

**CITY OF MOUNDS VIEW
CITY COUNCIL WORK SESSION AGENDA
MOUNDS VIEW CITY HALL**

**Tuesday, September 5, 2023
6:00 p.m.**

ROLL CALL: Meehlhause, Cermak, Gunn, Lindstrom

Council Work Sessions are informal gatherings of the council at which no final decisions are made, rather consensus discussion to direct staff on council decision items.

PUBLIC COMMENT

Citizens may speak to issues not on tonight's agenda. Before speaking, please share your full name and address. Also, please limit your comments to three minutes.

AGENDA ITEMS DISCUSSED BY CONSENSUS

1. Preliminary Levy and General Fund Budget, Draft other Funds Budgets - Mark
2. Ardan Park Wetland Banking Project – Don
3. Resident Suggestion – Process (current count = 8) - Nyle
4. Data Request Fees – Nyle
5. Dog Kennel License - Nyle
6. Liquor License Fees – Nyle
7. Craft Fairs, Flea Markets, Park Events, Outside Special Events - Nyle
8. Noise Ordinance (Parts of Code say 6:00 am, some say 7:00 am start) – Nyle
9. Traffic/Speed – scheduled for October work session

NEXT COUNCIL WORK SESSION: Monday, October 1, 2023 at 6:00 pm
NEXT COUNCIL MEETING: Monday, September 11, 2023 at 6:00 pm

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Item No: 1
Meeting Date: September 5, 2023
Type of Business: Work Session
Administrator Review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Mark Beer, Finance Director
Item Title/Subject: Review Draft Municipal Budget All Funds for 2024

Attached Is the 2024 Draft Municipal Budget (General, Special Revenue, Debt Service, Capital Projects, and Enterprise funds) for your consideration.

The Council has done a preliminary review of the General Fund, there have been some changes since that initial review. The Special Revenue, Debt Service, Capital Projects, and Enterprise funds have not been reviewed. The City Council must adopt a preliminary tax levy and general fund budget by September 30th and submit it to the County Auditor.

Staff would recommend that Council review the funds and make any recommendations that they may have.

Respectfully Submitted,

Mark Beer

Mark Beer, Finance Director

City of Mounds View
2024 Budget Summary

	2020	2021	2022	2023	2024	Change from 2023	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
General Fund:							
Revenues:							
Property taxes - Base levy	4,516,708	4,666,766	4,785,716	5,264,490	5,302,744	38,254	0.73%
Special tax levies, Bonds	171,190	166,291	165,916	127,164	88,910	(38,254)	-30.08%
Special tax levies, Operations	369,145	369,145	424,145	424,145	424,145	-	0.00%
Franchise tax	301,755	335,107	425,517	340,000	385,000	45,000	13.24%
Other taxes	29,309	34,206	39,118	27,000	28,000	1,000	3.70%
Hotel/motel tax	29,264	52,820	60,446	53,000	59,000	6,000	11.32%
Licenses and permits	269,447	294,605	374,631	277,172	289,522	12,350	4.46%
Intergovernmental	2,419,722	2,078,190	2,068,959	1,254,370	1,374,677	120,307	9.59%
Charges for services	60,384	42,893	66,961	47,625	48,025	400	0.84%
Fines & forfeitures	25,596	43,311	38,418	33,750	35,750	2,000	5.93%
Interest	196,579	(62,699)	(644,642)	90,000	100,000	10,000	11.11%
Miscellaneous	310,601	355,163	514,750	275,789	334,983	59,194	21.46%
Transfers:							
Water Fund	82,859	85,345	87,905	90,542	93,258	2,716	3.00%
Sewer Fund	82,859	85,345	87,905	90,542	93,258	2,716	3.00%
Storm Water Fund	8,558	8,815	9,079	9,351	9,632	281	3.01%
Street Light Fund	2,940	3,028	3,119	3,213	3,309	96	2.99%
Vehicle & Equipment Fund	-	-	26,000	27,000	28,000	1,000	3.70%
Total revenues	8,876,916	8,558,331	8,533,943	8,435,153	8,698,213	263,060	3.12%
Expenditures:							
Legislative Services:							
City Council	50,168	52,792	55,980	61,935	62,553	618	1.00%
Advisory Commissions	3,900	37,548	72,258	26,350	32,350	6,000	22.77%
Subtotal	54,068	90,340	128,238	88,285	94,903	6,618	7.50%
Administrative Services:							
City Administrator	307,051	311,557	355,819	353,008	382,816	29,808	8.44%
Elections	27,023	35,743	37,842	37,750	46,280	8,530	22.60%
Finance	282,535	291,811	302,996	312,450	321,369	8,919	2.85%
Central Services	252,163	301,375	283,285	338,094	355,905	17,811	5.27%
Subtotal	868,772	940,486	979,942	1,041,302	1,106,370	65,068	6.25%
Community Development							
Police	417,362	466,285	490,279	523,603	531,073	7,470	1.43%
Police	3,258,674	3,474,836	3,766,500	3,829,481	4,141,265	311,784	8.14%
Fire	685,219	620,491	713,669	695,294	739,942	44,648	6.42%
Public Works Administration	118,975	121,077	134,727	140,323	193,548	53,225	37.93%
Parks, Recreation & Forestry:							
Recreation	96,795	-	-	-	-	-	0.00%
Parks	399,410	485,102	491,948	530,653	575,363	44,710	8.43%
Forestry	64,092	65,004	104,638	78,252	78,988	736	0.94%
Subtotal	560,297	550,106	596,586	608,905	654,351	45,446	7.46%
Fleet Services:							
Building & Grounds Mtnee	171,071	179,260	189,547	167,230	193,692	26,462	15.82%
Vehicle & Equipment Mtnee	136,106	129,935	145,059	154,577	164,749	10,172	6.58%
Subtotal	307,177	309,195	334,606	321,807	358,442	36,635	11.38%
Streets:							
Pavement Management	218,179	203,663	233,786	249,772	257,282	7,510	3.01%
Snow & Ice Control	161,346	149,384	151,603	171,367	176,006	4,639	2.71%
Sign Maintenance	42,676	38,601	65,096	72,435	73,247	812	1.12%
Subtotal	422,201	391,648	450,485	493,574	506,534	12,960	2.63%
Other							
Convention & Visitor's Bureau	29,314	47,865	57,282	50,350	56,050	5,700	11.32%
Social Service Coordination	57,054	51,936	59,206	57,729	95,250	37,521	65.00%
Miscellaneous/contingency	3,574	2,897	5,511	41,500	41,500	-	0.00%
Transfers to other funds	1,374,000	1,525,000	775,000	2,275,000	1,575,000	(700,000)	-30.77%
Debt service	166,468	-	-	-	-	-	0.00%
Subtotal	1,630,410	1,627,698	896,999	2,424,579	1,767,800	(656,779)	-27.09%
Total expenditures	8,323,155	8,592,162	8,492,031	10,167,153	10,094,228	(72,925)	-0.72%
Net change in fund balance	553,761	(33,831)	41,912	(1,732,000)	(1,396,015)	335,985	
Beginning Fund Balance	9,590,786	10,144,547	10,110,716	10,152,628	8,420,628		
Ending Fund Balance	<u>10,144,547</u>	<u>10,110,716</u>	<u>10,152,628</u>	<u>8,420,628</u>	<u>7,024,613</u>	<u>335,985</u>	

City of Mounds View

GENERAL FUND

2024 Budget Summary

	Legislative	Admin	Finance	Central	Community Development	Police	Fire	Park & Rec	Public Works	Misc.	2024 Total	2023 Total	Variance	Percent Change
Current														
Personnel services	\$ 39,167	\$ 372,371	\$ 293,145	\$ -	\$ 443,090	\$ 3,582,460	\$ -	\$ 413,893	\$ 649,643	\$ 6,500	\$ 5,800,268	\$ 5,447,958	\$ 352,310	6.47%
Materials & supplies	3,450	1,110	1,150	40,390	5,615	96,649	-	93,903	171,768	-	414,035	394,741	19,294	4.89%
Contractual services	52,286	55,615	27,074	315,515	82,368	462,156	533,559	146,555	237,114	151,300	2,063,542	1,808,715	254,827	14.09%
Contingency	-	-	-	-	-	-	-	-	-	35,000	35,000	35,000	-	0.00%
Current total	94,903	429,096	321,369	355,905	531,073	4,141,265	533,559	654,351	1,058,525	192,800	8,312,845	7,686,414	626,431	8.15%
Other														
Principal	-	-	-	-	-	-	81,375	-	-	-	81,375	115,475	(34,100)	-29.53%
Interest	-	-	-	-	-	-	3,302	-	-	-	3,302	5,634	(2,332)	-41.39%
Capital outlays	-	-	-	-	-	-	121,706	-	-	-	121,706	84,630	37,076	43.81%
Transfers to other funds	-	-	-	-	-	-	-	-	-	1,575,000	1,575,000	2,275,000	(700,000)	-30.77%
Other total	-	-	-	-	-	-	206,383	-	-	1,575,000	1,781,383	2,480,739	(699,356)	-28.19%
Department Total	\$ 94,903	\$ 429,096	\$ 321,369	\$ 355,905	\$ 531,073	\$ 4,141,265	\$ 739,942	\$ 654,351	\$ 1,058,525	\$ 1,767,800	\$ 10,094,228	\$ 10,167,153	\$ (72,925)	-0.72%
2023 Budget	88,285	390,758	312,450	338,094	523,603	3,829,481	695,294	608,905	955,704	2,424,579	10,167,153			
Increase (Decrease)	6,618	38,338	8,919	17,811	7,470	311,784	44,648	45,446	102,821	(656,779)	(72,925)			
Percent change	7.50%	9.81%	2.85%	5.27%	1.43%	8.14%	6.42%	7.46%	10.76%	-27.09%	-0.72%			

General Fund Revenue Detail - 2023 Budget

Acct #	Description	2020	2021	2022	2023	2024	Change from 2023	
		Actual	Actual	Actual	Budget	Request	Dollar	Percent
Taxes								
3101	Current ad valorem property tax	4,516,708	4,666,766	4,785,716	5,264,490	5,302,744	38,254	0.73%
3101	Fire bonds	171,190	166,291	165,916	127,164	88,910	(38,254)	-30.08%
3101	PERA rate increase property tax	39,145	39,145	39,145	39,145	39,145	-	0.00%
3101	Police referendum mkt rate tax	330,000	330,000	385,000	385,000	385,000	-	0.00%
3111	Manufact home tax - current	19,351	27,890	29,861	19,000	20,000	1,000	5.26%
3112	Manufact home tax - delinquent	9,958	6,316	9,257	8,000	8,000	-	0.00%
3180	Franchise tax on utilities	301,755	335,107	425,517	340,000	385,000	45,000	13.24%
3195	Hotel/Motel tax	29,264	52,820	60,446	53,000	59,000	6,000	11.32%
	Total taxes	5,417,371	5,624,335	5,900,858	6,235,799	6,287,799	52,000	0.83%
Licenses and Permits								
3211	Liquor on-sale	125	19,053	27,115	18,000	20,000	2,000	11.11%
3212	Liquor off-sale	260	420	880	500	500	-	0.00%
3214	Sunday liquor sales	-	800	1,000	500	500	-	0.00%
3216	Malt off-sale	510	315	200	100	100	-	0.00%
3221	Tobacco license	1,650	2,310	3,475	3,000	3,000	-	0.00%
3223	Amusement devices	-	784	-	400	400	-	0.00%
3231	Bowling alley	-	672	1,008	672	672	-	0.00%
3232	Garbage hauling	3,670	3,670	5,320	3,800	3,800	-	0.00%
3233	Gasoline station	1,560	1,230	1,350	850	1,200	350	41.18%
3234	Used car sales	225	225	225	200	200	-	0.00%
3235	Kennel	333	315	483	200	200	-	0.00%
3236	Restraurant licenses	345	3,755	7,546	3,200	3,200	-	0.00%
3238	Transient & solicitor	2,244	2,754	1,428	2,200	2,200	-	0.00%
3239	Apartment	81,953	77,165	83,713	75,000	80,000	5,000	6.67%
3240	Rental conversion	1,325	2,250	5,900	1,000	1,000	-	0.00%
3241	Dog license	2,987	604	3,138	1,400	1,400	-	0.00%
3242	Massage therapy	5	357	119	-	-	-	0.00%
3243	Chickens and bees	390	670	410	100	100	-	0.00%
3250	General contractor	1,620	1,550	1,350	1,100	1,100	-	0.00%
3251	HVAC contractor	3,180	3,300	2,764	3,000	3,000	-	0.00%
3252	Cement contractor	60	-	-	100	100	-	0.00%
3253	Asphalt contractor	-	-	60	100	100	-	0.00%
3254	Excavating contractor	-	-	-	50	50	-	0.00%
3255	Sign & billboard contractor	-	-	-	100	100	-	0.00%
3256	Sewer & water contractor	480	60	60	-	-	-	0.00%
3257	Other contractor	2,430	3,425	1,770	2,200	2,200	-	0.00%
3258	License check	1,380	1,429	1,865	1,500	1,500	-	0.00%
3260	Fire permits	1,025	1,325	2,054	1,000	1,000	-	0.00%
	Subtotal licenses	107,757	128,438	153,233	120,272	127,622	7,350	6.11%

General Fund Revenue Detail - 2023 Budget

Acct #	Description	2020	2021	2022	2023	2024	Change from 2023	
		Actual	Actual	Actual	Budget	Request	Dollar	Percent
3268	Plan check fee	23,830	26,005	52,168	27,000	27,000	-	0.00%
3270	Building permits	94,351	91,906	98,713	90,000	90,000	-	0.00%
3271	Fixed fee - building permits	550	1,357	12,362	-	5,000	5,000	0.00%
3273	HVAC permits	22,805	28,228	37,207	24,000	24,000	-	0.00%
3274	Plumbing permits	14,510	11,610	15,328	11,000	11,000	-	0.00%
3275	Non-building permits	4,175	5,826	4,406	4,500	4,500	-	0.00%
3279	Conditional use permits	1,000	800	600	400	400	-	0.00%
3280	Building surcharge	95	327	(21)	-	-	-	0.00%
3281	Fixed fee building surcharge	(27)	(165)	195	-	-	-	0.00%
3282	Mechanical/commercial surchar	802	810	1,553	-	-	-	0.00%
3283	HVAC surcharge	(762)	(750)	(1,478)	-	-	-	0.00%
3284	Plumbing surcharge	(525)	(223)	(849)	-	-	-	0.00%
3285	Fire inspection surcharge	175	40	149	-	-	-	0.00%
3286	Water & sewer surcharge	143	166	154	-	-	-	0.00%
3287	Commercial plmb surcharge	568	230	911	-	-	-	0.00%
	Subtotal permits	161,690	166,167	221,398	156,900	161,900	5,000	3.19%
	Total licenses & permits	269,447	294,605	374,631	277,172	289,522	12,350	4.46%
Intergovernmental:								
3318	Federal police grant	14,191	78,405	77,408	-	-	-	0.00%
3319	Other federal	1,004,135	650,000	600,542	-	-	-	0.00%
3341	Local Government Aid	820,801	844,568	850,373	771,516	923,823	152,307	19.74%
3345	Performance Aid	1,892	1,855	1,839	1,854	1,854	-	0.00%
3351	Street Aid - MSA maintenance	147,096	136,263	153,057	145,000	148,000	3,000	2.07%
3355	Police Aid	196,897	183,085	206,172	180,000	195,000	15,000	8.33%
3356	Police training	18,818	19,577	20,296	19,000	20,000	1,000	5.26%
3357	State police grant	-	5,509	15,679	-	-	-	0.00%
3359	Other state grants	22,285	43,252	29,887	25,000	25,000	-	0.00%
3370	Other local government revenue	36,137	25,649	35,897	20,000	20,000	-	0.00%
3371	IDS # 621 - SRO's	157,470	90,027	77,809	92,000	41,000	(51,000)	-55.43%
	Total intergovernmental	2,419,722	2,078,190	2,068,959	1,254,370	1,374,677	120,307	9.59%
Charges for services								
3410	Advertising revenue	-	-	-	100	100	-	0.00%
3414	Fire inspections	431	-	600	-	-	-	0.00%
3415	Housing inspections	822	900	7,200	100	500	400	400.00%
3418	HRA inspections	-	200	-	200	200	-	0.00%
3419	Investigations	-	1,606	624	200	200	-	0.00%
3420	DHS fire inspections	100	150	-	-	-	-	0.00%
3421	Police reports	1,088	1,814	1,835	1,200	1,200	-	0.00%
3422	Documents / copies	-	-	-	50	50	-	0.00%
3423	Customer service	10	10	12	100	100	-	0.00%
3425	Book sales - various	30	-	-	-	-	-	0.00%
3426	Reimbursed staff time	2,145	1,328	2,656	500	500	-	0.00%
3430	Right-of-way	7,380	4,970	30,570	7,500	7,500	-	0.00%
3431	Street opening fee	800	600	-	-	-	-	0.00%
3432	Tree removal charges	44,778	25,465	18,658	35,000	35,000	-	0.00%
3433	Overload permits	-	375	-	-	-	-	0.00%
3458	Zoning letter	200	400	475	75	75	-	0.00%
3461	Subdivision	-	2,200	1,500	1,000	1,000	-	0.00%
3462	Variance	1,200	400	601	1,000	1,000	-	0.00%
3463	Rezoning	-	1,275	500	200	200	-	0.00%
3464	Development - non refund	1,000	1,200	980	200	200	-	0.00%
3465	Code appeal	-	-	-	-	-	-	0.00%
3467	PUD amendment	400	-	750	200	200	-	0.00%
	Total charges for services	60,384	42,893	66,961	47,625	48,025	400	0.84%

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General Fund Revenue Detail - 2023 Budget

Acct #	Description	2020	2021	2022	2023	2024	Change from 2023	
		Actual	Actual	Actual	Budget	Request	Dollar	Percent
Fines and Forfeitures								
3510	Ramsey County municipal court	23,916	36,943	36,783	32,000	34,000	2,000	6.25%
3511	Controlled Substance Fines	-	5,012	-	-	-	-	0.00%
3520	Administrative offenses	1,230	1,356	1,635	1,000	1,000	-	0.00%
3525	False alarm charges	450	-	-	750	750	-	0.00%
	Total fines & forfeitures	25,596	43,311	38,418	33,750	35,750	2,000	5.93%
Other Revenue								
3550	Special assessments	5,141	1,290	4,637	3,000	5,000	2,000	66.67%
3610	Investment income (charge)	196,579	(62,699)	(644,642)	90,000	100,000	10,000	11.11%
3630	Billboard Lease	127,297	130,152	133,551	133,105	139,100	5,995	4.50%
3631	Water tower rental	98,218	102,147	105,105	79,984	121,183	41,199	51.51%
3634	Equipment and space rental	1,344	-	1,384	-	-	-	0.00%
3639	Security	784	1,660	-	-	-	-	0.00%
3649	Charitable gambling 10%	-	5,092	9,205	-	-	-	0.00%
3650	Donations	1,400	-	7,785	-	-	-	0.00%
3651	Donations - K9	1,625	1,550	1,180	600	600	-	0.00%
3652	Donations - parks	-	-	-	-	-	-	0.00%
3654	COPS events	4,550	1,100	1,000	5,000	5,000	-	0.00%
3665	Park site permit	5,624	28,288	39,743	18,000	28,000	10,000	55.56%
3679	Vending machine commissions	-	-	-	100	100	-	0.00%
3680	Other revenue	6,131	5,377	166,932	10,000	10,000	-	0.00%
3685	Insurance reimbursements	35,792	49,495	43,417	20,000	20,000	-	0.00%
3911	Sale of assets	22,462	28,212	-	5,000	5,000	-	0.00%
3912	Resale of materials	233	800	811	1,000	1,000	-	0.00%
	Total other revenue	507,180	292,464	(129,892)	365,789	434,983	69,194	18.92%
Transfers & Debt proceeds								
3972	Transfers:							
	Vehicle & Equip replacemen	-	-	26,000	27,000	28,000	1,000	3.70%
	Water	82,859	85,345	87,905	90,542	93,258	2,716	3.00%
	Sewer	82,859	85,345	87,905	90,542	93,258	2,716	3.00%
	Storm Water	8,558	8,815	9,079	9,351	9,632	281	3.01%
	Street light	2,940	3,028	3,119	3,213	3,309	96	2.99%
	Total Transfers & Debt	177,216	182,533	214,008	220,648	227,457	6,809	3.09%
	Total	8,876,916	8,558,331	8,533,943	8,435,153	8,698,213	263,060	3.12%

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
City Council (100 - 4100):								
Personnel services								
0100	Salaries, regular	34,596	34,596	34,734	34,596	34,596	-	0.00%
0300	Social Security	1,338	1,358	1,347	2,647	2,647	-	0.00%
0321	PERA	1,050	1,071	1,061	1,730	1,730	-	0.00%
0500	Workers compensation	160	145	178	176	194	18	10.45%
Total personnel services		<u>37,144</u>	<u>37,170</u>	<u>37,320</u>	<u>39,149</u>	<u>39,167</u>	<u>18</u>	<u>0.05%</u>
Materials & supplies								
1600	Supplies, operating	1,654	3,486	913	3,300	3,300	-	0.00%
Total materials & supplies		<u>1,654</u>	<u>3,486</u>	<u>913</u>	<u>3,300</u>	<u>3,300</u>	<u>-</u>	<u>0.00%</u>
Contractual services								
3030	Other professional services	5,222	5,815	6,941	6,400	7,000	600	9.38%
3410	Legal notices	-	-	49	-	-	-	0.00%
3610	Memberships	5,602	5,491	5,436	5,436	5,436	-	0.00%
3630	Training & conferences	-	310	4,807	7,000	7,000	-	0.00%
4800	Bonding & insurance	546	520	514	650	650	-	0.00%
Total contractual services		<u>11,370</u>	<u>12,136</u>	<u>17,747</u>	<u>19,486</u>	<u>20,086</u>	<u>600</u>	<u>3.08%</u>
Total City Council		<u>50,168</u>	<u>52,792</u>	<u>55,980</u>	<u>61,935</u>	<u>62,553</u>	<u>618</u>	<u>1.00%</u>
						23,386		
						23,386		
Advisory Commissions (100-4110):								
Materials & supplies								
1600	Supplies, operating	64	-	-	100	100	-	0.00%
2100	Books & periodicals	-	-	-	50	50	-	0.00%
Total materials & supplies		<u>64</u>	<u>-</u>	<u>-</u>	<u>150</u>	<u>150</u>	<u>-</u>	<u>0.00%</u>
Contractual services								
3030	Other professional services	3,836	15,657	41,768	9,000	9,000	-	0.00%
3630	Training & conferences	-	-	-	200	200	-	0.00%
3900	Festivities Commission	-	21,891	30,490	17,000	23,000	6,000	35.29%
Total contractual services		<u>3,836</u>	<u>37,548</u>	<u>72,258</u>	<u>26,200</u>	<u>32,200</u>	<u>6,000</u>	<u>22.90%</u>
Total Advisory Commissions		<u>3,900</u>	<u>37,548</u>	<u>72,258</u>	<u>26,350</u>	<u>32,350</u>	<u>6,000</u>	<u>22.77%</u>

Fund: 100 Department: 4100					City Council	
Account	Description	2021	2022	2023	2024	Description
1600	Supplies, operating	1,200	1,200	1,500	1,500	Employee awards luncheon (R9275)
		1,100	1,100	800	800	Strategic planning sessions
		1,000	1,000	1,000	1,000	Plaques and gift certificates for employee length-of-service awards (R9275)
		3,300	3,300	3,300	3,300	
3030	Other professional services	6,400	6,400	6,400	7,000	Contractual minutes for Council mtgs (\$260 x 24 reg, + 3 special)
		6,400	6,400	6,400	7,000	
3610	Memberships	30	30	30	30	Mn Mayor's Association
		5,686	5,406	5,406	5,406	North Metro Mayors
		5,716	5,436	5,436	5,436	
3630	Conferences	7,000	7,000	7,000	7,000	Council training, LMC conference, LMC meetings/training, RCLLG, Other
		7,000	7,000	7,000	7,000	
4800	Bonds & insurance	650	650	650	650	General property & liability
		650	650	650	650	
		23,066	22,786	22,786	23,386	
				22,786	23,386	
		0.00%	-1.21%	0.00%	2.63%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		18,880.50	19,495.20	20,245.80	21,009.30	

Fund: 100 Department: 4110					Advisory Commissions	
Account	Description	2021	2022	2023	2024	Description
1600	Supplies, operating	60	40	40	40	Misc supplies for various commissions.
		140	60	60	60	Copies for Charter Commission
		200	100	100	100	
2100	Books & periodicals	100	50	50	50	Misc periodicals - Comp plan review, Ordinance revisions.
		100	50	50	50	
3030	Other professional services	500	500	500	500	Misc. consultant services.
		6,000	5,000	5,000	6,500	Charter commission legal fees
		3,500	3,500	3,500	2,000	Planning Commission and charter meeting minutes
		10,000	9,000	9,000	9,000	
3630	Training	75	75	75	75	Misc training & conferences.
		125	125	125	125	Planning Commissioner training & conferences
		200	200	200	200	
3900	Festival in the Park	7,500	7,500	9,000	15,000	City Festival in the Park (personnel, supplies, restrooms, stage, tables)
		3,000	3,000	3,000	3,000	Music in the Park (statutory limit is \$3,000)
		5,000	5,000	5,000	5,000	Fireworks
		15,500	15,500	17,000	23,000	
		26,000	24,850	26,350	32,350	
				26,350	32,350	
		-3.70%	-4.42%	6.04%	22.77%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		15,130	16,615	18,035	19,655	

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Office of the City Administrator (100 - 4130):								
Personnel services								
0100	Salaries, regular	200,604	214,758	253,073	223,210	241,779	18,569	8.32%
0110	Salaries, over-time	-	-	-	811	868	57	7.03%
0150	Salaries, part-time	49,643	35,909	38,147	52,521	57,815	5,294	10.08%
0300	Social Security	17,440	17,357	20,102	20,322	22,151	1,829	9.00%
0321	PERA	5,398	5,622	7,814	17,131	18,825	1,694	9.89%
0400	Group insurance	26,922	27,368	29,350	26,163	28,156	1,993	7.62%
0500	Workers compensation	1,305	1,286	1,487	2,205	2,777	572	25.93%
	Total personnel services	<u>301,312</u>	<u>302,300</u>	<u>349,973</u>	<u>342,363</u>	<u>372,371</u>	<u>30,008</u>	<u>8.76%</u>
Materials & supplies								
1230	Supplies, equipment	156	-	475	1,200	1,000	(200)	-16.67%
1600	Supplies, operating	68	34	40	75	75	-	0.00%
2100	Books & periodicals	-	-	-	35	35	-	0.00%
	Total materials & supplies	<u>224</u>	<u>34</u>	<u>515</u>	<u>1,310</u>	<u>1,110</u>	<u>(200)</u>	<u>-15.27%</u>
Contractual services								
3030	Other professional services	585	942	545	-	-	-	0.00%
3100	Communications	1,069	1,409	1,194	1,300	1,300	-	0.00%
3610	Memberships	359	1,330	1,124	1,685	1,685	-	0.00%
3630	Training & conferences	3,502	4,970	2,129	6,050	6,050	-	0.00%
3800	Mileage	-	572	339	300	300	-	0.00%
	Total contractual services	<u>5,515</u>	<u>9,223</u>	<u>5,331</u>	<u>9,335</u>	<u>9,335</u>	<u>-</u>	<u>0.00%</u>
Total City Administrator		<u>307,051</u>	<u>311,557</u>	<u>355,819</u>	<u>353,008</u>	<u>382,816</u>	<u>29,808</u>	<u>8.44%</u>
		5,739	9,257	5,846	10,645	10,445		
						10,445		
Elections (100 - 4140):								
Contractual services								
3030	Other professional services	27,023	35,743	37,842	37,750	46,280	8,530	22.60%
	Total contractual services	<u>27,023</u>	<u>35,743</u>	<u>37,842</u>	<u>37,750</u>	<u>46,280</u>	<u>8,530</u>	<u>22.60%</u>
7030	Capital outlays	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
	Total Elections	<u>27,023</u>	<u>35,743</u>	<u>37,842</u>	<u>37,750</u>	<u>46,280</u>	<u>8,530</u>	<u>22.60%</u>

Fund: 100 Department: 4130					Office of the City Administrator	
Account	Description	2021	2022	2023	2024	Description
1230	Supplies, equipment < \$5000	1,200	1,200	1,200	1,000	Equipment and phones under the \$5,000 capitalization threshold
		1,200	1,200	1,200	1,000	
1600	Supplies, Operating	75	75	75	75	Miscellaneous supplies
		75	75	75	75	
2100	Books & Periodicals	35	35	35	35	Miscellaneous reference books
		35	35	35	35	
3030	Other professional services	-	-	-	-	
		-	-	-	-	
3100	Communications	1,300	1,300	1,300	1,300	Cell phone service (2) employees
		1,300	1,300	1,300	1,300	
3610	Memberships	50	50	50	50	MAMA - (Administrator) Metro Area Manager's Association
		150	150	150	150	Mn City County Managers Association
		210	210	210	210	Society for Human Resource Managers (SHRM)
		110	110	185	185	International Institute of Municipal Clerks (IIMC)
		1,000	1,000	1,000	1,000	New Brighton/Mounds View Rotary Club dues (administrator)
		90	90	90	90	Municipal Clerks & Finance Officers Association (MCFOA)(2)
		1,610	1,610	1,685	1,685	
3630	Training & conferences	100	100	100	100	MAMA meetings
		650	650	650	650	LMC / miscellaneous training
		100	100	100	100	Chamber lunches
		-	1,400	1,400	1,400	Compass Peer Group/Craig Rapp - Administrator
		1,000	1,000	1,000	1,000	LMC annual conference
		1,800	2,700	2,700	2,700	MN Clerks and Finance Officers Annual Conference (MCFOA)(3)
		900	-	-	-	Mn City County Managers Assoc conference
		100	100	100	100	Mn Clerks and Finance Officers Association (MCFOA) institute training
		4,650	6,050	6,050	6,050	
3800	Mileage	300	300	300	300	Miscellaneous mileage @ IRS rate.
		300	300	300	300	
		9,170	10,570	10,645	10,445	
				10,645	10,445	
		16.08%	15.27%	0.71%	-1.88%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		6,752.00	7,191.00	7,797.00	8,415.50	

Fund: 100 Department: 4140						Elections
Account	Description	2021	2022	2023	2024	Description
3030	Other professional services	31,265	32,750	32,750	39,080	Ramsey Cty elections contract (\$9,770/quarter)(25% increase primary)
		-	-	-	-	Special election (Next state primary election 2024)
		5,000	5,000	5,000	7,200	Voting equip. maint. Costs (2022 - \$6,578)(2021 - \$4,480)
		36,265	37,750	37,750	46,280	
		36,265	37,750	37,750	46,280	
		-0.65%	4.09%	0.00%	22.60%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		35,026	38,550	38,675	40,450	

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Finance (100 - 4150):								
Personnel services								
0100	Salaries, regular	202,758	210,374	217,532	221,438	188,520	(32,918)	-14.87%
0150	Salaries, part-time	-	-	-	-	38,594	38,594	0.00%
0300	Social Security	13,742	14,226	14,873	16,507	17,374	867	5.25%
0321	PERA	15,288	15,354	15,926	16,184	17,034	850	5.25%
0400	Group insurance	28,923	29,292	33,054	32,877	29,759	(3,118)	-9.48%
0500	Workers compensation	1,355	1,249	1,369	1,597	1,864	267	16.72%
	Subtotal	262,066	270,495	282,754	288,603	293,145	4,542	1.57%
Materials & supplies								
1230	Supplies, equipment	-	800	-	900	900	-	0.00%
1600	Supplies, operating	-	126	-	50	50	-	0.00%
2100	Books & periodicals	116	159	142	200	200	-	0.00%
	Subtotal	116	1,085	142	1,150	1,150	-	0.00%
Contractual services								
3030	Other professional	9,604	9,769	9,954	10,018	13,253	3,235	32.29%
3100	Communications	600	600	600	600	600	-	0.00%
3430	Printing	942	322	-	700	700	-	0.00%
3610	Memberships	1,010	1,020	1,237	1,180	1,180	-	0.00%
3630	Training	2,324	2,353	1,834	3,400	3,400	-	0.00%
5130	Repairs & maint., equipment	5,873	6,167	6,475	6,799	7,941	1,142	16.80%
	Subtotal	20,353	20,231	20,100	22,697	27,074	4,377	19.28%
Total Financial Services		282,535	291,811	302,996	312,450	321,369	8,919	2.85%
		20,469	21,316	20,242	23,847	28,224		

Fund: 100 Department: 4150					Finance	
Account	Description	2021	2022	2023	2024	Description
1230	Supplies, equipment < \$5000	900	900	900	900	equip. under the \$5,000 capitalization threshold (cell phone \$800)
		900	900	900	900	
1600	Supplies, operating	50	50	50	50	Misc supplies - planners, plaques, folders, files, etc.
		50	50	50	50	
2100	Books & periodicals	200	200	200	200	Misc computer & finance books & periodicals
		200	200	200	200	
3030	Other professional services	9,215	9,215	9,398	9,033	24.5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		-	-	-	3,600	Additional audit services
		460	460	460	460	GFOA financial reporting fee
		60	60	60	60	Safety deposit box rental
		100	100	100	100	Ramsey County overlapping debt, principal taxpayer reports
		9,835	9,835	10,018	13,253	
3100	Communications	600	600	600	600	cell phone (\$50 month)
		600	600	600	600	
3430	Printing	350	350	350	350	Accts Payable & payroll checks & envelopes
		350	350	350	350	Invoices, receipts, & bank deposit slips
		700	700	700	700	
3610	Memberships	400	400	400	400	Government Finance Officer's Association (GFOA)
		140	140	140	140	Mn GFOA (2)
		300	300	300	300	AICPA Am. Institute of Certified Public Accts
		340	340	340	340	MNCPA Mn Society of Certified Public Accountants
		1,180	1,180	1,180	1,180	
3630	Training & conferences	50	50	50	50	Mn GFOA monthly meetings
		2,000	2,000	2,000	2,000	Seminars & training
		-	-	-	-	GFOA National conference (Defer)(\$2800)
		1,000	1,000	1,000	1,000	Accounting and software training
		350	350	350	350	Mileage
		3,400	3,400	3,400	3,400	
5130	Equipment repairs	6,583	6,583	6,799	7,941	40% software support chgs. (30% each in Water, Sewer)(5% increase)
		6,583	6,583	6,799	7,941	added time & attendance \$1,908 in 2023
		23,448	23,448	23,847	28,224	
					28,224	
		1.36%	0.00%	1.70%	18.35%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		20,329.60	20,930.60	21,494.40	22,034.40	

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Central Services (100 - 4160):								
Materials & supplies								
1110	Stationery	849	532	1,965	1,000	1,000	-	0.00%
1120	Copy materials	726	643	961	1,250	1,000	(250)	-20.00%
1230	Supplies, equipment	15,279	28,490	19,964	27,000	28,000	1,000	3.70%
1600	Supplies, operating	7,146	9,405	6,986	11,000	10,000	(1,000)	-9.09%
2100	Books & periodicals	182	464	676	340	390	50	14.71%
Total materials & supplies		24,182	39,534	30,552	40,590	40,390	(200)	-0.49%
Contractual services								
3010	General legal	37,818	63,617	35,374	48,000	46,000	(2,000)	-4.17%
3030	Other professional services	25,855	30,940	33,054	33,487	43,014	9,527	28.45%
3100	Telephone	1,774	805	95	660	-	(660)	-100.00%
3300	Postage	7,194	5,964	4,571	6,500	6,500	-	0.00%
3410	Legal notices	2,916	3,232	3,132	2,600	2,600	-	0.00%
3420	Advertising	227	978	2,312	2,500	1,250	(1,250)	-50.00%
3430	Printing	11,717	12,180	14,038	12,600	14,600	2,000	15.87%
3610	Memberships	19,564	19,603	20,375	19,521	19,963	442	2.26%
3630	Training & conferences	2,750	1,751	5,942	17,000	12,300	(4,700)	-27.65%
3800	Mileage	84	40	-	-	-	-	0.00%
4010	Rental, equipment	1,820	1,820	1,840	2,050	2,050	-	0.00%
4800	Insurance & bonds	15,114	14,400	15,031	18,000	18,000	-	0.00%
5100	Repairs & maint, computers	100,060	105,976	116,732	134,086	148,738	14,652	10.93%
5110	Rep, bldg & grounds	1,088	113	229	-	-	-	0.00%
5130	Repairs, equipment	-	422	8	500	500	-	0.00%
Total contractual services		227,981	261,841	252,733	297,504	315,515	18,011	6.05%
Total central services		252,163	301,375	283,285	338,094	355,905	17,811	5.27%

