with the individual Council Member teams. Council Member teams reviewed all feedback and selected the candidate based on who they believed would be the best fit for the organization. Gayle Bauman was offered the position.

Ms. Bauman has an extensive municipal finance history, most recently five years as the Finance Director for the City of Arden Hills. Prior to that, Ms. Bauman served six years as the Finance Director for the City of Maplewood. Ms. Bauman requested to start at Step 4 of the pay plan (\$69.62/hour); would be on probation for six (6) months; and advance to Step 5 (\$73.28/hour) subject to a satisfactory performance evaluation. Following is the 2023 wage schedule:

2023 Hourly Pay Plan Schedule: Finance Director					
Step 1	Step 1.5	Step 2	Step 3	Step 4	Step 5
\$58.62	\$60.46	\$62.29	\$65.95	\$69.62	\$73.28

Additionally Ms. Bauman requested to have a beginning vacation balance of 40 hours available upon the start of employment. And, to begin accumulating vacation at the Department Head rate of 6.15 hours/pay period (160 hours annually); advancing to 7.69 hours/pay period on her one year anniversary (200 hours annually). Ms. Bauman has a previously planned vacation scheduled September 23 – October 3, 2023. Ms. Bauman will report directly to the City Administrator. Ms. Bauman successfully passed the required hiring assessment and all required background reporting, credit checks. Staff is requesting to begin employment of Ms. Bauman as soon as a time is suitable for both Ms. Bauman and the City (on or around August 21, 2023), allowing sufficient time for training by Finance Director Beer, before his retirement. The Human Resource Committee found the requested negotiated by Ms. Bauman acceptable.

Strategic Plan Strategy/Goal:

Create a culture where employees desire to work.

Financial Impact:

None.

Recommendation:

Staff recommends the City Council adopt Resolution 9774, Approving the Hire of Finance Director Gayle Bauman.

Respectfully submitted,

Rayla Sue Ewald
Human Resource Director

Attached: Resolution 9774

RESOLUTION NO. 9774

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

APPROVING THE HIRE OF FINANCE DIRECTOR GAYLE BAUMAN

WHEREAS, the City of Mounds View posted the Finance Director position due to an upcoming retirement; and

WHEREAS, 11 applications were received, scored, and six candidates were interviewed by City staff; and

WHEREAS, second interviews were held with two teams of City Council Members: Acting Mayor Meehlhause and Council Member Lindstrom; and, Council Members Cermak and Gunn. At the conclusion of the interviews, Human Resource Director Ewald and Finance Department members met with the individual Council Member teams. Council Member teams reviewed all feedback and made their selection based on the best fit for the organization; and

WHEREAS, Gayle Bauman was offered and accepted the position of Finance Director with negotiations which were found acceptable by the Human Resource Committee.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mounds View, Ramsey County, Minnesota does hereby:

- Appoint Gayle Bauman to the position of Finance Director
- Starting date effective on or around August 21, 2023, to allow training by retiring Finance Director Beer
- Starting wage at Step 4 of the 2023 pay plan (\$69.62/hour)

2023 Hourly Pay Plan Schedule: Finance Director					
Step 1	Step 1.5	Step 2	Step 3	Step 4	Step 5
\$58.62	\$60.46	\$62.29	\$65.95	\$69.62	\$73.28

- Ms. Bauman will be subject to a six-month probationary period
- Ms. Bauman will advance to Step 5 (\$73.28/hour based on 2023 pay plan)
- Ms. Bauman will have a beginning vacation balance of 40 hours available upon the start of employment
- Ms. Bauman will begin accumulating vacation at the department head rate of 6.15 hours/pay period; and on her one year anniversary, advance to 7.69 hours/pay period
- Ms. Bauman has a previously planned vacation scheduled September 23 – October 3, 2023; and is approved to take her vacation
- Ms. Bauman will report directly to the City Administrator

Adopted this 24th Day of April, 2023

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(seal)



City of Mounds View Staff Report

Item No: 05F
Meeting Date: July 24, 2023
Type of Business: Consent Agenda
Administrator Review: _____

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resource Director
Item Title/Subject: Resolution 9785, Approving the Hire of Recreation Coordinator
Madeline Margo

Background:

On June 12, 2023, City Council authorized a recruitment process for the Recreation Coordinator position. The position was posted and 20 candidates applied.

Discussion:

Staff interviewed seven of the 20 candidates for the Recreation Coordinator position and invited two candidates to return for second interviews. Staff selected Madeline "Maddie" Margo for the Recreation Coordinator position. Ms. Margo will leave the City of Minneapolis to join our staff. Additionally she will bring knowledge from other cities in the metro area to our team, and has a passion for Parks and Recreation, similar to our last Recreation Coordinator. Ms. Margo is available to start August 7, 2023. She negotiated a higher starting wage, beginning at Step 2 and advancing to Step 3 on her one year anniversary date. The Human Resource Committee is aware and is agreeable to the wage request.

Following is the 2023 wage schedule:

2023 Pay Plan Schedule: Recreation Coordinator					
Step 1	Step 1.5	Step 2	Step 3	Step 4	Step 5
\$27.61	\$28.47	\$29.33	\$31.06	\$31.83	\$33.50

Reference checks were positive for Ms. Margo, along with a clear background check and hiring assessment.

Strategic Plan Strategy/Goal:

Create a culture where employees desire to work.

Financial Impact:

None.

Recommendation:

Staff recommends the City Council adopt Resolution 9785, Approving the Hire of Recreation Coordinator Madeline Margo.

Respectfully submitted,

Rayla Sue Ewald
Human Resource Director

Attached: Resolution 9785

RESOLUTION NO. 9785

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION APPROVING THE HIRE OF RECREATION COORDINATOR
MADELINE MARGO**

WHEREAS, Council authorized a recruitment process for the Recreation Coordinator position, where 20 candidates applied; and,

WHEREAS, staff interviewed seven candidates and invited two candidates to return for second interviews; and,

WHEREAS, staff selected Madeline “Maddie” Margo for the position of Recreation Coordinator; and,

WHEREAS, reference and background checks returned clear for Ms. Margo; and,

WHEREAS, Ms. Margo completed her hiring assessment Thursday, July 20, 2023 and was recommended for hire; and,

WHEREAS, Ms. Margo is available to start employment August 7, 2023 and negotiated a starting wage of Step 2, \$29.33/hour, with an increase to Step 3 on her one year anniversary; and,

WHEREAS, Ms. Margo will be subject to a six month probationary period.

NOW, THEREFORE, BE IT RESOLVED that the Mounds View City Council does hereby:

- Appoint Madeline Margo to the position of Recreation Coordinator
- Starting date effective on August 7, 2023
- Starting wage at Step 2 of the 2023 pay plan (\$29.33/hour)

2023 Pay Plan Schedule: Recreation Coordinator					
Step 1	Step 1.5	Step 2	Step 3	Step 4	Step 5
\$27.61	\$28.47	\$29.33	\$31.06	\$32.78	\$34.51

- Ms. Margo will be subject to a six-month probationary period
- Ms. Margo will advance to Step 3 (\$31.06/hour based on 2023 pay plan)
- Ms. Margo will report directly to the Parks and Recreation Superintendent

Adopted this 24th Day of July, 2023

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(seal)



Item No: 8A.
Meeting Date: July 24, 2023
Type of Business: Council Business
Administrator Review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Mark Beer, Finance Director
Item Title/Subject: **Public Hearing** to Consider Resolution 9779 Authorizing the Issuance, Sale, and Delivery of Educational Facilities Revenue Notes and Approving the Form of and Authorizing the Execution and Delivery of the Notes and Related Documents (High School for Recording Arts Project)

Introduction:

The City Council is asked to consider a proposal to use conduit debt financing to finance the acquisition, renovation, improvement and equipping of the School Facility located at 1166 University Avenue in the City of Saint Paul, Minnesota. The Notes are proposed to be purchased by North Star Bank, a Minnesota banking corporation (the "Lender"). The preliminary revenue note amount is \$6,200,000 and the City will receive a 1% (\$62,000) issuance fee for the use of the City's lending authority. The revenue note will not constitute a general or moral obligation of the City and will not be secured by or payable from any property or assets of the City. The note will not be secured by any taxing power of the City.

Discussion:

This will constitute final approval and authorize the issuance of the debt, this debt will be bank qualified and utilize a portion of the City's annual allocation. There are no planned needs to issue bank qualified debt by the City in 2023. All costs related to the issuance are born by the Requestor and not the City. The City is represented by Kennedy & Graven and Libby Kantner will be in attendance to answer any questions the Council may have.

Recommendation:

Staff recommends that Council review the information, ask questions and if comfortable approve Resolution 9779.

Respectfully submitted,

Mark Beer

Mark Beer
Finance Director

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION NO. 9779

**RESOLUTION AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY
OF EDUCATIONAL FACILITIES REVENUE NOTES AND APPROVING
THE FORM OF AND AUTHORIZING THE EXECUTION AND
DELIVERY OF THE NOTES AND RELATED DOCUMENTS (HIGH
SCHOOL FOR RECORDING ARTS PROJECT)**

WHEREAS, the City of Mounds View, Minnesota (the “City”) is a home rule charter city, municipal corporation, and political subdivision duly organized and existing under the Constitution, its Charter and laws of the State of Minnesota. Pursuant to Minnesota Statutes, Sections 469.152 through 469.1655, as amended (the “Act”), the City is authorized to issue revenue obligations to finance or refinance, in whole or in part, the cost of the acquisition, construction, reconstruction, improvement, betterment, or extension of a “project,” defined in the Act, in part, as any properties, real or personal, used or useful in connection with a revenue producing enterprise;

WHEREAS, HSRA Building Company, a Minnesota nonprofit corporation (the “Company”), owns the building and related facilities located at 1166 University Avenue in the City of Saint Paul, Minnesota (the “School Facility”) for educational purposes and leases the School Facility to High School for Recording Arts, a Minnesota nonprofit corporation (the “School”), pursuant to a Lease Agreement to be entered in between the Company and the School, for the operation of a public charter facility;

WHEREAS, the Company has requested that the City issue its Educational Facilities Revenue Notes (High School for Recording Arts Project), Series 2023, in one or more series, in the original aggregate principal amount not to exceed \$6,200,000 (collectively, the “Notes”), and loan the proceeds derived from the sale of the Notes to the Company pursuant to a Loan Agreement, to be dated on or after August 1, 2023 (the “Loan Agreement”), between the City and the Company, to (i) refund the Charter School Lease Revenue Bonds (High School for Recording Arts Project), Series 2015A (the “2015A Bonds”), previously issued by the Housing and Redevelopment Authority of the City of Saint Paul, Minnesota (the “HRA”) to finance the acquisition, renovation, improvement and equipping of the School Facility; (ii) fund a debt service reserve fund, if necessary; (iii) pay a portion of the interest on the Notes, if necessary; and (iv) pay the costs of issuing the Notes, if necessary (the “Project”). The Notes are proposed to be purchased by North Star Bank, a Minnesota banking corporation (the “Lender”);

WHEREAS, the Company and the School have both represented to the City that they are exempt from federal income taxation under Section 501(a) of the Internal Revenue Code of 1986, as amended (the “Code”), as a result of the application of Section 501(c)(3) of the Code;

WHEREAS, Minnesota Statutes, Section 471.656, as amended, authorizes a municipality to issue obligations to finance the acquisition or improvement of property located outside of the

corporate boundaries of such municipality if the governing body of the city in which the property is located consents by resolution to the issuance of such obligations;

WHEREAS, on July 26, 2023, the City Council of the City of Saint Paul, Minnesota (“Saint Paul”) will hold a public hearing and consider approval of the issuance of the Notes to refinance the Project, all in accordance with and Section 147(f) of the Code;

WHEREAS, Minnesota Statutes, Section 469.155, Subd. 12, as amended, authorizes a municipality to refund obligations issued by another municipality if such municipality consents to the issuance of such refunding obligations and the HRA’s Resolution: RES 15-1521, which authorized the issuance of the Series 2015A Bonds, delegated to the Executive Director of the HRA the authority to provide necessary consents on behalf of the HRA and such consent to the refunding of the HRA’s Series 2015A Bonds has been provided in accordance with Section 469.155, Subd. 12 of the Act;

WHEREAS, the loan repayments to be made by the Company under the Loan Agreement will be fixed so as to produce revenue sufficient to pay the principal of, premium, if any, and interest on the Notes when due. The City will assign its rights to the basic payments and certain other rights under the Loan Agreement to the Lender (not including certain unassigned rights of the City, including those related to indemnification and reimbursement for costs and expenses), pursuant to the terms of an Assignment of Loan Agreement, to be dated on or after August 1, 2023 (the “Assignment of Loan Agreement”), between the City, the Company, and the Lender. The Company’s obligation to make loan repayments under the Loan Agreement will be secured by: (i) a Combination Mortgage, Security Agreement, Assignment of Rents and Fixture Financing Statement from the Company to the Lender, to be dated on or after August 1, 2023 (the “Mortgage”), relating to the Notes; (ii) an Assignment of Lease, to be dated on or after August 1, 2023 (the “Assignment of Lease”), from the Company to the Lender and consented to by the School; (iii) a Pledge and Covenant Agreement, to be dated on or after August 1, 2023 (the “Pledge Agreement”), between the School and the Lender, pledging certain revenues of the School, including money due to the School from the State of Minnesota Lease Aid Payment Program; and (iv) other security provided or arranged by the Company or the School;

WHEREAS, the proceeds of the Notes will be disbursed by the Lender to the Company pursuant to the Loan Agreement;

WHEREAS, forms of the following documents have been submitted to the City and are now on file with the City: (i) the form of the Notes; (ii) the Loan Agreement; (iii) the Assignment of Loan Agreement; (iv) the Mortgage; (v) the Assignment of Lease; and (vi) the Pledge Agreement;

WHEREAS, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), and regulations promulgated thereunder, the Notes may not be issued as tax-exempt bonds unless the City Council approves the Notes after conducting a public hearing thereon;

WHEREAS, the notice of public hearing (the “Public Notice”) was published in the Pioneer Press, the official newspaper and a newspaper of general circulation in the City, with respect to (i) the required public hearing under Section 147(f) of the Code; and (ii) the approval of

the issuance of the Notes. The Public Notice was published at least 7 days prior to the date of the public hearing. On the date hereof, the Council conducted a public hearing at which a reasonable opportunity was provide for interested individuals to express their views, both orally and in writing, with respect to the proposed issuance of the Notes and the location and nature of the Project.

