

**CITY OF MOUNDS VIEW  
CITY COUNCIL MEETING AGENDA  
MOUNDS VIEW CITY HALL  
Monday, August 28, 2023  
6:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL:** Meehlhause, Cermak, Gunn, Lindstrom
- 4. APPROVAL OF AGENDA**
- 5. CONSENT AGENDA**
  - A. Approval of Minutes: August 14, 2023
  - B. Just and Correct Claims
- 6. SPECIAL ORDER OF BUSINESS**
  - A. Proclamation Recognizing November 2023 as Lung Cancer Awareness Month (please read aloud)
- 7. PUBLIC COMMENT**

Citizens may speak to issues not on tonight's agenda. Before speaking, please give your full name and address for the minutes. Also, please limit your comments to three minutes.
- 8. COUNCIL BUSINESS**
  - A. **Resolution 9793**, Assigning a new Treasurer and Deputy Treasurer
  - B. **Resolution 9789**, Take from Table - Approving Contract with Tubman Professional Services
  - C. **PUBLIC HEARING:** Introduction and First Reading of Ordinance 1008; Amending Chapter 12 of the City of Mounds View Charter by Adding a New Section 12.16 Adding a Severability Clause to the Chapter
  - D. **Resolution 9799**, Take from Table – Approving Right of Way acquisition Long Lake Woods Second Edition
  - E. **Resolution 9801**, Accepting the Bid Received from Braun Intertec for Geotechnical and Pavement Evaluation Services

## 9. REPORTS

- A. Reports of Mayor and Council
- B. Reports of Staff
  - 1. Additional October Workshop – Tuesday October 3
- C. Reports of City Attorney

## 10. NEXT COUNCIL WORK SESSION: Tuesday, September 5, 2023 at 6 pm NEXT COUNCIL MEETING: Monday, September 11, 2023 at 6 pm

## 11. ADJOURNMENT

Members of the public may view and monitor a livestream of the meeting via the link below, in accordance with Minn. Stat. 13D.02. The livestream **does not** include an option for public comment or other active participation via the livestream.

**CITY OF MOUNDS VIEW  
CITY COUNCIL MEETING AGENDA  
MOUNDS VIEW CITY HALL  
Monday, June 8, 2020  
5 Minutes After Adjournment of 6:00 PM EDA Meeting**

**Virtual Meeting**

Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/84588149180?pwd=a1dtWIAzRctSaHJlazJvRIJpMU5BU>  
T09  
Password: 751641

Or iPhone one-tap:  
US: +13126266799, 84588149180# or +16465588656, 84588149180#

Or Telephone:  
US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799  
or +1 669 900 9128 or +1 253 215 8782 or 833 548 0276 (Toll Free) or 833 548  
0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 845 8814 9180

**6:03 P.M.**

**G. Resolution 9800, Approving Settlement Agreement.**

1 MOTION/SECOND: Lindstrom/Gunn. To Approve the Consent Agenda as amended removing  
2 Item 5E.

3  
4 Ayes – 4 Nays – 0 Motion carried.

5  
6 **E. Resolution 9788, Authorizing Separation Compensation for Community**  
7 **Development Director Jon Sevald.**  
8

9 Acting Mayor Meehlhause thanked Community Development Director Jon Sevald for his years of  
10 dedicated service to the City of Mounds View and wished him all the best in his new endeavors.

11  
12 MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 9788,  
13 Authorizing Separation Compensation for Community Development Director Jon Sevald.

14  
15 Council Member Lindstrom thanked Community Development Director Sevald for all he has done  
16 on behalf of the City of Mounds View.

17  
18 Council Member Gunn thanked Community Development Director Sevald for his dedicated  
19 service and wished him all the best.

20  
21 Council Member Cermak stated she would miss Community Development Director Sevald.

22  
23 Ayes – 4 Nays – 0 Motion carried.

24  
25 **6. SPECIAL ORDER OF BUSINESS**

26 **A. Officer Brian Kammerer Official Swearing In – Chief Zender.**  
27

28 Police Chief Zender introduced the Council to newly hired Police Officer Brian Kammerer. He  
29 administered the Oath of Office to Officer Kammerer and welcomed him to the Mounds View  
30 Police Department. A round of applause was offered by all in attendance.

31  
32 **B. MVPD Second Quarter Report – Chief Zender.**  
33

34 Police Chief Zender reviewed the Second Quarter Report for the Mounds View Police Department  
35 with the City Council. He commented on the major events that occurred in the community one  
36 being a drive by shooting and the other event was a robbery at the SA gas station. He thanked his  
37 officers for their investigative efforts to address both of these crimes. He discussed the benefits of  
38 having an officer in the VCET unit with Ramsey County. He explained 11 youth recently attended  
39 a firearms safety course. He thanked the community for attending recent rock wall and coffee with  
40 a cop events. He commented further on the community events his officers participated in which  
41 included a Torch Run, National Night Out, a presidential visit, and a safety fair in Blaine. The  
42 department's traffic enforcement efforts were further discussed, along with the new cannabis laws.

43  
44 Council Member Gunn asked how the department handles ghost guns. Police Chief Zender  
45 explained these were very difficult and stated he hoped further regulations would be passed down  
46 from the federal government to address this growing concern.



1  
2 Bob King, 7408 Silver Lake Road, commended Police Chief Zender and his officers on how well  
3 they do their job.

4  
5 Sharon Kirscher, 8406 Red Oak Drive, asked how the police department was addressing the guns  
6 being made from 3D printers. Police Chief Zender stated the ATF and feds are going to have to  
7 further regulate this concern.

8  
9 **7. PUBLIC COMMENT**

10  
11 Bob King, 7408 Silver Lake Road, asked how the City Council defined a public place. He feared  
12 that the Council would be putting undue stress on the police department having to patrol public  
13 streets and sidewalks.

14  
15 City Attorney Riggs explained this matter would be further defined and addressed under agenda  
16 Item 8I.

17  
18 Mr. King indicated he did not support organized garbage collection in Mounds View. He requested  
19 the Council hold off taking action on this item because residents would be coming forward with a  
20 signed petition.

21  
22 Rene Johnson, 7385 Pleasant View Drive, thanked the Council for communicating the Mounds  
23 View fall clean-up day with residents. She expressed concern with the fact the City posted the  
24 mayoral candidates in the *Vadnais Heights Press* versus the *Pioneer Press*. She recommended the  
25 City be consistent with its communication. She commented on a survey residents on Pleasant View  
26 Drive received noting the suggested return date was August 4, 2023. She explained she received  
27 the survey on July 31, 2023 and residents did not have a reasonable amount of time to review and  
28 complete the survey. She urged the City do better when trying to communicate and gather  
29 information from the public.

30  
31 CR Barragan, 7765 Spring Lake Road, thanked Council Member Lindstrom and Acting Mayor  
32 Meehlhause for meeting with him. He indicated a three foot fence was discussed instead of a four  
33 foot fence. He encouraged the Council to proceed in this manner. He commented on the four foot  
34 drop on his property and asked that steps be installed in order allow him to market his property as  
35 having lake access.

36  
37 Sharon Kirscher, 8406 Red Oak Drive, requested the City Council quit using acronyms and use  
38 real words in order to better involve residents in packet information and meetings.

39  
40 Carol Mueller, 8343 Groveland Road, expressed concern regarding an item on the Consent  
41 Agenda, Item 5A, Resolution 9800, Approving a Settlement Agreement. She assumed the City  
42 reached an agreement with someone and she would like further information as to what this  
43 agreement was about.

44  
45 City Administrator Zikmund explained there was full information regarding this item in the  
46 Council packet. City Attorney Riggs reported this item involves an agreement settling with the

1 engineer/architect firm that the City has been working with, so they will participate with the City  
2 in a lawsuit regarding the water treatment facility. He stated this was a step in the process. He  
3 encouraged Ms. Mueller to read through the staff report in order to learn more about the settlement.  
4

5 Dr. Jean Strait, 7728 Knollwood Drive, stated she was in favor of the City holding off on the  
6 garbage collection decision. She encouraged the Council to not compare Mounds View to St. Paul,  
7 noting this community does not have alleyways. She explained she brought a grant opportunity  
8 forward to City staff that would allow the City to get up to \$500,000 to help repair the lake. She  
9 indicated Spring Lake Park and Fridley could also be involved in this project. She explained she  
10 was not trying to attack anyone personally and she apologized if she hurt anyone's feelings. She  
11 commented on how she was educating herself on road design and noted her father was in road  
12 construction. She described how retaining walls are constructed asked that the total wall only be  
13 four feet high for the stone and fence.  
14

15 Council Member Lindstrom asked if it was possible to use the wall as part of the barrier in order  
16 to lower the fence height. City Administrator Zikmund stated there was a two part equation, which  
17 included the backfill on the lake side of the wall. The higher this could be brought up, the lower  
18 the fence could be. He understood the DNR said the elevation could not be changed. He indicated  
19 as elevation information becomes available, he understood the City may be able to have a three  
20 foot fence on the north end.  
21

22 Acting Mayor Meehlhause clarified for the record that he did not recall Dr. Strait saying anything  
23 derogatory to City staff.  
24

25 Julie Clark, 8005 Woodlawn Drive, discussed the petition that residents were pursuing which  
26 would go against organized trash collection. She stated the petition only need 253 signatures. She  
27 urged the Council to not start the negotiations tonight. She commented on the concerns she had  
28 with the City pursuing a seven year contract if the residents were to override this action through  
29 the petition.  
30

31 Dennis Frohm, 7840 Bona Road, encouraged the Council to delay action on the negotiations for  
32 the organized trash collection in order to allow residents to get enough signatures on the petition.  
33

34 Joyce Jones-Strait, 7728 Knollwood Drive, urged the Council to hold off on approving organized  
35 trash collection. She believed there were other ways or measures that could be taken in order to  
36 assist in preserving City streets. She stated she cares deeply for this community and she believed  
37 organized trash collection was wrong for Mounds View.  
38

39 Heather Schuchard, 7984 Woodlawn Drive, stated she would like the City to work with residents  
40 in order to improve communication. She believed building better communication with residents  
41 would improve trust between the City and residents.  
42

43 Kris Lillemo, 5132 Long Lake Road, asked that the Council delay action on the organized trash  
44 collection. In addition, he wanted the Council to delay action on the ordinance that would address  
45 the use of cannabis in public spaces. He was of the opinion the use of cannabis does not need to  
46 be regulated.

Sue Weatherly, 7555 Pleasant View Drive, requested her mailbox be put back in front of her house.

Tony Preciado, 8217 Long Lake Road, reported all of the haulers were not for the City having a single trash hauler.

**8. COUNCIL BUSINESS**

**A. Resolution 9789, Approving Professional Services Agreement with Tubman to Provide Public Safety and General Welfare Related Services Addressing Domestic Abuse.**

City Administrator Zikmund requested the Council approve a Professional Services Agreement with Tubman to provide public safety and general welfare related services addressing domestic abuse. He explained this organization provides specific services not being offered by anyone else in the community. He commented on how payments would be made to this organization, noting this would be similar to NYFS.

Finance Director Beer reported the contract would be for 18 months and would cost the City \$25,500.

Acting Mayor Meehlhause asked if there was a conflict in Items 3A and 3B within the contract. City Attorney Riggs stated he could look further into these items.

Council Member Gunn supported staff investigating this portion of the agreement further and suggested action on this item be tabled to the next City Council meeting.

MOTION/SECOND: Gunn/Cermak. To Table Action on Resolution 9789 to the August 28, 2023 City Council meeting.

Ayes – 4

Nays – 0

Motion carried.

**B. Resolution 9797, Approving and Accepting a Grant from Ramsey County- Be Active, Be Green, Ramsey County Bench Initiative Program.**

Public Works/Parks and Recreation Director Peterson requested the Council approve and accept a grant from Ramsey County – Be Active, Be Green for the Ramsey County Bench Initiative Program. He explained the Council reviewed and discussed plans to beautify Mounds View Boulevard and one of the recommendations was to place benches along the corridor. He reported the Parks, Recreation and Forestry Commission was tasked with addressing the placement of benches. He noted staff was tasked with seeking a grant to assist with the expense of the benches. He stated staff pursued a grant with Ramsey County and was awarded 32 benches.

Council Member Lindstrom reported these benches were specific to the Mounds View Boulevard corridor. Public Works/Parks and Recreation Director Peterson reported this was the case.

Council Member Gunn thanked staff for pursuing this grant.

1  
2 MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9797,  
3 Approving and Accepting a Grant from Ramsey County- Be Active, Be Green, Ramsey County  
4 Bench Initiative Program.

5  
6 Ayes – 4

Nays – 0

Motion carried.

7  
8 **C. First Reading and Introduction to Ordinance 1004; Amending Mounds View**  
9 **City Code 160.088 related to Accessory Dwelling Units.**  
10

11 Community Development Director Sevald requested the Council introduce an ordinance that  
12 would amend Mounds View City Code related to accessory dwelling units (ADU's). He explained  
13 the proposed ordinance would allow ADU's or a second home on a single family property. He  
14 reviewed examples of the different types of ADU's and discussed where an ADU would be  
15 allowed in the R-1 zoning district. He stated in conversations with residents interested in ADU's  
16 the biggest prohibitor was cost. However, he had a resident that was interested in pursuing an  
17 ADU, which was not currently allowed per City Code which led to the proposed ordinance  
18 amendment.

19  
20 Council Member Lindstrom reported an ADU has to be tied into the properties City water and  
21 sewer but had to have a separate mailbox. Community Development Director Sevald reported this  
22 was the case.

23  
24 Council Member Lindstrom asked if ADU's had to have a separate driveway. Community  
25 Development Director Sevald indicated ADU's were to have a shared driveway with the existing  
26 home on the property.

27  
28 Council Member Lindstrom questioned what the approval process would be for an ADU.  
29 Community Development Director Sevald stated an ADU would require a conditional use permit  
30 approval.

31  
32 Acting Mayor Meehlhause inquired if the size of a resident's backyard would limit the size of an  
33 ADU. Community Development Director Sevald commented a resident could have up to 1,800  
34 square feet in accessory buildings in the rear yard, minus the existing garage space.

35  
36 Acting Mayor Meehlhause stated he supported the City Council tabling action on this item until  
37 the City had a full Council. He indicated the original idea may be okay, but he feared ADU's would  
38 be turned into rental properties when properties changed hands.

39  
40 MOTION/SECOND: Meehlhause/Lindstrom. To Table Action on Ordinance 1004 until the City  
41 had a full Council in place.

42  
43 Valerie Amundsen, 3048 Woodale Drive, suggested the lone ADU request be completed through  
44 the variance process versus amending City Code. She recommended that if this ordinance were to  
45 move forward that neighbors be able to weigh in. She expressed concern regarding the proposed  
46 setbacks noting ADU's could be only five feet from property lines. She recommended ADU's not

1 be licensed as a rental. She feared this would become a concern for residential neighborhoods.  
2 She supported City Code remaining as is for the time being and that ADU's not be addressed  
3 through an ordinance amendment.  
4

5 Bob King, 7408 Silver Lake Road, questioned what this ordinance would do for Mounds View.  
6

7 Dennis Frohm, 7840 Bona Road, stated if homes are located in a rear lot, he was concerned with  
8 how stressed existing water and sewer lines would become on residential properties. In addition,  
9 he had concerns that gas lines would not be properly sized to serve two homes from one line. He  
10 commented he could support people living above a garage, but did not want to see rental homes in  
11 residential neighborhoods throughout Mounds View.  
12

13 Carol Mueller, 8343 Groveland Road, explained the Council discussed this topic several years ago  
14 and again 18 months ago. She recalled at that same meeting, a homeowner had to separate their  
15 sewer service from a neighbor, which came at quite an expense. In addition, the Council at that  
16 time did not tiny homes having joint water and sewer lines. She encouraged this Council to not  
17 move forward with ADU's because she believed this community had plenty of affordable naturally  
18 occurring housing options. She did not support the City allowing shared water and sewer lines  
19 going forward.  
20

21 Acting Mayor Meehlhause called the question.  
22

23 Ayes – 4

Nays – 0

Motion carried.  
24

25 **D. Resolution 9790, Approving Minnesota Laws 2023, Chapter 64, Article 10,**  
26 **Section 41, Allowing the City of Mounds View to Impose a Local Sales Tax.**  
27

28 City Administrator Zikmund requested the Council approve Minnesota Laws 2023, Chapter 64,  
29 Article 10, Section 41, allowing the City of Mounds View to impose a local sales tax. He explained  
30 the City went to the legislature in order to move forward with this item. He reported this item has  
31 to be approved prior to August 25 in order to get this on the ballot for the special election.  
32

33 City Attorney Riggs reported Resolution 9790 would adopt the legislation enacted by the State  
34 legislature which allows this process to move forward. He explained Resolution 9791 puts this  
35 item on the ballot so it can be voted on.  
36

37 Council Member Lindstrom stated if this item were to pass and the City were to get bonding this  
38 would fund the Community Center project. He questioned what debt the City would have on the  
39 build. City Administrator Zikmund stated the combination of the bonding and sales tax proceed  
40 estimates, would pay the debt for the project.  
41

42 Council Member Lindstrom indicated this would mean there would be no property tax implications  
43 for Mounds View residents. City Administrator Zikmund reported this was the case. He explained  
44 the City Council would enter into a contract with the contractor setting the prices for the project.  
45

46 Valerie Amundsen, 3048 Woodale Drive, asked if staff had a chance to look into the issue

1 regarding the November election, noting this was a special election and not a general election. City  
2 Attorney Riggs commented Joe spoke with Brian and the memo speaks for itself. He indicated he  
3 has not done any additional research noting the proposed sales tax was consistent with what other  
4 communities have done. He explained the memo laid out possibilities, where the case law was,  
5 where the statutory language was and noted the possible risks.

6  
7 Acting Mayor Meehlhause questioned if the City of Mounds View was unique in that they have a  
8 general election every year because the school district holds elections in odd years. City Attorney  
9 Riggs indicated not all communities do this. He reported when you look at how statute is set up,  
10 the State has looked at changing and synchronizing those definitions, but has not done so. He stated  
11 there are questions people can pose, but the reality is the legislature had the opportunity to deal  
12 with this and has not.

13  
14 Bob King, 7408 Silver Lake Road, indicated he was concerned with the fact the City would have  
15 10% sales taxes when this was done. He asked if the sales tax would be readjusted once the  
16 community center expansion was paid off. City Attorney Riggs reported this was a requirement  
17 of the proposed sales tax.

18  
19 Further discussion ensued regarding the benefits and disadvantages of having odd and even year  
20 elections.

21  
22 Dennis Frohm, 7840 Bona Road, cautioned the Council from moving forward with this tax. He  
23 feared the City would find a new use for the additional sales tax and it would never go away.

24  
25 MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9790,  
26 Approving Minnesota Laws 2023, Chapter 64, Article 10, Section 41, Allowing the City of  
27 Mounds View to Impose a Local Sales Tax.

28  
29 Ayes – 4                      Nays – 0                      Motion carried.

30  
31 **E. Resolution 9791, Approving the Imposition of a Local Sales Tax and**  
32 **Authorizing a Special Election During the November 7, 2023 Uniform**  
33 **Election.**

34  
35 City Attorney Riggs requested the Council approve the imposition of a Local Sales Tax and  
36 authorizing a Special Election during the November 7, 2023 uniform election.

37  
38 Acting Mayor Meehlhause read the ballot question in full for the record.

39  
40 City Administrator Zikmund explained Ehlers has estimated the tax would generate \$21 million.

41  
42 Council Member Lindstrom requested a roll call vote for this Resolution.

43  
44 MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9791,  
45 Approving the Imposition of a Local Sales Tax and Authorizing a Special Election During the  
46 November 7, 2023 Uniform Election.

ROLL CALL: Cermak/Gunn/Lindstrom/Meehlhause.

Ayes – 4

Nays – 0

Motion carried.

**F. Resolution 9794, Organized Garbage Collection.**

City Administrator Zikmund requested the Council consider a Resolution that would establish the negotiation period for organized garbage collection. He explained this has to be done in order for the City to receive a price. He stated a minimum of 60 days would be set aside for the negotiations but this could go longer. He noted the negotiation team would be made up of himself, the Public Works Director and the Finance Director, along with the City Attorney.

Assistant City Attorney Ketchum discussed the history of this item noting staff conducted a survey, town halls were held with the public and haulers were notified. He reported the Council's priorities had been written into the Resolution. If approved, this Resolution would start the 60 day negotiation period.

Council Member Lindstrom stated if a petition was signed, when would this item go on the ballot. City Attorney Riggs reported this would depend on whether or not this gets through the process so it can get on the ballot this year. He anticipated this matter would get on the ballot for next year. He explained the petition would need to meet the requirements for State law and the rules established.

Council Member Lindstrom questioned when the petition would have to be submitted in order to meet the requirements to be on the ballot for this year. City Attorney Riggs stated he would have to look into this, noting the County had significant timeframes in order to get items on a ballot.

Council Member Lindstrom asked if there were other communities that have parallel tracked this item with a petition going on. Assistant City Attorney Ketchum explained Bloomington had a referendum and a proposed charter amendment. He stated he did not know the exact timeline for these items and how they matched up with the Council's adoption and implementation of organized collection. He reported in that case, the petition did go to the voters after the charter amendment went through the process we are describing.

Council Member Lindstrom stated this matter was a two ballot initiative. Assistant City Attorney Ketchum reported it was his understanding the ballot question would have to go to a general election vote and it would have to be submitted 17 weeks prior to the general election.

Council Member Lindstrom commented if this passed, the way the language was worded, and the City enacted organized collection, voters would then have to vote for organized collection, which would be done at another general election. City Attorney Riggs reported typically he does not evaluate items until such time. He indicated he does not spend time considering petitions until they have been submitted.