Fund: 100 Department: 4160						Central Services
Account	Description	2021	2022	2023	2024	Description
1110	Stationery	750	1,250	1,000	1,000	Envelopes, labels, letterhead, etc.
		750	1,250	1,000	1,000	
1120	Copy materials	1,500	1,500	1,250	1,000	Copy paper
		1,500	1,500	1,250	1,000	
1230	Supplies, equipment < \$5000	25,000	26,000	27,000	28,000	Comp & security equip under \$5,000, pc's, software, switches, cameras.... Replace pc's @ \$800 4 yr replacement cycle
		25,000	26,000	27,000	28,000	
1600	Supplies, operating	12,000	11,000	10,500	9,500	Toner, rug service, paper, pens, staples, desk supplies, etc. Misc operating supplies
		500	500	500	500	
		12,500	11,500	11,000	10,000	
2100	Books & periodicals	150	150	150	150	Employment handbooks/publications Star Tribune
		190	190	190	240	
		340	340	340	390	
3010	General legal	24,000	24,000	24,000	24,000	Retainer for legal services Legal fees outside scope of retainer.
		26,000	24,000	24,000	22,000	
		50,000	48,000	48,000	46,000	
3030	Other professional services	6,000	6,000	6,000	4,000	General labor assistance
		2,000	2,000	2,000	2,000	Human resources items
		-	-	-	8,000	Job description update and maintenance
		-	-	10,000	-	Personnel market study (2023 for 2024 implementation)
		-	-	2,477	4,954	HR recruit/hiring software NEOGOV (1/2 in Comm Ctr)(2nd yr \$9,908/2)
		-	1,650	1,650	2,000	Open Enrollment/Benefits platform
		-	-	-	7,200	Financial consultant (80 hours)
		4,500	-	-	-	Federal Single Audit ARPA Grant (if needed)
		3,000	3,000	3,000	3,000	Western Bank monthly fees
		400	400	400	400	US Bank positive pay service
		1,800	1,800	1,800	1,800	Section 125 (flex spending plan) & COBRA administration
		-	4,500	-	3,500	Actuary services GASB 74/75 (every 2 years)(2024 budget)(22 - \$2,800)
		1,500	1,500	1,500	1,500	Laserfiche assistance
		400	1,000	1,000	1,000	Codification service
		3,660	3,660	3,660	3,660	Web hosting (Revize) (5% annual increase)(\$2760 + \$900 forms)
		23,260	25,510	33,487	43,014	
3100	Telephone	2,200	660	660	-	Basic telephone (analog for alarms)(all digital no longer needed)
		2,200	660	660	-	
3300	Postage	200	200	200	200	Courier charges (delivery services)
		6,300	6,300	6,300	6,300	General postage includes PW mailings for street projects.
		6,500	6,500	6,500	6,500	
3410	Legal notices	900	900	900	900	Truth in taxation notices and Ramsey County fees. Legal notices and legal publications.
		1,700	1,700	1,700	1,700	
		2,600	2,600	2,600	2,600	
3420	Advertising	2,500	2,500	2,500	1,250	Job opening advertisements for vacant positions (using NEOGOV above)
		2,500	2,500	2,500	1,250	
3430	Printing	12,000	12,000	12,000	14,000	4 newsletters and postage, Park and Rec in Comm Ctr Fund.
		200	200	200	200	Miscellaneous printing
		400	400	400	400	City guides, directories & miscellaneous
		12,600	12,600	12,600	14,600	
3610	Memberships	625	625	625	625	Ramsey County League of Local Governments (RCLLG)
		-	475	475	475	Twin Cities North Chamber of Commerce
		5,243	5,243	5,243	5,158	Metro Cities
		12,485	12,984	13,178	13,705	League of Mn Cities dues
		18,353	19,327	19,521	19,963	
3630	Training & conferences	1,000	1,000	1,000	1,000	League training & seminars
		1,500	1,000	1,000	1,000	Laserfiche training and certification
		1,500	1,500	1,500	1,500	Gallup Team Grid Software (annual)
		-	3,525	3,525	3,525	Gallup Annual Summit (out-of-state)(annual)
		5,300	1,775	1,775	1,775	Gallup Training
		2,600	-	-	-	Strength Finder assessment
		1,600	5,200	5,200	2,000	Staff development training
		3,000	2,000	2,000	500	Administrator 360 review
		800	800	800	800	OSHA and blood borne pathogen training
		200	200	200	200	Information technology training
		17,500	17,000	17,000	12,300	
4010	Rental, equipment	150	150	150	150	Misc
		1,900	1,900	1,900	1,900	Postage machine and scale rental (lease thru 9/27)
		2,050	2,050	2,050	2,050	
4800	Bonding & insurance	15,000	15,000	15,000	15,000	Insurance policy premiums
		3,000	3,000	3,000	3,000	Allowance for insurance policy deductibles
		18,000	18,000	18,000	18,000	
5100	Repairs, computer	93,126	111,602	120,009	134,187	Computer, phone, network & technology assistance - Metro I-Net
		5,999	7,871	7,871	8,376	Laserfiche annual maintenance and storage
		1,410	1,120	1,206	1,175	Adobe annual license (18)
		1,771	-	-	-	Denial of Service protection (moved to Metro I-Net line)
		9,000	-	-	-	Computer, printer, and networks repairs. (moved to Metro I-Net line)
		5,000	5,000	5,000	5,000	Copier maintenance + overages
		116,306	125,593	134,086	148,738	
5130	Repairs, equipment	500	500	500	500	Postage meter, copy machine, fax, misc.
		500	500	500	500	

312,459 321,430 338,094 355,905
2.28% 2.87% 5.18% 5.27%

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Community Development (100 - 4180):								
Personnel services								
0100	Salaries, regular	305,246	336,424	373,417	365,546	336,224	(29,322)	-8.02%
0110	Overtime, regular	-	-	-	828	865	37	4.47%
0300	Social Security	20,496	20,512	23,002	23,530	20,342	(3,188)	-13.55%
0321	PERA	26,523	31,393	33,344	34,876	34,241	(635)	-1.82%
0400	Group insurance	28,347	43,814	32,450	48,600	48,114	(486)	-1.00%
0500	Workers comp	1,956	1,778	1,987	3,240	3,304	64	1.97%
0600	Unemployment	693	-	7,623	-	-	-	0.00%
	Total personnel services	383,261	433,921	471,823	476,620	443,090	(33,530)	-7.04%
Materials & supplies								
1230	Supplies, equipment	249	-	90	1,000	2,500	1,500	150.00%
1600	Supplies, operating	89	35	-	200	200	-	0.00%
1700	Motor fuels & lubricants	717	877	682	1,625	1,625	-	0.00%
2100	Books & periodicals	754	478	721	840	840	-	0.00%
2400	Uniforms	19	484	245	450	450	-	0.00%
	Total materials & supplies	1,828	1,874	1,738	4,115	5,615	1,500	36.45%
Contractual services								
3030	Other professional	26,973	25,131	10,124	28,900	68,400	39,500	136.68%
3040	Consultants, development review	210	152	-	3,000	3,000	-	0.00%
3100	Telephone	2,332	2,433	2,361	2,568	2,568	-	0.00%
3430	Printing	-	-	-	500	500	-	0.00%
3610	Memberships	1,681	1,003	943	1,700	1,700	-	0.00%
3630	Training and conferences	855	1,734	3,290	6,100	6,100	-	0.00%
3800	Mileage	222	37	-	100	100	-	0.00%
	Total contractual services	32,273	30,490	16,718	42,868	82,368	39,500	92.14%
Total Community Development		417,362	466,285	490,279	523,603	531,073	7,470	1.43%
		34,101	32,364	18,456	46,983	87,983		

Fund: 100 Department: 4180						Community Development
Account	Description	2021	2022	2023	2024	Description
1230	Supplies, equipment < \$5000	500	1,000	1,000	2,500	Miscellaneous equipment & computer peripherals (Lobby computer)
		500	1,000	1,000	2,500	
1600	Supplies, operating	500	-	-	-	Presentation supplies
		200	200	200	200	Office supplies
		700	200	200	200	
1700	Motor fuels & lubs	1,380	1,375	1,625	1,625	Unleaded fuel: 500 gallons @ \$3.25 (Gas for Comm Development)
		1,380	1,375	1,625	1,625	
2100	Books & periodicals	500	200	200	200	Reference materials
		300	500	500	500	Intl. Code Council Manuals and Code Updates
		-	-	140	140	MSP Business Journal
		800	700	840	840	
2400	Uniforms	450	450	450	450	Clothing for inspections staff
		450	450	450	450	
3030	Other professional	1,300	1,300	1,400	1,400	Ramsey County JPA (geographic information system)
		-	-	-	500	Plan Review software annual maintenance (New for 2024)
		-	-	11,000	11,000	New permit software annual maintenance TBD (see Sp Projects)
		5,235	5,235	-	-	- Permit Works system annual software support (includes busi. lic. mod)
		1,540	1,540	-	-	- Permit Works code enforcement module software support
		1,855	1,860	-	-	- Permit works mobile inspector (2)
		500	500	500	500	Filing fees (Ramsey County increased fees from \$29 to \$48)
		500	-	-	-	GIS assistance
		-	1,000	1,000	50,000	Consulting Planning Services
		1,000	1,000	1,000	1,000	Consulting Building Official services
		8,000	10,000	10,000	-	Consulting Code Enforcement SBM employee (2 days wk x 10 months)
		4,000	4,000	4,000	4,000	Abatements of nuisance properties
		23,930	26,435	28,900	68,400	
3040	Consulting - Development Review (reimbursable)	750	750	-	-	Environmental reviews
		750	750	1,500	1,500	City attorney services
		750	750	-	-	Development case reviews
		750	750	1,500	1,500	Engineering services
3100	Telephone	1,608	1,608	1,608	1,608	Verizon Cell Accounts (2) for inspectors, Reimb. Director \$50/mo network cards for bldg. Insp. and code enforcement (2 cards @ \$40)
		960	960	960	960	
		2,568	2,568	2,568	2,568	
3430	Printing	900	500	500	500	Forms, flyers, etc.
		900	500	500	500	
3610	Memberships	320	400	400	400	American Planning Association (APA) - National (1)
		50	100	100	100	American Planning Association (APA-MN) - State (1)
		155	200	200	200	American Institute of Certified Planners (AICP)
		-	-	200	200	Economic Development Assoc. of MN (EDAM)
		200	250	250	250	Assoc. of MN Building Officials (2)
		80	80	80	80	Fire Marshal's Assoc. of MN
		140	145	145	145	International Code Council (ICC)
		100	100	100	100	10K Lakes Chapter of ICC
		-	125	125	125	MN Assoc. Housing Code Officials (MAHCO)
		105	100	100	100	MN Building Permit Technicians Association (MBPTA)
3630	Training & conferences	1,150	1,500	1,700	1,700	
		850	850	850	850	APA state conference (one attendee)
		350	350	350	350	Sensible Land Use Coalition (monthly lunches (6 @ \$58)
		-	-	600	600	International Code Council (ICC) Permit Tech Certification
		400	500	500	500	ICC code seminars
		-	-	700	700	EDAM Summer and Winter Conference
		-	100	100	100	ICC Ed of Code Administration
		-	-	-	-	- Tuition reimbursement
		600	600	600	600	Leadership Growth
		400	400	400	400	Other software training
		550	1,550	-	-	- Fire Inspector I & II training
		3,000	-	-	-	- Building Inspection Technology Certificate
		-	600	-	-	- Crime Prevention through Environmental Design
		1,170	-	2,000	2,000	Other staff training & seminars
3800	Mileage	7,320	4,950	6,100	6,100	
		100	100	100	100	Misc. use of personal automobiles
3800	Mileage	100	100	100	100	
		100	100	100	100	

42,798	42,778	46,983	87,983
-7.43%	-0.05%	9.83%	87.27%
10 yr avg	10 yr avg	10 yr avg	10 yr avg
38,440	40,348	41,939	43,990

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Police (100 - 4200):								
Personnel services:								
0100	Salaries, regular	1,926,211	2,026,592	2,154,019	2,212,617	2,332,824	120,207	5.43%
0110	Overtime	121,184	175,215	138,765	104,881	163,068	58,187	55.48%
0150	Salaries, part-time	-	-	-	-	-	-	0.00%
0300	Social Security	33,849	35,387	37,455	41,639	44,987	3,348	8.04%
0321	PERA	352,162	368,083	376,806	396,977	427,303	30,326	7.64%
0400	Group insurance	291,574	287,419	306,408	343,800	359,640	15,840	4.61%
0500	Workers compensation	96,319	115,460	123,187	212,745	254,638	41,893	19.69%
0600	Unemployment	656	-	3,425	-	-	-	0.00%
	Total personnel services	<u>2,821,955</u>	<u>3,008,156</u>	<u>3,140,065</u>	<u>3,312,659</u>	<u>3,582,460</u>	<u>269,801</u>	<u>8.14%</u>
Materials & Supplies								
1230	Supplies, equipment	4,872	9,907	3,769	7,100	7,100	-	0.00%
1600	Supplies, operating	11,577	10,363	8,878	12,200	12,200	-	0.00%
1700	Motor, fuels & lubricants	34,496	35,226	45,212	52,325	52,325	-	0.00%
2100	Books & periodicals	143	55	145	300	300	-	0.00%
2400	Uniforms & clothing	23,486	27,451	26,111	24,280	24,724	444	1.83%
	Total materials & supplies	<u>74,574</u>	<u>83,002</u>	<u>84,115</u>	<u>96,205</u>	<u>96,649</u>	<u>444</u>	<u>0.46%</u>
Contractual services								
3020	Legal, prosecuting attorney	73,500	73,500	73,500	75,000	75,000	-	0.00%
3030	Other professional services	5,461	5,502	9,498	9,850	20,503	10,653	108.15%
3050	Dispatching	96,808	91,002	107,546	94,819	83,907	(10,912)	-11.51%
3055	Information systems fees	1,795	2,611	3,622	4,955	4,955	-	0.00%
3070	COPS events	5,260	8,430	14,024	6,000	6,000	-	0.00%
3080	Veternarian services	906	2,683	12,163	2,000	2,000	-	0.00%
3100	Telephone	15,885	17,960	18,007	18,590	18,590	-	0.00%
3210	Electricity	434	449	524	450	450	-	0.00%
3430	Printing	-	-	-	400	400	-	0.00%
3610	Memberships	2,551	1,991	1,511	1,656	1,976	320	19.32%
3630	Training	22,843	28,087	32,272	26,370	29,370	3,000	11.38%
4800	Insurance & bonds	57,482	56,635	175,265	59,500	74,880	15,380	25.85%
5100	Technology maintenance	76,267	92,955	92,904	111,187	133,650	22,463	20.20%
5130	Maintenance, equipment	2,953	1,873	1,484	9,840	10,475	635	6.45%
	Total contractual services	<u>362,145</u>	<u>383,678</u>	<u>542,320</u>	<u>420,617</u>	<u>462,156</u>	<u>41,539</u>	<u>9.88%</u>
Total police		<u>3,258,674</u>	<u>3,474,836</u>	<u>3,766,500</u>	<u>3,829,481</u>	<u>4,141,265</u>	<u>311,784</u>	<u>8.14%</u>
		<u>436,719</u>	<u>466,680</u>	<u>626,435</u>	<u>516,822</u>	<u>558,805</u>		

Fund: 100 Department: 4200						Police
Account	Description	2021	2022	2023	2024	Description
1230	Supplies, equipment < \$5000	3,000	3,000	3,000	3,000	Miscellaneous office equipment
		-	-	1,000	1,000	40 mm launcher
		800	800	800	800	Alco-sensor portable breath test (PBT's) (\$800 each)
		2,300	2,300	2,300	2,300	light bar \$2,300
		6,100	6,100	7,100	7,100	
1600	Supplies, operating	3,000	3,000	3,000	3,000	Photo print supplies, fire extinguishers, gloves, inkjet cartridges, toner, etc.
		1,200	1,200	1,200	1,200	K9 Food
		500	500	500	500	Portable radio batteries (10) @ \$50
		6,000	7,500	7,500	7,500	Batteries, breathalyzer parts, DVD's & CD's, disinfectant, simulation ammo ammunition, crime scene tape, emergency blankets, etc.
		10,700	12,200	12,200	12,200	
1700	Motor, fuels, & lubs -	35,650	42,625	50,375	50,375	Unleaded gas 15,500 gallons @ \$3.25/gal.
		1,380	1,650	1,950	1,950	K9 take home car gas 600 gallons @ \$3.25
		37,030	44,275	52,325	52,325	
2100	Books & periodicals	300	300	300	300	Traf. law, crim. law, HR, employ. law, school year books, & misc. books
		300	300	300	300	
2400	Uniforms & clothing	820	860	880	900	Chief
		820	860	880	900	Deputy Chief
		4,000	4,000	4,000	4,000	Initial officer set-ups replacing up to two retiring officers
		15,580	16,340	16,720	17,100	16 officers @ \$880, 3 sgts @ \$880 (2024 - \$900, 2025 - \$920)
		720	720	800	824	Admin. assistant, Records tech, 2@\$412
		1,000	1,000	1,000	1,000	Traffic vests, Taser holsters, & misc items
		22,940	23,780	24,280	24,724	
3020	Legal, prosecuting attorney	75,000	75,000	75,000	75,000	Retainer (\$6,125 per month)(misc charges \$1,500)
		75,000	75,000	75,000	75,000	
3030	Other professional services	900	900	900	900	Tobacco compliance project
		150	150	150	150	Hazardous material disposal fee
		1,400	1,400	1,400	1,400	Lab fees, blood tests, physical tests, video, misc.
		-	5,000	5,000	5,000	Mental Health Service (annual)(Ridgeway and Associates)
		-	-	-	8,913	Fence Consortium annual
		-	-	-	1,740	Certified Crime Fighter training tracker (CCF)(annual)
		1,400	1,400	1,400	1,400	Automated Pawn service
		1,000	1,000	1,000	1,000	Civil Service and medical testing for new officers
		4,850	9,850	9,850	20,503	
3050	Dispatching	102,053	99,274	94,819	83,907	Ramsey County dispatching
		102,053	99,274	94,819	83,907	
3055	Informational systems fees	2,080	2,080	2,080	2,080	State service fee - CJDN (\$510 per quarter)
		2,350	2,350	2,350	2,350	BCA connectivity charge thru Ramsey Cty for CAD
		525	525	525	525	IACP.net (\$525 annual)
		4,955	4,955	4,955	4,955	
3070	COPS events/outreach	6,000	15,000	6,000	6,000	NNO, child ID, stickers, shop, bowl, outreach, COP House discontinued
		6,000	15,000	6,000	6,000	
3080	Veterinarian services	1,000	1,000	1,000	1,000	Veterinary impound services
		1,000	1,000	1,000	1,000	K9 vet services
		2,000	2,000	2,000	2,000	
3100	Telephone	12,348	12,348	12,348	12,348	Cell phones (increase from 14 to 21 phones\$49 per)(all smart)
		6,242	6,242	6,242	6,242	Air cards for squads CAD (13) at \$40.01 per month
		18,590	18,590	18,590	18,590	
3210	Electricity	450	450	450	450	Civil defense siren's electricity
		450	450	450	450	

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Fund: 100 Department: 4200						Police
Account	Description	2021	2022	2023	2024	Description
3430	Printing	400	400	400	400	Dept manual, Emergency management manual, business cards,
		400	400	400	400	
3610	Memberships	75	75	75	75	Tri-County Investigator Association
		45	45	45	45	Mn Crime Prevention Association
		420	420	420	420	Mn Police chiefs
		-	-	-	320	FBI National Academy Assoc.
		150	150	150	150	IACP (International Association of Chief of Police)
		36	36	36	36	MN Sex Crime Investigators Assoc.
		30	30	30	30	Natl. Assoc. School Resource Officers
		200	200	200	200	K9 memberships
		-	-	-	-	Notary commission (3 year due in 2021)(\$120+\$20)
		630	630	630	630	POST license reimbursement 7 @ \$90
		35	35	35	35	Prof. Law Enforcement Admin. Assoc.
		35	35	35	35	National Association of Town Watch
		1,656	1,656	1,656	1,976	
3630	Training	710	710	710	710	MN Chief's conference 2@\$355
		400	400	400	400	BCA/CJDN training (new records tech)
		450	450	450	450	Intox certification (6@\$75)
		1,500	1,500	2,000	2,000	Range Rental
		400	400	400	400	MN Sex Crimes Investigators Assoc Conference
		2,000	2,000	2,000	5,000	Tuition reimbursement
		3,000	3,000	4,000	4,000	Supervisor training
		9,400	9,400	-	-	New K9 (If the foundation does not fund)
		2,000	2,000	3,000	3,000	K9 training
		600	600	1,000	1,000	Emergency Management training
		5,000	5,000	6,000	6,000	Employee development courses
		4,000	4,000	4,000	4,000	Ramsey County SWAT Training and Equipment (New for 2019)
		1,615	1,615	1,615	1,615	Patrol on-line program
		795	795	795	795	Post training for officers at Century College (1 officers)
				31,870	31,870	26,370
4800	Insurance & bonds	25,000	25,000	25,000	25,000	Liability and automotive insurance
		14,500	14,500	14,500	29,880	Insurance per MN Statute 299A.465 (disability pension eligible employees)
		20,000	20,000	20,000	20,000	Allowance for insurance policy deductibles
		59,500	59,500	59,500	74,880	
5100	Technology - maintenance agreements & support	-	-	-	-	Computer network & technology assistance - Roseville (consolidated below)
		1,000	1,000	1,000	1,000	Copier maintenance + overages (Loffler)
		2,000	2,000	2,000	2,000	Automatic License plate reader maintenance
		2,500	2,500	2,500	2,500	Taser Maintenance
		5,000	5,000	8,000	4,000	Watch Guard body camera maintenance
		2,500	2,500	2,500	17,220	Body Camera Server maint. (transition to cloud in 24 annual maint. \$17,220)
		9,582	10,378	10,378	10,355	Milestone video maintenance and licenses (Metro Inet)
		5,253	6,340	6,340	7,555	NetMotion 2 factor authentication (Metro Inet)
		35,278	38,100	49,407	58,504	IT support for squad computers and other technology (Metro INet)
		380	399	419	440	CAD interface (Tritech)(5%)(344 - 2019)
		25,980	27,279	28,643	30,076	Records mgt system and ticket writer annual maintenance (Tritech)(5%)
		89,473	95,496	111,187	133,650	
5130	Repairs, equipment	2,579	2,579	2,579	2,579	Misc. equipment repair - defibs, cameras, recorders, fax, printers.
		-	2,000	2,000	2,000	Rockwall replacement cables
		800	800	800	800	Fire extinguisher recharging and inspection
		1,000	1,000	1,000	1,635	Civil Defense siren repair & maint. (maintenance agreement 24 - 27)
		2,000	2,000	2,000	2,000	Radio repair (one-time reprogramming fee \$50)
		1,461	1,461	1,461	1,461	800 MHZ radio licenses fees 39 @ 3.12 per month
				7,840	9,840	9,840

481,707 510,536 516,822 558,805

2.70% 5.98% 1.23% 8.12%

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Fire (100 - 4210):								
Contractual services								
3030	Fire inspection services	2,050	-	-	2,000	2,000	-	0.00%
3032	Contractual fire services	463,476	444,872	465,228	481,585	525,410	43,825	9.10%
3050	Dispatching	5,463	5,628	5,796	5,970	6,149	179	3.00%
Total contractual services		<u>470,989</u>	<u>450,500</u>	<u>471,024</u>	<u>489,555</u>	<u>533,559</u>	<u>44,004</u>	<u>8.99%</u>
Capital outlays:								
7040	Vehicles & equipment	51,194	7,440	84,630	84,630	121,706	37,076	43.81%
Total capital outlays		<u>51,194</u>	<u>7,440</u>	<u>84,630</u>	<u>84,630</u>	<u>121,706</u>	<u>37,076</u>	<u>43.81%</u>
Debt Service:								
8010	Principal	144,782	162,551	148,025	115,475	81,375	(34,100)	-29.53%
8020	Interest	18,254	-	9,990	5,634	3,302	(2,332)	-41.39%
Total debt service		<u>163,036</u>	<u>162,551</u>	<u>158,015</u>	<u>121,109</u>	<u>84,677</u>	<u>(36,432)</u>	<u>-30.08%</u>
Total Fire		<u>685,219</u>	<u>620,491</u>	<u>713,669</u>	<u>695,294</u>	<u>739,942</u>	<u>44,648</u>	<u>6.42%</u>
						720,196		

2013 Fire Improvement Refunding Bonds will be retired in 2025 transfer budget to capital outlay

Fund: 100 Department: 4210					Fire	
Account	Description	2021	2022	2023	2024	Description
3030	Fire inspection services	2,000	2,000	2,000	2,000	Contractual fee for Fire Marshalling services (SBM)
		2,000	2,000	2,000	2,000	
3032	Contractual fire services	461,824	480,656	481,585	525,410	Share joint fire dept. costs (fixed @ 15.50%)
		461,824	480,656	481,585	525,410	
3050	Dispatching	5,465	5,796	5,970	6,149	Anoka County dispatching fee R8810 annual 3% increases
		5,465	5,796	5,970	6,149	
7040	Capital, vehicles & equipment	7,560	84,630	84,630	121,706	Share of joint fire department's capital costs
		7,560	84,630	84,630	121,706	
8010	Principal - Fire bond - Blaine	75,950	77,500	79,825	81,375	15.500% of prin pymt on 2013 refunding Fire bonds
	Principal - Equip Certs - SLP	34,875	35,650	-	-	15.500% of prin pymt on 2017 Equip Certs
	Principal - Equip Certs - Blaine	33,325	34,875	35,650	-	15.500% of prin pymt on 2018 Equip Certs
8020	Interest - Fire bond - Blaine	7,967	6,448	4,898	3,302	15.500% of int pymt on 2013 refunding Fire bonds
	Interest - Equip Certs - SLP	2,116	1,070	-	-	15.500% of int pymt on 2017 Equip Certs
	Interest - Equip Certs - Blaine	4,139	2,473	736	-	15.500% of int pymt on 2018 Equip Certs
		158,372	158,016	121,109	84,677	

Using 15.500%

635,221 731,098 695,294 739,942

-10.81% 15.09% -4.90% 6.42%

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Parks Maintenance (100 - 4360):								
Personnel services								
0100	Salaries, regular	161,400	222,607	212,624	228,053	237,860	9,807	4.30%
0110	Overtime, regular	9,475	20,476	19,718	9,841	10,263	422	4.29%
0150	Salaries, part-time	32,265	22,863	22,330	37,593	41,763	4,170	11.09%
0300	Social Security	15,349	20,066	19,139	21,076	22,175	1,099	5.21%
0321	PERA	12,224	16,768	16,194	17,842	18,610	768	4.30%
0400	Group insurance	21,933	34,597	32,909	44,910	47,034	2,124	4.73%
0500	Workers compensation	12,354	11,757	13,490	21,120	24,720	3,600	17.05%
0600	Unemployment	-	-	3	-	-	-	0.00%
Total personnel services		265,000	349,134	336,407	380,435	402,425	21,990	5.78%
Materials & supplies:								
1210	Supplies, bldgs & grnds	12,252	11,976	10,896	14,600	14,600	-	0.00%
1220	Supplies, vehicles & mowers	7,224	9,254	8,746	7,000	9,000	2,000	28.57%
1230	Supplies, equipment	14,042	8,881	17,055	14,850	22,100	7,250	48.82%
1600	Supplies, operating	8,074	10,647	12,898	24,700	24,700	-	0.00%
1700	Motor fuels & lubs	7,794	8,367	10,245	10,750	11,275	525	4.88%
2400	Uniforms & clothing	2,637	2,710	2,548	1,300	1,900	600	46.15%
2410	Mats & towels	629	637	465	728	728	-	0.00%
Total materials & supplies		52,652	52,472	62,853	73,928	84,303	10,375	14.03%
Contractual services:								
3030	Other professional services	9,845	6,785	11,186	1,880	2,925	1,045	55.59%
3100	Telephone	1,636	1,348	1,280	1,800	1,800	-	0.00%
3200	Water & sewer	9,307	8,891	7,325	6,500	7,500	1,000	15.38%
3210	Electricity	9,657	14,274	17,461	10,500	17,000	6,500	61.90%
3220	Natural gas	4,904	4,614	7,868	5,200	8,000	2,800	53.85%
3530	Refuse collection	-	-	92	-	-	-	0.00%
3610	Memberships	-	400	-	100	100	-	0.00%
3630	Training & conferences	220	1,889	1,133	5,120	5,120	-	0.00%
3900	Grants & subsidies	11,573	11,500	11,500	12,500	12,500	-	0.00%
4010	Rental, equipment	2,628	56	2,125	2,000	2,000	-	0.00%
4030	Portable restrooms	5,256	7,065	5,725	6,000	7,000	1,000	16.67%
4800	Bonding & insurance	14,118	12,000	11,864	15,000	15,000	-	0.00%
5110	Repairs, bldg & grounds	12,270	14,674	15,129	9,690	9,690	-	0.00%
5130	Repairs, equipment	344	-	-	-	-	-	0.00%
Total contractual services		81,758	83,496	92,688	76,290	88,635	12,345	16.18%
Total Parks		399,410	485,102	491,948	530,653	575,363	44,710	8.43%
		134,410	135,968	155,541	150,218	172,938		
						172,938		

Fund: 100 Department: 4360					Parks	
Account	Description	2021	2022	2023	2024	Description
1210	Supplies, bldgs & grounds	200	200	200	200	Replace bleacher parts
		200	200	200	200	Repair hockey boards, gates
		300	300	300	300	Sod
		2,000	2,000	2,000	2,000	MV Blvd. trailway landscaping mulch, shrubs, and plants
		500	500	500	500	Janitorial supplies
		150	150	150	150	Snow shovels
		200	200	200	200	Ice melt
		500	500	500	500	Round up
		500	500	500	500	Perennial flowers for park signs
		1,500	1,500	1,500	1,500	Damaged building components (windows, locks, etc.)
		300	300	300	300	Graffiti remover
		250	250	250	250	Goose repellent
		2,000	2,000	2,000	2,000	Replace irrigation heads
		2,000	2,000	2,000	2,000	City Hall Park sign (estimate)
		2,000	2,000	4,000	4,000	Seed, fertilizer
		12,600	12,600	14,600	14,600	
1220	Supplies, vehicles	3,500	3,500	3,500	4,500	Oil filters, mower blades, tires, vehicle registration fees,
		3,000	3,000	3,500	4,500	Miscellaneous repairs
		6,500	6,500	7,000	9,000	
1230	Supplies, equipment < \$5000	250	250	250	250	Drinking fountain parts
		250	250	250	250	Field Lights
		250	250	250	250	Park signage
		1,000	1,000	1,000	1,750	Bases, jox boxes, etc.
		-	-	-	4,000	Drag for ball fields
		700	700	700	700	Chain saw (emergency only)(every 2 years)(weed whip)
		-	2,000	2,000	3,000	Replace trash cans (\$397 each)
		-	4,400	4,400	4,400	Grills (CH, Silver View) Ash recepticles (Groveland, Hillview, CH, Random)
		4,400	4,400	6,000	7,500	Replace park equipment, fixtures and misc parts, splash pad parts
		6,850	13,250	14,850	22,100	
1600	Supplies, operating	2,800	2,800	2,800	2,500	Fiber fill for play lots & courts
		300	300	1,000	1,500	Herbicide
		1,800	1,800	1,800	1,800	Wood chips for trees
		700	700	1,500	1,400	Ag-lime, black dirt, seed, and surface drying compound for fields
		500	500	-	-	Surface drying compound
		-	-	3,000	4,000	Splash Pad chemicals
		800	800	800	800	Nets
		2,900	2,900	3,100	2,700	Field paint & chalk (partially reimb by school district)
		700	700	700	500	Landscaping materials
		-	-	9,500	9,000	Broadleaf control supplies (moved in-house from acct. 3030)
		500	500	500	500	Hand tools (batteries for hand tools)
		11,000	11,000	24,700	24,700	
1700	Motor fuels & lubes	5,060	6,050	7,150	7,475	2,300 gallons of unleaded gas @ \$3.25
		2,610	2,970	3,600	3,800	950 gallons of diesel fuel @ \$4.00
		7,670	9,020	10,750	11,275	
2400	Uniforms & clothing	350	350	400	600	Clothing allowance 3.0 FTE
		500	500	600	800	Uniforms 18.2% of \$4,500
		200	200	300	500	Safety glasses, masks, ear protection, etc.
		1,050	1,050	1,300	1,900	
2410	Mats & towels	728	728	728	728	Share of floor mats and shop towels 18.2% of \$4,000
		728	728	728	728	
3030	Other professional services	240	240	240	240	Fire extinguisher inspection/maint. (2@ \$120)
		1,400	1,400	1,400	1,400	Fire sprinkler testing
		-	-	-	1,045	RPZ Testing
		240	240	240	240	Backflow prevention testing (3@ \$80)
		8,380	8,380	-	-	Broadleaf control (moved to acct. 1600 will do in-house)
		10,260	10,260	1,880	2,925	

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Fund: 100 Department: 4360						Parks (continued)
Account	Description	2021	2022	2023	2024	Description
3100	Telephone	1,206	1,206	1,800	1,800	Cellular phones (13.1% of \$9,200)(Add tablet in 2023)
		850	-	-	-	GPS units for mowers (split with dept 4472)
		2,056	1,206	1,800	1,800	
3200	Water & wastewater	6,500	6,500	6,500	7,500	Parkland irrigation & park bathrooms
		6,500	6,500	6,500	7,500	
3210	Electricity	12,000	10,500	10,500	17,000	Est. 5 park buildings, park sec. lighting, court & field lighting & splash pad
		12,000	10,500	10,500	17,000	
3220	Natural gas	4,800	5,200	5,200	8,000	Heating cost for Hodges, Hillview, Groveland, & Lambert Park bldgs.
		4,800	5,200	5,200	8,000	
3610	Memberships	50	100	100	100	Playground inspector license (2)
		50	100	100	100	
3630	Training & conferences	75	75	75	75	Computer classes
		100	100	100	100	Hearing tests/RTN training (2@\$50)
		60	60	60	60	Maintenance EXPO
		110	110	110	110	Loss control workshops
		1,600	1,900	1,900	1,900	Playground inspection training (Certified Playground Safety Inspector CPSI)
		375	375	375	375	Equipment training (18.2% of \$2,050)
		-	600	1,800	1,800	Green Expo
		200	200	700	700	Certified Pesticide Operator (every 5 years)(2)
	2,520	3,420	5,120	5,120		
3900	Grants & subsidies	11,500	11,500	12,500	12,500	Lakeside Park share of operating costs
		11,500	11,500	12,500	12,500	
4010	Rental, equipment	2,000	2,000	2,000	2,000	Tools and equipment (sod cutter, chipper, concrete mixer, etc...)
		2,000	2,000	2,000	2,000	
4030	Portable restrooms	5,500	6,000	6,000	7,000	For May thru Oct, plus special events such as (add Hodges Park) tournaments, & extra cleanings and insurance
		5,500	6,000	6,000	7,000	
4800	Bonding & insurance	11,000	11,000	11,000	11,000	Insurance policy premiums
		4,000	4,000	4,000	4,000	Allowance for insurance policy deductibles
		15,000	15,000	15,000	15,000	
5110	Repairs, bldgs & grounds	750	750	750	750	Windows, doors, & lock repairs
		1,000	1,000	1,000	1,000	Building exterior repairs
		1,500	1,500	1,500	1,500	Irrigation system repairs
		750	750	750	750	Field light repairs
		3,000	3,000	3,000	3,000	Repairs to playground equipment
		1,250	1,250	1,250	1,250	Repairs to furnaces, plumbing, phones, electrical, etc
		1,440	1,440	1,440	1,440	HVAC preventive maintenance agreement (4 park buildings)
		9,690	9,690	9,690	9,690	
		128,274	135,524	150,218	172,938	
		-0.92%	5.65%	10.84%	15.12%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		118,510	121,786	125,163	130,080	