NOW THEREFORE BE IT RESOLVED by the City Council (the “Council”) of the City of Mounds View, Minnesota (the “City”) as follows:

Section 1. Issuance of the Notes.

1.01. Findings. The Council hereby finds, determines, and declares that:

(a) The issuance and sale of the Notes, the execution and delivery by the City of the Notes, the Loan Agreement, and the Assignment of Loan Agreement, and the performance of all covenants and agreements of the City contained in the Loan Agreement and the Assignment of Loan Agreement are undertaken pursuant to the Act.

(b) The acquisition, construction, renovation and equipping of the School Facility previously financed by the 2015A Bonds furthers the economic development purposes stated in Section 469.152 of the Act and constitutes a revenue producing “project,” as defined in Section 469.153, subdivision 2(b) of the Act.

(c) In accordance with Section 469.154, subdivision 7, of the Act, the officers, employees, and agents of the City are hereby authorized and directed to encourage the Company and the School to provide employment opportunities to economically disadvantaged or unemployed individuals. Such individuals may be identified by such mechanisms as are available to the Company and the School, such as a first source agreement in which the Company and the School agrees to use a designated State employment office as a first source for employment recruitment, referral, and placement.

(d) The loan repayments to be made by the Company under the Loan Agreement are fixed to produce revenues sufficient to provide for the prompt payment of principal of, premium, if any, and interest on the Notes issued under this resolution when due, and the Loan Agreement also provides that the Company is required to pay all expenses of the operation and maintenance of the School Facility, including, but without limitation, adequate insurance thereon and insurance against all liability for injury to persons or property arising from the operation thereof, and all lawfully imposed taxes and special assessments levied upon or with respect to the School Facility and payable during the term of the Loan Agreement.

(e) As provided in the Loan Agreement, the Notes shall not be payable from nor charged upon any funds other than the revenues pledged to its payment, nor shall the City be subject to any liability thereon, except as otherwise provided in this paragraph. No holder of the Notes shall ever have the right to compel any exercise by the City of its taxing powers to pay the Notes or the interest or premium thereon, or to enforce payment thereof against any property of the City except the interests of the City in the Loan Agreement and

the revenues and assets thereunder (except for certain unassigned rights of the City, including those related to indemnification and reimbursement for certain costs and expenses), which will be assigned to the Lender under the Assignment of Loan Agreement. The Notes shall not constitute a charge, lien, or encumbrance, legal or equitable, upon any property of the City, except the interests of the City in the Loan Agreement, and the revenues and assets thereunder (except for the unassigned rights of the City referenced above), which will be assigned to the Lender under the Assignment of Loan Agreement. Each Note shall recite that such Note is issued pursuant to the Act, and that such Note, including interest and premium, if any, thereon, is payable solely from the revenues and assets pledged to the payment thereof, and the Notes shall not constitute a debt of the City within the meaning of any constitutional or statutory limitations.

1.02. Issuance and Sale of the Notes. The City hereby authorizes the issuance of the Notes in the aggregate principal amount not to exceed \$6,200,000, in one or more series, in the form, and with the terms set forth in the forms of the Notes now on file with the City. The aggregate principal amount of the Notes, the interest rate of the Notes, the terms for adjustment of the interest rate on the Notes, the date of the documents referenced in this resolution and the Notes, and the terms of redemption of the Notes may be established or modified with the approval of the City. The execution and delivery of the Notes shall be conclusive evidence that the City has approved such terms as subsequently established or modified. The offer of the Lender to purchase the Notes at the price of par plus accrued interest, if any, to the date of delivery at the interest rate or rates specified in the Notes is hereby accepted. Upon approval of the Project by Saint Paul, the Mayor and the City Administrator of the City (the “City Officials”) are authorized and directed to prepare and execute the Notes as prescribed in the Loan Agreement and the Notes shall be delivered to the Lender. The City Officials are hereby authorized to execute and deliver any agreements with any depository institution, including any representation letter or amendment to any existing representation letter, in the event the City and the Lender elect to register the Notes in book-entry form.

1.03. Special, Limited Obligations of City. The Notes shall be special, limited obligations of the City, and the principal of, premium, if any, and interest on the Notes shall be payable solely from the proceeds of the Notes, the revenues derived from the Company pursuant to the Loan Agreement, and the security provided by the Company in accordance with the terms of the Loan Agreement, the Mortgage, the Assignment of Loan Agreement, the Assignment of Lease, the Pledge Agreement, and any and all other security of any kind or nature provided by the Company to the Lender. The Notes will be subject to the provisions of a Tax Certificate, to be dated on or after August 1, 2023 (the “Tax Certificate”), by the Company and the School, and endorsed by the City.

1.04. Approval of Documents. The City Officials are hereby authorized and directed to execute and deliver the Loan Agreement, the Notes, the Assignment of Loan Agreement, and such other documents as bond counsel considers appropriate in connection with the issuance of the Notes (collectively, the “City Documents”). The forms of the City Documents and all other documents listed in the recitals hereof and exhibits thereto, and any consents and such other documents as are necessary or appropriate in connection with the issuance, sale, and delivery of the Notes, including without limitation various certificates of the City, the Information Return for

Tax-Exempt Private Activity Bond Issues, Form 8038, a certificate as to arbitrage and rebate, and similar documents (collectively, the “Financing Documents”) are approved substantially in the forms on file with the City Administrator. The City Documents, in substantially the forms submitted, are directed to be executed in the name and on behalf of the City by the City Officials. The Notes are to be executed in the name of and on behalf of the City by the City Officials and delivered to the Lender. Any other Financing Documents and certificates necessary to the transaction described above may be executed by one or more appropriate officers of the City. All of the provisions of the Financing Documents, when executed as authorized herein, shall be deemed to be a part of this resolution as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof.

The approval hereby given to the various Financing Documents referred to above includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by bond counsel to the City, the appropriate City staff person, or by the officers authorized herein to execute or accept, as the case may be, said documents prior to their execution; and said officers or staff members are hereby authorized to approve said changes on behalf of the City. The execution of any instrument by the appropriate officer or officers of the City herein authorized shall be conclusive evidence of the approval of such document in accordance with the terms hereof.

1.05. Certifications of the City. The Mayor, City Administrator, and Finance Director of the City and other officers, employees, and agents of the City are hereby authorized and directed to prepare and furnish to bond counsel and the Lender certified copies of all proceedings and records of the City relating to the issuance of the Notes, including a certification of this resolution. Such officers, employees, and agents are hereby authorized to execute and deliver, on behalf of the City, all other certificates, instruments, and other written documents that may be requested by bond counsel, the Lender, or other persons or entities in conjunction with the issuance of the Notes. Without imposing any limitation on the scope of the preceding sentence, such officers, employees, and agents are specifically authorized to execute and deliver one or more certificates of the City, an endorsement of the City to the Tax Certificate, an Information Return for Tax-Exempt Private Activity Bond Issues, Form 8038, and all other documents and certificates as shall be necessary and appropriate in connection with the issuance, sale, and delivery of the Notes. The City hereby authorizes Kennedy & Graven, Chartered, acting as bond counsel, to prepare, execute, and deliver its approving legal opinion with respect to the Notes.

1.06. Security for the Notes. The City hereby authorizes the Company to provide such security for payment of the Company's obligations under the Loan Agreement and for payment of the Notes, including the Mortgage, the Assignment of Lease, and the Pledge Agreement, as is agreed upon by the Company and the Lender, and the City hereby approves the execution and delivery of such security.

1.07. Bank Qualification Designation. The City hereby designates the Notes as “qualified tax-exempt obligations” pursuant to Section 265(b)(3) of the Code.

1.08 Registration of Transfer. The City will cause to be kept at the office of the City Administrator a Note Register for each Note in which, subject to such reasonable regulations as it may prescribe, the City shall provide for the registration of transfers of ownership of such Note. Each Note shall be initially registered in the name of the Lender and, subject to Section 1.11, shall be transferable upon the applicable Note Register for such Note by the Lender in person or by its agent duly authorized in writing, upon surrender of such Note together with a written instrument of transfer satisfactory to the City Administrator, duly executed by the Lender or its duly authorized agent. The following form of assignment shall be sufficient for said purpose.

For value received _____ hereby sells, assigns and transfers unto _____ the within Note of the City of Mounds View, Minnesota, and does hereby irrevocably constitute and appoint _____ attorney to transfer said Note on the books of said City with full power of substitution in the premises. The undersigned certifies that the transfer is made in accordance with the provisions of Sections 1.08 through 1.11 of the Resolution authorizing the issuance of the Note.

Dated: _____

By: _____

Registered Owner

Upon such transfer the City Administrator shall note the date of registration and the name and address of the new Lender in the applicable Note Register and in the registration blank appearing on such Note; subject to receipt of a purchaser letter or certification as required by Section 1.11 hereof.

1.9 Mutilated, Lost or Destroyed Note. In case a Note issued hereunder shall become mutilated or be destroyed or lost, the City shall, if not then prohibited by law, cause to be executed and delivered, a new Note of like outstanding principal amount, number, series and tenor in exchange and substitution for and upon cancellation of such mutilated Note, or in lieu of and in substitution for such Note destroyed or lost, upon the payment by the Lender of the reasonable expenses and charges of the City in connection therewith, and in the case of a Note destroyed or lost, the filing with the City of evidence satisfactory to the City with indemnity satisfactory to it. If the mutilated, destroyed or lost Note has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Note prior to payment.

1.10 Ownership of Notes. The City may deem and treat the person in whose name the Notes are last registered in the applicable Note Register for such Note and by notation on such Note whether or not such Note shall be overdue, as the absolute owner of such Note for the purpose of receiving payment of or on account of the principal balance, redemption price or interest and for all other purposes whatsoever, and the City shall not be affected by any notice to the contrary.

1.11 Limitation on Note Transfers. The Notes shall be issued to a “qualified institutional buyer” or an “accredited investor” (i.e. the Lender) and without registration under state or other securities laws, pursuant to an exemption for such issuance; and accordingly the Notes may not be assigned or transferred in whole or part, nor may a participation interest in the Notes be given pursuant to any participation agreement, except to another “qualified institutional buyer” or “accredited investor” in accordance with an applicable exemption from such registration

requirements and with full and accurate disclosure of all material facts to the prospective purchaser(s) or transferee(s). The City will require, as a precondition to any transfer, that the transferee provide to the City a written letter or certificate in a form satisfactory to the City and other evidence satisfactory to the City that the transferee is a qualified institutional buyer or other accredited investor under the securities laws.

1.12 Issuance of New Notes. Subject to the provisions of Section 1.11, the City shall, at the request and expense of the Lender, issue a new note, in aggregate outstanding principal amount equal to that of the Note surrendered, and of like tenor except as to number, principal amount, and the amount of the periodic installments payable thereunder, and registered in the name of the Lender or such transferee as may be designated by the Lender.

Section 2. Miscellaneous.

2.01. Agreements Binding. All agreements, covenants, and obligations of the City contained in this resolution and in the above-referenced documents shall be deemed to be the agreements, covenants, and obligations of the City to the full extent authorized or permitted by law, and all such agreements, covenants, and obligations shall be binding on the City and enforceable in accordance with their terms. No agreement, covenant, or obligation contained in this resolution or in the above-referenced documents shall be deemed to be an agreement, covenant, or obligation of any member of the Council, or of any officer, employee, or agent of the City in that person's individual capacity. Neither the members of the Council nor any officer executing the Notes shall be liable personally on the Notes or be subject to any personal liability or accountability by reason of the issuance of the Notes.

2.02. Rights Conferred. Except as herein otherwise expressly provided, nothing in this resolution or in the Loan Agreement, expressed or implied, is intended or shall be construed to confer upon any person, firm, or corporation other than the City and the registered and beneficial owners of the Notes, any right, remedy, or claim, legal or equitable, under and by reason of this resolution or any provision hereof or of the Loan Agreement or any provision thereof; this resolution, the Loan Agreement and all of their provisions being intended to be, and being for the sole and exclusive benefit of the City and the registered and beneficial owners of the Notes issued under the provisions of this resolution and the Loan Agreement, and the Company to the extent expressly provided in the Loan Agreement.

