

**CITY OF MOUNDS VIEW
CITY COUNCIL MEETING AGENDA
MOUNDS VIEW CITY HALL
Monday, November 13, 2023
6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Meehlhause, Cermak, Gunn, Lindstrom

4. CANVASING ELECTION RESULTS OF THE 2023 SPECIAL ELECTION

5. OATH OF OFFICE – MAYOR ZACH LINDSTROM

6. APPROVAL OF AGENDA

7. CONSENT AGENDA

A. Approval of Minutes: October 23, 2023

B. Just and Correct Claims

C. Resolution 9821 Approving the 2024 SCORE Recycling Grant Request to Ramsey County

8. SPECIAL ORDER OF BUSINESS

A. MVPD Third Quarter Report- Chief Zender

9. PUBLIC COMMENT

Citizens may speak to issues not on tonight's agenda. Before speaking, please give your full name and address for the minutes. Also, please limit your comments to three minutes.

10. COUNCIL BUSINESS

A. Second Reading and Adoption of Ordinance No. 1012, an Ordinance Adopting the 2024 Fee Schedule **ROLL CALL VOTE**

B. Second Reading and Adoption of Ordinance 1010; Amending Title XV Land Usage, Chapter 150 Building Regulations; Construction of the Mounds View City Code **ROLL CALL VOTE**

1) Resolution 9816 Approving an Agreement Between Rum River Consulting and The City of Mounds View for Building Official Services

2) Resolution 9820 Approving an Agreement with the Minnesota Department of Labor and Industry Regarding Plumbing Permit Plan Review Services

C. Second Reading and Adoption of Ordinance 1011; Amending the Mounds View City Charter by Amending Section 2.06, Subd. 3 by Providing Direction to Ensure Continuity in the Performance of the Duties of the Mayor **ROLL CALL VOTE**

11. REPORTS

- A. Community Center Discussion
- B. December 25/26, 2023 Meeting
- B. Reports of Mayor and Council
- C. Reports of Staff

- 12. TRUTH – IN – TAXATION MEETING: Monday, December 4, 2023 at 6:00 pm**
NEXT COUNCIL WORK SESSION: Monday, December 4, 2023 at 6:30 pm
NEXT COUNCIL MEETING: Monday, November 27, 2023 at 6 pm

13. ADJOURNMENT



Item No: 7.A.
Meeting Date: November 13, 2022
Type of Business: Special Business
Administrator review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Rayla Sue Ewald, Human Resource Director
Item Title/Subject: Resolution 9807 Canvassing Election Results of the 2023 Special Election

Background

One (1) seat was available for the 2023 Special Election: One (1) for Mayor. The Mayor position is a partial term, which will begin immediately and conclude December 31, 2024. The ballot displayed the following individuals:

Mayor
Joe Holl
Zach Lindstrom

Discussion

Mayor (Complete Term Ending 12/31/2023)	Votes
Joe Holl	499
Zach Lindstrom	1725
Write-In	

Recommendation

Staff recommends Council certify Zach Lindstrom has been elected as Mayor to complete the term ending December 31, 2024.

Respectfully submitted,

Rayla Sue Ewald
Human Resource Director

Attachment(s):

- 1) Resolution NO. 9XXX Canvassing Election Results of the 2023 Special Election
Handout at meeting:
- 1) Abstract of Votes Cast in the Precincts of the City of Mounds View

RESOLUTION NO. 9807

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION CANVASSING ELECTION RESULTS OF
THE 2023 SPECIAL ELECTION**

WHEREAS, a special election was held on November 7, 2023; and

WHEREAS, the results of this election are as follows:

Mayor (Complete Term Ending 12/31/2024)	Votes
Joe Holl	499
Zach Lindstrom	1725
Write-in	20

NOW, THEREFORE, BE IT RESOLVED that Zach Lindstrom is being certified as being elected to complete the term ending December 31, 2024 as Mayor of the City of Mounds View.

Adopted this 13th day of November, 2023

Zach Lindstrom, Mayor

ATTEST:

Nyle Zikmund, City Administrator

(seal)

2401 Mounds View Boulevard, Mounds View, MN 55112
6:00 P.M.

E. Resolution 9819, Approving Additional Job Duties and an increase in

Wage/Vacation Accrual for Brian Beeman.

Councilmember Lindstrom stated he was happy to see Brian Beeman would be seeing a pay increase after assuming additional job duties after Jon Sevald left the City. He thanked Mr. Beeman for all of his efforts on behalf of the City of Mounds View.

MOTION/SECOND: Lindstrom/Gunn. To Waive the Reading and Adopt Resolution 9819, Approving Additional Job Duties and an increase in Wage/Vacation Accrual for Brian Beeman.

Ayes – 4

Nays – 0

Motion carried.

6. SPECIAL ORDER OF BUSINESS

None.

7. PUBLIC COMMENT

Vince Meyer, 8380 Spring Lake Road, stated on October 11 he had one inch of water in his basement. He reported he rented an auger in order to auger his clean out in his front yard. He stated the clean out in his front yard is nowhere to be found. He explained he made numerous calls to City Hall and Don and James came out. After speaking with them, they were uncertain where the clean out was because it has been buried by the City during the street project. He indicated James said they had videos of the road and would review this footage in order to find his exposed cap. He stated for five days his basement continued to flood and he did not hear back from the City. He reported last Monday he visited with Public Works and they came out and marked an area where they thought the clean out was located. He indicated he dug this area up and was not able to find his clean out. He explained he would now have to hire a contractor to find his clean out. He commented on how the City sheered the top of his clean out off during construction which allowed debris and water to back flow into his home. He expressed frustration with this entire situation and the lack of communication he has received from the City. He indicated he would be filing an insurance claim with the City.

City Administrator Zikmund explained he spoke with Mr. Meyer before the meeting and he would be meeting with Mr. Meyer tomorrow in order to get a claim started. He reported the contractor did the damage to this property and not the City.

Rene Johnson, 7385 Pleasant View Drive, provided the Council with an update on her book drive noting \$50,000 in books were being packed and she has a conference call with the warehouse manager on Wednesday morning. She hoped to use the Community Center for a couple of nights in order to get the books passed out.

8. COUNCIL BUSINESS

A. PUBLIC HEARING: Introduction and First Reading of Ordinance 1012, an Ordinance Adopting the 2024 City of Mounds View Fee Schedule.

City Administrator Zikmund requested the Council introduce an ordinance that would adopt the

1 2024 fee schedule. He reported the fee schedule had been reviewed by all department heads and
2 staff recommends introduction of the ordinance.

3
4 Council Member Lindstrom asked if residents were only charged data request fees if they took
5 material from the City. City Administrator Zikmund reported this was the case.

6
7 Acting Mayor Meehlhause opened the public hearing at 6:13 p.m.

8
9 Sharon Kirscher, 8406 Red Oak Drive, asked what was being done to redact information for those
10 residents who wish to review data electronically. City Administrator Zikmund explained staff
11 redacts information digitally and this happens before information is posted.

12
13 Hearing no further public input, Acting Mayor Meehlhause closed the public hearing at 6:15 p.m.

14
15 MOTION/SECOND: Gunn/Cermak. To Waive the First Reading and Introduce Ordinance 1012,
16 an Ordinance Adopting the 2024 City of Mounds View Fee Schedule.

17
18 Ayes – 4 Nays – 0 Motion carried.

19
20 **B. PUBLIC HEARING: Introduction and First Reading of Ordinance 1010;**
21 **Amending Title XV Land Usage, Chapter 150 Building Regulations;**
22 **Construction of the Mounds View City Code.**
23

24 Assistant City Administrator Beeman requested the Council introduce an Ordinance amending
25 Title XV Land Usage of Chapter 150 Building Regulations; Construction of the Mounds View
26 City Code. He explained this ordinance would allow the city to capture a portion of fees for all
27 future plumbing inspections, which would be conducted by Rum River Services. He reported the
28 Planning Commission reviewed this ordinance and recommended approval.

29
30 Andy Schreder, Rum River Services, introduced himself to the Council noting he previously
31 worked as a building official. He explained he now acts as a designated building official for 16
32 different jurisdictions while also providing supplemental services for other cities. He reported he
33 employs a master plumber who has been certified to complete plumbing plan review. He discussed
34 how offering this service was saving cities a great deal of time.

35
36 Council Member Lindstrom asked how much of the plumbing plan review fees would come back
37 to the City. Assistant City Administrator Beeman explained 15% of the fee would come back to
38 the City.

39
40 Acting Mayor Meehlhause opened the public hearing at 6:20 p.m.

41
42 Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 6:21 p.m.

43
44 MOTION/SECOND: Lindstrom/Cermak. To Waive the First Reading and Introduce Ordinance
45 1010; Amending Title XV Land Usage, Chapter 150 Building Regulations; Construction of the
46 Mounds View City Code.

Ayes – 4

Nays – 0

Motion carried.

C. PUBLIC HEARING: Introduction and First Reading of Ordinance 1011; Amending the Mounds View City Charter by Amending Section 2.06, Subd. 3 by Providing Direction to Ensure Continuity in the Performance of the Duties of the Mayor.

City Administrator Zikmund requested the Council introduce an ordinance that would amend the Mounds View City Charter by Amending Section 2.06, Subdivision 3 by providing direction to ensure continuity in the performance of the duties of the Mayor. He explained proper notice was given and staff recommended the ordinance be introduced.

Acting Mayor Meehlhause opened the public hearing at 6:23 p.m.

Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 6:23 p.m.

MOTION/SECOND: Gunn/Lindstrom. To Waive the First Reading and Introduce Ordinance 1011; Amending the Mounds View City Charter by Amending Section 2.06, Subd. 3 by Providing Direction to Ensure Continuity in the Performance of the Duties of the Mayor.

Council Member Lindstrom asked when Acting Mayor Meehlhause brought this item to staff.

Acting Mayor Meehlhause reported he brought this item to staff shortly after the passing of former Mayor Al Hull.

Council Member Lindstrom indicated it would take the City almost one year in order to get this new legislation in place from the time it was brought to staff. He stated he supported the Council having a contingency plan in place.

Acting Mayor Meehlhause commented on how the Council had gotten ahead of the Charter Commission on this matter. He asked if this ordinance would allow the Council to name someone if the need were to arise. City Attorney Riggs reported this was the case.

Ayes – 4

Nays – 0

Motion carried.

D. PUBLIC HEARING: Second Reading and Adoption Ordinance 1009; Amending the Mounds View City Charter to Correct Typographical, Punctuation, and Spelling Errors in Multiple Chapters. ROLL CALL VOTE

City Administrator Zikmund requested the Council adopt an ordinance amending the Mounds View City Charter to correct typographical, punctuation, and spelling errors in multiple chapters. He thanked the Charter Commission for bringing forward these revisions for the Council to consider.

Acting Mayor Meehlhause opened the public hearing at 6:30 p.m.

Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 6:31 p.m.

MOTION/SECOND: Cermak/Lindstrom. To Waive the Second Reading and Adopt Ordinance 1009; Amending the Mounds View City Charter to Correct Typographical, Punctuation, and Spelling Errors in Multiple Chapters.

ROLL CALL: Cermak/Gunn/Lindstrom/Meehlhause.

Ayes – 4

Nays – 0

Motion carried.

E. PUBLIC HEARING: Resolution 9815, Approving of the Alexander Gardens Preliminary Plat at 8441 Fairchild Avenue and 8492 Long Lake Road, Alexander Gardens.

Assistant City Administrator Beeman requested the Council approve the Alexander Gardens Preliminary Plat at 8441 Fairchild Avenue and 8492 Long Lake Road, Alexander Gardens. He reported the Planning Commission reviewed this matter and recommends approval.

Laura Walburg, Stantec, commented further on the request noting the preliminary plat was required by City Code. She indicated the proposed lot line adjustment would require a minor adjustment to the utility easements.

Acting Mayor Meehlhause opened the public hearing at 6:36 p.m.

Hearing no public input, Acting Mayor Meehlhause closed the public hearing at 6:37 p.m.

MOTION/SECOND: Gunn/Lindstrom. To Waive the Reading and Adopt Resolution 9815, Approving of the Alexander Gardens Preliminary Plat at 8441 Fairchild Avenue and 8492 Long Lake Road, Alexander Gardens.

Ayes – 4

Nays – 0

Motion carried.

F. Resolution 9817, Relating to the Issuance of Conduit Revenue Bonds to Finance the Costs of a Multifamily Rental Housing Facility and Under Minnesota Statutes, Chapter 462C, as Amended; Granting Preliminary Approval Thereto; Calling for a Public Hearing; Establishing Compliance with Certain Reimbursement Regulations Under the Internal Revenue Code of 1986, as Amended; and Taking Certain Other Actions with Respect Thereto (Central Towers Apartments Project).

Finance Director Bauman requested the Council approve the issuance of conduit revenue bonds to finance the costs of a multifamily rental housing facility and granting Preliminary approval thereto; calling for a Public Hearing; establishing compliance with certain reimbursement regulations under the Internal Revenue Code of 1986 and taking certain other actions with respect thereto for the Central Towers Apartments Project. She reported the applicant would be requesting grants

1 from the State in 2024 and would come back to the City if they require the conduit debt financing.
2 She reiterated that the City would have no responsibility for the conduit debt.

3
4 Council Member Gunn asked how much the City would be making off of the conduit revenue bond
5 issuance. Finance Director Bauman reported the City would receive \$165,000 for administering
6 this bond issuance.

7
8 MOTION/SECOND: Lindstrom/Cermak. To Waive the Reading and Adopt Resolution 9817,
9 Relating to the Issuance of Conduit Revenue Bonds to Finance the Costs of a Multifamily Rental
10 Housing Facility and Under Minnesota Statutes, Chapter 462C, as Amended; Granting Preliminary
11 Approval Thereto; Calling for a Public Hearing; Establishing Compliance with Certain
12 Reimbursement Regulations Under the Internal Revenue Code of 1986, as Amended; and Taking
13 Certain Other Actions with Respect Thereto (Central Towers Apartments Project).

14
15 Ayes – 4 Nays – 0 Motion carried.

16
17 **9. REPORTS**

18 **A. Reports of Mayor and Council.**

19
20 Council Member Gunn reported she recently attended a Cable Commission meeting where the
21 group discussed the organization's staffing model.

22
23 Council Member Gunn indicated she attended the open house for the NYFS facility in White Bear
24 Lake. She stated NYFS was now aiming to begin helping kids ages 4 and up.

25
26 Council Member Lindstrom explained the Festival in the Park Committee would be meeting on
27 Tuesday, October 24 at 6:30 p.m. at the Public Works Facility.

28
29 Council Member Cermak reported she would be attending an Anoka County Fire Board meeting
30 on Thursday, October 26.