2024 Budget Summary

		2020	2021	2022	2023	2024	Change from 2023	
		Actual	Actual	Actual	Budget	Request	Dollar	Percent
Forestry (100 - 4380):								
Personnel services								
0100	Salaries, regular	3,647	6,410	4,656	7,508	7,831	323	4.30%
0110	Overtime, regular	135	115	186	-	-	-	0.00%
0300	Social Security	286	503	348	574	599	25	4.36%
0321	PERA	289	494	342	563	587	24	4.26%
0400	Group insurance	516	1,168	961	1,710	1,782	72	4.21%
0500	Workers compensation	315	302	347	577	669	92	15.86%
Total personnel services		5,188	8,992	6,840	10,932	11,468	536	4.90%
		0.00%						
Materials & supplies								
1200	Supplies, landscaping	5,488	5,920	9,256	9,400	9,600	200	2.13%
1600	Supplies, operating	-	-	159	-	-	-	0.00%
Total materials & supplies		5,488	5,920	9,415	9,400	9,600	200	2.13%
Contractual services								
3030	Professional services	5,000	4,200	919	7,500	7,500	-	0.00%
3520	Tree removal (offset by charges)	48,216	45,124	86,919	48,000	48,000	-	0.00%
3630	Training & conferences	200	768	545	2,420	2,420	-	
Total contractual services		53,416	50,092	88,383	57,920	57,920	-	0.00%
Total Forestry		64,092	65,004	104,638	78,252	78,988	736	0.94%
		58,904	56,012	97,798	67,320	67,520	67,520	

Fund: 100 Department: 4380					Forestry	
Account	Description	2021	2022	2023	2024	Description
1200	Supplies, landscaping	400	400	400	600	Landscaping materials
		1,500	1,500	1,500	1,500	Small trees to replace damaged trees
		2,500	2,500	2,500	2,500	Large trees - storm damage replacement
		800	800	800	800	Forestry equipment (saw, chaps, chains)
		4,200	4,200	4,200	4,200	Ash tree replacement trees (EAB)
		9,400	9,400	9,400	9,600	
3030	Professional services	5,000	5,000	3,500	3,500	Tree trimming
		500	500	500	500	Asset mgt. software
		1,500	1,500	1,500	1,500	Forestry consulting/testing
		2,000	2,000	2,000	2,000	Tree injections (Ash every 2 years)
		9,000	9,000	7,500	7,500	
3520	Tree removal	25,000	48,000	48,000	48,000	Remove or treat diseased trees (offset by charges 100-3432)
		25,000	48,000	48,000	48,000	
3630	Training & memberships	800	800	800	800	Tree Inspector training
		-	120	120	120	ISA membership
		600	600	600	600	Arborist Test
		300	300	900	900	Tree Inspector license (3)
		1,700	1,820	2,420	2,420	

45,100	68,220	67,320	67,520
0.00%	51.26%	-1.32%	0.30%
10 yr avg	10 yr avg	10 yr avg	10 yr avg
60,440	59,450	60,772	59,654

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Public Works Administration (100-4410):								
Personnel services:								
0100	Salaries, regular	89,909	91,464	103,086	105,417	146,440	41,023	38.91%
0110	Salaries, overtime	1,110	978	1,722	-	-	-	0.00%
0300	Social Security	6,769	6,870	7,779	7,795	10,924	3,129	40.14%
0321	PERA	6,816	6,747	7,719	7,643	10,711	3,068	40.14%
0400	Group insurance	11,059	11,092	11,141	13,320	17,010	3,690	27.70%
0500	Workers compensation	802	417	485	870	2,785	1,915	220.15%
	Total personnel services	116,465	117,568	131,932	135,045	187,870	52,825	39.12%
Materials & supplies:								
1600	Operating supplies	262	449	379	800	800	-	0.00%
2400	Uniforms & clothing	105	150	180	200	200	-	0.00%
2410	Mats & towels	48	49	36	-	-	-	0.00%
	Total materials and supplies	415	648	595	1,000	1,000	-	0.00%
Contractual services:								
3030	Other professional services	976	352	-	900	900	-	0.00%
3100	Telephone	579	853	992	773	773	-	0.00%
3610	Memberships	400	-	400	1,610	1,610	-	0.00%
3630	Training & conferences	140	1,656	808	895	1,295	400	44.69%
3800	Mileage reimbursement	-	-	-	100	100	-	0.00%
	Total contractual services	2,095	2,861	2,200	4,278	4,678	400	9.35%
Total public works administration		118,975	121,077	134,727	140,323	193,548	53,225	37.93%
		2,510	3,509	2,795	5,278	5,678	5,678	

Fund: 100 Department: 4410					Public Works Administration	
Account	Description	2021	2022	2023	2024	Description
1600	Operating Supplies	800	800	800	800	Office supplies
		800	800	800	800	
2400	Uniforms & clothing	150	150	200	200	33% of Supervisor's uniform cost.
		150	150	200	200	
3030	Other professional services	100	100	100	100	Physicals & drug testing - new employee
		500	500	500	500	Asset mgt software
		300	300	300	300	Drug & alcohol testing - federal mandate
		900	900	900	900	
3100	Telephone	773	773	773	773	Cellphone (8.4% of \$9,200)
		773	773	773	773	
3610	Memberships/license fee	400	400	400	400	American Public Works Association memb. (APWA) (1/2 of \$800)
		60	60	60	60	City Engineer's Association of MN (CEAM)
		200	200	200	200	Safe Assure
		-	500	500	500	Minnesota Parks & Recreation Association (MPRA)
		-	450	450	450	National Rereations & Parks Association (NRPA)
		660	1,610	1,610	1,610	
3630	Training & conferences	500	500	500	500	CEAM / APWA conferences
		50	50	50	50	Computer classes/Web training
		15	15	15	15	Hearing tests/RTN training (.34 FTE@\$50)
		30	30	30	30	Maintenance Expo
		200	200	200	200	Required continuing education seminars
		100	100	100	500	Supervisor training
		895	895	895	1,295	
3800	Mileage reimbursement	100	100	100	100	vehicle mileage reimbursement
		100	100	100	100	

	4,278	5,228	5,278	5,678
	3.63%	22.21%	0.96%	7.58%
10 yr avg	3,927	4,049	4,205.10	4,376.40

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Building & Grounds Maintenance (100 - 4460):								
Personnel services:								
0100	Salaries, regular	11,882	9,734	9,367	23,686	17,608	(6,078)	-25.66%
0110	Salaries, overtime	880	1,235	300	928	1,219	291	31.36%
0300	Social Security	966	831	736	1,883	1,440	(443)	-23.53%
0321	PERA	921	774	694	1,847	1,412	(435)	-23.55%
0400	Group insurance	174	403	417	3,240	1,890	(1,350)	-41.67%
0500	Workers compensation	847	557	484	1,463	1,140	(323)	-22.05%
	Total personnel services	15,670	13,534	11,998	33,047	24,709	(8,338)	-25.23%
Materials & supplies:								
1210	Supplies, building & grounds	2,551	1,542	2,723	11,172	11,172	-	0.00%
1220	Supplies, vehicles	-	24	-	-	-	-	0.00%
1230	Supplies, equipment	784	695	1,475	2,000	2,000	-	0.00%
1600	Supplies, operating	11,621	5,222	6,420	5,900	6,700	800	13.56%
2400	Uniforms & clothing	36	52	34	117	117	-	0.00%
2410	Mats & towels	16	15	12	1,000	1,000	-	0.00%
	Total materials & supplies	15,008	7,550	10,664	20,189	20,989	800	3.96%
Contractual services:								
3030	Other professional services	44,297	50,377	45,357	20,260	20,260	-	0.00%
3100	Telephone	1,294	218	265	129	129	-	0.00%
3200	Water & sewer	1,091	846	1,021	1,000	1,000	-	0.00%
3210	Electricity	30,422	33,506	40,370	30,000	42,000	12,000	40.00%
3220	Natural gas	19,501	18,625	33,195	18,500	34,000	15,500	83.78%
3530	Refuse collection	10,181	9,574	13,007	10,000	13,500	3,500	35.00%
4010	Rental, equipment	-	-	-	200	200	-	0.00%
4800	Insurance	5,878	5,600	5,536	7,000	7,000	-	0.00%
5110	Repairs, bldgs & grounds	21,476	30,521	19,777	20,905	23,905	3,000	14.35%
5130	Repairs, equipment	6,253	8,909	8,357	6,000	6,000	-	0.00%
	Total contractual services	140,393	158,176	166,885	113,994	147,994	34,000	29.83%
		155,401	165,726	177,549	134,183	168,983		
Capital outlays						193,983		
7030	Equipment	-	-	-	-	-	-	0.00%
	Total capital outlays	-	-	-	-	-	-	0.00%
Total buildings & grounds		171,071	179,260	189,547	167,230	193,692	26,462	15.82%

Fund: 100 Department: 4460					Building & Ground Maintenance	
Account	Description	2021	2022	2023	2024	Description
1210	Supplies, bldgs & grounds	3,400	3,400	3,400	3,400	Bldg repairs, cleaning/heating supplies, batteries
		-	7,772	7,772	7,772	Genesis Air bulbs (HVAC)
		3,400	11,172	11,172	11,172	
1230	Supplies, equipment < \$5000	2,000	2,000	2,000	2,000	Repair parts, filters, hoses, etc., office furniture
		2,000	2,000	2,000	2,000	
1600	Supplies, operating	1,700	1,700	1,700	2,100	Cleaning supplies
		150	150	150	150	Lumber & fasteners
		300	300	300	300	Repair items & hardware
		300	300	300	300	First aid supplies
		200	200	200	200	Light bulbs & ballasts
		950	950	950	950	Paper supplies
		600	600	600	600	Mechanical items, fans, motors, etc
		400	400	1,000	1,400	Office supplies
		700	700	700	700	Paint & supplies - parking lot & building
		5,300	5,300	5,900	6,700	
2400	Uniforms & clothing	81	81	81	81	Uniforms (1.8% of \$4,500)
		36	36	36	36	Clothing & boot allowance (.20 @\$175)
		117	117	117	117	
2410	Mats & towels	90	90	90	90	Share of floor mats and shop towels (1.8% of \$5,000)
		910	910	910	910	Floor mats at CH (\$45/month)
		1,000	1,000	1,000	1,000	
3030	Other professional services	400	400	400	400	Backflow prevention testing (5@\$80)
		60	60	60	60	Boiler & pressure vessel registration program
		6,212	6,212	9,500	9,500	HVAC maintenance (City Hall & PW facilities)
		20,400	-	-	25,000	City Hall cleaning contract (renews in 2019)(moved in house)
		4,400	-	-	-	PW cleaning contract (new)(moved in house)
		3,500	3,500	3,500	3,500	Carpet cleaning, floor striping & waxing (2 times)
		1,800	1,800	1,800	1,800	Alarm testing and monitoring
		1,200	1,200	1,200	1,200	Pest control (12@\$100)
		1,800	1,800	2,800	2,800	Service contract for generator
		1,000	1,000	1,000	1,000	Fire extingiusher inspection/service (30@\$20) Toxalet testing
		40,772	15,972	20,260	45,260	
3100	Telephone	129	129	129	129	Cellphone (1.6% of \$7,500)(\$9,200)
		129	129	129	129	
3200	Water & Sewer	1,000	1,000	1,000	1,000	Service at City Hall and Public Works buildings
		1,000	1,000	1,000	1,000	
3210	Electricity	23,500	23,500	30,000	42,000	Electricity at City Hall and Public Works buildings
		23,500	23,500	30,000	42,000	
3220	Natural gas	17,000	17,000	18,500	34,000	Natural gas at City Hall and Public Works buildings
		17,000	17,000	18,500	34,000	
3530	Refuse collection	196	196	196	196	Hazardous waste disposal, Lamps \$100, batteries \$30
		264	264	264	264	Hazardous waste annual fee (State of MN PCA)
		470	470	470	470	Hazardous waste generator license fee (Ramsey County)
		150	150	150	150	Used oil filters (\$100 in vehicle maint.)
		7,800	7,800	8,920	10,920	Facility dumpsters, city hall, public works
		-	-	-	1,500	Hazardous waste disposal
		8,880	8,880	10,000	13,500	
4010	Rental, equipment	200	200	200	200	Misc. rentals
		200	200	200	200	
4800	Bonding & insurance	5,500	5,500	5,500	5,500	Insurance policy premiums
		1,500	1,500	1,500	1,500	Allowance for insurance policy deductibles
		7,000	7,000	7,000	7,000	
5110	Repairs, bldgs & grounds	1,500	1,500	4,500	4,500	Door & gate opener repairs
		-	-	-	3,000	Gate inspections (PW and PD)(2 times @ year)
		4,755	4,755	4,755	4,755	Building repairs
		750	750	1,200	1,200	Elevator maintenance & repairs
		100	100	100	100	MN DOL operating permit - elevator
		350	350	350	350	Fire sprinklers & alarm repairs
		10,000	10,000	10,000	10,000	General building & ground maintenance
		17,455	17,455	20,905	23,905	
5130	Repairs, equipment	6,000	6,000	6,000	6,000	HVAC, plumbing & electrical repairs
		6,000	6,000	6,000	6,000	
		133,753	116,725	134,183	193,983	
		1.84%	-12.73%	14.96%	44.57%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		115,651	117,372	118,000	120,403	

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Vehicle & Equipment Maintenance (100 - 4465):								
Personnel services:								
0100	Salaries, regular	43,851	44,836	46,032	50,740	54,348	3,608	7.11%
0110	Salaries, overtime	2,140	2,169	2,938	765	821	56	7.32%
0300	Social Security	3,043	3,183	3,317	3,940	4,220	280	7.11%
0321	PERA	3,478	3,467	3,643	3,863	4,138	275	7.12%
0400	Group insurance	8,183	8,370	9,617	10,620	11,070	450	4.24%
0500	Workers compensation	1,875	1,489	1,624	2,087	2,490	403	19.33%
	Total personnel services	62,570	63,514	67,171	72,015	77,087	5,072	7.04%
Materials & supplies:								
1220	Supplies, vehicles	31,027	28,050	30,607	30,195	31,095	900	2.98%
1230	Supplies, equipment	4,798	6,437	5,985	8,500	9,500	1,000	11.76%
1600	Supplies, operating	7,818	3,515	6,512	7,950	7,350	(600)	-7.55%
1700	Motor fuels & lubricants - unleade	3,431	4,863	5,117	4,800	6,500	1,700	35.42%
1701	Motor fuels & lubricants - diesel	-	-	-	-	-	-	0.00%
2400	Uniforms & clothing	711	366	746	350	350	-	0.00%
2410	Mats & towels	205	207	152	220	220	-	0.00%
	Total materials & supplies	47,990	43,438	49,119	52,015	55,015	3,000	5.77%
Contractual services:								
3030	Other professional services	71	1,728	-	-	-	-	0.00%
3100	Telephone	416	437	494	387	387	-	0.00%
3530	Refuse collection	50	-	346	100	100	-	0.00%
3610	Memberships	16	-	-	100	100	-	0.00%
3630	Training	130	306	1,059	1,810	2,210	400	22.10%
4010	Rental, equipment	-	85	-	100	100	-	0.00%
5120	Repairs, vehicles	21,330	16,627	21,738	18,550	20,250	1,700	9.16%
5130	Repairs, equipment	3,533	3,800	5,132	9,500	9,500	-	0.00%
	Total contractual services	25,546	22,983	28,769	30,547	32,647	2,100	6.87%
Total vehicle & equipment maintenance		<u>136,106</u>	<u>129,935</u>	<u>145,059</u>	<u>154,577</u>	<u>164,749</u>	<u>10,172</u>	<u>6.58%</u>
		73,536	66,421	77,888	82,562	87,662		
						87,662		

Fund: 100 Department: 4465						Vehicle & Equipment Maintenance
Account	Description	2021	2022	2023	2024	Description
1220	Supplies, vehicles	200	200	200	200	Brake fluid
		700	1,300	1,500	1,500	Misc parts, fastners
		500	500	550	550	Anti freeze
		300	300	300	300	Air conditioning gas
		500	1,100	1,400	1,400	Headlamps, spots, & bulbs
		1,000	1,600	1,800	1,800	Tune up items
		500	500	550	550	Wiper blades & fluid
		2,250	2,850	3,200	3,200	Minor repairs, rebuilds
		2,000	2,600	2,900	3,200	Automotive parts
		2,500	2,900	3,400	3,400	Filters: oil, air, fuel, transmission
		2,500	3,100	3,500	3,900	Brake pads & shoes
		10,000	10,500	10,895	11,095	Tires & batteries
		22,950	27,450	30,195	31,095	
1230	Supplies, equipment < \$5000	3,000	3,000	3,000	4,000	Small equipment tune up items, hand tools
		1,000	1,000	1,500	1,500	Filters belts & hoses
		1,000	1,000	1,500	1,500	Hydraulic system repairs
		-	3,500	-	-	Band saw
		2,500	2,500	2,500	2,500	Vehicle Asset Management software
		7,500	11,000	8,500	9,500	
1600	Supplies, operating	2,000	2,000	2,000	-	Battery charger, Load tester (move to 1230 small equipment)
		550	600	600	600	Welding supplies
		750	800	800	800	Chains, clevises, & hitch pins
		900	900	900	1,000	Equipment & vehicle cleaning supplies
		700	700	700	700	Steel for repairs & fabrication
		550	550	550	1,550	License tabs
		950	950	1,200	1,200	Solvents & degreasers
		1,000	1,000	1,200	1,500	Fastners & electrical supplies
		7,400	7,500	7,950	7,350	
1700	Motor fuels & lubricants	60	100	200	200	Gear lube
		200	200	300	300	ATF - 7 cases
		500	500	800	2,500	Aftermarket additives
		2,500	2,500	3,500	3,500	Engine oil: 280 gallons (synthetic)
		3,260	3,300	4,800	6,500	
2400	Uniforms & clothing	200	200	200	200	Uniforms 6% of \$4,500)
		105	105	150	150	Clothing and boot allowance (.6@\$175)
		305	305	350	350	
2410	Mats & towels	220	220	220	220	Share of floor mats and shop towels (5.5% of \$4,000)
		220	220	220	220	
3100	Communications	387	387	387	387	Cellular telephone (4.1% of \$9,200)
		387	387	387	387	
3530	Refuse collection	100	100	100	100	Oil filter recycling (\$150 in 4460-3530)
		100	100	100	100	
3610	Memberships	100	100	100	100	Vehicle inspection license renewal (DOT required)
		100	100	100	100	
3630	Training	30	30	30	30	Hearing test/RTN training (.6@\$50)
		30	30	30	30	Maintenance Expo
		300	300	300	500	Misc training
		200	1,200	1,200	1,200	ASE certifications
		250	250	250	450	Vehicle inspection recertification (DOT required)
		810	1,810	1,810	2,210	
4010	Rental, equipment	100	100	100	100	Specialty tool & equipment rental
		100	100	100	100	
5120	Repairs, vehicles	8,000	8,000	8,500	9,500	Accident repairs
		750	750	900	1,100	Alignments
		1,000	1,000	1,200	1,200	Glass replacement
		400	400	435	435	Radiator repairs, replacement
		1,960	1,960	2,300	2,300	Tire repairs
		1,200	1,200	1,200	1,500	Ignition scanner software update
		1,740	1,740	1,815	2,015	Mitchell On Demand Software
		2,000	2,000	2,200	2,200	Transmission repairs
		17,050	17,050	18,550	20,250	
5130	Repairs, equipment	500	500	500	500	Accident repairs
		4,000	4,000	4,000	4,000	Oil testing
		3,000	3,000	3,000	3,000	Mechanical repairs
		2,000	2,000	2,000	2,000	Motor repairs
		9,500	9,500	9,500	9,500	
		69,682	78,822	82,562	87,662	

0.00%	13.12%	4.74%	6.18%
10 yr avg	10 yr avg	10 yr avg	10 yr avg
55,477.10	57,952.30	61,617.50	65,409.20

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Street Pavement Management (100 - 4470):								
Personnel services:								
0100	Salaries, regular	121,924	105,974	128,686	133,202	134,466	1,264	0.95%
0110	Salaries, overtime	6,128	3,228	6,129	4,027	4,027	-	0.00%
0150	Salaries, part-time	4,560	14,115	15,866	10,605	11,781	1,176	11.09%
0300	Social Security	9,488	9,108	11,170	11,269	11,456	187	1.66%
0321	PERA	9,170	7,944	9,835	10,254	10,349	95	0.93%
0400	Group insurance	13,933	13,205	14,014	19,485	20,439	954	4.90%
0500	Workers compensation	8,622	7,008	7,802	9,688	11,147	1,459	15.06%
0600	Unemployment	-	-	-	-	-	-	0.00%
	Total personnel services	173,825	160,582	193,502	198,530	203,665	5,135	2.59%
Materials & supplies:								
1230	Supplies, equipment	1,242	841	1,294	1,950	3,500	1,550	79.49%
1240	Supplies, streets	5,627	4,754	2,337	6,500	6,500	-	0.00%
1260	Supplies, traffic control	-	560	813	900	900	-	0.00%
1600	Supplies, operating	559	1,308	2,309	2,000	650	(1,350)	-67.50%
1700	Motor fuels & lubricants	8,003	9,603	10,218	9,425	11,600	2,175	23.08%
2400	Uniforms & clothing	1,627	1,590	1,101	1,500	1,500	-	0.00%
2410	Mats & towels	376	380	280	436	436	-	0.00%
	Total materials & supplies	17,434	19,036	18,352	22,711	25,086	2,375	10.46%
Contractual services:								
3030	Other professional services	13,405	13,323	13,838	16,950	16,950	-	0.00%
3100	Telephone	1,353	894	783	966	966	-	0.00%
3610	Memberships	200	200	200	230	230	-	0.00%
3630	Training & conferences	285	1,590	940	1,185	1,185	-	0.00%
4010	Rental, equipment	2,046	3,000	1,236	2,500	2,500	-	0.00%
4800	Insurance	5,206	4,960	4,904	6,200	6,200	-	0.00%
5130	Repairs, equipment	4,425	78	31	500	500	-	0.00%
	Total contractual supplies	26,920	24,045	21,932	28,531	28,531	-	0.00%
Total street pavement management		218,179	203,663	233,786	249,772	257,282	7,510	3.01%
		44,354	43,081	40,284	51,242	53,617		

Fund: 100 Department: 4470					Pavement Management	
Account	Description	2021	2022	2023	2024	Description
1230	Supplies, equipment < \$5000	750	750	750	750	Safety vests and other safety equipment
		500	-	-	-	Radio/hearing protection
		-	800	800	800	Chainsaw
		400	400	400	1,950	Hand tools (asphalt hand tools moved from 1600)
		1,650	1,950	1,950	3,500	
1240	Supplies, street repair	4,000	4,000	4,000	4,000	Asphalt & concrete for street patching & curb repair
		1,000	1,000	1,000	1,000	Disposal
		1,500	1,500	1,500	1,500	Bituminous tack coat/crack fill material
		6,500	6,500	6,500	6,500	
1260	Supplies, traffic control	400	400	400	400	Traffic cones/baracades
		500	500	500	500	portable signs (traffic control)
		900	900	900	900	
1600	Supplies, operating	1,350	1,350	1,350	-	Asphalt hand tools, rakes, etc. (moved to 1230)
		650	650	650	650	Batteries, shop supplies, etc.
		2,000	2,000	2,000	650	
1700	Motor fuels & lubricants	3,770	4,290	5,200	6,400	Diesel fuel: 1600 gallons @ \$4.00
		2,990	3,575	4,225	5,200	Unleaded fuel: 1600 gallons @ \$3.25
		6,760	7,865	9,425	11,600	
2400	Uniforms & clothing	1,001	1,001	1,200	1,200	Uniforms (10.9% of \$4,500)
		210	210	300	300	Clothing and boot allowance (1.2@\$175)
		1,211	1,211	1,500	1,500	
2410	Mats & towels	436	436	436	436	Share of floor mats and shop towels (10.9% of \$4,000)
		436	436	436	436	
3030	Other professional services	1,800	1,800	1,800	1,800	Pavement Mgmt software annual maintenance.
		5,000	5,000	5,000	5,000	Engineering services.
		500	500	500	500	Asset management software annual maintenance
		650	650	650	650	ROW weed control
		2,500	2,500	3,000	3,000	Sidewalk joint corrections
		6,000	6,000	6,000	6,000	CSAH 10 Planter Maintenance
		16,450	16,450	16,950	16,950	
3100	Communications	966	966	966	966	Cellular telephones (10.5% of \$9,200)
		966	966	966	966	
3610	Memberships	200	200	200	200	American Public Works Association memb. (APWA) (1/4 of \$800)
		15	15	30	30	Pesticide license renewal (TF)
		215	215	230	230	
3630	Training & conferences	50	50	50	50	Computer classes
		150	150	150	150	Electronics updates, other classes
		60	60	60	60	Hearing test/RTN training (1.16@\$50)
		60	60	240	240	Maintenance Expo
		150	150	150	150	APWA/MN conferences.
		250	250	250	250	Pavement, sealcoating, patching & sealcoating seminars.
		150	150	150	150	Equipment operator training
		60	60	60	60	Vehicle inspection license renewal
		75	75	75	75	Vehicle inspection recertification
		1,005	1,005	1,185	1,185	
4010	Rentals, equipment	2,500	2,500	-	-	Annual trade-in of skidsteer loaders (will purchase out of 460 Veh Equip)
		2,500	2,500	2,500	2,500	Specialized equip rental (chipper, crack sealing,)
		5,000	5,000	2,500	2,500	
4800	Bonding & insurance	4,800	4,800	4,800	4,800	Insurance policy premiums
		1,400	1,400	1,400	1,400	Allowance for insurance policy deductibles
		6,200	6,200	6,200	6,200	
5130	Repairs, equipment	500	500	500	500	Misc. equipment repairs
		500	500	500	500	
		49,793	51,198	51,242	53,617	
		-2.24%	2.82%	0.09%	4.63%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		58,978	58,319	57,509	55,669	

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Street Snow & Ice Control (100 - 4472):						53,617		
Personnel services:								
0100	Salaries, regular	67,450	58,479	69,053	75,510	76,795	1,285	1.70%
0110	Salaries, overtime	18,155	19,309	18,917	8,279	8,635	356	4.30%
0300	Social Security	6,169	5,716	6,471	6,379	6,505	126	1.98%
0321	PERA	6,243	5,634	6,407	6,254	6,378	124	1.98%
0400	Group insurance	8,551	7,401	8,896	11,880	12,474	594	5.00%
0500	Workers compensation	6,507	5,015	5,597	6,918	7,872	954	13.79%
	Total personnel services	113,075	101,554	115,341	115,220	118,659	3,439	2.98%
Materials & supplies:								
1230	Supplies, equipment	9,597	18,325	(775)	8,900	8,900	-	0.00%
1600	Supplies, operating	30,830	22,000	27,305	31,375	31,375	-	0.00%
1700	Motor fuels & lubricants	3,295	2,737	4,447	4,180	5,180	1,000	23.92%
2400	Uniforms & clothing	540	520	524	550	550	-	0.00%
2410	Mats & towels	316	316	242	328	328	-	0.00%
	Total materials & supplies	44,578	43,898	31,743	45,333	46,333	1,000	2.21%
Contractual services:								
3030	Other professional services	1,464	1,551	1,620	1,450	1,650	200	13.79%
3100	Telephone and data cards	882	1,075	2,649	3,079	3,079	-	0.00%
3630	Training & conferences	85	-	250	285	285	-	0.00%
5130	Repairs, equipment	1,262	1,306	-	6,000	6,000	-	0.00%
	Total contractual supplies	3,693	3,932	4,519	10,814	11,014	200	1.85%
Capital outlays								
7030	Equipment	-	-	-	-	-	-	0.00%
	Total capital outlays	-	-	-	-	-	-	0.00%
Total streets snow & ice control		161,346	149,384	151,603	171,367	176,006	4,639	2.71%
		48,271	47,830	36,262	56,147	57,347		
						57,347		

Fund: 100 Department: 4472					Snow & Ice Control	
Account	Description	2021	2022	2023	2024	Description
1230	Supplies, equipment < \$5000	500	500	500	500	Filters
		5,000	5,000	5,000	5,000	Skidsteer broom
		400	400	400	400	Chloride Tank
		2,000	2,000	3,000	3,000	Cutting edges, plow shoes
		7,900	7,900	8,900	8,900	
1600	Supplies, operating	800	800	1,000	1,000	Welding supplies, steel stock, sod for boulevards, etc.
		2,250	2,250	2,250	2,250	Liquid Mg Chloride: 1,500 gallons @ \$1.50 per gallon.
		28,125	28,125	28,125	28,125	Salt: 375 tons @ \$75 per ton.
		31,175	31,175	31,375	31,375	
1700	Motor fuels & lubricants	180	180	180	180	Engine oil: 30 gallons @ \$6.00 per gallon.
		2,900	3,300	4,000	5,000	Diesel fuel: 1,250 gallons @ \$4.00 per gallon.
		3,080	3,480	4,180	5,180	
2400	Uniforms & clothing	300	300	350	350	Uniforms (8.2% of \$4,500)
		158	158	200	200	Clothes & boots allowance (.9@\$175)
		458	458	550	550	
2410	Mats & towels	328	328	328	328	Cost share of mats & towels (8.2% of \$4,000)
		328	328	328	328	
3030	Other professional services	1,450	1,450	1,450	1,650	Weather service reports
		1,450	1,450	1,450	1,650	
3100	Telephone	579	579	579	579	Cellphone (6.3% of \$7,500)(\$9,200)
		750	2,500	2,500	2,500	GPS data cards (Precise)
		1,329	3,079	3,079	3,079	
3630	Training	85	85	85	85	Hearing tests/RTN training (1.1@\$XX)
		200	200	200	200	Defensive Driving class (2 staff)
		285	285	285	285	
5130	Repairs, equipment	6,000	6,000	6,000	6,000	Plow, blower, salt spreader repairs, paint plow assemblies
		6,000	6,000	6,000	6,000	
		52,005	54,155	56,147	57,347	
		-0.67%	4.13%	3.68%	2.14%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		45,705.40	46,887.60	48,451.10	50,138.80	

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Street Sign Maintenance (100 - 4475):								
Personnel services:								
0100	Salaries, regular	20,766	18,264	22,224	22,814	22,748	(66)	-0.29%
0110	Salaries, overtime	1,003	540	1,047	1,007	1,007	-	0.00%
0150	Salaries, part-time	-	-	-	3,535	3,927	392	11.09%
0300	Social Security	1,554	1,373	1,709	2,091	2,118	27	1.29%
0321	PERA	1,555	1,377	1,701	1,787	1,782	(5)	-0.28%
0400	Group insurance	2,739	2,646	2,825	3,735	3,915	180	4.82%
0500	Workers compensation	1,539	1,356	1,514	1,871	2,155	284	15.16%
	Total personnel services	29,156	25,556	31,020	36,840	37,652	812	2.20%
Materials & supplies:								
1600	Supplies, operating	4,059	3,151	22,449	22,750	22,750	-	0.00%
2400	Uniforms & clothing	255	290	113	435	435	-	0.00%
2410	Mats & towels	63	64	55	160	160	-	0.00%
	Total materials & supplies	4,377	3,505	22,617	23,345	23,345	-	0.00%
Contractual services:								
3030	Other professional services	6,050	6,115	7,341	8,500	8,500	-	0.00%
3100	Telephone	-	-	-	230	230	-	0.00%
3250	Electricity - traffic signals	3,073	3,338	3,844	3,000	3,000	-	0.00%
3630	Training & conferences	20	-	-	20	20	-	0.00%
5130	Repairs, equipment	-	87	274	500	500	-	0.00%
	Total contractual supplies	9,143	9,540	11,459	12,250	12,250	-	0.00%
Total street sign maintenance		42,676	38,601	65,096	72,435	73,247	812	1.12%
		13,520	13,045	34,076	35,595	35,595		
						35,595		
		337,592	339,612	368,854	365,007	408,882		

Fund: 100 Department: 4475						Street Sign Maintenance
Account	Description	2021	2022	2023	2024	Description
1600	Supplies, operating	15,000	15,000	15,000	15,000	Signs, posts, sign hardware, and supplies, mail boxes & posts
		5,000	5,000	5,000	5,000	Street name sign panels, posts, hardware
		1,750	1,750	1,750	1,750	Pavement marking paint (moved from 4470)
		500	500	500	500	Shop supplies - fastners, degreasers, etc
		500	500	500	500	Graffiti remover
		22,750	22,750	22,750	22,750	
2400	Uniforms & clothing	81	81	81	81	Uniforms (1.8% of \$4,500)
		354	354	354	354	Clothes and boot allowance (.2@\$175)
		435	435	435	435	
2410	Mats & towels	160	160	160	160	Cost share of mats & towels (4% of \$4,000)
		160	160	160	160	
3030	Other professional services	8,000	8,000	8,000	8,000	Contract pavement marking (Ramsey Co)(moved from 4470)
		500	500	500	500	Asset management software annual maintenance
		8,500	8,500	8,500	8,500	
3100	Telephone	230	230	230	230	Cellphone (2.5% of \$8,000)(\$9,200)
		230	230	230	230	
3250	Electricity - traffic signals	3,000	3,000	3,000	3,000	Electricity for traffic signals
		3,000	3,000	3,000	3,000	
3630	Training & conferences	20	20	20	20	Hearing test/RTN trainging (.4@\$50)
		20	20	20	20	
5130	Repairs, equipment	500	500	500	500	Traffic signal repairs & maintenance
		500	500	500	500	
		35,595	35,595	35,595	35,595	
		0.00%	0.00%	0.00%	0.00%	
		10 yr avg	10 yr avg	10 yr avg	10 yr avg	
		25,128	27,891	30,631	33,245	
Grand Total all PW Departments		345,106	341,723	365,007	433,882	
		0.31%	-0.98%	6.81%	18.87%	

2024 Budget Summary

		2020	2021	2022	2023	2024	Change from 2023	
		Actual	Actual	Actual	Budget	Request	Dollar	Percent
Convention & Visitor's Bureau (100-4653)								
Contractual services								
3045	N Metro Convention Bureau	29,314	47,865	57,282	50,350	56,050	5,700	11.32%
Total contractual services		29,314	47,865	57,282	50,350	56,050	5,700	11.32%
Total Convention & Visitor's Bureau		29,314	47,865	57,282	50,350	56,050	5,700	11.32%
						56,050		
Miscellaneous (100 - 4700):								
Personnel services								
0300	Social security	74	25	58	-	-	-	0.00%
0321	PERA	395	385	725	-	-	-	0.00%
0400	Group insurance	383	218	346	-	-	-	0.00%
0750	Fitness program	2,722	2,269	4,382	6,500	6,500	-	0.00%
Total personnel services		3,574	2,897	5,511	6,500	6,500	-	0.00%
						6,500		
Contractual services								
3065	Family & youth social services	22,054	51,936	53,206	57,729	95,250	37,521	65.00%
3900	Grants to other organizations	35,000	-	6,000	-	-	-	0.00%
Total contractual services		57,054	51,936	59,206	57,729	95,250	37,521	65.00%
						95,250		
Miscellaneous								
9100	Contingency	-	-	-	35,000	35,000	-	0.00%
9900	Transfers - EDA	50,000	50,000	50,000	50,000	50,000	-	0.00%
9900	Transfers - Vehicle & Equip. Fun	299,000	400,000	300,000	300,000	300,000	-	0.00%
9900	Transfers - Special Projects	475,000	725,000	75,000	75,000	75,000	-	0.00%
9900	Transfers - Community Center	550,000	350,000	350,000	350,000	400,000	50,000	14.29%
9900	Transfers - Street Improvement	-	-	-	1,500,000	750,000	(750,000)	-50.00%
Total miscellaneous		1,374,000	1,525,000	775,000	2,310,000	1,610,000	(700,000)	-30.30%
						1,600,000	0.00%	
Total miscellaneous		1,434,628	1,579,833	839,717	2,374,229	1,711,750	(662,479)	-27.90%
						1,701,750		
Debt Service (100 - 4750):								
Debt Service ESP								
8011	Lease payable	157,885	-	-	-	-	-	0.00%
8021	Interest	8,583	-	-	-	-	-	0.00%
Total debt service		166,468	-	-	-	-	-	0.00%