No provision, covenant, or agreement contained in the Financing Documents, the Notes or in any other document relating to the Notes, and no obligation therein or herein imposed upon the City or the breach thereof, shall constitute or give rise to any pecuniary liability of the City or any charge upon its general credit or taxing powers. In making the agreements, provisions, covenants, and representations set forth in such documents, the City has not obligated itself to pay or remit any funds or revenues, other than funds and revenues derived from the Loan Agreement which are to be applied to the payment of the Notes, as provided therein and in the Financing Documents.

2.03. Validity. In case any one or more of the provisions of this resolution, or of the documents mentioned herein, or of the Notes issued hereunder shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this resolution,

or of the aforementioned documents, or of the Notes, but this resolution, the aforementioned documents, and the Notes shall be construed and endorsed as if such illegal or invalid provisions had not been contained therein. If for any reason the Mayor or the City Administrator, or any other officers, employees, or agents of the City authorized to execute certificates, instruments, or other written documents on behalf of the City, shall for any reason cease to be an officer, employee, or agent of the City after the execution by such person of any certificate, instrument, or other written document, such fact shall not affect the validity or enforceability of such certificate, instrument, or other written document. If for any reason the Mayor or the City Administrator is unable to execute and deliver the documents referred to in this resolution, such documents may be executed by any member of the City Council or any officer of the City delegated the duties of the Mayor or the City Administrator with the same force and effect as if such documents were executed and delivered by the Mayor or the City Administrator.

2.04. Costs. The Company will pay the administrative fees of the City and pay, or, upon demand, reimburse the City for payment of, any and all costs incurred by the City in connection with financing the Project and issuing the Notes, whether or not the Notes are issued. The Company shall indemnify the City against all liabilities, losses, damages, costs, and expenses (including attorney's fees and expenses incurred by the City) arising with respect to the Project or the Notes, as further provided for in the Loan Agreement.

2.05. Governmental Program. The City has established a governmental program of acquiring purpose investments for qualified 501(c)(3) organizations' projects. The governmental program is one in which the following requirements of §1.148-1(b) of the federal regulations relating to tax-exempt obligations shall be met:

- (a) the program involves the origination or acquisition of purpose investments;
- (b) at least 95% of the cost of the purpose investments acquired under the program represents one or more loans to a substantial number of persons representing the general public, states or political subdivisions, 501(c)(3) organizations, persons who provide housing and related facilities, or any combination of the foregoing;
- (c) at least 95% of the receipts from the purpose investments are used to pay principal, interest, or redemption prices on issues that financed the program, to pay or reimburse administrative costs of those issues or of the program, to pay or reimburse anticipated future losses directly related to the program, to finance additional purpose investments for the same general purposes of the program, or to redeem and retire governmental obligations at the next earliest possible date of redemption;
- (d) the program documents prohibit any obligor on a purpose investment financed by the program or any related party to that obligor from purchasing bonds of an issue that finances the program in an amount related to the amount of the purpose investment acquired from that obligor; and.

2.06. Effective Date. This resolution shall be in full force and effect from and after its approval. The approvals contained in the resolution are effective for one year after the date hereof.

Adopted by the City Council of the City of Mounds View, Minnesota this 24th day of July, 2023.

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator



Item No: 8.B.

Meeting Date: July 24, 2023

Type of Business: Council Business

Administrator review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resource Director
Item Title/Subject: First Reading and Introduction of Ordinance 1005 Amending Section 31.001 (B) of the Mounds View City Code Regarding the Composition of the Council and Establishing a Vice Acting Mayor

Background

Due to the passing of Mayor Al Hull on May 20, 2023, legal recognized the need to amend the position of Acting Mayor to Mayor until such time as the office Mayor is filled by an election.

Discussion

In the event there is a vacancy in the office of mayor, the Council will be able to appoint a permanent backup to the Acting Mayor. The amendment does not require annual appointment of the Vice Acting Mayor, but permits the Council to appoint the backup Vice Acting Mayor if there is a vacancy in the office of Mayor. This is a prudent course of action for Mounds View since the Mounds View Charter does not allow the Council to immediately fill a vacancy by appointment in certain situations resulting in relatively long periods of time where the City would be operating without a backup Mayor, as is the current case due to the vacancy in the office of the Mayor.

Recommendation

Staff recommends conducting the First Reading and Introduction. A Public Hearing will be scheduled for August 14, 2023.

Respectfully submitted,

Rayla Sue Ewald
Human Resource Director

Attachment(s):

Ordinance 1005, First Reading and Introduction of Ordinance 1005 Amending Section 31.001 (B) of the Mounds View City Code Regarding the Composition of the Council and Establishing a Vice Acting Mayor

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

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City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Don Peterson, Director of Public Works/Parks and Recreation
Item Title/Subject: Resolution 9781, Approving the Final Report of the Storm Water Assessment from Stantec Engineering Services

Background/Discussion:

The Public Works Department has many responsibilities and one is to efficiently operate and manage the storm water system. The system was first constructed in the 1970's and as with other similar core functions, research, innovation and best management practices have changed over the years.

In 2021, the City Council reviewed the Storm water system and approved the Request for Proposal (RFP) that would assess the overall operational functionality of our system for the precise purpose of development of a capital and maintenance plan (CIP) for the next decade – or longer.

Staff prepared the Storm Water RFP, Stantec Engineering Services, was selected and began surveying the Storm Water Ponds and has updated the Council at two different Work Sessions.

Stantec has completed the survey and assessment of the City's Storm Water Ponds. The final report has provided the City with a priority list for ponds that need maintenance and for ponds that will need dredging. The list of recommendations also provides a time line and estimated cost for these improvements.

Strategic Plan Strategy/Goal: Maintain and Plan for Infrastructure Improvements. Ensure Clean Water and Maintenance.

Financial Impact: No financial Impact to the 2023 Budget.

Recommendation:

Staff recommends the City Council approve the attached resolution approving a the final Strom Water Assessment Report from Stantec Engineering.

Respectfully submitted,



Don Peterson
Director of Public Works / Parks and Recreation

RESOLUTION 9781

CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

APPROVING THE FINAL REPORT OF THE STORM WATER ASSESSMENT FROM STANTEC ENGINEERING SERVICES FOR

WHEREAS, the City has the responsibility to efficiently operate the storm water system; and

WHEREAS, In 2021, the City Council reviewed the Storm water system and approved the Request for Proposal (RFP) that would assess the overall operational functionality of our system for the precise purpose of development of a capital and maintenance plan (CIP) for the next decade – or longer; and

WHEREAS, Stantec has completed the surveys and assessments of the City's Storm Water Ponds; and

WHEREAS, final report has provided the City with a priority list for needed maintenance for ponds and ponds that will need dredging, the list of recommendations also provides a time lines and estimated costs for these improvements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

1. Approves the final report from Stantec Engineering Services for the Storm Water Assessment.
2. Funded from the Storm Water Department 2023 adopted budget account 745-4415-3030.
3. The Mayor and City Administrator are hereby authorized and directed to execute all appropriate documents to effectuate the actions contemplated by this resolution.
4. The Mayor and City Administrator, Staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

Resolution 9781 Continued

Adopted this 24th day of July, 2023

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(SEAL)



**MOUNDS VIEW STORMWATER POND
ASSESSMENT**

July 6, 2023

Prepared for:
City of Mounds View

Prepared by:
Stantec

Project Number:
227704882

Mounds View Stormwater Pond Assessment

Revision	Description	Author	Date	Quality Check	Date	Independent Review	Date
1	Draft Report	Nico Cantarero	4/17/2023			Dan Edgerton	4/21/2023
2	Final Report	Nico Cantarero	5/26/2023			Dan Edgerton	7/6/2023



The conclusions in the Report titled Mounds View Stormwater Pond Assessment are Stantec's professional opinion, as of the time of the Report, and concerning the scope described in the Report. The opinions in the document are based on conditions and information existing at the time the scope of work was conducted and do not take into account any subsequent changes. The Report relates solely to the specific project for which Stantec was retained and the stated purpose for which the Report was prepared. The Report is not to be used or relied on for any variation or extension of the project, or for any other project or purpose, and any unauthorized use or reliance is at the recipient's own risk.

Stantec has assumed all information received from City of Mounds View (the "Client") and third parties in the preparation of the Report to be correct. While Stantec has exercised a customary level of judgment or due diligence in the use of such information, Stantec assumes no responsibility for the consequences of any error or omission contained therein.

This Report is intended solely for use by the Client in accordance with Stantec's contract with the Client. While the Report may be provided to applicable authorities having jurisdiction and others for whom the Client is responsible, Stantec does not warrant the services to any third party. The report may not be relied upon by any other party without the express written consent of Stantec, which may be withheld at Stantec's discretion.



Prepared by:

Signature

Nicolas Cantarero

Printed Name



Reviewed by:

Signature

Dan Edgerton

Printed Name



Approved by:

Signature

Tyler McLeete

Printed Name



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Executive Summary

Background

The City of Mounds View retained Stantec to conduct a stormwater pond assessment to identify maintenance actions as part of its Stormwater Maintenance Program. This assessment provides the City with information to better understand the current condition of its ponds and provides a plan for recommended dredging to restore pond function. It also provides recommendations to the City for enhancements to improve the function and aesthetics of selected ponds as well as to restore vegetation surrounding the ponds to improve aesthetics and create recreational and educational opportunities.

Methodology

Stantec performed sediment surveys of 27 ponds in the City to determine basin bathymetry, including current sediment depth and “depth to refusal”, or original sediment depth. This was used to estimate the original and current available pond volume and corresponding loss of storage volume. Ponds at or approaching 50% loss of storage volume were targeted for dredging to replace lost volume. For ponds nearing 50% loss, the age of the pond in conjunction with lost volume was used to extrapolate a time frame for dredging.

Results

Seven ponds were determined to need dredging within the next five years. These are listed in Table 3.2. It will be necessary to sample the sediment in advance of dredging in order to determine the appropriate method of disposal. Relatively clean sediment can be placed on the land as fill, while sediment with a high level of pollutants will need to be placed in a regulated landfill.

Recommendations

Recommendations for maintaining and restoring the ponds and surrounding areas were developed. Maintenance includes both general inspection and cleanup of debris or garbage, unclogging outlets, and performing minor repairs. Major maintenance would be dredging of the ponds to restore pond storage.

Pond restoration includes both upland vegetation restoration in the area surrounding ponds as well as water quality improvements to the pond itself. The upland vegetation restoration focused on the ponds to be dredged, with the restoration work to be performed concurrent with or immediately following dredging. The goal would be to improve vegetative quality, habitat, and aesthetics, and provide recreational and educational opportunities. Upland vegetation restoration would also be performed around Silver View Pond, even though this is not slated for near-term dredging, as this was identified by the City as a high priority for improvement. Water quality restoration would likewise focus on Silver View Pond, with a goal of improving aesthetics (visual, odors) for park users.



A 10-year Implementation Plan (Table 4.5) was developed that lays out expenditures by year for the pond maintenance and restoration work. The timing is driven by the need for dredging but can be flexible to meet the needs and budget constraints of the City.



Acronyms / Abbreviations

BMP	Best Management Practice
NAVD 88	North American Vertical Datum of 1988
NWL	Normal Water Level
TP	Total Phosphorus
TSS	Total Suspended Solids
TIN	Triangulated Irregular Networks (TINs)
WQ	Water Quality
LiDAR	Light Detection and Ranging



Glossary

Depth to Refusal	Average depth to refusal observed during the Stantec survey
Depth to Sediment	Average depth to sediment observed during the Stantec survey
Invert elevation	Elevation of the inside bottom of a pipe
Permanent Pool Volume	Volume between the pond's normal water level and pond bottom
Pond Current Condition	Volume measured via the depth to sediment from the Stantec survey
Pond Design Volume	Volume measured via the depth to refusal from the Stantec survey
Sediment Accumulation	The volume of sediment calculated as the difference between the depth to refusal and the depth to sediment
Sediment Accumulation %	Sediment accumulation volume reported as a percentage of the permanent pool volume
Sediment Accumulation Rate	An estimate of the rate of sedimentation by using the sediment accumulation % divided by the number of years since the basin was constructed or last dredged
Surveyed Surface Area	Surface area of the basin calculated from data collected during the Stantec survey



1 INTRODUCTION

The City of Mounds View (City) contracted with Stantec to conduct a stormwater pond assessment to identify maintenance actions as part of its Stormwater Maintenance Program. This assessment would provide the City with information to better understand the current condition of its ponds and plan accordingly for recommended maintenance actions. This also provided an opportunity for the City to gather missing pond survey data and provide recommendations for operational practices to maximize their effectiveness. The project was initially planned to evaluate 31 basins. Beyond the required maintenance of the ponds, Stantec will use this information to provide recommendations to the City for enhancements to improve the function and aesthetics of selected ponds as well as to restore vegetation surrounding the ponds to improve aesthetics and create recreational and educational opportunities.

1.1 BACKGROUND

Stormwater ponds are an important tool for managing runoff and water quality in urban areas. Ponds collect runoff and retain pollutants from impervious surfaces and stormwater networks and have the potential to improve water quality through sedimentation and nutrient cycling.