31
32 Council Member Cermak indicated the Mounds View Police Foundation would be meeting next
33 on Tuesday, November 14.

34
35 Council Member Cermak encouraged residents to bring their used coats to the Community Center
36 or City Hall for the coat drive.

37
38 Acting Mayor Meehlhause stated he attended the NYFS open house in White Bear Lake as well.

39
40 Acting Mayor Meehlhause thanked all of the members of the community who attended the school
41 board candidate forum that was held on Monday, October 16.

42
43 **B. Reports of Staff.**

44
45 Public Works/Parks and Recreation Director Peterson stated the fall festival would be held on
46 Thursday, October 26 at the Community Center.

Public Works/Parks and Recreation Director Peterson explained the last lift of asphalt went down on Spring Lake Road today.

Public Works/Parks and Recreation Director Peterson reported the CIPP lining was underway and lines were being televised/cleaned.

Public Works/Parks and Recreation Director Peterson stated Phase 2 of the water treatment plan should be completed in November.

Public Works/Parks and Recreation Director Peterson explained the City's contract was up with the I&I provider. He questioned how the Council wanted staff to proceed. The consensus of Council was to direct staff to put this item out for bid.

City Administrator Zikmund provided the Council with an update from the last organized trash collection meeting he had with the trash collectors. He stated census data information was provided to the collectors and the spec sheet was worked on. He reported staff would meet with the trash collectors next on Thursday, October 26.

C. Reports of City Attorney.

City Attorney Riggs had nothing additional to report.

**10. Next Council Work Session: Monday, November 6, 2023, at 6:00 p.m.
Next Council Meeting: Monday, November 13, 2023, at 6:00 p.m.**

11. ADJOURNMENT

The meeting was adjourned at 7:01 p.m.

Transcribed by:

Heidi Guenther
Minute Maker Secretarial

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**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**APPROVING JUST AND CORRECT
CLAIMS AGAINST CITY FUNDS**

WHEREAS, the City of Mounds View, pursuant to Minnesota Statute 412.141, has full authority over the financial affairs of the City and;

WHEREAS, the City Council has reviewed the claim number

20398 through 20402 in the amount of \$ 4,774.91

595 through 595 in the amount of \$ 56,962.35

153798 through 153899 in the amount of \$ 580,989.72

TOTAL AMOUNT OF CLAIMS PRESENTED **\$ 642,726.98**

And has found said claims to be just and correct;

It was moved that the City Council of Mounds View hereby approve the Attached list of claims dated 11/14/23 by vote _____ ayes _____ nays.


Finance Director

11/09/2023 12:14 PM

DIRECT PAYABLES CHECK REGISTER

1st PAGE: 1

PACKET: 03526 Ck Date 10-19-2023 = 7

VENDOR SET: 01 City of Mounds View

**** CHECK LISTING ****

BANK: PYBNK Western Bank

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
H3000		HealthPartners Inc.						
	I-20020231005	Dental Expense	R	11/01/2023		1,999.97	020398	
	I-20020231019	Dental Expense	R	11/01/2023		1,822.01	020398	3,821.98
VOID	020399	VOID CHECK	V	11/01/2023			020399	**VOID**
VOID	020400	VOID CHECK	V	11/01/2023			020400	**VOID**
VOID	020401	VOID CHECK	V	11/01/2023			020401	**VOID**

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	3,821.98	3,821.98
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	4	0.00	3,821.98	3,821.98

10/31/2023 12:06 PM

DIRECT PAYABLES CHECK REGISTER

2nd PAGE: 1

PACKET: 03537 Child Support
 VENDOR SET: 01 City of Mounds View
 BANK: PYBNK Western Bank

**** CHECK LISTING ****

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M7152		MN Child Support Payment Center						
	I-99520231102	Case #0015244278		R 11/02/2023		952.93	020402	952.93

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	952.93	952.93
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	952.93	952.93

10/25/2023 9:48 AM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 03525 Ck Date 10-19-2023 6

VENDOR SET: 01 City of Mounds View

*** DRAFT/OTHER LISTING ***

BANK: PYBNK Western Bank

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
H3005		90 Degree Benefits						
	I-12020231005	Med Exp Sourcewell	D	11/01/2023		35,881.30	000595	
	I-12020231019	Med Exp Sourcewell	D	11/01/2023		21,081.05	000595	56,962.35

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	56,962.35	56,962.35
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	56,962.35	56,962.35

VENDOR SET: 01 City of Mounds View

BANK: * ALL BANKS

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	11/01/2023			153800		
C-CHECK	VOID CHECK	V	11/01/2023			153801		
C-CHECK	VOID CHECK	V	11/01/2023			153802		
C-CHECK	VOID CHECK	V	11/01/2023			153803		
C-CHECK	VOID CHECK	V	11/14/2023			153814		
C-CHECK	VOID CHECK	V	11/14/2023			153824		
C-CHECK	VOID CHECK	V	11/14/2023			153825		
C-CHECK	VOID CHECK	V	11/14/2023			153826		
C-CHECK	VOID CHECK	V	11/14/2023			153827		
C-CHECK	VOID CHECK	V	11/14/2023			153845		
C-CHECK	VOID CHECK	V	11/14/2023			153859		
C-CHECK	VOID CHECK	V	11/14/2023			153860		
C-CHECK	VOID CHECK	V	11/14/2023			153868		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	13 VOID DEBITS	0.00
	VOID CREDITS	0.00

0.00 0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	13	0.00	0.00	0.00
BANK: * TOTALS:	13	0.00	0.00	0.00

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
H4013	Hildi Inc							
I-15419	To 8-23 GASB75 Act.Disclosure	R	11/01/2023			153798		
100 4160-3030	OTHER PROFESSIONAL SERVICES	GASB 75 Actuarial Di		1,400.00				1,400.00
X6000	Xcel Energy							
I-202310309335	9-17 to 10-16-23 2842 MV Blvd	R	11/01/2023			153799		
740 4416-3210	ELECTRICITY	2842 MV Blvd Str Lig		49.98				
I-202310309336	9-17-23 to 10-16-2023 Utilites	R	11/01/2023			153799		
252 4350-3210	ELECTRICITY	Community Center-Ele		2,087.38				
252 4350-3220	NATURAL GAS	Community Center-Gas		641.55				
100 4460-3220	NATURAL GAS	City Hall-Gas		623.21				
100 4360-3210	ELECTRICITY	Greenfield Park/Tenn		73.80				
700 4823-3220	NATURAL GAS	Well #4-Gas		22.43				
700 4823-3220	NATURAL GAS	Well #6-Gas		61.03				
255 4350-3210	ELECTRICITY	Lakeside Shelter-Ele		75.87				
100 4360-3210	ELECTRICITY	Silver View Park-Ele		231.19				
730 4823-3210	ELECTRICITY	Lift Station #1-Elec		100.41				
700 4825-3210	ELECTRICITY	Booster Station Load		6,049.44				
740 4416-3210	ELECTRICITY	Street Light-8228 Sp		17.41				
700 4825-3210	ELECTRICITY	Well #5, Electric		269.86				
100 4360-3210	ELECTRICITY	Random Park Electric		80.80				
700 4823-3220	NATURAL GAS	Booster Station-Gas		49.77				
700 4825-3210	ELECTRICITY	Well #6 Load-Electri		3,059.68				
700 4823-3220	NATURAL GAS	Well #5-Gas		20.80				
100 4475-3250	ELECTRICITY-TRAFFIC LIGHTS	Traffic Sig.-2234 Hw		44.68				
700 4823-3220	NATURAL GAS	Well #3-Gas		20.80				
700 4823-3220	NATURAL GAS	Well #2-Gas		20.80				
100 4475-3250	ELECTRICITY-TRAFFIC LIGHTS	Traff.Sig.-2800 Hwy.		122.61				
700 4825-3210	ELECTRICITY	Well #4-Elec.		59.27				
255 4350-3210	ELECTRICITY	Lakeside Park, 3030		34.93				
730 4823-3210	ELECTRICITY	Lift Station #2		53.13				
700 4825-3210	ELECTRICITY	Well #1-Electric		4,885.19				
100 4460-3210	ELECTRICITY	City Hall-Electric		1,845.83				
700 4825-3210	ELECTRICITY	Well #2-Electric		135.75				
100 4360-3210	ELECTRICITY	Warming House-Electr		21.82				
252 4350-3210	ELECTRICITY	Community Center-Ele		3,168.20				
100 4460-3210	ELECTRICITY	City Hall-Electric		115.63				
100 4475-3250	ELECTRICITY-TRAFFIC LIGHTS	Traffic Sig.-2399 Hw		44.00				
100 4360-3210	ELECTRICITY	Hillview Park Warmin		63.61				
100 4360-3220	NATURAL GAS	Hillview Park Warmin		47.37				
100 4475-3250	ELECTRICITY-TRAFFIC LIGHTS	Traffic Sig.-2428 Hw		46.09				
100 4360-3220	NATURAL GAS	Random Park-Gas		46.57				
100 4360-3210	ELECTRICITY	2815 Ardan-Electric		42.77				
100 4360-3220	NATURAL GAS	2815 Ardan-Gas		44.97				
100 4360-3210	ELECTRICITY	5590 Quincy St.-Elec		24.70				
740 4416-3210	ELECTRICITY	2650 Hwy.10-Electric		106.33				
740 4416-3210	ELECTRICITY	2530 Hwy.10-Electric		100.69				
740 4416-3210	ELECTRICITY	2383 Hwy.10-Electric		61.52				

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
X6000	Xcel Energy	CONT						
I-202310309336	9-17-23 to 10-16-2023 Utilites	R	11/01/2023			153799		
740 4416-3210	ELECTRICITY	2699	Hwy.10-Electric	79.27				
740 4416-3210	ELECTRICITY	2221	Hwy.10-Electric	69.22				
740 4416-3210	ELECTRICITY	2551	Highway 10-Elec	69.84				
740 4416-3210	ELECTRICITY	2547	Highway 10-Elec	66.96				
100 4360-3210	ELECTRICITY	Lambert Park-5324	Ja	177.63				
100 4360-3220	NATURAL GAS	Lambert Park-5324	Ja	39.41				
100 4360-3220	NATURAL GAS	8303	Groveland-Gas	28.08				
100 4475-3250	ELECTRICITY-TRAFFIC LIGHTS	Traffic Signal-5510		50.50				
740 4416-3210	ELECTRICITY	2378	Mounds View Blv	72.27				
740 4416-3210	ELECTRICITY	2440	Mounds View Blv	62.30				
740 4416-3210	ELECTRICITY	2805	Mounds View Blv	31.12				
740 4416-3210	ELECTRICITY	2150	Cty Rd H	89.89				
100 4460-3210	ELECTRICITY	2466	Bronson Dr. (PW	1,202.06				
100 4460-3220	NATURAL GAS	2466	Bronson Dr (PW	172.81				
100 4200-3210	ELECTRICITY	8303	Groveland Siren	14.97				
100 4360-3210	ELECTRICITY	2401	MV Blvd Electri	266.98				
730 4823-3210	ELECTRICITY	5374	Raymond Ave-Gas	30.51				
100 4200-3210	ELECTRICITY	Sirens		25.59				
740 4416-3210	ELECTRICITY	Street Lighting		7,235.49				
I-202310309337	9-17-23 to 10-16-2023 SV Park	R	11/01/2023			153799		
100 4360-3210	ELECTRICITY	9-17-23 to 10-16-202		112.73				34,569.50
1	FERRALEZ, JAIME							
I-000202311089351	US REFUND	R	11/14/2023			153804		
700 1152	UTILITY DELQ. RECIEVABLE	01-1370-01		15.01				15.01
1	LAMERE, BENJAMIN							
I-000202311089352	US REFUND	R	11/14/2023			153805		
700 1152	UTILITY DELQ. RECIEVABLE	04-0480-02		67.54				67.54
1	MEYER, KARI & JACK							
I-000202311089353	US REFUND	R	11/14/2023			153806		
700 1152	UTILITY DELQ. RECIEVABLE	05-0990-03		36.93				36.93
1	NYHOLM, SCOTT							
I-000202311089354	US REFUND	R	11/14/2023			153807		
700 1152	UTILITY DELQ. RECIEVABLE	02-1900-01		279.12				279.12
1	THANTHAVONGSA, NICHOLAS							
I-000202311089355	US REFUND	R	11/14/2023			153808		
700 1152	UTILITY DELQ. RECIEVABLE	17-2850-00		49.33				49.33

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04081	iSpace Environments, Inc.							
I-26579	SM58 Cartridge for Wireless	R	11/14/2023			153809		
252 4350-5130	REPAIRS, EQUIPMENT	SM58 Cartridge for W		108.56				108.56
90509	JH Foster							
I-10667185-00	New Compressor	R	11/14/2023			153810		
700 4823-7030	EQUIPMENT	New Compressor		6,528.00				6,528.00
A1510	ASCAP							
I-100006219494	11-1 to 12-31-2023 Lic Fee	R	11/14/2023			153811		
252 4350-3030	OTHER PROFESSIONAL SERVICES	11-1 to 12-31-2023 L		70.00				
I-100006219495	1-1-24 to 10-31-2024 Lic Fee	R	11/14/2023			153811		
252 4350-3030	OTHER PROFESSIONAL SERVICES	1-1-24 to 10-31-2024		350.00				
I-192000397797	1-1-23 to 10-31-2023 Lic Fee	R	11/14/2023			153811		
252 4350-3030	OTHER PROFESSIONAL SERVICES	1-1-23 to 10-31-2023		25.00				445.00
A2220	Action Fleet, Inc.							
I-I6429	PD #231 Light Bar	R	11/14/2023			153812		
225 4200-1230	SUPPLIES, EQUIPMENT	PD #231 Light Bar		2,300.00				
I-I6433	New PD Squad #231 Build	R	11/14/2023			153812		
460 4200-7040	Vehicles - Police	New PD Squad #231 Bu		15,009.04				17,309.04
A5080	Amazon Capital Services							
I-1CRW-F43G-7GCX	Stamp Set, Ink Pad, Color Pads	R	11/14/2023			153813		
100 4200-1230	SUPPLIES, EQUIPMENT	Stamp Set, Log Books		125.98				
100 4200-1600	OPERATING SUPPLIES	Adapter for Monitor,		93.53				
100 4200-3070	COPS EVENTS	Drawing Board		9.97				
I-1FDH-JMWL-9M9H	Chair, Mat, Cable, Coffee, etc	R	11/14/2023			153813		
252 4350-1230	SUPPLIES, EQUIPMENT	Chair, Mat, Cable, C		554.96				
252 4732-1230	SUPPLIES, EQUIPMENT	Chair, Mat, Cable, C		98.34				
252 4730-1230	SUPPLIES, EQUIPMENT	Chair, Mat, Cable, C		627.90				
I-1G6C-YNFT-7QK1	Straightedge, Filter, Ink, etc	R	11/14/2023			153813		
100 4470-1240	SUPPLIES, STREETS	Straightedge		272.94				
100 4470-1240	SUPPLIES, STREETS	Magnetic Pro Tape		19.72				
100 4460-1230	SUPPLIES, EQUIPMENT	Filter		132.54				
100 4160-1600	OPERATING SUPPLIES	HP Printer		99.99				
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Decoys		72.49				
100 4160-1600	OPERATING SUPPLIES	Splitter Transport H		45.00				
I-1N9K-1JLR-4PM4	Mouse Pad	R	11/14/2023			153813		
100 4180-1600	OPERATING SUPPLIES	Mouse Pad		22.98				
I-1NPN-QWWM-44JK	Files, Pens, Notepads etc	R	11/14/2023			153813		
100 4160-1600	OPERATING SUPPLIES	Files, Pens, Notepad		114.39				2,290.73