Fund: 100 Department: 4653						Convention & Visitor's Bureau
Account	Description	2021	2022	2023	2024	Description
3045	N Metro Convention Bureau	47,500	47,500	50,350	56,050	Payment of 95% of hotel/motel tax collections to (3% tax on gross receipts) support the promotion of tourism. (City retains 5% for administration)
		47,500	47,500	50,350	56,050	
Fund: 100 Department: 4700						Miscellaneous
Account	Description	2021	2022	2023	2024	Description
0750	Fitness program	6,500	6,500	6,500	6,500	Fitness program (maximum \$75/month paid with employee sick leave time)
		6,500	6,500	6,500	6,500	
3065	Family & youth social services	26,656	28,206	30,604	31,675	Northeast Youth and Family Services (NYFS)(3.5% for 2024)
		25,000	25,000	27,125	28,075	NYFS Mental health case management (assist police)
		-	-	-	25,500	Tubman Support Services (assist police, city prosecutor)
		-	-	-	10,000	Community Partners for Youth (CPY)
		51,656	53,206	57,729	95,250	
9100	Contingency	-	-	35,000	25,000	Unexpected expenditures, deductibles, grant matches
		-	-	35,000	25,000	
9900	Transfers - miscellaneous	50,000	50,000	50,000	50,000	Transfer to Economic Development Authority (EDA) SR fund
		350,000	350,000	350,000	400,000	Transfer to Community Center SR fund (for P&R operating costs)
		299,000	300,000	300,000	300,000	Transfer to Vehicle & Equipment CP fund
		75,000	75,000	75,000	75,000	Transfer to Special Projects CP fund
		-	-	1,500,000	750,000	Transfer to Street Improvement CP fund (from assigned FB)
	Total Transfers	774,000	775,000	2,275,000	1,575,000	
		832,156	834,706	2,374,229	1,701,750	
Fund: 100 Department: 4750						Debt Service

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CITY OF MOUNDS VIEW, MINNESOTA
Special Revenue Funds 2023 Budgets
Combining Statement of Revenues and Expenditures
and Net Changes in Fund Balances

	<u>Cable</u>			<u>Community</u>	<u>Lakeside</u>	<u>Recycling</u>	<u>TIF</u>	<u>TIF</u>	<u>TIF</u>	<u>Total</u>	
	<u>TV</u>	<u>Forfeiture</u>	<u>EDA</u>	<u>Center</u>	<u>Park</u>	<u>Grant</u>	<u>District #5</u>	<u>District #6</u>	<u>District #7</u>	<u>2024</u>	<u>2023</u>
Revenues:											
Taxes	106,000	-	100,000	-	-	-	1,728,059	58,280	-	1,992,339	2,180,519
Intergovernmental:											
County grants	-	-	-	-	-	32,631	-	-	-	32,631	32,631
Other local govt.	-	-	-	-	25,000	-	-	-	-	25,000	25,000
Charges for services:											
Culture and recreation	-	-	-	477,800	-	-	-	-	-	477,800	433,000
Miscellaneous:											
Fines	-	2,000	-	-	-	-	-	-	-	2,000	2,000
Investment income	-	-	-	300	25	-	1,500	500	-	2,325	2,325
Other	-	-	-	-	500	-	-	-	-	500	500
Total revenues	106,000	2,000	100,000	478,100	25,525	32,631	1,729,559	58,780	-	2,532,595	2,675,975
Expenditures:											
Public safety											
Supplies	-	10,200	-	-	-	-	-	-	-	10,200	10,200
Contractual services	-	500	-	-	-	-	-	-	-	500	500
Sanitation											
Personal services	-	-	-	-	-	18,767	-	-	-	18,767	18,100
Supplies	-	-	-	-	-	750	-	-	-	750	750
Contractual services	-	-	-	-	-	13,114	-	-	-	13,114	13,784
Culture and recreation:											
Personal services	40,756	-	-	679,641	5,765	-	-	-	-	726,161	636,207
Supplies	2,700	-	-	29,600	2,500	-	-	-	-	34,800	34,800
Contractual services	61,484	-	-	263,741	17,260	-	-	-	-	342,485	325,426
Economic development											
Personal services	-	-	174,856	-	-	-	-	-	-	174,856	161,766
Supplies	-	-	350	-	-	-	-	-	-	350	350
Contractual services	-	-	43,024	-	-	-	1,721,413	65,609	-	1,830,046	1,906,556
Capital outlay	-	-	24,000	-	-	-	-	-	-	24,000	30,000
Total expenditures	104,940	10,700	242,230	972,982	25,525	32,631	1,721,413	65,609	-	3,176,029	3,138,439
Surplus of revenues over (under) expenditures	1,060	(8,700)	(142,230)	(494,882)	-	0	8,146	(6,829)	-	(643,434)	(462,464)
Other financing sources (uses)											
Transfers in	-	-	142,230	400,000	-	-	-	-	-	542,230	502,622
Transfers out	-	-	-	-	-	-	(86,402)	(5,828)	-	(92,230)	(102,622)
Total other financing sources (uses)	-	-	142,230	400,000	-	-	(86,402)	(5,828)	-	450,000	400,000
Net change in fund balance	1,060	(8,700)	0	(94,882)	-	0	(78,256)	(12,657)	-	(193,434)	(62,464)
Fund balance, January 1:	209,853	28,676	1,399,479	250,588	20,408	36,086	901,154	34,475	-	2,880,719	2,712,073
Fund balance, December 31	210,913	19,976	1,399,479	155,706	20,408	36,086	822,898	21,818	-	2,687,285	2,649,609

2024 Budget Summary

		2020	2021	2022	2023	Y-T-D 09/30/2023	2024	Change from 2023	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Cable TV (Fund 210):									
Revenues									
3180	Franchise fee	116,730	122,006	109,091	112,000	-	106,000	(6,000)	-5.36%
3680	Other revenue	-	3,500	3,500	-	-	-	-	0.00%
	Total revenue	<u>116,730</u>	<u>125,506</u>	<u>112,591</u>	<u>112,000</u>	<u>-</u>	<u>106,000</u>	<u>(6,000)</u>	<u>-5.36%</u>
Operating expenses									
Operations (4350)									
Personnel services									
0100	Salaries, regular	37,650	39,799	25,311	27,406	-	22,905	(4,501)	-16.42%
0110	Salaries, over-time	-	-	-	-	-	-	-	0.00%
0150	Salaries, part-time	-	-	-	11,248	-	9,626	(1,622)	-14.42%
0300	Social security	2,532	2,695	1,758	2,956	-	2,489	(467)	-15.80%
0321	PERA	2,853	2,939	1,881	2,900	-	2,440	(460)	-15.86%
0400	Group insurance	7,485	7,583	4,580	3,762	-	3,029	(733)	-19.48%
0500	Workers compensation	255	238	276	285	-	267	(18)	-6.40%
	Total personnel services	<u>50,775</u>	<u>53,254</u>	<u>33,806</u>	<u>48,557</u>	<u>-</u>	<u>40,756</u>	<u>(7,801)</u>	<u>-16.07%</u>
Materials & supplies									
1230	Supplies, equipment	-	75	825	2,000	-	2,000	-	0.00%
1600	Supplies, operating	-	22	-	700	-	700	-	0.00%
	Total materials & supplies	<u>-</u>	<u>97</u>	<u>825</u>	<u>2,700</u>	<u>-</u>	<u>2,700</u>	<u>-</u>	<u>0.00%</u>
Contractual services									
3030	Other professional services	27,103	25,776	24,428	26,500	-	28,000	1,500	5.66%
3630	Training & conferences	-	-	-	-	-	-	-	0.00%
3800	Mileage & parking	-	-	-	-	-	-	-	0.00%
3900	Grants & subsidies	29,494	29,573	21,875	31,052	-	31,984	932	3.00%
5130	Repairs, equipment	-	-	-	1,500	-	1,500	-	0.00%
	Total contractual services	<u>56,597</u>	<u>55,349</u>	<u>46,303</u>	<u>59,052</u>	<u>-</u>	<u>61,484</u>	<u>2,432</u>	<u>4.12%</u>
	Total expenditures	<u>107,372</u>	<u>108,700</u>	<u>80,934</u>	<u>110,309</u>	<u>-</u>	<u>104,940</u>	<u>(5,369)</u>	<u>-4.87%</u>
	Net change in fund balance	<u>9,358</u>	<u>16,806</u>	<u>31,657</u>	<u>1,691</u>	<u>-</u>	<u>1,060</u>	<u>(631)</u>	<u>-37.30%</u>
	Fund balance, beginning year	<u>150,341</u>	<u>159,699</u>	<u>176,505</u>	<u>208,162</u>	<u>208,162</u>	<u>209,853</u>	<u>1,691</u>	<u>0.81%</u>
	Fund balance, end of year	<u>\$ 159,699</u>	<u>\$ 176,505</u>	<u>\$ 208,162</u>	<u>\$ 209,853</u>	<u>\$ 208,162</u>	<u>\$ 210,913</u>	<u>\$ 1,060</u>	<u>0.51%</u>
		56,597	55,446	47,128	61,752		64,184		
							64,184		

Fund: 210 Cable TV						Revenues
Account	Description	2021	2022	2023	2024	Description
3180	Franchise fee revenue	112,000	116,000	112,000	106,000	Estimated collections
		112,000	116,000	112,000	106,000	

Fund: 210 Department: 4350						Operations
1230	Supplies, equipment < \$5000	2,000	2,000	2,000	2,000	Equipment costing less than \$5,000 per item
		2,000	2,000	2,000	2,000	
1600	Supplies, operating	200	200	200	200	Recording media - tapes, DVD's
		800	510	500	500	Batteries, cables, bulbs, tapes, misc
		1,000	710	700	700	
3030	Other professional services	6,500	6,500	6,500	7,000	Web streaming meetings \$501 per month. (current \$1502/qtr)
		16,000	16,000	20,000	21,000	Broadcast and Video Production support
		22,500	22,500	26,500	28,000	
3630	Training & conferences	300	-	-	-	Attendance at local training
		300	-	-	-	
3800	Mileage & parking	25	-	-	-	Mileage
		25	-	-	-	
3900	Grants & subsidies	31,167	30,603	31,052	31,984	Share of costs of North Suburban Cable Commission
		31,167	30,603	31,052	31,984	
5130	Repairs, equipment	1,500	1,500	1,500	1,500	Repair and maintenance of equipment
		1,500	1,500	1,500	1,500	
7030	Capital, equipment > \$5000	-	-	-	-	Supplemental duct work/air conditioning
		-	-	-	-	Control room/Council chambers replacement
		-	-	-	-	

58,492 57,313 61,752 64,184
-9.75% -2.02% 7.75% 3.94%

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>Y-T-D</u> <u>09/30/2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Forfeiture (Fund 225):									
Revenues									
3514	Forfeitures	22,816	11,664	53,832	2,000	-	2,000	-	0.00%
	Total revenue	22,816	11,664	53,832	2,000	-	2,000	-	0.00%
Operating expenses (4200):									
Materials & supplies									
1230	Supplies, equipment	13,961	4,620	11,567	10,000	-	10,000	-	0.00%
1600	Supplies, operating	6,900	-	343	200	-	200	-	0.00%
	Total materials & supplies	20,861	4,620	11,910	10,200	-	10,200	-	0.00%
Contractual services									
3030	Other professional services	5,391	4,198	16,644	500	-	500	-	0.00%
	Total contractual services	5,391	4,198	16,644	500	-	500	-	0.00%
Capital									
7030	Equipment	-	-	-	-	-	-	-	0.00%
	Total capital outlays	-	-	-	-	-	-	-	0.00%
	Total expenses	26,252	8,818	28,554	10,700	-	10,700	-	0.00%
	Net change in fund balance	(3,436)	2,846	25,278	(8,700)	-	10,700 (8,700)	-	0.00%
	Fund balance, beginning year	12,688	9,252	12,098	37,376	37,376	28,676	(8,700)	-23.28%
	Fund balance, end of year	9,252	12,098	37,376	28,676	37,376	19,976	(8,700)	-30.34%

Fund: 225 Forfeiture						Revenues
Account	Description	2021	2022	2023	2024	Description
3514	Forfeitures	2,000	2,000	2,000	2,000	Sale of forfeited vehicles at auction.
		2,000	2,000	2,000	2,000	

Fund: 225 Department: 4200					Operations	
1230	Supplies - equipment < \$5000	-	-	-	-	(2) radios
		-	-	-	-	(2) light bars
		500	-	-	-	Crime scene kit
		6,000	-	-	-	Evidence tracking system (barcode)
		-	-	6,000	6,000	Body/squad cameras
		-	4,000	4,000	4,000	Miscellaneous vehicle equipment
		-	-	-	-	Portable Breath Tester (PBT)
		1,200	-	-	-	Replacement Glock pistols (2)
		7,700	4,000	10,000	10,000	
1600	Supplies - operating	200	200	200	200	Supplies to prepare vehicles for auction. (tows, title fees, batteries)
		200	200	200	200	
3030	Other professional services	500	500	500	500	Share of auction costs.
		500	500	500	500	
7030	Equipment > \$5000	-	-	-	-	Camera
		-	-	-	-	
		8,400	4,700	10,700	10,700	
		-36.84%	-44.05%	127.66%	0.00%	

2024 Budget Summary

						Y-T-D			
		2020	2021	2022	2023	09/30/2023	2024	Change from 2023	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
EDA (Fund 230):									
Revenues									
3101	Tax collections	100,774	99,973	97,532	100,000	-	100,000	-	0.00%
3464	Development fee - nonrefundable	-	1,500	-	-	-	-	-	0.00%
3615	Interest received on notes	45	239	367	-	-	-	-	0.00%
3680	Other revenue	-	-	57,547	-	-	-	-	0.00%
3972	Transfers	839,036	146,679	149,633	152,622	-	142,230	(10,392)	-6.81%
	Total revenue	939,855	248,391	305,079	252,622	-	242,230	(10,392)	-4.11%
Operating expenses									
Housing and Economic Development (4650):									
Personnel services									
0100	Salaries, regular	114,465	117,010	120,343	123,765	-	134,264	10,499	8.48%
0300	Social security	7,694	8,173	8,574	9,468	-	10,272	804	8.49%
0321	PERA	8,560	8,535	8,846	9,283	-	10,070	787	8.48%
0400	Group insurance	14,616	14,866	17,426	18,126	-	18,889	763	4.21%
0500	Workers compensation	666	611	667	1,124	-	1,361	237	21.07%
	Total personnel services	146,001	149,195	155,856	161,766	-	174,856	13,090	8.09%
Materials & supplies									
1600	Supplies, operating	751	-	-	200	-	200	-	0.00%
2100	Book & periodicals	-	-	-	150	-	150	-	0.00%
	Total materials & supplies	751	-	-	350	-	350	-	0.00%
Contractual services									
3030	Other professional services	30,563	22,709	27,090	32,508	-	30,844	(1,664)	-5.12%
3100	Telephone	600	600	550	600	-	600	-	0.00%
3420	Advertisements	-	-	-	1,500	-	1,500	-	0.00%
3430	Printing	-	-	-	500	-	500	-	0.00%
3610	Memberships	110	295	595	950	-	950	-	0.00%
3630	Training & conferences	351	525	790	3,490	-	3,490	-	0.00%
3800	Mileage	247	970	1,937	350	-	350	-	0.00%
4800	Insurance	754	519	513	649	-	649	-	0.00%
5210	Housing improvement	1,524	2,455	5,512	20,277	-	4,141	(16,136)	-79.58%
	Total contractual services	34,149	28,073	36,987	60,824	-	43,024	(17,800)	-29.26%
Capital outlays									
9300	Business subsidies	-	5,000	16,050	30,000	-	24,000	(6,000)	-20.00%
	Total expenditures	180,901	182,268	208,893	252,940	-	242,230	(10,710)	-4.23%
Net change in fund balance		758,954	66,123	96,186	(318)	-	0	318	-100.06%
Fund balance, beginning year		478,534	1,237,488	1,303,611	1,399,797	1,399,797	1,399,479	(318)	-0.02%
Adj for land held for resale									
Fund balance, end of year		1,237,488	1,303,611	1,399,797	1,399,479	1,399,797	1,399,479	0	0.00%

Fund: 230 EDA						Revenues
Account	Description	2021	2022	2023	2024	Description
3101	Tax revenue	100,000	100,000	100,000	100,000	EDA/HRA Levy (Increase to \$150,000 in 2024 per strategic plan)
		100,000	100,000	100,000	100,000	
3972	Transfers	89,690	91,484	94,229	86,402	Transfers from TIF 5
		6,989	8,149	8,393	5,828	Transfers from TIF 6
		-	-	-	-	Transfers from TIF 7
		50,000	50,000	50,000	50,000	Transfers from General Fund
		146,679	149,633	152,622	142,230	
		246,679	249,633	252,622	242,230	
Fund: 230 Department: 4650						Housing and Economic Development
1600	Supplies, operating	200	200	200	200	Misc office supplies
		200	200	200	200	
2100	Books & periodicals	150	150	150	150	Misc. reports & periodicals (Finance & Commerce)
		150	150	150	150	
3030	Other professional services	4,000	4,000	4,000	4,000	Legal fees for development reviews
		5,000	5,000	5,000	5,000	Financial consultant fees (Ehlers)
		14,500	14,500	14,500	12,000	Special project consultant fees
		1,772	1,772	1,808	1,844	5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		4,500	4,500	4,500	5,500	Loan Program and Energy Audit Consultant (CEE)
		2,700	2,700	2,700	2,500	Marketing Consultant fees
		32,472	32,472	32,508	30,844	
3100	Telephone	600	600	600	600	Cell phone
		600	600	600	600	
3420	Advertising	1,500	1,500	1,500	1,500	Targeted advertisements.
		1,500	1,500	1,500	1,500	
3430	Printing	400	400	400	400	Property ad printing
		100	100	100	100	Misc printing
		500	500	500	500	
3610	Memberships	400	400	400	400	Economic Development Assoc of MN (EDAM)
		250	250	250	250	Twin Cities North Chamber of Commerce dues
		300	300	300	300	Mn Real Estate Exchangers (MREE)
		60	-	-	-	MN Assoc. of Govt. Communicators (MAGC)
		1,010	950	950	950	
3630	Training & conferences	535	535	535	535	IEDC Conference Minneapolis
		275	275	275	275	Ehlers Finance Seminar
		600	1,200	1,200	1,200	EDAM spring/summer conferences
		2,020	1,480	1,480	1,480	Other miscellaneous training
		3,430	3,490	3,490	3,490	
3800	Mileage	350	350	350	350	Misc. mileage
4800	Insurance	649	649	649	649	Allocation of the City's property & liability insurance
		649	649	649	649	
5210	Housing programs	23,000	22,222	20,277	4,141	Housing Improvement programs
		23,000	22,222	20,277	4,141	
9300	Business loans/subsidies/grants	30,000	30,000	30,000	24,000	Business improvement partnership loans/subsidies/grants
		30,000	30,000	30,000	24,000	
		93,861	93,083	91,174	67,374	
		0.90%	-0.83%	-2.05%	-26.10%	

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2024 Budget Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Community Center (Fund 252):							
Building overhead (4350)							
Building overhead revenues	553,459	3,071	(8,438)	300	300	-	0.00%
Building overhead expenditures	360,996	-	-	-	-	-	0.00%
Net Building Overhead Operations	192,463	3,071	(8,438)	300	300	-	0.00%
Banquet Center (4730):							
Banquet revenues	18,577	90,131	117,197	124,500	125,000	500	0.40%
Banquet Center expenditures	90,694	120,713	148,739	191,229	270,336	79,107	41.37%
Net Banquet Center	(72,117)	(30,582)	(31,542)	(66,729)	(145,336)	(78,607)	117.80%
Recreation (4732):							
Recreation revenues	24,926	449,349	493,158	508,500	592,000	83,500	16.42%
Recreation expenditures	213,172	483,618	607,160	622,752	653,050	30,298	4.87%
Net Recreation	(188,246)	(34,269)	(114,002)	(114,252)	(61,050)	53,202	-46.57%
Office/RISE space (4734):							
Office/RISE revenues	5,053	14,700	18,300	18,000	18,000	-	0.00%
Office/RISE expenditures	5,388	5,981	7,094	7,949	8,116	167	2.10%
Net Office/RISE space	(335)	8,719	11,206	10,051	9,884	(167)	-1.66%
Creative Kids Child Care Center (4736):							
Creative Kids revenues	132,000	132,000	131,000	132,000	142,800	10,800	8.18%
Creative Kids expenditures	27,817	32,500	39,112	38,670	41,480	2,810	7.27%
Net Creative Kids	104,183	99,500	91,888	93,330	101,320	7,990	8.56%
Total revenue	734,015	689,251	751,217	783,300	878,100	94,800	12.10%
Total expenditures	698,067	642,812	802,105	860,599	972,982	112,383	13.06%
Net change in fund balance	35,948	46,439	(50,888)	(77,299)	(94,882)	(17,583)	22.75%
Fund balance, beginning year	296,388	332,336	378,775	327,887	250,588	(77,299)	-23.58%
Fund balance, end of year	332,336	378,775	327,887	250,588	155,706	(94,882)	-37.86%

(continued)

2024 Budget Summary

	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>2024</u> <u>Request</u>	<u>Change from 2023</u>	
						<u>Dollar</u>	<u>Percent</u>
Community Center (continued):							
Building overhead (4350)							
Building revenues:							
3610 Investment income	2,755	(790)	(10,139)	300	300	-	0.00%
3679 Commissions - vending	-	-	-	-	-	-	0.00%
3680 Miscellaneous	704	1,527	1,701	-	-	-	0.00%
3685 Insurance reimbursement	-	2,334	-	-	-	-	0.00%
3972 Transfers	550,000	-	-	-	-	-	0.00%
Total building overhead reveilding revenues	553,459	3,071	(8,438)	300	300	-	0.00%
Operating expenses							
Personnel services							
0100 Salaries, regular	43,948	30,809	26,431	73,965	56,790	(17,175)	-23.22%
0110 Salaries, overtime	357	1,731	1,126	1,326	1,133	(193)	-14.56%
0150 Salaries, part-time	-	-	9	6,856	15,708	8,852	129.11%
0300 Social Security	3,365	2,462	2,076	6,283	5,634	(649)	-10.33%
0321 PERA	3,195	2,265	1,980	6,160	5,522	(638)	-10.36%
0400 Group insurance	142	838	2,102	18,855	12,987	(5,868)	-31.12%
0500 Workers compensation	2,397	2,090	2,276	5,399	5,132	(267)	-4.94%
999 Allocation of salaries	(53,404)	(40,195)	(36,000)	(118,844)	(102,906)	15,938	-13.41%
Total personnel services	-	-	-	-	-	-	0.00%
Materials & supplies							
1210 Supplies, buildings & grounds	901	790	696	1,500	1,500	-	0.00%
1230 Supplies, equipment	294	2,710	1,469	800	800	-	0.00%
1600 Supplies, operating	7,855	7,053	9,946	9,300	9,300	-	0.00%
2400 Uniforms	801	3,130	298	1,000	1,000	-	0.00%
2410 Mats & towels	1,640	3,200	2,792	2,500	2,500	-	0.00%
2999 Allocation of supplies	(11,491)	(16,883)	(15,201)	(15,100)	(15,100)	-	0.00%
Total materials & supplies	-	-	-	-	-	-	0.00%
Contractual services							
3030 Other professional services	11,193	15,886	21,983	2,400	2,400	-	0.00%
3100 Telephone	5,163	4,645	5,031	5,100	5,100	-	0.00%
3200 Water & sewer	10,611	8,420	11,157	8,600	8,600	-	0.00%
3210 Electricity	41,922	54,015	62,867	49,000	63,000	14,000	28.57%
3220 Natural gas	13,155	17,308	24,998	17,500	25,000	7,500	42.86%
3530 Refuse collection	4,376	4,845	5,340	5,000	5,000	-	0.00%
3630 Training & conferences	-	-	1,441	2,000	2,000	-	0.00%
3999 Allocation of utilities & Ins	(86,420)	(105,120)	(132,818)	(89,600)	(111,100)	(21,500)	24.00%
4010 Rental, equipment	-	-	-	-	-	-	0.00%
4800 Insurance (liability)	-	6,560	6,485	8,200	8,200	-	0.00%
5110 Repairs, building & grounds	11,917	7,859	15,082	9,770	9,770	-	0.00%
5130 Repairs, equipment	18,121	24,013	30,950	28,547	28,547	-	0.00%
5999 Allocation of repairs	(30,038)	(38,431)	(52,516)	(46,517)	(46,517)	-	0.00%
Total contractual services	-	-	-	-	-	-	0.00%
Debt service							
8011 Lease payable - principal	342,385	-	-	-	-	-	0.00%
8021 Lease payable - interest	18,611	-	-	-	-	-	0.00%
Total debt service	360,996	-	-	-	-	-	0.00%
Total Building overhead exp	360,996	-	-	-	-	-	0.00%
Total Building Overhead Net	192,463	3,071	(8,438)	300	300	-	0.00%
		160,434	200,535	151,217	172,717	<i>(continued)</i>	

Fund: 252 Department: 4350 Community Center Building Overhead						Expenditures
Account	Description	2021	2022	2023	2024	Description
1210	Supplies, bldgs & grounds	1,500	1,500	1,500	1,500	Lights, signs, fertilizer
		1,500	1,500	1,500	1,500	
1230	Supplies, equipment < \$5000	800	800	800	800	Small tools & equipment
		3,500	-	-	-	Drinking fountains
		4,300	800	800	800	
1600	Supplies, operating	7,800	9,300	9,300	9,300	Batteries, soap, paper towels, cleaning supplies for bathrooms
		7,800	9,300	9,300	9,300	Paper cups, plates, etc. for lounge & customer service events
2400	Uniforms	470	470	1,000	1,000	Uniforms/Clothing (7.3% of \$4,500 + .8 FTE x \$175)
		470	470	1,000	1,000	
2410	Mats & towels	2,250	2,250	2,250	2,250	Floor mats and cleaning towels to provide better protection of carpets
		250	250	250	250	Special events
		2,500	2,500	2,500	2,500	
3030	Other professional services	600	600	600	600	Backflow inspection, alarm inspection,
		500	500	500	500	Sprinkler inspections
		14,500	14,500	-	-	Custodial services: 12 months \$xxx
		1,300	1,300	1,300	1,300	Commercial carpet cleaning service (twice annually)
		16,900	16,900	2,400	2,400	
3100	Telephone & internet	3,500	3,500	5,100	5,100	Phones, internet, maintenance agreements, & repairs Metro I-Net
		3,500	3,500	5,100	5,100	
3200	Water & Wastewater	8,600	8,600	8,600	8,600	Water & sewer charges for community center
		8,600	8,600	8,600	8,600	
3210	Electricity	47,000	47,000	49,000	63,000	Estimated electric charges
		47,000	47,000	49,000	63,000	
3220	Natural gas	17,000	17,000	17,500	25,000	Estimated natural gas charges
		17,000	17,000	17,500	25,000	
3530	Refuse collection	4,176	4,320	4,600	4,600	Dumpsters \$360 x 12 months
		400	400	400	400	Extra garbage pick-up charges
		4,576	4,720	5,000	5,000	
3630	Training	-	1,000	1,000	1,000	Misc training
		-	-	1,000	1,000	Annual Conference
		-	1,000	2,000	2,000	
4800	Bonding & insurance	-	8,200	8,200	8,200	Insurance & bonding cost.
		-	8,200	8,200	8,200	
5110	Repairs, building & grounds	1,200	1,200	1,200	1,200	Repair floor tiles
		4,500	4,500	4,500	4,500	Exterior/Interior building maintenance
		770	770	770	770	Exterminator: 12 months X 64.02
		1,500	1,500	1,500	1,500	Fire alarm system service
		1,300	1,300	1,300	1,300	Parking lot & grounds maintenance
		500	500	500	500	Security system service
		9,770	9,770	9,770	9,770	
5130	Repairs, equipment	11,991	11,991	11,991	11,991	HVAC system maintenance contract
		-	8,556	8,556	8,556	Genesis Air bulbs (HVAC)
		6,000	6,000	6,000	6,000	HVAC repairs
		2,000	2,000	2,000	2,000	Plumbing, electrical, & misc. interior maintenance
		19,991	28,547	28,547	28,547	
8011	Lease payable (ESP)	-	-	-	-	Lease payable for energy savings program (matures 2-23-27)
8021	Interest	-	-	-	-	
		-	-	-	-	

143,907 159,807 151,217 172,717
-25.00% 11.05% -5.38% 14.22%

2024 Budget Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Community Center (continued):							
Banquet Center (4730):							
Banquet Revenues							
3634 Equipment rental	404	2,626	7,377	4,500	5,000	500	11.11%
3645 Rental - banquet facility	18,173	87,505	109,820	120,000	120,000	-	0.00%
							0.00%
Total banquet center revenue	18,577	90,131	117,197	124,500	125,000	500	0.40%
Banquet Expenditures							
Personnel services							
0100 Salaries, regular	370	49,979	56,062	66,545	128,414	61,869	92.97%
0110 Salaries, overtime	27	1,520	2,513	-	-	-	0.00%
0150 Salaries, part time regular pay	48	4,125	6,949	13,184	3,927	(9,257)	-70.21%
0300 Social Security	-	4,211	5,144	6,099	10,124	4,025	65.99%
0321 PERA	-	3,705	4,897	5,979	9,927	3,948	66.03%
0400 Group insurance	-	1,080	1,976	9,495	23,571	14,076	148.25%
0500 Workers compensation	-	320	379	2,421	4,035	1,614	66.66%
0999 Allocation of salaries	10,681	8,039	7,200	23,769	20,581	(3,188)	-13.41%
Total personnel services	11,126	72,979	85,120	127,492	200,579	73,087	57.33%
					179,998		
Materials & supplies							
1210 Supplies, buildings & grounds	2	-	-	-	-	-	0.00%
1230 Supplies, equipment	1,509	1,621	2,317	5,000	5,000	-	0.00%
2999 Allocation of supplies	3,217	4,727	4,256	4,228	4,228	-	0.00%
Total materials & supplies	4,728	6,348	6,573	9,228	9,228	-	0.00%
Contractual services							
3030 Other professional services	38,463	451	2,440	5,654	5,654	-	0.00%
3100 Telephone	-	-	-	500	500	-	0.00%
3420 Advertising	438	38	429	3,000	3,000	-	0.00%
3430 Printing	-	35	-	250	250	-	0.00%
3999 Allocation of utilities	22,889	27,791	35,028	24,680	30,700	6,020	24.39%
4800 Bonding & insurance	1,763	1,680	2,555	2,100	2,100	-	0.00%
5110 Repairs, building & grounds	1,628	30	-	2,700	2,700	-	0.00%
5130 Repairs, equipment	1,248	600	1,889	2,600	2,600	-	0.00%
5999 Allocation of repairs	8,411	10,761	14,705	13,025	13,025	-	0.00%
Total contractual services	74,840	41,386	57,046	54,509	60,529	6,020	11.04%
		47,734	63,619	63,737	69,757		
Total banquet center exp et expenditures	90,694	120,713	148,739	191,229	270,336	79,107	41.37%
Total Banquet Center net	(72,117)	(30,582)	(31,542)	(66,729)	(145,336)	(78,607)	117.80%

(continued)

Fund: 252 Community Center - 4730 Banquet Center						Expenditures
Account	Description	2021	2022	2023	2024	Description
1230	Supplies, equipment	3,000	3,000	3,000	3,000	Tables, mirrors, microphones, projectors, etc. for Banquet Room
		-	2,000	2,000	2,000	Override upgrade to Audio/Visual system
		3,000	5,000	5,000	5,000	
2999	Allocation of supplies	4,640	4,080	4,228	4,228	28% Allocation from overall building support
		4,640	4,080	4,228	4,228	
3030	Other professional services	886	886	904	904	2.5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		2,500	2,500	2,500	2,500	Miscellaneous professional services (linen service)
		1,750	1,750	1,750	1,750	Carpet cleaning 2 x year
		500	500	500	500	Legal costs
		5,636	5,636	5,654	5,654	
3100	Telephone/Internet	-	500	500	500	Cell phone
		-	500	500	500	
3420	Advertising & marketing	500	1,500	3,000	3,000	Website and traditional advertising, marketing
		500	1,500	3,000	3,000	
3430	Printing	250	250	250	250	Brochures, flyers, etc.
		250	250	250	250	
3999	Allocation of utilities	27,041	27,362	24,680	30,700	28% Allocation from overall building utilities
		27,041	27,362	24,680	30,700	
4800	Bonding & insurance	2,100	2,100	2,100	2,100	Insurance & bonding cost
		2,100	2,100	2,100	2,100	
5110	Repairs, building & grounds	1,200	1,200	1,200	1,200	Interior building repairs specific to the banquette center/center divider repairs
		1,500	1,500	1,500	1,500	Dance floor maintenance
		2,700	2,700	2,700	2,700	
5130	Repairs, equipment	1,600	1,600	2,600	2,600	Repairs to kitchen, audio system, and other banquette equipment
		1,600	1,600	2,600	2,600	
5999	Allocation of repairs	8,333	13,025	13,025	13,025	28% Allocation from overall building repairs
		8,333	13,025	13,025	13,025	

55,800	63,753	63,737	69,757
-51.72%	14.25%	-0.03%	9.45%

2024 Budget Summary

		2020	2021	2022	2023	2024	Change from 2023	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Community Center (continued):								
Recreation (4732):								
Recreation Revenues								
3405	Recreation profit	-	-	-	-	-	-	0.00%
3406	Recreation program fees	-	44,090	72,127	100,000	120,000	20,000	20.00%
3650	Donations	-	-	500	-	-	-	0.00%
3660	Gym & meeting room rental	22,704	32,621	36,351	28,000	35,000	7,000	25.00%
3661	Open gym participant fees	1,765	19,553	30,742	30,000	35,000	5,000	16.67%
3663	Senior memberships	-	1,669	2,370	-	1,000	1,000	0.00%
3679	Commissions - vending	457	1,416	1,068	500	1,000	500	100.00%
3972	Transfers	-	350,000	350,000	350,000	400,000	50,000	14.29%
Total Recreation revenues								
MCA revenues		24,926	449,349	493,158	508,500	592,000	83,500	16.42%
Recreation Expenditures								
Personnel services								
0100	Salaries, regular	1,684	183,556	227,164	158,746	173,497	14,751	9.29%
0110	Salaries,overtime	-	761	5,295	-	-	-	0.00%
0150	Salaries,part-time	-	64,912	71,021	120,304	135,515	15,211	12.64%
0300	Social security	123	18,701	22,193	21,347	23,639	2,292	10.74%
0321	Pensions	218	14,308	18,541	20,928	23,176	2,248	10.74%
0400	Group insurance	-	18,442	31,657	32,085	33,561	1,476	4.60%
0500	Workers compensation	-	1,651	3,570	5,908	7,348	1,440	24.38%
0600	Unemployment	-	-	80	-	-	-	0.00%
0999	Allocation of salaries	36,849	27,750	24,840	82,002	71,005	(10,997)	-13.41%
Total personnel services		38,874	330,081	404,361	441,320	467,742	26,421	5.99%
396,737								
Materials & supplies								
1230	Supplies, equipment	1,466	8,552	8,401	9,500	9,500	-	0.00%
1600	Supplies, operating	-	55	862	-	-	-	0.00%
2999	Allocation of supplies	5,746	8,442	7,600	7,550	7,550	-	0.00%
Total materials & supplies		7,212	17,049	16,863	17,050	17,050	-	0.00%
Contractual services								
3030	Other professional services	101,009	9,455	42,936	46,121	49,095	2,974	6.45%
3100	Telephone	-	-	-	1,000	1,000	-	0.00%
3430	Printing	1,003	10,421	19,952	12,000	12,000	-	0.00%
3999	Allocation of utilities	46,511	56,544	71,548	46,330	57,080	10,750	23.20%
4010	Rental, equipment	-	32,704	17,832	20,297	10,250	(10,047)	-49.50%
4800	Bonding & insurance	3,380	3,220	3,184	4,025	4,025	-	0.00%
5110	Repairs, building & grounds	164	1,588	-	5,000	5,000	-	0.00%
5130	Repairs, equipment	-	3,340	4,225	6,350	6,550	200	3.15%
5999	Allocation of repairs	15,019	19,216	26,259	23,259	23,259	-	0.00%
Total contractual services		167,086	136,488	185,936	164,382	168,259	3,877	2.36%
Total Recreation exp		213,172	483,618	607,160	622,752	653,050	30,298	4.87%
Total Recreation net		(188,246)	(34,269)	(114,002)	(114,252)	(61,050)	53,202	-46.57%