Traditional wet ponds, also known as flow-through ponds, provide treatment by holding water equal to the volume of the permanent pool and allowing settling to occur. The permanent pool volume is the volume between the pond's normal water level (NWL) and true pond bottom. The water stored in the pond is later displaced by new runoff. Wet sedimentation basins have a combination of permanent pool storage and extended detention storage above the permanent pool to provide additional water quality or rate control. Dead storage is the volume below the outlet pipe elevation. Infiltration basins are designed to mimic a site's natural hydrology and temporarily store stormwater before allowing it to infiltrate into the soil. Infiltration basins do not have a permanent pool. Detention basins, or dry ponds, have no permanent pool, rely on extended detention storage, and are used primarily for rate control. (Minnesota Stormwater Manual, 2017)

Pond maintenance is key to ensuring ponds serve their intended purpose, but many ponds are constructed with little or no follow-up maintenance. This lack of maintenance leads to sediment accumulation that can lower the water storage capacity of the pond and reduce total phosphorus (TP) and total suspended solids (TSS) retention efficiencies.

1.2 PROJECT APPROACH

The project was divided into the following tasks and an overview of each task is provided below. A more detailed explanation can be found in Section 2 - Methods of this report.

- Task 1: Basin surveys and inspections
 - The surveys collected basin bathymetry, basin-associated infrastructure (inlets and outlets), sediment accumulation, and surrounding topography at each site. The data collected in this task was the basis for much of the analysis in later tasks.



Mounds View Stormwater Pond Assessment

1 INTRODUCTION

July 2023

- Inspections were done at each basin to identify minor maintenance needs like clogged inlets, damaged infrastructure, debris, trash, etc.
- Task 2: Basin Analysis
 - Physical Properties
 - Determined the “as-built” conditions of the basins and the degree of sedimentation (current conditions).
 - Created bathymetry and sediment accumulation maps for each basin.
 - Condition Summary and Prioritization
 - Compiled all field and calculated data into an overall summary for each pond which was used to identify and prioritize each for management recommendations.
- Task 3: Recommendations
 - Provided clear and actionable pond management recommendations and developed planning-level cost estimates for:
 - Sampling and dredging
 - Upland vegetation assessment and restoration
 - Water quality assessment (diagnostic feasibility studies) and restoration
 - Created an implementation plan of actions, expenditures, and schedule by year.



2 METHODS

2.1 SITE DESCRIPTION

31 stormwater basins were initially included in the project; ultimately 27 basins were evaluated. During the site visits, four basins were found to not exist and have potentially been removed. Pond ages range from 18 to 49 years in age. The basins have had varying levels of minor maintenance done on them, but none have had any major maintenance or been dredged. For almost all ponds, detailed as-built plans were not available. Pertinent basin background information is summarized in Table 2.1.



Table 2.1 Stormwater Basins

BMP Name	Basin Type	Year Built	Age
AA-1.P1	Wet Pond	1974	49
AA-1.P2	Wet Pond	1974	49
AA-4.P1	Does Not Exist	1986	-
BPN-4.P1	Wet Pond	1988	35
BPN-5.P1	Wet Pond	1988	35
EW-11.P1	Wet Pond	2001	22
EW-11.P2	Wet Pond	2003	20
EW-11.P3	Wet Pond	2003	20
EW-4.P1	Dry Basin	Unknown	-
EW-4.P2	Dry Basin	Unknown	-
EW-4.P3	Wet Pond	2004	19
EW-4.P4/Silver View Pond	Wet Pond	1982	41
EW-6.P1	Wet Pond	2000	23
EW-6.P2	Wet Pond	2000	23
EW-7.P1	Wet Pond	1998	25
GF-1.P1	Potential Wetland	2005	18
GF-1.P2	Potential Wetland	2005	18
GF-2.P1	Potential Wetland	2005	18
GF-2.P2	Potential Wetland	2005	18
GF-2.P3	Wet Pond	2005	18
GF-4.P1	Wet Pond	1993	30
GF-4.P2	Wet Pond	1993	30
GF-4.P3	Wet Pond	1981	42
SC-2.P1	Wet Pond	2004	19
SC-2.P2	Wet Pond	2004	19
SC-4.P1	Infiltration Basin	2004	19
SC-4.P2	Wet Pond	2004	19
SC-4.P3	Wet Pond	2004	19
SC-4.P4	Does Not Exist	2004	-
SC-4.P5	Does Not Exist	2004	-
SL-1.P1	Does Not Exist	1995	-

Pond locations cover many parts of the City, and many correspond with development and roadway projects. A map of pond locations within this study can be found in Figure 2.1.



Mounds View Stormwater Pond Assessment
2 METHODS
July 2023

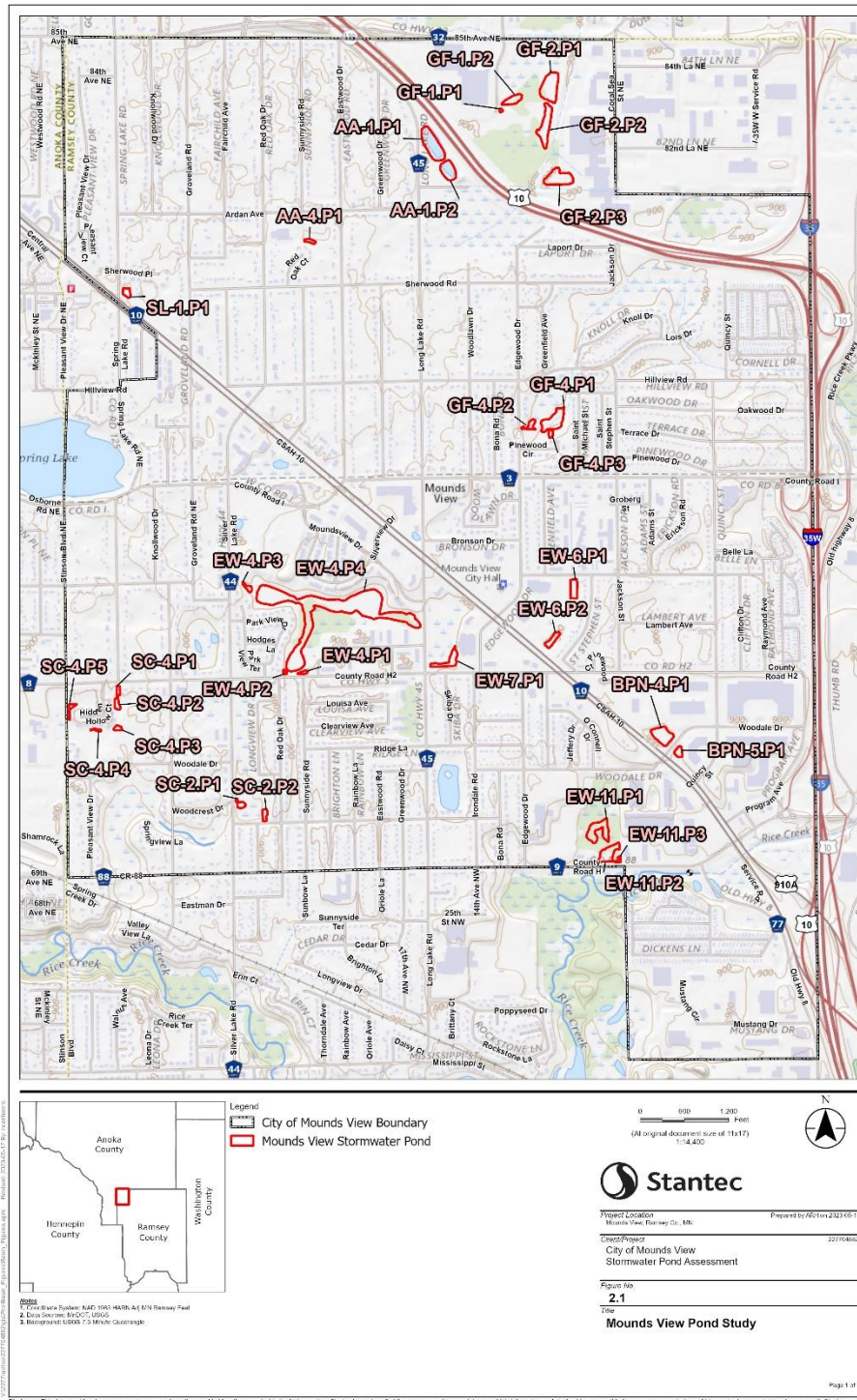


Figure 2.1 Mounds View Pond Study

2.2 DATA COLLECTION

The ponds described in the previous section were surveyed in the spring and summer of 2022. The purpose of the surveys was to collect updated information on pond geometries and sedimentation. This data was collected by Stantec staff. All ponds were inspected for debris/trash, infrastructure condition, and other minor maintenance items. Wet ponds and potential wetlands were also surveyed for sediment depth. For dry basins, staff surveyed the basin using a GPS unit and, for wet ponds and wetlands, Stantec staff took bathymetry measurements of the top and bottom of accumulated sediment. Data collection methods are described in the following sections.

Dry basins have no permanent pools and function primarily for temporary water storage with gradual release from the basin or infiltration. The hydraulic residence time in dry basins is typically shorter than in wet ponds so there is less opportunity for particulate settling or infiltration of pollutants. The dry detention basins in this study therefore were not included in the analysis done for the wet ponds. Table 2.2 shows the data that was collected for each basin.



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Table 2.2 Stormwater Basins and Associated Data Collection

BMP Name	Basin Type	Surveyed	Maintenance Inspection
AA-1.P1	Wet Pond	X	X
AA-1.P2	Wet Pond	X	X
AA-4.P1	Does Not Exist		
BPN-4.P1	Wet Pond	X	X
BPN-5.P1	Wet Pond	X	X
EW-11.P1	Wet Pond	X	X
EW-11.P2	Wet Pond	X	X
EW-11.P3	Wet Pond	X	X
EW-4.P1	Dry Basin		X
EW-4.P2	Dry Basin		X
EW-4.P3	Wet Pond	X	X
EW-4.P4/Silver View Pond	Wet Pond	X	X
EW-6.P1	Wet Pond	X	X
EW-6.P2	Wet Pond	X	X
EW-7.P1	Wet Pond	X	X
GF-1.P1	Potential Wetland	X	X
GF-1.P2	Potential Wetland	X	X
GF-2.P1	Potential Wetland	X	X
GF-2.P2	Potential Wetland	X	X
GF-2.P3	Wet Pond	X	X
GF-4.P1	Wet Pond	X	X
GF-4.P2	Wet Pond	X	X
GF-4.P3	Wet Pond	X	X
SC-2.P1	Wet Pond	X	X
SC-2.P2	Wet Pond	X	X
SC-4.P1	Infiltration Basin		X
SC-4.P2	Wet Pond	X	X
SC-4.P3	Wet Pond	X	X
SC-4.P4	Does Not Exist		
SC-4.P5	Does Not Exist		
SL-1.P1	Does Not Exist		



2.2.1 SURVEYS

Stantec field staff surveyed stormwater basins identified and selected by the City. The pond surveys were completed in two stages: a topographic land survey above the pond's water level, and an "in-pond" survey of the wet ponds using a small boat.

Data related to basin bathymetry, engineered structures, sedimentation, and surrounding topography were collected at each site using standard survey methods described below.

2.2.1.1 Field Surveys

Field staff used a Trimble R8 survey-grade GPS unit (R8) to collect location data and elevations at intervals throughout the dry basins and for ground shots above the water surface elevation surrounding the wet basins. Field staff also used the R8 to obtain the invert elevations of all structures at basin inlets and outlets, overflow elevations of weir structures, and water surface elevations. If tree cover was excessive, the survey team set up a Rangefinder station to survey structure elevations in those locations. For topography in areas with dense tree cover, Lidar was used to fill in data gaps.

2.2.1.2 Bathymetric Surveys

A "fish net" was digitally overlaid onto each wet pond using ArcGIS to provide a guide for more uniform sample distribution of data. Figure 2-2 shows an example fish net for a pond in the City.

Field staff collected approximately one survey point within each square from a small boat. Location data was collected using ArcGIS Field Maps and a mobile device. The mobile device was connected to a Trimble R1 GNSS receiver using Bluetooth to collect sub-meter grade location data. At each survey point, a depth to sediment reading was recorded by advancing a survey rod through the water column until the top of sediment was reached and the depth was recorded. The depth to refusal was estimated by advancing the same rod through the sediment to the pond bottom, or when it could no longer be pushed, and recording the depth.

Field staff then collected a water surface elevation for each wet pond using the Trimble R8 unit.





Figure 2.2 Stormwater Basin Fish Net

2.2.1.3 GPS Post Processing

Following field data collection, GPS datasets were reviewed and merged into a master dataset. GPS data was reviewed for accuracy and attributed as topographic point, bathymetry point, LiDAR point, infrastructure, and water surface elevation.

GPS data collected for the project was collected in North American Vertical Datum of 1988 (NAVD 88),

2.2.2 MINOR MAINTENANCE INSPECTIONS

During each survey, field staff completed a plain-sight maintenance needs inspection. The inspection included overall basin condition, basin physical indicators, erosion, inlet/outlet condition, flow obstruction, damaged infrastructure, trash or debris accumulation, and other general maintenance items.

The results of the maintenance inspections are summarized in Section 3.2, and copies of the maintenance inspection forms can be found in Appendix A.