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A6030	American Engineering Testing,							
I-INV-157898	9-22 to 10-31-23 2022-23 Proj	R	11/14/2023			153815		
485 4470-7050-325	2023 STREET PROJECT PLESANT VI9-22 to 10-31-23 202			1,299.25				1,299.25
A6043	American Legal Publishing Corp							
I-28628	2023 S-5 Supplement Pages	R	11/14/2023			153816		
100 4160-3030	OTHER PROFESSIONAL SERVICES	2023 S-5 Supplement		771.85				
I-28665	2023 S-5 Supp. Pages	R	11/14/2023			153816		
100 4160-3030	OTHER PROFESSIONAL SERVICES	S-5 Folio/Internet S		64.35				836.20
B3045	Brian Beeman							
I-202310319342	Mileage, Oct Cell Phone Exp.	R	11/14/2023			153817		
230 4650-3800	MILEAGE & PARKING	Mileage Reimbursemen		208.88				
230 4650-3100	TELEPHONE	Oct Cell Phone		50.00				258.88
B4000	Beisswenger's Do It Best							
I-792685	Power Strip	R	11/14/2023			153818		
100 4465-1600	OPERATING SUPPLIES	Power Strip		23.79				
I-795585	Splash Pad Parts	R	11/14/2023			153818		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Splash Pad Parts		6.96				30.75
B4804	Bill's Gun Shop & Range North							
I-S2-654031	Training Gun Lane Acct A83296	R	11/14/2023			153819		
100 4200-3630	TRAINING & CONFERENCES	Training Gun Lane, A		60.00				60.00
B7927	Blue Pearl Veterinary - Arden							
I-401308	K9 Grizz Vet Bill-Root Canal	R	11/14/2023			153820		
100 4200-3080	VETERINARY SERVICES	K9 Grizz Vet Bill-Ro		2,004.84				2,004.84
B8847	BS& A Software							
I-150026	7-5 to 10-10-23 Permit Apps	R	11/14/2023			153821		
100 4180-3030	OTHER PROFESSIONAL SERVICES	7-5 to 10-10-23 Perm		840.00				840.00
C1470	Cardmember Service							
I-202310269329	Facebook Ads, Training, etc	R	11/14/2023			153822		
252 4732-3420	ADVERTISING	Facebook Marketing		72.45				
252 4730-3420	ADVERTISING	Facebook Marketing		27.55				
252 4350-3630	TRAINING & CONFERENCES	Conference M.Margo		395.00				
100 4200-3630	TRAINING & CONFERENCES	Crime Prevent. Conf.		322.12				
100 4200-3630	TRAINING & CONFERENCES	Hanson DMT Recertifi		75.00				
100 4200-3630	TRAINING & CONFERENCES	Boscardin DMT Certif		375.00				
100 4200-3030	OTHER PROFESSIONAL SERVICES	Formal PD Pictures		400.00				
100 4200-3630	TRAINING & CONFERENCES	Hotel for Conf. Alex		117.26				
100 4200-1600	OPERATING SUPPLIES	Training Rifle & Han		748.01				
100 4200-1600	OPERATING SUPPLIES	Duty Rifle Ammunitio		211.22				2,743.61

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C4510	Cintas - Chicago							
I-4163378301	Gray Mats, Tablecovers etc	R	11/14/2023			153823		
252 4350-1600	OPERATING SUPPLIES		Gray Mats, Tablecove	18.31				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EGray Mats, Tablecove			42.02				
252 4730-3030	OTHER PROFESSIONAL SERVICES		Gray Mats, Tablecove	6.76				
I-4164079667	Napkins, Tablecovers etc	R	11/14/2023			153823		
252 4350-1600	OPERATING SUPPLIES		Napkins, Tablecovers	18.31				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,ENapkins, Tablecovers			42.02				
252 4730-3030	OTHER PROFESSIONAL SERVICES		Napkins, Tablecovers	93.34				
I-4164862037	Scrapers, Towels, Mops etc.	R	11/14/2023			153823		
252 4350-1600	OPERATING SUPPLIES		Scrapers, Towels, Mo	18.31				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EScrapers, Towels, Mo			42.02				
252 4730-3030	OTHER PROFESSIONAL SERVICES		Scrapers, Towels, Mo	32.28				
I-4168297328	Dust Mops, Wet Wipes etc	R	11/14/2023			153823		
252 4350-1600	OPERATING SUPPLIES		Dust Mops, Wet Wipes	74.31				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EDust Mops, Wet Wipes			42.02				
252 4730-3030	OTHER PROFESSIONAL SERVICES		Dust Mops, Wet Wipes	6.76				
I-4171123445	Wet Mops, Tablecovers etc.	R	11/14/2023			153823		
252 4350-1600	OPERATING SUPPLIES		Wet Mops, Tablecover	94.33				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EWet Mops, Tablecover			42.02				
252 4730-3030	OTHER PROFESSIONAL SERVICES		Wet Mops, Tablecover	41.08				
I-4171399011	Uniforms & Clothing	R	11/14/2023			153823		
100 4360-2400	UNIFORM & CLOTHING		Uniforms & Clothing	26.39				
100 4410-2400	UNIFORM & CLOTHING		Uniforms & Clothing	3.90				
100 4460-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	0.45				
100 4465-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	25.46				
100 4470-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	12.14				
100 4472-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	8.35				
100 4475-2400	UNIFORMS & CLOTHING		Uniforms & Clothing	2.56				
700 4823-2400	UNIFORM & CLOTHING		Uniforms & Clothing	24.60				
700 4825-2400	UNIFORM & CLOTHING		Uniforms & Clothing	3.34				
730 4823-2400	UNIFORM & CLOTHING		Uniforms & Clothing	20.49				
745 4415-2400	UNIFORM & CLOTHING		Uniforms & Clothing	8.69				
745 4417-2400	UNIFORM & CLOTHING		Uniforms & Clothing	1.66				
I-4171668261	Mats & Towels	R	11/14/2023			153823		
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			7.34				
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.57				
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.19				
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.38				
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.43				
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.05				
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			1.10				
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.67				
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.77				
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.38				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			13.06				
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.76				
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.96				
I-4171668287	Gray Mats	R	11/14/2023			153823		

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C4510	Cintas - Chicago	CONT						
I-4171668287	Gray Mats	R	11/14/2023			153823		
100 4160-1600	OPERATING SUPPLIES	Gray Mats		50.19				
I-4172112596	Uniforms & Clothing	R	11/14/2023			153823		
100 4360-2400	UNIFORM & CLOTHING	Uniforms & Clothing		26.28				
100 4410-2400	UNIFORM & CLOTHING	Uniforms & Clothing		3.88				
100 4460-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		0.44				
100 4465-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		24.02				
100 4470-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		12.09				
100 4472-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		8.32				
100 4475-2400	UNIFORMS & CLOTHING	Uniforms & Clothing		2.55				
700 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		24.05				
700 4825-2400	UNIFORM & CLOTHING	Uniforms & Clothing		3.33				
730 4823-2400	UNIFORM & CLOTHING	Uniforms & Clothing		20.40				
745 4415-2400	UNIFORM & CLOTHING	Uniforms & Clothing		8.65				
745 4417-2400	UNIFORM & CLOTHING	Uniforms & Clothing		1.67				
I-4172452095	Mats & Towels	R	11/14/2023			153823		
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			7.41				
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.29				
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.11				
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			1.55				
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			4.24				
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			2.36				
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.70				
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			6.45				
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.96				
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			7.30				
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			3.02				
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,EMats & Towels			0.47				1,022.31
C4517	Circle K							
I-93074933	10-16 to 10-18 Fuel	R	11/14/2023			153828		
730 4823-1700	MOTOR FUELS & LUBRICANTS	10-16 to 10-18 Fuel		240.91				
100 4360-1700	MOTOR FUELS & LUBRICANTS	10-16 to 10-18 Fuel		240.91				
100 4470-1700	MOTOR FUELS & LUBRICANTS	10-16 to 10-18 Fuel		240.90				722.72
C7303	Craig Rapp, LLC							
I-CR-MDV-11.8.23.1	Public Safety Annual Retreat	R	11/14/2023			153829		
100 4140-3030	OTHER PROFESSIONAL SERVICES	Public Safety Annual		375.00				375.00
D2515	Dell Marketing L.P.							
I-10705636360	Dell 27 Monitor	R	11/14/2023			153830		
700 4823-1600	OPERATING SUPPLIES	Dell 27 Monitor		395.16				395.16

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D2610	MN Dept of Employment & Econom							
I-202310309331	Qtr 3, R.Montero & S.Parlin	R	11/14/2023			153831		
252 4732-0600	UNEMPLOYMENT	Qtr 3, S.Parlin Unem		404.49				
730 4823-0600	UNEMPLOYMENT	Qtr 3, R.Montero Une		2,480.00				2,884.49
E7150	ESS Brothers & Sons, Inc.							
I-DD8668	Sanitary Manhole Lid	R	11/14/2023			153832		
730 4823-1250	SUPPLIES, UTILITIES	Sanitary Manhole Lid		239.20				239.20
E7500	Rayla Ewald							
I-202310269330	Cell Phone, Mileage, Bckgrd Ck	R	11/14/2023			153833		
100 4130-3100	TELEPHONE	Cell Phone		200.00				
100 4130-3800	MILEAGE & PARKING	Mileage		86.59				
100 4160-3030	OTHER PROFESSIONAL SERVICES	Transunion Backgroun		226.58				513.17
F1010	Factory Motor Parts Co.							
C-159-072045	Credit Balance 2022	R	11/14/2023			153834		
100 4465-1220	SUPPLIES, VEHICLES	Credit Balance 2022		10.00CR				
I-1-9114809	PW #458 Oil Filter	R	11/14/2023			153834		
100 4465-1220	SUPPLIES, VEHICLES	PW #458 Oil Filter		71.71				
I-159-096262	Stock Light Bulbs	R	11/14/2023			153834		
100 4465-1220	SUPPLIES, VEHICLES	Stock Light Bulbs		15.57				77.28
F1095	Ferguson WaterWorks #2518							
I-0520409	Couplings	R	11/14/2023			153835		
700 4823-1250	SUPPLIES, UTILITIES	Couplings		83.72				
I-0521553	Location Marking Flags	R	11/14/2023			153835		
700 4823-1600	OPERATING SUPPLIES	Location Marking Fla		280.00				363.72
F6010	PreCise MRM, LLC							
I-IN200-1045418	GPS Tracking	R	11/14/2023			153836		
100 4472-3100	Telephone	GPS Tracking		234.00				234.00
H3037	Jeremy Hellpap							
I-202310309338	Adapter for BWC Conf.	R	11/14/2023			153837		
100 4200-1600	OPERATING SUPPLIES	Adapter for BWC Conf		53.93				53.93
H3076	Neil Hiatt							
I-202311079344	St Cloud Exp Mileage	R	11/14/2023			153838		
700 4823-3630	TRAINING & CONFERENCES	St Cloud Exp Mileage		70.09				70.09
H7202	Hotsy Minnesota							
I-18780	Soap Fills and Safety Checks	R	11/14/2023			153839		
700 4823-1210	SUPPLIES, BUILDING & GROUNDS	Soap Fills and Safet		79.54				
730 4823-1210	SUPPLIES, BUILDING & GROUNDS	Soap Fills and Safet		79.54				
745 4415-1230	SUPPLIES, EQUIPMENT	Soap Fills and Safet		79.54				
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Soap Fills and Safet		79.54				
100 4470-1600	OPERATING SUPPLIES	Soap Fills and Safet		79.57				397.73