(continued)

Fund: 252 Community Center - 4732 Recreation					Expenditures	
Account	Description	2021	2022	2023	2024	Description
1230	Supplies, equipment	2,000	-	1,000	1,000	Miscellaneous (copy paper)
		-	2,500	2,500	2,500	Explore More supplies
		-	1,000	1,000	1,000	Fitness equipment
		-	3,500	2,500	2,500	Youth sports
		-	1,000	1,500	1,500	Senior programs
		-	1,000	1,000	1,000	Teen/Enrichment
		2,000	9,000	9,500	9,500	
2999	Allocation of supplies	8,285	7,285	7,550	7,550	50% Allocation from overall building support
		8,285	7,285	7,550	7,550	
3030	Other professional services	-	30,000	30,000	30,000	Partner payments - Happy Feet Dance, Pure Intennsity Athletics, Hall of Fame, Elementary track use, Explore More field trips & transportation, and Senior trips & transportation
			25,870	9,933	10,430	Rec Software (2nd yr \$9,933) 5% inflator after yr 2 (2024)
		-	-	1,000	1,000	Incode E-time sheet module
		-	-	2,477	4,954	HR recruit/hiring software NEOGOV (1/2 in GF Cent Serv, 2nd yr \$9,908/2)
		2,658	2,658	2,711	2,711	7.5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		2,658	58,528	46,121	49,095	
3100	Telephone	-	1,000	1,000	1,000	Cell phones (2)
		-	1,000	1,000	1,000	
3430	Printing	7,200	7,200	12,000	12,000	50% of the cost of printing and mailing the Mounds View Matters newsletter
		7,200	7,200	12,000	12,000	
3999	Allocation of utilities	49,838	50,410	46,330	57,080	50% Allocation from overall building utilities
		49,838	50,410	46,330	57,080	
4010	Rental, equipment	250	250	250	250	Scissor lift rental
		20,047	20,047	20,047	10,000	Fitness equipment
		20,297	20,297	20,297	10,250	
4800	Bonding & insurance	4,025	4,025	4,025	4,025	Insurance & bonding cost.
		4,025	4,025	4,025	4,025	
5110	Repairs, building & grounds	1,500	1,500	1,500	1,500	General building repairs
		1,000	1,000	1,000	1,000	Interior improvements
		2,500	2,500	2,500	2,500	Gym floor resurfacing & maintenance
		5,000	5,000	5,000	5,000	
5130	Repairs, equipment	500	500	500	500	Registration system support
		4,000	4,000	4,000	4,200	IT support Metro I-Net
		1,000	1,000	1,000	1,000	Copier annual maintenance
		850	850	850	850	Repairs to other equipment
		6,350	6,350	6,350	6,550	
5999	Allocation of repairs	14,131	23,259	23,259	23,259	50% Allocation from overall building repairs
		14,131	23,259	23,259	23,259	

119,784 192,354 181,432 185,309
-55.14% 60.58% -5.68% 2.14%

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2024 Budget Summary							
		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u> <u>Percent</u>
Office space (RISE)(4734):							
Office space revenues							
3633	Lease - Office/Chamber space	5,053	14,700	18,300	18,000	18,000	- 0.00%
Total office space revenues		5,053	14,700	18,300	18,000	18,000	- 0.00%
Office space expenditures							
Personnel services							
0999	Allocation of salaries	1,602	1,190	1,080	3,565	3,087	(478) -13.40%
Total personnel services		1,602	1,190	1,080	3,565	3,087	(478) -13.40%
Materials & supplies							
2999	Allocation of supplies	345	507	456	453	453	- 0.00%
Total materials & supplies		345	507	456	453	453	- 0.00%
Contractual services							
3999	Allocation of utilities	2,540	3,131	3,983	2,535	3,180	645 25.44%
5999	Allocation of repairs	901	1,153	1,575	1,396	1,396	(0) -0.04%
Total contractual services		3,441	4,284	5,558	3,931	4,576	645 16.41%
Total office space exp		5,388	5,981	7,094	7,949	8,116	167 2.10%
Total office space net		(335)	8,719	11,206	10,051	9,884	(167) -1.66%

(continued)

2024 Budget Summary							
		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u> <u>Percent</u>
Creative Kids Child Care (4736):							
Child Care Revenues							
3632	Lease - Child Care	132,000	132,000	131,000	132,000	142,800	10,800 8.18%
	Lease ends 7-31-23						
Total child care revenues		132,000	132,000	131,000	132,000	142,800	10,800 8.18%
Child Care Ed Expenditures (19%)							
Personnel services							
0999	Allocation of salaries	4,272	3,216	2,880	9,508	8,232	(1,276) -13.42%
Total personnel services		4,272	3,216	2,880	9,508	8,232	(1,276) -13.42%
Materials & supplies							
1600	Supplies, operating	-	-	-	-	-	- 0.00%
2999	Allocation of supplies	2,183	3,208	2,888	2,869	2,869	- 0.00%
Total materials & supplies		2,183	3,208	2,888	2,869	2,869	- 0.00%
Contractual services							
3999	Allocation of utilities	14,479	17,654	22,259	16,055	20,140	4,085 25.44%
4750	Taxes, licenses, & fees	-	-	-	-	-	- 0.00%
4800	Bonding & insurance	1,176	1,120	1,107	1,400	1,400	- 0.00%
5999	Allocation of repairs	5,707	7,302	9,978	8,838	8,838	0 0.00%
Total contractual services		21,362	26,076	33,344	26,293	30,378	4,085 15.54%
Total child care exp		27,817	32,500	39,112	38,670	41,480	2,810 7.27%
Total child care net		104,183	99,500	91,888	93,330	101,320	7,990 8.56%

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Lakeside Park (Fund 255):								
Revenues								
3370	Spring Lake Pk contribution	11,500	11,500	11,500	12,500	12,500	-	0.00%
3370	Mounds View contribution	11,500	11,500	11,500	12,500	12,500	-	0.00%
3610	Investment income	353	(99)	(1,294)	25	25	-	0.00%
3665	Park site permit	255	1,489	123	500	500	-	0.00%
	Total revenue	23,608	24,390	21,829	25,525	25,525	-	0.00%
Operating expenses (4350):								
Personnel services								
0150	Salaries, part-time	-	3,680	3,680	5,120	5,120	-	0.00%
0300	Social security	-	282	282	392	392	-	0.00%
0500	Workers compensation	-	253	-	253	253	-	0.00%
	Total personnel services	-	4,215	3,962	5,765	5,765	-	0.00%
Materials & supplies								
1210	Supplies, bldgs & grounds	61	-	65	800	800	-	0.00%
1600	Supplies, operating	1,300	-	1,117	1,700	1,700	-	0.00%
	Total materials & supplies	1,361	-	1,182	2,500	2,500	-	0.00%
Contractual services								
3200	Water & sewer	4,126	5,292	3,402	2,400	2,400	-	0.00%
3210	Electricity	1,379	1,588	1,797	1,300	1,300	-	0.00%
3530	Refuse collection	-	-	-	75	75	-	0.00%
4010	Equipment Contribution SLP	5,276	5,276	5,276	5,276	5,276	-	0.00%
4030	Satellites	327	532	499	550	550	-	0.00%
4800	Insurance	5,504	5,685	2,199	6,055	6,055	-	0.00%
5130	Repairs, equipment	-	1,544	792	1,604	1,604	-	0.00%
	Total contractual services	16,612	19,917	13,965	17,260	17,260	-	0.00%
	Total expenses	17,973	24,132	19,109	25,525	25,525	-	0.00%
	Net change in fund balance	5,635	258	2,720	-	-	-	0.00%
	Fund balance, beginning year	11,795	17,430	17,688	20,408	20,408	-	0.00%
	Fund balance, end of year	17,430	17,688	20,408	20,408	20,408	-	0.00%
			19,917	15,147	19,760	19,760		

Fund: 255 Lakeside Park					Revenues	
Account	Description	2021	2022	2023	2024	Description
3370	Contributions	11,500	11,500	12,500	12,500	Spring Lake Park contribution for half of cost for joint park
		11,500	11,500	12,500	12,500	
3370	Contributions	11,500	11,500	12,500	12,500	Mounds View contribution for half of cost for joint park
		11,500	11,500	12,500	12,500	
3610	Interest revenue	25	25	25	25	Estimated interest earnings at 0.35%.
		25	25	25	25	
3665	Park site rental	500	500	500	500	Rental of the park by groups or individuals
		500	500	500	500	

Fund: 255 Department: 4350					Expenditures	
1210	Supplies, bldgs & grounds	1,700	800	800	800	Paper, sand, etc.
		1,700	800	800	800	
1600	Supplies, operating	800	1,700	1,700	1,700	Fertilizer & pesticides
		800	1,700	1,700	1,700	
3200	Water & sewer	2,400	2,400	2,400	2,400	Estimated water & sewer charges
		2,400	2,400	2,400	2,400	
3210	Electricity	1,300	1,300	1,300	1,300	Estimated electric charges
		1,300	1,300	1,300	1,300	
3530	Refuse collection	75	75	75	75	Six months service
		75	75	75	75	
4010	Equipment, capital charge	5,276	5,276	5,276	5,276	Capital charge for usage of SLP city equipment
		5,276	5,276	5,276	5,276	
4030	Satellites	550	550	550	550	Five months service
		550	550	550	550	
4800	Insurance & bonds	5,504	6,055	6,055	6,055	Property & liability insurance
		5,504	6,055	6,055	6,055	
5130	Repairs, equipment	1,705	1,154	1,604	1,604	Repair of equipment at the park
		1,705	1,154	1,604	1,604	
		19,310	19,310	19,760	19,760	
		-0.95%	0.00%	2.33%	0.00%	

2024 Budget Summary

	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Budget</u>	<u>2024 Request</u>	<u>Change from 2023 Dollar</u>	<u>Percent</u>
Recycling (Fund 290):							
Revenues							
3360 Other County grants	24,110	29,540	31,518	32,631	32,631	-	0.00%
3610 Investment income	-	-	-	-	-	-	0.00%
Total revenue	24,110	29,540	31,518	32,631	32,631	-	0.00%
Operating expenses							
Operations (4420)							
Personnel services							
0100 Salaries, regular	10,539	11,347	6,962	-	-	-	0.00%
0110 Salaries, overtime	-	484	-	-	-	-	0.00%
0150 Salaries, part time	-	-	-	15,471	16,028	557	3.60%
0300 Social security	735	838	489	1,184	1,227	43	3.63%
0321 PERA	801	877	517	1,160	1,202	42	3.62%
0400 Group insurance	2,772	2,880	1,479	171	178	7	4.09%
0500 Workers compensation	70	68	78	114	132	18	15.58%
Total personnel services	14,917	16,494	9,525	18,100	18,767	667	3.68%
Materials & supplies							
1600 Supplies, operating	-	1,857	6,412	750	750	-	0.00%
Contractual services							
3300 Postage	-	1,016	1,301	2,000	2,000	-	0.00%
3420 Advertisements	-	-	-	-	-	-	0.00%
3430 Printing	1,822	1,011	1,522	2,000	2,000	-	0.00%
3530 Refuse collection	5,695	8,177	8,263	9,784	9,114	(670)	-6.85%
Total contractual services	7,517	10,204	11,086	13,784	13,114	(670)	-4.86%
Total expenses	22,434	28,555	27,023	32,634	32,631	(3)	-0.01%
Net change in fund balance	1,676	985	4,495	(3)	0	3	-108.00%
Fund balance, beginning year	28,933	30,609	31,594	36,089	36,086	(3)	-0.01%
Fund balance, end of year	30,609	31,594	36,089	36,086	36,086	0	0.00%
		12,061	17,498	14,534	13,864		

Fund: 290 Recycling Grant						Revenues
Account	Description	2021	2022	2023	2024	Description
3360	Other grants & aid	31,539	32,631	32,631	32,631	Estimated Ramsey County recycling grant
		31,539	32,631	32,631	32,631	

Fund: 290 Department: 4420					Expenditures	
1600	Supplies, operatin	500	500	750	750	
		500	500	750	750	
3300	Postage	2,200	2,200	2,000	2,000	City wide mailing for Cleanup Day, Newsletter, organics
		2,200	2,200	2,000	2,000	
3430	Printing	500	500	300	300	Articles in City newsletter
		2,000	2,000	1,700	1,700	Clean-up Day and Organics printing of direct mailing items
		2,500	2,500	2,000	2,000	
3530	Refuse collection	11,431	11,147	9,784	9,114	Recycling collections CH, CC, and Parks, Clean-up Days, shredding event
		11,431	11,147	9,784	9,114	
		16,631	16,347	14,534	13,864	
		-5.99%	-1.71%	-12.61%	-15.19%	

2024 Budget Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
TIF # 5 (Fund 450):							
Revenues							
3101 Tax collections	1,760,668	1,794,771	1,798,711	1,829,694	1,728,059	(101,635)	-5.55%
3610 Investment income	5,126	(1,653)	(15,069)	1,500	1,500	-	0.00%
Total revenue	1,765,794	1,793,118	1,783,642	1,831,194	1,729,559	(101,635)	-5.55%
Operating expenses (4650):							
Contractual services							
3030 Other professional	4,655	3,523	3,585	5,372	5,408	36	0.67%
8010 Developer PAG, principal	626,473	700,322	754,251	-	-	-	0.00%
8020 Developer PAG, interest	1,020,860	988,512	952,653	1,721,169	1,716,005	(5,164)	-0.30%
9900 Transfers out to EDA	88,036	89,690	91,484	91,484	86,402	(5,082)	-5.56%
Total contractual services	1,740,024	1,782,047	1,801,973	1,818,025	1,807,815	(10,210)	-0.56%
Net change in fund balance	25,770	11,071	(18,331)	13,169	(78,256)	(91,425)	-694.24%
Fund balance, beginning year	869,475	895,245	906,316	887,985	901,154	13,169	1.48%
Fund balance, end of year	895,245	906,316	887,985	901,154	822,898	(78,256)	-8.68%

Fund: 450 TIF District #5						Revenues
Account	Description	2021	2022	2023	2024	Description
3101	Tax increment collections	1,793,817	1,829,694	1,884,584	1,728,059	Estimated collections of incremental taxes on properties in the district
		1,793,817	1,829,694	1,884,584	1,728,059	
3610	Investment income	1,500	1,500	1,500	1,500	Estimated interest earnings
		1,500	1,500	1,500	1,500	

Fund: 430 Department: 4650						Economic Development
3030	Other professional services	3,600	3,600	3,600	3,600	TIF administration and reporting fees
		1,772	1,772	1,808	1,808	5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		5,372	5,372	5,408	5,408	
8010	Pay-as-you-go principal	1,688,413	1,721,169	1,764,282	1,716,005	Principal on a revenue note issued to promote a development. (Medtronic)
		1,688,413	1,721,169	1,764,282	1,716,005	
9900	Transfer out to EDA Fund	89,690	91,484	94,229	86,402	Transfer to cover the EDA operating budget.
		89,690	91,484	94,229	86,402	

1,783,475	1,818,025	1,863,919	1,807,815
2.46%	1.94%	2.52%	-3.01%

Statutory decertification date: December 31, 2033

2024 Budget Summary

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
TIF # 6 (Fund 441):							
Revenues							
3101 Tax collections	10,828	79,937	85,558	81,491	58,280	(23,211)	-28.48%
3102 Tax collections - delinquent	-	-	-	-	-	-	0.00%
3610 Investment income	10	5	(294)	200	500	300	150.00%
Total revenue	10,838	79,942	85,264	81,691	58,780	(22,911)	-28.05%
Operating expenses (4650):							
Contractual services							
3030 Other professional	1,316	2,283	2,337	1,332	1,612	280	21.02%
8010 Developer PAG, principal	-	7,633	67,961	72,622	63,997	(8,625)	-11.88%
8020 Developer PAG, interest	4,873	33,211	6,511	-	-	-	0.00%
9900 Transfers out to EDA	-	6,989	8,149	8,149	5,828	(2,321)	-28.48%
Total contractual services	6,189	50,116	84,958	82,103	71,437	(10,666)	-12.99%
Net change in fund balance	4,649	29,826	306	(412)	(12,657)	(12,245)	2972.09%
Fund balance, beginning year	-	4,649	34,475	34,475	34,063	(412)	-1.20%
Fund balance, end of year	4,649	34,475	34,781	34,063	21,406	(12,657)	-37.16%

Fund: 441 TIF District #6						Revenues
Account	Description	2021	2022	2023	2024	Description
3101	Tax increment collections	79,894	81,491	83,935	58,280	Estimated collections of incremental taxes on properties in the district
		79,894	81,491	83,935	58,280	
3610	Investment income	200	200	500	500	Estimated interest earnings at 1.00%.
		200	200	500	500	

Fund: 441 Department: 4650					Economic Development	
3030	Other professional services	800	800	1,059	1,059	TIF administration and reporting fees
		532	532	543	553	1.5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		1,332	1,332	1,602	1,612	
8010	Pay-as-you-go principal	40,826	72,622	74,440	63,997	Principal on a revenue note issued to promote a development. (MWF)
		40,826	72,622	74,440	63,997	
8020	Pay-as-you-go interest	-	-	-	-	Interest on a revenue note issued to promote a development. (Medtronic)
		-	-	-	-	
9900	Transfer out to EDA Fund	6,989	8,149	8,393	5,828	Transfer to cover the EDA operating budget.
		6,989	8,149	8,393	5,828	

49,147	82,103	84,435	71,437
764.96%	67.06%	2.84%	-15.39%

2024 Budget Summary

	2021	2023	Y-T-D 09/30/2023	2024	Change from 2023	
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
TIF # 7 (Fund 442):						
Revenues						
3101 Tax collections	-	-	-	-	-	0.00%
3102 Tax collections - delinquent	-	-	-	-	-	0.00%
3610 Investment income	-	-	-	-	-	0.00%
Total revenue	-	-	-	-	-	0.00%
Operating expenses (4650):						
Contractual services						
3030 Other professional	-	-	-	-	-	0.00%
8010 Developer PAG, principal	-	-	-	-	-	0.00%
8020 Developer PAG, interest	-	-	-	-	-	0.00%
9900 Transfers out to EDA	-	-	-	-	-	0.00%
Total contractual services	-	-	-	-	-	0.00%
Net change in fund balance	-	-	-	-	-	0.00%
Fund balance, beginning year	-	-	-	-	-	0.00%
Fund balance, end of year	-	-	-	-	-	0.00%

Fund: 442 TIF District #7						Revenues
Account	Description	2021	2022	2023	2024	Description
3101	Tax increment collections	-	-	-	-	Estimated collections of incremental taxes on properties in the district
		-	-	-	-	
3610	Investment income	-	-	-	-	Estimated interest earnings at 1.00%.
		-	-	-	-	

Fund: 441 Department: 4650					Economic Development
3030	Other professional services	-	-	-	TIF administration and reporting fees
		-	-	553	1.5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		-	-	553	
8010	Pay-as-you-go principal	-	-	-	Principal on a revenue note issued to promote a development. (Skyline)
		-	-	-	
8020	Pay-as-you-go interest	-	-	-	Interest on a revenue note issued to promote a development.
		-	-	-	
9900	Transfer out to EDA Fund	-	-	-	Transfer to cover the EDA operating budget.
		-	-	-	

- - - 553
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CITY OF MOUNDS VIEW, MINNESOTA
Debt Service Fund 2024 Budgets
Combining Statement of Revenues and Expenditures

	GO CIP Bonds <u>2017A</u>	Total <u>2024</u> <u>2023</u>
Revenue:		
Taxes:		
Property taxes	416,293	416,293 413,983
Miscellaneous:		
Investment income	500	500 500
Total revenue	<u>416,793</u>	<u>416,793</u> <u>414,483</u>
Expenditures:		
Debt service:		
Principal	260,000	260,000 255,000
Interest	130,370	130,370 138,095
Paying agent fees	475	475 475
Continuing disclosure fees	1,750	1,750 1,750
Total expenditures	<u>392,595</u>	<u>392,595</u> <u>395,320</u>
Surplus of revenue over (under) expenditures	<u>24,198</u>	<u>24,198</u> <u>19,163</u>
Net change in fund balance	24,198	24,198 19,163
Fund balance, January 1	<u>410,334</u>	<u>410,334</u> <u>391,171</u>
Fund balance, December 31	<u><u>434,532</u></u>	<u><u>434,532</u></u> <u><u>410,334</u></u>

2024 Budget Summary

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>	<u>Y-T-D</u>	<u>2023</u>	<u>Change from 2022</u>	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>09/30/22</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
GO Capital Imp. Plan Bonds of 2017A Debt Service (Fund 506):								
Revenues								
3101 Property taxes	418,667	335,014	331,838	413,983		416,293	2,310	0.56%
3102 Delinquent taxes	-	360	(5,830)	-	-	-	-	0.00%
3111 Mobile home - current	-	80	78	-	-	-	-	0.00%
3112 Mobile home - delinquent	-	6	14	-	-	-	-	0.00%
3121 Fiscal disparities	-	77,387	78,583	-	-	-	-	0.00%
3610 Investment income	2,258	(672)	(9,070)	500		500	-	0.00%
Total revenue	420,925	412,175	395,613	414,483	-	416,793	2,310	0.56%
Operating expenses (4750):								
Contractual services								
8010 Debt, principal	235,000	240,000	245,000	255,000		260,000	5,000	1.96%
8020 Debt, interest	159,995	152,870	145,595	138,095		130,370	(7,725)	-5.59%
8030 Paying agent	475	712	475	475		475	-	0.00%
8040 Continuing disclosure	-	1,533	4,282	1,750	-	1,750	-	0.00%
Total contractual services	395,470	395,115	395,352	395,320	-	392,595	(2,725)	-0.69%
Net change in fund balance	25,455	17,060	261	19,163	-	24,198	5,035	26.27%
Fund balance, beginning year	348,395	373,850	390,910	391,171	391,171	410,334	19,163	4.90%
Fund balance, end of year	373,850	390,910	391,171	410,334	391,171	434,532	24,198	5.90%

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CITY OF MOUNDS VIEW, MINNESOTA
Capital Project Funds 2024 Budgets
Combining Statement of Revenues and Expenditures

	<u>Park Dedication</u>	<u>Vehicle and Equipment</u>	<u>Special Projects</u>	<u>Street Improvement</u>	<u>Total Budget</u>	
					<u>2024</u>	<u>2023</u>
Revenue:						
Taxes	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000
Franchise fees	-	-	-	385,000	385,000	340,000
Special assessments	-	-	-	11,000	11,000	15,000
Intergovernmental:						
State	-	-	-	460,000	460,000	435,000
Miscellaneous:						
Investment income	1,000	-	1,000	5,000	7,000	6,500
Other	3,000	-	-	-	3,000	3,000
Total revenue	<u>4,000</u>	<u>-</u>	<u>1,000</u>	<u>1,011,000</u>	<u>1,016,000</u>	<u>949,500</u>
Expenditures:						
General government	-	37,000	365,000	-	402,000	85,000
Public safety	-	45,000	750,000	-	795,000	218,000
Streets and highways	-	77,000	-	2,690,951	2,767,951	2,708,157
Culture and recreation	175,000	85,000	515,000	-	775,000	660,865
Total expenditures	<u>175,000</u>	<u>244,000</u>	<u>1,630,000</u>	<u>2,690,951</u>	<u>4,739,951</u>	<u>3,672,022</u>
Excess (deficiency) of revenue over expenditures	(171,000)	(244,000)	(1,629,000)	(1,679,951)	(3,723,951)	(2,722,522)
Other financing sources (uses)						
Operating transfers						
Transfers in	-	500,000	75,000	750,000	1,325,000	2,040,000
Transfers out	-	(73,000)	-	-	(73,000)	(147,000)
Total other financing sources (uses)	<u>-</u>	<u>427,000</u>	<u>75,000</u>	<u>750,000</u>	<u>1,252,000</u>	<u>1,893,000</u>
Net change in fund balance	(171,000)	183,000	(1,554,000)	(929,951)	(2,471,951)	(829,522)
Fund balance, January 1	<u>(131,914)</u>	<u>2,382,324</u>	<u>1,175,014</u>	<u>796,065</u>	<u>4,221,489</u>	<u>5,024,674</u>
Fund balance, December 31	<u>\$ (302,914)</u>	<u>\$ 2,565,324</u>	<u>\$ (378,986)</u>	<u>\$ (133,886)</u>	<u>\$ 1,749,538</u>	<u>\$ 4,195,152</u>

2024 Budget Summary

		<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>2024</u> <u>Request</u>	<u>Change from 2023</u> <u>Dollar</u>	<u>Percent</u>
Park Dedication (Fund 451):								
Revenues								
3610	Investment income	3,194	(1,020)	(14,627)	500	1,000	500	100.00%
3652	Park dedication fees	-	24,803	425,945	3,000	3,000	-	0.00%
	Total revenue	<u>3,194</u>	<u>23,783</u>	<u>411,318</u>	<u>3,500</u>	<u>4,000</u>	<u>500</u>	<u>14.29%</u>
Operating expenses								
Operations (4350):								
Materials & supplies								
1230	Supplies, equip. < \$5,000	748	2,719	8,520	-	-	-	0.00%
1600	Supplies, operating	-	-	-	-	-	-	0.00%
	Total materials & supplies	<u>748</u>	<u>2,719</u>	<u>8,520</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
Contractual services								
5110	Repairs, Buildings & Grounds	1,167	-	-	-	-	-	0.00%
	Total contractual services	<u>1,167</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
Capital								
7050	Construction	-	9,900	286,138	447,615	175,000	(272,615)	-60.90%
	Total capital outlays	<u>-</u>	<u>9,900</u>	<u>286,138</u>	<u>447,615</u>	<u>175,000</u>	<u>(272,615)</u>	<u>-60.90%</u>
	Total expenses	<u>1,915</u>	<u>12,619</u>	<u>294,658</u>	<u>447,615</u>	<u>175,000</u>	<u>(272,615)</u>	<u>-60.90%</u>
	Net change in fund balance	<u>1,279</u>	<u>11,164</u>	<u>116,660</u>	<u>(444,115)</u>	<u>(171,000)</u>	<u>273,115</u>	<u>-61.50%</u>
	Fund balance, beginning year	<u>183,098</u>	<u>184,377</u>	<u>195,541</u>	<u>312,201</u>	<u>(131,914)</u>	<u>(444,115)</u>	<u>-142.25%</u>
	Fund balance, end of year	<u>\$ 184,377</u>	<u>\$ 195,541</u>	<u>\$ 312,201</u>	<u>\$ (131,914)</u>	<u>\$ (302,914)</u>	<u>\$ (171,000)</u>	<u>129.63%</u>

Fund: 451 Park Dedication Fund						Revenues
Account	Description	2021	2022	2023	2024	Description
3610	Investment income	500	500	500	500	Estimated interest earnings at 1%.
		500	500	500	500	
3652	Park dedication fees	3,000	3,000	3,000	3,000	Developer payments
		3,000	3,000	3,000	3,000	

Fund: 451 Department: 4470					Expenditures	
7050	Construction > \$25000	-	-	20,000	?	Chair swing - Silver View Park
		-	-	302,615	-	Greenfield playground
		-	-	125,000	?	Pickle Ball court - Silver View Park
		-	-	-	150,000	Hillview Park playground rehab (funding source)
		-	-	-	25,000	Groveland/Hodges Park shelters flooring replacement (funding source)
		60,000	146,553	-	-	Random Park Playground
		40,000	60,000	-	-	Lambert Park Hockey Boards
		13,000	30,000	-	-	Netting Silver View Park
		12,500	-	-	-	T-Ball field City Hall Park
		125,500	236,553	447,615	175,000	

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Vehicle & Equipment (Fund 460):								
Revenues								
3680	Miscellaneous revenue	-	-	-	-	-	-	0.00%
3972	Transfers in - General fund	299,000	400,000	300,000	300,000	300,000	-	0.00%
3972	Transfers in - Water	67,000	70,000	70,000	80,000	90,000	10,000	12.50%
3972	Transfers in - Sewer	55,000	55,000	55,000	52,000	60,000	8,000	15.38%
3972	Transfers in - Storm Water	33,000	33,000	35,000	33,000	50,000	17,000	51.52%
	Total revenue	<u>454,000</u>	<u>558,000</u>	<u>460,000</u>	<u>465,000</u>	<u>500,000</u>	<u>35,000</u>	<u>7.53%</u>
Expenditures								
Central Services (4160):								
Materials & supplies								
1230	Supplies, equipment < \$5,000	-	840	-	-	-	-	0.00%
Capital								
7030	Equipment	-	-	-	-	37,000	37,000	0.00%
	Total Central Services	<u>-</u>	<u>840</u>	<u>-</u>	<u>-</u>	<u>37,000</u>	<u>37,000</u>	<u>0.00%</u>
Police (4200):								
Materials & supplies								
1230	Supplies, equip < \$5,000	10,263	1,800	-	-	-	-	0.00%
5120	Repairs, vehicles	255	-	-	-	-	-	0.00%
Capital								
7030	Equipment	-	92,839	-	35,000	-	(35,000)	-100.00%
7040	Vehicles	97,068	35,259	-	183,000	45,000	(138,000)	-75.41%
	Total Police	<u>107,586</u>	<u>129,898</u>	<u>-</u>	<u>218,000</u>	<u>45,000</u>	<u>(173,000)</u>	<u>-79.36%</u>
Park and rec (4360):								
Capital								
7030	Equipment	57,043	115,292	-	29,000	-	(29,000)	-100.00%
7040	Vehicles	-	-	-	40,000	85,000	45,000	112.50%
	Total Park and rec	<u>57,043</u>	<u>115,292</u>	<u>-</u>	<u>69,000</u>	<u>85,000</u>	<u>16,000</u>	<u>23.19%</u>
PW Streets (4470):								
Materials & supplies								
1230	Supplies, equip < \$5,000	6,135	-	-	-	-	-	0.00%
Capital								
7030	Equipment	181,619	-	-	25,000	10,000	(15,000)	-60.00%
7040	Vehicles	49,344	201,893	-	-	67,000	67,000	0.00%
	Total PW Streets	<u>237,098</u>	<u>201,893</u>	<u>-</u>	<u>25,000</u>	<u>77,000</u>	<u>52,000</u>	<u>208.00%</u>
Other (4160):								
9900	Transfer out - General Fund	-	-	26,000	27,000	28,000	1,000	3.70%
9900	Transfer out - Water	-	125,000	-	82,500	-	(82,500)	-100.00%
9900	Transfer out - Sewer	-	-	-	-	-	-	0.00%
9900	Transfer out - Storm Water	-	-	-	37,500	45,000	7,500	20.00%
	Total other	<u>-</u>	<u>125,000</u>	<u>26,000</u>	<u>147,000</u>	<u>73,000</u>	<u>(74,000)</u>	<u>-50.34%</u>
	Total expenditures	<u>401,727</u>	<u>572,923</u>	<u>26,000</u>	<u>459,000</u>	<u>317,000</u>	<u>(142,000)</u>	<u>-30.94%</u>
	Net change in fund balance	<u>52,273</u>	<u>(14,923)</u>	<u>434,000</u>	<u>6,000</u>	<u>183,000</u>	<u>177,000</u>	<u>2950.00%</u>
	Fund balance, beginning year	<u>1,904,974</u>	<u>1,957,247</u>	<u>1,942,324</u>	<u>2,376,324</u>	<u>2,382,324</u>	<u>6,000</u>	<u>0.25%</u>
	Fund balance, end of year	<u>1,957,247</u>	<u>1,942,324</u>	<u>2,376,324</u>	<u>2,382,324</u>	<u>2,565,324</u>	<u>183,000</u>	<u>7.68%</u>
		<u>401,727</u>	<u>572,923</u>	<u>26,000</u>	<u>459,000</u>	<u>317,000</u>	<u>317,000</u>	

Fund: 460 Vehicle & Equipment Fund						Revenues
Account	Description	2021	2022	2023	2024	Description
3961	Transfers in	299,000	300,000	300,000	300,000	From General Fund (\$259,000 5yr Fin Plan)
		70,000	70,000	80,000	90,000	From Water Fund
		55,000	55,000	52,000	60,000	From Sanitary Sewer Fund
		33,000	35,000	33,000	50,000	From Storm Water Fund
		457,000	460,000	465,000	500,000	
Fund: 460 Department: 4160 Central Services						Operations
7030	Equipment > \$5000	-	-	-	18,000	IP Phones
		-	-	-	19,000	Copiers (5) CH, Comm Dev, PD, PW, Comm Ctr in 2024
		-	-	-	37,000	
Fund: 460 Department: 4200 Police						Operations
7030	Equipment > \$5000	-	-	-	-	Miscellaneous Equipment for Squads
		-	25,000	35,000	-	Watchgurard server upgrade (move to cloud)(annual maint. \$xx,xxx in 24)
		101,000	-	-	-	(25) 800 Mhz radios (\$101,000 in 2021)
		101,000	25,000	35,000	-	
7040	Vehicles	51,000	56,000	183,000	45,000	(1) Detective/Staff car
		51,000	56,000	183,000	45,000	
Fund: 460 Department: 4360 Parks						Operations
7030	Equipment > \$5000	100,000	-	-	-	Replace AEBI tractor
		-	-	29,000	-	Turfcat utility cart
		100,000	-	29,000	-	
7040	Vehicles	-	-	40,000	85,000	Parks maint 3/4 ton pick-up
		-	-	40,000	85,000	
Fund: 460 Department: 4470 Pavement Management						Operations
1230	Supplies, equip < \$5,000	-	-	-	-	Refurbish 2 trailers
		-	-	-	-	
7030	Equipment > \$5000	-	-	-	10,000	Auto Lube
		-	-	25,000	-	Compactor
		-	-	25,000	10,000	
7040	Vehicles	-	-	-	67,000	Bucket truck (used)
		200,000	-	-	-	Dump truck (\$220,000 net of trade-in \$20,000)
		200,000	-	-	67,000	
9900	Transfers out	25,000	26,000	27,000	28,000	Various equipment purchases general fund
		125,000	-	-	-	Water - Booster station generator
		-	-	-	45,000	Storm Water - F250 truck
		-	-	37,500	-	Storm Water tracked skid steer 1/2
		-	-	37,500	-	Water tracked skid steer 1/2
		35,000	35,000	45,000	-	Water - (1/2 ton truck 4x4 (\$35,000)
		185,000	61,000	147,000	73,000	
		637,000	142,000	459,000	317,000	
		109.47%	-77.71%	223.24%	-30.94%	