2.2.3 DESKTOP ANALYSIS OF SEDIMENTATION

Stantec used ArcGIS Pro software to process the GPS data collected during the field surveys to estimate the sediment deposition in each basin. Each survey point collected was geographically referenced with a corresponding elevation. Survey points used in the sedimentation analysis represent water surface elevations, depth to sediment, depth to refusal transects, and upslope areas. Figure 2-3 shows an example of survey points collected for a pond in the City.



Figure 2.3 Merged Dataset of Field-Collected Survey Data

These data were combined with data from a digital elevation model to create Triangulated Irregular Networks (TINs) for both current conditions and assumed as-built conditions. TINs are surfaces created in GIS from surveyed points. These surfaces are made by interpolating elevations between the elevations of known input points. The two surfaces created for our analysis are made from the top of sediment depths and refusal depths from the surveyed points. These were used to create bathymetry maps for the ponds. Figure 2.4 shows an example bathymetry map for a pond in the City. Bathymetry maps for all ponds surveyed are contained in Appendix B. The differences between the existing conditions and depth to refusal TINs were used to estimate the accumulated sediments and total basin volumes.

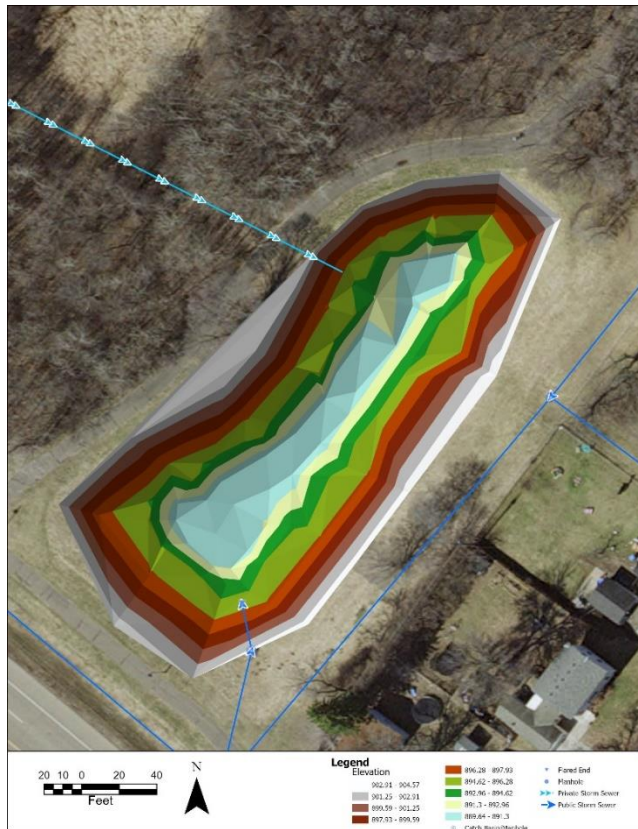


Figure 2.4 Stormwater Basin Bathymetry Map

Contours were derived in 0.5-ft increments for each basin using the produced TINs. Figure 2.5 shows an example basin contour map for a pond in the City. The closest 0.5-ft contour to each basin's controlling elevation (outlet, outlet structure, weir) and water surface elevation was identified. The identified contour provided an input to create a plane over, which along with the produced TINs calculated the volumes and surface area for each basin.



Figure 2.5 Stormwater Basin Contour Map

The permanent pool, or dead storage volume, is the volume below the outlet elevation. The flood pool, or live storage/WQ volume, is the volume between the outlet and the overflow point. The basins were evaluated for sediment deposition by comparing the existing permanent pool volume to the estimated original permanent pool volume. Differences in depths to sediment and refusal gathered from field data allowed for a surface difference TIN to be produced showing accumulated sediment within the pond. Figure 2-6 shows an example accumulated sediment map for a pond in the City. Accumulated sediment maps for all ponds surveyed are contained in Appendix B.

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Figure 2.6 TIN Showing Accumulated Sediment within Stormwater Pond

3 RESULTS

Data collected from the pond surveys, sedimentation analysis, and basin analysis are presented in this section.

3.1 BASIN ANALYSIS

The analysis in this study focused on the wet sedimentation basins. The physical properties of the wet sedimentation basins are summarized in Table 3.1, which incorporates updated geometries based on the survey data collected. Basin bathymetry and sediment accumulation maps can be found in Appendix B. The updated geometry informs the extent of sediment accumulation which was used to identify and prioritize the management strategies.

Determining the original permanent pool volume of a basin can be challenging when accurate data on the as-built condition of the basin is not readily available. The basin sediment accumulation volumes were calculated using the measured sediment volumes (difference between depth to refusal and depth to sediment) and either the permanent pool volume (volume below the water surface elevation) or the dead storage volume (volume below the outlet), depending on the basin conditions.

The sediment accumulation percentage is the sediment accumulation volume reported as a percentage of the permanent pool volume. This percentage is calculated to determine if dredging should be recommended. It is highly recommended that sediment be removed once 50% of the permanent pool volume is reached. (Minnesota Stormwater Manual, 2021)



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Table 3.1 Summary of Wet Sedimentation Basin Analysis

Basin Name	Surface Area (acres)	Design volume (cf)	Current volume (cf)	Accumulated Sediment (cf)	Sedimentation %	Ave Depth (ft)	Max Depth (ft)
AA-1.P1	0.92	19,586	292	19,294	98.5	2.07	2.80
AA-1.P2	0.58	38,397	19,720	18,677	48.6	2.81	4.50
BPN-4.P1	1.11	316,971	299,254	17,717	5.6	5.33	10.80
BPN-5.P1	0.20	29,758	25,131	4,627	15.5	3.91	8.40
EW-11.P1	0.89	44,860	21,346	23,515	52.4	2.16	3.70
EW-11.P2	1.00	165,525	146,916	18,609	11.2	3.85	8.10
EW-11.P3	0.07	3,796	1,515	2,281	60.1	2.00	4.50
EW-4.P3	0.09	4,507	3,369	1,138	25.2	1.54	3.60
EW-4.P4/SV	11.77	2,294,581	1,498,208	796,373	34.7	4.68	11.41
EW-6.P1	0.46	80,449	74,531	5,918	7.4	3.18	7.40
EW-6.P2	0.29	51,924	47,359	4,565	8.8	2.93	5.50
EW-7.P1	0.74	70,298	62,497	7,801	11.1	2.70	7.30
GF-1.P1	0.08	3,969	3,321	648	16.3	1.09	2.00
GF-1.P2	0.72	54,380	41,926	12,455	22.9	3.58	5.50
GF-2.P1	2.07	487,269	440,149	47,119	9.7	3.38	7.89
GF-2.P2	1.78	375,557	346,629	28,928	7.7	2.89	6.10
GF-2.P3	1.30	331,596	318,649	12,947	3.9	3.02	5.70
GF-4.P1	1.09	114,015	85,732	28,283	24.8	2.38	5.14
GF-4.P2	0.15	23,352	3,840	19,512	83.6	0.71	1.1
GF-4.P3	0.17	9,145	7,920	1,225	13.4	3.28	5
SC-2.P1	0.22	17,664	9,809	7,855	44.5	2.77	6.30
SC-2.P2	0.19	15,977	7,911	8,066	50.5	2.84	7.10
SC-4.P2	0.27	43,911	38,456	5,455	12.4	3.50	9.40
SC-4.P3	0.09	6,271	3,722	2,549	40.6	2.05	3.40



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Sediment accumulation percentages and years to date (based on the sampling year of 2022) since the basin was constructed are summarized in Table 3-2. The sediment accumulation rate was compared to a benchmark value of 3% per year as a frame of reference to understand how quickly (or slowly) the basins are filling with sediment. This value is an anecdotal metric based on historical basin sedimentation surveys from across the Twin Cities Metro.

The sediment accumulation rates per year were used to determine the estimated dates when the ponds will reach 50% sediment accumulation. The pond sediment accumulation rate was calculated by using the sediment accumulation percentage and dividing it by the number of years since the basin was last dredged or constructed. The estimated cleanout year was calculated by using the sediment accumulation rate and determining how many years it would take the basin to reach a sediment accumulation of 50%, assuming a fixed rate. If the time to cleanout was greater than 10 years, it was given a 2032+ value.

These calculations are only for planning purposes, as they are based on only one sediment accumulation data point. As the City revisits these ponds in the future, it can improve this calculation with more data points to get a more accurate picture of the pond sedimentation rate.



Table 3.2 Basin Sedimentation Accumulation Rate and Estimated Cleanout Year

Basin Name	Years since dredged or construction	Sedimentation %	Sediment Accumulation Rate (%/yr.)	Estimated Cleanout Year
AA-1.P1	48	98.5	2.1	2024
GF-4.P2	29	83.6	2.9	2024
EW-11.P3	19	60.1	3.2	2024
EW-11.P1	21	52.4	2.5	2024
SC-2.P2	18	50.5	2.8	2024
AA-1.P2	48	48.6	1.0	2025
SC-2.P1	18	44.5	2.5	2026
SC-4.P3	18	40.6	2.3	2028
EW-4.P4/SV	40	34.7	0.9	2032+
EW-4.P3	18	25.2	1.4	2032+
GF-4.P1	29	24.8	0.9	2032+
GF-1.P2	17	22.9	1.3	2032+
GF-1.P1	17	16.3	1.0	2032+
BPN-5.P1	34	15.5	0.5	2032+
GF-4.P3	41	13.4	0.3	2032+
SC-4.P2	18	12.4	0.7	2032+
EW-11.P2	19	11.2	0.6	2032+
EW-7.P1	24	11.1	0.5	2032+
GF-2.P1	17	9.7	0.6	2032+
EW-6.P2	22	8.8	0.4	2032+
GF-2.P2	17	7.7	0.5	2032+
EW-6.P1	22	7.4	0.3	2032+
BPN-4.P1	34	5.6	0.2	2032+
GF-2.P3	17	3.9	0.2	2032+

3.2 MINOR MAINTENANCE ASSESSMENT

A summary of the minor maintenance needs assessed through MS4 inspections is outlined in Table 3.3. Items of concern requiring follow-up actions from City public works staff are noted by an 'X' in the table. Copies of the full inspection reports can be found in Appendix A. All the maintenance inspection information was captured using ArcGIS Online and can be shared with the City upon request.



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Table 3.3 Minor Maintenance Assessment Needs for Ponds

Basin Name	Clogged or Obstructed Inlet/Outlet	Erosion or Sedimentation	Damaged Infrastructure	Trash or Debris
AA-1.P1				X
AA-1.P2				
AA-4.P1	n/a	n/a	n/a	n/a
BPN-4.P1				X
BPN-5.P1			X	
EW-11.P1	X	X		X
EW-11.P2	X		X	X
EW-11.P3	X			X
EW-4.P1	X		X	
EW-4.P2	X	X		
EW-4.P3		X	X	
EW-4.P4/Silver View Pond	X	X		X
EW-6.P1				
EW-6.P2		X	X	
EW-7.P1				
GF-1.P1				
GF-1.P2				
GF-2.P1				
GF-2.P2				
GF-2.P3	X	X		
GF-4.P1	X	X		
GF-4.P2	X			
GF-4.P3	X	X		
SC-2.P1		X		
SC-2.P2	X	X		
SC-4.P1	X			
SC-4.P2	X			
SC-4.P3	X			
SC-4.P4	n/a	n/a	n/a	n/a
SC-4.P5	n/a	n/a	n/a	n/a
SL-1.P1	n/a	n/a	n/a	n/a



4 RECOMMENDATIONS

Based on the basin analysis, we have identified recommendations for maintenance activities, sediment sampling, assessment and restoration activities, and additional analysis.

4.1 DREDGING

4.1.1 PRIORITIZATION

Dredging priority was determined based on the current sedimentation levels and the rate of sediment accumulation. Dredging is recommended for basins when greater than 50% of the storage volume is filled. Dredging priority was divided into three categories: High, Medium, and Low.

- High priority was given to basins in which dredging is recommended within the next five years.
- Medium priority was given to basins in which dredging is recommended within the next six to ten years.
- Low priority was assigned to basins in which dredging is not recommended within the next ten years.

Sedimental delta priority was determined based on pond surveys and field observations and also divided into High, Medium, and Low categories:

- High: Sediment delta is likely impacting pond performance.
- Medium: Sediment delta is not currently impacting pond performance but should be monitored closely.
- Low: Sediment delta is present but not impacting pond performance and not a concern.

Dredging and sediment delta prioritizations can be found in Table 4.1.



Table 4.1 Dredging and Sediment Delta Prioritization

Basin Name	Dredging Priority (H/M/L)	Sediment Delta Priority (H/M/L)
AA-1.P1	H	H
AA-1.P2	H	-
BPN-4.P1	L	L
BPN-5.P1	L	L
EW-11.P1	H	H
EW-11.P2	L	-
EW-11.P3	H	-
EW-4.P3	L	-
EW-4.P4/Silver View Pond	L	-
EW-6.P1	L	L
EW-6.P2	L	L
EW-7.P1	L	-
GF-1.P1	L	-
GF-1.P2	L	-
GF-2.P1	L	-
GF-2.P2	L	-
GF-2.P3	L	-
GF-4.P1	L	-
GF-4.P2	H	-
GF-4.P3	L	-
SC-2.P1	H	-
SC-2.P2	H	-
SC-4.P2	L	-
SC-4.P3	M	-

A map of pond locations and corresponding dredging priority can be found in Figure 4.1.