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H7302	Home Depot Pro - Dallas							
I-770410769	Verdedri Hand Dryer-10	R	11/14/2023			153840		
480 4160-7030	EQUIPMENT	Verdedri Hand Dryer-		4,468.22				
I-772788873	New Impact Water Dept	R	11/14/2023			153840		
700 4823-1600	OPERATING SUPPLIES	New Impact Water Dep		323.29				4,791.51
I0125	ITL Patch Company Inc.							
I-836C16B9-0001	Custom Created Die Cast Pins	R	11/14/2023			153841		
100 4200-2400	UNIFORM & CLOTHING	Custom Created Die C		129.00				129.00
I0126	I State Truck Center							
I-R241081142:02	PW #445 Hanger Bearing	R	11/14/2023			153842		
100 4465-5130	REPAIRS, EQUIPMENT	PW #445 Hanger Beari		903.20				903.20
K2100	Katrina E. Joseph							
I-0065	August Legal Services	R	11/14/2023			153843		
100 4200-3020	PROSECUTING ATTORNEY SERVICES	August Legal Service		6,125.00				
I-0067	October Legal Services	R	11/14/2023			153843		
100 4200-3020	PROSECUTING ATTORNEY SERVICES	October Legal Servic		6,125.00				12,250.00
K3000	Kennedy & Graven, Chartered							
I-176225	Through 7-31-2023 Retainer	R	11/14/2023			153844		
100 4160-3010	GENERAL LEGAL SERVICES	Admin Through 7-31-2		2,137.58				
I-176226	Through 7-31-2023 NonRetainer	R	11/14/2023			153844		
100 4110-3030	OTHER PROFESSIONAL SERVICES	Charter Commission		4,426.67				
100 4160-3010	GENERAL LEGAL SERVICES	General Real Estate		21.10				
480 4160-3030	OTHER PROFESSIONAL SERVICES	Community Center Pro		42.20				
100 4160-3010	GENERAL LEGAL SERVICES	General Employment M		221.55				
230 2320	DEPOSIT PAYABLE	Greenwood Dr Infill		3,622.93				
745 4415-3030	OTHER PROFESSIONAL SERVICES	LGU-RCWD Matter		25.00				
485 4470-7050-325	2023 STREET PROJECT PLESANT	VI2022-2023 Str Projec		1,877.42				
230 2320	DEPOSIT PAYABLE	Long Lake Cove (7700		250.00				
100 4160-3010	GENERAL LEGAL SERVICES	2023 City Council Mt		571.53				
485 4470-7050-325	2023 STREET PROJECT PLESANT	VI2023 Str Rehab Proje		42.20				
100 4160-3010	GENERAL LEGAL SERVICES	Organized Collection		6,428.20				
230 4650-3030	OTHER PROFESSIONAL SERVICES	Pulte Homes Developm		2,784.40				
100 4140-3030	OTHER PROFESSIONAL SERVICES	Special Election		1,244.90				
100 4160-3010	GENERAL LEGAL SERVICES	Sales Tax Matter		1,856.80				
100 4160-3010	GENERAL LEGAL SERVICES	Cannabis Matters		2,238.43				27,790.91
K4900	Klein Trucking, LLC							
I-55749	Transport MV Book Buddies	R	11/14/2023			153846		
100 4700-3900	GRANTS TO OTHER ORGANIZATIONS	Transport MV Book Bu		1,000.00				1,000.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
K7450	Kremer Services, LLC							
I-87818	PW #458 Rear Spring Job	R	11/14/2023			153847		
100 4465-5120	REPAIRS, VEHICLES	PW #458 Rear Spring		2,878.32				2,878.32
L5015	League of Minnesota Cities Ins							
I-21586	1-1-20 TO 1-1-21 Claim #456118	R	11/14/2023			153848		
100 4200-4800	INSURANCE & BONDS	1-1-20 TO 1-1-21 Cla		500.00				
I-21749	1-1-23 TO 1-1-24 Claim 496798	R	11/14/2023			153848		
100 4200-4800	INSURANCE & BONDS	1-1-23 TO 1-1-24 Cla		859.70				
I-8592	Plow Damaged Xcel Light Pole	R	11/14/2023			153848		
100 4470-4800	INSURANCE & BONDS	Plow Damaged Xcel Li		2,905.04				4,264.74
L5081	Libby Law Office, P.A.							
I-826	October Facility Expansion	R	11/14/2023			153849		
480 4160-3030	OTHER PROFESSIONAL SERVICES	October Facility Exp		5,000.00				5,000.00
M0300	MMNTB							
I-202310309332	Sept Days Inn Hotel Tax	R	11/14/2023			153850		
100 4653-3045	CONTRACTUAL N. METRO CONF BURE	Sept Days Inn Hotel		1,638.55				
I-202310309333	Sept Hotel Tax AmericInn	R	11/14/2023			153850		
100 4653-3045	CONTRACTUAL N. METRO CONF BURE	Sept Hotel Tax Ameri		3,284.05				4,922.60
M1477	Ridgeway and Associates							
I-2467	Mandate Ck-In, B.Zender	R	11/14/2023			153851		
100 4200-3030	OTHER PROFESSIONAL SERVICES	Mandate Ck-In, B.Zen		120.00				120.00
M1505	Martin-McAllister Consulting P							
I-15722	Evaluations, Assessments, etc	R	11/14/2023			153852		
100 4160-3030	OTHER PROFESSIONAL SERVICES	Evaluations, Assessm		6,725.00				6,725.00
M2100	McClellan Sales, Inc.							
I-016672	Gloves for Storm Wtr & Streets	R	11/14/2023			153853		
745 4415-1230	SUPPLIES, EQUIPMENT	Gloves for Storm Wat		99.75				
100 4470-1600	OPERATING SUPPLIES	Gloves for Streets		99.75				199.50
M3505	Menards - Blaine							
I-58717	Flex Tape, Flex Seal, etc.	R	11/14/2023			153854		
252 4350-5130	REPAIRS, EQUIPMENT	Flex Tape, Flex Seal		176.20				
I-59457	Groveland Bldg Vac Replaced	R	11/14/2023			153854		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Groveland Bldg Vac R		188.74				
I-59501	Light for Splash Pad Tank	R	11/14/2023			153854		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Light for Splash Pad		37.97				402.91

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M4025	Metro Products, Inc.							
I-177084	Shop Supply Anti Seize	R	11/14/2023			153855		
100 4465-1600	OPERATING SUPPLIES	Shop Supply Anti Sei		26.72				26.72
M4027	Metro-INET							
I-1580	November Metro-Inet Support	R	11/14/2023			153856		
100 4160-5100	REPAIRS, COMPUTERS	November Metro-Inet		10,682.00				
100 4200-5100	REPAIRS, COMPUTERS	November Metro-Inet		5,718.00				
252 4350-3100	TELEPHONE	November Metro-Inet		350.00				
252 4732-5130	REPAIRS, EQUIPMENT	November Metro-Inet		325.00				17,075.00
M5203	MHSRC/DDP							
I-202311079345	4 Hr Refresher	R	11/14/2023			153857		
252 4732-3030	OTHER PROFESSIONAL SERVICES	4 Hr Refresher		114.00				114.00
M5300	Midway Ford Company							
C-CM798217	Core Return	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	Core Return		16.00CR				
C-CM798704	Core Return	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	Core Return		16.00CR				
C-CM800047	Core Return	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	Core Return		16.00CR				
I-799414	PW #193 Arm, Nut, Bracket	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	PW #193 Arm, Nut, Br		242.39				
I-799605	PW #201 Spark Plug, V-Belts	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	PW #201 Spark Plug,		255.81				
I-799608	Stock Oil Filters	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	Stock Oil Filters		71.76				
I-799618	Stock Transmission Oil	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	Stock Transmission O		89.64				
I-799740	Stock Transmission Fluid	R	11/14/2023			153858		
100 4465-1700	MOTOR FUELS & LUBRICANTS - UNL	Stock Transmission F		88.08				
I-799741	PW #455 Air Filter, Bar Link	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	PW #455 Air Filter,		95.98				
I-800047	PW #706 Battery	R	11/14/2023			153858		
700 4823-1220	SUPPLIES, VEHICLES	PW #706 Battery		174.36				
I-800478	PD #171 Battery	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	PD #171 Battery		165.56				
I-800898	PD #193 Housing Trans Mount	R	11/14/2023			153858		
100 4465-1220	SUPPLIES, VEHICLES	PD #193 Housing Tran		84.70				1,220.28
M7346	MN Dept Labor & Industry							
I-202311079347	Sept 2023 Surcharge Report	R	11/14/2023			153861		
100 2078	DUE TO ST MN-BLDG PERMIT SURCH	Sept 2023 Surcharge		911.43				
100 3280	BUILDING SURCHARGE	Sept 2023 Surcharge		36.46CR				874.97

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
M7346	MN Dept Labor & Industry							
I-ABR0314514X	30669 Boiler, Pressure Vessel	R	11/14/2023			153862		
700 4823-3610	MEMBERSHIPS		30669 Boiler, Pressu	20.00				20.00
M7346	MN Dept Labor & Industry							
I-ABR0316755X	6989 Pressure Vessel	R	11/14/2023			153863		
700 4823-3610	MEMBERSHIPS		6989 Pressure Vessel	10.00				10.00
M7814	University of Minnesota Regent							
I-0300033202	MVCC Expansion Tax Study	R	11/14/2023			153864		
480 4160-3030	OTHER PROFESSIONAL SERVICES		MVCC Expansion Tax S	3,000.00				3,000.00
M7969	Minute Maker Secretarial							
I-M1781	10-18 Planning, 10-23 CC Mtgs	R	11/14/2023			153865		
100 4110-3030	OTHER PROFESSIONAL SERVICES		10-18-2023 Planning	159.00				
100 4100-3030	OTHER PROFESSIONAL SERVICES		10-23-2023 CC Mtgs	159.00				318.00
M8225	Motorola Solutions, Inc.							
I-8281682737	Upload Appliance & Warranty	R	11/14/2023			153866		
480 4160-3030	OTHER PROFESSIONAL SERVICES		Upload Appliance & W	4,500.00				4,500.00
M8500	City of Mounds View							
I-202310319341	3rd Qtr Utilities	R	11/14/2023			153867		
252 4350-3200	WATER & SEWER		5394 Edgewood Drive	5,009.76				
100 4360-3200	WATER & SEWER		Silver View Park IRR	951.96				
100 4360-3200	WATER & SEWER		Groveland Park	39.63				
100 4460-3200	WATER & SEWER		Public Works Bldg	166.53				
100 4360-3200	WATER & SEWER		Greenfield Park	2,294.31				
100 4360-3200	WATER & SEWER		City Hall Irrigation	874.74				
700 4823-3200	WATER & SEWER		Well #2 Irrigation	23.43				
700 4823-3200	WATER & SEWER		Booster Station Irri	7,651.80				
100 4360-3200	WATER & SEWER		5100 Long Lake Road	23.43				
100 4360-3200	WATER & SEWER		Hillview Park	47.73				
100 4360-3200	WATER & SEWER		Hodges Park	53.13				
255 4350-3200	WATER & SEWER		Lakeside Park	4,275.32				
100 4360-3200	WATER & SEWER		Silver View Park	45.03				
700 4823-3200	WATER & SEWER		7545 Groveland Road	23.43				
100 4460-3200	WATER & SEWER		City Hall Building	112.53				
100 4360-3200	WATER & SEWER		Oakwood Park	2,235.45				
100 4360-3200	WATER & SEWER		Splash Pad	1,020.66				24,848.87
N5820	North Suburban Access Corporat							
I-2023-198	Oct 2023 Mtg AV Services	R	11/14/2023			153869		
210 4350-3030	OTHER PROFESSIONAL SERVICES		Oct 2023 Mtg AV Serv	926.41				926.41

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N5821	North Suburban Communications							
I-2023-631	Qtr 3-City Contribution NSCC	R	11/14/2023			153870		
210 4350-3030	OTHER PROFESSIONAL SERVICES	Qtr 3-City Contribut		7,076.56				7,076.56
N7007	Northland Temporaries							
I-856811	10-15 Janitorial Service	R	11/14/2023			153871		
252 4730-3030	OTHER PROFESSIONAL SERVICES	10-15 Janitorial Ser		243.00				
252 4350-3030	OTHER PROFESSIONAL SERVICES	10-15 Janitorial Ser		540.00				
I-856837	10-22 Janitorial Service	R	11/14/2023			153871		
252 4350-3030	OTHER PROFESSIONAL SERVICES	10-22 Janitorial Ser		756.00				
252 4730-3030	OTHER PROFESSIONAL SERVICES	10-22 Janitorial Ser		378.00				
I-856855	10-22 Janitorial Service	R	11/14/2023			153871		
252 4730-3030	OTHER PROFESSIONAL SERVICES	10-22 Janitorial Ser		216.00				2,133.00
N8525	Nystrom Publishing Co.							
I-47158	MVCC Facility Exp-Postage	R	11/14/2023			153872		
480 4160-3030	OTHER PROFESSIONAL SERVICES	MVCC Facility Exp-Po		2,301.95				2,301.95
O1030	O'Neill Electric Inc							
I-9902	Well #3 UFD/Well Motor Ck	R	11/14/2023			153873		
700 4823-5130	REPAIRS, EQUIPMENT	Well #3 UFD/Well Mot		1,454.25				
I-9903	CH Parking Lot Light Repair	R	11/14/2023			153873		
100 4460-5110	REPAIRS, BUILDINGS & GROUNDS	CH Parking Lot Light		769.38				2,223.63
O5510	On Site Companies - OSSTC							
I-0001629556	10-28 to 11-24 SV Park	R	11/14/2023			153874		
100 4360-4030	PORTABLE TOILETS	Silver View Portable		221.00				221.00
O5531	Optum Health							
I-0001514822	Oct 2023 COBRA Fee	R	11/14/2023			153875		
100 4160-3030	OTHER PROFESSIONAL SERVICES	Oct 2023 COBRA Fee		65.75				65.75
O5535	O'Reilly Auto Parts							
I-3298-151719	PW #458 Oil Filter	R	11/14/2023			153876		
100 4465-1220	SUPPLIES, VEHICLES	PW #458 Oil Filter		76.13				
I-3298-153120	Shop Supply Wheel Grease	R	11/14/2023			153876		
100 4465-1220	SUPPLIES, VEHICLES	Shop Supply Wheel Gr		19.99				
I-3298-153163	PD Fob Battery	R	11/14/2023			153876		
100 4465-1220	SUPPLIES, VEHICLES	PD Fob Battery		25.98				122.10
P1550	Matt Parrott/Storey Kenworthy							
I-PINV1125695	2023 W-2 & 1099 Forms	R	11/14/2023			153877		
100 4160-1600	OPERATING SUPPLIES	2023 W-2 & 1099 Form		113.95				113.95

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
P1565	Dave Perkins Contracting, Inc.							
I-28783	7660 Spring Lk Rd, Wtr Repair	R	11/14/2023			153878		
700 4823-5155	REPAIR, WATER SERVICE		7660 Spring Lk Rd, W	5,768.12				
I-28793	2848 Cty Rd I Wtr Serv Repair	R	11/14/2023			153878		
700 4823-5155	REPAIR, WATER SERVICE		2848 Cty Rd I Wtr Se	7,239.12				13,007.24
P4123	Pioneer Press							
I-0723578399	7-1 to 7-31-2023 Legals	R	11/14/2023			153879		
100 4160-3410	LEGAL NOTICES		7-1 to 7-31-2023 Leg	89.67				
I-0823578399	8-1 to 8-31-2023 Legals	R	11/14/2023			153879		
100 4160-3410	LEGAL NOTICES		8-1 to 8-31-2023 Leg	148.96				
I-0923578399	9-1 to 9-31-23 Legals	R	11/14/2023			153879		
100 4160-3410	LEGAL NOTICES		9-1 to 9-31-23 Legal	196.00				434.63
P7250	Print Central							
I-151607	Laminated Snow Removal Maps	R	11/14/2023			153880		
100 4472-1600	OPERATING SUPPLIES		Laminated Snow Remov	48.86				48.86
R3002	Ramsey County							
I-EMCOM-011267	Oct CAD Services	R	11/14/2023			153881		
100 4200-3050	DISPATCHING - CONTRACTUAL		Oct CAD Services	1,127.21				
I-EMCOM-011283	Oct Dispatch Services	R	11/14/2023			153881		
100 4200-3050	DISPATCHING - CONTRACTUAL		Oct Dispatch Service	6,774.39				7,901.60
R6039	Rivard Companies, Inc.							
I-503385	Storm Damage on Easement	R	11/14/2023			153882		
745 4415-5150	REPAIRS, UTILITY		Storm Damage on Ease	500.00				500.00
S2400	City of St. Paul							
I-IN55866	PDI Interview/Interrogation	R	11/14/2023			153883		
100 4200-3630	TRAINING & CONFERENCES		PDI Interview/Interr	250.00				250.00
S3024	Stantec Consulting Services, I							
I-2144653,4, 5405,6	9-9-23 to 9-29-23 Consulting	R	11/14/2023			153884		
745 4415-3030	OTHER PROFESSIONAL SERVICES		Arden Park Storm	7,747.84				
745 4415-3030	OTHER PROFESSIONAL SERVICES		Silver View Park Sto	8,871.20				
485 4470-7050-324	2022 STREET PROJECT		2022 Street Project	4,336.00				
745 4415-3030	OTHER PROFESSIONAL SERVICES		Misc Storm Sewer-Dan	101.00				
100 4472-3030	OTHER PROFESSIONAL SERVICES		MSA	270.00				
100 4180-3030	OTHER PROFESSIONAL SERVICES		City Planner	5,673.75				
100 4472-3030	OTHER PROFESSIONAL SERVICES		Bi Weekly Mtg	124.50				
100 4180-3030	OTHER PROFESSIONAL SERVICES		Long Lake woods	129.75				27,254.04