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Special Projects (Fund 480):								
Revenues								
3319	Other federal grants	-	-	47,500	-	-	-	0.00%
3553	Spec assessmt penalty & interc	635	477	-	-	-	-	0.00%
3610	Investment income	18,796	(6,295)	(81,333)	1,000	1,000	-	0.00%
3972	Transfers in	475,000	725,000	75,000	75,000	75,000	-	0.00%
	Total revenue	494,431	719,182	41,167	76,000	76,000	-	0.00%
Operating expenses								
Operations (4160):								
Materials & supplies								
1230	Supplies, equipment < \$5,000	10,208	15,404	7,835	750	-	(750)	-100.00%
	Total materials & supplies	10,208	15,404	7,835	750	-	(750)	-100.00%
Contractual services (4160)								
3030	Other professional services	12,600	42,475	155,122	205,000	220,000	15,000	7.32%
5130	Repairs; Equipment	-	-	17,200	-	-	-	0.00%
	Total contractual services	12,600	42,475	172,322	205,000	220,000	15,000	7.32%
Capital (4160)								
7030	Capital equipment	22,316	396,084	143,368	23,500	10,000	(13,500)	(1)
7050	Construction	337,543	-	26,679	-	1,400,000	1,400,000	-
	Total capital outlays	359,859	396,084	170,047	23,500	1,410,000	1,386,500	59
Contractual services (4180)								
3030	Other professional services	540	-	-	-	-	-	0.00%
	Total contractual services	540	-	-	-	-	-	0.00%
Capital (4470)								
7050	Construction	14,500	-	19,519	-	-	-	0.00%
	Total capital outlays	14,500	-	19,519	-	-	-	0.00%
	Total expenses	397,707	453,963	369,723	229,250	1,630,000	1,400,750	611.01%
						1,630,000		
	Net change in fund balance	96,724	265,219	(328,556)	(153,250)	(1,554,000)	(1,400,750)	914.03%
	Fund balance, beginning year	1,294,877	1,391,601	1,656,820	1,328,264	1,175,014	(153,250)	-11.54%
	Fund balance, end of year	1,391,601	1,656,820	1,328,264	1,175,014	(378,986)	(1,554,000)	-132.25%

Fund: 480 Special Projects						Revenues
Account	Description	2021	2022	2023	2024	Description
3610	Investment income	4,000	1,000	1,000	1,000	Estimated interest earnings at 1%.
		4,000	1,000	1,000	1,000	
3972	Transfers in	75,000	75,000	75,000	75,000	Transfer from General Fund
		75,000	75,000	75,000	75,000	

Fund: 480 Department: 4160						Expenditures
1230	Supplies, equipment	7,700	-	-	-	Bullet Proof vests (7 officers @ \$1,100 each)
		-	-	750	-	Vaccum Comm. Ctr.
		25,000	-	-	-	CommCtr furniture
		32,700	-	750	-	
3030	Other professional services	35,000	35,000	35,000	35,000	CommCtr painting (carryover to 2024 pending vote and bonding)
		-	15,000	15,000	15,000	CommCtr front counter upgrades (carryover to 2024 pending vote and bonding)
		-	10,000	10,000	10,000	CommCtr Repair Skylights (carryover to 2024 pending vote and bonding)
		-	-	-	15,000	MVCC sidewalk replacement
		15,124	-	-	-	CommCtr intrusion system update
		-	-	-	15,000	Wall management program
		-	-	-	15,000	Roof management program
		-	70,000	60,000	30,000	Consultants for CC expansion (R9484, R9485)
		60,000	75,000	85,000	85,000	Finance/Payroll/Utility Billing software upgrade (place holder)
		110,124	205,000	205,000	220,000	
7030	Capital, equipment > \$5000	60,906	86,000	-	-	CommCtr Banquet Ctr carpet (carryover to 2022)
		-	-	13,500	-	Floor auto scrubber, hand dryers Comm. Ctr.
		10,000	10,000	10,000	10,000	Park building video and door lock improvements
		396,100	-	-	-	HVAC upgrades - CH, CC, PW
		467,006	96,000	23,500	10,000	
7050	Construction > \$25000	25,000	18,000	-	-	PW floor sealing and ADA Doors (Carryover to 2022)
		-	-	-	400,000	City Hall Park challenge course
		-	-	-	250,000	Veterans Memorial
		-	-	-	750,000	PD training and garage addition
		30,000	-	-	-	CommCtr restrooms in gym locker rooms
		55,000	18,000	-	1,400,000	

664,830	319,000	229,250	1,630,000
-0.04%	-52.02%	-28.13%	611.01%

2024 Budget Summary

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change from 2023</u>	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
Street Improvement (Fund 485):								
Revenues								
3101	Property taxes	151,111	149,942	146,292	150,000	150,000	-	0.00%
3180	Franchise fee	301,756	335,107	425,517	340,000	385,000	45,000	13.24%
3352	MSA street construction	484,789	408,790	459,169	435,000	460,000	25,000	5.75%
3550	Spec assessmt prepayment	26,042	21,007	16,742	15,000	11,000	(4,000)	-26.67%
3610	Investment income	42,740	(14,196)	(96,343)	5,000	5,000	-	0.00%
3680	Other revenue	1,924	-	2,185	-	-	-	0.00%
3972	Transfer from other funds	-	-	-	1,500,000	750,000	(750,000)	-50.00%
3993	Bond proceeds	-	-	-	-	-	-	0.00%
Total revenue		<u>1,008,362</u>	<u>900,650</u>	<u>953,562</u>	<u>2,445,000</u>	<u>1,761,000</u>	<u>(684,000)</u>	<u>-27.98%</u>
Operating expenses								
Operations (4470):								
Materials & supplies								
1600	Supplies, operating	-	-	9,703	-	-	-	0.00%
Total materials & supplies		<u>-</u>	<u>-</u>	<u>9,703</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
Contractual services								
3030	Other professional services	24,706	162,295	4,862	-	-	-	0.00%
Total contractual services		<u>24,706</u>	<u>162,295</u>	<u>4,862</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
Capital								
7050	Construction	579,516	380,702	2,113,342	2,683,157	2,690,951	7,794	0.29%
Total capital outlays		<u>579,516</u>	<u>380,702</u>	<u>2,113,342</u>	<u>2,683,157</u>	<u>2,690,951</u>	<u>7,794</u>	<u>0.29%</u>
Other								
9900	Transfer out	701,000	-	-	-	-	-	0.00%
Total other		<u>701,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
Total expenses		<u>1,305,222</u>	<u>542,997</u>	<u>2,127,907</u>	<u>2,683,157</u>	<u>2,690,951</u>	<u>7,794</u>	<u>0.29%</u>
Net change in fund balance		<u>(296,860)</u>	<u>357,653</u>	<u>(1,174,345)</u>	<u>(238,157)</u>	<u>(929,951)</u>	<u>(691,794)</u>	<u>290.48%</u>
Fund balance, beginning year		2,147,774	1,850,914	2,208,567	1,034,222	796,065	(238,157)	-23.03%
Fund balance, end of year		<u>\$1,850,914</u>	<u>\$2,208,567</u>	<u>\$1,034,222</u>	<u>\$ 796,065</u>	<u>\$ (133,886)</u>	<u>\$ (929,951)</u>	<u>-116.82%</u>

Fund: 485 Street Improvement						Revenues
Account	Description	2021	2022	2023	2024	Description
3101	Property taxes	150,000	150,000	150,000	150,000	General tax levy for streets
		150,000	150,000	150,000	150,000	
3180	Franchise fee	305,000	305,000	340,000	360,000	Half of the 4% franchise fee on gas & electric utilities
		305,000	305,000	340,000	360,000	
3352	MSA Street Construction	275,000	405,000	435,000	435,000	State aid funds
		275,000	405,000	435,000	435,000	
3550	Special assessments	15,000	15,000	15,000	15,000	Special assessments on private improvements
		15,000	15,000	15,000	15,000	
3610	Investment income	15,000	5,000	5,000	5,000	Estimated interest earnings
		15,000	5,000	5,000	5,000	
3972	Transfer in	-	-	1,500,000	750,000	Transfer from General Fund (additional \$750,000 in 2024)
		-	-	1,500,000	750,000	
		760,000	880,000	2,445,000	1,715,000	

Fund: 485 Department: 4470						Expenditures
7050	Construction > \$25000	50,000	-	-	-	2020 Quincy Street (costruction) in TIF #3
		75,000	2,465,000	50,000	-	2022 Pleasant View and Spring Lake Road N of MV Blvd (const phase)
		-	225,000	1,828,000	19,454	2023 Spring Lake Road S of MV Blvd (const phase)
		-	-	266,000	-	Trail segments 7 & 8 bid with street project
		-	-	13,000	-	MV Drive, various cul-de-sacs (design)
		-	-	225,000	-	Pleasant View/Stinson & County Road I (Design & Reconstruct - Fridley)
		-	-	50,000	-	Bronson Long Lake Road to Edgewood (Reconstruct Design)
		-	-	-	90,000	Design H2
		-	-	-	110,000	City Hall Park Imp - Splash Pad Parking Lot, Sidewalk and Trails
		-	-	-	1,555,535	Cty Rd I (Pleasant View to Silver Lake), Bronson (L Lake Rd to Edgewood)
		-	-	-	817,712	Mill & overlay - MV Drive, various cul-de-sacs, Park View, Bronson
		50,000	75,000	75,000	75,000	Trailway development and ADA transition project (2022 - 2024)
		-	-	141,157	23,250	Pavement Maint. Reclomite - Area J, K
		-	-	35,000	-	Fog seal various parking lots/trails
		172,260	145,000	-	-	Seal coat projects (replaced with Reclomite process)
		347,260	2,910,000	2,683,157	2,690,951	
9900	Transfer out	-	-	-	-	EDA
		-	-	-	-	

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CITY OF MOUNDS VIEW, MINNESOTA
Enterprise Funds 2024 Budgets
Combining Statement of Revenues and Expenses

	Water	Sanitary Sewer	Street Lighting	Storm Water	Total	
					2024	2023
Operating revenue:						
Operating revenues	1,455,244	2,115,806	116,814	448,969	4,136,833	3,901,936
Special assessments	81,000	-	-	-	81,000	80,500
Connection charges	2,000	-	-	-	2,000	2,000
Total operating revenue	1,538,244	2,115,806	116,814	448,969	4,219,833	3,984,436
Operating expenses:						
Personal services	555,525	511,744	23,297	206,055	1,296,620	1,161,742
Supplies	92,752	37,422	1,000	26,164	157,338	141,888
Contractual services	277,057	150,650	3,850	135,676	567,233	555,773
Electricity & gas	138,500	2,500	98,000	-	239,000	221,500
Disposal charges (MCES)	-	1,242,780	-	-	1,242,780	1,150,734
Contingency	15,000	15,000	-	-	30,000	30,000
Depreciation	200,000	120,000	-	35,000	355,000	380,000
Capital outlays	600,000	530,000	-	290,000	1,420,000	3,025,000
Total operating expenses	1,878,834	2,610,096	126,147	692,895	5,307,971	6,666,637
Net operating income (loss)	(340,590)	(494,290)	(9,333)	(243,926)	(1,088,138)	(2,682,201)
Non-operating revenue (expenses):						
Investment income	2,000	20,000	1,400	16,000	39,400	39,400
Principal payment on debt	(355,000)	-	-	-	(355,000)	(350,000)
Interest expense	(76,173)	-	-	-	(76,173)	(83,223)
Bond fees / discounts	(2,975)	-	-	-	(2,975)	(2,950)
Total non-operating	(432,148)	20,000	1,400	16,000	(394,748)	(396,773)
Transfers and other financing sources						
Transfers in	-	45,000	-	45,000	90,000	120,000
Transfers out	(183,258)	(153,258)	(3,309)	(59,632)	(399,457)	(358,648)
Total transfers and other financing sources	(183,258)	(108,258)	(3,309)	(14,632)	(309,457)	(238,648)
Revenues over (under) expenditures	(955,996)	(582,548)	(11,242)	(242,558)	(1,792,343)	(3,317,622)
Add back:						
Capital outlays	600,000	530,000	-	290,000	1,420,000	3,025,000
Principal on debt	355,000	-	-	-	355,000	350,000
Net income (loss)	(996)	(52,548)	(11,242)	47,442	(17,343)	57,378
Net assets (deficit), January 1	4,688,068	4,332,551	92,936	3,255,696	12,369,250	11,907,761
Net assets (deficit), December 31	\$ 4,687,072	\$4,280,003	\$ 81,695	\$3,303,138	\$12,351,907	\$11,965,139

2024 Budget Summary

	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>2024</u> <u>Request</u>	<u>Change from 2023</u>	
						<u>Dollar</u>	<u>Percent</u>
Water (Fund 700):							
Revenues							
3375 State pension contribution	649	464	1,589	-	-	-	0.00%
3424 Meter charge	1	3	-	-	-	-	0.00%
3550 Spec assessments-prepayments	1,594	-	-	-	-	-	0.00%
3551 Spec assessments-current	70,950	77,308	80,432	75,000	75,000	-	0.00%
3552 Spec assessments-delinquent	8,692	6,357	3,443	5,000	5,000	-	0.00%
3553 Spec assess.-penalty & interest	6,328	1,935	1,605	500	1,000	500	100.00%
3610 Investment income	6,257	4,157	(83,778)	2,000	2,000	-	0.00%
3680 Other revenues	4,706	1,106	2,767	2,000	2,000	-	0.00%
3710 Water sales	1,168,083	1,261,990	1,208,947	1,280,084	1,344,244	64,160	5.01%
3714 Water service insurance	93,774	95,441	95,282	92,000	102,000	10,000	10.87%
3715 Utility connections	3,750	2,350	3,550	2,000	2,000	-	0.00%
3716 Penalties	5,560	12,183	13,199	7,000	7,000	-	0.00%
3913 Meter sales	660	143	270	-	-	-	0.00%
3917 WAC/SWM charges	1,500	500	45,000	-	-	-	0.00%
3972 Transfers - Vehicle & Equip	-	125,000	-	82,500	-	(82,500)	-100.00%
Total revenue	1,372,504	1,588,937	1,372,306	1,548,084	1,540,244	(7,840)	-0.51%
Operating expenses							
Billing Services (4820):							
Personnel services							
0100 Salaries, regular	45,907	49,826	52,689	53,699	58,479	4,780	8.90%
0150 Salaries, part-time	-	-	-	2,250	2,407	157	6.98%
0300 Social security	3,091	3,562	3,651	4,280	4,658	378	8.83%
0321 PERA	2,922	3,036	3,256	4,198	4,567	369	8.79%
0322 GASB 68 Pension Exp	5,831	(24,171)	20,406	-	-	-	0.00%
0400 Group insurance	7,460	7,489	7,846	8,199	8,784	585	7.14%
0500 Workers compensation	296	279	310	428	516	88	20.62%
Total personnel services	65,507	40,021	88,158	73,054	79,411	6,357	8.70%
Materials & supplies							
1600 Supplies, operating	-	-	-	50	50	-	0.00%
Total materials & supplies	-	-	-	50	50	-	0.00%
Contractual services							
3030 Other professional services	8,616	8,990	9,041	9,256	9,434	178	1.92%
3300 Postage	2,680	2,479	2,597	4,600	4,600	-	0.00%
3430 Printing	900	1,142	380	900	900	-	0.00%
3630 Training	-	-	-	2,400	2,400	-	0.00%
5130 Repairs, equipment	4,899	6,360	5,802	9,107	11,784	2,677	29.39%
Total contractual services	17,095	18,971	17,820	26,263	29,118	2,855	10.87%
Debt Service:							
8010 Principal	-	-	-	350,000	355,000	5,000	1.43%
8020 Interest	-	75,580	69,179	83,223	76,173	(7,050)	-8.47%
8030 Paying agent fees	-	237	475	450	475	25	5.56%
8040 Continuing disclosure	-	1,533	1,532	2,500	2,500	-	0.00%
8050 Issuance costs	100,764	-	-	-	-	-	0.00%
Total debt service	100,764	77,350	71,186	436,173	434,148	(2,025)	-0.46%
Miscellaneous:							
9900 Transfers out to General Fund	82,859	85,345	87,905	90,542	93,258	2,716	3.00%
9900 Transfers out to Vehicle Fund	67,000	70,000	70,000	80,000	90,000	10,000	12.50%
Total capital outlays	149,859	155,345	157,905	170,542	183,258	12,716	7.46%
Total Billing	333,225	291,687	335,069	706,082	725,985	19,903	2.82%
	267,718	251,666	246,911	633,028	646,574		
					646,574		

Fund: 700 Department: 4820						Billing Services
Account	Description	2021	2022	2023	2024	Description
1600	Supplies, operating	50	50	50	50	Utility billing supplies
		50	50	50	50	
3030	Other professional services	8,683	8,683	8,856	9,034	24.5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		400	400	400	400	County special assessment maintenance fee
		9,083	9,083	9,256	9,434	
3300	Postage	3,300	3,300	3,300	3,300	3300 bills X \$0.50 postage X 4 billings X 1/2 cost
		800	800	800	800	Inserting & mailing bills (moved from 3030)
		500	500	500	500	Late notices: 500 bills X \$0.50 postage X 4 billings X 1/2 cost
		4,600	4,600	4,600	4,600	
3430	Printing	450	450	450	450	Utility bills (1/2 cost)
		450	450	450	450	Envelopes
		900	900	900	900	
3630	Training	2,400	2,400	2,400	2,400	Seminars on new regulations, software updates, etc. INCODE training
		2,400	2,400	2,400	2,400	
5130	Repairs, equipment	4,701	4,936	5,183	5,784	Incode software support (30%)(5% annual increase per agreement)
		1,200	1,200	1,200	1,200	Incode UB support
		-	-	-	3,000	Mueller/Incode CIS interface and support (1/2 in sewer)
		350	350	350	-	Neptune reader maintenance (1/2 in sewer)(2019 first year \$610)
		1,800	1,800	1,800	1,800	Mueller software maintenance (1/2 in sewer)
		520	546	574	-	Handheld interface support for meter readers (1/2 in sewer)(Incode)
		8,571	8,832	9,107	11,784	
8010	Principal	-	335,000	350,000	355,000	Principal due on bonds
		-	335,000	350,000	355,000	
8020	Interest	42,000	71,971	83,223	76,173	Interest due on 2020 A Bonds
		42,000	71,971	83,223	76,173	
8030	Paying agent fees	450	450	450	475	Paying agent fees on bond issues
		450	450	450	475	
8040	Continuing Disclosure	2,500	2,500	2,500	2,500	Annual debt disclosure requirements and Ramsey county sp. Assmt. Fees
		2,500	2,500	2,500	2,500	
9900	Transfers out	85,345	87,905	90,542	93,258	Transfer to General Fund for administrative overhead costs
		70,000	70,000	80,000	90,000	Transfer to Vehicle & Equipment Fund to fund future purchases
		155,345	157,905	170,542	183,258	
		225,899	593,691	633,028	646,574	

2024 Budget Summary

	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>2024</u> <u>Request</u>	<u>Change from 2023</u>	
						<u>Dollar</u>	<u>Percent</u>
Water (Fund 700):							
Infrastructure & Equip Maintenance (4823):							
Personnel services							
0100 Salaries, regular	248,078	249,508	255,040	255,849	285,418	29,569	11.56%
0110 Salaries, overtime	15,330	11,850	17,409	11,921	12,434	513	4.30%
0150 Salaries, part-time	4,082	-	964	20,085	21,851	1,766	8.79%
0300 Social security	18,186	17,635	19,058	21,982	24,419	2,437	11.09%
0321 PERA	18,793	18,551	20,101	20,888	23,202	2,314	11.08%
0400 Group insurance	38,276	38,296	43,036	48,096	52,121	4,025	8.37%
0500 Workers compensation	6,954	5,208	5,718	7,079	9,312	2,233	31.54%
Total personnel services	349,699	341,048	361,326	385,900	428,757	42,857	11.11%
Materials & supplies							
1210 Supplies, bldg & grnds	2,160	2,724	1,567	3,000	3,000	-	0.00%
1220 Supplies, vehicles	1,637	4,940	4,802	2,000	2,000	-	0.00%
1230 Supplies, equipment	2,836	3,357	8,357	2,625	2,625	-	0.00%
1240 Supplies, streets	5,657	8,350	5,930	5,000	7,500	2,500	50.00%
1250 Supplies, utilities	8,521	7,336	5,955	13,950	13,750	(200)	-1.43%
1260 Supplies, traffic control	211	-	494	200	200	-	0.00%
1600 Supplies, operating	10,356	13,660	3,642	8,500	8,500	-	0.00%
1700 Motor fuels	5,458	6,192	6,509	7,463	7,463	-	0.00%
2400 Uniforms	1,335	959	1,448	1,100	1,100	-	0.00%
2410 Mats & towels	445	415	303	620	620	-	0.00%
Total materials & supplies	38,616	47,933	39,007	44,458	46,758	2,300	5.17%
Contractual services							
3030 Other professional services	15,614	35,422	16,519	45,750	49,750	4,000	8.74%
3100 Communications - telephone	5,210	3,491	3,514	4,084	4,084	-	0.00%
3200 Water & wastewater charges	6,347	9,087	6,742	7,200	7,200	-	0.00%
3220 Natural gas	5,864	7,166	12,662	8,500	8,500	-	0.00%
3610 Memberships	150	200	180	360	360	-	0.00%
3630 Training	1,225	2,714	4,886	5,530	6,130	600	10.85%
4010 Equipment rental	629	265	1,053	1,500	1,500	-	0.00%
4800 Insurance	8,590	8,184	8,091	10,230	10,230	-	0.00%
5110 Repairs, bldgs & grnds	1,983	5,183	771	10,540	10,540	-	0.00%
5120 Repairs, vehicles	-	-	-	1,000	3,000	2,000	200.00%
5130 Repairs, equipment	17,180	6,799	9,292	8,500	10,900	2,400	28.24%
5140 Repairs, streets	15,107	1,402	7,822	10,000	10,000	-	0.00%
5150 Repairs, utilities	13,941	12,092	50,591	17,500	17,500	-	0.00%
5155 Water service repair	94,981	90,444	147,997	90,000	90,000	-	0.00%
5160 Repairs, system maintenance	875	2,935	4,113	3,500	3,500	-	0.00%
Total contractual services	187,696	185,384	274,233	224,194	233,194	9,000	4.01%
Capital outlays							
7030 Equipment	-	-	-	1,472,500	265,000	(1,207,500)	-82.00%
7050 Construction	-	-	-	235,000	335,000	100,000	42.55%
7950 Depreciation	198,159	194,482	186,181	220,000	200,000	(20,000)	-9.09%
Total capital outlays	198,159	194,482	186,181	1,927,500	800,000	(1,127,500)	-58.50%
Miscellaneous:							
9100 Contingency	-	-	-	15,000	15,000	-	0.00%
Total miscellaneous	-	-	-	15,000	15,000	-	0.00%
Total infrastructure & equip maint	774,170	768,847	860,747	2,597,052	1,523,709	(1,073,343)	-41.33%
	424,471	427,799	499,421	2,211,152	1,094,952		
					1,094,952		

Fund: 700 Department: 4823					Water Infrastructure & Equipment Maintenance	
Account	Description	2021	2022	2023	2024	Description
1210	Supplies, Bldgs & grounds	100	100	100	100	Mops, buckets, brooms
		500	500	500	500	Light tubes & ballasts
		200	200	200	200	Paper products
		200	200	200	200	Paint, thinner, & brushes
		750	750	1,000	1,000	Black dirt & sod/seed, landscaping materials
		500	500	500	500	Misc. cleaners for well houses & % of shop
		500	500	500	500	Irrigation parts
		2,750	2,750	3,000	3,000	
1220	Supplies, vehicles	300	300	300	300	Air, oil, fuel, & transmission filters
		100	100	100	100	Fluids
		400	400	400	400	Batteries and tires
		50	50	50	50	Paint sealant
		150	150	150	150	Tune ups
		500	500	1,000	1,000	Misc repairs
		1,500	1,500	2,000	2,000	
1230	Supplies, equipment < \$5000	100	100	100	100	Tune ups
		100	100	100	100	Grounds maintenance equipment
		100	100	100	100	Blades, suction hoses, filter screens
		175	175	175	175	Hydraulic fluid: 35 gallons @ \$4.80 / gallon
		200	200	200	200	Solvents & cleaning fluids
		200	200	200	200	Air compressor & dehumidifier parts
		1,500	1,500	1,500	1,500	Chemical equipment parts (fluoride pumps)
		250	250	250	250	Air, oil, fuel, & trans filters (emergency generator)
		2,625	2,625	2,625	2,625	
1240	Supplies, streets	4,500	4,500	5,000	7,500	Asphalt/concrete/sod/seed for patching minor street, curb, driveway repairs.
		4,500	4,500	5,000	7,500	
1250	Supplies, utilities	2,500	5,000	5,000	6,000	Paint & sandblasting materials for hydrants
		500	500	500	500	Copper, steel & PVC pipe
		1,500	1,250	1,250	1,000	Valve box risers, main repair clamps
		1,000	750	750	1,250	Hydrant markers
		-	-	-	-	De-chlorinator
		3,450	3,000	3,000	2,500	Hydrant parts (hydrant pump \$450 - 2017)
		5,000	3,450	3,450	2,500	Meter supplies, etc. (move from account 1600)
		13,950	13,950	13,950	13,750	
1260	Supplies, traffic control	200	200	200	200	Traffic cones / safety vests
		200	200	200	200	
1600	Supplies, operating	500	500	500	500	Propane, acetylene & oxygen supplies
		400	400	400	400	Gloves, masks, & rags
		1,850	1,850	2,850	2,850	Film, first aid supplies, & batteries (add hearing protection)
		2,500	2,500	3,000	3,000	Location flags & paint (moved from account 1250)
		250	250	250	250	Cleaning supplies
		1,500	1,500	1,500	1,500	Additional & replacement hand tools
		7,000	7,000	8,500	8,500	
1700	Motor fuels & lubs	580	1,568	2,138	2,138	Diesel fuel - 475 gallons @ \$4.50
		450	450	450	450	Oil
		2,990	3,575	4,875	4,875	Unleaded fuel: 1,300 gallons @ \$3.75
		4,020	5,593	7,463	7,463	
2400	Uniforms	1,100	1,100	1,100	1,100	Uniforms 15.5% of \$4,500 and clothing 1.7 FTE x \$175 per contract
		1,100	1,100	1,100	1,100	
2410	Mats & towels	620	620	620	620	Share of floor mats & shop towels (15.5% of \$4,000)
		620	620	620	620	
3030	Other professional services	180	400	700	700	Backflow prevention testing
		3,500	3,500	4,500	4,500	Water system leak survey (every 2 years)(not done in 2019)
		-	-	20,000	20,000	Consultant well head protection phase II
		850	850	2,500	2,500	Annual inspections heating units in all water buildings
		1,496	1,496	2,500	2,500	Annual inspection generator units
		-	-	450	450	Copier maintenance agreement (Split with 730)
		500	500	700	700	Broadleaf control
		-	-	-	4,000	Permit module BS&A (in Water, Sewer, & Storm Water)
		6,000	6,000	6,000	6,000	Asset management software
		250	250	450	450	Fire sprinkler inspections/testing
		200	200	200	200	Fire extinguisher inspection/service (10 @ \$20)
		750	750	1,500	1,500	Gopher State One-call locates
		2,750	2,750	2,750	2,750	Safety Data Service (1/3 Sewer, 1/3 Storm Water)
		3,000	3,000	3,500	3,500	ArcView/GIS base map and engineering consulting (Split with 730)
		19,476	19,696	45,750	49,750	
3100	Communications - telephone	400	400	600	600	Service & repair
		1,954	1,954	1,954	1,954	Cellular phone service (20.06% of \$9,200)
		1,440	1,440	1,440	1,440	Data cards for SCADA (4)(75%)(40.01 per card) balance in Sewer
		90	90	90	90	800 MHz license fee (33%)(5 radios @ \$4.48 per month)
		3,884	3,884	4,084	4,084	
3200	Water and wastewater charges	7,200	7,200	7,200	7,200	
		7,200	7,200	7,200	7,200	

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Fund: 700 Department: 4823						Water Infrastructure & Equipment Maintenance
Account	Description	2021	2022	2023	2024	Description
3220	Natural gas	8,500	8,500	8,500	8,500	Heating fuel
		8,500	8,500	8,500	8,500	
3610	Memberships	120	120	120	120	MN Rural Water Association (50%)
		100	100	100	100	MN Safety Council
		60	60	60	60	Suburban Utility Superintendent Association (SUSA)(50% of \$100)
		80	80	80	80	Pressurized vessel license
		360	360	360	360	
3630	Training	150	150	150	200	Computer training/webinars
		1,200	1,200	1,200	1,200	Trench safety/confined space alternate years/inspection safety
		1,000	1,000	1,000	1,000	Class A license
		110	110	110	110	Hearing test/R2K (2.15 FTE * \$50)
		60	60	60	60	Maintenance Expo
		2,000	2,000	2,000	2,000	Water operator class/exam/certificate (\$xxx per person)
		100	100	100	100	Misc. training seminars
		300	300	300	300	Equipment operator training
		150	150	150	300	MRWA workshops
		400	400	400	800	Tuition reimbursement
		60	60	60	60	Work zone safety seminar (every 3 years)
		5,530	5,530	5,530	6,130	
		4010	Rental, equipment	4,000	4,000	1,000
300	300			300	300	Barricades & signs
200	200			200	200	Tools & equipment
4,500	4,500			1,500	1,500	
4800	Insurance	10,230	10,230	10,230	10,230	Share of property/liability insurance
		10,230	10,230	10,230	10,230	
5110	Repairs, buildings & grounds	1,000	1,000	1,000	1,000	Door & lock repairs
		1,000	1,000	1,000	1,000	Roof & wall repairs
		7,540	7,540	7,540	7,540	Electrical & mechanical repairs (well #2 in 17 well #4 in 18 \$4540)
		1,000	1,000	1,000	1,000	Site repairs (pavement, fence, irrigation, etc...)
5120	Repairs, vehicles	1,000	1,000	1,000	3,000	Utility truck repairs
		1,000	1,000	1,000	3,000	
5130	Repairs, equipment	900	900	900	900	Well and water treatment plant repairs
		500	500	500	500	Miscellaneous repairs (Backhoe, Skid steer)
		1,000	-	-	-	Repair boiler @ main plant
		-	-	-	-	Backhoe overhaul extend life 10 more years
		-	-	-	-	Refurbish trailer
		1,000	1,000	2,000	2,000	Generator service - Onan
		1,500	1,500	3,000	3,000	VFD service
		1,000	1,000	1,000	1,000	Meter and valve repairs
		1,000	1,000	1,000	3,000	SCADA repairs
		100	100	100	500	Radio repairs
5140	Repairs, streets	7,000	6,000	8,500	10,900	
		10,000	10,000	10,000	10,000	Contractor repairs to streets after water main breaks
5150	Repairs, utilities	10,000	10,000	10,000	10,000	
		5,000	5,000	5,000	5,000	Fire hydrant repairs
		5,000	5,000	5,000	5,000	Gate valve repairs
		7,500	7,500	7,500	7,500	Water main repairs
5155	Water service repairs	17,500	17,500	17,500	17,500	
		75,000	75,000	80,000	80,000	Contractor repairs to residential water services.
		15,000	15,000	10,000	10,000	Pavement & curb repairs
5160	System maintenance	90,000	90,000	90,000	90,000	
		3,500	3,500	3,500	3,500	Water system maintenance & repair items
7030	Capital, equipment > \$5000	3,500	3,500	3,500	3,500	
		15,000	15,000	15,000	15,000	Gate valves
		35,000	1,375,000	1,375,000	250,000	Commercial/Residential meter replacements
		125,000	-	-	-	Generator WTP #1 and booster station
		-	-	37,500	-	T76 T4 Compact Track Loader (skidsteer)(1/2 in Storm Water)
7050	Construction > \$25000	35,000	35,000	45,000	-	3/4 ton pick-up 4x2
		210,000	1,425,000	1,472,500	265,000	
7950	Depreciation	3,816,000	800,000	175,000	275,000	Water treatment plant engineering, design, construction
		80,000	80,000	60,000	60,000	Well pump rehabilitation project (approximately every 7 years per well)
9100	Contingency	3,896,000	880,000	235,000	335,000	
		240,000	220,000	220,000	200,000	Estimated depreciation
9100	Contingency	240,000	220,000	220,000	200,000	
		15,000	15,000	15,000	15,000	Contingency
		15,000	15,000	15,000	15,000	
		4,598,485	2,778,278	2,211,152	1,094,952	

2024 Budget Summary

	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>2024</u> <u>Request</u>	<u>Change from 2023</u>	
						<u>Dollar</u>	<u>Percent</u>
Water (Fund 700):							
Water Production (4825):							
Personnel services							
0100 Salaries, regular	29,625	29,068	30,246	32,329	33,706	1,377	4.26%
0110 Salaries, overtime	1,649	2,196	3,138	-	-	-	0.00%
0300 Social security	2,195	2,079	2,207	2,443	2,548	105	4.30%
0321 PERA	2,240	2,306	2,490	2,395	2,498	103	4.30%
0400 Group insurance	5,351	5,530	6,398	6,840	7,128	288	4.21%
0500 Workers compensation	1,054	971	1,059	1,261	1,477	216	17.16%
Total personnel services	42,114	42,150	45,538	45,268	47,357	2,089	4.62%
Materials & supplies							
1600 Supplies, operating	13,848	19,627	41,430	34,900	45,300	10,400	29.80%
2400 Uniforms	615	601	575	500	500	-	0.00%
2410 Mats & towels	241	207	152	144	144	-	0.00%
Total materials & supplies	14,704	20,435	42,157	35,544	45,944	10,400	29.26%
Contractual services							
3030 Other professional services	5,896	6,617	11,870	19,245	23,245	4,000	20.78%
3210 Electricity	110,253	119,147	129,124	128,000	130,000	2,000	1.56%
5150 Repairs, utilities	-	-	-	-	-	-	0.00%
Total contractual services	116,149	125,764	140,994	147,245	153,245	6,000	4.07%
Total water production	172,967	188,349	228,689	228,057	246,546	18,489	8.11%
	130,853	146,199	183,151	182,789	199,189		
Total expenditures	1,280,362	1,248,883	1,424,505	3,531,191	2,496,240	(1,034,951)	-29.31%
Revenues over (under) expenditures	92,142	340,054	(52,199)	(1,983,107)	(955,996)	1,027,111	-51.79%
Add back:							
capital outlays	-	-	-	1,707,500	600,000	(1,107,500)	-64.86%
principal payment on debt	-	-	-	350,000	355,000	5,000	0.00%
Change in net assets	92,142	340,054	(52,199)	74,393	(996)	(75,389)	-101.34%
Net Assets, beginning year	4,181,479	4,273,621	4,613,675	4,613,675	4,688,068	74,393	1.61%
Net Assets, end of year	\$ 4,273,621	\$ 4,613,675	\$ 4,561,476	\$ 4,688,068	\$ 4,687,071	\$ (996)	-0.02%
	823,042	825,664	929,483	3,026,969	1,940,715		

Fund: 700 Department: 4825					Water Production	
Account	Description	2021	2022	2023	2024	Description
1600	Supplies, operating	550	550	550	550	Computer supplies
		800	800	800	800	Testing reagents
		4,125	4,125	-	-	Sulfur dioxide: 25 150# cylinders @ \$1.10 per pound
		10,400	10,400	15,000	20,000	Chlorine: 8 - 1 ton cylinders @ .65 per pound
		10,350	10,350	7,000	9,000	Chlorine: 75 - 150 # cylinders @ \$.92 per pound
		7,400	7,400	7,400	9,000	Hydrofluosilic acid: 20,000 pounds @ \$0.37
		3,300	3,300	3,300	5,000	Chlorine neutralizer
		850	850	850	950	Rebuild kits (chlorine and flouride pump)
		37,775	37,775	34,900	45,300	
2400	Uniforms	235	235	500	500	Uniforms 3.6% of \$4,500 and clothing .4 FTE x \$175 per contract
		235	235	500	500	
2410	Mats & towels	144	144	144	144	Share of floor mats & shop towels (3.6% of \$4,000)
		144	144	144	144	
3030	Other professional services	2,000	2,000	2,700	2,700	Bacteria tests (15*\$15*12 months)(+\$200 Health Dept Rule)
		800	800	800	800	Computer maintenance
		5,500	5,500	5,500	9,500	DNR water permit fee (ann. surcharge)(14 - \$3826, 15 - \$4462, 16 - \$4532)
		1,120	1,120	1,120	1,120	Full scan tests - 4 @ \$280
		600	600	600	600	Minimum contamination level (MCL) tests
		1,000	1,000	1,000	1,000	Radon tests
		800	800	800	800	Random sample tests
		1,425	1,425	1,425	1,425	MCES discharge permits (3*\$475)
		300	300	300	300	MNDPS - EPCRA program (\$100/WTP)
		5,000	5,000	5,000	5,000	Water Supply Plan
				18,545	18,545	19,245
3210	Electricity	128,000	128,000	128,000	130,000	Electricity for wells, tower & reservoir
		128,000	128,000	128,000	130,000	
		184,699	184,699	182,789	199,189	