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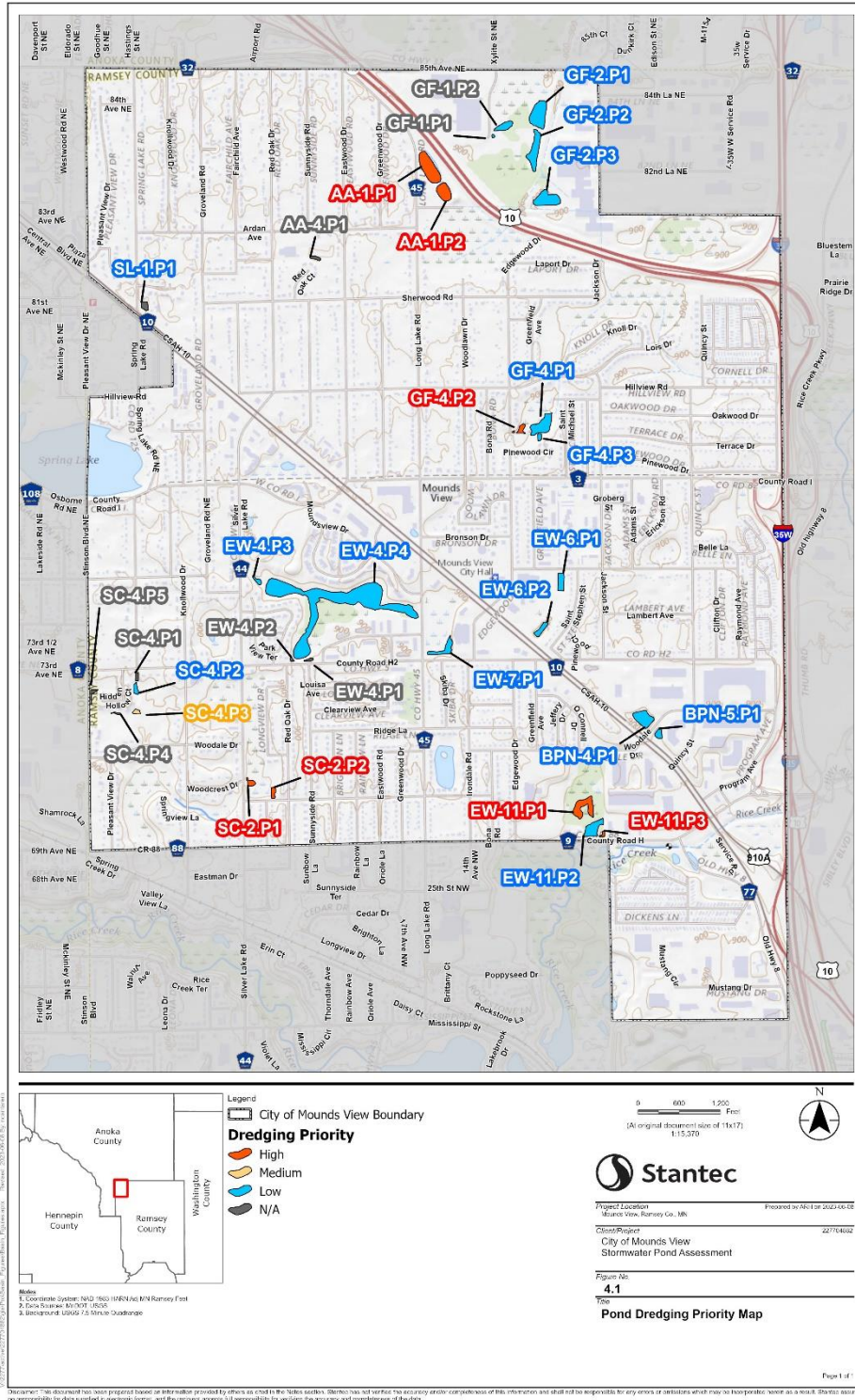


Figure 4.1 Pond Dredging Priority Map

4.1.2 DREDGING COST ESTIMATES

For ponds identified with the potential for dredging within the next 10 years (high or medium priority), planning-level sediment removal costs were developed for the removal of accumulated sediments. The cost estimates are based on 2023 costs, experience with basin excavations and construction, and recently awarded projects.

Construction costs were estimated for each pond based on the following factors.

- Mobilization and demobilization
- Site preparation and access
- Temporary dewatering
- Traffic control
- Erosion control
- Muck excavation and offsite disposal
- Minor storm sewer and structural adjustments
- Engineering services (15% of total or minimum \$10,000)
- Testing Services (5% of total or minimum \$5,000)
- 30% contingency
- 6% inflation trend based on target year

Table 4.2 outlines those quantities and planning level cost estimates for dredging.

These costs do not include wetland mitigation, major structural work, land/easement acquisition, or construction observation. Costs for each pond were calculated as a separate project. It would be beneficial to combine adjacent ponds to save money on all bid items as the project becomes bigger and more economical.

The detailed Opinion of Probable Construction Cost conceptual-level estimates for each basin identified in Table 4.2 can be found in Appendix C.

Table 4.2 Planning Level Dredging Cost Estimates

Basin Name	Sedimentation %	Target Dredging Year	Dredging Priority	Proposed Removal (CY)	Estimated Total Cost
AA-1.P1	98.5	2024	H	715	\$192,400
AA-1.P2	48.6	2024	H	692	\$194,900
EW-11.P1	52.4	2025	H	871	\$244,000
EW-11.P3	60.1	2025	H	84	\$101,800
SC-2.P1	44.5	2026	H	291	\$146,900
SC-2.P2	50.5	2026	H	299	\$149,500
GF-4.P2	83.6	2027	H	723	\$244,000
SC-4.P3	40.6	2028	M	94	\$148,900



The next steps for dredging would be sediment sampling and permitting requirements, which is discussed later in this section.

4.1.3 SEDIMENT SAMPLING RECOMMENDATIONS

The MPCA requires owners or responsible parties to sample pond sediment prior to disposal to determine concentrations of 17 cPAHs, 10 noncarcinogenic PAHs, and the metals arsenic and copper. It is the responsibility of the owner or responsible party to evaluate the drainage area of each stormwater collection system to determine whether spills, improper disposal, or the potential for a release from commercial or industrial operations indicate that sampling for other contaminants is needed.

The number of samples to be collected depends on the surface area of the pond and/or the area of planned dredging. The goal is to collect sediment samples that are representative of the material that will be removed to maintain the functionality of the stormwater pond. Multiple samples need to be collected, particularly since some compounds may not be detected in all areas of the pond. To provide a measure of field precision, one field replicate sample should be collected for every 10 samples or less collected for analysis.

Dredged material is divided into three management levels based on the amount of contamination and therefore has different restrictions on disposal of the material. (Managing Stormwater Sediment Best Management Practices Guidance, MPCA 2017)

- Level 1 materials have the lowest levels of contamination and are suitable for use or reuse on properties with a residential or recreational use category.
- Level 2 materials are suitable for use or reuse on properties with an industrial use category.
- Level 3 materials are considered to be significantly contaminated and must be managed specifically for the contaminants present. These likely need to be disposed of in a regulated landfill.

Laboratory analysis for sediment characterization will determine the disposal options for dredged sediment. Recommendations for sediment sampling and characterization are provided in Table 4.3.



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Table 4.3 Sediment Sampling for High and Medium Priority Ponds

Pond Name	Dredging Priority	Surface Area	Number of samples required	Cost Estimate	Notes
AA-1.P1	H	0.92	2	\$4,300	Collected at random or along transect from inlet to outlet.
AA-1.P2	H	0.58	2	\$4,300	Collected at random or along transect from inlet to outlet.
EW-11.P1	H	0.89	2	\$4,300	Collected at random or along transect from inlet to outlet.
EW-11.P3	H	0.07	2	\$4,300	Collected at random or along transect from inlet to outlet.
GF-4.P2	H	0.15	2	\$4,300	Collected at random or along transect from inlet to outlet.
SC-2.P1	H	0.22	2	\$4,300	Collected at random or along transect from inlet to outlet.
SC-2.P2	H	0.19	2	\$4,300	Collected at random or along transect from inlet to outlet.
SC-4.P3	M	0.09	2	\$4,300	Collected at random or along transect from inlet to outlet.
EW-4.P4 Silver View*	L	11.77	12	\$10,150	Collected within each acre of each of the three bays at random or along transect from inlet to outlet.

The dredging cost estimates provided in Section 4.3 assume Level 2 sediment for disposal management. Costs will be updated following the sediment characterization.

It is recommended that all ponds be tested within a year of dredging for accurate contamination characterization. Please note that the cost of sediment sampling is based on sampling ponds individually; the cost will be reduced if ponds can be grouped and sampled on the same day.

*Silver View Pond was included as a line item in case the City would like to get an idea of how much disposal would cost for future planning. Additional sediment testing would be required again within a year before dredging.

AA-1.P1 and AA-1.P2 ponds sediments were sampled and summarized in a memo which can be found in Appendix D.



4.2 UPLAND VEGETATION ASSESSMENT AND RESTORATION

The dredging projects will provide the City an opportunity to replace impacted vegetation with more desirable species. Prior to any dredging work, it is recommended that a field assessment of current vegetation conditions be performed at each of the proposed dredging sites along with Silver View Park to inform park user and vegetation management needs and to help the City prioritize management efforts.

The vegetation assessment should include a field assessment of current vegetation conditions and the site access required for dredging of the stormwater pond. Dredging projects require large equipment, areas of storage, and will result in significant disturbance of soils, trees, and vegetation of the site. The assessment will help the City determine the best point of access to minimize impacts to desirable vegetation.

As part of the assessment, field observations for each site should be summarized in a findings letter that provides a map of each site with the areas evaluated, along with descriptions of cover types and acreage, dominant plant species, invasive or problematic weeds, significant/unique or sensitive features, restoration potential, and high-level management recommendations and cost estimates. Also noted should be areas of erosion, park user safety, educational and recreational opportunities, and constraints that should be considered in managing vegetation associated with the stormwater ponds.

Following the field assessment, it is recommended that a public meeting be held to review findings and recommendations and obtain input on park user needs and desires. This will assist with management prioritization, with the goal of developing a list of priority sites, specific activities, and associated costs that should then be incorporated into an upland vegetation management plan. The upland vegetation management plan could be tailored for management tasks being performed by City staff or by contracted services, depending on City preference.

4.3 WATER QUALITY ASSESSMENT AND RESTORATION

Based on preliminary feedback from the City, a water quality assessment of Silver View Pond is recommended. The goal would be to improve the aesthetics of the pond for park users, including weed/algae growth and odors, and reduce nutrient loading to downstream water resources. Improvements to the pond would be done in conjunction with upland vegetation management and restoration in the area surrounding the pond.

The initial step would be data collection, including a site reconnaissance, collection of stormwater infrastructure plans in the pond's drainage area, and in-pond sampling of sediment, water quality, and vegetation. Results of the data collection, particularly the sampling, will drive the potential water quality improvements. As needed, selected water quality modeling would be performed. Potential improvements could include retrofitting of stormwater BMPs; implementing new BMPs within the park; selective dredging, particularly of forebay areas or silt plumes; aeration; chemical addition (e.g., alum); and removal of ecologically undesirable vegetation (chemical or harvesting). Retrofitting of BMPs in the storm sewer system would need to be coordinated with the City's street reconstruction schedule to minimize cost and disruption.



The result would be a diagnostic feasibility study that lays out data collection, methodology and results, maintenance requirements, recommendations, and feasibility-level cost estimates. It is recommended that proposed results and recommendations be presented in a public meeting to gather community input. This could be coordinated with the public meeting for the upland vegetation assessment.

For a project such as this, an adaptive management approach is recommended. This means that monitoring is performed for at least one and ideally several years following implementation, in order to determine effectiveness of the improvements and whether modifications are warranted.

Initial water quality assessment is proposed for only Silver View Pond. Based on City goals and desires, the approach could be applied to other ponds as directed.

4.4 PERMITTING

Several permitting requirements should be considered prior to initiating any maintenance or excavation activities within constructed ponds or wetlands.

Dredging permits are not required by the MPCA for dredging sediment material. The MPCA requires an NPDES Construction Stormwater Permit if the disturbance of upland area is one or more acres. A MnDNR MPARS application would likely be needed; however, if the project entails only removal of accumulated sediment, no wetland replacement would be required.

The Minnesota Wetland Conservation Act (WCA) (Minnesota Statutes 8420) provides the Local Governmental Unit (LGU) guidelines for evaluating projects that involve temporary or permanent impacts to wetlands and how they should be permitted or mitigated. For example, excavation that increases the basin's surface area or depth would likely require wetland replacement. Wetland replacement may also be required if the excavation will significantly disturb the function of a wetland system. However, routine maintenance may not require mitigation if the criteria below are met.

Information that may be required for determination if the project meets the criteria for a No-Loss or Exemption includes:

- Materials that demonstrate whether the basin was a wetland prior to excavation for stormwater treatment or if the basin was designed and constructed within upland,
- Engineering plans for the basin, if available,
- Inlet and outlet information, including elevations,
- Other permits obtained for pond construction, and
- Sediment measurements.