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VENDOR I.D.	NAME	STATUS	CHECK		AMOUNT	DISCOUNT	CHECK	CHECK	CHECK
			DATE				NO	STATUS	AMOUNT
S3845	TA Schifsky and Sons								
I-202311089349	8-19-23 to 11-3-2023 Str Proj	R	11/14/2023				153885		
485 4470-7050-324	2022 STREET PROJECT	8-19-23 to 11-3-2023		313,313.17					
485 2050	CONTRACTS PAYABLE	8-19-23 to 11-3-2023		15,665.66CR					297,647.51
S4350	Brian Schultes								
I-202310309339	Grizz K9 Boarding	R	11/14/2023				153886		
100 4200-3080	VETERINARY SERVICES	Grizz K9 Boarding		138.40					138.40
T1155	Tactical Solutions								
I-9899	Calibration Laser/Radar Stalk	R	11/14/2023				153887		
100 4200-5130	REPAIRS, EQUIPMENT	Calibration Laser/Ra		663.00					663.00
T5000	Toll Gas & Welding Supply								
I-40184365	Propane & Propylene	R	11/14/2023				153888		
700 4823-1600	OPERATING SUPPLIES	Propane & Propylene		12.71					
730 4823-1600	OPERATING SUPPLIES	Propane & Propylene		12.71					25.42
T6006	Hoang Tran								
I-202310309334	PleasantView Rehab Agreement	R	11/14/2023				153889		
485 4470-7050-325	2023 STREET PROJECT PLEASANT VIPleasantView Rehab A			5,000.00					5,000.00
T6010	TransUnion Risk and Alternativ								
I-1065517-202310-1	October TLO Person Search	R	11/14/2023				153890		
100 4200-3030	OTHER PROFESSIONAL SERVICES	October TLO Person S		75.00					75.00
V4077	Scott Vander Vegt								
I-202311089348	St. Cloud Fall Expo Mileage	R	11/14/2023				153891		
100 4465-3630	TRAINING & CONFERENCES	St. Cloud Fall Expo		74.28					74.28
V4105	Verizon Wireless								
I-9947840317	9-27-23 to 10-26-23 Phone	R	11/14/2023				153892		
100 4200-3100	TELEPHONE	9-27-23 to 10-26-23		526.13					
100 4180-3100	TELEPHONE	9-27-23 to 10-26-23		80.02					606.15
V4110	Vessco, Inc.								
I-092407	Plant 3 Flow Switch Replaced	R	11/14/2023				153893		
700 4823-5130	REPAIRS, EQUIPMENT	Plant 3 Flow Switch		1,080.37					1,080.37
V5000	Viking Automatic Sprinkler Co.								
I-1025-F303229	Lock & Key on Sprinkler Box	R	11/14/2023				153894		
252 4350-3030	OTHER PROFESSIONAL SERVICES	Lock & Key on Sprink		365.00					365.00

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W1602	Water Conservation Service, In							
I-13512	9-20 8250 Knollwood Main Brk	R	11/14/2023			153895		
700 4823-3030	OTHER PROFESSIONAL SERVICES	9-20 8250 Knollwood		394.83				394.83
W3010	Wrap Technologies, Inc.							
I-INV1721	Bola Wrap & Add'l Training Eq	R	11/14/2023			153896		
100 4200-3630	TRAINING & CONFERENCES	Bola Wrap & Add'l Tr		5,253.88				5,253.88
X6000	Xcel Energy							
I-202311089350	10-16 to 10-30 2700 Cty Rd I	R	11/14/2023			153897		
100 4360-3210	ELECTRICITY	10-16 to 10-30 2700		42.12				42.12
Z1050	Zahl-Petroleum Maintenance Co.							
I-0205061	Shop Diesel Fuel Repair	R	11/14/2023			153898		
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL	Shop Diesel Fuel Rep		2,242.50				2,242.50
Z2050	Benjamin Zender							
I-202310319343	Gym Equip., #232 Registration	R	11/14/2023			153899		
100 4160-1230	SUPPLIES, EQUIPMENT	Gym Equipment		850.00				
225 4200-1600	OPERATING SUPPLIES	Squad #232 Registrat		43.92				893.92

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	89	580,989.72	0.00	580,989.72
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 2078	DUE TO ST MN-BLDG PERMIT SURCH	911.43
100 3280	BUILDING SURCHARGE	36.46CR
100 4100-3030	OTHER PROFESSIONAL SERVICES	159.00
100 4110-3030	OTHER PROFESSIONAL SERVICES	4,585.67
100 4130-3100	TELEPHONE	200.00
100 4130-3800	MILEAGE & PARKING	86.59
100 4140-3030	OTHER PROFESSIONAL SERVICES	1,619.90
100 4160-1230	SUPPLIES, EQUIPMENT	850.00

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 4160-1600	OPERATING SUPPLIES	423.52
100 4160-3010	GENERAL LEGAL SERVICES	13,475.19
100 4160-3030	OTHER PROFESSIONAL SERVICES	9,253.53
100 4160-3410	LEGAL NOTICES	434.63
100 4160-5100	REPAIRS, COMPUTERS	10,682.00
100 4180-1600	OPERATING SUPPLIES	22.98
100 4180-3030	OTHER PROFESSIONAL SERVICES	6,643.50
100 4180-3100	TELEPHONE	80.02
100 4200-1230	SUPPLIES, EQUIPMENT	125.98
100 4200-1600	OPERATING SUPPLIES	1,106.69
100 4200-2400	UNIFORM & CLOTHING	129.00
100 4200-3020	PROSECUTING ATTORNEY SERVICES	12,250.00
100 4200-3030	OTHER PROFESSIONAL SERVICES	595.00
100 4200-3050	DISPATCHING - CONTRACTUAL	7,901.60
100 4200-3070	COPS EVENTS	9.97
100 4200-3080	VETERINARY SERVICES	2,143.24
100 4200-3100	TELEPHONE	526.13
100 4200-3210	ELECTRICITY	40.56
100 4200-3630	TRAINING & CONFERENCES	6,453.26
100 4200-4800	INSURANCE & BONDS	1,359.70
100 4200-5100	REPAIRS, COMPUTERS	5,718.00
100 4200-5130	REPAIRS, EQUIPMENT	663.00
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	385.70
100 4360-1700	MOTOR FUELS & LUBRICANTS	240.91
100 4360-2400	UNIFORM & CLOTHING	52.67
100 4360-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	14.75
100 4360-3200	WATER & SEWER	7,586.07
100 4360-3210	ELECTRICITY	1,138.15
100 4360-3220	NATURAL GAS	206.40
100 4360-4030	PORTABLE TOILETS	221.00
100 4410-2400	UNIFORM & CLOTHING	7.78
100 4410-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	2.86
100 4460-1230	SUPPLIES, EQUIPMENT	132.54
100 4460-2400	UNIFORMS & CLOTHING	0.89
100 4460-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	0.30
100 4460-3200	WATER & SEWER	279.06
100 4460-3210	ELECTRICITY	3,163.52
100 4460-3220	NATURAL GAS	796.02
100 4460-5110	REPAIRS, BUILDINGS & GROUNDS	769.38
100 4465-1220	SUPPLIES, VEHICLES	1,157.22
100 4465-1600	OPERATING SUPPLIES	50.51
100 4465-1700	MOTOR FUELS & LUBRICANTS - UNL	88.08
100 4465-1701	MOTOR FUELS & LUBRICANTS - DSL	2,242.50
100 4465-2400	UNIFORMS & CLOTHING	49.48
100 4465-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	3.93
100 4465-3630	TRAINING & CONFERENCES	74.28

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 4465-5120	REPAIRS, VEHICLES	2,878.32
100 4465-5130	REPAIRS, EQUIPMENT	903.20
100 4470-1240	SUPPLIES, STREETS	292.66
100 4470-1600	OPERATING SUPPLIES	179.32
100 4470-1700	MOTOR FUELS & LUBRICANTS	240.90
100 4470-2400	UNIFORMS & CLOTHING	24.23
100 4470-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	8.67
100 4470-4800	INSURANCE & BONDS	2,905.04
100 4472-1600	OPERATING SUPPLIES	48.86
100 4472-2400	UNIFORMS & CLOTHING	16.67
100 4472-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	6.41
100 4472-3030	OTHER PROFESSIONAL SERVICES	394.50
100 4472-3100	Telephone	234.00
100 4475-2400	UNIFORMS & CLOTHING	5.11
100 4475-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	1.80
100 4475-3250	ELECTRICTY-TRAFFIC LIGHTS	307.88
100 4653-3045	CONTRACTUAL N. METRO CONF BURE	4,922.60
100 4700-3900	GRANTS TO OTHER ORGANIZATIONS	1,000.00
	*** FUND TOTAL ***	121,447.80
210 4350-3030	OTHER PROFESSIONAL SERVICES	8,002.97
	*** FUND TOTAL ***	8,002.97
225 4200-1230	SUPPLIES, EQUIPMENT	2,300.00
225 4200-1600	OPERATING SUPPLIES	43.92
	*** FUND TOTAL ***	2,343.92
230 2320	DEPOSIT PAYABLE	3,872.93
230 4650-3030	OTHER PROFESSIONAL SERVICES	2,784.40
230 4650-3100	TELEPHONE	50.00
230 4650-3800	MILEAGE & PARKING	208.88
	*** FUND TOTAL ***	6,916.21
252 4350-1230	SUPPLIES, EQUIPMENT	554.96
252 4350-1600	OPERATING SUPPLIES	223.57
252 4350-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	213.77
252 4350-3030	OTHER PROFESSIONAL SERVICES	2,106.00
252 4350-3100	TELEPHONE	350.00
252 4350-3200	WATER & SEWER	5,009.76
252 4350-3210	ELECTRICITY	5,255.58
252 4350-3220	NATURAL GAS	641.55
252 4350-3630	TRAINING & CONFERENCES	395.00
252 4350-5130	REPAIRS, EQUIPMENT	284.76
252 4730-1230	SUPPLIES, EQUIPMENT	627.90
252 4730-3030	OTHER PROFESSIONAL SERVICES	1,017.22
252 4730-3420	ADVERTISING	27.55

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
252 4732-0600	UNEMPLOYMENT	404.49
252 4732-1230	SUPPLIES, EQUIPMENT	98.34
252 4732-3030	OTHER PROFESSIONAL SERVICES	114.00
252 4732-3420	ADVERTISING	72.45
252 4732-5130	REPAIRS, EQUIPMENT	325.00
	*** FUND TOTAL ***	17,721.90
255 4350-3200	WATER & SEWER	4,275.32
255 4350-3210	ELECTRICITY	110.80
	*** FUND TOTAL ***	4,386.12
460 4200-7040	Vehicles - Police	15,009.04
	*** FUND TOTAL ***	15,009.04
480 4160-3030	OTHER PROFESSIONAL SERVICES	14,844.15
480 4160-7030	EQUIPMENT	4,468.22
	*** FUND TOTAL ***	19,312.37
485 2050	CONTRACTS PAYABLE	15,665.66CR
485 4470-7050-324	2022 STREET PROJECT	317,649.17
485 4470-7050-325	2023 STREET PROJECT PLEasant VI	8,218.87
	*** FUND TOTAL ***	310,202.38
700 1152	UTILITY DELQ. RECIEVABLE	447.93
700 4823-1210	SUPPLIES, BUILDING & GROUNDS	79.54
700 4823-1220	SUPPLIES, VEHICLES	174.36
700 4823-1250	SUPPLIES, UTILITIES	83.72
700 4823-1600	OPERATING SUPPLIES	1,011.16
700 4823-2400	UNIFORM & CLOTHING	48.65
700 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	11.22
700 4823-3030	OTHER PROFESSIONAL SERVICES	394.83
700 4823-3200	WATER & SEWER	7,698.66
700 4823-3220	NATURAL GAS	195.63
700 4823-3610	MEMBERSHIPS	30.00
700 4823-3630	TRAINING & CONFERENCES	70.09
700 4823-5130	REPAIRS, EQUIPMENT	2,534.62
700 4823-5155	REPAIR, WATER SERVICE	13,007.24
700 4823-7030	EQUIPMENT	6,528.00
700 4825-2400	UNIFORM & CLOTHING	6.67
700 4825-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	3.34
700 4825-3210	ELECTRICITY	14,459.19
	*** FUND TOTAL ***	46,784.85
730 4823-0600	UNEMPLOYMENT	2,480.00
730 4823-1210	SUPPLIES, BUILDING & GROUNDS	79.54
730 4823-1250	SUPPLIES, UTILITIES	239.20

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
730 4823-1600	OPERATING SUPPLIES	12.71
730 4823-1700	MOTOR FUELS & LUBRICANTS	240.91
730 4823-2400	UNIFORM & CLOTHING	40.89
730 4823-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	20.36
730 4823-3210	ELECTRICITY	184.05
	*** FUND TOTAL ***	3,297.66
740 4416-3210	ELECTRICITY	8,112.29
	*** FUND TOTAL ***	8,112.29
745 4415-1230	SUPPLIES, EQUIPMENT	179.29
745 4415-2400	UNIFORM & CLOTHING	17.34
745 4415-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	5.78
745 4415-3030	OTHER PROFESSIONAL SERVICES	16,745.04
745 4415-5150	REPAIRS, UTILITY	500.00
745 4417-2400	UNIFORM & CLOTHING	3.33
745 4417-2410	MAINTENANCE;MATS,TOWELS,MOPS,E	1.43
	*** FUND TOTAL ***	17,452.21

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: APBNK TOTALS:	89	580,989.72	0.00	580,989.72
BANK: APBNK TOTALS:	89	580,989.72	0.00	580,989.72
REPORT TOTALS:	89	580,989.72	0.00	580,989.72



Item No:07C
Meeting Date: November 13th, 2023
Type of Business: Council Consent
Administrator Review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Jen Nelson, Permit Technician /Recycling Coordinator
Item Title/Subject: Resolution 9821 Approving the 2024 SCORE Recycling Grant Request to Ramsey County

Background/Discussion:

In conjunction with Ramsey County and the State of Minnesota SCORE Program, the City of Mounds View is eligible to apply for grant monies to fund 2024 recycling activities. As part of the grant application, the City Council must formally request this funding. The amount is projected to be \$31,764.