5,009,083 3,556,668 3,026,969 1,940,715

17.73% -29.00% -14.89% -35.89%

2024 Budget Summary

	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>2024</u> <u>Request</u>	<u>Change from 2023</u>	
						<u>Dollar</u>	<u>Percent</u>
Sanitary Sewer (Fund 730):							
Revenues							
3375 State pension contribution	586	407	1,431	-	-	-	0.00%
3551 Spec. Assessments	594	6,319	13,273	-	4,000	4,000	0.00%
3610 Investment income	39,503	(12,515)	(110,711)	20,000	20,000	-	0.00%
3716 Penalties	6,673	12,303	16,222	10,000	10,000	-	0.00%
3719 Sewer inspection charge	24,900	32,760	23,500	-	-	-	0.00%
3720 Utility sales	1,825,212	1,848,632	1,940,359	2,003,740	2,101,806	98,066	4.89%
3721 SAC charges	(2,485)	2,485	(298)	-	-	-	0.00%
3725 Utility connections	11,400	14,900	12,700	-	-	-	0.00%
3726 Penalties & interest	443	653	961	-	-	-	0.00%
3940 Capital Contributions	-	-	-	-	-	-	0.00%
3972 Transfers from Vehicle Fund	-	-	-	-	45,000	45,000	0.00%
Total revenue	1,906,826	1,905,944	1,897,437	2,033,740	2,180,806	147,066	7.23%
Operating expenses							
Billing Services (4820):							
Personnel services							
0100 Salaries, regular	45,907	49,826	52,689	53,699	58,479	4,780	8.90%
0150 Salaries, part-time	-	-	-	2,250	2,407	157	6.98%
0300 Social security	3,333	3,467	3,651	4,280	4,658	378	8.83%
0321 PERA	2,922	3,035	3,255	4,198	4,567	369	8.79%
0322 GASB 68 Pension expense	(2,108)	(27,108)	23,124	-	-	-	0.00%
0400 Group insurance	7,460	7,488	7,845	7,047	7,711	664	9.42%
0500 Workers compensation	299	281	314	428	516	88	20.56%
Total personnel services	57,813	36,989	90,878	71,902	78,338	6,436	8.95%
Materials & supplies							
1600 Supplies, operating	-	-	81	50	50	-	0.00%
Total materials & supplies	-	-	81	50	50	-	0.00%
Contractual services							
3030 Other professional services	8,616	8,683	8,736	8,856	9,034	178	2.01%
3300 Postage	3,174	2,479	2,597	4,600	4,600	-	0.00%
3430 Printing	4,798	1,142	381	900	900	-	0.00%
3630 Training	-	-	-	2,400	2,400	-	0.00%
5130 Repairs, equipment	4,899	6,360	5,802	9,107	11,784	2,677	29.39%
Total contractual services	21,487	18,664	17,516	25,863	28,718	2,855	11.04%
Miscellaneous:							
9900 Transfers out to General Fund	82,859	85,345	87,905	90,542	93,258	2,716	3.00%
9900 Transfers out to Vehicle Fund	55,000	55,000	55,000	52,000	60,000	8,000	15.38%
Total miscellaneous	137,859	140,345	142,905	142,542	153,258	10,716	7.52%
Total Billing	217,159	195,998	251,380	240,357	260,364	20,007	8.32%
	159,346	159,009	160,502	168,455	182,026		
Infrastructure & Equip Maintenance (4823):							
Personnel services							
100 Salaries, regular	245,524	251,794	249,301	256,690	283,629	26,939	10.49%
110 Salaries, overtime	6,813	11,629	14,712	9,532	9,532	-	0.00%
150 Salaries, part-time	4,082	-	964	20,085	21,851	1,766	8.79%
300 Social security	18,422	18,800	19,437	21,902	24,099	2,197	10.03%
321 PERA	18,506	18,707	19,499	20,811	22,888	2,077	9.98%
400 Group insurance	38,829	38,112	40,122	49,041	53,174	4,133	8.43%
500 Workers compensation	13,566	11,129	12,735	15,021	18,233	3,212	21.38%
Total personnel services	345,742	350,171	356,770	393,082	433,406	40,324	10.26%

Fund: 730 Department: 4820						Billing Services
Account	Description	2021	2022	2023	2024	Description
1600	Supplies, operating	50	50	50	50	Utility billing supplies
		50	50	50	50	
3030	Other professional services	8,683	8,683	8,856	9,034	24.5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		8,683	8,683	8,856	9,034	
3300	Postage	3,300	3,300	3,300	3,300	3300 bills X \$0.50 postage X 4 billings X 1/2 cost
		800	800	800	800	Inserting & mailing bills (moved from 3030)
		500	500	500	500	Late notices: 500 bills X \$0.50 postage X 4 billings X 1/2 cost
		4,600	4,600	4,600	4,600	
3430	Printing	450	450	450	450	Envelopes
		450	450	450	450	Utility bills (1/2 cost)
		900	900	900	900	
3630	Training	2,400	2,400	2,400	2,400	Seminars on new regulations, software updates, etc. INCODE training
		2,400	2,400	2,400	2,400	
5130	Repairs, equipment	4,701	4,936	5,183	5,784	Incode software support (30%)(5% annual increase per agreement)
		1,200	1,200	1,200	1,200	Incode UB support
		-	-	-	3,000	Mueller/Incode CIS interface and support
		350	350	350	-	Neptune reader maintenance (1/2 in water)(2019 first year \$610)
		1,800	1,800	1,800	1,800	Mueller software maintenance (1/2 in water)
		520	546	574	-	Handheld interface support meter readers (50% water 50% sewer)(Incode)
		8,571	8,832	9,107	11,784	
9900	Transfers out	85,345	87,905	90,542	93,258	Transfer to General Fund for admin costs
		55,000	55,000	52,000	60,000	Transfer to Vehicle & Equipment Fund for vehicle use
		140,345	142,905	142,542	153,258	
		165,549	168,370	168,455	182,026	

2024 Budget Summary

	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>2024</u> <u>Request</u>	<u>Change from 2023</u>	
						<u>Dollar</u>	<u>Percent</u>
Sanitary Sewer (Fund 730):							
Materials & supplies							
1210 Supplies, bldg & grnds	133	491	406	200	200	-	0.00%
1220 Supplies, vehicles	4,072	4,541	7,199	5,000	5,000	-	0.00%
1230 Supplies, equipment	2,713	5,205	4,928	6,350	8,350	2,000	31.50%
1240 Supplies, streets	-	-	1,545	2,000	2,000	-	0.00%
1250 Supplies, utilities	509	1,209	994	2,900	2,900	-	0.00%
1260 Supplies, traffic control	133	-	-	300	300	-	0.00%
1600 Supplies, operating	4,785	4,523	22,349	8,850	9,350	500	5.65%
1700 Motor fuels	2,884	3,368	4,578	6,375	6,375	-	0.00%
2400 Uniforms	1,755	2,756	2,122	2,169	2,169	-	0.00%
2410 Mats & towels	942	844	706	728	728	-	0.00%
Total materials & supplies	17,926	22,937	44,827	34,872	37,372	2,500	7.17%
Contractual services							
3030 Other professional services	21,922	8,818	8,978	41,456	45,456	4,000	9.65%
3100 Communications - telephone	3,129	2,424	2,478	2,906	2,906	-	0.00%
3200 Water & sewer	4,384	4,532	4,508	4,000	4,000	-	0.00%
3210 Electricity	2,357	3,340	4,083	2,500	2,500	-	0.00%
3230 Wastewater disposal - MCES	1,026,404	1,025,642	1,082,913	1,146,734	1,238,780	92,046	8.03%
3231 Wastewater disposal - Strength ch	-	2,389	574	4,000	4,000	-	0.00%
3610 Memberships	150	150	150	1,690	1,690	-	0.00%
3630 Training	861	3,614	4,128	7,530	7,530	-	0.00%
4010 Equipment rental	-	-	-	500	500	-	0.00%
4800 Insurance	6,129	6,418	30,952	7,300	7,300	-	0.00%
5130 Repairs, equipment	7,237	10,238	46,177	12,550	15,050	2,500	19.92%
5140 Repairs, streets	-	-	5,000	10,000	10,000	-	0.00%
5150 Repairs, utilities	-	15,700	95,468	37,500	17,500	(20,000)	-53.33%
5160 Repairs, maintenance	5,127	1,229	6,764	10,000	10,000	-	0.00%
Total contractual services	1,077,700	1,084,494	1,292,173	1,288,666	1,367,212	78,546	6.10%
Capital outlays							
7030 Equipment	-	-	-	25,000	-	(25,000)	-100.00%
7050 Construction	-	-	-	1,030,000	530,000	(500,000)	-48.54%
7950 Depreciation	113,690	122,346	111,520	125,000	120,000	(5,000)	-4.00%
Total capital outlays	113,690	122,346	111,520	1,180,000	650,000	(530,000)	-44.92%
Miscellaneous:							
9100 Contingency	-	-	19,725	15,000	15,000	-	0.00%
Total miscellaneous	-	-	19,725	15,000	15,000	-	0.00%
	1,209,316	1,229,777	1,468,245	2,518,538	2,069,584		
				2,518,538	2,069,584		
Total infrastructure & equip maint	1,555,058	1,579,948	1,825,015	2,911,620	2,502,990	(408,630)	-14.03%
Total expenditures	1,772,217	1,775,946	2,076,395	3,151,977	2,763,354	(388,623)	-12.33%
Revenues over (under) expenditures	134,609	129,998	(178,958)	(1,118,237)	(582,548)	535,689	-47.90%
Add back:							
capital outlays	-	-	-	1,055,000	530,000	(525,000)	-49.76%
Change in net assets	134,609	129,998	(178,958)	(63,237)	(52,548)	10,689	-16.90%
Net Assets, beginning of year	4,310,139	4,444,748	4,574,746	4,395,788	4,332,551	(63,237)	-1.44%
Net Asset, end of year	\$ 4,444,748	\$ 4,574,746	\$ 4,395,788	\$ 4,332,551	\$ 4,280,003	\$ (41,859)	-0.97%
	1,368,662	1,388,786	1,628,747	2,686,993	2,251,610		

Fund: 730 Department: 4823					Wastewater Infrastructure & Equipment Maintenance	
Account	Description	2021	2022	2023	2024	Description
1210	Supplies, bldgs & grounds	100	100	100	100	Paint, bulbs, fuses, etc
		100	100	100	100	Seed, dirt, sod, etc
		200	200	200	200	
1220	Supplies, vehicles	75	75	75	75	Air, oil, fuel & transmission filters
		775	925	925	925	Fluids
		125	2,500	2,500	2,500	Repair & replacement parts
		600	1,500	1,500	1,500	Tires & batteries
		1,575	5,000	5,000	5,000	
1230	Supplies, equipment < \$5000	650	650	650	650	Tune up parts
		500	500	500	500	Hydraulic fluids & hoses
		200	200	200	200	Cutting edges (skid loader)
		300	300	300	300	Misc. replacement & repair parts
		300	300	300	300	Light equip misc replacement & repair parts
		1,000	1,000	2,000	4,000	Camera track and parts (CCTV)
		300	300	300	300	Minor repairs
		100	100	100	100	Gas detection device parts and supplies
		2,000	2,000	2,000	2,000	Vactor cleaning nozzle parts and supplies (nozzle 2017, hose 2018)
		5,350	5,350	6,350	8,350	
1240	Supplies, streets	200	200	200	200	Tack coat
		300	300	300	300	Dewatering rock/agg. base
		2,000	1,500	1,500	1,500	Asphalt mix
		2,500	2,000	2,000	2,000	
1250	Supplies, utilities	-	1,500	1,500	1,500	Replacement pumps & motors
		100	100	100	100	Filters, packings, relays, etc
		300	300	300	300	Speed crete (mortar)
		700	700	700	700	Repair parts
		300	300	300	300	Manhole covers, adjust rings & bolts
		1,400	2,900	2,900	2,900	
1260	Supplies, traffic control	300	300	300	300	Traffic cones, work zone sign face, safety vests
		300	300	300	300	
1600	Supplies, operating	500	500	500	500	Additional & replacement hand tools
		250	250	250	250	Glove & paper products
		150	150	150	150	Disinfectant supplies
		500	500	500	1,000	Camera supplies
		1,500	1,500	1,500	1,500	First aid supplies, protective equip (add hearing equipment for 2017)
		200	200	200	200	CD's, DVD's, software
		250	250	250	250	Engineering supplies
		700	700	700	700	Shop supplies, fastners, soap, degreasers, steet, batteries
		500	500	500	500	Pipe, fittings, and accessories (connectors)
		500	500	500	500	Locating supplies (paint, flags, markers, etc.)
		5,000	3,500	3,500	3,500	Chemical blocks for lift stations
		300	300	300	300	Filter replacement for sewer gas monitors
1700	Motor fuels & lubs	300	300	300	300	Fluids
		600	600	600	600	Motor oil - 100 gallons \$6 gal.
		1,300	1,375	1,875	1,875	Unleaded fuel 500 gallons @ \$3.75
		2,480	2,640	3,600	3,600	Diesel fuel 800 gallons @ \$4.50
		4,680	4,915	6,375	6,375	
2400	Uniforms	1,169	2,169	2,169	2,169	Uniforms 18.2% of \$9,995 and clothing 2.0 FTE x \$175 per contract
		1,169	2,169	2,169	2,169	
2410	Mats & towels	728	728	728	728	Share of floor mats & shop towels (18.2% of \$4,000)
		728	728	728	728	
3030	Other professional services	750	750	750	750	Gopher State One Call locates
		600	600	600	600	Consulting engineering services - annual lift station inspections
		100	100	100	100	Fire extinguisher inspection/servcie (5 @ \$20)
		-	-	15,000	15,000	Engineering study sewer line Silver Lake Rd
		-	-	450	450	Copier maintenance agreement (Split with 700)
		1,106	1,106	1,106	1,106	Annual generator service/inspection
		1,000	1,000	1,000	1,000	Asset management software
		-	-	-	4,000	Permit module BS&A (in Water, Sewer, & Storm Water)
		3,000	3,000	3,000	3,000	Arcview/GIS base map and engineering consulting (split with 700)
		2,750	2,750	2,750	2,750	Safety Data Service (1/3 Water, 1/3 Storm Water)
		-	16,700	16,700	16,700	Sewer I&I monitoring
3100	Communications - telephone	1,785	1,785	2,335	2,335	Cellular phone service
		481	481	481	481	Data cards for SCADA (4)(25%) bal. in Water (40.01 per card per month)
		90	90	90	90	800 Mhz radio license fee (33%)(5 radios @ \$4.48 per month)
		2,356	2,356	2,906	2,906	
3200	Water & Sewer service	3,300	3,300	4,000	4,000	Estimated annual charge
		3,300	3,300	4,000	4,000	
3210	Electricity	2,100	2,100	2,500	2,500	Electricity for lift stations
		2,100	2,100	2,500	2,500	
		45,314	66,174	85,734	92,234	

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Fund: 730 Department: 4823						Wastewater Infrastructure & Equipment Maintenance (continued)
Account	Description	2021	2022	2023	2024	Description
3230	Met Council Environ. Services MCH	1,025,643	1,082,918	1,146,734	1,238,780	Annual charge (increase 5.89% 2023, 5.58% increase in 2022)
		1,025,643	1,082,918	1,146,734	1,238,780	
3231	MCES Strength charges	6,000	6,000	4,000	4,000	Strength Charge
		6,000	6,000	4,000	4,000	
3610	Memberships	120	120	120	120	MN Rural Water Assoc. (50%)
		1,400	1,400	1,400	1,400	Wincam membership
		70	70	70	70	Suburban Utility Superintendant Association (SUSA)(50% of \$100)
		100	100	100	100	MN Safety Council (20%)
		1,690	1,690	1,690	1,690	
3630	Training	1,800	1,500	1,500	2,000	Collection operators training/renewal (\$300 per person)
		400	400	400	800	Tuition reimbursement (PW Mgt. Class - North Hennepin CC)
		150	150	150	150	Computer training/webinars
		110	110	110	110	Hearing test/R2K (2.15 FTE * \$50)
		1,200	900	900	900	Confined space/trench safety alternate years)
		2,400	2,100	2,100	1,200	DACP Training
		1,200	1,200	1,200	1,200	Class A license
		1,000	750	750	750	Miscellaneous wastewater training (certified pipe inspector)
		60	60	60	60	Maintenance Expo
		300	300	300	300	Equipment operator training
		60	60	60	60	Work zone safety seminar (every 3 years next 2020)
		8,680	7,530	7,530	7,530	
		4010	Rental, equipment	500	500	500
500	500			500	500	
4800	Insurance	7,300	7,300	7,300	7,300	Share of property/liability insurance
		7,300	7,300	7,300	7,300	
5130	Repairs, equipment	8,000	8,000	8,000	8,000	Repairs to Vactor (jet truck)
		2,500	2,500	2,500	5,000	Repairs to camera van and camera equipment
		1,000	1,000	1,000	1,000	Repairs to utility truck
		1,050	1,050	1,050	1,050	Misc repairs
		12,550	12,550	12,550	15,050	
5140	Repairs, streets	10,000	10,000	10,000	10,000	Contractor restoration of pavement, bwd., etc...
		10,000	10,000	10,000	10,000	
5150	Repairs, utilities	2,500	2,500	2,500	2,500	Lift station repairs
		-	-	20,000	-	Groveland grinder
		15,000	15,000	15,000	15,000	Sanitary collection system repairs
		17,500	17,500	37,500	17,500	
5160	System maintenance	5,000	5,000	4,000	4,000	Root control
		4,500	4,500	4,000	4,000	Lift station maintenance/cleaning/pump service
		4,000	3,000	2,000	2,000	Sewer debris disposal costs
		13,500	12,500	10,000	10,000	
7030	Capital, equipment > \$5000	-	-	25,000	-	Elevator for sewer camera trolley
		-	-	25,000	-	
7050	Construction > \$25000	175,000	500,000	1,000,000	500,000	Sewer pipe relining program (2022 deferred to 2023)
		30,000	30,000	30,000	30,000	Manhole lining
		-	-	-	-	Upgrade Bronson lift station and nat gas generator (carryover from 2019)
		205,000	530,000	1,030,000	530,000	
7950	Depreciation	100,000	100,000	125,000	120,000	Estimated depreciation
		100,000	100,000	125,000	120,000	
9100	Contingency	15,000	15,000	15,000	15,000	Contingency - may include lift station impeller replacement at Bronson
		15,000	15,000	15,000	15,000	
		1,468,677	1,869,662	2,518,538	2,069,584	

2024 Budget Summary

	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Budget</u>	<u>2024 Request</u>	<u>Change from 2023</u>	
						<u>Dollar</u>	<u>Percent</u>
Street Lighting (Fund 740):							
Revenues							
3610 Investment income	2,269	(846)	(4,402)	1,400	1,400	-	0.00%
3716 Penalties	492	864	997	700	800	100	14.29%
3740 Street lighting charges	103,917	104,208	104,182	104,412	116,014	11,602	11.11%
Total revenue	106,678	104,226	100,777	106,512	118,214	11,702	10.99%
Operating expenses							
Operations (4416)							
Personnel services							
0100 Salaries, regular	10,556	10,298	10,486	11,208	17,554	6,346	56.62%
0110 Salaries, overtime	467	234	599	-	-	-	0.00%
0300 Social security	740	731	799	857	1,343	486	56.71%
0321 PERA	754	745	824	754	1,229	475	63.00%
0400 Group insurance	1,579	1,609	1,764	1,287	2,705	1,418	110.18%
0500 Workers compensation	273	246	296	396	466	70	17.56%
Total personnel services	14,369	13,863	14,768	14,502	23,297	8,795	60.64%
Materials & supplies							
1600 Supplies, operating	-	855	-	1,000	1,000	-	0.00%
Contractual services							
3210 Electricity	85,607	80,271	98,795	82,500	98,000	15,500	18.79%
4800 Insurance	756	720	712	900	900	-	0.00%
5150 Repairs, utilities	1,508	-	1,687	2,950	2,950	-	0.00%
5160 Repairs, system maintenance	2,431	-	-	-	-	-	0.00%
Total contractual services	90,302	80,991	101,194	86,350	101,850	15,500	17.95%
Other							
8021 Lease payable - interest (ESP)	3,232	-	-	-	-	-	0.00%
9900 Transfer to General Fund	2,940	3,028	3,119	3,213	3,309	96	2.99%
Total other	6,172	3,028	3,119	3,213	3,309	96	2.99%
						0	
Total expenditures	110,843	98,737	119,081	105,065	129,456	24,391	23.21%
Revenues over (under) expenditures	(4,165)	5,489	(18,304)	1,447	(11,242)	(12,689)	-876.88%
Add back: Capital outlays/Prin on debt	-	-	-	-	-	-	0.00%
Change in net assets	(4,165)	5,489	(18,304)	1,447	(11,242)	(12,689)	-876.88%
Net assets, beginning year	108,469	104,304	109,793	91,489	92,936	1,447	1.58%
Net assets, end of year	\$ 104,304	\$ 109,793	\$ 91,489	\$ 92,936	\$ 81,695	\$ (11,242)	-12.10%
	96,474	84,874	104,313	90,563	106,159		
					106,159		

Fund: 740 Street Lighting Fund						Revenues
Account	Description	2021	2022	2023	2024	Description
3610	Interest revenue	1,400	1,400	1,400	1,400	Estimated interest earnings at 1%.
		1,400	1,400	1,400	1,400	
3716	Penalties	700	700	700	800	Estimated late fees on street lighting charges.
		700	700	700	800	
3740	Street lighting charges	104,412	104,412	104,412	116,014	Estimated utility charges for street lighting.
		104,412	104,412	104,412	116,014	

Fund: 740 Department: 4416						Operations
1600	Supplies, operating	1,000	1,000	1,000	1,000	Bulbs, ballasts, covers, etc...
		1,000	1,000	1,000	1,000	
3210	Electricity	78,500	82,500	82,500	98,000	Estimate
		78,500	82,500	82,500	98,000	
4800	Insurance	900	900	900	900	Share of property/liability insurance
		900	900	900	900	
5150	Repairs, utilities	2,950	2,950	2,950	2,950	Repairs to street and trail lighting.
		2,950	2,950	2,950	2,950	
9900	Transfer out	3,028	3,119	3,213	3,309	Transfer to General Fund for administrative overhead costs
		3,028	3,119	3,213	3,309	

86,378	90,469	90,563	106,159
-9.59%	4.74%	0.10%	17.22%

2024 Budget Summary

	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>2024</u> <u>Request</u>	<u>Change from 2023</u>	
						<u>Dollar</u>	<u>Percent</u>
Storm Water (Fund 745):							
Revenues							
3359 Other state grants	218	149	2,250	-	-	-	0.00%
3370 Other local government rev	-	-	9,646	-	-	-	0.00%
3375 State pension contribution	-	-	513	-	-	-	0.00%
3610 Investment income (charges)	34,677	(11,189)	(109,669)	16,000	16,000	-	0.00%
3716 Penalties & interest	1,502	2,719	3,496	1,500	2,000	500	33.33%
3718 Impact charges	1,250	212	424	-	-	-	0.00%
3730 Surface water charges	340,809	368,302	394,308	400,500	446,969	46,469	11.60%
3972 Transfer from other funds	-	-	-	37,500	45,000	7,500	20.00%
Total revenue	378,456	360,193	300,968	455,500	509,969	54,469	11.96%
Operating expenses							
System Maintenance (4415):							
Personnel services							
0100 Salaries, regular	97,585	96,292	103,535	106,752	110,143	3,391	3.18%
0110 Salaries, overtime	3,355	1,619	3,986	1,524	1,590	66	4.33%
0150 Salaries, part-time	4,560	4,440	-	14,817	30,986	16,169	109.12%
0300 Social security	7,666	7,635	7,959	9,416	10,919	1,503	15.96%
0321 PERA	6,762	6,581	7,291	8,964	10,406	1,442	16.09%
0322 GASB 68 Pension expens	4,495	(11,280)	7,037	-	-	-	0.00%
0400 Group insurance	6,317	6,392	6,681	13,194	16,859	3,665	27.78%
0500 Workers compensation	2,521	2,083	2,513	3,329	4,171	842	25.29%
Total personnel services	133,261	113,762	139,002	157,996	185,074	27,078	17.14%
Materials & supplies							
1230 Supplies, equipment	5,372	9,127	4,108	3,750	4,000	250	6.67%
1240 Supplies, streets	-	228	-	-	-	-	0.00%
1600 Supplies, operating	6,007	2,818	4,825	5,425	5,425	-	0.00%
1700 Motor fuels	1,951	2,304	3,576	3,375	3,375	-	0.00%
2400 Uniforms	482	606	571	550	550	-	0.00%
2410 Mats & towels	241	251	166	292	292	-	0.00%
Total materials & supplies	14,053	15,334	13,246	13,392	13,642	250	1.87%
Contractual services							
3030 Other professional services	30,171	23,131	103,144	12,366	18,616	6,250	50.54%
3100 Telephone	1,007	1,177	1,603	1,540	1,540	-	0.00%
3610 Memberships	1,055	1,080	325	1,045	1,045	-	0.00%
3630 Training	161	716	2,903	1,695	1,695	-	0.00%
4010 Equipment rental	5,165	2,860	3,669	3,000	3,000	-	0.00%
4800 Insurance	3,359	3,200	3,164	4,000	4,000	-	0.00%
5120 Repairs, vehicles	490	39	-	1,500	1,500	-	0.00%
5150 Repairs, utilities	90,461	59,405	8,280	90,000	90,000	-	0.00%
Total contractual services	131,869	91,608	123,088	115,146	121,396	6,250	5.43%
Capital outlays							
7030 Equipment	-	-	-	37,500	65,000	27,500	73.33%
7050 Construction	35,910	-	-	225,000	225,000	-	0.00%
7950 Depreciation	35,916	33,996	34,097	35,000	35,000	-	0.00%
Total capital outlays	71,826	33,996	34,097	297,500	325,000	27,500	9.24%
Miscellaneous:							
9900 Transfer out	8,558	8,815	9,079	9,351	9,632	281	3.01%
Total miscellaneous	8,558	8,815	9,079	9,351	9,632	281	3.01%
Total System Maintenance	359,567	263,515	318,512	593,385	654,744	61,359	0.00%
	226,306	149,753	179,510	435,389	469,670		0.00%

Fund: 745 Storm Water						Revenues
Account	Description	2021	2022	2023	2024	Description
3610	Interest revenue	16,000	16,000	16,000	16,000	Estimated interest earnings at 1%.
		16,000	16,000	16,000	16,000	
3716	Penalties	1,500	1,500	1,500	2,000	Estimated late payment fees.
		1,500	1,500	1,500	2,000	
3730	Utility sales	320,000	340,000	400,500	446,969	Estimated surface water charges.
		320,000	340,000	400,500	446,969	
Fund: 745 Department: 4415						System Maintenance
1230	Supplies, equipment < \$5000	1,500	1,500	2,000	2,000	Miscellaneous equipment & parts (AEBI parts, pole camera parts)
		1,000	1,000	1,500	1,500	Filters, brakes, bulbs, wipers, tires, batteries, etc...
		250	250	250	500	Hoses & nozzles
		4,000	-	-	-	Drone
		6,750	2,750	3,750	4,000	
1600	Supplies, operating	450	450	450	450	Concrete
		2,000	2,000	2,500	2,500	Rain Garden mix, riprap, topsoil, seed and sod
		175	175	175	175	Concrete adjustment rings
		150	150	150	150	Hand tools
		150	150	150	150	CD's, DVD's, software upgrade for camera van
		2,000	2,000	2,000	2,000	Catch basin castings, pipe, aprons, etc...
		4,925	4,925	5,425	5,425	
1700	Motor fuels	2,340	2,475	3,375	3,375	900 gallons unleaded @ \$.375 for utility truck
		2,340	2,475	3,375	3,375	
2400	Uniforms	470	470	550	550	Uniforms/clothing (7.3% of \$4,500, .8 FTE x \$175 per contract)
		470	470	550	550	
2410	Mats & towels	292	292	292	292	Share of floor mats & shop towels (7.3% of \$4,000)
		292	292	292	292	
3030	Other professional services	5,750	5,750	5,750	8,000	Consulting engineers (LGU)
		-	150,000	-	-	Storm water system maintenance study
		1,500	1,500	1,500	1,500	Arcview/GIS base map consulting
		1,000	1,000	1,000	1,000	Asset management software
		-	-	-	4,000	Permit module BS&A (in Water, Sewer, & Storm Water)
		100	100	100	100	Fire extinguisher inspection/servcie (5 @ \$20)
		1,192	1,192	1,266	1,266	3.5% of audit (23-36,145, 24-36,870, 25-37,605, 26-38,360)
		2,750	2,750	2,750	2,750	Safety Data Service (1/3 Water, 1/3 Sewer)
		12,292	162,292	12,366	18,616	
3100	Communications	782	782	1,450	1,450	Cell Phone service
		90	90	90	90	800 Mhz radio license fee (33%)(5 radios @ \$4.48 per month)
		872	872	1,540	1,540	
3610	Memberships	200	200	200	200	American Public Works Association (APWA)(25% of \$800)
		800	800	800	800	Minnesota Cities Storm Water Coalition
		45	45	45	45	MN Safety Council
		1,045	1,045	1,045	1,045	
3630	Training	200	200	200	200	Seminars & training sessions (Stormwater)
		55	55	55	55	Hearing test/R2K (1.1 FTE * \$50)
		350	350	350	350	Safety training
		500	500	500	500	NPDES compliance training
		270	270	270	270	Erosion & Stormwater Maint. Certification
		220	220	220	220	Equipment operator training
		100	100	100	100	Computer/webinar training
		1,695	1,695	1,695	1,695	
4010	Equipment rental	3,000	3,000	3,000	3,000	Rent mini excavator for clean-outs
		3,000	3,000	3,000	3,000	
4800	Insurance	2,500	2,500	2,500	2,500	Share of property/liability insurance
		1,500	1,500	1,500	1,500	Deductible
		4,000	4,000	4,000	4,000	
5120	Repairs, vehicles	1,500	1,500	1,500	1,500	Utility truck & equipment repairs (need price sweeper box replacement)
		1,500	1,500	1,500	1,500	
5150	Repairs & maint., utilities	30,000	30,000	30,000	30,000	Repair & maintain storm sewers, ponds, basins, and drainage issues
		30,000	30,000	30,000	30,000	Storm sewer cleaning
		30,000	30,000	30,000	30,000	Storm Sewer slip lining improvements
		90,000	90,000	90,000	90,000	
7030	Equipment > \$5000	15,000	-	-	-	Silverview pond aerators
		-	-	-	5,000	Rough cut mower deck for skidsteer
		-	-	-	15,000	Stump grinder attachment for skidsteer
		-	-	-	45,000	Pickup F250
		-	-	37,500	-	T76 T4 Compact Track Loader (skidsteer)(1/2 in Water)
		15,000	-	37,500	65,000	
7050	Construction > \$25000	75,000	75,000	225,000	225,000	Storm water projects
		75,000	75,000	225,000	225,000	
7950	Depreciation	35,000	35,000	35,000	35,000	Estimated depreciation
		35,000	35,000	35,000	35,000	
9900	Transfer out	8,815	9,079	9,351	9,632	General Fund
		8,815	9,079	9,351	9,632	
		262,996	394,395	435,389	469,670	

2024 Budget Summary

	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Budget</u>	<u>2024 Request</u>	<u>Change from 2023</u>	
						<u>Dollar</u>	<u>Percent</u>
Storm Water (Fund 745):					469,670		
Street Sweeping (4417):							
Personnel services							
0100 Salaries, regular	13,830	14,055	14,554	14,091	14,697	606	4.30%
0110 Salaries, overtime	707	372	643	1,524	1,590	66	4.33%
0300 Social security	1,080	1,073	1,124	1,195	1,246	51	4.27%
0321 PERA	1,064	1,028	1,094	1,171	1,221	50	4.27%
0400 Group insurance	910	930	950	1,440	1,512	72	5.00%
0500 Workers compensation	515	475	518	617	715	98	15.88%
Total personnel services	<u>18,106</u>	<u>17,933</u>	<u>18,883</u>	<u>20,038</u>	<u>20,981</u>	<u>943</u>	<u>4.71%</u>
Materials & supplies							
1230 Supplies, equipment	-	7,367	8,755	3,500	3,500	-	0.00%
1600 Supplies, operating	2,850	4,323	4,451	4,500	4,500	-	0.00%
1700 Motor fuels	2,776	3,655	3,536	4,300	4,300	-	0.00%
2400 Uniforms	70	141	589	150	150	-	0.00%
2410 Mats & towels	56	66	55	72	72	-	0.00%
Total materials & supplies	<u>5,752</u>	<u>15,552</u>	<u>17,386</u>	<u>12,522</u>	<u>12,522</u>	<u>-</u>	<u>0.00%</u>
Contractual services							
3030 Other professional services	-	-	-	-	-	-	0.00%
3530 Disposal	-	-	-	10,000	10,000	-	0.00%
3630 Training	-	164	-	280	280	-	0.00%
5130 Repairs, equipment	-	-	-	4,000	4,000	-	0.00%
Total contractual services	<u>-</u>	<u>164</u>	<u>-</u>	<u>14,280</u>	<u>14,280</u>	<u>-</u>	<u>0.00%</u>
Miscellaneous:							
9900 Transfer out	33,000	33,000	35,000	33,000	50,000	17,000	51.52%
Total miscellaneous	<u>33,000</u>	<u>33,000</u>	<u>35,000</u>	<u>33,000</u>	<u>50,000</u>	<u>17,000</u>	<u>51.52%</u>
Total street sweeping	<u>56,858</u>	<u>66,649</u>	<u>71,269</u>	<u>79,840</u>	<u>97,783</u>	<u>17,943</u>	<u>22.47%</u>
	38,752	48,716	52,386	59,802	76,802		
					76,802		
Total expenditures	<u>416,425</u>	<u>330,164</u>	<u>389,781</u>	<u>673,225</u>	<u>752,527</u>	<u>79,302</u>	<u>11.78%</u>
Revenues over expenditures	(37,969)	30,029	(88,813)	(217,725)	(242,558)	(24,833)	11.41%
Add back: Capital outlays	-	-	-	262,500	290,000	27,500	10.48%
Change in net assets	(37,969)	30,029	(88,813)	44,775	47,442	2,667	5.96%
Net assets, beginning year	<u>3,307,674</u>	<u>3,269,705</u>	<u>3,299,734</u>	<u>3,210,921</u>	<u>3,255,696</u>	<u>44,775</u>	<u>1.39%</u>
Accounting Change GASB 68 pension							
Net assets, end of year	<u>\$ 3,269,705</u>	<u>\$ 3,299,734</u>	<u>\$ 3,210,921</u>	<u>\$ 3,255,696</u>	<u>\$ 3,303,138</u>	<u>\$ 47,442</u>	<u>1.46%</u>
	265,058	198,469	231,896	495,191	546,472		
					546,472		

Fund: 745 Department: 4417					Street Cleaning	
1230	Supplies, equipment < \$5000	2,500	2,500	3,500	3,500	Misc. sweeper repairs - belts, pumps, hoses, filters, etc.
		2,500	2,500	3,500	3,500	
1600	Supplies, operating	2,300	2,300	2,600	2,600	Gutter brooms
		700	700	1,000	1,000	Belts, pumps, hoses, filters, etc... for sweeper
		100	100	150	150	Gloves, hearing protection, etc...
		400	400	750	750	2 dirt shoes
		3,500	3,500	4,500	4,500	
1700	Motor fuels	2,800	3,300	3,300	3,300	Diesel fuel - 1000 gallons @ \$3.30
		1,000	1,000	1,000	1,000	Hydraulic oil - 4 changes
		3,800	4,300	4,300	4,300	
2400	Uniforms	116	116	150	150	Uniforms/clothing (1.8% of \$4,500, .2 FTE x \$175 per contract)
		116	116	150	150	
2410	Mats & towels	72	72	72	72	Share of floor mats & shop towels (1.8% of \$4,000)
		72	72	72	72	
3530	Disposal	25,000	10,000	10,000	10,000	Sweeping pile disposal (estimated 5 year project)
		25,000	10,000	10,000	10,000	
3630	Training	250	250	250	250	NPDES compliance training
		30	30	30	30	Maintenance Expo
		280	280	280	280	
5130	Repairs, equipment	4,000	4,000	4,000	4,000	Sweeper repairs
		4,000	4,000	4,000	4,000	
9900	Transfer out to Vehicle & Equip	33,000	35,000	33,000	50,000	Transfer to Vehicle & Equip Fund for future replacements
		33,000	35,000	33,000	50,000	
		72,268	59,768	59,802	76,802	
		335,264	454,163	495,191	546,472	
		-17.00%	35.46%	9.03%	10.36%	

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City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Don Peterson, Director of Public Works/Parks and Recreation
Item Title/Subject: Ardan Park Wetland Banking Proposal Project

Background/Discussion:

The Public Works Department has many responsibilities and one is to efficiently operate and manage the storm water system. The system was first constructed in the 1970's and as with other similar core functions, research, innovation and best management practices have changed over the years.