Council Member Lindstrom questioned if there have been any scenarios where organized

1 collection has been implemented and cities have had to pay damages for unwinding a contract.  
2 City Attorney Riggs indicated he was not aware of this. He advised the City Council that there  
3 were only 113 charter cities in Minnesota, which makes the process for Mounds View unique.  
4

5 Acting Mayor Meehlhause recalled that Bloomington went forward with organized and a lawsuit  
6 was brought forward by citizens. It was turned down initially, it went to the Supreme Court and  
7 was ultimately placed on a ballot and it got voted down. The residents voted to continue to be  
8 organized. Assistant City Attorney Ketchum reported there were three lawsuits regarding this  
9 matter in Bloomington. This item was put to a charter amendment and was voted down by  
10 Bloomington residents so they still have organized collection today.  
11

12 Rene Johnson, 7385 Pleasant View Drive, stated because there is such community interest in this  
13 item, she supported the Council tabling action on this item until there was a full Council. She  
14 anticipated more residents would become engaged in this matter over the next three or four months.  
15

16 Bob King, 7408 Silver Lake Road, indicated this item was only to negotiate with haulers and has  
17 nothing to do with Mounds View going to organized collection. City Administrator Zikmund  
18 stated this was a step towards negotiating a price.  
19

20 Dr. Strait believed the City was spending a lot of time addressing a matter that did not pertain to a  
21 City the size of Mounds View. She explained St. Paul and Bloomington had organized trash  
22 collection and both of these communities were a great deal larger than Mounds View.  
23

24 Carol Mueller, 8343 Groveland Road, commented her husband had regrets he was not able to  
25 attend this meeting. She stated her husband would like to see a resident serving on the negotiating  
26 team, because they would be responsible for paying the garbage bill. She reported her husband  
27 would be willing to serve on the negotiating team, should this item move forward. She indicated  
28 his other concern was that the 3,400 single family homes in Mounds View have a higher tax rate  
29 than other properties in the community. She questioned what type of fee, on top of the garbage  
30 bill, would be added to residential utility bills. Lastly, she asked who would be fielding calls  
31 regarding concerns with garbage service.  
32

33 Finance Director Beer reported apartments and commercial properties pay a much higher tax rate  
34 than residential properties.  
35

36 Council Member Lindstrom asked if the City would be charging an administrative fee to residents  
37 for organized trash collection. Finance Director Beer indicated this would be determined by the  
38 City Council. His recommendation would be to not have the City do the billing or phone calls.  
39 Assistant City Attorney Ketchum indicated the Resolution before the Council would have the City  
40 handling the billing and customer service.  
41

42 City Administrator Zikmund stated it would be staff's recommendation that the hauler manage the  
43 calls. Assistant City Attorney Ketchum reported he could have this protection written into the  
44 final contract.  
45

46 Dennis Frohm, 7840 Bona Road, reminded the Council that when the haulers were before the City



1 Council a month ago, the majority did not support organized collection, but rather recommended  
2 the City keep the market open for trash collection. He encouraged the Council to keep their minds  
3 open and to allow the small companies to provide services in Mounds View through free enterprise.  
4

5 CR Barragan, 7765 Spring Lake Road, explained he was retired, on a fixed income. He reported  
6 he could no longer negotiate the credits to his trash account, but reported he was able to negotiate  
7 the debits. He stated he would like to continue to live with this option.  
8

9 Council Member Lindstrom stated he supported the Council tabling action on this item to see if a  
10 petition comes forward. However, he noted he would also like to see this matter through to the end  
11 to see what prices are brought forward.  
12

13 MOTION/SECOND: Lindstrom/Cermak. To Table Action on Resolution 9794 to a date  
14 uncertain.  
15

16 Ayes – 3 Nays – 1 (Gunn) Motion carried.  
17

18 **G. Resolution 9799, Acquisition of Right of Way.**  
19

20 City Administrator Zikmund recommended the Council table action on this item for two weeks.  
21 He stated he spoke with Mr. Dahl on Friday and again today and noted Mr. Dahl and Mr. Harstad  
22 were in negotiations and have requested a two week delay on this matter.  
23

24 MOTION/SECOND: Gunn/Lindstrom. To Table Action on Resolution 9799 to the August 28,  
25 2023 City Council meeting.  
26

27 Ayes – 4 Nays – 0 Motion carried.  
28

29 **H. Resolution 9796, Approving contract services with Stantec for City Planner  
30 services.**  
31

32 City Administrator Zikmund requested the Council approve contract services with Stantec for City  
33 Planner services. He reported Community Development Director Sevald would be leaving the City  
34 and it was his recommendation the City hold off on hiring a replacement for a number of reasons.  
35 He supported the City using contract services with Stantec noting this organization already  
36 provided engineering services to the City. He indicated he looked into their pricing and noted  
37 services would be billed to the City on an as needed basis.  
38

39 Council Member Lindstrom asked who would be preparing and running the Planning Commission  
40 meetings. Community Development Director Sevald explained a Stantec employee would  
41 complete this work. He anticipated Phil Carlson would be the main consultant for the City. He  
42 commented further on the projects that would be coming before the City in the coming months.  
43

44 Acting Mayor Meehlhause asked if Assistant City Administrator Beeman would be attending the  
45 Planning Commission meetings. City Administrator Zikmund believed this would not be the case.  
46

1 Valerie Amundsen, 3048 Woodale Drive, questioned if this contract would cost the City more than  
2 hiring someone full time. She inquired if this was a good fiscal decision. City Attorney Riggs  
3 reported many cities hire consultants during an interim period while they conduct a search for a  
4 new candidate. City Administrator Zikmund stated it was not easy to hire a planner and the City  
5 needed time to evaluate the position.

6  
7 Acting Mayor Meehlhause discussed the work being done by Community Development Director  
8 Sevald at this time, noting he served as the City Planner and the Community Development Director  
9 who oversees three employees. He explained the consulting planner would not be responsible for  
10 overseeing these employees, but rather this responsibility was going to be assumed temporarily by  
11 Assistant City Administrator Beeman.

12  
13 MOTION/SECOND: Lindstrom/Cermak. To Waive the Reading and Adopt Resolution 9796,  
14 Approving contract services with Stantec for City Planner services.

15  
16 Ayes – 4 Nays – 0 Motion carried.

17  
18 **I. Second Reading, Ordinance 1007, Prohibiting use of Cannabis in Public**  
19 **Places. ROLL CALL VOTE**  
20

21 City Attorney Riggs requested the Council adopt an ordinance prohibiting the use of cannabis in  
22 public places. He explained the Council introduced this ordinance at the August 7 Special City  
23 Council meeting. He commented further on the ordinance and definitions for public places. He  
24 explained State Statute defines public places more as a setback situation or distance requirement  
25 from certain places. He reported the cannabis act contains significant language on what a public  
26 place is and State law worked to protect minors. He reiterated that this ordinance was a tool relative  
27 to where usage can be made so the police department can educate people. He indicated the use of  
28 cannabis in a public place was not a criminal act, but rather was a petty misdemeanor. He  
29 commented further on the proposed ordinance and recommended approval.

30  
31 Acting Mayor Meehlhause requested staff speak to the medical marijuana exception. City Attorney  
32 Riggs reviewed the language within the ordinance that addressed medical marijuana usage.

33  
34 Council Member Lindstrom reported he liked the distance suggestion better than a flat out ban. He  
35 reiterated that the intent of the State legislation was to protect minors. City Attorney Riggs  
36 commented this ordinance would be a tool that the Council could enact. It was noted the council  
37 could take their time when approving and considering the final language.

38  
39 Joyce Jones Strait, 7728 Knollwood, asked how a person was to know where a home daycare was  
40 located and questioned if both commercial and home daycares would have prohibited use. City  
41 Attorney Riggs explained both commercial and home daycares were included within the  
42 ordinance. He stated this regulation came down from the state and marijuana use was not allowed  
43 within 500 feet of any daycare. He reported State Statute puts the onus on residents.

44  
45 Dennis Frohm, 7840 Bona Road, reported the use of cannabis should be similar to alcohol and  
46 tobacco use. He recommended cannabis requirements be similar to tobacco and should not be

1 smoked at building entrances, schools, parks, daycares or churches. He questioned how the City  
2 would manage edibles in public places.

3  
4 MOTION/SECOND: Gunn/Meehlhause. To Waive the Second Reading and Adopt Ordinance  
5 1007, Prohibiting use of Cannabis in Public Places.

6  
7 Council Member Lindstrom stated he would rather move forward with a defined distance  
8 ordinance and noted he would not be supporting this ordinance.

9  
10 MOTION/SECOND: Lindstrom/Gunn. To Table Action on Ordinance 1007 directing staff to  
11 bring forward a defined distance ordinance at the August 28, 2023 City Council meeting.

12  
13 Ayes – 4 Nays – 0 Motion carried.

14  
15 **J. Resolution 9798, Approving a Service Proposal with Goodpointe Technology**  
16 **for Pavement Evaluation Services and Software Upgrade.**

17  
18 Public Works/Parks and Recreation Director Peterson requested the Council approve a service  
19 proposal with Goodpointe Technology for pavement evaluation services and software upgrades.  
20 He explained this project would conduct pavement ratings throughout the entire City. He stated  
21 this would assist the City with shifting its focus to maintenance or mill and overlay projects. He  
22 indicated the last time this work was completed was 2019. Staff recommended the Council adopt  
23 this Resolution and funding for the service proposal.

24  
25 MOTION/SECOND: Lindstrom/Cermak. To Waive the Reading and Adopt Resolution 9798,  
26 Approving a Service Proposal with Goodpointe Technology for Pavement Evaluation Services and  
27 Software Upgrade.

28  
29 Ayes – 4 Nays – 0 Motion carried.

30  
31 **9. REPORTS**

32 **A. Reports of Mayor and Council.**

33  
34 Council Member Gunn stated the Tribute Committee met and was getting closer to a final design  
35 for the Tribute Park. City Administrator Zikmund explained this committee was hoping to have a  
36 recommendation for the City Council by the end of the year.

37  
38 Council Member Gunn reported the Equity Committee would be meeting at City Hall on Tuesday,  
39 August 15.

40  
41 Council Member Cermak stated the Mounds View Police Foundation would be meeting at Hodges  
42 Park on Tuesday, August 15 at 5:30 p.m. She indicated the group would be finalizing their plans  
43 for Festival in the Park.

44  
45 Council Member Lindstrom explained Festival in the Park activities would begin on Friday,  
46 August 16 with a medallion hunt. He reported all other events would be held on Friday, August 18

1 and Saturday, August 19. He reviewed the schedule of events planned for Festival in the Park in  
2 further detail with the Council.

3  
4 Acting Mayor Meehlhause stated he would be attending NYFS finance committee and governance  
5 committee meetings this week.

6  
7 Acting Mayor Meehlhause provided the Council with an update from Twin Cities Gateway noting  
8 he was pleased to report June was another record month for the organization.

9  
10 **B. Reports of Staff.**

11  
12 City Administrator Zikmund questioned when staff should bring back organized trash collection.  
13 The Council recommended this item come back to the Council at the next meeting, in order to wait  
14 and see if a petition comes in.

15  
16 **1. Public Works – Update on Street Projects.**

17 **a. Spring Lake Road North of Mounds View Boulevard.**

18 **b. Spring Lake Road South of County Road I.**

19 **c. Spring Lake Road County Road I to Knollwood Drive.**

20  
21 Public Works/Parks and Recreation Director Peterson provided the Council with an update on  
22 Spring Lake Road North of Mounds View Boulevard. He commented on the history of the City's  
23 street improvement projects and reported in 1999 standards were set for these projects. He  
24 discussed the work that was done by the streets task force noting the recommendations that came  
25 from this group. He reported the street program was supposed to go for 18 years and this was  
26 reduced to nine years. Thanks to the forward thinking of this group and the Finance Director, these  
27 projects were funded without special assessments. He indicated the task force turned into a Streets  
28 and Utility Commission. He explained this commission continued to ensure future Council's  
29 would adhere to the recommendations for the street projects. It was noted the City's programmed  
30 streets were completed in 2018, after Area I was completed.

31  
32 Public Works/Parks and Recreation Director Peterson commented the non-programmed streets  
33 then became a discussion for the City Council. He reported the 2022-2023 street improvement  
34 project appeared in the CIP in 2016. He explained a City survey was sent out to residents along  
35 Spring Lake Road in July of 2021. He stated in September of 2021 the Council reviewed the survey  
36 and feedback received from residents. He noted Council reviewed the 60% plans at the end of  
37 September 2021 and in October of 2021 the 100% plans were reviewed. He commented on the  
38 variance that was needed for Spring Lake Road, noting a small portion of the road was built on a  
39 private property and indicated the road was moved.

40  
41 Public Works/Parks and Recreation Director Peterson discussed the work that was done in Area J  
42 and Area K. He noted Spring Lake Road was a Municipal State Aid (MSA) roadway and certain  
43 standards had to be met. He reported the City contracted with T.A. Schifsky for this project. He  
44 reviewed the substantial completion contract dates with the Council. He noted this project would  
45 not be closed out until June 30, 2024. He commented further on the testing that was required for  
46 MSA roadways. He stated public works staff walks each project once a project reaches substantial

1 completion in order to create a punch list. He noted staff was not allowed to dictate how or when  
2 a project should be done.

3  
4 Public Works/Parks and Recreation Director Peterson then updated the Council on the status of  
5 Spring Lake Road and where it was today. He explained this road was designed to meeting MSA  
6 standards. He reported the City would receive \$1,234,363 in MSA funding to help pay for the  
7 roadway and trail that was being installed. He indicated the DNR's goal was to limit the amount  
8 of fill that would go into the road or trail that would go into the ordinary high water (OHW) level.  
9 He explained staff met with the DNR onsite and pushed back on where the OHW was. He learned  
10 the surveys were done in the 1940's and this is where the OHW was located. He stated the DNR  
11 was not interested in resurveying this lake, because then every lake would have to be resurveyed.  
12 He indicated the trail within this project was ten feet wide and would be a joint bike/pedestrian  
13 pathway with two feet of snow storage. He reported the original plans called for a chain link fence  
14 but after receiving feedback from the residents at a neighborhood meeting, he understood the  
15 neighbors would like to see something different. He stated the fence would now be ornamental.  
16 He commented further on the project timeline and noted the first lift of pavement would be  
17 installed on Thursday or Friday of this week and the trail will follow. The final lift should be  
18 installed by the end of the month.

19  
20 Public Works/Parks and Recreation Director Peterson explained the south portion of Spring Lake  
21 Road was in Area K. He indicated there was some curbing and aprons that have to be replaced. He  
22 noted these items have been placed on a punch list. He stated the first lift of asphalt was down and  
23 the final lift would be installed at the end of the month.

24  
25 Public Works/Parks and Recreation Director Peterson stated he has spoken with Dan Scollen from  
26 the DNR to see if the height of the fence could be reduced. He was told no more backfill could be  
27 added to the back side of the retaining wall going into the OHW. He explained he also reviewed  
28 the MSA requirements with respect to the height of the fence and the answer there is no. He  
29 reported the fence will be going in per the design at four feet. He commented gates would be  
30 installed at each of the ped ramps to allow access.

31  
32 **d. Pleasant View/Stinson – Street/Trail and Mailbox Posts.**

33  
34 Public Works/Parks and Recreation Director Peterson stated this was a joint project with the City  
35 of Fridley. He noted the roadway was paved and just about done. He understood restoration work  
36 has to be completed for the grass and mailboxes have to be installed. He explained staff sent out a  
37 survey on July 28 and asked to hear back by August 4. He reviewed the results from the survey  
38 noting Option 2 was the favorite, which was group mailboxes. He commented further on how staff  
39 was addressing the mailbox placement given the fact there was two different jurisdictions along  
40 this roadway. He reported the mailbox posts were owned by the City and each resident would be  
41 given a standard black mailbox. He noted residents could change out their mailbox if desired. He  
42 indicated he received letters in support of the trail on the west side, which assisted staff in planning  
43 this section of road.

44  
45 City Administrator Zikmund stated Acting Mayor Meehlhause, Council Member Lindstrom,  
46 Public Works Director Peterson and himself met with five of the six property owners this morning

1 for about two hours. He noted the concerns voiced from these residents had to do with the color of  
2 the wall, trees, lighting and fence height. He shared with the neighbors that they were not all on  
3 the same page. He explained the retaining wall would be sealed at this time and would remain the  
4 color of concrete. He reported staff made a commitment to revisit with these residents in one year.

5  
6 Public Works/Parks and Recreation Director Peterson indicated the sealer came out more white  
7 than staff anticipated and he had spoken with the contractor to see if it could be reapplied.

8  
9 City Administrator Zikmund commented trees were being addressed with the residents on a per  
10 lot basis and noted staff would have to speak with the DNR about tree placement. He stated the  
11 last issue of concern from the neighbors was that they would no longer have access to the lake. He  
12 explained the residents now had a four foot cliff. The residents requested steps be installed in order  
13 to allow residents to access the lake. He indicated he would have to investigate this further because  
14 this was not City property. In addition, he would be speaking with the DNR on how to address this  
15 concern.

16  
17 Acting Mayor Meehlhause clarified the fence could not be three feet but rather would have to  
18 remain four feet. Public Works/Parks and Recreation Director Peterson reported this was the case.

19  
20 Council Member Lindstrom questioned if the exposed brick counted in the total fence height.  
21 Public Works/Parks and Recreation Director Peterson explained the fence height would be four  
22 feet but would be staggered along the retaining wall. He noted as the retaining wall drops, the  
23 fence height would also drop.

24  
25 City Administrator Zikmund commented further on how the southern properties would have access  
26 to the lake. He reiterated that there can be no activity or changes made within the OHW.

27  
28 Council Member Lindstrom stated a lot of the frustration from the community was misplaced. He  
29 thanked Public Works/Parks and Recreation Director Peterson for his efforts on this street project.  
30 He apologized to Public Works/Parks and Recreation Director Peterson for the comments that  
31 were directed to him stating this was unfair. Public Works/Parks and Recreation Director Peterson  
32 thanked Council Member Lindstrom for this and discussed how he has always worked to leave  
33 infrastructure in a better state than it was when he started a project.

34  
35 Further discussion ensued regarding an infrastructure correction that would be required.

36  
37 Acting Mayor Meehlhause thanked Public Works/Parks and Recreation Director Peterson for the  
38 thorough update on the Spring Lake Road and Pleasant View projects.

39  
40 Rene Johnson, 7385 Pleasant View Drive, commented on how the City set a mailbox standard  
41 before Ring cameras and mailbox thefts. She encouraged the Council to consider allowing City  
42 posts to be installed on each residential property along Pleasant View in order to allow residents  
43 to monitor their mailboxes. She believed this would make the residents feel heard and would  
44 provide greater security for the mail.

45  
46 Community Development Director Sevald provided the Council with an update on the Villas of

1 Mounds View (former Skyline Motel site) noting this development received their temporary  
2 certificate of occupancy. He stated on Wednesday, August 16 at 6:30 p.m. the Planning  
3 Commission and City Council were invited to tour this development.  
4

5 **C. Reports of City Attorney.**  
6

7 City Attorney Riggs had nothing additional to report.  
8

9 **10. Next Council Work Session: Tuesday, September 5, 2023, at 6:00 p.m.**  
10 **Next Council Meeting: Monday, August 28, 2023, at 6:00 p.m.**  
11

12 **11. ADJOURNMENT**  
13

14 The meeting was adjourned at 9:17 p.m.  
15

16 Transcribed by:  
17

18 Heidi Guenther

19 *Minute Maker Secretarial*

**THIS PAGE LEFT BLANK INTENTIONALLY**



**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**APPROVING JUST AND CORRECT  
CLAIMS AGAINST CITY FUNDS**

WHEREAS, the City of Mounds View, pursuant to Minnesota Statute 412.141, has full authority over the financial affairs of the City and;

WHEREAS, the City Council has reviewed the claim number

20324 through 20344 in the amount of \$ 7,389.02

X through X in the amount of \$ 0.00

153372 through 153476 in the amount of \$ 692,349.16

**TOTAL AMOUNT OF CLAIMS PRESENTED** **\$ 699,738.18**

And has found said claims to be just and correct;

It was moved that the City Council of Mounds View hereby approve the Attached list of claims dated 08/29/23 by vote \_\_\_\_\_ ayes \_\_\_\_\_ nays.

  
\_\_\_\_\_  
**Finance Director**

8/23/2023 2:06 PM

## DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 03478 Ck Date 08-24-2023 - 8

VENDOR SET: 01 City of Mounds View

\*\*\*\* CHECK LISTING \*\*\*\*

BANK: PYBNK Western Bank

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
E9000		Fidelity Security Life Insuranc						
	I-62020230810	5000832-Eyemed	R	8/24/2023		108.79	020326	
	I-62020232408	5000832-Eyemed	R	8/24/2023		108.75	020326	217.54
L0549		Law Enforcement Labor Services,						
	I-70020230810	Police Union Dues	R	8/24/2023		573.75	020328	
	I-70020232408	Police Union Dues	R	8/24/2023		573.75	020328	1,147.50
L7160		The Lincoln Nat'l Life Insuranc						
	I-61020230810	LTD #1588135	R	8/24/2023		355.05	020329	355.05
L7160		The Lincoln Nat'l Life Insuranc						
	I-61020232408	LTD #1588135	R	8/24/2023		354.93	020330	354.93
L7160		The Lincoln Nat'l Life Insuranc						
	I-63020230810	STD # 10249130	R	8/24/2023		325.85	020331	325.85
L7160		The Lincoln Nat'l Life Insuranc						
	I-63020232408	STD # 10249130	R	8/24/2023		325.85	020332	325.85
L7165		The Lincoln National Life Insur						
	I-30120230810	Life Ins #400238774	R	8/24/2023		735.60	020333	
	I-30120232408	Life Ins #400238774	R	8/24/2023		735.54	020333	1,471.14
M7152		MN Child Support Payment Center						
	I-99520232408	Case #0015244278	R	8/24/2023		952.93	020338	952.93
N0525		643400 - NCPERS MN Grp Life Ins						
	I-30020230810	NCPERS Life Ins	R	8/24/2023		64.00	020339	
	I-30020232408	NCPERS Life Ins	R	8/24/2023		64.00	020339	128.00
S4107		Secure Benefits Systems Corp.						
	I-50020230810	Flex Medical	R	8/24/2023		153.63	020341	
	I-50020232408	Flex Medical	R	8/24/2023		119.63	020341	
	I-50320230810	Flex Daycare	R	8/24/2023		770.82	020341	
	I-50320232408	Flex Daycare	R	8/24/2023		770.82	020341	1,814.90
C4300		Life Insurance Company of North						
	I-52020230810	AccCare, Hosp, Critical Ill	R	8/24/2023		147.66	020342	
	I-52020232408	AccCare, Hosp, Critical Ill	R	8/24/2023		147.67	020342	295.33
*VOID*	020343	VOID CHECK	V	8/24/2023			020343	**VOID**

20324 - VOID  
20325 - VOID

20344 VOID

PACKET: 03478 Ck Date 08-24-2023 - 8

VENDOR SET: 01 City of Mounds View

\*\*\*\* CHECK LISTING \*\*\*\*

BANK: PYBNK Western Bank

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	------	------	---------------	---------------	----------	--------	--------------	-----------------

## \* \* B A N K T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	11	0.00	7,389.02	7,389.02
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	12	0.00	7,389.02	7,389.02

8/24/2023 10:12 AM

## A/P HISTORY CHECK REPORT

PAGE:

1

VENDOR SET: 01 City of Mounds View

BANK: \* ALL BANKS

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	8/29/2023			153394		
C-CHECK	VOID CHECK	V	8/29/2023			153395		
C-CHECK	VOID CHECK	V	8/29/2023			153396		
C-CHECK	VOID CHECK	V	8/29/2023			153397		
C-CHECK	VOID CHECK	V	8/29/2023			153398		
C-CHECK	VOID CHECK	V	8/29/2023			153422		
C-CHECK	VOID CHECK	V	8/29/2023			153436		
C-CHECK	VOID CHECK	V	8/29/2023			153438		
C-CHECK	VOID CHECK	V	8/29/2023			153439		
C-CHECK	VOID CHECK	V	8/29/2023			153443		

## \* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	10 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	10	0.00	0.00	0.00
BANK: * TOTALS:	10	0.00	0.00	0.00

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	DUMAS, MARY							
I-000202308239264	US REFUND	R	8/29/2023			153373		
700 1152	UTILITY DELQ. RECIEVABLE	08-2580-00		131.45				131.45
1	ECKERT, RICHARD							
I-000202308239265	US REFUND	R	8/29/2023			153374		
700 1152	UTILITY DELQ. RECIEVABLE	02-1650-00		209.52				209.52
1	ENGBERG, RHONDA							
I-000202308239266	US REFUND	R	8/29/2023			153375		
700 1152	UTILITY DELQ. RECIEVABLE	15-0320-00		27.74				27.74
1	GERMAIN LIVING TRUST							
I-000202308239267	US REFUND	R	8/29/2023			153376		
700 1152	UTILITY DELQ. RECIEVABLE	17-2840-00		130.14				130.14
1	JOHNSON REVOCABLE TR							
I-000202308239268	US REFUND	R	8/29/2023			153377		
700 1152	UTILITY DELQ. RECIEVABLE	05-0460-00		32.27				32.27
1	RYNDERS, LUANNE							
I-000202308239269	US REFUND	R	8/29/2023			153378		
700 1152	UTILITY DELQ. RECIEVABLE	07-0760-01		18.15				18.15
1	FWS Holdings 19							
I-202308229250	Landscape Esc	R	8/29/2023			153379		
100 2320	DEPOSIT PAYABLE	Tommy's Express Retu		30,755.63				30,755.63
80236	Jonathan Sevald							
I-202308229249	Jan-July Phone	R	8/29/2023			153380		
100 4180-3100	TELEPHONE	Jan-July Phone		350.00				350.00
A2300	AE2S							
I-89072	General I&C Services	R	8/29/2023			153381		
700 4823-3030	OTHER PROFESSIONAL SERVICES	General I&C Services		1,951.00				1,951.00
A5000	All City Elevator, Inc.							
I-85675	3rd Qtr Maintenance	R	8/29/2023			153382		
100 4460-5110	REPAIRS, BUILDINGS & GROUNDS	3rd Qtr Maintenance		123.00				123.00
A5015	All Seasons Rental							
I-1-90531	SV Park Swing	R	8/29/2023			153383		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	SV Park Swing		314.80				
I-1-90551	SV Park Swing	R	8/29/2023			153383		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	SV Park Swing		312.80				627.60