Discussion:

The attached 2024 SCORE funding grant application describes Mounds View's recycling program and proposed budget allocation. Please note SCORE funds may only be used for their allocated purposes (For example, administration funds may not be used for publicity costs).

In 2024, staff will continue to bring attention to the ongoing composting and recycling programs in the City of Mounds View. This information will be cited in the Mounds View Matters, City's website, and social media outlets.

Recommendation:

Staff recommends the adoption of Resolution approving the 2024 SCORE Recycling Grant Request to Ramsey County

Respectfully submitted,

Jen Nelson
Permit Technician/Recycling Coordinator

RESOLUTION NO. 9821

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION APPROVING THE 2024 SCORE RECYCLING GRANT
REQUEST TO RAMSEY COUNTY**

WHEREAS, Ramsey County is accepting applications for use of SCORE funds to improve recycling participation by the public; and,

WHEREAS, the City of Mounds View is eligible to apply for a grant to provide administration and promotional activities intended to improve recycling participation among city residents through education, awareness and incentives; and,

WHEREAS, the City Council of the City of Mounds View has determined that this is an appropriate use of city resources and that increasing recycling participation benefits the public health, safety and welfare of the community as a whole.

NOW, THEREFORE BE IT RESOLVED that the Mounds View City Council does hereby approve the attached application for preliminary 2024 SCORE funding in the amount of \$31,764 and authorizes acceptance of any allocated funding.

Adopted this 13th day of November, 2023

Zach Lindstrom, Mayor

ATTEST:

Nyle Zikmund, City Administrator

(SEAL)



City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Ben Zender, Chief of Police
Item Title/Subject: 2023 Quarter 3 Report

Background:

As part of the City Strategic Plan process, Department Heads provide a quarterly report outlining the status of their projects and percent completed in achieving the goals and policies adopted by the City Council through the Strategic Plan.

Discussion:

At the beginning of 2023, the Mounds View Police Department is continuing to work on action steps and tasks in order to fulfill the goals and strategies to support the City Councils Vision and Mission as outlined in the 2023-2025 City Strategic Plan. The Mounds View Police Department continues to work on recruitment, retention, wellness, proactivity, and outreach.

Strategic Plan Vision/Strategy/Goal: *Vision: A progressive community that is welcoming, and a desirable destination to all ages and cultures, who seek progress through partnerships, and where residence can work, live, and play safely and show pride in the community.*

Goal A: Increased enforcement and responsiveness to drugs, traffic, code violations, and petty crimes.

1. VCET continues to make several major narcotic arrests
2. Officers have participated in several DWI and speed enforcement details through the Ramsey County Traffic Safety Initiative (RCTSI)
3. NRO and officers continue to coordinate with the code enforcement officer to address problem addresses in the city

Goal B: Continue community outreach programs. Focus on diversity events and public relation activities.

1. Increase social media presence and activity through Twitter, Next Door, Instagram, and the Mounds View city Facebook page
2. Partnered with the Mounds View Police Foundation and SBM Fire for the PD/SBM Fire 3rd annual softball game
3. Partnered with the Mounds View Police Foundation for Festival in the Park events and activities
4. MVPD participated in and assisted with Festival in the Park activities and security
5. Partnered with city and community members for the Tribute Park Committee

6. Several Rockwall outreach events to include schools, churches, MVCC summer camp, and the Mounds View Resource Fair
7. MVPD participated in the SBM Fire Open House

Goal C: Network with other communities and organizations

1. Continued partnership with the Mounds View Police Foundation
2. Continued partnership with Ramsey County Attorney's Office with Collaborative Sexual Assault Reform and beginning cooperation for DNA evidence collection for gun cases
3. NRO continuing to work on the apartment coalition program along with New Brighton Public Safety
4. NRO expanded the Crime Free Multi Housing to include the City of Roseville
5. NRO continuing to work with Northeast Youth and Family Services to provide mental health consulting and community support services
6. Continued partnership with Tubman Family Alliance
7. Continued partnership with the Ramsey County Chiefs of Police Association
8. Along with NBPS, MVPD applied and were awarded a Community Partnership Grant
9. Partnered with SBM Fire for Emergency Management policies and training topics
10. Chief Zender attended the MPPOA Violent Crime Summit and the FBI NA Northwest Chapter Conference to train and network with various agencies and organizations

Goal D: Expand on New Americans Academy and Pre-Party for Night to Unite, as well as ID & creating regular meetings with Neighborhood Captains program

1. Night to Unite was a huge success with positive community engagement and feedback
2. NRO coordinated with block captains for requests and block party information.
3. NRO assembled tote bags and coordinated with SBM Fire, Allina medics, and Irondale marching band for block party visits.
4. Officers collected food and school supplies during Night to Unite event to donate to Ralph Reeder food shelf in Mounds View

Goal E: Speeding: Address the speeding issue by potentially closing some streets, adding speed bumps, and communicating to the public the PD is stepping up its speed enforcement, advertise the actual fines in the Newsletter, and come with a catchy slogan similar to "Click it or Ticket" only for speeding. "Obey the sign or Pay the Fine."

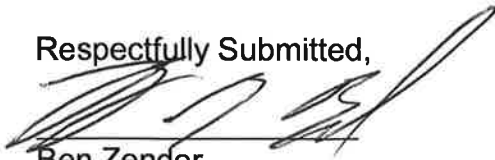
1. Continued speed and traffic enforcement efforts on social media and other platforms
2. Two speed signs and one radar trailer were deployed throughout the city to help reduce speed and increase awareness

Financial Impact: No financial impact. This is the quarterly status report that requires no funding.

Recommendation:

Staff recommends the City Council hear an update of the 2023 quarter 3 report and ask questions as necessary.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Ben Zender', written over a horizontal line.

Ben Zender
Chief of Police



**Mounds View Police Department
2023 Quarter 3 Report**

Mounds View Police 2023 Quarter 3 Synopsis

The third quarter was very busy with all the summer activities going on and two of our major events being held which were Night to Unite and Festival in the Park. Night to Unite was a major success as officers were able to engage in the community and receive feedback from them. There was a lot of positive feedback and the areas that we can improve on were addressed. We were also able to gather a large amount of school supplies as well as food that went to Ralph Reeder food shelf in Mounds View. Festival in the Park was also a huge success. The events started off with the parade on Friday with a gathering at City Hall Park occurring immediately afterwards for music, food, and socializing. The Festival in the Park events continued the next day with the car show, games, food, rockwall, K9 demonstration, vehicle extraction/demo, and fireworks to end the evening. MVPD provided security throughout the entire weekend for the events and there were no major incidents to report. It was all hands-on deck for that weekend and the officers did a great job especially considering how hot it was!

The Mounds View Police Department continues to work on staffing levels. Officer Kammerer completed his field training and he is on solo patrol. By all accounts, he is doing a great job and I look forward to his positive contributions to the MVPD in the future. Currently, we are 4 officers short and we continue to interview several potential police officer candidates in an attempt to get fully staffed. We are committed to hiring quality candidates with high standards who fit in the Mounds View community and the agency as well. SRO Boscardin is back in the school after a couple weeks delay and he has been received very well by the staff and students. At the end of the quarter, Chief Zender successfully completed his 6-month probationary period and subsequently Inv. Jeremy Hellpap was promoted to Deputy Chief. With that said, we will be busy filling the open investigator position. Congratulations to Deputy Chief Hellpap!

The Mounds View Police Department continued to engage in numerous community outreach activities to include rockwall events at churches, schools, MVCC Summer Camp, and the Mounds View Resource Fair. MVPD partnered with the Mounds View Police Foundation for the MVPD vs. SBM Fire Softball game and the MVPD participated in the SBM Fire Open House. Along with NBPS, the MVPD applied for and were awarded a Community Partnership Grant through the Minnesota Chiefs of Police Association. Currently, we are promoting the Pink Patch Project as well as our annual coat drive. MVPD partnered with the Mounds View Police Foundation for our bi-annual awards banquet. Numerous officers received awards to include the Medal of Valor, the Police Cross Medal, and the Life Saving Award. Officers were also recognized for their activities in their specialties to include K9, SWAT, FTO, etc.

Officers are continuing to enhance their professional development by attending several trainings. For example, Officer Solz attended an Active Shooter Instructor Course and subsequently conducted a training for the officers. As we move from the fall into the winter, we will continue to be active in outreach events, proactive patrols and enforcement, and training opportunities.



Mounds View / Ramsey County VCET

2023 – 3rd Quarter Review

During the Third Quarter of 2023, the Mounds View VCET Investigator conducted numerous narcotic investigations which led to substantial seizures of narcotics, weapons, and US Currency in which some are detailed below. Some of these investigations are currently ongoing which involve undercover officers therefore not all of the details can be disclosed at this time.

In July 2023, an undercover officer (UC) contacted a known and identified methamphetamine source of supply who was living in Mexico. The source of supply agreed to sell the UC a pound of methamphetamine in exchange for a quantity of US Currency. The UC was directed to a specific location within Ramsey County where the UC met with an unknown methamphetamine runner. The runner provided the UC with a pound of methamphetamine in exchange for the US Currency. Weeks later, the methamphetamine runner was arrested after a Search Warrant was executed on his / her home in which a large quantity of controlled substances were recovered.

In June 2023, the Mounds View Speedway was robbed at gunpoint in which the suspect fled the scene in a vehicle. In the days and weeks following the robbery, the Mounds View VCET Investigator worked with the Mounds View General Investigators along with numerous other city, state, and federal Law Enforcement agencies throughout the Twin Cities metro area. During the middle of July, Law Enforcement arrested one of the robbery suspects from other Speedway robberies in the area. Through further investigation, Investigators learned of a second suspect from the Mounds View Speedway Robbery. Ramsey County VCET worked with Mounds View Investigators to locate the suspect in a neighboring city in which he was taken into custody. Mounds View Investigators then spoke with the suspect who confessed to the robbery. The suspect was later charged with 1st Degree Aggravated Robbery.

In August 2023, Ramsey County VCET Investigators conducted a methamphetamine investigation into a known and identified dealer. Investigators obtained probable cause and executed multiple Search Warrants at his / her home and a storage facility. At the completion of the Search Warrant, over \$90,000 US Currency was recovered along with a large quantity of methamphetamine.

In September 2023, the Mounds View VCET Investigator was contacted by a Wisconsin Drug Task Force regarding a Ramsey County resident who was believed to be transporting and selling large quantities of methamphetamine in the State of Wisconsin. The Mounds View VCET began conducting physical surveillance of the address and located the suspect and identified his / her vehicle. While conducting surveillance days later, Investigators followed the suspect into Wisconsin and handed the vehicle off to Wisconsin DTF Investigators. A short time later, a traffic stop was conducted which led to the discovery of over a pound of methamphetamine along with ammunition which he / she was prohibited from possessing. The suspect was charged with 1st Degree Possession of a Controlled Substance.

In September 2023, Ramsey County VCET investigated a "Problem Property" in the City of Saint Paul. Ramsey County VCET executed a Search Warrant at the property and recovered a small amount of methamphetamine. Investigators also located two young children that were malnourished and in need of medical attention. Two adults were arrested and later charged with drug and child neglect offenses. Investigators later learned that the young children tested positive for methamphetamine. The children are now in the custody of social services.

CASE UPDATES:

In November 2021, the Mounds View VCET Investigator assisted Webster County and Fort Dodge (IA) Investigators with an attempted murder / home invasion investigation. Over the course of two days, the Mounds View VCET Investigator and two Iowa Investigators located both suspects, one in Anoka County and one at the Minneapolis – Saint Paul International Airport attempting to flee the country. Both suspects were later charged with Attempted Murder and 1st Degree Burglary. In 2023, both suspects have since pled guilty and have been and / or are expected to be sentenced to 25 years in prison.

In March 2022, the Mounds View VCET Investigator opened a narcotic investigation into a known and identified methamphetamine source of supply in Mexico. An undercover officer conducted approximately 15 narcotic transactions for pounds of methamphetamine. Over 20 individuals have since been indicted for the conspiracy to distribute methamphetamine in which approximately 12 have already been arrested and are serving prison sentences. The known and identified source of supply was arrested in September 2023 after he / she illegally crossed back into the United States after being deported years ago for drug trafficking. The source of supply is facing over 25 years in prison if convicted.





2023 3rd Quarter Report—Neighborhood Resource Officer

The NRO responded to 196 calls for service in the third quarter and participated in 14 Community Outreach events. 47 of the cases were investigations received from Child Protection and Adult Protection reporting maltreatment of children and vulnerable adults. During the third quarter, the NRO continued to assist with filling in with patrol shifts as needed due to staffing levels.

This quarter the Mounds View Police Department continued efforts that have been established with the Crime Free Multi Housing Apartment Landlord Coalition. The cities of Mounds View and New Brighton expanded their collaboration efforts to now include the City of Roseville with hosting meetings for landlords every other month. Roseville hosted their first meeting and property managers heard from representatives of the Metropolitan Council HRA in regards to the Housing Choice Voucher program. Mounds View will be hosting the next meeting followed by New Brighton.

Through the Crime Free Multi- Housing coalition, the NRO has sent out three strike 1 letters. Subsequently, there were two strike 2 letters sent out. In that instance, it was the same property manager who received both strike 2 notices. The property manager provided the NRO with proper documentation needed after a second-strike letter and has remained in contact for any follow up issues. The NRO continued to work with the City of Mounds View Code Enforcement to mitigate any property management issues.

The NRO has continued communication with representatives from Northeast Youth and Family Services to provide aid for youths, adults, and families in need of mental health counseling and community support services. The previous community outreach coordinator stepped down from the position and it has yet to be filled. The NRO submitted 3 referrals for services through NYFS for mental health and housing resources during the third quarter. Two referrals for services to Ramsey County Parent Support Outreach Program were submitted by the NRO during the third quarter as well.

Community outreach event collaborations have continued between the NRO and the Mounds View Police Foundation. Events over the course of the third quarter included passing out popsicles at city parks on the 4th of July dubbed 'Popsicles at the Park'. Due to weather on the day of there was a surplus of popsicles, which were passed out though the summer when the City Hall Park had an influx of attendance. Being able to host outreach events such as this assisted with continuous efforts of building relationships and interacting with members of the community. The NRO also hosted another catalytic converter marking clinic through the MN Department of Commerce Catguard pilot program.