Projects should be evaluated in advance of the project to determine if the criteria are met. Once the materials have been provided, it can be determined if a permit or mitigation will be required.

No-Loss Criteria



A “No-Loss” means there is no permanent loss of or impact to wetlands. Following is a summary of some types of work that could potentially qualify for a No-Loss.

- No impacts to a wetland are proposed. Proof that a basin is constructed or that the project will avoid impacts to a wetland would be required.
- Excavation is limited to removal of sediment or debris such as culvert blockages, trash, trees, logs, stumps, or beaver dams. The removal must not result in alteration of the original cross-section of the wetland. Drainage improvements could include actions such as removing materials blocking installed culverts or other drainage structures or removal of beaver dams.
- Excavation is limited to removal of sediment deposited in wetlands that are presently utilized as stormwater management basins or excavation and removal of contaminated substrates. The excavation must be limited to the minimum dimensions necessary for achieving the desired purpose and stabilized to prevent water quality degradation.
- Operation, routine maintenance, or emergency repair of existing utilities and public works structures, including pipelines. The activity must not result in additional wetland intrusion or impacts.
- Temporary impacts rectified by repairing, rehabilitating, or restoring the affected wetland to pre-project function and conditions.

Exemption Criteria

An impact would be exempt from replacement of the wetland impacts if it qualifies for an exemption listed in WCA. No exemptions apply to wetland mitigation sites or partially impacted wetlands. Exemptions may not be combined. Following is a summary of some types of work that could potentially qualify for an exemption.

Impacts resulting from installation, maintenance, repair, or replacement of utility lines, including pipelines. The impacts must be avoided and minimized to the fullest extent possible, and the project must modify or alter less than one-half acre of wetland. Emergency repairs may proceed as necessary, and any impacts addressed after the emergency work is completed.

De minimis impacts are less than the amount listed in MN Statutes 8420.0420. Property may not be divided to increase the amount of de minimis allowed for a single project.

4.5 ADDITIONAL RECOMMENDATIONS

Four basins (AA-4. P1, SC-4.P4, SC-4.P5, SL-1.P1) were found to have been removed. We advise the City to investigate further into the circumstances under which the basins were removed.

Five basins appear to receive no direct stormwater runoff. No inlet or outlet pipes were observed during field inspection. Historical record information provided by the City indicates GF-1.P1, GF-1.P2, GF-2.P1, and GF-2.P2 are potentially wetlands. GF-2.P3 also has no identified inlet or outlet pipes and appears to receive no direct stormwater runoff. From historical information provided by the City, it was potentially an



existing pond related to a golf course. Because they receive no direct stormwater runoff, we recommend the City further investigate these basins and potentially reclassify them.

Based on the survey analysis, many of the ponds surveyed show significantly lower sedimentation levels and rates than expected (see Table 3.2). We recommend the City would be best served to conduct further diagnostic investigations into factors that might be contributing to low sedimentation levels; including whether they be pollutant loading based or pond sedimentation performance based. Additional analysis options include:

- Stormwater monitoring of pond influent and effluent monitoring would help to determine the sediment loads coming into the pond from the watershed and if that load is being captured in the pond or not. This would help to determine if the low pond sedimentation is from low inputs or low capture.
- Creating a model and comparing the measured sediment volumes presented in Table 3.1 to the predicted sediment volumes from the modeled sediment loads.
- A short-circuiting evaluation to monitor the movement of water through the pond to determine if stormwater is passing through the pond too quickly and not allowing for the suspended sediments to settle out.
- Pond level monitoring and/or water budgeting to determine pond response to storm events and permanent pool water levels and fluctuations.
- For those ponds identified as part of a treatment train, upstream BMPs could be inspected and evaluated to determine their performance.

4.6 10-YEAR MAINTENANCE PLAN

Using the survey data, field inspections, estimated cleanout dates from Table 3.2, additional basin analysis recommendations from Section 4.5, and the general recommendation of performing sedimentation surveys every 5 years, a 10-year Maintenance Plan by Pond was created (see Table 4.4).

The plan includes survey of sediment depths every five years (or five years from the most recent dredging) to determine the need for future dredging. It also includes sediment sampling the year prior to dredging to determine the appropriate disposal method. It should be noted that ponds in proximity to one another were grouped together in order to minimize cost, disturbance, and restoration.



Table 4.4 10-Year Maintenance Plan by Pond

Pond Name	Basin Type	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
AA-1.P1	Wet Pond		Dredging					Sed Survey			
AA-1.P2	Wet Pond	Sed Sampling	Dredging					Sed Survey			
AA-4.P1	Wet Pond					Does not exist					
BPN-4.P1	Wet Pond						Sed Survey				
BPN-5.P1	Wet Pond						Sed Survey				
EW-11.P1	Wet Pond		Sed Sampling	Dredging					Sed Survey		
EW-11.P2	Wet Pond						Sed Survey				
EW-11.P3	Wet Pond		Sed Sampling	Dredging					Sed Survey		
EW-4.P1	Dry Basin					Annual Inspection					
EW-4.P2	Dry Basin					Annual Inspection					
EW-4.P3	Wet Pond						Sed Survey				
EW-4.P4/Silver View Pond	Wet Pond						Sed Survey				
EW-6.P1	Wet Pond						Sed Survey				
EW-6.P2	Wet Pond						Sed Survey				
EW-7.P1	Wet Pond						Sed Survey				
GF-1.P1	Potential Wetland					Additional Investigation Needed					
GF-1.P2	Potential Wetland					Additional Investigation Needed					
GF-2.P1	Potential Wetland					Additional Investigation Needed					
GF-2.P2	Potential Wetland					Additional Investigation Needed					
GF-2.P3	Pond					Additional Investigation Needed					
GF-4.P1	Wet Pond						Sed Survey				
GF-4.P2	Wet Pond				Sed Sampling	Dredging					Sed Survey
GF-4.P3	Wet Pond						Sed Survey				
SC-2.P1	Wet Pond			Sed Sampling	Dredging					Sed Survey	
SC-2.P2	Wet Pond			Sed Sampling	Dredging					Sed Survey	
SC-4.P1	Infiltration Basin					Annual Inspection					
SC-4.P2	Wet Pond										
SC-4.P3	Wet Pond					Sed Survey/Sampling	*Dredging				
SC-4.P4	Infiltration Basin					Does not exist					
SC-4.P5	Infiltration Basin					Does not exist					
SL-1.P1	Infiltration Basin					Does not exist					

*Dredging schedule should be evaluated following subsequent sedimentation survey.



4.7 10-YEAR IMPLEMENTATION PLAN

Table 4.5 presents a 10-year Implementation Plan which shows pond expenditures by year. The table includes annual pond inspections and cleanup, sedimentation surveys and dredging as laid out in Table 4.4, and assessments and improvements to selected ponds and their surrounding areas. Costs include engineering, landscape design, testing, and construction.

The annual inspection of ponds is to meet the requirement of the City's MS4 permit, which requires that all stormwater ponds be inspected within the five-year permit cycle. It was estimated that 20% of ponds would be inspected each year. The work involves inspecting the pond for erosion, debris and garbage, and outlet condition and functionality. It is expected that basic cleanup and maintenance would be performed as part of the work.

The sedimentation surveys and dredging were described in the previous section and laid out in Table 4.4. Detailed cost estimates for the dredging are provided in Appendix C. These cost estimates have been prepared prior to sediment sampling. Once sampling is completed and disposal methods determined for each pond, then the costs can be revised to better reflect estimated disposal costs. Seven ponds were identified in the initial sediment survey as needing dredging within the next five years. These were grouped geographically to minimize costs and disruption and spaced out annually to level out costs. The actual timing is flexible and can be revised to meet specific City needs or budget constraints. Beyond the initial five-year period, a nominal cost was inserted annually for budgeting purposes for future dredging. This work would be subject to future sediment survey results.

As described previously, costs have been provided for upland vegetation assessment and restoration in the areas surrounding the ponds. The timing of this work has been coordinated with the pond dredging. The approach would be to restore the upland vegetation concurrent with or immediately following the dredging operations on each pond. This would save on placing a temporary ground cover in the interim until the restoration is completed. In order to meet this schedule, the vegetation assessment would be completed a year in advance of the restoration. Costs for the assessment assume some level of public engagement and education, along with signage as appropriate. Similar to dredging, the restoration costs have been estimated prior to the assessments. Once the assessments are completed, then the estimated restoration costs can be revised to reflect the proposed work. Based on input from the City, upland vegetation restoration of Silver View Pond was included, with the timing of the work occurring in the near term. Since this work is not tied to dredging, actual timing is flexible and can be moved back to meet City needs or preferences.

Costs have also been provided for water quality assessment and restoration. The focus here has been on Silver View Pond. Similar to the upland vegetation restoration, the assessment would be performed a year in advance of the restoration and would include a public engagement component. The timing of the work could likely be coordinated between the two restoration pieces. Beyond Silver View Pond, a nominal cost was inserted for budgeting purposes for future water quality work on other ponds. Also similar to upland vegetation restoration, the restoration costs have been estimated prior to the assessments. Once the assessments are completed, then the estimated restoration costs can be revised to reflect the proposed work.



Table 4.5 Implementation Plan by Year

Activity		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Annual Inspection and Minor Maintenance	20% of ponds	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Sedimentation Survey	Ponds AA-1.P1 & Pond AA-1.P2							\$5,000				
	Ponds BPN-4.P1 & Pond BPN-5.P1						\$5,000					\$5,000
	Ponds EW-4.P3 & EW-4.P4 (Silverview Pond)						\$10,000					\$5,000
	Ponds EW-6.P1 & EW-6.P2						\$5,000					\$5,000
	Pond EW-7.P1						\$5,000					
	Ponds EW-11.P1 & EW-11.P3								\$5,000			
	Pond EW-11.P2						\$5,000					\$5,000
	Ponds GF-4.P1 & GF-4.P3						\$5,000				\$5,000	
	Pond GF-4.P2										\$5,000	
	Ponds SC-2.P1 & SC-2.P2									\$5,000		
	Pond SC-4.P2											\$5,000
	Pond SC-4.P3					\$5,000						
	Subtotal - Sediment Survey	\$0	\$0	\$0	\$0	\$5,000	\$35,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000
Dredging	Pond AA-1.P1	\$22,000	\$170,000									
	Pond AA-1.P2	\$22,000	\$170,000									
	Pond EW-11.P1		\$32,600	\$211,400								
	Pond EW-11.P3		\$16,900	\$84,900								
	Pond SC-2.P1			\$20,600	\$126,300							
	Pond SC-2.P2			\$20,800	\$128,700							
	Pond GF-4.P2				\$32,600	\$211,500						
	Pond SC-4.P3					\$21,400	\$127,500					
	Future ponds to be determined							\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	Subtotal - Dredging	\$44,000	\$389,500	\$337,700	\$287,600	\$232,900	\$127,500	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	Pond AA-1.P1	\$8,000	\$20,000									
	Pond AA-1.P2	\$8,000	\$20,000									
Upland Vegetation Assessment and Restoration	Pond EW-4.P4 (Silverview Pond)	\$30,000	\$100,000									
	Pond EW-11.P1		\$6,000	\$20,000								
	Pond EW-11.P3		\$6,000	\$10,000								
	Pond SC-2.P1			\$6,000	\$10,000							
	Pond SC-2.P2			\$6,000	\$10,000							
	Pond GF-4.P2				\$6,000	\$10,000						
	Pond SC-4.P3					\$6,000	\$10,000					
	Future ponds to be determined							\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
	Subtotal - Vegetation Restoration	\$46,000	\$152,000	\$42,000	\$26,000	\$16,000	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
	Pond EW-4.P4 (Silverview Pond)	\$50,000	\$300,000	\$25,000								
	Future ponds to be determined			\$50,000	\$200,000	\$25,000						
	Subtotal - Water Quality Restoration	\$50,000	\$300,000	\$75,000	\$200,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$145,000	\$846,500	\$459,700	\$518,600	\$283,900	\$177,500	\$125,000	\$125,000	\$125,000	\$125,000	\$150,000



5 REFERENCES

EPA. (2009, February). *Stormwater Wet Pond and Wetland Management Guidebook*, Retrieved from <https://www3.epa.gov/npdes/pubs/pondmgmtguide.pdf>

Minnesota Stormwater Manual. (2021, September 29). *Operation and maintenance of stormwater ponds*, Retrieved from https://stormwater.pca.state.mn.us/index.php?title=Operation_and_maintenance_of_stormwater_ponds&oldid=55081

Minnesota Stormwater Manual. (2017, September 18). *Types of stormwater ponds*, Retrieved from https://stormwater.pca.state.mn.us/index.php?title=Types_of_stormwater_ponds&oldid=33412





Item No: 8D
Meeting Date: July 24, 2023
Type of Business: CB
Administrator Review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Don Peterson, Director of Public Works/Parks and Recreation
Item Title/Subject: Resolution 9782, Approving Change Order #2 for the Area K Street Project regarding the Trail Lights on Mounds View Boulevard

Introduction:

The City Council approved Resolution 9561 authorizing T.A. Schifsky & Sons Inc. to perform the 2022-2023 Street Rehabilitation Project areas J & K.

Background/Discussion:

The Electrical Contractor for the trail Lights on Mounds View Boulevard, discovered that an incorrect wire was specified for the NEW LED lights.