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
A6030	American Engineering Testing,							
I-INV-144270	2022-23 Street Rehab	R	8/29/2023			153384		
485 4470-7050-324	2022 STREET PROJECT	2022-23 Street Rehab		5,326.50				5,326.50
A6415	American Sewer							
I-350517	PD Urinal Repair	R	8/29/2023			153385		
100 4460-5110	REPAIRS, BUILDINGS & GROUNDS	PD Urinal Repair		391.64				391.64
B2500	BG Automotive, Inc.							
I-PI0042474	DFC HP2 5 Gallon	R	8/29/2023			153386		
100 4465-1700	MOTOR FUELS & LUBRICANTS - UNLDFC HP2 5 Gallon			500.00				500.00
B3045	Brian Beeman							
I-202308239263	Cell Phone, Membership, Conf	R	8/29/2023			153387		
100 4180-3610	MEMBERSHIPS	APA Membership Fee		364.00				
100 4180-3630	TRAINING & CONFERENCES	APA Planning Conf Re		434.13				
230 4650-3800	MILEAGE & PARKING	Mileage		33.80				
230 4650-3100	TELEPHONE	Cell Phone Reimburse		50.00				881.93
B4000	Beisswenger's Do It Best							
I-765989	Weed Whip Line	R	8/29/2023			153388		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Weed Whip Line		61.77				61.77
C1347	Capital One Trade Credit							
C-202308239260	Capital One Trade Credit	R	8/29/2023			153389		
100 4360-1600	OPERATING SUPPLIES	Capital One Trade Cr		0.85CR				
I-4041228479	Lock Box-Volleyball Courts	R	8/29/2023			153389		
100 4360-1600	OPERATING SUPPLIES	Lock Box-Volleyball		279.98				279.13
C3017	CivicPlus, LLC							
I-270099	Annual Maintenance & Support	R	8/29/2023			153390		
252 4732-3030	OTHER PROFESSIONAL SERVICES	Annual Maintenance &		10,429.65				10,429.65
C3425	Century Fence Co.							
I-239537401	PD Gate Repair	R	8/29/2023			153391		
100 4460-5110	REPAIRS, BUILDINGS & GROUNDS	PD Gate Repair		1,060.00				1,060.00
C4500	City Wide Maintenance of Minne							
I-32009018461	August Cleaning Maintenance	R	8/29/2023			153392		
252 4350-3030	OTHER PROFESSIONAL SERVICES	August Cleaning Main		1,087.12				
100 4460-3030	OTHER PROFESSIONAL SERVICES	August Cleaning Main		2,181.07				
I-42009008590	Detail Prep Clean Kitchen	R	8/29/2023			153392		
252 4350-3030	OTHER PROFESSIONAL SERVICES	Detail Prep Clean Ki		60.00				3,328.19

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C4510	Cintas - Chicago							
I-4159888128	Gray Mats, Laundry Bag, etc	R	8/29/2023			153393		
252 4730-3030	OTHER PROFESSIONAL SERVICES	Gray Mats, Laundry B		6.76				
252 4350-1600	OPERATING SUPPLIES	Gray Mats, Laundry B		73.96				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	Gray Mats, Laundry B		42.37				
I-4163376731	Gray Mats	R	8/29/2023			153393		
100 4160-1600	OPERATING SUPPLIES	CH/PD Floor Mats		50.19				
I-4163376894	Mats & Towels	R	8/29/2023			153393		
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			7.34				
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.57				
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.19				
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.38				
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.43				
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.05				
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			1.10				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.67				
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.77				
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.38				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			13.06				
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.76				
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.96				
I-4163621002	Uniforms & Clothing	R	8/29/2023			153393		
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		17.72				
100 4410-2400	UNIFORM & CLOTHING	Uniforms & Clothing		5.79				
100 4460-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		0.44				
100 4465-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		3.17				
100 4470-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		5.46				
100 4472-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		7.98				
100 4475-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		1.33				
700 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		28.97				
700 4825-2400	UNIFORM & CLOTHING	Uniforms & Clothing		25.22				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		18.79				
745 4415-2400	UNIFORM & CLOTHING	Uniforms & Clothing		3.87				
745 4417-2400	UNIFORM & CLOTHING	Uniforms & Clothing		5.66				
I-4164077346	Mats & Towels	R	8/29/2023			153393		
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			5.68				
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.44				
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.15				
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			1.84				
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.43				
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.13				
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.85				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.84				
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.69				
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			1.84				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			10.10				
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.14				
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.73				
I-4164316321	Uniforms & Clothing	R	8/29/2023			153393		

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C4510	Cintas - Chicago	CONT						
I-4164316321	Uniforms & Clothing	R	8/29/2023			153393		
100 4360-2400	UNIFORM & CLOTHING		Uniforms & Clothing	22.76				
100 4410-2400	UNIFORM & CLOTHING		Uniforms & Clothing	6.27				
100 4460-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	0.60				
100 4465-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	4.31				
100 4470-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	7.42				
100 4472-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	9.78				
100 4475-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	1.81				
700 4823-2400	UNIFORM & CLOTHING		Uniforms & Clothing	31.50				
700 4825-2400	UNIFORM & CLOTHING		Uniforms & Clothing	26.93				
730 4823-2400	UNIFORM & CLOTHING		Uniforms & Clothing	22.87				
745 4415-2400	UNIFORM & CLOTHING		Uniforms & Clothing	5.26				
745 4417-2400	UNIFORM & CLOTHING		Uniforms & Clothing	7.69				
I-4164775273	Gray Mats	R	8/29/2023			153393		
100 4160-1600	OPERATING SUPPLIES	Gray Mats		50.19				
I-4164775295	Mats & Towels	R	8/29/2023			153393		
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			7.34				
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.57				
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.19				
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.38				
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.43				
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.05				
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			1.10				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.67				
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.77				
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.38				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			13.06				
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.76				
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.96				
I-4165048275	Uniforms & Clothing	R	8/29/2023			153393		
100 4360-2400	UNIFORM & CLOTHING		Uniforms & Clothing	36.99				
100 4410-2400	UNIFORM & CLOTHING		Uniforms & Clothing	7.62				
100 4460-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	1.05				
100 4465-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	7.53				
100 4470-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	12.96				
100 4472-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	14.87				
100 4475-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	3.16				
700 4823-2400	UNIFORM & CLOTHING		Uniforms & Clothing	35.50				
700 4825-2400	UNIFORM & CLOTHING		Uniforms & Clothing	31.76				
730 4823-2400	UNIFORM & CLOTHING		Uniforms & Clothing	34.40				
745 4415-2400	UNIFORM & CLOTHING		Uniforms & Clothing	9.19				
745 4417-2400	UNIFORM & CLOTHING		Uniforms & Clothing	13.43				835.71



VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C7223	Coremark Metals							
I-5412568	Metal to Make Scraper	R	8/29/2023			153399		
745 4415-1600	OPERATING SUPPLIES		Metal to Make Scrape	70.75				70.75
C8505	Crysteel Truck Equipment, Inc.							
I-FP192324	PW #445	R	8/29/2023			153400		
100 4465-1220	SUPPLIES, VEHICLES		PW #445	66.37				66.37
D0706	Decorative & Structural Concre							
I-3748	Curb Repair, Lois Court	R	8/29/2023			153401		
100 4470-1240	SUPPLIES, STREETS		Curb Repair, Lois Co	360.00				360.00
D2515	Dell Marketing L.P.							
I-10690000325	Computer Equipment	R	8/29/2023			153402		
100 4160-1230	SUPPLIES, EQUIPMENT		Computer Equipment	920.22				
I-10691486130	Desktops	R	8/29/2023			153402		
100 4160-1230	SUPPLIES, EQUIPMENT		Desktops	5,272.82				6,193.04
D8025	DVS Renewal							
I-202308229251	#131 Registration Renewal	R	8/29/2023			153403		
100 4465-1600	OPERATING SUPPLIES		#131 Registration Re	64.25				
I-202308229252	2014 Chev Reg Renewal	R	8/29/2023			153403		
100 4465-1600	OPERATING SUPPLIES		2014 Chev Reg Renewa	67.25				131.50
D8065	Dyna-Pak Corporation							
I-0062641	Black Bags	R	8/29/2023			153404		
100 4360-1600	OPERATING SUPPLIES		Black Bags	169.20				
100 4470-1600	OPERATING SUPPLIES		Black Bags	169.20				
700 4823-1600	OPERATING SUPPLIES		Black Bags	169.20				
730 4823-1600	OPERATING SUPPLIES		Black Bags	169.20				
745 4415-1600	OPERATING SUPPLIES		Black Bags	169.20				846.00
E4050	Ehlers & Associates, Inc							
I-94418	2023 Continuing Disclosure Rep	R	8/29/2023			153405		
506 4750-8040	CONTINUING DISCLOSURE		2023 Continuing Disc	1,532.50				
700 4820-8040	CONTINUING DISCLOSURE		2023 Continuing Disc	1,532.50				
I-94979	1st Half TIF Note, Review	R	8/29/2023			153405		
441 4650-3030	OTHER PROFESSIONAL SERVICES		1st Half TIF Note, R	136.25				
450 4650-3030	OTHER PROFESSIONAL SERVICES		1st Half TIF Note, R	136.25				
I-94980	'22 TIF Review, OSA Upload etc	R	8/29/2023			153405		
441 4650-3030	OTHER PROFESSIONAL SERVICES		'22 TIF Review, OSA	231.87				
450 4650-3030	OTHER PROFESSIONAL SERVICES		'22 TIF Review, OSA	231.88				3,801.25

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
E7189	Evident, Inc.							
I-233425A	Red Evidence Tags, Supplies	R	8/29/2023			153406		
100 4200-1600	OPERATING SUPPLIES	Red Evidence Tags, S		214.02				214.02
F1010	Factory Motor Parts Co.							
I-1-8900498	PD #162 Rear Disc Brake	R	8/29/2023			153407		
100 4465-1220	SUPPLIES, VEHICLES	PD #162 Rear Disc Br		378.34				
I-159-090971	PD #171 Oil Filter	R	8/29/2023			153407		
100 4465-1220	SUPPLIES, VEHICLES	PD #171 Oil Filter		15.58				
I-159-091764	Engine Oil Filter	R	8/29/2023			153407		
100 4360-1220	SUPPLIES, VEHICLES	Engine Oil Filter		22.96				416.88
F1050	Fastenal Company							
I-MNSPR188801	Parks White	R	8/29/2023			153408		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Parks White		21.22				
I-MNSPR188803	Park Tools	R	8/29/2023			153408		
100 4360-1600	OPERATING SUPPLIES	Park Tools		61.67				82.89
F1095	Ferguson WaterWorks#2516/#2518							
I-0517840	Curb Wrch, Dbl Hex Nip	R	8/29/2023			153409		
700 4823-1600	OPERATING SUPPLIES	Curb Wrch, Dbl Hex N		141.41				141.41
F2056	First Call							
I-3298-141885	PW #706 Brake Rotor	R	8/29/2023			153410		
700 4823-1220	SUPPLIES, VEHICLES	PW #706 Brake Rotor		343.00				
I-3298-142868	Elec Grs	R	8/29/2023			153410		
100 4465-1220	SUPPLIES, VEHICLES	Elec Grs		14.99				357.99
F6010	PreCise MRM, LLC							
I-200-1043890	Snow & Ice	R	8/29/2023			153411		
100 4472-3100	Telephone	Snow & Ice		216.00				216.00
F6560	Forestry Suppliers, Inc.							
I-437438-00	Tree Marking Paint	R	8/29/2023			153412		
100 4380-1200	SUPPLIES, LANDSCAPING	Tree Marking Paint		114.51				114.51
F7040	FRA-DOR							
I-2307190	Black Dirt	R	8/29/2023			153413		
700 4823-1210	SUPPLIES, BUILDING & GROUNDS	Black Dirt		98.75				98.75
F8100	Friendly Chevrolet, Inc.							
I-1045341P	PD #162, Rotor, Pad Kit	R	8/29/2023			153414		
100 4465-1220	SUPPLIES, VEHICLES	PD #162, Rotor, Pad		412.93				412.93

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
G5600	Gopher State One-Call, Inc.							
I-3070617	Tickets	R	8/29/2023			153415		
700 4823-3030	OTHER PROFESSIONAL SERVICES	Tickets		81.00				
730 4823-3030	OTHER PROFESSIONAL SERVICES	Tickets		82.35				163.35
G8020	Grainger							
I-9791404636	Air Filter, Barricade Tape etc	R	8/29/2023			153416		
100 4360-1230	SUPPLIES, EQUIPMENT	Air Filter, Barricad		114.33				
I-9794268236	Battery Jump Starter	R	8/29/2023			153416		
100 4465-1220	SUPPLIES, VEHICLES	Battery Jump Starter		367.50				481.83
H2805	Hawkins, Inc.							
I-6551139	Chlorine Cylinder	R	8/29/2023			153417		
700 4825-1600	OPERATING SUPPLIES	Chlorine Cylinder		140.00				140.00
H4035	Hillyard/Minneapolis							
I-605192104	Dispenser Bath Tissue	R	8/29/2023			153418		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Dispenser Bath Tissu		102.28				
I-605199719	Supplies, Towels etc	R	8/29/2023			153418		
100 4460-1210	SUPPLIES, BUILDINGS & GROUNDS	Supplies, Towels etc		563.55				
I-605204212	Supplies, Soap, Towels etc	R	8/29/2023			153418		
252 4350-1600	OPERATING SUPPLIES	Supplies, Soap, Towe		940.55				
100 4460-1600	OPERATING SUPPLIES	Supplies, Soap, Towe		304.04				1,910.42
H4055	Hirshfield's Paint Mfg, Inc.							
I-0021886-IN	Marking Field Paint	R	8/29/2023			153419		
100 4360-1600	OPERATING SUPPLIES	Marking Field Paint		1,211.76				1,211.76
H7302	Home Depot Pro - Dallas							
I-757867148	Squeegee Assy Full	R	8/29/2023			153420		
700 4823-1220	SUPPLIES, VEHICLES	Squeegee Assy Full		343.88				
730 4823-1220	SUPPLIES, VEHICLES	Squeegee Assy Full		343.88				
100 4465-1230	SUPPLIES, EQUIPMENT	Squeegee Assy Full		343.88				
100 4360-1220	SUPPLIES, VEHICLES	Squeegee Assy Full		343.88				
745 4415-1240	SUPPLIES, STREETS	Squeegee Assy Full		343.88				1,719.40
I6560	Innovative Office Solutions, L							
I-IN4243379	Paper, Binder etc	R	8/29/2023			153421		
100 4160-1120	COPY SUPPLIES	Paper, Binder etc		351.60				
100 4160-1600	OPERATING SUPPLIES	Paper, Binder etc		17.21				
I-IN4254177	Wastebasket, Container etc	R	8/29/2023			153421		
100 4160-1600	OPERATING SUPPLIES	Wastebasket, Contain		22.24				
I-IN4273342	Pads, Letter Opener etc	R	8/29/2023			153421		
100 4160-1600	OPERATING SUPPLIES	Pads, Letter Opener		58.40				
I-IN4281057	Pocket File, Pens, Markers etc	R	8/29/2023			153421		
100 4460-1600	OPERATING SUPPLIES	Pocket File, Pens, M		123.86				
I-IN4281164	Markers, Chair Mat etc	R	8/29/2023			153421		
100 4460-1600	OPERATING SUPPLIES	Markers, Chair Mat e		140.23				
I-IN4281486	Pads	R	8/29/2023			153421		

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK		AMOUNT	DISCOUNT	CHECK	CHECK	CHECK
			DATE				NO	STATUS	AMOUNT
I6560	Innovative Office SoluCONT								
I-IN4281486	Pads	R	8/29/2023				153421		
100 4160-1600	OPERATING SUPPLIES	Pads			13.39				
I-IN4292928	Pads	R	8/29/2023				153421		
100 4460-1600	OPERATING SUPPLIES	Pads			6.51				
I-IN4296257	Office Supplies	R	8/29/2023				153421		
700 4823-1600	OPERATING SUPPLIES	Office Supplies			113.86				
730 4823-1600	OPERATING SUPPLIES	Office Supplies			113.86				961.16
I6680	Instrumental Research, Inc.								
I-5030	July Water Testing	R	8/29/2023				153423		
700 4825-3030	OTHER PROFESSIONAL SERVICES	July Water Testing			165.00				165.00
J0307	J & M Displays								
I-202308229253	Fireworks Display	R	8/29/2023				153424		
100 4110-3900	GRANTS TO OTHER ORGANIZATIONS	Fireworks Display			5,000.00				5,000.00
K2100	Katrina E. Joseph								
I-0064	July Legal Services	R	8/29/2023				153425		
100 4200-3020	PROSECUTING ATTORNEY SERVICES	July Legal Services			6,125.00				6,125.00
K3000	Kennedy & Graven, Chartered								
I-173775	Retainer	R	8/29/2023				153426		
100 4160-3010	GENERAL LEGAL SERVICES	Administration			1,609.77				
100 4160-3010	GENERAL LEGAL SERVICES	PW			372.14				
100 4160-3010	GENERAL LEGAL SERVICES	PD Matters			18.09				
I-173776	Non Retainer	R	8/29/2023				153426		
100 4110-3030	OTHER PROFESSIONAL SERVICES	Charter Commission-L			1,244.90				
100 4160-3010	GENERAL LEGAL SERVICES	General Real Estate			253.20				
100 4160-3010	GENERAL LEGAL SERVICES	Code Update/Revision			337.60				
100 4160-3010	GENERAL LEGAL SERVICES	General Employment M			84.40				
230 2320	DEPOSIT PAYABLE	Greenwood Infill Dev			1,850.00				
100 4160-3010	GENERAL LEGAL SERVICES	Opioid Settlement Ma			400.90				
230 2320	DEPOSIT PAYABLE	Long Lake Cove-7700			25.00				
100 4160-3010	GENERAL LEGAL SERVICES	Organized Collection			2,743.00				
230 4650-3030	OTHER PROFESSIONAL SERVICES	Pulte Homes Developm			175.00				9,114.00
L5081	Libby Law Office, P.A.								
I-645	August Facility Expansion	R	8/29/2023				153427		
480 4160-3030	OTHER PROFESSIONAL SERVICES	August Facility Exp			5,000.00				5,000.00
L7650	Loffler Companies, Inc.								
I-4439055	Plotter Ink	R	8/29/2023				153428		
100 4460-1600	OPERATING SUPPLIES	Plotter Ink			445.25				
I-4444167	Drum Unit	R	8/29/2023				153428		
100 4160-5100	REPAIRS, COMPUTERS	Drum Unit			206.13				
I-4446452	Plotter Paper	R	8/29/2023				153428		
700 4823-1600	OPERATING SUPPLIES	Plotter Paper			48.62				

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
L7650	Loffler Companies, Inc	CONT						
I-4446452	Plotter Paper	R	8/29/2023			153428		
730 4823-1600	OPERATING SUPPLIES	Plotter Paper		48.63				748.63
M0095	Metal Finishers Inc.							
I-9121	Greenfield Playground Parts	R	8/29/2023			153429		
451 4470-7050	CONSTRUCTION	Greenfield Playgroun		1,000.00				1,000.00
M0300	MMNTB							
I-202308229259	July Days Inn Hotel Tax	R	8/29/2023			153430		
100 4653-3045	CONTRACTUAL N. METRO CONF BURE	July Days Inn Hotel		1,838.67				1,838.67
M0900	MTI Distributing, Inc.							
I-1397115-00	PW #319 Mower Repair	R	8/29/2023			153431		
100 4360-1220	SUPPLIES, VEHICLES	PW #319 Mower Repair		1,921.01				1,921.01
M1010	MacQueen Equipment, Inc.							
I-P51911	New Grabber Claws	R	8/29/2023			153432		
730 4823-1600	OPERATING SUPPLIES	New Grabber Claws		834.00				834.00
M1345	Mansfield Oil Company							
I-24536980	Unleaded	R	8/29/2023			153433		
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL	Unleaded		5,771.14				
I-24537080	Dyed Diesel Fuel	R	8/29/2023			153433		
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL	Dyed Diesel Fuel		4,175.43				9,946.57
M1503	Martin Marietta							
I-39960993	Min Repair, Hill & Knoll	R	8/29/2023			153434		
700 4823-1240	SUPPLIES, STREETS	Min Repair, Hill & K		875.31				
I-39982860	Street Repair	R	8/29/2023			153434		
700 4823-1240	SUPPLIES, STREETS	Street Repair		149.76				
I-39985004	Rubble Disposal Fee	R	8/29/2023			153434		
700 4823-1240	SUPPLIES, STREETS	Rubble Disposal Fee		140.00				1,165.07
M2100	McClellan Sales, Inc.							
C-017174	Glove Nit	R	8/29/2023			153435		
700 4823-1600	OPERATING SUPPLIES	Glove Nit		199.50	CR			
I-017145	Sqwincher Sqwik Stik	R	8/29/2023			153435		
100 4470-1600	OPERATING SUPPLIES	Sqwincher Sqwik Stik		23.00				
100 4360-2400	UNIFORM & CLOTHING	Sqwincher Sqwik Stik		23.00				
730 4823-1600	OPERATING SUPPLIES	Sqwincher Sqwik Stik		23.00				
745 4415-1600	OPERATING SUPPLIES	Sqwincher Sqwik Stik		23.00				
700 4823-1600	OPERATING SUPPLIES	Sqwincher Sqwik Stik		26.67				
I-017147	Wipes Heavy Duty	R	8/29/2023			153435		
700 4823-1210	SUPPLIES, BUILDING & GROUNDS	Wipes Heavy Duty		14.51				
I-017257	Safety Glasses	R	8/29/2023			153435		
100 4470-1600	OPERATING SUPPLIES	Safety Glasses		57.60				
100 4360-2400	UNIFORM & CLOTHING	Safety Glasses		57.60				

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
M2100	McClellan Sales, Inc. CONT							
I-017257	Safety Glasses	R	8/29/2023			153435		
730 4823-1600	OPERATING SUPPLIES	Safety Glasses		57.60				
745 4415-1600	OPERATING SUPPLIES	Safety Glasses		57.60				
700 4823-1600	OPERATING SUPPLIES	Safety Glasses		57.60				
I-017333	Marking Wand, Hammer	R	8/29/2023			153435		
730 4823-1600	OPERATING SUPPLIES	Marking Wand, Hammer		242.00				
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Marking Wand, Hammer		112.00				575.68
M3505	Menards - Blaine							
I-55042	SV Swing & Splash Repair	R	8/29/2023			153437		
100 4360-1230	SUPPLIES, EQUIPMENT	SV Swing & Splash Re		87.27				
I-55056	Patching Knife	R	8/29/2023			153437		
252 4350-1230	SUPPLIES, EQUIPMENT	Patching Knife		8.99				
I-55088	Wood Stakes	R	8/29/2023			153437		
745 4415-1600	OPERATING SUPPLIES	Wood Stakes		14.89				
I-55093	Erosion Blanket	R	8/29/2023			153437		
100 4470-1240	SUPPLIES, STREETS	Erosion Blanket		49.99				
I-55211	Green Treated Post '23 St Proj	R	8/29/2023			153437		
485 4470-7050	CONSTRUCTION	Green Treated Post '		116.72				
I-55219A	Supplies	R	8/29/2023			153437		
100 4360-1230	SUPPLIES, EQUIPMENT	Supplies		30.00				
100 4460-1230	SUPPLIES, EQUIPMENT	Supplies		34.00				
745 4415-1600	OPERATING SUPPLIES	Supplies		146.18				
I-55287	Hose for Splash Pad	R	8/29/2023			153437		
100 4360-1230	SUPPLIES, EQUIPMENT	Hose for Splash Pad		36.98				
I-55437	SV Playground Repair	R	8/29/2023			153437		
100 4360-1230	SUPPLIES, EQUIPMENT	SV Playground Repair		27.03				
I-55532	Splash Repair Supplies	R	8/29/2023			153437		
100 4360-1230	SUPPLIES, EQUIPMENT	Splash Repair Suppli		48.92				
I-55753	Park Benches Suplies	R	8/29/2023			153437		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Park Benches Suplies		86.18				
I-55807	Hydrant Supplies	R	8/29/2023			153437		
700 4823-1600	OPERATING SUPPLIES	Hydrant Supplies		63.97				
I-55820	Hillview Park Supplies	R	8/29/2023			153437		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Hillview Park Suppli		208.70				
I-55830	2023 Stree Project Paint	R	8/29/2023			153437		
485 4470-7050-324	2022 STREET PROJECT	2023 Stree Project P		85.32				
I-55865	Black Pipe	R	8/29/2023			153437		
700 4823-1250	SUPPLIES, UTILITIES	Black Pipe		25.99				1,071.13
M4025	Metro Products, Inc.							
I-175449	Hose Clamps, Razor Blades	R	8/29/2023			153440		
100 4465-1600	OPERATING SUPPLIES	Hose Clamps, Razor B		339.68				
I-175764	HHCS 5/8 GR.8 USS	R	8/29/2023			153440		
700 4823-1250	SUPPLIES, UTILITIES	HHCS 5/8 GR.8 USS		29.82				369.50