The NRO with help from the city mechanic marked 34 catalytic converters. In August, the City participated in Night to Unite once again. Throughout the day, officers were able to attend 27 block parties. This year's Night to Unite focused on a food drive for Ralph Reeder food shelf. The NRO delivered two car loads of supplies to Ralph Reeder on behalf of the residents of Mounds View. Several other outreach events include countless Rockwall events, Festival in the park, and apartment barbeques.

The NRO continues to monitor and stay consistent with predatory offender's registered in Mounds View. During the third quarter, calls for service were in regards to predatory offenders. One case involving a POR who went into a non-compliance status. The NRO worked with the POR and was able to get him back into compliance within the week. Current and relevant information continues to be posted on Nextdoor.com, Twitter, and Instagram.





Edgewood Middle School and Pinewood Elementary School SRO Quarterly Report

July 2023 – September 2023

Officer Boscardin returned to the schools after a delayed start on October 2nd. Officer Boscardin returned to Edgewood Middle School (EW) and Pinewood Elementary (PW). Officer Boscardin had an easy time adjusting back into the School Resource Officer role and continuing to build relationships with the students and community. Officer Boscardin plans to attend numerous after school activities in the upcoming months: The fall musical at EW, Communication Nights at EW and PW, Family Library Night's at PW, Orchestra, band, and choir concerts for EW and PW.

Officer Boscardin started each day at EW observing student drop off and checking in with EW staff. Officer Boscardin then conducted an interior patrol of the school. Officer Boscardin would then head to PW to activate the school speed zone signs on County Road I.

Officer Boscardin then ran radar to ensure vehicles were following the school speed zone limit and ensuring the children's safety when crossing the roadway. Officer Boscardin has been successful in his efforts to slow traffic down during school speed zone times with heavy traffic enforcement.

Officer Boscardin then conducted an interior patrol of PW checking in with staff and speaking with students before returning to EW. Officer Boscardin then conducted an interior patrol of EW and attended all grade level lunches conducting an interior patrol between each lunch to assist students in getting to their classes.

Officer Boscardin would meet with students and work on reports until the end of the school day at EW. Officer Boscardin would supervise student dismissal before heading back to PW. After returning to PW, Officer Boscardin would interact with students answering questions/playing, or work on reports in his squad. At the end of the day, Officer Boscardin would turn school speed zone signs on/off again and conduct school speed zone traffic enforcement.

Officer Boscardin has assisted with numerous calls for students eloping from EW. Officer Boscardin assisted with the students either safely returning to school or assisted in keeping them safe while waiting for their parent or guardian to come pick them up. Officer Boscardin submitted a case to the juvenile attorney's office to be reviewed for charges of assault and has assisted in separating multiple other altercations between students.

Officer Boscardin looks forward to continuing his work in the schools and building relationships with the community, students, and their families. Officer Boscardin looks forward to representing the Mounds View Police department at after school activities/events.

Investigation Highlights 2023 Q3- Investigator Hellpap

22 total new cases investigated.

- 11- Traffic
- 1- Theft/ Stolen Property
- 6- Assault
- 1- CVO
- 1- Robbery/ Burglary
- 2- Restraining Order Violations

Continued investigating a CSC received in Quarter 2 where the suspect was unidentified. The suspect used a fake Facebook page to lure and coerce the victim. Using social media warrants, subpoenas, and interviews, a suspect was identified. The case is currently pending review by the County Attorney's Office.

Continued investigating a cyber tip of possible child pornography possession by a juvenile male. A warrant was executed on the male's home. He ultimately confessed to the possession of child pornography. A warrant resulted in locating over 1000 photos and 1000 videos depicting child pornography. He was charged in juvenile court.

Still investigating the cold case homicide. Further follow up has been completed but no arrests have been made.

Conducted an investigation of a restraining order violation. Despite a number of subpoenas and warrants, no connection was ever made to the suspect of the harassment.

Conducted an investigation of a robbery occurring at CVS. The suspects shoplifted numerous items from the store. When confronted by the clerk, one of the suspect's threatened her with a can of mace. One of the suspects was later arrested in the suspect vehicle and was identified by the victim. Charges are pending.

Investigated a domestic assault by strangulation where the suspect had fled the scene. Worked with the victim to identify the suspect's location and worked with St Paul to attempt an arrest. St Paul attempted several times and the suspect eventually turned himself in.

Currently investigating a child being hit by a vehicle illegally passing a school bus. Charges are pending medical records and review by the Ramsey County Attorney's Office.

INVESTIGATOR ERICKSON 3rd QUARTER INVESTIGATIVE HIGHLIGHTS

In the 2023 3rd quarter, 22 cases were investigated by Investigator Erickson. Of those cases, 9 cases were charged out by arrest. 12 cases are still under investigation and 6 cases are under review for charges. Among the cases:

- 3 Violation of Order for Protections
- 1 Traffic Related Arrests
- 4 DWI Related Arrests
- 1 Robbery
- 2 Missing People Investigations
- 2 Domestic Assault Investigations
- 1 Stolen Vehicle Arrests
- 1 Fraud/Forgery Investigation
- 1 Criminal Sexual Conduct Investigations
- 1 Criminal Damage to Property
- 3 Assault Cases
- 1 Fleeing Police in a Motor Vehicle
- 1 Child Abuse Case

3 Counts of Felony Domestic Assault and Felony Violate No Contact Order

On July 24th, Mounds View Police Officers responded to a plasma donation center for a report of a domestic assault. Officers met with an employee who stated that a female donor had been seen with bruises. The female donor acknowledges the bruises having been caused by a male that had accompanied her at the donation center.

The staff brought the female into a private room where she admitted that the male with her had assaulted her, frequently tells her he will kill her, and he does not let her use her phone, and she is simply trying to stay alive. She said this was her first opportunity away from him so she could make this report. Officers and Investigator Erickson conducted an interview with the female gathering a statement and pictures of her injuries, interviewed staff and nurses, and inevitably made an arrest on the suspect male.

Further investigation by Inv Erickson and follow up interviews with the victim showed that several other assaults by the suspect occurred in other counties. The victim reported in Dakota County that when the defendant saw something on the victim's phone that he believed was from her ex-boyfriend, he assaulted her. In Washington County the suspect saw the defendant had a language learning app on her phone, the language her ex-boyfriend speaks, the suspect assaulted her and back handed her with his knuckles, causing a bruise to her face. Investigation also showed that the suspect assaulted the victim at a mall and while they were driving around the mall's parking lot, the suspect accused her of looking at another man and assaulted her again. Inv Erickson gathered surveillance footage to corroborate these reports.

Inv Erickson was also able to find that the suspect had at least four different counts of domestic assault against four different women in addition to the victim, as well as multiple restraining orders from these women, thus resulting in this case being charged with three different counts of felony domestic assault.

As a result of the domestic assault charges, the victim was granted an emergency no contact order against the suspect. Investigator Erickson reviewed all jail phone calls made by the suspect after being arrested and was able to prove the suspect was making contact with the victim and violating the no contact order. The County Attorney again charged this suspect, this time with Felony No Contact Order Violation.

1ST Degree Aggravated Armed Robbery

On June 26th 2023, Mounds View PD began investigating an armed robbery that occurred at a convenience store on the 2600 block of County Rd I where several hundred dollars were stolen. The suspect had shown the clerk a firearm and demanded money. The suspect had his face covered and was not initially identified.

Working in collaboration with several other departments who had experienced similar crimes in the metro area, a suspect was identified. A search warrant of this suspect's home and evidence of the crimes were located and suspect was subsequently taken into custody. Through further investigation, it was determined a second suspect was also involved and the suspect in the Mounds View robbery.

Through various investigative means, Mounds View PD investigators were able to locate evidence to connect the second suspect to the robbery in Mounds View. Mounds View investigators, officers, and members of the Violent Crime Enforcement Team (VCET) conducted a search warrant on the second suspect's home recovering more evidence. The suspect was taken into custody and gave a full confession admitting to the robbery. The County Attorney charged the suspect with 1st Degree Aggravated Robbery.

2nd Degree Assault

On August 22nd, officers took a report of an assault that occurred on the 2600 block of Scotland court. The caller stated that he was assaulted by an acquaintance. Inv Erickson met with the male who stated that he was at a friend's house and the male asked him to bring him home to the incident location. The complainant and the suspect got into an argument and the suspect chased the complainant with a knife, cutting him in the back and in his abdomen. The case is still under investigation.

1st Degree Aggravated Robbery

On 07/25/2023, officers were dispatched to the 2300 block of County Road I for a robbery that occurred at approximately 0430 hours. Upon arrival, Officers met with the victim. The victim explained that he was seated inside his vehicle when he was robbed at gunpoint by three adult males. The victim indicated that two of the males arrived in a gold minivan of unknown make or model.

He stated that a third male arrived on a blue Yamaha motorcycle.

He explained that a Hispanic male, wearing a black shirt and black pants approached him with an AK-47 rifle and forced him out of the car. The two other males pointed black pistols at the victim during this time. After forcing him from his vehicle, one of the males drove away with the car and the other two males left one on the blue motorcycle and one in the gold minivan.

The vehicle was entered as stolen. On 8-10-2023, the vehicle was recovered in Woodbury with a male occupant. The suspect was taken into custody. The case is still under investigation.

2nd Degree Criminal Sexual Conduct

On Sept 2, Mounds View Police responded to the 7600 block of Greenfield Ave on a report involving the repeated sexual abuse of a female child by her stepfather when the victim was 8 to 12 years old from the years 2015 through 2018.

Days prior to Sept 2nd, the victim had disclosed to her older sister that between her ages of 6 to 9 years old, her mother's boyfriend had repeatedly made sexual contact with the victim's private areas. The victim and her sister then disclosed the information to their mother as well as her sister's boyfriend. On Sept 2nd, the four of them confronted the boyfriend who still lives with them. The boyfriend admitted to making sexual contact with the victim when she was younger. Mounds View Police arrived and investigator Erickson completed further interviews with all parties. Through the interviews and confession to the police, the boyfriend was taken into custody and charged with second degree criminal sexual conduct.

1st Degree Assault

Mounds View police officers were dispatched to the 5400 block of Landmark Circle for a male that had been shot. Investigator Erickson and investigator Hellpap arrived on scene as well Chief Zender.

Mounds View Police arrived and found the victim lying on the carpet in a pool of blood with two gunshot wounds, one on his right arm and another to his rib cage. Two spent shell casings were recovered on the floor. The victim was rushed to the hospital in critical condition. Investigator Erickson met with the victim's wife on scene and conducted a formal interview statement. When asked what triggered the incident she explained that she and the victim had gone to Las Vegas for the weekend to work on their marriage. The trip did not go well. The wife left the victim at the airport and told him not to come home. The wife stated that the other male in the apartment was her cousin who was watching the house while they were gone.

On the night of the incident the victim came back to the house to get some property. When the victim came into the residence he noticed her cousin, who he had never met before, lying on the couch and was upset wondering who the other male was. The victim confronted the male.

An altercation ensued and the wife's cousin shot the victim with a handgun. The male fled the scene and a K9 track was initiated to attempt to apprehend the suspect.

A search warrant was obtained to search the residence. Two spent shell casings were recovered. Further investigation shows neighboring surveillance footage of the suspect running from the scene, thus confirming the identity of the suspect. Medical records of the gunshot wounds show the victim was in a hemorrhagic shock and critical condition when brought to the hospital suffering multiple gunshot wounds and significant injury to his liver. The suspect was charged with first degree assault and second-degree assault with a dangerous weapon.



2023 Third Quarter Report: Sgt. Schultes (K9 Grizz) and Ofc. Aase (K9 Ace)

On 8/1/2023, Sgt. Schultes and K9 Grizz attended neighborhood parties during the Nite to Unite event. The attendees were able to socialize with K9 Grizz, and watch demonstrations in obedience and apprehension.

On 8/9/2023, Sgt. Schultes and K9 Grizz attended the Family Fun Night at Abiding Savior Lutheran Church. The attendees were able to socialize with K9 Grizz and ask questions about the MVPD K9 Unit.

On 8/12/2023 at 2355 hours, Sgt. Schultes and K9 Grizz responded to a residential burglary alarm on the 8400 block of Fairchild Avenue. There was lower level motion detected and the homeowners were out of town. Sgt. Schultes arrived and deployed K9 Grizz into the house on lead, after observing no forced entry into the home. Nobody was located in the house, which was secured before officers cleared. The homeowner was updated and officers cleared.

On 8/13/2023 at 0450 hours, New Brighton officers conducted a traffic stop on a vehicle with a KOPS alert for felony domestic assault, property damage, theft, and trespassing. There was also a note in the alert stating the suspect was likely armed. The vehicle was slow to stop, and when the driver eventually stopped he started making threats at officers from his vehicle. He did not comply with commands and refused to get out of the vehicle. Sgt. Schultes responded with K9 Grizz after a request was made for a K9. Sgt. Schultes arrived and deployed K9 Grizz behind a point of cover, and within view of the suspect. After lengthy negotiations with the suspect, the suspect said he would surrender as long as the K9 was put away. The suspect was eventually removed from the vehicle and taken into custody.

On 8/13/2023 and 1803 hours, Mounds View officers were dispatched to a report of 15 people fighting at a residence on the 2200 block of County Road H2. Officers were aware of a history of arson, drive-by shootings, and assaults at the address. Officers arrived on scene and located a large group of agitated people in the driveway. Sgt. Schultes parked his squad with K9 Grizz's window facing the group. He barked as a deterrent to de-escalate the group.

Officers separated the parties and mediated the issue before clearing.

On 8/19/2023 Sgt. Schultes and K9 Grizz performed a demonstration at the Mounds View Festival in the Park. Demonstrations were given in obedience, narcotics detection, handler protection, suspect search, apprehension, and a mock pursuit. After the demonstration, the attendees were able to socialize with K9 Grizz and learn about the MVPD K9 Unit.

On 8/27/2023 at 0151 hours, Roseville Officers were dispatched to a convenience store on the 2200 block of Rice Street for a robbery at gun point. It was unknown at the time if the suspect fled in a vehicle or on foot. Officers requested assistance from a K9, so Sgt. Schultes responded with K9 Grizz. K9 Grizz was deployed on lead, and a track was attempted after making announcements. After extensively checking the area, it was determined through surveillance footage that the suspect left the area in a vehicle.