In September 2022 Stantec Engineering Services completed a wetland delineation in Ardan Park (map attached) as part of a development proposal. Stantec also indicated that the current wetland area, in addition to other green spaces, could be developed into a wetland banking project. The Engineer estimated that the City could develop wetland banking and sell these credits to developers, these credits were estimated to value 1 million dollars.

The City Council directed Staff to look into the option of creating wetland banking in this area. An application was submitted notifying the following agencies of the project and for these agencies to provide the City with feedback regarding the proposed project. MN Department of Natural Resources (DNR), Rice Creek Watershed District (RCWD), Board of Water and Soil Resources (BWSR), Ramsey County and the U.S. Army Corps of Engineers (USACE).

Staff has received comments from the Army Corps of Engineers. Staff and Stantec both believe the project is worth moving forward and after reviewing the comments from USACE, Staff has several questions for the City Council regarding this proposed project:

- 1) Expand the wetland boundary to West and add Drainage and Utility Easements
- 2) Purchase private lots for additional banking
- 3) Vacate roads to provide the necessary area for the banking. (Does the City foresee any future roads in the area?)
- 4) Establish easements/road on the South side for potential impacts to the wetland banking area
- 5) Create a berm on the South side to avoid potential impacts on private property

The next step moving forward would be meeting with the various agencies to clarify and respond to comments the City has received.

Strategic Plan Strategy/Goal: Maintain and Plan for Infrastructure Improvements to ensure that proper storm water maintenance continues for the future requirements for Mounds View and its property owners.

Financial Impact: No financial Impact to the 2023 Budget.

Recommendation:

Staff will be at the Work Session today to discuss the proposed project. Staff also requests Council to provide direction regarding a wetland banking project in Ardan Park.

Respectfully submitted

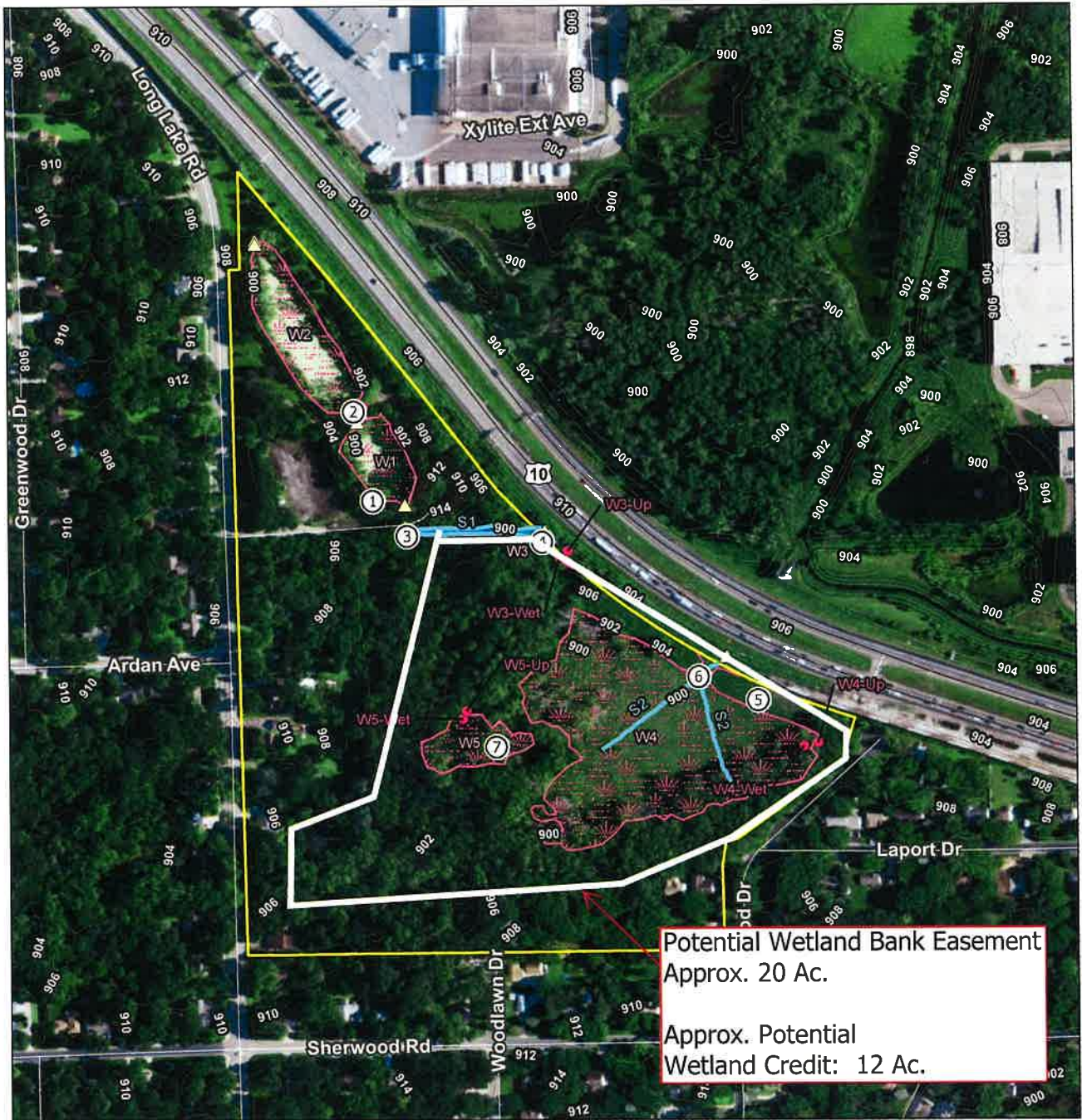


Don Peterson
Director of Public Works / Parks and Recreation

Attachments:

Delineation Maps

Wetland Banking Maps



Notes
1. Coordinate System: NAD 1983 StatePlane Minnesota South FIPS 2203 Feet
2. Data Sources: Stantec, NADS, USGS, MnGeo
3. Background: 2019 NAIP

Legend

- Environmental Survey Boundary
- 2 foot Elevation Contour
- Sample Point
- ▲ Culvert
- ~ Field Delineated Waterway
- Field Delineated Wetland
- Photo Location

0 200 400 Feet
(At original document size of 8.5x11)
1:4,800



Project Location: T30N, R23W, S5
C. of Mounds View, Ramsey Co., MN
Prepared by DB on 2022-07-06
TR by DB on 2022-07-13
IR by JF on 2022-08-18

Client/Project:
City of Mounds View
Ardan Project
Wetland Delineation

Figure No.

5

Title
Field Collected Data

*No Features Within Data Frame

Page 1 of 1



Legend
 Potential Wetland Easement Boundary

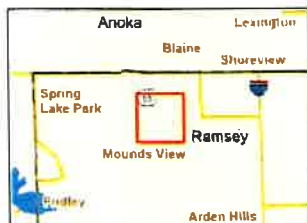
0 1,000 2,000 Feet
 (At original document size of 9.5x11)
 1:24,000



Project Location: T30N, R23W, S5
 City of Mounds View, Ramsey Co., MN
 Client/Project: City of Mounds View
 Arden Park Wetland Bank
 Prepared by: JLS on 2023-07-05
 TR by: JLS on 2023-07-05
 IR by: JLS on 2023-07-05
 193325305

Notes
 1. Coordinate System: NAD 1983 StatePlane
 Minnesota South FIPS 2203 Feet
 2. Data Sources: Stantec, NAD83, USGS
 3. Background: ESRI Streets Map

Figure No:
 1
 Title
Project Location



Legend

- Potential Wetland Bank Easement
- 2 foot Elevation Contour
- Sample Point
- △ Culvert
- ~ Field Delineated Waterway
- Field Delineated Wetland

Notes

1. Coordinate System: NAD 1983 StatePlane Minnesota South FIPS 2203 Feet
2. Data Sources: Stantec, NADS, USGS, MnGeo
3. Background: 2021 NAIP

0 150 300 Feet
(At original document size of 8.5x11)
1:3,600



Project Location: Twp. R23W S5
City of Mounds View, Ramsey Co., MN
Client: City of Mounds View
Arden Park Welland Bank

Prepared by: AUS on 2023-07-05
TR by SF on 2023-07-05
IR by XL on 2023-07-05

Figure No.

2

Existing Conditions



Notes
 1. Coordinate System: NAD 1983 StatePlane Minnesota South FIPS 2203 Feet
 2. Data Sources: Stantec, NADS, USGS, NRCS
 3. Background: 2021 NAIP

- Legend**
- Environmental Survey Boundary
 - NRCS Soil Survey Data
 - Hydric Rating
 - Predominantly Hydric Soil
 - Partially Hydric Soil
 - Non-Hydric Soil
 - National Hydrography Dataset
 - ~ Perennial Stream*
 - - - Intermittent Stream*
 - Waterbody

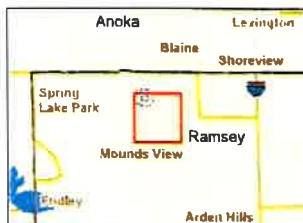
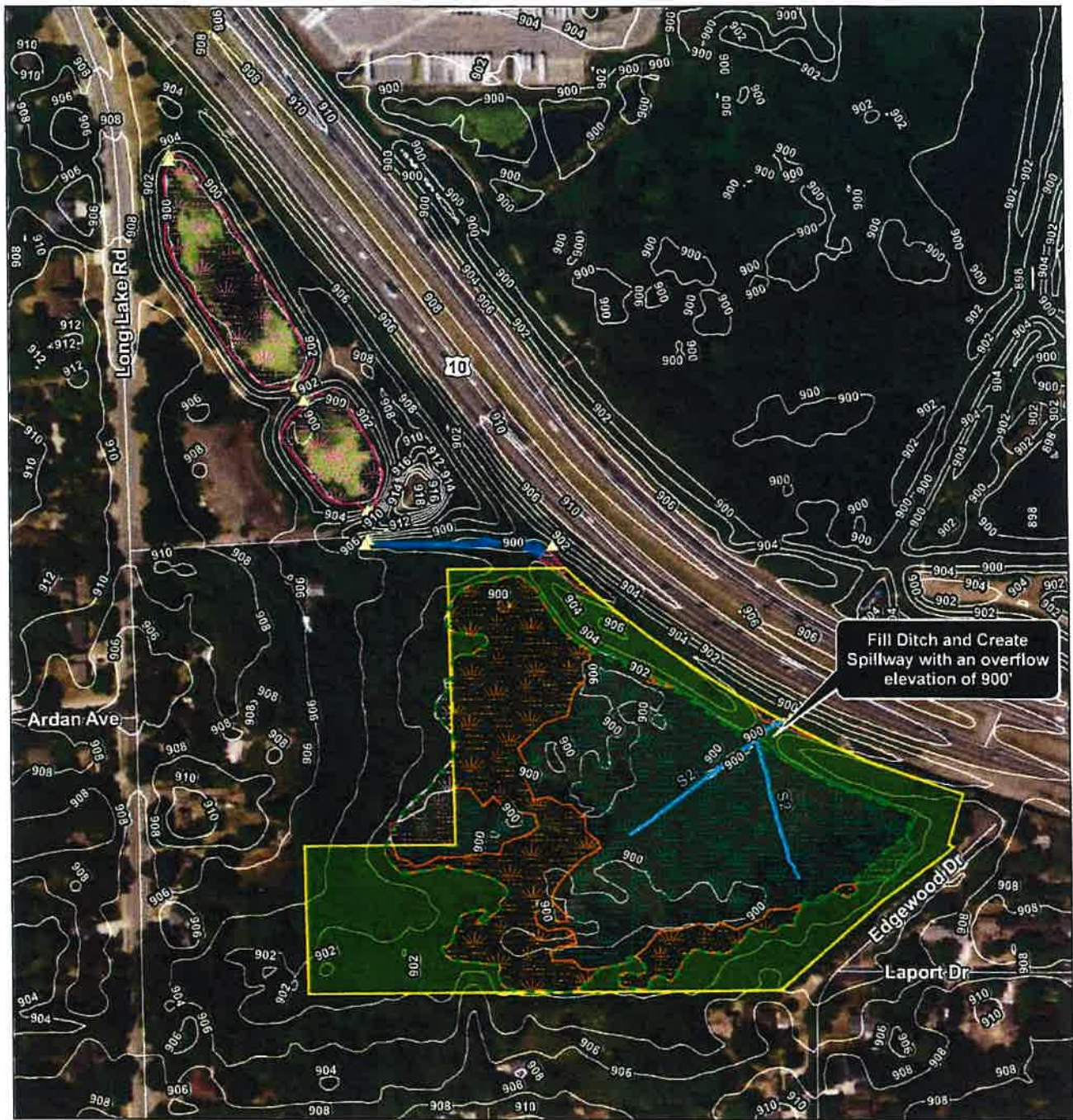
0 150 300 Feet
 (At original document size of 8.5x11)
 1:3,600



Project Location: T30N, R23W, S5
 City of Mounds View, Ramsey Co., MN
 Client/Project: City of Mounds View
 Ardan Park Wetland Bank
 Prepared by: AJB on 2023-07-25
 TR by: SF on 2023-07-25
 IR by: AJB on 2023-07-25
 103525355

Figure No: 3
 Title: NRCS Soil Survey Data Hydric Ratings

*No Features Within Data Frame



Notes
 1. Coordinate System: NAD 1983 StatePlane Minnesota South FIPS 2203 Feet
 2. Data Sources: Stantec, NADS, USGS, MnGeo
 3. Background: 2021 NAIP

Legend

- Potential Wetland Bank Easement
- △ Culvert
- 2 foot Elevation Contour
- Restored Wetland Boundary (901 ft Elevation Contour)
- Ditch
- Field Delineated Waterway
- Field Delineated Wetland
- Reestablishment (3.80 ac.)
- Rehabilitation (6.62 ac.)
- No Credit (0.13 ac.)
- Upland Buffer (5.05 ac.)

0 150 300 Feet
 (At original document size of 8.5x11)
 1:3,600



Project Location: T30N, R23W, S5
 City of Mounds View, Ramsey Co., MN
 Client: City of Mounds View
 Ardan Park Wetland Bank
 Prepared by: AJS on 2023-07-25
 TR by: SF on 2023-07-25
 R by: KS on 2023-08-04
 183125335

Figure No
 4

Project Illustration

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ITEM 05 – Residential Kennel License Survey

**Number of Dogs Allowed before a Kennel License or
Multiple Dog Permit is Required**

Mounds View	2
Arden Hills	3
Bethel	2
Blaine	3
Brooklyn Center	2
Burnsville	3
Cocoran	3
Elk River	3
Ham Lake	4
Isanti	2
Long Lake	2
North Branch	3
North St. Paul	2
Orono	3
Richfield	2
Shoreview	4
St. Michael	2

- Currently the City of Mounds View has eight residential dog kennel licenses issued (3 or 4 dogs). Four with three dogs, four with four dogs.
- There are zero commercial dog kennel licenses issued (5 dogs or over). We had one license for several years, Sham-O-Jet, but the residential property is no longer operating as a kennel.
- Fees: Residential Kennel \$45 annually, Commercial Kennel \$80 annually.
- Initial kennel license applications require a public hearing and mailing.

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Item No:	06
Meeting Date:	09/05/2023
Type of Business	WS
City Administrator Review:	

City of Mounds View Staff Report

To: Honorable Mayor, and City Council
From: Nyle Zikmund, City Administrator
Item Title/Subject: City of Mounds View Liquor License Fees

Introduction:

As you know, the City of Mounds View reviews the City fee schedule once a year. Because liquor license fees have not been reviewed/increased for many years, Staff is requesting that the Council review these fees for a possible increase.

Discussion:

It appears that the first fee schedule the City has on file is from 1990. Since that time the City has revised the liquor license fees only by adding or deleting fees. All fees relating to non-intoxicating (3.2%) basically have been removed except for on- and off-sale 3.2%, in which we only issue one license (Speedway for off-sale). Over the years the City has added fees such as multiple brewer, growler sales and microdistillery license fees, in which we have no licenses issued at this time.

It appears that the City of Mounds View has not revised/raised basic on- and off-sale liquor license fees since 1990 except in 1994, on-sale was revised as follows:

1990 - \$5,000 plus \$85 per 100 square feet of public area not to exceed \$10,000 per year.

1995 - \$0.65 per square foot for that space which is used primarily as bar area and \$0.53 per square foot for that space which is used primarily as dining area with a minimum fee of \$3,000 and a maximum fee of \$10,000.

This is where the fee remains today. In 2019, off-sale intoxicating (liquor stores) went from \$200 to \$260 and off-sale malt liquor/3.2 (Speedway) went from \$100 to \$200 annually.

Staff surveyed a few surrounding cities regarding how often they review/raise liquor license fees, what the fees are at this time, and also if an investigation fee (background check fee) is charged. See Exhibit A attached.

Minnesota State Statute allows cities to regulate their fees for on-sale and off-sale 3.2 liquor and for on-sale intoxicating liquor, with the exception of clubs. For clubs, the fees range from \$300 (under 200 members) to \$3,000 (over 6,000 members).

According to State Statutes, the maximum license fee for intoxicating liquor off-sale that can be charged by a city of Mounds View's population is \$380.

Staff also checked the number of police calls for our on-sale intoxicating liquor license establishments:

	2023 as of 08/30	2022	2021
AMC Mounds View 15	5	7	3
Mermaid	33	93	112
Moe's	6	6	10

Recommendation:

Staff recommends reviewing liquor license fees for a possible increase. A public hearing is required to raise liquor license fees with a 30-day notice prior to the hearing to all liquor license holders. A public hearing must be held by October 23, second reading would take place on November 6. Publication in the newspaper would be that week and then the fees could take effect in time for January 1, 2024.

In addition, license renewals are due to the City November 13 which means the renewal notices should be sent at least one month before, or early October. Licensees could be notified that fees won't be accepted until after the public hearing, or we could wait until 2025 to increase the fees if the Council so decides.

EXHIBIT A (ITEM 06) - LIQUOR LICENSE FEE SURVEY - AUGUST 2023

(Fees are per year)	Mounds View P.13,200	White Bear Twp P.466	Ham Lake P.16,500	Arden Hills P.9,940	Blaine P.70,200	Champlin P.23,900	Little Canada P.10,800	Shoreview P.26,900	Spring Lake Park P.7,190
On-Sale, Intoxicating	*	\$2,800	\$4,600	\$3,500- \$7,000 (based on SF)	\$5,800	\$6,500	\$5,284	\$5,000 (\$4K with training)	\$6,200 or \$9,300
On-Sale, Intoxicating (Movie Theaters)	**								
On-Sale, Sunday Sales (State Statutes)	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200
On-Sale, Brewer Taproom	\$800				\$500	\$300			\$400
Off-Sale, Brewer Malt Liquor	\$200				\$300				
On-Sale Microdistillery	\$800								
Off-Sale Microdistillery	\$200								
Sunday Growler Sales	\$200					\$200			
On-Sale Wine	\$800	\$1,400	\$700	\$2,000	\$1,000- \$2,000	\$750	\$763	\$1,000	\$500
Off-Sale Intoxicating	\$260	\$500	\$380	\$210	\$200- \$300	\$380	\$310	\$200	\$310
Bottle Club	\$330								
On-Sale Malt Liquor/3.2 Beer	\$800	\$150	\$100	\$126	\$400		\$150	\$150	\$300
Off-Sale Malt Liquor/3.2 Beer	\$200	\$75	\$50	\$42	\$100	\$150	\$150	\$50	\$100
Set Ups	\$300				\$400		\$150		
Club	\$330		\$300	\$315	\$300				\$300
Optional 2 a.m. License					\$200		1/2 of State		\$100
Temporary Intoxicating Liquor License	\$120/event	\$250/event	\$10/event				\$35/event	\$10/event	\$50/event
Investigation Fee, Renewal License	\$50								
Investigation Fee, Single Person	\$350								
Investigation Fee, Partnership	\$385								
Investigation Fee, Corporation	\$450								
Investigation Fee		\$500	\$500	\$105	\$150- \$500	\$500 (add'l outstate)		\$200	\$500 (add'l outstate)
Reviews/Raises Fees	1990 (2 in 2019)	2011		2011 (possibly longer)			3% Annually (except Covid)	Not since 2006	

*0.65 per square foot for that space used primarily as bar area and \$0.53 per square foot for that space used primarily as dining area with a minimum fee of \$3,000 and a maximum fee of \$10,000.

**\$3,000 base fee plus \$100 per theater room allowing alcohol.

Mounds View liquor license fees currently in use.

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Item No:	07
Meeting Date:	09/05/2023
Type of Business	WS
City Administrator Review:	

City of Mounds View Staff Report

To: Honorable Mayor, and City Council
From: Nyle Zikmund, City Administrator
Item Title/Subject: Outdoor/Special Events Permit

Introduction:

The City of Mounds View has had several inquiries this summer regarding outdoor craft fair/flea market type sales. The inquiries so far have been from Mounds View residents wanting to be the main applicant and then they would organize. Requests have been for parking lots and city parks.

Discussion:

Currently the City of Mounds View does not have a way to address these types of requests except for requiring each vendor of a craft-type fair to apply individually for a transient merchant permit. With the initiation of an outdoor event permit, the City could require just one permit that contains information about each vendor.

In September 2008, the City Council adopted Ordinance 808, which added a new chapter to the Mounds View City Code related to outdoor special events (see attached Exhibit A). The intended purpose of adding the provision was to ensure the health and safety of residents and visitors by ensuring that special events do not create disturbances, become nuisances, threaten safety of persons/property, and disrupt traffic. Events of this type could raise parking issues, or if tents are erected, a fire permit could be required.

However, in June of 2009, the City Council adopted Ordinance 820 that removed the entire chapter, which was just adopted in 2008, from the City Code. Staff reports from that time indicate that the time and effort needed to implement and manage the new regulations, as they were written, could be too much for Staff. It appears that the ordinance required a permit for any outdoor event, residential or commercial. In addition, Staff indicated that the new ordinance initiated multiple complaints from organizations and property owners. The complaints were mainly regarding the lengthy application and fee requirement, along with various other requirements that were implemented.

At that time, staff also became aware of various deficiencies in the ordinance which would necessitate multiple amendments to further clarify the scope and intent of the requirements. There seemed to be some interest back then in drafting new outdoor special event language that exempted any activity on private property, or at least one that was less inclusive. But a new policy/ordinance was never drafted.

Staff surveyed a few cities regarding their policy for craft fair type events:

Blaine	Special Events License
Champlin	Outdoor Sales Permit
Little Canada	Temporary Outdoor Display and Sales Permit
Mounds View	Does not address events, just individual Transient Merchant Permits
Shoreview	Special Events Permit
White Bear Twp.	Special Events Permit

Staff would also like direction on what to do with the remainder of the summer/fall season to address existing and future requests for outdoor events.

Recommendation:

Staff recommends the Council consider adopting a new and revised outdoor event ordinance to address public (or private?) events as: Parades, races; large picnics, weddings, gatherings, or celebrations, musical festivals; outdoor concerts; flea markets, craft sale/fairs, farmer's Markets, bazaars, fundraisers, etc. The City of Mounds View already has an ordinance regarding rides, carnivals and circuses. This permit requirement would exclude City-sponsored events.

Staff also recommends possible input from the Parks, Recreation and Forestry Commission and City attorney to assist in drafting the ordinance.

ITEM 7 - EXHIBIT A

ORDINANCE NO. 808

CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

AN ORDINANCE AMENDING TITLE 600 OF THE MOUNDS VIEW CITY CODE BY ADDING A NEW CHAPTER 611 RELATING TO OUTDOOR SPECIAL EVENTS

SECTION 1. The City Council of the City of Mounds View hereby amends Title 600, with a new Chapter 611 to the Mounds View Municipal Code by adding the underlined material as follows:

CHAPTER 611

OUTDOOR SPECIAL EVENTS

SECTION:

- 611.01: Findings of Fact; Purpose
- 611.02: Definitions
- 611.03: Permit Required
- 611.04: Permit Not Required
- 611.05: Permit Application
- 611.06: Permit Review
- 611.07: Permit Issuance
- 611.08: Indemnification Agreement
- 611.09: Insurance Requirements
- 611.10: Cleanup Deposit
- 611.11: Revocation of Permit
- 611.12: Violations

611.01: **FINDINGS OF FACT; PURPOSE:** This Chapter governs the time, place and manner of holding certain special events on public and private property when an event's impact upon the health, fire, law enforcement, transportation or other services exceeds those regularly provided to that property. This Chapter is enacted in order to promote the health, safety and welfare of all residents and visitors of the City by ensuring that special events do not create disturbances, become nuisances, menace or threaten life, health and property, disrupt traffic or threaten or damage private or public property. It is not the intent of the City Council by enacting this Chapter to regulate in any manner the content of speech or infringe upon the right to assemble, except for regulating the time, place and manner of speech and assembly and this Chapter should not be interpreted or construed otherwise.

611.02: **DEFINITIONS:** As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this Section:

Subd. 1. PRIVATE EVENT. Any event in which the general public is not invited or admitted.

Subd. 2. SPECIAL EVENT: Any concert, fair, show, festival, carnival, rally, party, tournament, street dance or other attended outdoor entertainment or celebration that is to be held on public or private property.

611.03: **PERMIT REQUIRED:** Any person or organization desiring to conduct or sponsor a Special Event in the City shall first obtain a Special Event permit from the City.

611.04: **OUTDOOR SPECIAL EVENT PERMIT NOT REQUIRED:**

Subd. 1. A Special Event permit is not required for the following types of events:

- a. Private Events;
- b. The Mounds View Festival in the Park event; and
- c. The use of traditional public forums as alternative channels of communication by the public, provided that such use is for the free exercise of constitutionally protected activities and does not disrupt or interfere with traffic on public streets or the use of public places by other members of the public.

611.05: **OUTDOOR SPECIAL EVENT PERMIT APPLICATION:**

Subd. 1. Any person or organization desiring to sponsor a Special Event that is not exempted by this Chapter must apply to the City for a Special Event permit. The Special Event permit application must be filed not less than 30 days in advance of the date in which the event is to occur.

Subd. 2. Application Information: Special Event permit applications must include the following information:

- a. Type and description of the Special Event and a list of all activities to take place at the event;
- b. Name of the sponsoring entity, the names of at least two contact persons and their addresses and phone numbers, along with phone numbers where they can be reached on the date(s) of the event;
- c. Proposed date(s) of the Special Event, together with the beginning and ending times for each date;
- d. Proposed location of the Special Event, including a diagram of the proposed area to be used showing the location of any barricades,

perimeter/security fencing, entertainment, stages, portable toilets, parking areas, trash containers and any other items related to the event;

- e. Estimated numbers of Special Event staff, participants and spectators;
- f. Any public health plans, including supplying water to the site, solid waste collection and the number of toilet facilities that will be available;
- g. Any plans for first aid facilities and the name of the person or entity providing these services;
- h. Any fire prevention and emergency medical service plans;
- i. Security plans;
- j. Parking plans;
- k. Cleanup plans;
- l. The admission fee, donation or other consideration to be charged or requested for admission to the Special Event, if applicable;
- m. Whether any sound amplification or public address system will be used or if there will be any playing of any music or musical instruments;
- n. Copy of a letter to be sent by the applicant to residents within 500 feet of the Special Event informing them of the event;
- o. Signature of the applicant; and
- p. Any other information requested by the City, that it deems reasonably necessary in order to determine the nature of the Special Event.

Subd. 3. Permit Fee: An applicant for a Special Event permit must pay a nonrefundable permit fee in the amount established from time to time by the City's fee schedule.

611.06: **PERMIT REVIEW:**

Subd. 1. The City Council shall review the Special Event permit application and make a determination on whether to issue the permit or deny it.

Subd. 2. Inspection: Prior to City Council review, the site of the Special Event shall be inspected by the City Fire Marshal.

Subd. 3. Permit Denial: The City Council may deny an application for a Special Event permit if it determines from a consideration of the application or other pertinent information, that:

- a. The information contained in the application or supplemental information requested from the applicant is false or nonexistent in any material detail;
- b. The applicant fails to supplement the application after having been notified by the City of additional information or documents needed;
- c. The applicant fails to agree to abide or comply with all of the conditions and terms of the Special Event permit;
- d. The time, route, hours, location or size of the Special Event will unnecessarily disrupt the movement of other traffic within the area of the Special Event;
- e. The Special Event is of the size or nature that requires the diversion of too many law enforcement officers to properly police the event, site and contiguous areas that allowing the Special Event would unreasonably deny law enforcement protection to the remainder of the City and its residents;
- f. Another Special Event permit application has already been approved to hold another Special Event at the same time and place requested by the applicant or so close in time and place as to cause undue traffic congestion, or the City is unable to meet the needs to provide for law enforcement and other City services for both Special Events;
- g. The location of the Special Event would cause undue hardship for adjacent businesses or residents;
- h. The location of the Special Event will substantially interfere with any construction or maintenance work scheduled to take place upon or along public property or right-of-way;
- i. The Special Event would endanger public safety or health;
- j. The Special Event would seriously inconvenience the general public's use of public property, services or facilities;
- k. The applicant fails to comply with the liability insurance requirements or the applicant's insurance lapses or is canceled;
- l. The Special Event would create or constitute a public nuisance;
- m. The Special Event would be likely to cause significant damage to public property or facilities; or
- n. The Special Event would engage in or encourage participants to engage in illegal acts.

Subd. 4. Permit Conditions: The City Council may condition the issuance of a Special Event permit by imposing reasonable conditions concerning the time, place and manner of the Special Event, and such conditions are necessary to protect the safety of persons and property, and the control of traffic; provided that such conditions shall not unreasonably restrict the right of free speech. Such conditions may include, but are not limited to:

- a. Alteration of the date(s), time(s), route or location of the Special Event proposed;
- b. Elimination of an activity at the Special Event which cannot be mitigated to a point as to ensure public safety and welfare, or which causes undue liability to the City;
- c. Requirements concerning the accommodation of pedestrian or vehicular traffic;
- d. Requirements for the use of traffic cones or barricades;
- e. Requirements for the use of City personnel and equipment;
- f. Requirements for the provision of first aid or sanitary facilities;
- g. Requirements for the use of event monitors and the providing notice of the Special Event permit conditions to the events' participants;
- h. Requirements on the number and type of vehicles, animals or structures to be allowed at the Special Event and the inspection and approval of structures by the City for safety purposes;
- i. Compliance with animal protection ordinances and laws;
- j. Requirements for the use of garbage containers and the cleanup and restoration of the property;
- k. Restrictions on the use of amplified sound and compliance with noise ordinances, regulations and laws; and
- l. Restrictions on the sale or consumption of food and alcohol.

611.07: **PERMIT ISSUANCE:** The City Clerk-Administrator shall issue the Special Event permit once the application has been approved by the City Council and the applicant has agreed to comply with the terms and conditions of the permit as well as the requirements of this Chapter.

611.08: **INDEMNIFICATION AGREEMENT:** If the Special Event, or any portion of the event is to be held on City property or right-of-way, prior to the issuance of a Special Event permit, the permit applicant and authorizing officer of the sponsoring organization, if any, must sign an agreement to indemnify, defend and hold the City, its officials, employees and agents harmless from any claim that arises in whole or in part out of the Special Event, except any claims arising solely out of the negligent acts or omissions of the City, its officials, employees and agents.

611.09: **INSURANCE REQUIREMENTS:**

Subd. 1. Liability Insurance Required: The applicant or sponsor of a Special Event must possess or obtain liability insurance to protect against loss from liability imposed by law for damages on account of bodily injury or property damage arising from the Special Event. A certificate of insurance must be filed with the City prior to issuance of the Special Event permit. The certificate of insurance must name the City, its officials, employees and agents as additional insureds. Insurance coverage must be maintained for the duration of the Special Event.

Subd. 2. Minimum Limits: Insurance coverage must be a commercial general liability policy. The minimum limits must be at least \$1,000,000. The policy must also include an endorsement for liquor liability. The City Council may require additional endorsements depending upon the type of Special Event and proposed activities.

Subd. 3. Waiver or Reduction of Required Limits: The City may waive or reduce the insurance requirements of this Chapter under the following circumstances:

- a. The applicant or officer of the sponsoring organization signs a verified statement that it believes that the Special Event's purpose is First Amendment expression and that the cost of obtaining the insurance is so financially burdensome that it would constitute an unreasonable burden on the right of First Amendment expression;
- b. The applicant or an officer of the sponsoring organization signs a verified statement that the insurance coverage required by this Chapter is impossible to obtain; or
- c. The City Council determines that the insurance requirements are in excess of the reasonable risk presented by the proposed Special Event.

611.10: **CLEANUP DEPOSIT:** The applicant or sponsor of the Special Event involving the sale of food or beverages for immediate consumption, erection of structures, horses or other large animals or another activity likely to create a substantial need for cleanup may be required by the City to provide a cleanup deposit prior to issuance of the Special Event permit. The cleanup deposit shall be in an amount set by the City Council. The cleanup deposit will be returned to the applicant/sponsor if the area used for the Special Event has been cleaned and restored to the same condition as it existed prior to the event. If the property used for the event has not been properly cleaned or restored within 24 hours of the event completion, the applicant/sponsor will be billed for the actual cost by the City for the cleanup and restoration. The cleanup deposit will be applied toward payment of the bill.

611.11: **PERMIT REVOCATION:** Any Special Event permit issued pursuant to this Chapter may be summarily revoked by a City law enforcement officer at any time when, by reason of disaster, public calamity, riot or other emergency, the law enforcement officer determines that the safety of the public or property requires such revocation. The City Clerk-Administrator may also summarily revoke any Special Event permit issued pursuant to this Chapter if he or she finds that the permit has been issued based upon false information or when the permittee exceeds the scope of the permit. Notice of such action revoking a permit shall be delivered in writing to the permittee by personal service or certified mail at the address specified by the permittee in its application.

611.12: **VIOLATIONS:**

Subd. 1. Unlawful to Sponsor a Special Event without a Permit: It is unlawful for any person to sponsor or conduct a Special Event requiring a permit pursuant to this Chapter unless a valid Special Event permit has been issued for the event.

Subd. 2. Unlawful to Exceed the Scope of the Permit: The Special Event permit authorizes the Special Event permittee or sponsor to conduct only such a Special Event as is described in the permit, and in accordance with the terms and conditions of the permit. It is unlawful for the permittee or sponsor to willfully violate the terms and conditions of the permit.

Subd. 3. Misdemeanor. Any person convicted of violating this section shall be guilty of a misdemeanor and shall be subject to a fine or imprisonment as specified by state statute. Each day in which a violation continues to occur shall constitute a separate offense. Violation of any provision of this section shall also be grounds for revocation of the Special Event permit.

SECTION 2. This ordinance shall take effect and be in force 30 days from and after its passage and publication, in accordance with Section 3.09 of the City Charter.

Introduction and First Reading by the Mounds View City Council on June 9, 2008.


Second Reading and Adoption by the Mounds View City Council on September 22, 2008.

Publication Date: October 1, 2008



Rob Marty, Mayor

Attest:



Jim Ericson
City Clerk-Administrator

(seal)