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
M4027	Metro-INET							
I-1418	August I.T. Support	R	8/29/2023			153441		
100 4160-5100	REPAIRS, COMPUTERS	August I.T. Support		10,682.00				
100 4200-5100	REPAIRS, COMPUTERS	August I.T. Support		5,718.00				
252 4350-3100	TELEPHONE	August I.T. Support		350.00				
252 4732-5130	REPAIRS, EQUIPMENT	August I.T. Support		325.00				
I-1439	Mobility Services A.Bruzer	R	8/29/2023			153441		
100 4160-5100	REPAIRS, COMPUTERS	Mobility Services A.		279.00				17,354.00
M5300	Midway Ford Company							
C-CM786823	Core Return	R	8/29/2023			153442		
100 4465-1220	SUPPLIES, VEHICLES	Core Return		16.00CR				
I-786762	PW #456 Wheel	R	8/29/2023			153442		
100 4465-5120	REPAIRS, VEHICLES	PW #456 Wheel		608.72				
I-786823	PD #193 Battery	R	8/29/2023			153442		
100 4465-1220	SUPPLIES, VEHICLES	PD #193 Battery		165.56				
I-786905	PW #109 Rotor	R	8/29/2023			153442		
100 4465-1220	SUPPLIES, VEHICLES	PW #109 Rotor		86.34				
I-786931	Filters	R	8/29/2023			153442		
100 4465-1220	SUPPLIES, VEHICLES	Filters		143.52				
I-787127	PW #706, Rotor, Pad etc	R	8/29/2023			153442		
700 4823-1220	SUPPLIES, VEHICLES	PW #706, Rotor, Pad		409.18				
I-788151	PD #172 Valve	R	8/29/2023			153442		
100 4465-1220	SUPPLIES, VEHICLES	PD #172 Valve		38.06				
I-788896	PW #323 Battery	R	8/29/2023			153442		
100 4465-1220	SUPPLIES, VEHICLES	PW #323 Battery		209.56				1,644.94
M5497	Midwest Aqua Care, Inc							
I-2680	Fountain Repair	R	8/29/2023			153444		
745 4415-5150	REPAIRS, UTILITY	Fountain Repair		161.29				161.29
M6300	Minneapolis Saw Company, Inc.							
I-163298	Hand Blower	R	8/29/2023			153445		
100 4380-1200	SUPPLIES, LANDSCAPING	Hand Blower		319.99				319.99
M7315	MN Dept of Health							
I-202308229254	3rd Qtr Water Connection Fee	R	8/29/2023			153446		
700 2076	DUE TO STATE MN - SAFE WATER F3rd Qtr Water Connec			7,955.00				7,955.00
M7969	Minute Maker Secretarial							
I-M1739	7-31 & 8-7 Special CC Mtg	R	8/29/2023			153447		
100 4100-3030	OTHER PROFESSIONAL SERVICES	7-31 & 8-7 Special C		355.75				355.75

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
M9509	MWF Properties							
I-202308239261	Housing Deposit Refund	R	8/29/2023			153448		
100 2320	DEPOSIT PAYABLE	Villas of MV		145,000.00				145,000.00
N2795	Jennifer Nelson							
I-202308229255	Recycling Containers	R	8/29/2023			153449		
100 4180-3800	MILEAGE & PARKING	Recycling Containers		19.00				19.00
N3060	New Brighton Parks & Recreatio							
I-202308229256	School of Fish, 2 Participants	R	8/29/2023			153450		
252 4732-3030	OTHER PROFESSIONAL SERVICES	School of Fish, 2 Pa		100.00				100.00
N5821	North Suburban Communications							
I-2023-622	Qtr 2 Contribution to NSCC	R	8/29/2023			153451		
210 4350-3030	OTHER PROFESSIONAL SERVICES	Qtr 2 Contribution t		7,077.35				7,077.35
N7007	Northland Temporaries							
I-856463	7-30-2023 Janitor Service	R	8/29/2023			153452		
252 4730-3030	OTHER PROFESSIONAL SERVICES	7-30-2023 Janitor Se		648.00				
I-856490	8-6-2023 Janitor Service	R	8/29/2023			153452		
252 4730-3030	OTHER PROFESSIONAL SERVICES	8-6-2023 Janitor Ser		297.00				
I-856524	8-13-2023 Janitor Service	R	8/29/2023			153452		
252 4730-3030	OTHER PROFESSIONAL SERVICES	8-13-2023 Janitor Se		702.00				1,647.00
N8515	Nuss Truck & Equipment							
I-SW0005755-1	PW #453	R	8/29/2023			153453		
100 4465-5120	REPAIRS, VEHICLES	PW #453		1,848.10				1,848.10
N8525	Nystrom Publishing Co.							
I-46899	Fall Clean Up Flyer	R	8/29/2023			153454		
290 4420-3300	POSTAGE	Fall Clean Up Flyer		1,223.51				
290 4420-3430	PRINTING	Fall Clean Up Flyer		1,243.59				
I-46925	Fall Newsletter, Postage	R	8/29/2023			153454		
100 4160-3430	PRINTING	Fall Newsletter, Pos		2,734.21				
100 4160-3300	POSTAGE	Fall Newsletter, Pos		1,190.74				
290 4420-3430	PRINTING	Fall Newsletter, Pos		182.28				
290 4420-3300	POSTAGE	Fall Newsletter, Pos		79.39				6,653.72
O5100	Office of MN IT Services							
I-W23070571	Voice Services, Language Line	R	8/29/2023			153455		
100 4200-3055	INFORMATION SYSTEM FEES	Voice Services, Lang		122.85				122.85
O5510	On Site Companies - OSSTC							
I-0001587983	Festival in Park Porta Pottys	R	8/29/2023			153456		
100 4110-3900	GRANTS TO OTHER ORGANIZATIONS	Festival in Park Por		697.00				697.00



VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
P1565	Dave Perkins Contracting, Inc.							
I-28635	5207 Brighton Lane, Water Rep	R	8/29/2023			153457		
700 4823-5155	REPAIR, WATER SERVICE	5207 Brighton Lane,		5,819.12				
I-28636	2555 Ridge Lane, Water Repair	R	8/29/2023			153457		
700 4823-5155	REPAIR, WATER SERVICE	2555 Ridge Lane, Wat		7,231.12				
I-28644	8150 Eastwood Water Repair	R	8/29/2023			153457		
700 4823-5155	REPAIR, WATER SERVICE	8150 Eastwood Water		5,443.12				18,493.36
P4026	PipeRIGHT Plumbing, Inc.							
I-12466	MVCC Repair	R	8/29/2023			153458		
252 4350-5130	REPAIRS, EQUIPMENT	MVCC Repair		2,951.00				
I-12499	PD Repair	R	8/29/2023			153458		
100 4460-5110	REPAIRS, BUILDINGS & GROUNDS	PD Repair		383.31				3,334.31
P4123	Pioneer Press							
I-202308229257	Legals	R	8/29/2023			153459		
100 4160-3410	LEGAL NOTICES	8373 Groveland		22.54				
100 4160-3410	LEGAL NOTICES	Organized Waste		18.62				
100 4160-3410	LEGAL NOTICES	2801 Court		23.52				
100 4160-3410	LEGAL NOTICES	7660 Spring Lake Roa		22.54				
100 4160-3410	LEGAL NOTICES	Annual Summary Finan		960.40				
100 4160-3410	LEGAL NOTICES	PID Publication		19.60				
100 4160-3410	LEGAL NOTICES	Various Publications		75.46				1,142.68
P6750	Pomp's Tire Service - Milwaukee							
I-210665755	PW #456	R	8/29/2023			153460		
100 4465-5120	REPAIRS, VEHICLES	PW #456		255.20				255.20
P7000	PRECISION LANDSCAPE & TREE, IN							
I-87199	Well #4 Tree Hazard Removed	R	8/29/2023			153461		
700 4823-5110	REPAIRS, BUILDINGS & GROUNDS	Well #4 Tree Hazard		448.00				448.00
R3002	Ramsey County							
I-EMCOM-011017	July Fleet Support	R	8/29/2023			153462		
700 4823-3100	TELEPHONE	July Fleet Support		7.28				
745 4415-3100	TELEPHONE	July Fleet Support		7.28				
730 4823-3100	TELEPHONE	July Fleet Support		7.28				
I-EMCOM-011064	July Fleet Services	R	8/29/2023			153462		
100 4200-5100	REPAIRS, COMPUTERS	July Fleet Services		177.84				199.68
R6007	Revolutionary Sports							
I-0467	SLP Soccer Class	R	8/29/2023			153463		
252 4732-3030	OTHER PROFESSIONAL SERVICES	SLP Soccer Class		227.50				227.50

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK		AMOUNT	DISCOUNT	CHECK	CHECK	CHECK
			DATE				NO	STATUS	AMOUNT
S3845	TA Schifsky and Sons								
I-202308229258	#9 2022-2023 Street Project	R	8/29/2023				153464		
485 4470-7050-324	2022 STREET PROJECT	7-15-2023 to 8-18-20			345,341.79				345,341.79
S4224	Sensible Office Solutions								
I-0059635-001	UB Envelopes	R	8/29/2023				153465		
700 4820-3430	PRINTING	UB Envelopes			802.00				
730 4820-3430	PRINTING	UB Envelopes			802.00				
I-0059636-001	UB Statements	R	8/29/2023				153465		
700 4820-3430	PRINTING	UB Statements			384.60				
730 4820-3430	PRINTING	UB Statements			384.60				
I-0059802-001	Gayle Bauman Business Cards	R	8/29/2023				153465		
100 4160-1600	OPERATING SUPPLIES	Gayle Bauman Busines			34.50				2,407.70
S5750	Snap-On Industrial								
I-ARV/58419516	Plier Wrnch	R	8/29/2023				153466		
100 4465-1600	OPERATING SUPPLIES	Plier Wrnch			51.08				
I-ARV/58419517	SHL IMP SKT	R	8/29/2023				153466		
700 4823-1250	SUPPLIES, UTILITIES	SHL IMP SKT			17.03				68.11
S9010	Surplus Services								
I-00014222	Various Tools	R	8/29/2023				153467		
700 4823-1600	OPERATING SUPPLIES	Various Tools			34.00				
730 4823-1600	OPERATING SUPPLIES	Various Tools			34.00				
I-20041042	Chair, Cords, Wires etc	R	8/29/2023				153467		
100 4460-1230	SUPPLIES, EQUIPMENT	Chair, Cords, Wires			30.00				
700 4823-1600	OPERATING SUPPLIES	Chair, Cords, Wires			40.00				138.00
T1357	Terminix								
I-214160	PW Pest Control	R	8/29/2023				153468		
100 4460-3030	OTHER PROFESSIONAL SERVICES	PW Pest Control			60.00				
I-222069	Pest Control	R	8/29/2023				153468		
252 4350-5110	REPAIRS, BUILDINGS & GROUNDS	Pest Control			59.50				
I-222070	Pest Control	R	8/29/2023				153468		
100 4460-3030	OTHER PROFESSIONAL SERVICES	Pest Control			46.75				
I-224473	Pest Control	R	8/29/2023				153468		
252 4350-5110	REPAIRS, BUILDINGS & GROUNDS	Pest Control			59.50				
I-224474	Pest Control	R	8/29/2023				153468		
100 4460-3030	OTHER PROFESSIONAL SERVICES	Pest Control			46.75				
I-224475	Pest Control	R	8/29/2023				153468		
100 4460-3030	OTHER PROFESSIONAL SERVICES	Pest Control			60.00				332.50
T4423	Titan Energy Systems Inc.								
I-230728-005	PW #905 Lift Station	R	8/29/2023				153469		
730 4823-5130	REPAIRS, EQUIPMENT	PW #905 Lift Station			432.77				432.77

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
T5000	Toll Gas & Welding Supply							
I-10524609	Propane	R	8/29/2023			153470		
700 4823-1250	SUPPLIES, UTILITIES	Propane		41.55				
I-10525770	Propane, Oxygen, Acetylene	R	8/29/2023			153470		
700 4823-1600	OPERATING SUPPLIES	Propane, Oxygen, Ace		72.00				
730 4823-1600	OPERATING SUPPLIES	Propane, Oxygen, Ace		72.00				
745 4415-1600	OPERATING SUPPLIES	Propane, Oxygen, Ace		72.47				
I-40179717	Propane	R	8/29/2023			153470		
730 4823-1600	OPERATING SUPPLIES	Propane		25.42				283.44
T6057	Truax Patient Services, LLC							
I-6378	Narcan Nasal Spray	R	8/29/2023			153471		
100 4200-1600	OPERATING SUPPLIES	Narcan Nasal Spray		475.00				475.00
T6100	Tri State Bobcat							
I-A24078	PW #708 Compressor AC	R	8/29/2023			153472		
700 4823-1230	SUPPLIES, EQUIPMENT	PW #708 Compressor A		773.74				773.74
W0565	Walters Recycling & Refuse Inc							
I-0007189307	Recycling	R	8/29/2023			153473		
100 4460-3530	REFUSE COLLECTION	Recycling		1,221.75				
252 4350-3530	REFUSE COLLECTION	Recycling		563.41				
290 4420-3530	REFUSE COLLECTION	Recycling		212.09				1,997.25
W1200	Warning Lites of Minnesota, In							
I-23-03432	Street Repair	R	8/29/2023			153474		
700 4823-5140	REPAIRS, STREETS	Street Repair		339.10				339.10
X6000	Xcel Energy							
I-202308239262	SilverView Park	R	8/29/2023			153475		
100 4360-3210	ELECTRICITY	SilverView Park		142.79				142.79
Z2000	Zarnoth Brush Works, Inc.							
I-01947884-IN	Drag Boom, Grit Scrubber et	R	8/29/2023			153476		
700 4823-1230	SUPPLIES, EQUIPMENT	PW #711 Grit Scrubbe		698.76				
100 4472-1230	SUPPLIES, EQUIPMENT	PW #IMP410 Wafer Bro		497.55				
100 4472-1230	SUPPLIES, EQUIPMENT	PW #IMP402 Wafer Bro		538.45				
100 4360-1220	SUPPLIES, VEHICLES	PW #322 Drag Broom		388.00				2,122.76

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
-------------	------	--------	---------------	--------	----------	-------------	-----------------	-----------------

## \* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	94	692,349.16	0.00	692,349.16
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

## \*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 2320	DEPOSIT PAYABLE	175,755.63
100 4100-3030	OTHER PROFESSIONAL SERVICES	355.75
100 4110-3030	OTHER PROFESSIONAL SERVICES	1,244.90
100 4110-3900	GRANTS TO OTHER ORGANIZATIONS	5,697.00
100 4160-1120	COPY SUPPLIES	351.60
100 4160-1230	SUPPLIES, EQUIPMENT	6,193.04
100 4160-1600	OPERATING SUPPLIES	246.12
100 4160-3010	GENERAL LEGAL SERVICES	5,819.10
100 4160-3300	POSTAGE	1,190.74
100 4160-3410	LEGAL NOTICES	1,142.68
100 4160-3430	PRINTING	2,734.21
100 4160-5100	REPAIRS, COMPUTERS	11,167.13
100 4180-3100	TELEPHONE	350.00
100 4180-3610	MEMBERSHIPS	364.00
100 4180-3630	TRAINING & CONFERENCES	434.13
100 4180-3800	MILEAGE & PARKING	19.00
100 4200-1600	OPERATING SUPPLIES	689.02
100 4200-3020	PROSECUTING ATTORNEY SERVICES	6,125.00
100 4200-3055	INFORMATION SYSTEM FEES	122.85
100 4200-5100	REPAIRS, COMPUTERS	5,895.84
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	1,219.75
100 4360-1220	SUPPLIES, VEHICLES	2,675.85
100 4360-1230	SUPPLIES, EQUIPMENT	344.53
100 4360-1600	OPERATING SUPPLIES	1,721.76
100 4360-2400	UNIFORM & CLOTHING	158.07
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	20.36
100 4360-3210	ELECTRICITY	142.79
100 4380-1200	SUPPLIES, LANDSCAPING	434.50
100 4410-2400	UNIFORM & CLOTHING	19.68

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

## \*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	1.58
100 4460-1210	SUPPLIES, BUILDINGS & GROUNDS	563.55
100 4460-1230	SUPPLIES, EQUIPMENT	64.00
100 4460-1600	OPERATING SUPPLIES	1,019.89
100 4460-2400	UNIFORMS & CLOTHING	2.09
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	0.53
100 4460-3030	OTHER PROFESSIONAL SERVICES	2,394.57
100 4460-3530	REFUSE COLLECTION	1,221.75
100 4460-5110	REPAIRS, BUILDINGS & GROUNDS	1,957.95
100 4465-1220	SUPPLIES, VEHICLES	1,882.75
100 4465-1230	SUPPLIES, EQUIPMENT	343.88
100 4465-1600	OPERATING SUPPLIES	522.26
100 4465-1700	MOTOR FUELS & LUBRICANTS - UNL	500.00
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL	9,946.57
100 4465-2400	UNIFORMS & CLOTHING	15.01
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	6.60
100 4465-5120	REPAIRS, VEHICLES	2,712.02
100 4470-1240	SUPPLIES, STREETS	409.99
100 4470-1600	OPERATING SUPPLIES	249.80
100 4470-2400	UNIFORMS & CLOTHING	25.84
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	12.29
100 4472-1230	SUPPLIES, EQUIPMENT	1,036.00
100 4472-2400	UNIFORMS & CLOTHING	32.63
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	11.23
100 4472-3100	Telephone	216.00
100 4475-2400	UNIFORMS & CLOTHING	6.30
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	3.05
100 4653-3045	CONTRACTUAL N. METRO CONF BURE	1,838.67
	*** FUND TOTAL ***	259,631.83
210 4350-3030	OTHER PROFESSIONAL SERVICES	7,077.35
	*** FUND TOTAL ***	7,077.35
230 2320	DEPOSIT PAYABLE	1,875.00
230 4650-3030	OTHER PROFESSIONAL SERVICES	175.00
230 4650-3100	TELEPHONE	50.00
230 4650-3800	MILEAGE & PARKING	33.80
	*** FUND TOTAL ***	2,133.80
252 4350-1230	SUPPLIES, EQUIPMENT	8.99
252 4350-1600	OPERATING SUPPLIES	1,014.51
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	52.55
252 4350-3030	OTHER PROFESSIONAL SERVICES	1,147.12
252 4350-3100	TELEPHONE	350.00
252 4350-3530	REFUSE COLLECTION	563.41
252 4350-5110	REPAIRS, BUILDINGS & GROUNDS	119.00

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

## \*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
252 4350-5130	REPAIRS, EQUIPMENT	2,951.00
252 4730-3030	OTHER PROFESSIONAL SERVICES	1,653.76
252 4732-3030	OTHER PROFESSIONAL SERVICES	10,757.15
252 4732-5130	REPAIRS, EQUIPMENT	325.00
	*** FUND TOTAL ***	18,942.49
290 4420-3300	POSTAGE	1,302.90
290 4420-3430	PRINTING	1,425.87
290 4420-3530	REFUSE COLLECTION	212.09
	*** FUND TOTAL ***	2,940.86
441 4650-3030	OTHER PROFESSIONAL SERVICES	368.12
	*** FUND TOTAL ***	368.12
450 4650-3030	OTHER PROFESSIONAL SERVICES	368.13
	*** FUND TOTAL ***	368.13
451 4470-7050	CONSTRUCTION	1,000.00
	*** FUND TOTAL ***	1,000.00
480 4160-3030	OTHER PROFESSIONAL SERVICES	5,000.00
	*** FUND TOTAL ***	5,000.00
485 4470-7050	CONSTRUCTION	116.72
485 4470-7050-324	2022 STREET PROJECT	350,753.61
	*** FUND TOTAL ***	350,870.33
506 4750-8040	CONTINUING DISCLOSURE	1,532.50
	*** FUND TOTAL ***	1,532.50
700 1152	UTILITY DELQ. RECIEVABLE	549.27
700 2076	DUE TO STATE MN - SAFE WATER F	7,955.00
700 4820-3430	PRINTING	1,186.60
700 4820-8040	CONTINUING DISCLOSURE	1,532.50
700 4823-1210	SUPPLIES, BUILDING & GROUNDS	113.26
700 4823-1220	SUPPLIES, VEHICLES	1,096.06
700 4823-1230	SUPPLIES, EQUIPMENT	1,472.50
700 4823-1240	SUPPLIES, STREETS	1,165.07
700 4823-1250	SUPPLIES, UTILITIES	114.39
700 4823-1600	OPERATING SUPPLIES	567.83
700 4823-2400	UNIFORM & CLOTHING	95.97
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	13.23
700 4823-3030	OTHER PROFESSIONAL SERVICES	2,032.00
700 4823-3100	TELEPHONE	7.28
700 4823-5110	REPAIRS, BUILDINGS & GROUNDS	448.00
700 4823-5140	REPAIRS, STREETS	339.10

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

## \*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
700 4823-5155	REPAIR, WATER SERVICE	18,493.36
700 4825-1600	OPERATING SUPPLIES	140.00
700 4825-2400	UNIFORM & CLOTHING	83.91
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	6.60
700 4825-3030	OTHER PROFESSIONAL SERVICES	165.00
	*** FUND TOTAL ***	37,576.93
730 4820-3430	PRINTING	1,186.60
730 4823-1220	SUPPLIES, VEHICLES	343.88
730 4823-1600	OPERATING SUPPLIES	1,619.71
730 4823-2400	UNIFORM & CLOTHING	76.06
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	36.22
730 4823-3030	OTHER PROFESSIONAL SERVICES	82.35
730 4823-3100	TELEPHONE	7.28
730 4823-5130	REPAIRS, EQUIPMENT	432.77
	*** FUND TOTAL ***	3,784.87
745 4415-1240	SUPPLIES, STREETS	343.88
745 4415-1600	OPERATING SUPPLIES	554.09
745 4415-2400	UNIFORM & CLOTHING	18.32
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	7.66
745 4415-3100	TELEPHONE	7.28
745 4415-5150	REPAIRS, UTILITY	161.29
745 4417-2400	UNIFORM & CLOTHING	26.78
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	2.65
	*** FUND TOTAL ***	1,121.95

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: APBNK TOTALS:	94	692,349.16	0.00	692,349.16
BANK: APBNK TOTALS:	94	692,349.16	0.00	692,349.16
REPORT TOTALS:	94	692,349.16	0.00	692,349.16

**THIS PAGE LEFT BLANK INTENTIONALLY**





## PROCLAMATION

### LUNG CANCER AWARENESS MONTH NOVEMBER 2023

**WHEREAS**, lung cancer is the leading cause of cancer death among men and women in the United States and Mounds View, accounting for more deaths than colon cancer, breast cancer, and prostate cancer combined; and

**WHEREAS**, according to the Centers for Disease Control, there were 30,505 new lung cancer cases and 9,944 deaths because of lung cancer between 2015 and 2019 in Minnesota; and

**WHEREAS**, the 5-year survival rate for localized lung cancer is 60%, yet only 24% of lung cancers are diagnosed at this stage; and

**WHEREAS**, screening for lung cancer for high-risk individuals using low-dose computed tomography can lead to the earlier detection of lung cancer and save lives, reducing the mortality by 20% when compared to screening by chest x-ray in the National Lung Screening Trial (3) and reducing the risk of death at 10 years by 24% in men and 33% in women as demonstrated by another large randomized trial; and

**WHEREAS**, funding for lung cancer research trails far behind funding for research of many other cancers, and additional research is needed in early diagnosis, screening, and treatment for lung cancer as well as in lung cancer affecting women and lung cancer health disparities; and

**WHEREAS**, lung cancer incidence is decreasing twice as fast in men as it is in women, each year more women die from lung cancer than breast cancer and by 2035, more women will die from lung cancer than men; and

**WHEREAS**, African Americans have the highest lung cancer incidence and mortality of all races, and disparities in lung cancer screening, diagnosis, treatment, and mortality are well characterized among African Americans and other racial minorities; and

**WHEREAS**, lung cancer in individuals who never smoked is the 7<sup>th</sup> leading cause of cancer-related death and accounts for 17,000-26,000 deaths in the US every year, 60-70% of individuals diagnosed with lung cancer who never smoked are women, and the proportion of lung cancers diagnosed in people who never smoked is increasing in the US; and

**WHEREAS**, radon is the leading cause of lung cancer among individuals who never smoked and the second leading cause of lung cancer overall; and

**WHEREAS**, the stigma surrounding lung cancer creates barriers to early diagnosis, treatment, and funding for research, has a detrimental impact on the quality of life of people diagnosed with lung cancer, and hinders awareness of and research into lung cancer risk factors other than smoking; and

**WHEREAS**, lung cancer research is leading to breakthroughs in the identification of genetic alterations associated with lung cancer and in the development of lung cancer treatments, including immunotherapies and targeted therapies; and

**WHEREAS**, organizations working in the City of Mounds View such as the American Lung Cancer Screening Initiative and Women's Lung Cancer Forum, are committed to educating about lung cancer and lung cancer screening and working to increase lung cancer screening rates in Mounds View.