Staff requested and received a change order from T. A. Schifsky for the installation of the correct wiring for the trail lights in the amount of \$17,240.00.

Strategic Plan Strategy/Goal: Maintain and Plan for Infrastructure Improvements.

Financial Impact: No financial Impact to the 2023 Budget. The 2023 Street Improvement Fund includes a budget of \$1,828,000.00 for the 2022-2023 Street Project.

Recommendation:

Staff recommends the City Council approve Resolution 9782 for \$17,240.00 for installing the correct electrical wire for the trail lights along Mounds View Boulevard. The change order will be funded from the 2023 Street Improvement Fund account 485-4470-7050-324 with a budget of \$1,828,000.00 for the 2022-2023 Street Project.

Respectfully submitted,

Don Peterson, Director of Public Works/Parks and Recreation

RESOLUTION 9782

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**APPROVING CHANGE ORDER #2 FOR THE AREA K STREET PROJECT
REGARDING THE TRAIL LIGHTS ON MOUNDS VIEW BOULEVARD**

WHEREAS, the City Council approved Resolution 9561 authorizing T.A. Schifsky & Sons Inc. to perform the 2022-2023 Street Rehabilitation Project areas J & K; and

WHEREAS, the Electrical Contractor for the trail Lights on Mounds View Boulevard, discovered that an incorrect wire was specified for the NEW LED lights; and

WHEREAS, Staff requested and received a change order from T. A. Schifsky for the installation of the correct wiring for the trail lights in the amount of \$17,240.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

1. Accepts Change Order #2 from T. A. Schifsky for installing the correct wire for the trail lights along Mounds View Boulevard at a cost of \$17,240.00.
2. The Director of Public Works is authorized to make approvals related to contract modifications during construction of the Project on behalf of the City Council as per the Purchasing Policy.
3. The Mayor and City Administrator, Staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

Adopted this 24th day of July, 2023

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(Seal)

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Don Peterson, Director of Public Works/Parks and Recreation
Item Title/Subject: Resolution 9783, Approving the Proposal for the Silver View Storm Water Pond Restoration

Background/Discussion:

The Public Works Department has many responsibilities and one is to efficiently operate and manage the storm water system. The system was first constructed in the 1970's and as with other similar core functions, research, innovation and best management practices have changed over the years.

The June 2023 Silver View Pond Assessment Report recommends multiple maintenance items to restore the ponding system. Included in the implementation of the plan is the water quality and upland vegetation for Silver View Storm Water Pond.

Stantec has prepared a proposal for the assessment, design and implementation of the dredging and restoration of this pond to include:

- Task 1: Data Collection and Understanding
- Task 2: Public Engagement
- Task 3: Water Quality Assessments and Watershed Analysis
- Task 4: Upland Vegetation Evaluation and Recommendations
- Task 5: Implementation
- Task 6: Permits

Included in the proposal, Stantec has provided a rough schedule for 2023, 2024, and 2025 with an estimated cost of \$145,250.00

Funding for this project would be from the Storm Water Fund account 745-4417-7050, with 2023 budget of \$225,000.00 for Storm Water Repairs

Strategic Plan Strategy/Goal: Maintain and Plan for Infrastructure Improvements. Ensure Proper Storm Water Maintenance Drainage is done in the City.

Financial Impact: No financial Impact to the 2023 Budget. Storm Water Fund account 745-4417-7050, from the 2023 budgeted amount of \$225,000.00 for Storm Water Repairs

Recommendation:

Staff recommends the City Council approve the attached resolution approving a the proposal from Stantec for the Silver View Pond, restoration, planning and design to be funded from the Storm Water Fund account 745-4417-7050, with a 2023 budget of \$225,000.00.

Respectfully submitted



Don Peterson

Director of Public Works / Parks and Recreation

The Mounds View Vision

A Thriving Desirable Community

RESOLUTION 9783

CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

APPROVING THE PROPOSAL FOR THE SILVER VIEW STORM WATER POND RESTORATION

WHEREAS, the City has the responsibility to efficiently operate the storm water system; and

WHEREAS, in 2021, the City Council reviewed the Storm water system and approved the Request for Proposal (RFP) that would assess the overall operational functionality of our system for the precise purpose of development of a capital and maintenance plan (CIP) for the next decade – or longer; and

WHEREAS, the June 2023 Silver View Pond Assessment Report recommends multiple maintenance items to restore the ponding system; and

WHEREAS, included in the implementation of the plan is the water quality and upland vegetation for Silver View Storm Water Pond; and

WHEREAS, Stantec submitted a proposal for the assessment, design and implementation of the dredging and restoration of this pond to include:

- Task 1: Data Collection and Understanding
- Task 2: Public Engagement
- Task 3: Water Quality Assessments and Watershed Analysis
- Task 4: Upland Vegetation Evaluation and Recommendations
- Task 5: Implementation
- Task 6: Permits

WHEREAS Stantec has provided a schedule for 2023, 2024 and 2025 with an estimated total project cost of \$145,250.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

1. Approves the final proposal from Stantec Engineering Services for the water quality and upland vegetation restoration of Silver View Storm Water Pond for a total project cost of \$145,250.00.
2. Funded from the Storm Water Department, 2023 adopted budget, account 745-4415-7050.

3. The Mayor and City Administrator are hereby authorized and directed to execute all appropriate documents to effectuate the actions contemplated by this resolution.
4. The Mayor and City Administrator, Staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

Adopted this 24th day of July, 2023

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(SEAL)

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Don Peterson, Director of Public Works/Parks and Recreation
Item Title/Subject: Resolution 9784, Approving the Proposal for the Ardan Park Storm Water Pond Dredging Project

Background/Discussion:

The Public Works Department has many responsibilities and one is to efficiently operate and manage the storm water system. The system was first constructed in the 1970's and as with other similar core functions, research, innovation and best management practices have changed over the years.

The June 2023 Stormwater Pond Assessment Report recommends a number of required maintenance items to restore the Stormwater ponding system. Included in the implementation of the plan is the dredging and upland vegetation of the Ardan Park Storm Water Ponds AA-1.P1 and AA—1.P2

Stantec has prepared a proposal for the assessment, design and implementation of the dredging and restoration of these ponds. The proposal for this project includes:

- Task 1: Data Collection and understanding
- Task 2: Public Engagement
- Task 3: Permits
- Task 4: Upland Vegetation Evaluation and Recommendations
- Task 5: Design and Construction
- Task 6: Upland Vegetation Management Plan

The proposal Stantec provided includes a schedule for 2023 and 2024, when the dredging would be completed, for a cost of \$84,000.00.

Funding for this project would be from the Storm Water Fund account 745-4417-7050, with a 2023 budget of \$225,000.00 for Storm Water Repairs

Strategic Plan Strategy/Goal: Maintain and Plan for Infrastructure Improvements. Ensure Proper Storm Water Maintenance Drainage within the City.

Financial Impact: No financial Impact to the 2023 Budget. Storm Water Fund account 745-4417-7050, with 2023 budget of \$225,000.00 for Storm Water Repairs

Recommendation:

Staff recommends the City Council approve the attached resolution approving the proposal from Stantec for the Ardan Park Pond Dredging project to be funded from the Storm Water Fund account 745-4417-7050, with a 2023 budget of \$225,000.00.

Respectfully submitted



Don Peterson
Director of Public Works / Parks and Recreation

The Mounds View Vision
A Thriving Desirable Community

RESOLUTION 9784

CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

APPROVING THE PROPOSAL FOR THE ARDAN PARK STORM WATER POND DREDGING PROJECT

WHEREAS, the City has the responsibility to efficiently operate the storm water system; and

WHEREAS, in 2021, the City Council reviewed the Storm water system and approved the Request for Proposal (RFP) that would assess the overall operational functionality of our system for the precise purpose of development of a capital and maintenance plan (CIP) for the next decade – or longer; and

WHEREAS, the June 2023 Stormwater Pond Assessment Report recommends a number of required maintenance items to restore the ponding system; and

WHEREAS, included in the implementation of the plan is the dredging and upland vegetation of the Ardan park Storm Water Ponds AA-1.P1 and AA—1.P2; and

WHEREAS, Stantec has prepared a proposal for the assessment, design and implementation of the dredging and restoration of these ponds; and

WHEREAS, the proposal for this project includes:

- Task 1: Data Collection and understanding
- Task 2: Public Engagement
- Task 3: Permits
- Task 4: Upland Vegetation Evaluation and Recommendations
- Task 5: Design and Construction
- Task 6: Upland Vegetation Management Plan

WHEREAS Stantec has provided a schedule for 2023 and 2024 when the dredging would be completed for cost of \$84,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

1. Approves the final proposal from Stantec Engineering Services for Ardan Park Storm Water Pond Dredging Project at a cost of \$84,000.00.
2. Funded from the Storm Water Department 2023 adopted budget account 745-4415-7050.

3. The Mayor and City Administrator are hereby authorized and directed to execute all appropriate documents to effectuate the actions contemplated by this resolution.
4. The Mayor and City Administrator, Staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

Adopted this 24th day of July, 2023

Gary Meehlhause, Acting Mayor

ATTEST:

Nyle Zikmund, City Administrator

(SEAL)



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SCOTT J. RIGGS

Attorney at Law

Direct Dial (612) 337-9260

Email: sriggs@kennedy-graven.com

MEMORANDUM

Date: July 20, 2023
To: Nyle Zikmund, City Administrator
From: Scott J. Riggs, City Attorney
Re: Mounds View Project Status Report

CITY:

- MU125-11: Administration. General discussions with City staff regarding various City matters and various questions. Review data practices request. Matters are presently pending.
- MU210-4: Charter Commission. Consult with City staff regarding proposed Charter language. Work on potential petitions. Research regarding processes, etc. Attend Charter Commission meetings. Draft proposed Charter language, notices, resolutions, etc. Matter is presently pending.
- MU210-5: General Real Estate Matters. Review emails regarding possible sale of property. Matter is presently pending.
- MU210-54: Code Updates/Revisions. Consult with City staff regarding matter. Review various documents and consult with City staff regarding same. Matter is presently pending.
- MU210-262: Greenwood Drive Infill Development. Various meetings and calls with City staff, Developer and Developer's attorney. Final offer letter and related documents will be transmitted to a property owner upon developer's approval of agreement. Follow-up regarding moving forward. Draft notice of closed meeting. Matter is presently pending.
- MU210-275: Water Treatment Plant Rehabilitation. This matter has been tendered to the League. Review MBI Contract and consult with City staff regarding same. Draft amendment to MBI Contract. Matter is presently pending.
- MU210-287: Enforcement Action: 2075/2081 Hillview Avenue. Consult with City staff. Property owner has issued eviction notices to the tenants and is trying to sell the properties. Pursuant to LoopNet.com, 2075 property is currently for sale. However, no other sale information is currently available. Apartments at 2075 are listed for rent pursuant on multiple websites. Pursuant to Redfin, the property located at 2081 has recently been sold to new owners. Matter is presently pending.

- MU210-292: 2022-2023 Street Contract Project. Consult with City staff regarding trail design, questions from property owners adjacent to street project, etc. Consult with City staff regarding interactions with residents and letter to resident. Matter is presently pending.
- MU210-293: Enforcement Action: 5691 Quincy Street. Review reports and correspondence regarding matter. Revise staff report and resolution and forward to City staff. Consult with City staff regarding need for tenants to vacate the premises. Matter is presently pending.
- MU210-304: Long Lake Cove (7700 Long Lake Road). Review documentation regarding project. Consult with City staff. Continue to work on matter as the scope of the project has changed. Matter is presently pending.
- MU210-305: Stellmaker Addition. Review documentation regarding project. Consult with City staff. Update plat opinion. The Council has recently approved the preliminary and final plats. Review recent correspondence between the City, the applicants and the surveyor. Draft updated plat opinion and forward to City staff. Matter is presently pending.
- MU210-309: Enforcement Action: 5661 Quincy Street. Review reports and correspondence regarding matter. Revise staff report and resolution and forward to City staff. Consult with City staff. Matter is presently pending.
- MU210-310: Enforcement Action: 5671 Quincy Street. Review reports and correspondence regarding matter. Revise staff report and resolution and forward to City staff. Consult with City staff. Matter is presently pending.
- MU210-312: Licensing Matter: 2546 Mounds View Boulevard. Review reports and correspondence regarding matter. Consult with City staff. Matter is presently pending.
- MU210-313: Organized Collection. Legal research regarding matter. Consult with City staff regarding matter. Attend Work Session and Council meeting regarding matter. Review possible petition regarding matter. Legal research regarding matter. Matter is presently pending.
- MU210-314: Pulte Homes Development. Consult with City staff regarding matter. Review property information regarding sale to the developer. Update notice of public hearing. Update staff report. Title work has been received and forwarded to City staff. Updated letter of intent has been received. Review data practices requests and confer with City staff regarding same. Matter is presently pending.
- MU210-315: Election Matters. Research election matters including state requirements, county requirements, resident questions, etc. Consult with City staff regarding same. Matter is presently pending.
- MU210-316: Sales Tax Matter. Review legislation, etc. Consult with City staff regarding same. Draft memorandum regarding matter. Matter is presently pending.

EDA:

- MU205-13: General Matters. Review documentation for several upcoming projects. Matter is presenting pending.

Nyle Zikmund
July 20, 2023
Page 3

SJR:jms