**NOW, THEREFORE, I**, Mayor Gary Meehlhause, hereby proclaim November 2023 as Lung Cancer Awareness Month in the City of Mounds View, and recognize the need for research in lung cancer affecting women and lung cancer health disparities, and encourage all citizens to learn about lung cancer and early detection through lung cancer screening.

Given under my hand and seal of the City of Mounds View this 28<sup>th</sup> day August, 2023.

---

Gary Meehlhause, Acting Mayor



Item No: 08A  
Meeting Date: August 28, 2023  
Type of Business: CB  
City Administrator Review: \_\_\_\_\_

## *City of Mounds View Staff Report*

---

**To:** Honorable Mayor and City Council  
**From:** Nyle Zikmund, City Administrator  
**Item Title/Subject:** Resolution 9793 Appointing a New Treasurer and Deputy Treasurer for the City of Mounds View for the Remainder of 2023

### **Introduction:**

The Mounds View City Charter, Section 6.04, requires the City Council to appoint a City Treasurer each year. The Council did that in January of 2023 for the year. However, both Mark Beer, Treasurer, and Agnes Quasabart, Deputy Treasurer, are retiring effective September 14, 2023.

### **Discussion:**

With the retirement of two Finance Department personnel, the City of Mounds View has filled those positions; Gayle Bauman as the City's Finance Director and Amanda Bruzer as the City's Accountant.

The attached resolution appoints the new Treasurer and Deputy Treasurer consistent with Section 6.04 of the City Charter, and lists the city job positions authorized to conduct banking and investment business on behalf of the City.

### **Recommendation:**

Approve Resolution 9793 appointing a new Treasurer, Gayle Bauman, and Deputy Treasurer, Amanda Bruzer, for the remainder of year 2023.

Respectfully submitted,

---

Nyle Zikmund

**RESOLUTION NO. 9793**

**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION APPOINTING A NEW TREASURER AND DEPUTY TREASURER  
FOR THE CITY OF MOUNDS VIEW FOR THE REMAINDER OF YEAR 2023**

**WHEREAS**, Chapter 6, Section 6.04 of the City Charter states the City Council shall appoint a City Treasurer whose duties shall be as specified by State Law; and

**WHEREAS**, the current Treasurer and Deputy Treasurer are retiring from the City of Mounds View effective September 14, 2023.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Mounds View does hereby appoint Gayle Bauman as Treasurer and Amanda Bruzer as Deputy Treasurer for the remainder of Year 2023:

**BE IT FURTHER RESOLVED** that the City Administrator, the Treasurer, or the Deputy Treasurer are authorized to conduct banking and investment business on behalf of the City of Mounds View.

Adopted this 28th day of August, 2023.

\_\_\_\_\_  
Gary Meehlhause, Acting Mayor

ATTEST:

\_\_\_\_\_  
Nyle Zikmund, City Administrator

(SEAL)



Item No: 8B

Meeting Date: 08/28/2023

Type of Business: Council Business

Administrator Review: \_\_\_\_\_

## *City of Mounds View Staff Report*

---

**To:** Honorable Mayor and City Council  
**From:** Ben Zender, Chief of Police  
**Item Title/Subject:** Resolution 9789, Approving Professional Services Agreement with Tubman to Provide Public Safety and General Welfare Related Services Addressing Domestic Abuse

### **Introduction:**

Tubman is requesting funding to ensure that our law enforcement and criminal justice partners can continue to rely on Tubman to help ensure victims' safety needs are met and help prevent future violence.

### **Discussion:**

For more than 45 years, Tubman has been helping people of all ages, genders, and cultural backgrounds to find safety, hope, and healing. Tubman Legal Services program has served the East Metro region of the Twin Cities, including Ramsey and Washington counties, since Family Violence Network began in 1981.

Tubman has partnered with the Mounds View Police Department and HJ Law prosecution team to provide legal services to help victims of violence in Mounds View. Tubman Legal Services within the Mounds View community include: criminal court legal advocacy to ensure victim's rights are met through the criminal legal system; legal clinics regarding divorce, custody, child support, and other family law issues; pro bono attorney representation; and assistance drafting Orders for Protection and Harassment Restraining Orders, including providing civil advocacy throughout the process of obtaining this important order.

Tubman also offers a broad continuum of services, including emergency family violence shelter for people of all genders; transitional housing; mental and chemical health counseling; youth mentorship and leadership development; in-school violence prevention curriculum; support groups; a clothing closet; and more. The need for these critical services has increased, and so have the costs to provide them which is why they are requesting financial support.

This agreement shall commence on August 1, 2023 and shall terminate on December 31, 2024, unless it is terminated earlier. The total amount to be paid by the City for services shall not exceed \$25,500 annually. The City costs for the period between Aug 1, 2023 and December 31, 2023 shall not exceed \$25,500. The payment for calendar year 2024 shall be \$25,500 and shall be paid by January 30<sup>th</sup>, 2024 (\$51,000 for the 2023 and 2024 contract period). The funds will come from Account 100-4700-3065 (Family and Youth Social Services). A budget adjustment of \$25,500 is required for the 2023 period.

# Staff Report for Professional Services Agreement with Tubman

Page 2

## **Attachment:**

- Tubman Professional Services Agreement with the City of Mounds View

## **Recommendation:**

Staff recommends approving the professional services agreement with Tubman to provide public safety and general welfare related services addressing domestic abuse.

Respectfully Submitted,

---

Ben Zender  
Chief of Police

**RESOLUTION NO. 9789**

**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**APPROVING PROFESSIONAL SERVICES AGREEMENT WITH TUBMAN TO  
PROVIDE PUBLIC SAFETY AND GENERAL WELFARE RELATED SERVICES  
ADDRESSING DOMESTIC ABUSE**

**WHEREAS**, the City of Mounds View (“City”) desires to enter into a professional services agreement (the “Agreement”) a version of which is attached to this resolution as Exhibit A, with Tubman, a non-profit corporation, to provide services to victims of domestic abuse and that are otherwise related to addressing domestic abuse within the city of Mounds View; and

**WHEREAS**, the City Council has determined that authorizing such an agreement is in the best interest of the public and will provide for public safety and the general welfare of the people of Mounds View; and

**WHEREAS**, this agreement shall commence on August 1, 2023 and shall terminate on December 31, 2024, unless it is terminated earlier as provided herein or the parties agree in writing to an extension of this agreement; and

**WHEREAS**, the total amount to be paid by the City for services shall not exceed \$25,500 annually. The City costs for the period between August 1, 2023 and December 31, 2023 shall not exceed \$25,500; and

**WHEREAS**, the payment for calendar year 2024 shall be \$25,500 and shall be paid by January 30th, 2024 (\$51,000 for the 2023 and 2024 contract periods); and

**WHEREAS**, the funds will come from Account 100-4700-3065 (Family and Youth Social Services); and

**WHEREAS**, a budget adjustment to the 2023 General Fund budget is required for the 2023 contract period of \$25,500.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mounds View, Minnesota that the Agreement is approved in substantially the form presented to the City Council and included in this Resolution as Exhibit A, subject only to modifications that are approved by the City Attorney and do not alter the general substance of the Agreement.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the City Council of the City of Mounds View, Minnesota that the proper City staff and officials are authorized to execute the final version of the Contract and take all actions necessary to carry out the intent of this Resolution.

**NOW, THEREFORE, BE IT FINALLY RESOLVED**, by the City Council of the City of Mounds View, Minnesota that budget account 100-4700-3065 is increased by \$25,500.

Adopted this 28th day of August 2023.

---

Gary Meehlhause, Acting Mayor

ATTEST:

---

Nyle Zikmund, City Administrator

(seal)



## PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (“**Agreement**”) is made between the City of Mounds View (“**City**”), a Minnesota municipal corporation, and the Tubman (“**Tubman**”), a Minnesota nonprofit corporation. Tubman is a social service agency whose mission is safety, hope, and healing.

Name/ Organization: Tubman	Federal EIN: 41-4200048
Mailing Address: 4432 Chicago Avenue Minneapolis, MN 55407	Telephone Number: 612-825-3333 (corporate office)
Contact Person: <ul style="list-style-type: none"><li>• Jennifer J. Polzin, CEO, authorized to sign contracts</li><li>• Jennifer Dickinson, Director of Legal Services, authorized to discuss service provision</li></ul>	Email: <ul style="list-style-type: none"><li>• <a href="mailto:jpolzin@tubman.org">jpolzin@tubman.org</a>, 612-767-6697 (office)</li><li>• <a href="mailto:jdickinson@tubman.org">jdickinson@tubman.org</a>, 651-789-6720 (office)</li></ul>

The following person is designated the Contract Manager (“**Contract Manager**”) for the City for the purposes of this Agreement:

Name: Nyle Zikmund, Mounds View City Manager	Email: <a href="mailto:nyle.zikmund@moundsviewmn.org">nyle.zikmund@moundsviewmn.org</a>
Mailing Address: 2401 Mounds View Boulevard Mounds View, MN 55112	Telephone Number: 763-717-4000

City and Tubman may hereinafter be referred to individually as a “party” or collectively as the “parties.” In consideration of the mutual promises and agreements contained herein, and intending to be legally bound, City and Tubman hereby agree as follows:

1. **Agreement Documents.** This Agreement, which includes the Description of Services attached hereto as Exhibit A, sets out the entire understanding between the parties and it supersedes any prior written or oral discussions or agreements between the parties regarding the same subject matter. The provisions of the documents constituting the Agreement shall be read together and reconciled in the documents to the greatest extent reasonably possible. To the extent there are any conflicting provisions that cannot be reconciled, the more specific provision shall generally be controlling. In the event that a material conflict is found between provisions of the documents, the provisions in the following rank order shall take precedence: (1) the Descriptions of Services in Exhibit A; (2) this Professional Services Agreement document; (3) Tubman’s proposal.

2. **Services.** Tubman agrees to provide the City the services as described in the attached Exhibit A (collectively, the “**Services**”) in accordance with the terms and conditions of this Agreement. Tubman shall provide the Services in a manner consistent with industry standards for similar Services and in accordance with the standards, requirements, and timelines set out in Exhibit A.
3. **Compensation.** City shall compensate Tubman for the Services as provided in Exhibit A. Unless expressly provided otherwise in Exhibit A, the total amount or rate of compensation is the amount that Tubman incurs to cover staff time to provide the Services.
  - a. The total amount to be paid by the City pursuant to the Services in this contract shall not exceed \$25,500 annually (\$51,000 total for the contract period) (“City Costs”). City shall not be responsible for paying any amounts for the completion of the Services other than those expressly provided for in Exhibit A. The amount will be revisited annually to adjust for the average number of Services provided.
  - b. Amounts payable by the City shall be paid to Tubman on or before January 30<sup>th</sup> of each year, or at a date mutually agreed upon by both parties, to cover the City’s share for that year. The payment for the period between August 1, 2023 and December 31, 2023 shall be made by the City within 30 days of execution of this Agreement.
  - c. The City Costs for the period between August 1, 2023 and December 31, 2023 shall not exceed \$25,500. The Payment for calendar year 2024 shall be \$25,500 and shall be paid by January 30, 2024.
4. **Notices.** Any notices provided under this Agreement shall be to Tubman and Contract Manager as identified above.
5. **Term.** This Agreement shall commence on August 1, 2023 and shall terminate on December 31, 2024, unless it is terminated earlier as provided herein or the parties agree in writing to an extension of this Agreement.
6. **Deliverables.** If Tubman is required to produce specific deliverables to City as part of the Services to be provided under this Agreement, such deliverables shall be identified in Exhibit A of the Agreement.
7. **Termination.** Either party may terminate this Agreement for any reason upon thirty (30) days written notice. If Consultant is in default and fails to cure the default within the period provided in the written notice of default as provided in this Agreement, City has the right to terminate this Agreement immediately upon written notice of termination. Tubman may retain the City Cost used for Services provided prior to the effective date of termination but shall return the proportionate share of the City Costs remaining from the effective date of termination until the end of the year within 30 days of the effective date of termination. The following provisions of this Agreement shall survive expiration, termination, or cancellation of this Agreement: Indemnification; Insurance; Applicable Law; Audit; and Data Practices.

8. **Data Practices.** Consultant agrees to comply with the Minnesota Government Data Practices Act (Minnesota Statutes, chapter 13), and all other applicable laws, related to data it creates or receives from City in the performance of the Services.
9. **Legal Compliance.** Tubman shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances in providing the Services and shall obtain all permits and permissions that may be required. This Agreement shall be governed by and construed according to the laws of the State of Minnesota.
10. **Indemnification.** Tubman agrees to defend, indemnify and hold harmless, City, its officials, officers, agents and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of Tubman, its offices, employers, agents, contractors or subcontractors or anyone directly or indirectly employed by them, or anyone volunteering for them, or anyone for whose acts or omissions they may be liable in the performance of the Services and against all loss by reason of the failure of Tubman to perform fully, in any respect, all obligations under this Agreement. Nothing in this Agreement shall constitute a waiver by City of any limits on or exclusions from liability available to it under Minnesota Statutes, chapter 466 or other law.
11. **Amendments.** No modification, amendment, deletion, or waiver in the terms of this Agreement, or any expansion in the scope of the Services, is valid unless it is in writing and signed by the parties.
12. **Notices.** Any notice or demand authorized or required under this Agreement shall be in writing and shall be sent by certified mail to, with respect to City, the Contract Manager and, with respect to Tubman, to Tubman's contact person, each as identified at the outset of the Agreement.
13. **Nondiscrimination.** Tubman agrees to abide by the requirements and regulations of The Americans with Disabilities Act of 1990 (ADA), the Minnesota Human Rights Act (Minn. Stat. Chap. 363), and Title VII of the Civil Rights Act of 1964. These laws deal with discrimination based on race, gender, disability, and religion, and with sexual harassment. Violation of any of the above laws can lead to the immediate termination of this Agreement without needing to provide a cure period.
14. **Insurance.** Consultant shall secure and maintain such insurance as will protect Consultant from claims under the Worker's Compensation Acts, automobile liability, and from claims for bodily injury, death, or property damage which may arise from the performance of services under this Agreement. Such insurance shall be written for amounts not less than:

*Commercial General Liability (or in combination with an umbrella policy)*

\$2,000,000 Each Occurrence

\$2,000,000 Products/Completed Operations Aggregate

\$2,000,000 Annual Aggregate

The following coverages shall be included:

Premises and Operations Bodily Injury and Property Damage  
Personal and Advertising Injury  
Blanket Contractual Liability  
Products and Completed Operations Liability

*Workers Compensation*

*If Consultant is required by law to have Worker's Compensation insurance, Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota, including Employer's Liability with minimum limits are as follows:*

- \$500,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$500,000 – Bodily Injury by Accident

The City shall be named as an additional insured on the general liability and umbrella policies on a primary and non-contributory basis.

The Consultant shall secure and maintain a professional liability insurance policy. Said policy shall insure payment of damages for legal liability arising out of the performance of professional services for the City, in the insured's capacity as Consultant, if such legal liability is caused by a negligent act, error or omission of the insured or any person or organization for which the insured is legally liable. The policy shall provide minimum limits of \$2,000,000 with a deductible maximum of \$125,000 unless the City agrees to a higher deductible.

Before commencing work, the Consultant shall provide the City a certificate of insurance evidencing the required insurance coverage in a form acceptable to City.

**15. Independent Contractor.** The City hereby retains the Consultant as an independent contractor upon the terms and conditions set forth in this Agreement. The Consultant is not an employee of the City and is free to contract with other entities as provided herein. Consultant shall be responsible for selecting the means and methods of performing the work. Consultant shall furnish any and all supplies, equipment, and incidentals necessary for Consultant's performance under this Agreement. City and Consultant agree that Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's agents or employees are in any manner agents or employees of the City. Consultant shall be exclusively responsible under this Agreement for Consultant's own FICA payments, workers compensation payments, unemployment compensation payments, withholding amounts, and/or self-employment taxes if any such payments, amounts, or taxes are required to be paid by law or regulation.

**16. Subcontractor.** Consultant shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. Consultant shall comply with Minnesota Statute § 471.425. Consultant must pay subcontractor for all undisputed services

provided by Subcontractor within ten days of Consultant's receipt of payment from City. Consultant must pay interest of 1.5 percent per month or any part of a month to subcontractor on any undisputed amount not paid on time to subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10.

17. **Assignment.** Neither party shall assign this Agreement, or any interest arising herein, without the written consent of the other party.
18. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
19. **Controlling Law/Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Ramsey County.
20. **Audit Disclosure.** The books, records, documents and accounting procedures and practices of the Consultant or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement.

CITY

City of Mounds View

By: \_\_\_\_\_  
Gary Meehlhause, Acting Mayor

Its: \_\_\_\_\_  
Nyle Zikmund, City Administrator

Dated: \_\_\_\_\_

TUBMAN

Tubman

By: \_\_\_\_\_  
CEO

Dated: \_\_\_\_\_

## EXHIBIT A – DESCRIPTION OF SERVICES

### I. DUTIES

#### A. Services and Description

1. Services. The Consultant agrees to furnish the City the following services:
  - a) Recruitment and training of volunteers (advocates) who work with and counsel victims of domestic abuse.
  - b) Staffing of a 24-hour crisis line and providing information and referral.
  - c) Preparation of petitions for protective orders; assistance in the service of protective orders; advocacy with victims during the court hearing process; monitoring compliance with Court Orders.
  - d) Providing shelter for victims and their children.
  - e) Providing support/educational groups for battered persons and educational groups for high-risk target groups.
  - f) Availability of a domestic abuse perpetrator's group for City referrals.
  - g) Tubman will be available as the first point of contact for victims, regardless of the offense level in a domestic violence case.
  - h) Tubman will be available to serve as the community contact agency for intimate partner violence cases referred by law enforcement personnel. Mounds View law enforcement officers completing a lethality risk assessment on site with the victims of intimate partner violence may refer such assessments immediately to Tubman staff for services.
2. Client Eligibility.
  - a) Services under this Agreement shall be provided to persons residing in the City who have been battered in domestic relationships, the children of such persons,, and to high-risk target groups identified by the City and Tubman.

#### B. Evaluation, Reporting, and Information Requirements

1. Automated Annual Reports. Tubman agrees to furnish the City with annual reports of services provided under this Agreement. Such report must include data on the services provided within the City of Mounds View under the Agreement, and audited financial statements. The annual report must be submitted on or before November 30 of any year or another date agreed to by Tubman and the City Administrator.
2. Periodic Reports. Tubman agrees to provide periodic reports to the City with summary data regarding the Services provided during the previous period. The initial period for these periodic reports shall be quarterly, but such period may be changed with approval from the City Administrator.
3. Annual Budget. Tubman shall submit the proposed City Costs for the next year. The submission shall include any proposed changes in the Services for the subsequent year. The Annual Budget must be submitted on or before June 30 of each year.
4. Additional Information. Tubman agrees to provide reasonable information requested by the City regarding the Services.

**THIS PAGE LEFT BLANK INTENTIONALLY**



## *City of Mounds View Staff Report*

---

**To:** Honorable Mayor and City Council  
**From:** Nyle Zikmund, City Administrator  
**Item Title/Subject:** Ordinance 1008, Amending Chapter 12 of City Charter by Adding a Severability Clause

### **Introduction:**

The Mounds View Charter Commission is recommending a minor, but important change to the MV Charter, specifically a severability clause.

### **Discussion:**

The Commission discussed the severability clause over several meetings with Ordinance 1008 representing the final recommendation of the Commission. Commission Attorney Joe Sathe worked with Secretary Amundsen and the Commission on determining the final language.

The Commission recommends making this proposed amendment to the Charter by ordinance, which will require all City Council members to vote in favor after the second reading.

A severability clause is a relatively minor change but serves an important function by explicitly providing that if one section of the Charter or the City's actions under a Charter provision is impacted by a judicial decision, the rest of the Charter remains valid and unimpacted. The Severability Clause serves to promote continuity of the City's form of government and to limit confusion on the enforceability of the Charter should a section of the Charter be challenged.

### **Recommendation:**

Conduct first reading of Ordinance 1008.

Respectfully Submitted,

---

Nyle Zikmund  
City Administrator

**ORDINANCE NO. 1008**

**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 12 OF THE CITY OF MOUNDS VIEW  
CHARTER BY ADDING A NEW SECTION 12.16 ADDING A SEVERABILITY  
CLAUSE TO THE CHARTER**

**THE CITY OF MOUNDS VIEW ORDAINS:**

Section 1. Background; findings; authority.

1.01. The city of Mounds View (“City”) is governed by a home rule charter (the “City Charter”), adopted pursuant to the Constitution of the State of Minnesota and Minnesota Statutes, chapter 410 (the “Act”).

1.02. The Mounds View Charter Commission has proposed the adoption of an amendment to Chapter 12 of the City Charter (the “Amendment”) and recommended to the City Council that the Amendment be adopted by ordinance in the manner prescribed by section 410.12, subdivision 7 of the Act.

1.03. A public hearing on the Amendment was held on August 28, 2023, by the Mounds View City Council after published notice containing the text of the Amendment, as required by the Act, and all persons desiring to be heard with reference to the Amendment were heard at said public hearing.

1.04. The Mounds View City Council finds and determines that it is in the best interests of the City and its inhabitants that the Amendment be adopted.

Section 2. Adoption; effective date; filing.

2.01. Chapter 12 of the Mounds View City Charter is hereby amended by adding the double-underlined language as follows:

Section 12.16. Severability. If any provision of this Charter is held to be invalid or otherwise contrary to law, that provision shall be voided. All other provisions of this Charter shall continue in full force and effect. If the application of the Charter or any provisions to any person or circumstance is held to be invalid, the application of the Charter and its provisions to other persons or circumstance shall not be impacted by such a holding.

2.02. This ordinance is effective ninety (90) days after its publication, except that if within sixty (60) days after publication a petition requesting a referendum on this ordinance, signed by the number of registered voters of the City required by the Act is filed with the City Clerk, this

ordinance will not be effective until approved by 51% of the voters voting on the question of its adoption at an election called by the Council for that purpose.

2.03. On the effective date of the Amendment, the City Clerk is authorized and directed to file copies of the Amendment with the Secretary of State of the State of Minnesota, the Ramsey County Recorder, and the City Clerk's office together with the certificate required by section 410.11 of the Act.

First Reading:	August 28, 2023
Second Reading:	September 11, 2023
Date of Publication:	September 19, 2023
Date Ordinance Takes Effect:	December 18, 2023

Attest:

---

Gary Meehlhause, Acting Mayor

---

Nyle Zikmund, City Administrator

(SEAL)

**AFFIDAVIT OF PUBLICATION  
STATE OF MINNESOTA  
COUNTY OF RAMSEY**

Kayla Tsuchiya, being duly sworn on oath, says:  
that she is, and during all times herein state has been,  
Inside Sales Representative of Northwest Publication,  
LLC., Publisher of the newspaper known as the Saint  
Paul Pioneer Press, a newspaper of General  
circulation within the City of St. Paul and the  
surrounding Counties of Minnesota and Wisconsin  
including Ramsey and Kanabec.

That the notice hereto attached was cut from the  
columns of said newspaper and was printed and  
published therein on the following date(s):

Saturday, August 12, 2023

Newspaper Ref./AD Number#: 71506860

Client/Advertiser: City of Mounds View

Kayla Tsuchiya

Kayla Tsuchiya (Aug. 14, 2023 12:27 CDT)

**AFFIANT SIGNATURE**

Subscribed and sworn to before me this  
14<sup>th</sup> day of August, 2023

**Barbara Lynn Regal**

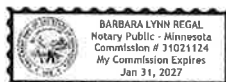
Barbara Lynn Regal

Barbara Regal (Aug. 14, 2023 12:39 CDT)

**NOTARY PUBLIC**

**Washington County, MN**

**My commission expires January 31, 2027**



**CITY OF  
MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

NOTICE IS HEREBY  
GIVEN that the Mounds  
View City Council will  
hold a public hearing  
during its regularly  
scheduled meeting on  
Monday, August 28,  
2023 at 6:30 p.m. to  
consider Ordinance  
1008, an ordinance  
amending Chapter 12 of  
the City of Mounds View  
Charter by adding a new  
severability clause as  
Section 12.16. The  
amendments are as  
follows:  
Chapter 12 of the  
Mounds View City Char-  
ter is hereby amended  
by adding the double-  
underlined language and  
deleting the stricken lan-  
guage as follows:  
Section 12.16.

Severability. This Charter  
is subject to federal and  
state laws. If any provi-  
sion of this Charter is  
held to be invalid or oth-  
erwise contrary to law,  
by any court of compe-  
tent jurisdiction, that pro-  
vision shall be voided.  
All other provisions of  
this Charter shall contin-  
ue in full force and ef-  
fect. If the application of  
the Charter or any provi-  
sions to any person or  
circumstance is held to  
be invalid, the applica-  
tion of the Charter and  
its provisions to other  
persons or circumstance  
shall not be impacted by  
such a holding.

The public hearing will  
be held at Mounds View  
City Hall, 2401 Mounds  
View Boulevard, Mounds  
View, MN 55112. Ques-  
tions or comments relat-  
ed to the public hearing  
may be emailed to [nyle.zikmund@moundsviewmn.org](mailto:nyle.zikmund@moundsviewmn.org),  
made by phone  
at (763) 717-4001, or  
mailed to City Hall.  
Comments submitted  
through these methods  
must be received by  
Monday, August 28,  
2023 at 12:00 p.m. in  
order to be considered  
during the public hearing  
to be held later that eve-  
ning. Please note that  
any emails, letters and  
attachments you send to  
the city may be public in-  
formation and city staff  
may use them in staff re-  
ports that go to the City  
Council and/or the pub-  
lic. If you have any ques-  
tions regarding this  
meeting or if you want to  
make an appointment to  
review the documenta-  
tion, please contact me  
at (763) 717-4001.

Nyle Zikmund  
City Administrator

This notice published in  
the St. Paul Pioneer Press  
on August 12, 2023.



Item No:	08G
Meeting Date:	8-14-2023
Type of Business	CB
City Administrator Review:	

## *City of Mounds View Staff Report*

---

**To:** Honorable Mayor, and City Council  
**From:** Nyle Zikmund, City Administrator  
**Item Title/Subject:** Acquisition of Right of Way by Eminent Domain for Long Lake Woods Second Addition

### **Introduction:**

Council has been working with a group of residents, represented by Mr. Marty Harstad, on an infill project on their properties since 2020. A public street is needed as part of the project and all right of way has been acquired with the exception of one parcel owned by the Ben Doll family.

### **Discussion:**

Council is very familiar with the projects as numerous discussion have occurred at previous Council meetings, workshop, and closed sessions pertaining to negotiations for the Right of Way.

The Ben Doll family has received numerous correspondences, including personal visits from the City Administrator advising him this action was forthcoming.

Council has also been advised that Mr. Doll is represented by counsel who has been in discussions with Mr. Harstad on direct acquisition of his property; which if an agreement was reached between them, result in termination of the condemnation process. These parties may request Council delay this process in order to give them additional time to come to an agreement.

If no agreement is reached, the Eminent Domain process complies with the public purpose need as the street has been on our city maps for decades and we have obtained or will obtain all Right of Way accept this parcel.

The process includes time for further negotiation, a quick take provision so the project can start, a court appointed panel to review facts and award a fair price, and remuneration to the impacted party if the court determines.

### **Strategic Plan Strategy/Goal:**

More livable city and build and maintain infrastructure.

### **Financial Impact:**

The fiscal impact includes the acquisition price and legal fees for the process. The majority of these costs will be recovered as part of the development agreement and assessment process that accompanies a development.

### **Recommendation:**

Adoption of resolution 9799

Respectfully,

Nyle Zikmund  
City Administrator

*The Mounds View Vision*  
*A Thriving Desirable Community*

**RESOLUTION NO. 9799**

**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION AUTHORIZING APPROVAL OF APPRAISED  
VALUES, OFFERS OF COMPENSATION, AND ACQUISITION  
BY EMINENT DOMAIN FOR THE LONG LAKE WOODS  
SECOND ADDITION PROJECT**

**WHEREAS**, the City Council deemed it necessary and expedient that the City of Mounds View, Minnesota (the “City”) construct certain improvements, to-wit: the Long Lake Woods Second Addition project (the “Project”) and authorized the City to enter into certain agreements to facilitate the Project; and

**WHEREAS**, the Project includes the acquisition of additional right of way needed for the construction of an extension to the existing Greenwood Drive, a City Street of the City of Mounds View, and for associated utility and stormwater improvements along and beneath Greenwood Drive; and

**WHEREAS**, the City Council has approved the final plans and specifications for the Project; and

**WHEREAS**, it is necessary to acquire certain real property interests, as described and depicted in the attached Exhibit A, to construct and maintain the public facilities necessary for the Project (collectively, the “Real Property Interests”); and

**WHEREAS**, the City Council finds that the Real Property Interests are proposed to be acquired for the public use and public purpose of constructing, improving, and maintaining the public roadway and utility facilities proposed to be constructed as part of the Project; and

**WHEREAS**, the City Council finds that it is reasonably necessary, proper, and convenient, and in the interest of the general welfare that the City acquire title to and possession of the Real Property Interests in furtherance of the Project; and

**WHEREAS**, the City Council finds that the construction schedule for the Project makes it necessary to acquire title to and possession of the Real Property Interests prior to the filing of the final report of the condemnation commissioners to be appointed by the district court; and

**WHEREAS**, the City has engaged independent real estate appraisers to provide the City with the appraisers’ opinions of damages caused by the City’s acquisition of the Real Property Interests needed for the Project.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mounds View, Minnesota:

1. The recitals set forth in this Resolution are incorporated into and made a part of this Resolution;
2. That the acquisition of the Real Property Interests is necessary and for a public purpose in furtherance of the Project;
3. That the proper City officers and agents are authorized and directed to acquire the Real Property Interests needed for the Project by voluntary negotiation and, if necessary, through the exercise of the power of eminent domain;
4. That the proper City officers and agents are authorized and directed to make offers of compensation to the respective landowners for the Real Property Interests needed for the Project consistent with the independent appraisals, and to attempt to negotiate the voluntary acquisition of the Real Property Interests;
5. That the law firm of Kennedy & Graven, Chartered, is authorized and directed to take all steps necessary on behalf of the City to acquire through eminent domain the Real Property Interests that are not acquired by voluntary negotiation, including filing an action in eminent domain and using the quick take procedure under Minn. Stat. § 117.042;
6. That the City Administrator is authorized to approve the appraised values for the Real Property Interests if the City Administrator determines that the independent appraisals adequately reflect the fair market values thereof for the purposes of Minn. Stat. § 117.042.

Adopted by the City Council of the City of Mounds View this 14<sup>th</sup> day of August, 2023.

Attest:

---

Gary Meehlhause, Acting Mayor

(SEAL)

---

Nyle Zikmund  
City Administrator

## **EXHIBIT A**

### **LEGAL DESCRIPTIONS AND SKETCHES OF THE PROPERTY INTERESTS TO BE ACQUIRED**

#### **Legal Description of the Subject Property:**

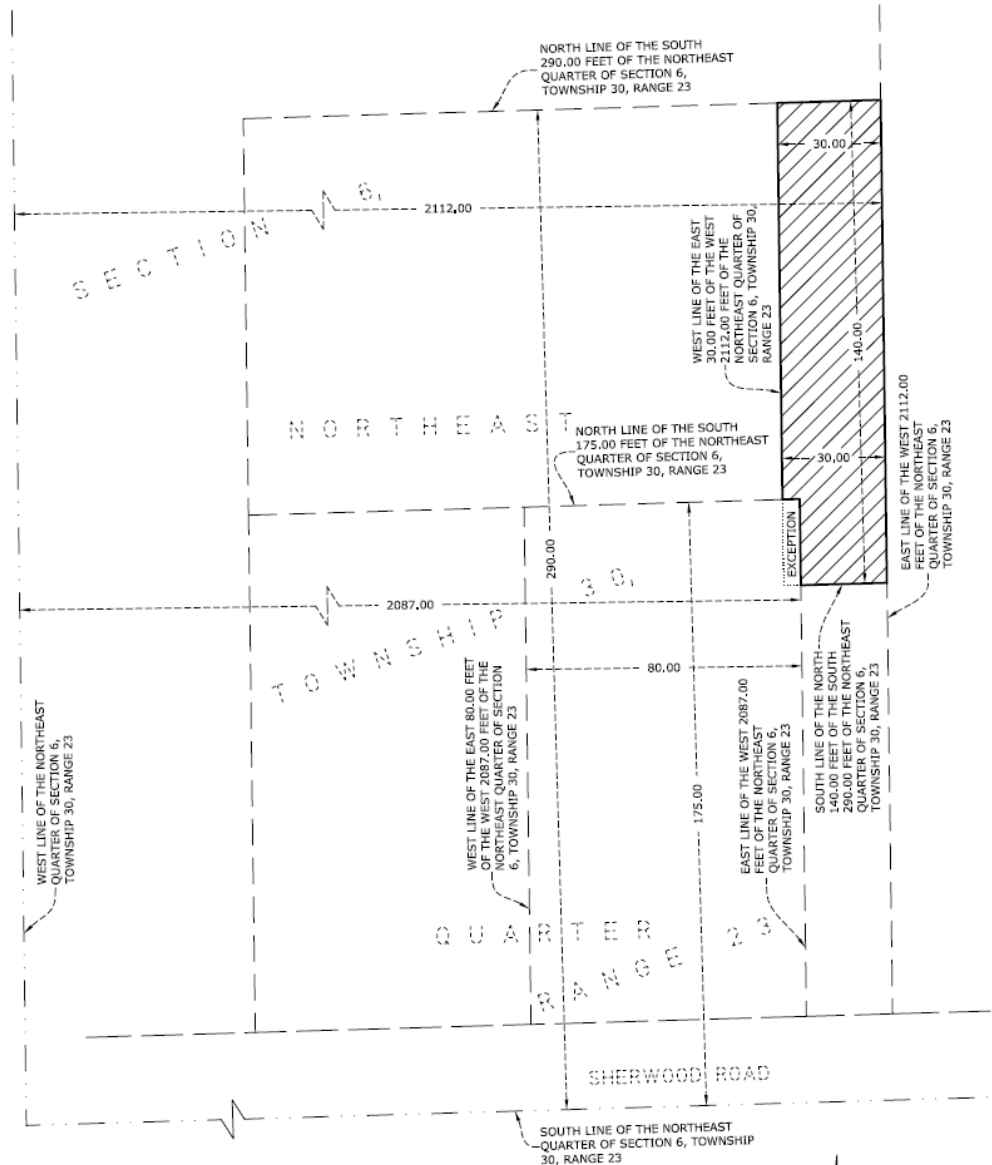
Except the East 160 feet of the West 2087 feet of the South 175 feet of the Northeast 1/4 of the East 185 feet of the South 290 feet of the West 2112 feet of said Northeast 1/4, Subject to Roads in Section 6, Town 30, Range 23, Ramsey County, Minnesota.

#### **Legal Description of Permanent Roadway and Utility Easement:**

The East 30.00 feet of the North 140.00 feet of the South 290.00 feet of the West 2112.00 feet of the Northeast Quarter of Section 6, Township 30, Range 23, Ramsey County, Minnesota, EXCEPT that part embraced within the East 80.00 feet of the West 2087.00 feet of the South 175.00 feet of said Northeast Quarter.



# PERMANENT ROADWAY AND UTILITY EASEMENT SKETCH AND DESCRIPTION



## PERMANENT ROADWAY AND UTILITY EASEMENT DESCRIPTION

The East 30.00 feet of the North 140.00 feet of the South 290.00 feet of the West 2112.00 feet of the Northeast Quarter of Section 6, Township 30, Range 23, Ramsey County, Minnesota, EXCEPT that part embraced within the East 80.00 feet of the West 2087.00 feet of the South 175.00 feet of said Northeast Quarter,



DENOTES PERMANENT ROADWAY AND UTILITY EASEMENT AREA  
(CONTAINS  $\pm 4,076$  S.F.)

NORTH

GRAPHIC SCALE



1 INCH = 30 FEET

I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By: *[Signature]*  
Minnesota License No. 41378

Dated 4th day of May, 2022.

DATUM: N/A

JOB NO. 17608PP

REVISIONS

SCALE: 1" = 30'

1 5/5/22 Client Comments KCM

DATE: 5/02/22

2

DRAWN BY: KCM

3

CREW:



**E.G. RUD & SONS, INC.**  
Professional Land Surveyors  
6776 Lake Drive NE, Suite 110  
Lino Lakes, MN 55014  
Tel. (851) 361-8200 Fax (851) 361-8701  
www.egrud.com

**THIS PAGE LEFT BLANK INTENTIONALLY**



Item No: 8E  
Meeting Date: August 28, 2023  
Type of Business: Council Business  
Administrator Review: \_\_\_\_\_

*City of Mounds View Staff Report*

---

**To:** Honorable Mayor and City Council  
**From:** Don Peterson, Director of Public Works/Parks and Recreation  
**Item Title/Subject:** Resolution 9801, Accepting the Bid Received from Braun Intertec for Geotechnical and Pavement Evaluation Services

**Background:**

The City has reconstructed 44 miles of streets as part of the Streets and Utilities Improvement Program (Program) and established a pavement maintenance plan.

**Discussion:**

A number of streets that were completed at the start of the program are showing early signs of failure; the asphalt itself is striping or unraveling. City Council approved a 5-year CIP with a new maintenance program that included moving the time line up for mill and overlay projects for various streets.

In order to clearly understand why the streets are failing, Staff is recommending that pavement cores from the affected streets, be obtained and analyzed with the results being given to the Engineer to assist with the pavement design for the mill and overlay projects.

Staff prepared the necessary specifications and mapping in order to obtain a cost estimate.

Staff received two proposals:  
Braun Intertec for \$12,535.00  
American Engineering Testing for \$15,086.50.

**Strategic Plan Strategy/Goal:** Maintain and Plan for Infrastructure Improvements.

**Financial Impact:** The 2023 budget includes \$50,000.00 in the Street Improvement Fund, 485-4470-7050, for Reconstruction Design.

**Recommendation:**

Staff recommends that the City Council approve the attached resolution and accept the proposal from Braun Intertec at a cost of \$12,535.00 to perform the analysis of the pavement cores collected from streets as indicated on the project map.

Respectfully submitted,

---

Don Peterson, Director of Public Works/Parks and Recreation

Attached: 2023 Pavement Core Project Overview Map

**RESOLUTION 9801**

**CITY OF MOUNDS VIEW  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**ACCEPTING THE BID RECEIVED FROM BRAUN INTERTEC FOR GEOTECHNICAL  
AND PAVEMENT EVALUATION SERVICES**

**WHEREAS**, the City has reconstructed 44 miles of streets as part of the Streets and Utilities Improvement Program (Program) and established a pavement maintenance plan; and

**WHEREAS**, the City has a pavement management program that includes City streets; and

**WHEREAS**, a number of streets that were completed at the start of the program are showing early signs of failure in the form of striping or unraveling; and

**WHEREAS**, City Council approved the 5-year CIP with a new maintenance program that included moving the time line up for mill and overlay projects for various streets; and

**WHEREAS**, In order to clearly understand why streets appear to be stripping or unraveling Staff is recommending pavement cores be collected and analyzed; and

**WHEREAS**, Staff prepaid the needed specifications and mapping in order to obtain a cost estimate. Staff received two proposals; Braun Intertec at a cost of \$12,535.00 and American Engineering Testing at cost of \$15,086.50; and

**WHEREAS**, Staff recommends accepting the proposal received from proposal from Braun Intertec at a cost of \$12,535.00 to perform the analysis of the pavement cores collected.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

1. Accept the proposal for \$12,535.00 submitted by Braun Intertec for Geotechnical and Pavement Evaluation Services.
2. The Mayor and City Administrator are hereby authorized and directed to execute all appropriate documents to effectuate the actions contemplated by this Resolution.

3. Funding for the Project shall be funded by the Street Improvement Fund (485-4470-7050)

Adopted this 28<sup>th</sup> day of August, 2023

\_\_\_\_\_  
Gary Meehlhause, Acting Mayor

ATTEST:

\_\_\_\_\_  
Nyle Zikmund, City Administrator

(SEAL)





**GENERAL NOTES**

- A. THE CITY OF MOUNDS VIEW SHALL MARK ALL CORE LOCATIONS
- B. NOTIFY THE CITY OF MOUNDS VIEW PRIOR TO ANY CORE LOCATION CHANGES

**MEASUREMENT NOTES**

- ① MEASURED FROM CENTERLINE OF INTERSECTING STREET
- ② MEASURED FROM EDGE OF VALLEY GUTTER
- ③ MEASURED FROM CATCH BASIN CASTING
- ④ MEASURED FROM CENTER OF DRIVEWAY



**2023 PAVEMENT CORES & GEOPROBES  
PROJECT OVERVIEW**

**CITY OF MOUNDS VIEW, MN**

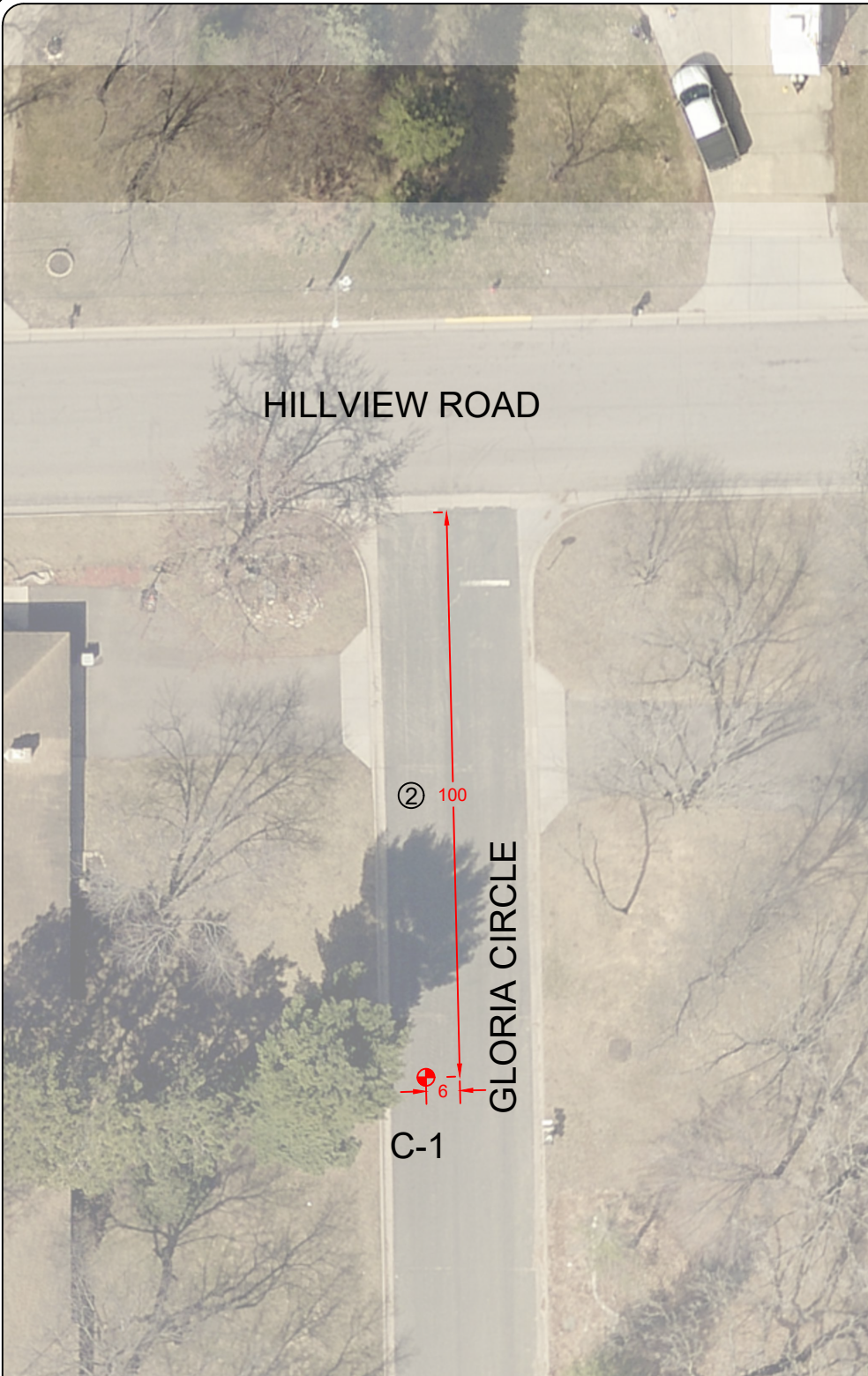
**DRAWN BY:**  
JRH 3/31/2023

**REVISED BY:**  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

**SHEET**

**1 OF 11**





2023 PAVEMENT CORES & GEOPROBES

CITY OF MOUNDS VIEW, MN

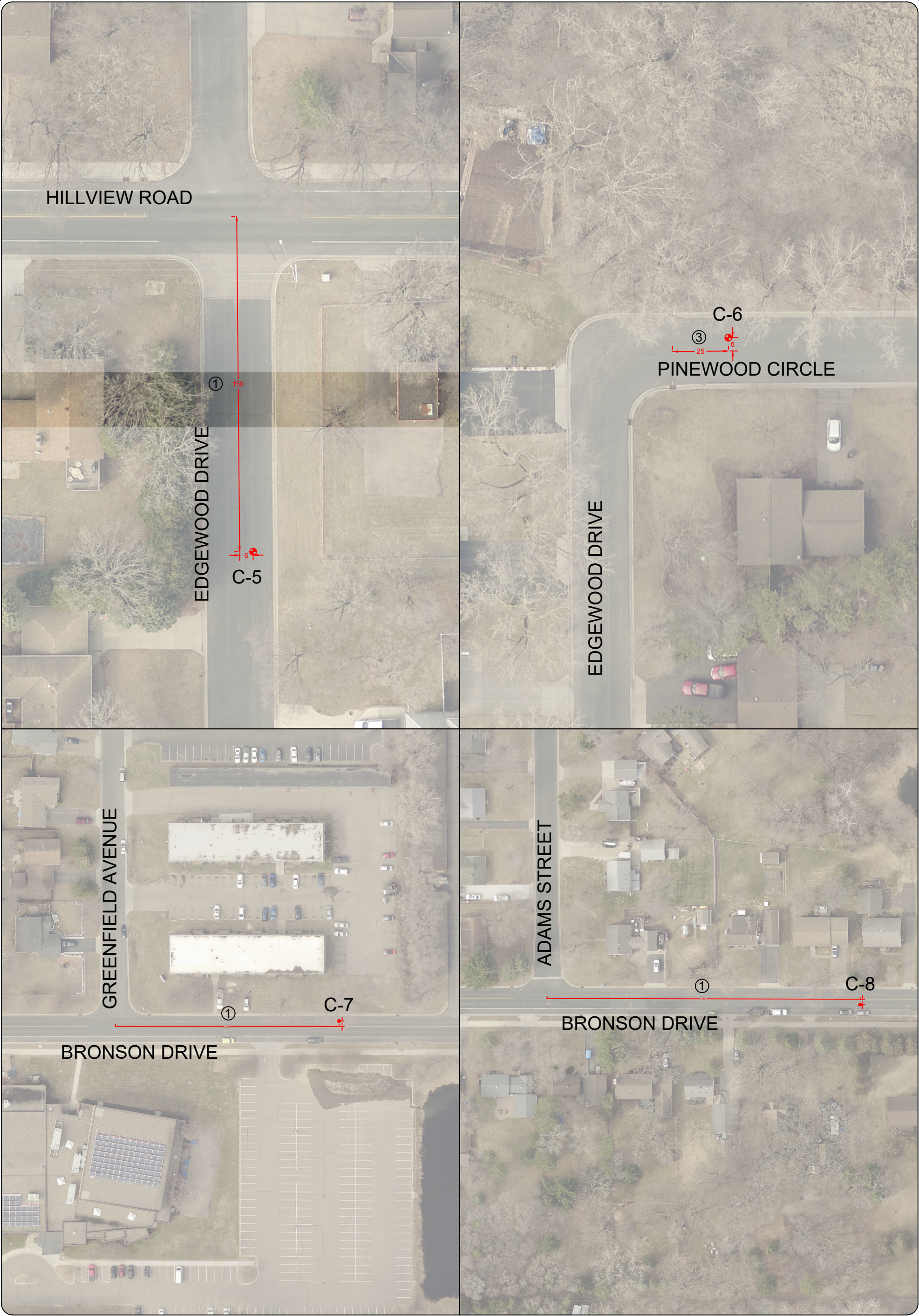
DRAWN BY:  
JRH 3/31/2023

REVISED BY:  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

SHEET

2 OF 11





2023 PAVEMENT CORES & GEOPROBES

CITY OF MOUNDS VIEW, MN

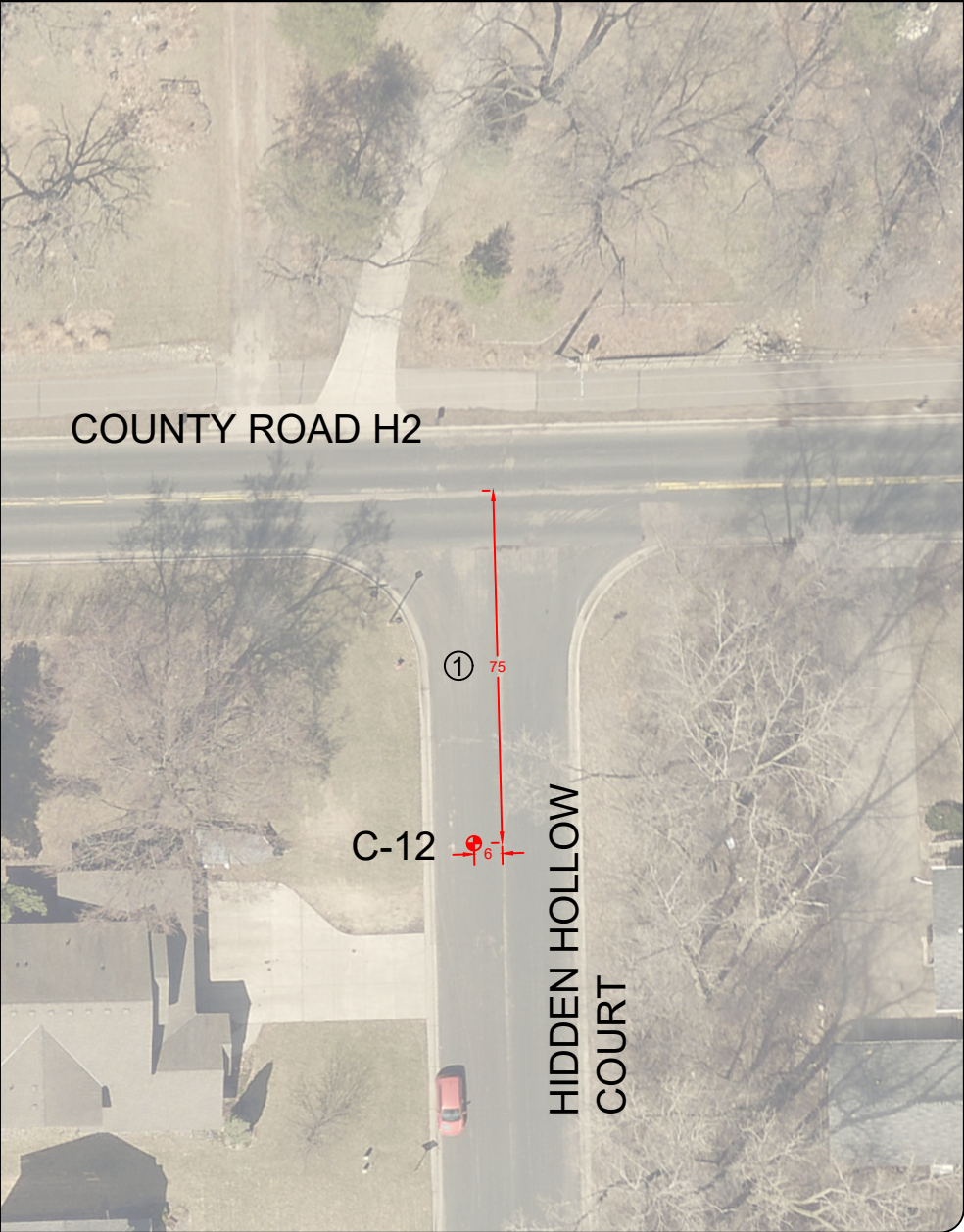
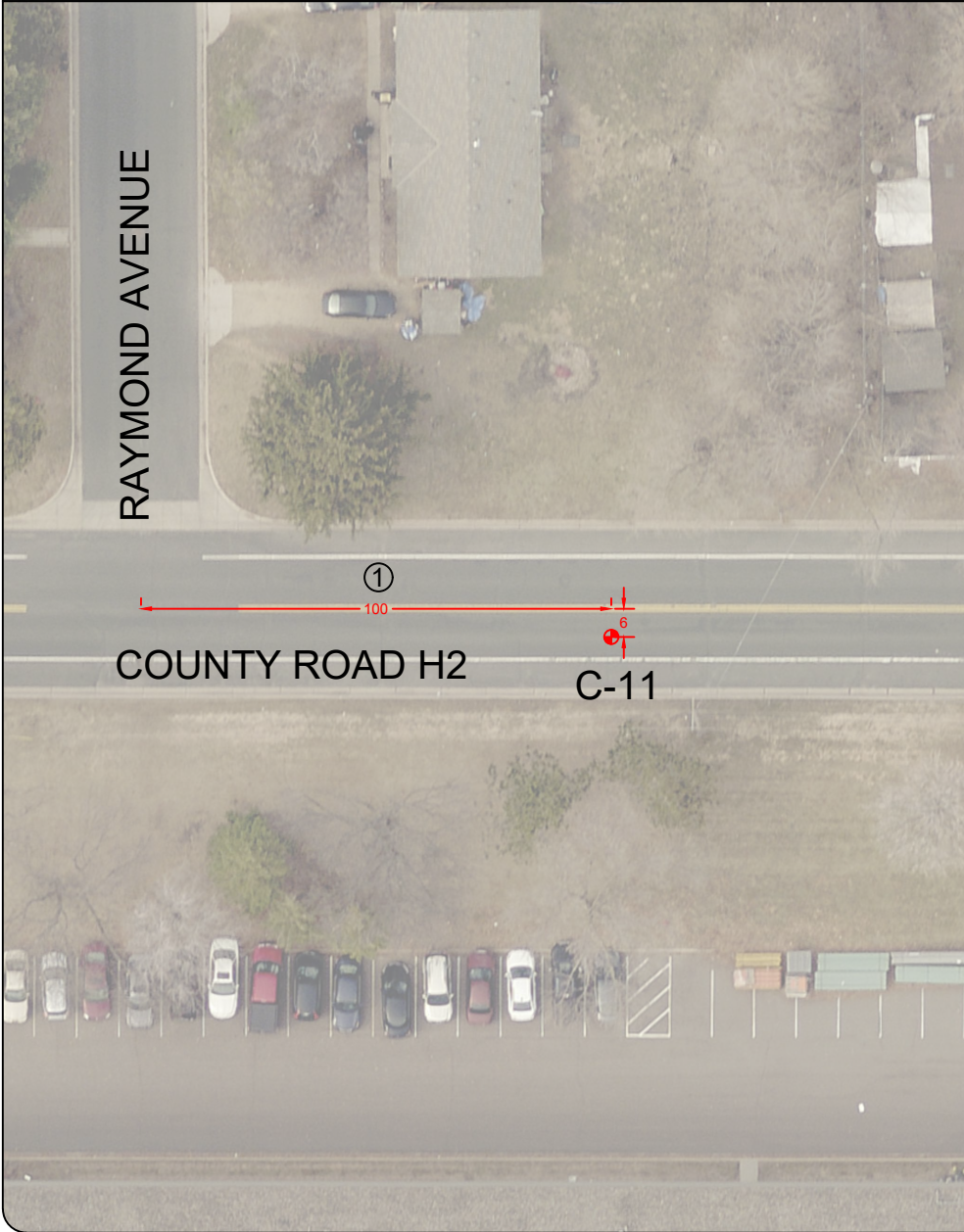
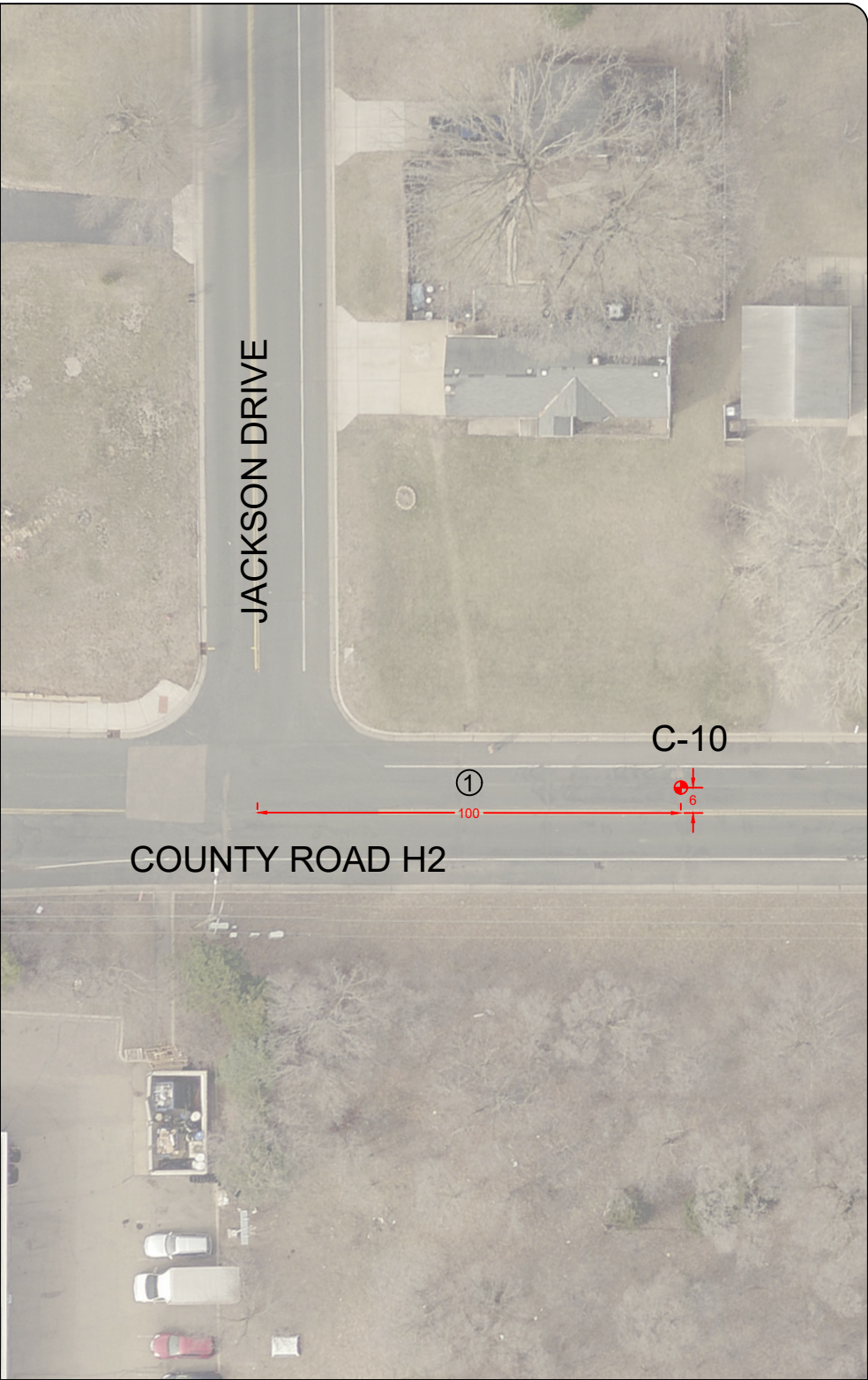
DRAWN BY:  
JRH 3/31/2023

REVISED BY:  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

SHEET

3 OF 11





2023 PAVEMENT CORES & GEOPROBES

CITY OF MOUNDS VIEW, MN

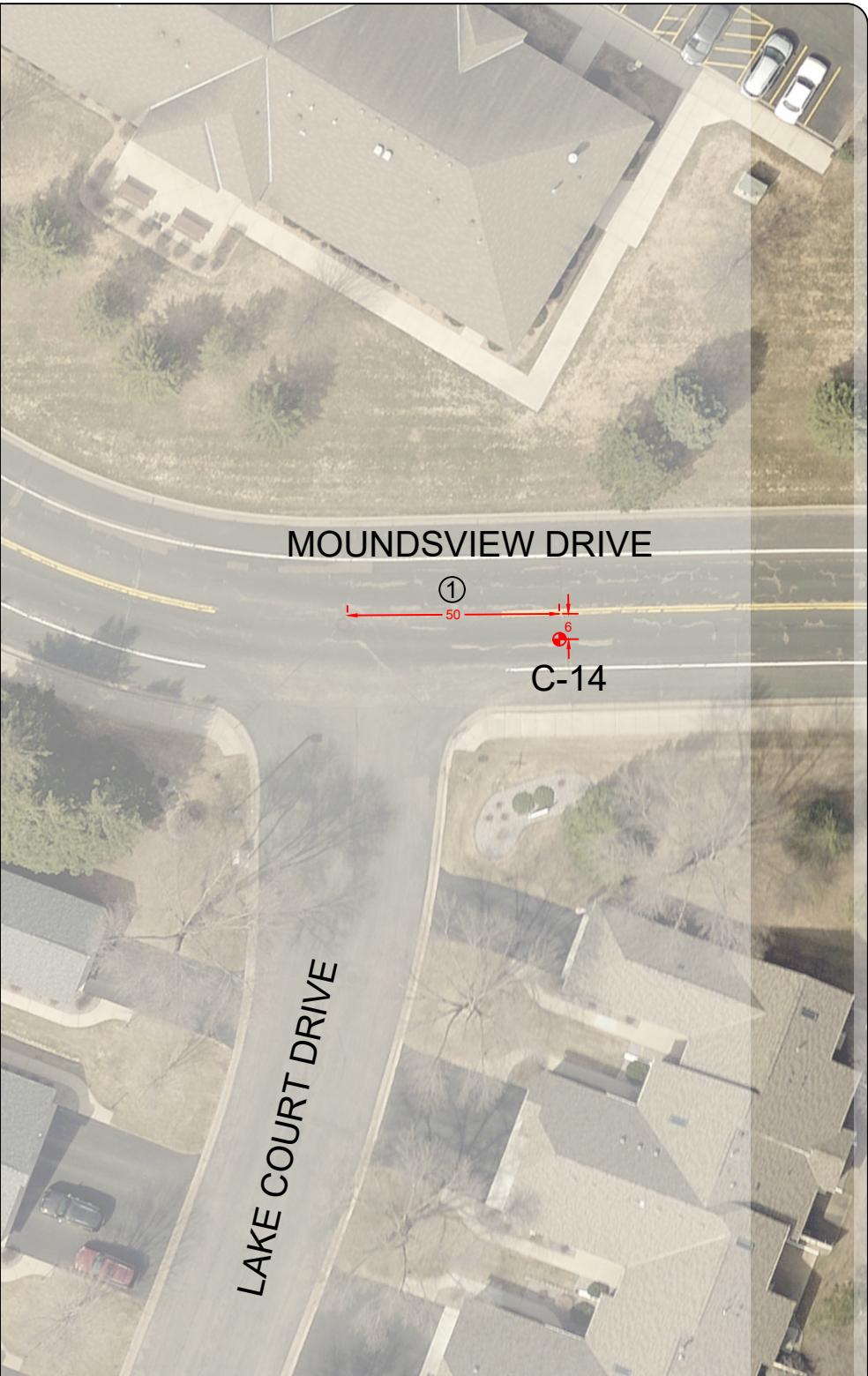
DRAWN BY:  
JRH 3/31/2023

REVISED BY:  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

SHEET

4 OF 11





2023 PAVEMENT CORES & GEOPROBES

CITY OF MOUNDS VIEW, MN

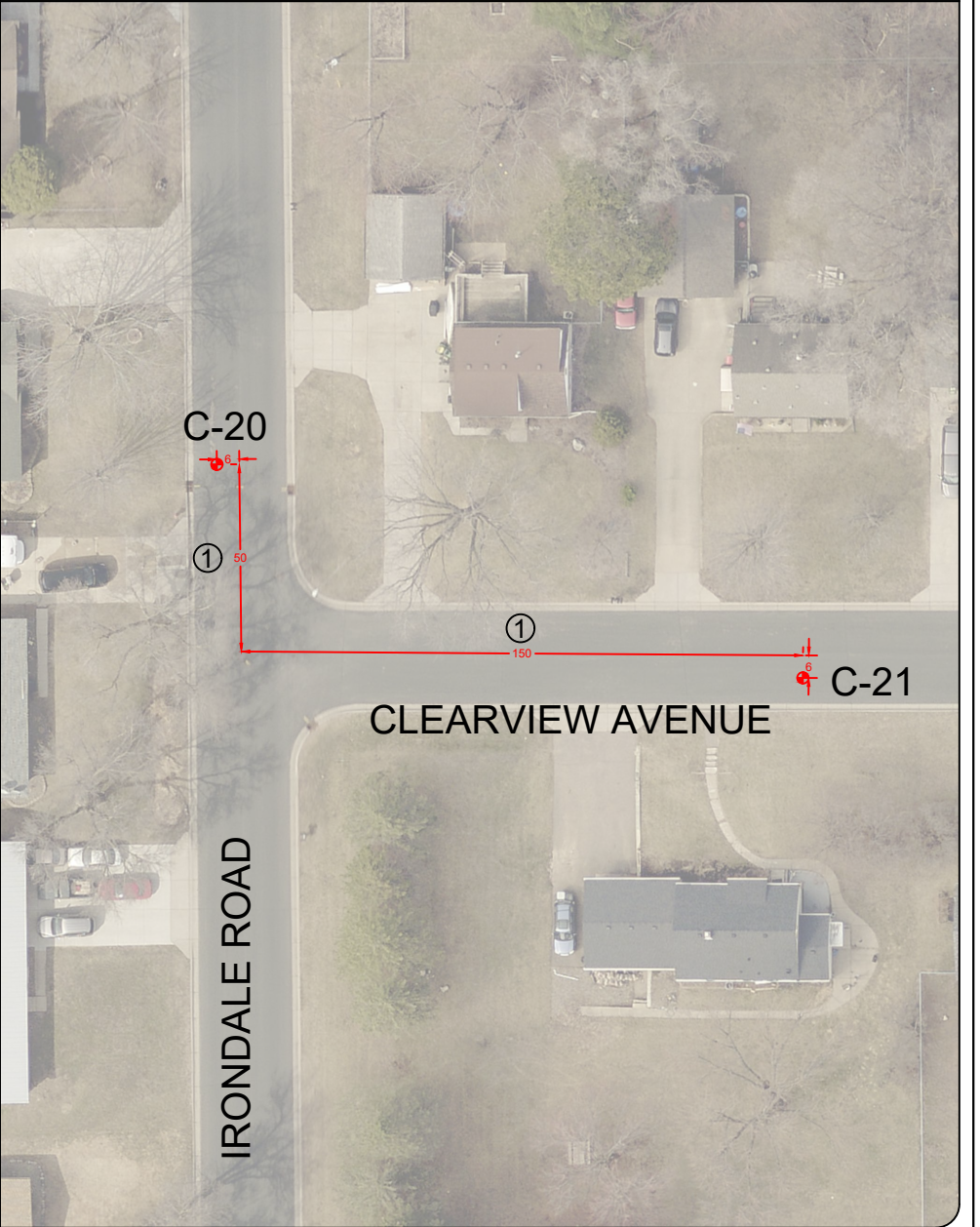
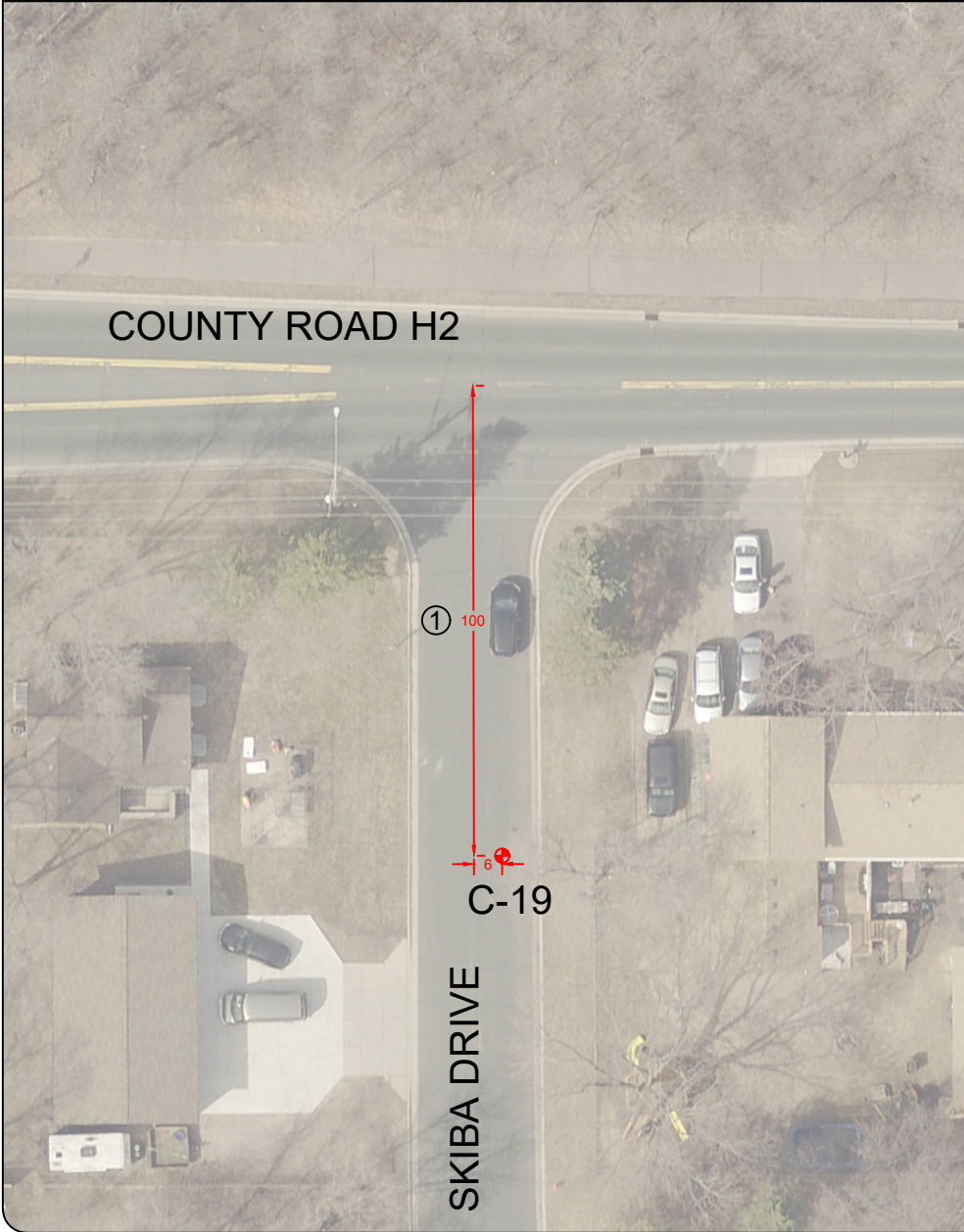
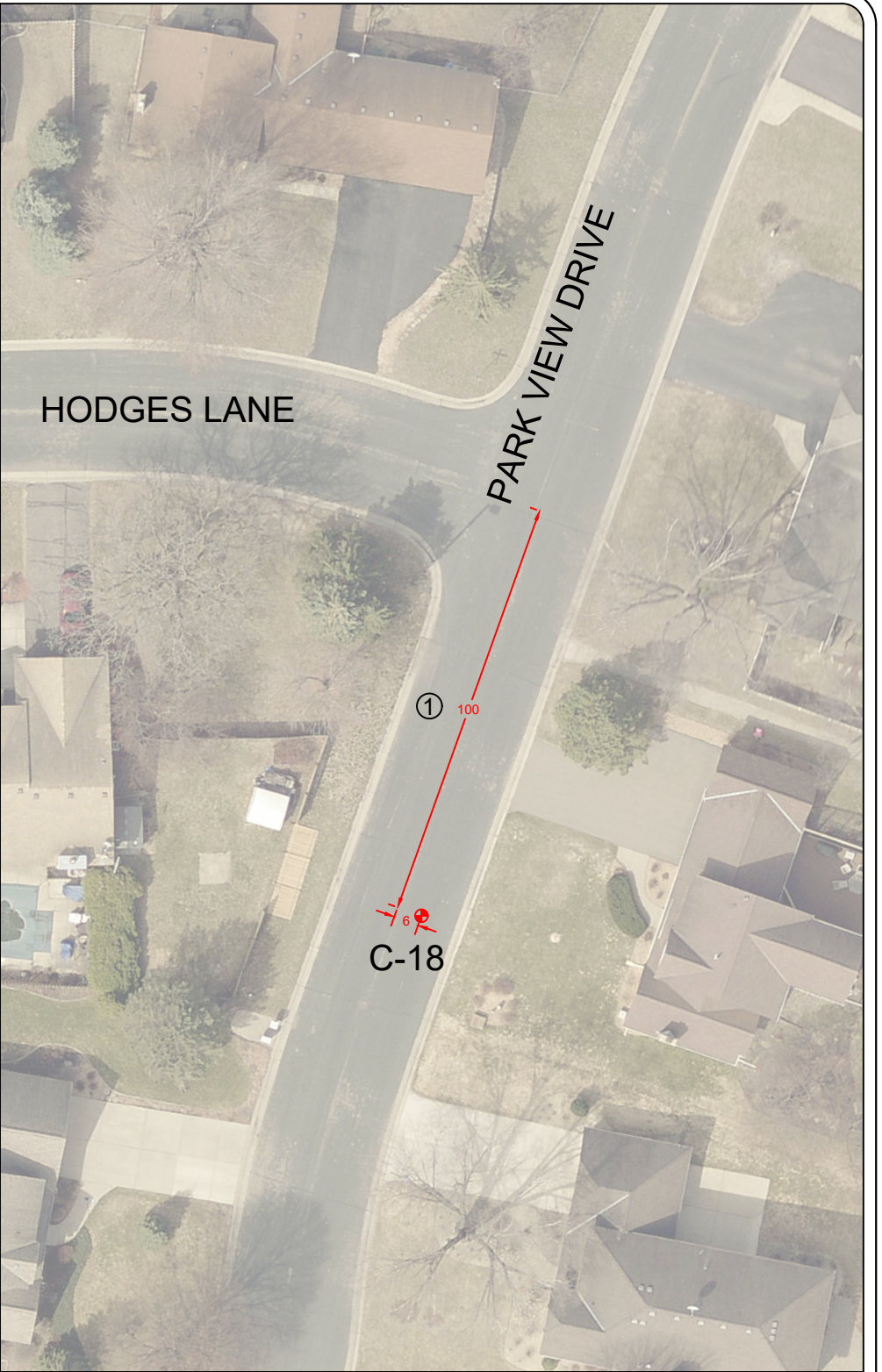
DRAWN BY:  
JRH 3/31/2023

REVISED BY:  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

SHEET

5 OF 11





2023 PAVEMENT CORES & GEOPROBES

CITY OF MOUNDS VIEW, MN

DRAWN BY:  
JRH 3/31/2023

REVISED BY:  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

SHEET

6 OF 11





2023 PAVEMENT CORES & GEOPROBES

CITY OF MOUNDS VIEW, MN

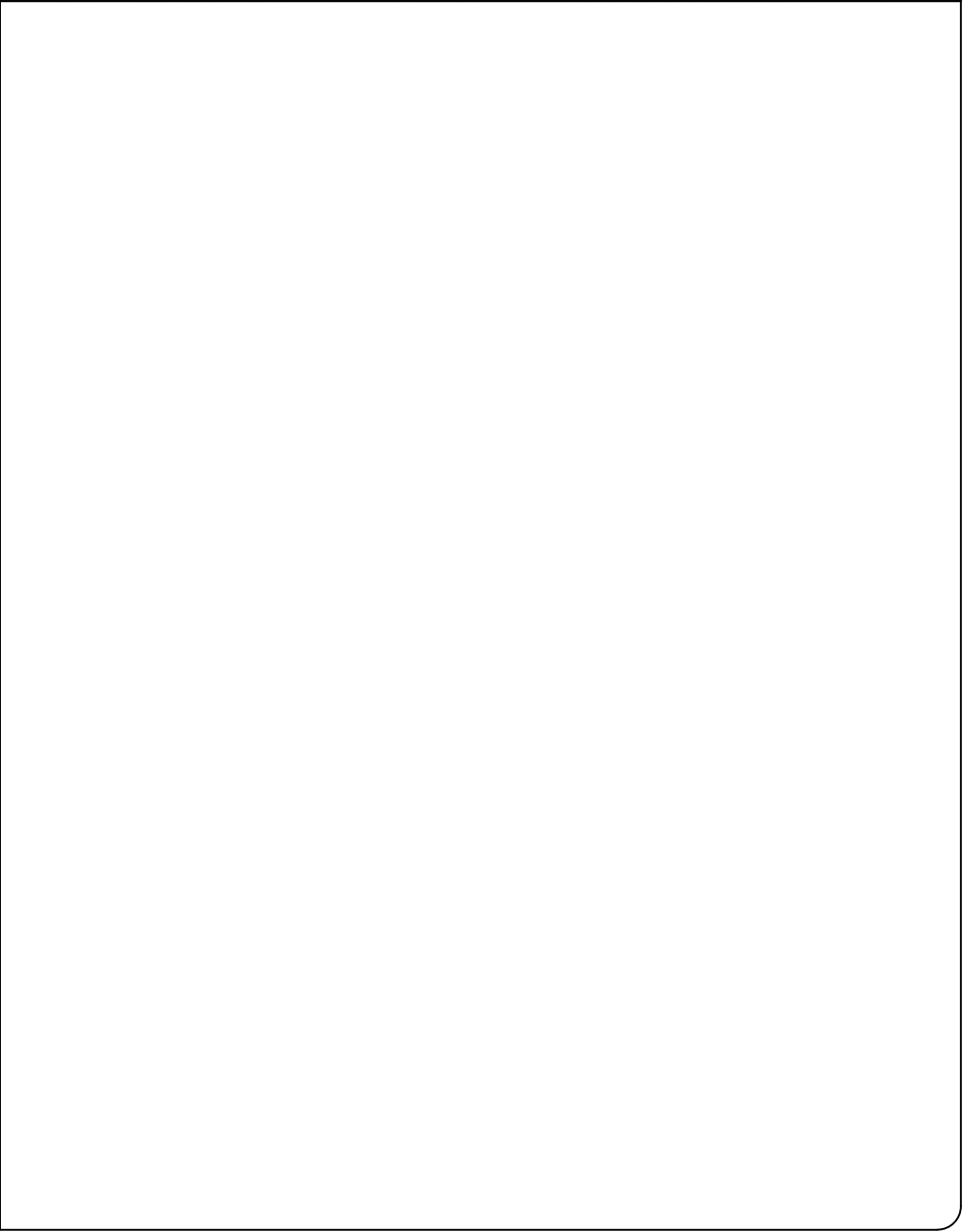
DRAWN BY:  
JRH 3/31/2023

REVISED BY:  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

SHEET

7 OF 11





2023 PAVEMENT CORES & GEOPROBES

CITY OF MOUNDS VIEW, MN

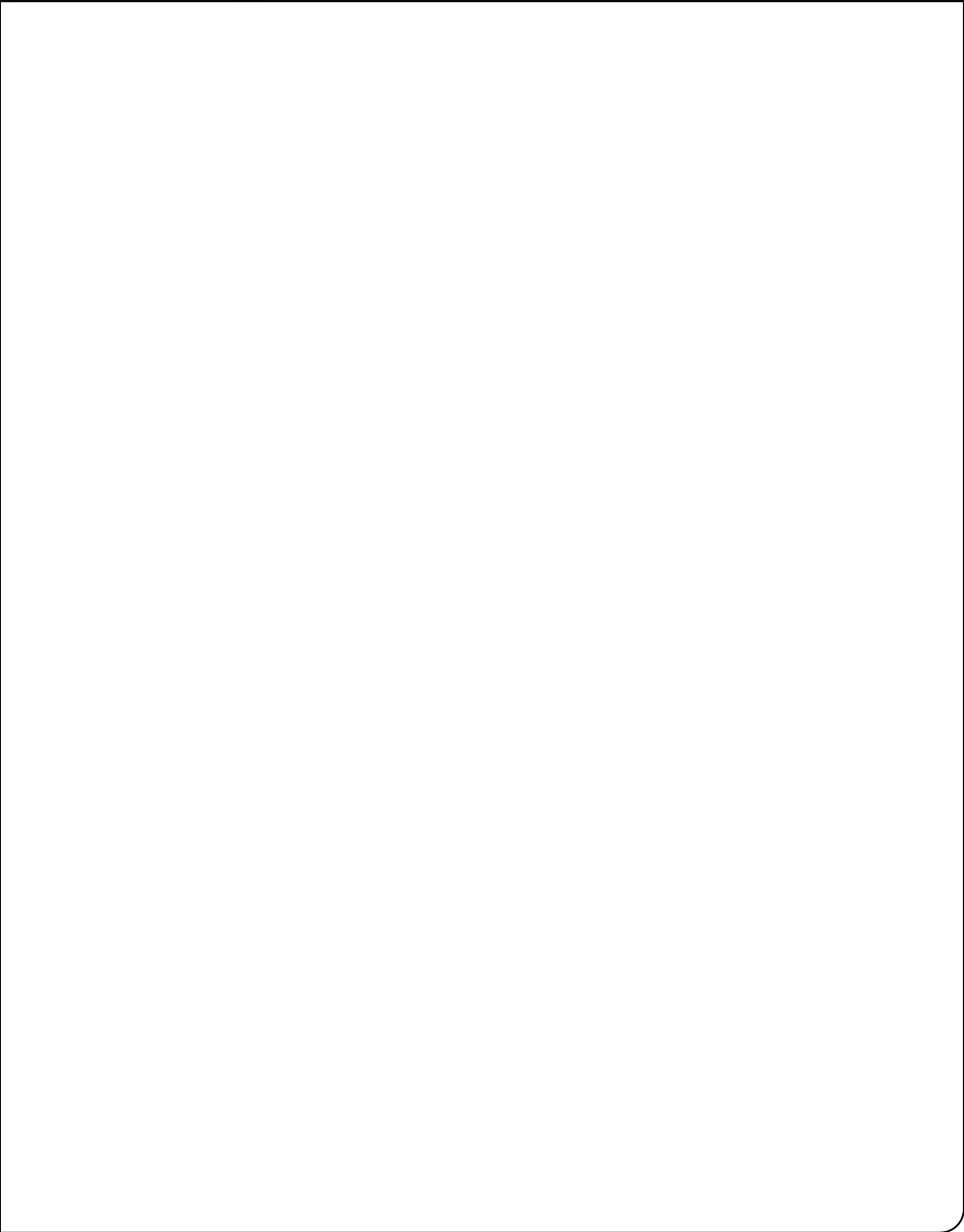
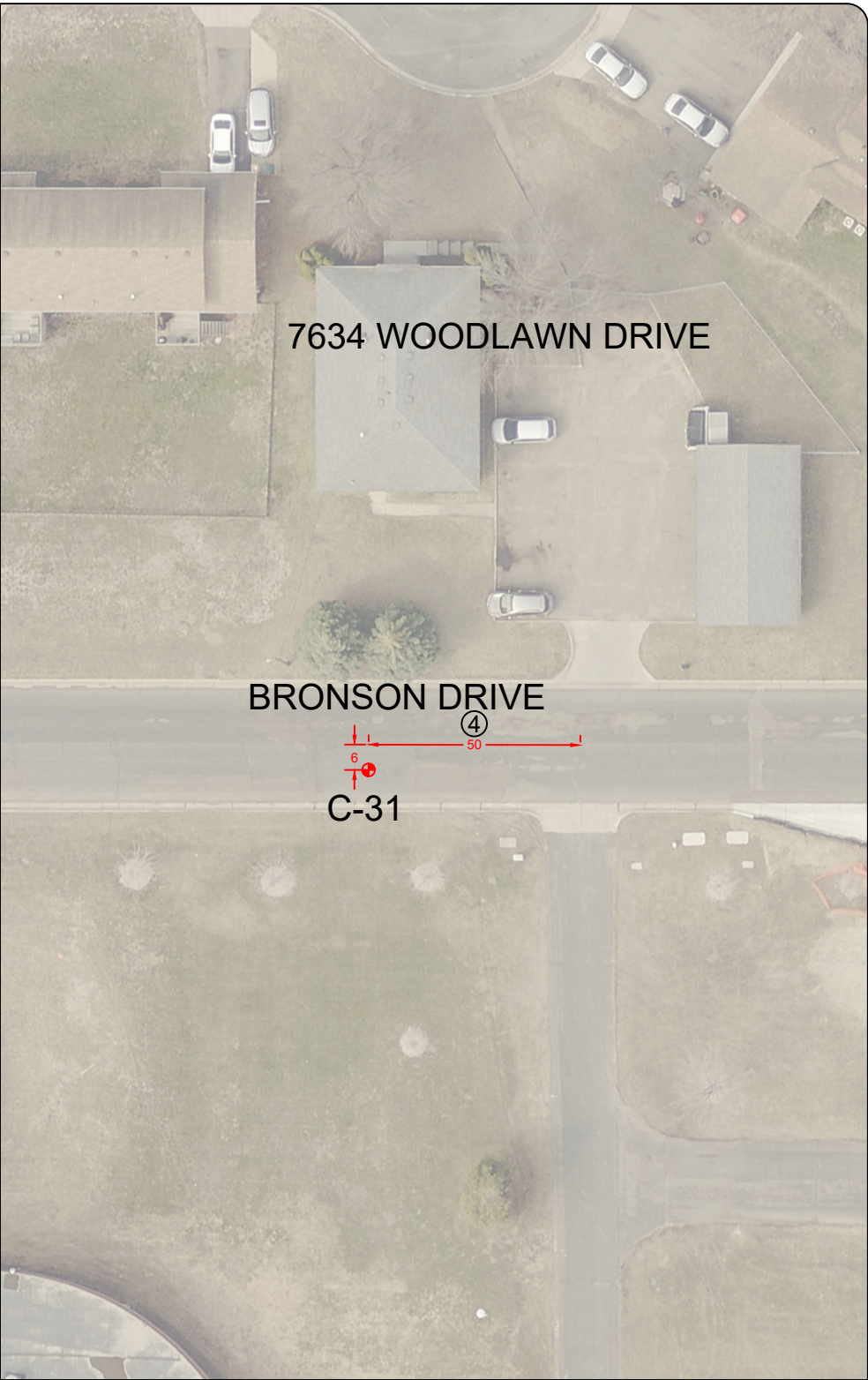
DRAWN BY:  
JRH 3/31/2023

REVISED BY:  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

SHEET

8 OF 11









2023 PAVEMENT CORES & GEOPROBES

CITY OF MOUNDS VIEW, MN

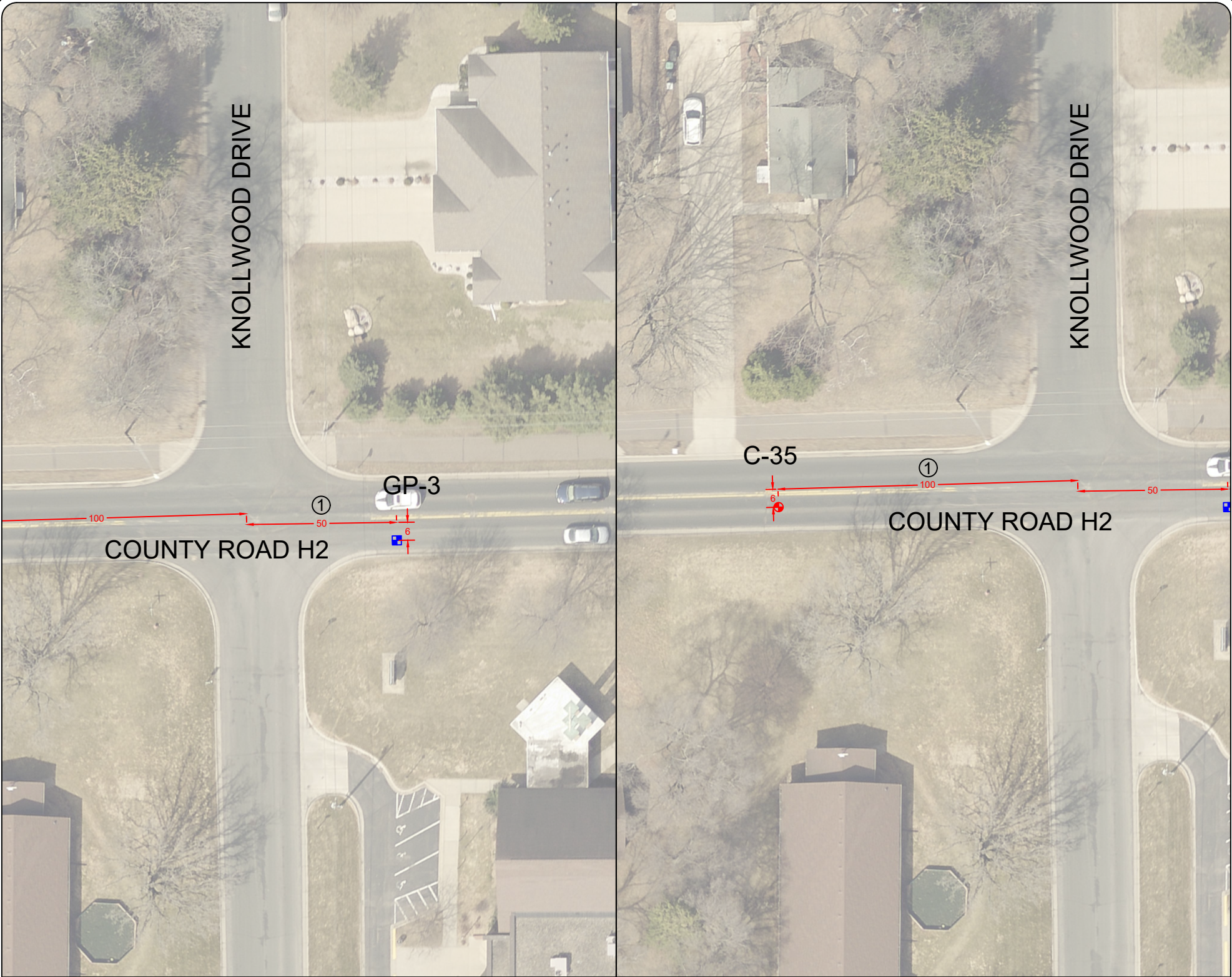
DRAWN BY:  
JRH 3/31/2023

REVISED BY:  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

SHEET

10OF11





2023 PAVEMENT CORES & GEOPROBES

CITY OF MOUNDS VIEW, MN

DRAWN BY:  
JRH 3/31/2023

REVISED BY:  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )  
(IN) ( \_ / \_ / \_ )

SHEET

11OF11





Offices in Fifth Street Towers  
150 South Fifth Street, Suite 700  
Minneapolis Minneapolis MN 55402-1299  
St. Cloud (612) 337-9300 telephone  
(612) 337-9310 fax  
<http://www.kennedy-graven.com>  
Affirmative Action, Equal Opportunity  
Employer

**SCOTT J. RIGGS**

Attorney at Law

Direct Dial (612) 337-9260

Email: [sriggs@kennedy-graven.com](mailto:sriggs@kennedy-graven.com)

## MEMORANDUM

**Date:** August 24, 2023  
**To:** Nyle Zikmund, City Administrator  
**From:** Scott J. Riggs, City Attorney  
**Re:** Mounds View Project Status Report

### CITY:

- MU125-11: Administration. General discussions with City staff regarding various City matters and various questions. Review data practices request. Matters are presently pending.
- MU125-12: Finance Matters. Review request to pay a UCC lien holder a vendor's payment. Legal research regarding same. Consult with City staff and UCC lien holder. Review bankruptcy matter to confirm it has been handled. Matter is presently pending.
- MU210-4: Charter Commission. Consult with City staff regarding proposed Charter language. Work on potential petitions. Research regarding processes, etc. Attend Charter Commission meetings. Draft proposed Charter language, notices, resolutions, etc. Matter is presently pending.
- MU210-5: General Real Estate Matters. Review emails regarding possible sale of property. Matter is presently pending.
- MU210-54: Code Updates/Revisions. Consult with City staff regarding matter. Review various documents and consult with City staff regarding same. Matter is presently pending.
- MU210-262: Greenwood Drive Infill Development. Various meetings and calls with City staff, Developer and Developer's attorney. Final offer letter and related documents transmitted to a property owner. Follow-up regarding moving forward. Draft offer and development agreement revisions. Matter is presently pending.
- MU210-275: Water Treatment Plant Rehabilitation. This matter has been tendered to the League. Matter is presently pending.
- MU210-292: 2022-2023 Street Contract Project. Consult with City staff regarding trail design, questions from property owners adjacent to street project, etc. Consult with City staff regarding interactions with residents and letter to resident. Update City staff regarding trail matter. Consult with Matter is presently pending.

- MU210-304: Long Lake Cove (7700 Long Lake Road). Review documentation regarding project. Consult with City staff. Continue to work on matter as the scope of the project has changed. Matter is presently pending.
- MU210-305: Stellmaker Addition. Review documentation regarding project. Consult with City staff. Update plat opinion. The Council has recently approved the preliminary and final plats. Review recent correspondence between the City, the applicants and the surveyor. Draft updated plat opinion and forward to City staff. Matter is presently pending.
- MU210-312: Licensing Matter: 2546 Mounds View Boulevard. Review reports and correspondence regarding matter. Consult with City staff. Matter is presently pending.
- MU210-313: Organized Collection. Legal research regarding matter. Consult with City staff regarding matter. Attend Work Sessions and Council meetings regarding matter. Review template petition received regarding matter. Matter is presently pending.
- MU210-314: Pulte Homes Development. Consult with City staff regarding matter. Review data practices requests and confer with City staff regarding same. Matter is presently pending.
- MU210-315: Election Matters. Research election matters including state requirements, county requirements, resident questions, etc. Consult with City staff regarding same. Draft memorandum regarding matter. Matter is presently pending.
- MU210-316: Sales Tax Matter. Review legislation, etc. Consult with City staff regarding same. Draft memorandum regarding matter. Draft and finalize resolution approving a special election for November. Matter is presently pending.
- MU210-317: Cannabis Matters. Consult with City staff regarding matter. Legal research regarding matter. Draft and update ordinance and memorandum, etc. Matter is presently pending.

**EDA:**

- MU205-13: General Matters. Review documentation for several upcoming projects. Matter is presently pending.

SJR:jms