On 9/19/2023 at 2336 hours, Ramsey County Deputies were dispatched to a report of threats of violence on the 300 block of Labore Road. The male suspect had a dispute with a tow truck driver and threatened to shoot him with a gun. The victim said he was calling the police, and the suspect fled the area on foot carrying a bag and wearing a white shirt. Deputies arrived in the area and located the suspect, but he was no longer wearing a shirt or carrying a bag. They requested assistance from a K9 for an article search, so Sgt. Schultes responded with K9 Grizz. K9 Grizz was deployed on lead and an article search was started. K9 Grizz checked an apartment parking lot, then moved to an opening in a fence leading to a park. After entering the park, K9 Grizz turned and started to actively track human odor/ground disturbance along a fence line. He displayed a "head snap" and turned into some brush along the fence. He gave a positive alert and investigated something in the tall grass. Officers checked the item and determined it was a shoulder bag matching the description given by the victim. A search of the bag uncovered a loaded firearm and additional ammunition. The suspect was booked for felony threats of violence.

On 8/21/23 at 0046 hours, Maplewood Officers and Ramsey County Deputies requested a K9 for a female who fled in a vehicle from multiple agencies, which later crashed and she took off on foot. Officer Aase and K9 Ace responded to assist. K9 Ace was deployed on lead, and a track was attempted after making announcements. After extensively checking the surrounding areas, it was determined the female had gotten out of the perimeter and was not located.

On 9/25/23 at 2336 hours, New Brighton Police requested a K9 after a single vehicle crash and the male fled on foot. K9 Ace was deployed on lead to perform an area search after announcements were made. New Brighton Police had their drone in the air and did not locate any heat sources. Officer Aase and K9 Ace ended their search at this time.

On 9/28/23 at 1600 hours, Officer Aase and K9 Ace had a meet and greet on the 7600 block of Greenfield Avenue for a barbeque. The attendees were able to socialize with K9 Ace and ask questions about the K9 Unit.

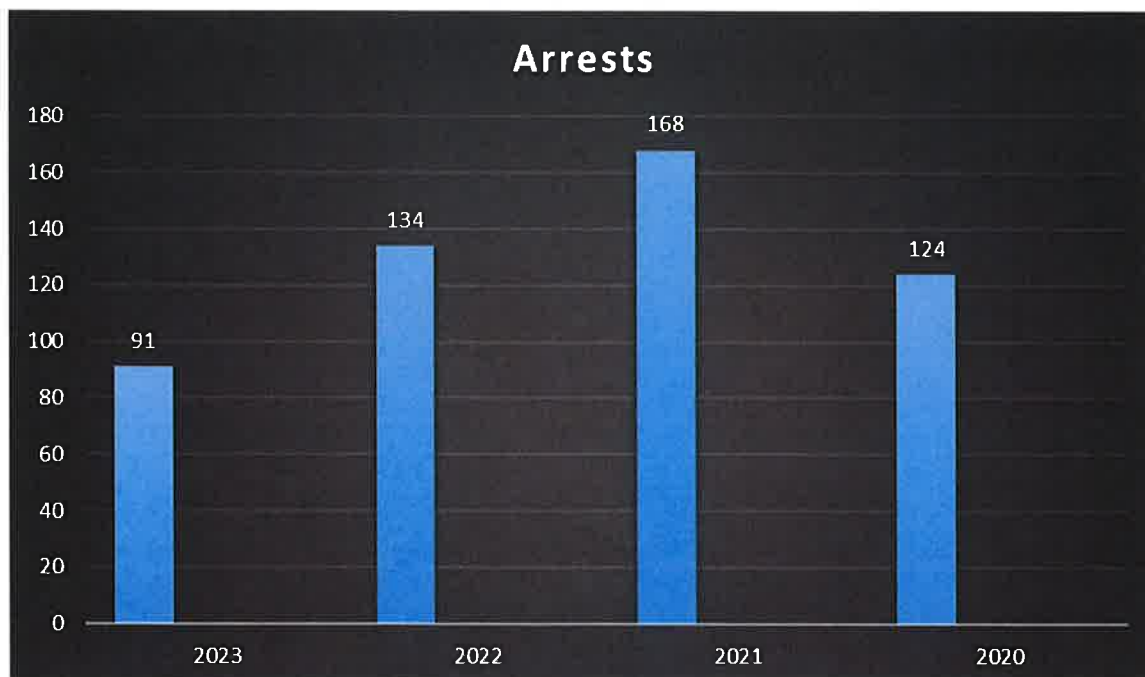
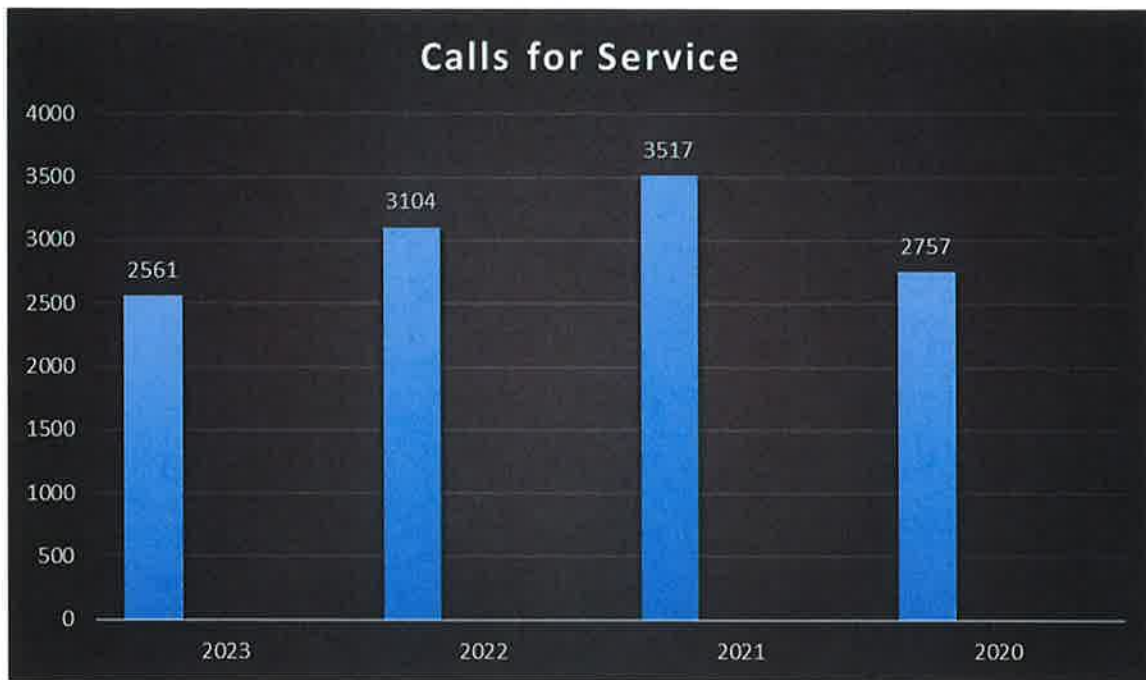
Mounds View PD Reserve Officer Unit 2023 Quarter 3 Report

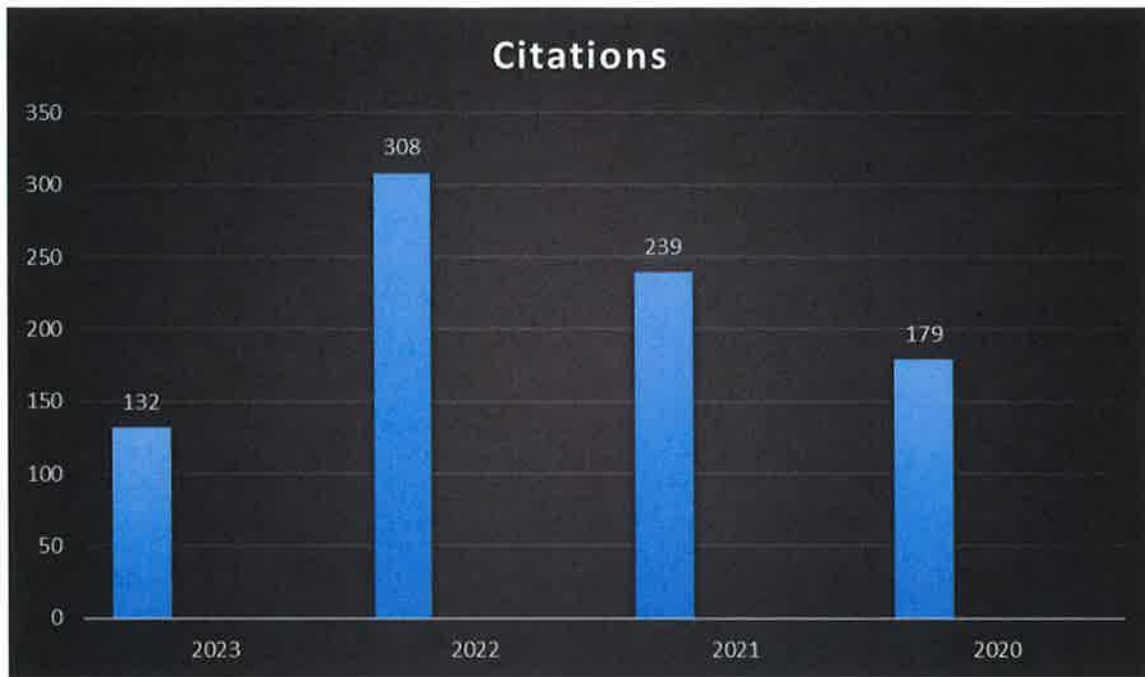
During the third quarter of 2023, Reserve Officers volunteered a total of 130 hours while on patrol. Reserve Officers completed sixty-nine proactive patrols, one traffic/accident assist, one lockout, one medical assist and transported five people to jail. Reserve Officer Overton was trained in how to use/transport the Mounds View PD radar trailer.

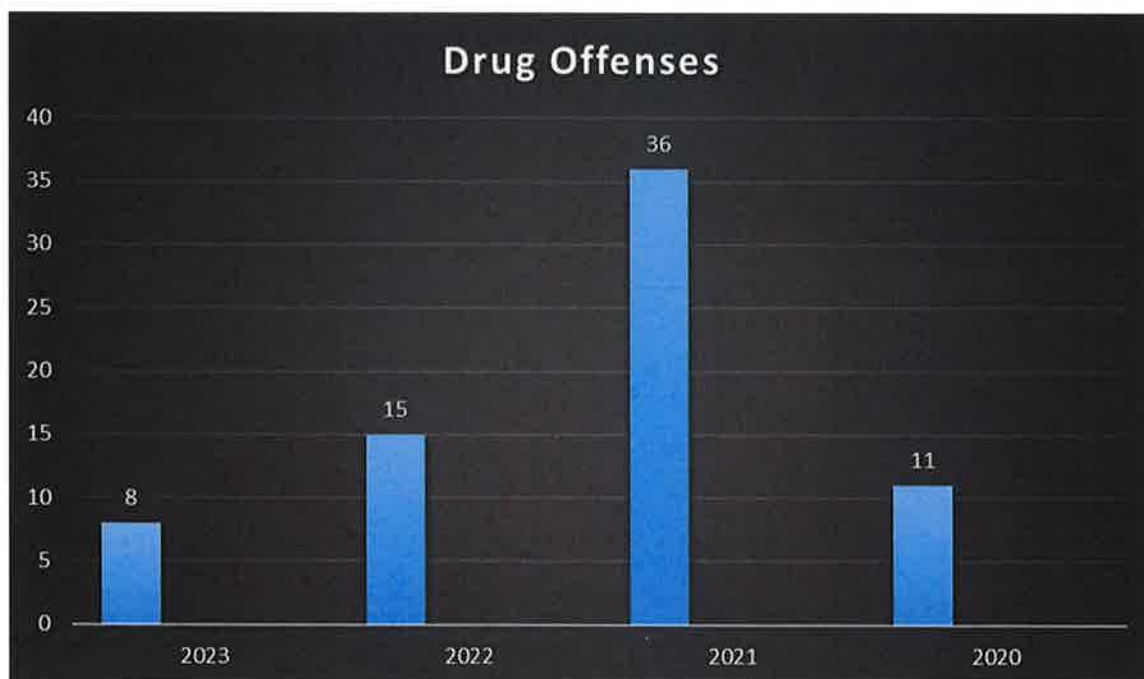
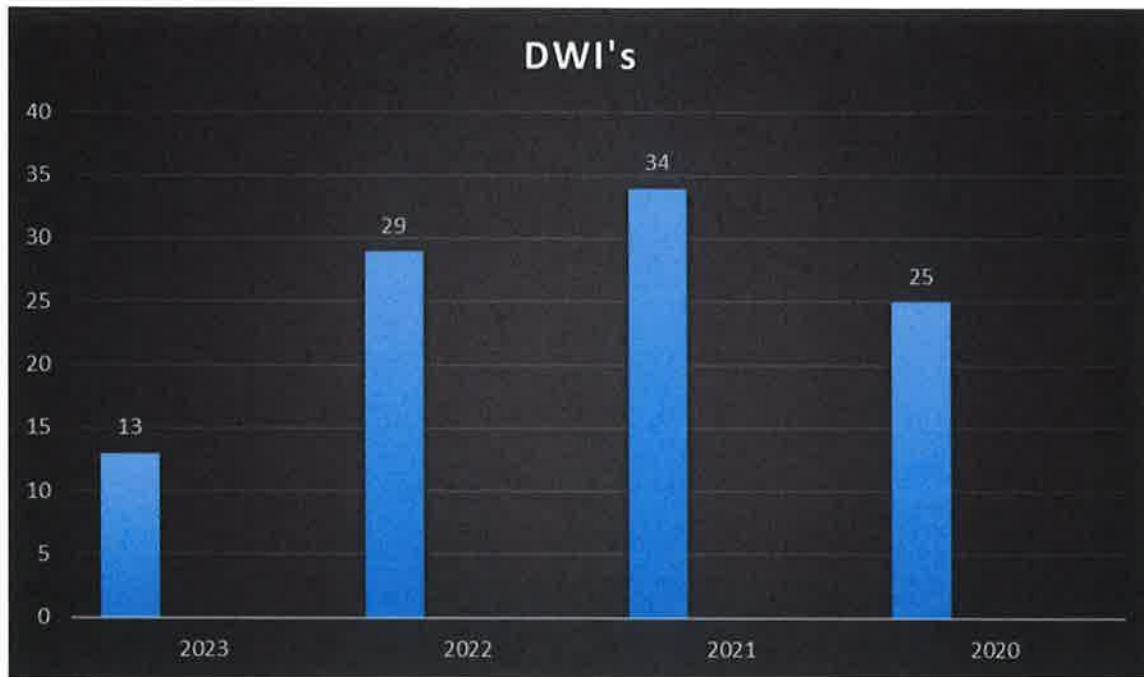
Reserve Officer's Overton, Hepola and Traczyk assisted the New Brighton Department of Public Safety with the Stockyard Days Parade. In addition to helping in New Brighton, Reserve Officers helped with several rock wall events, Festival in the Park, the Mounds View Parade, and Night to Unite.

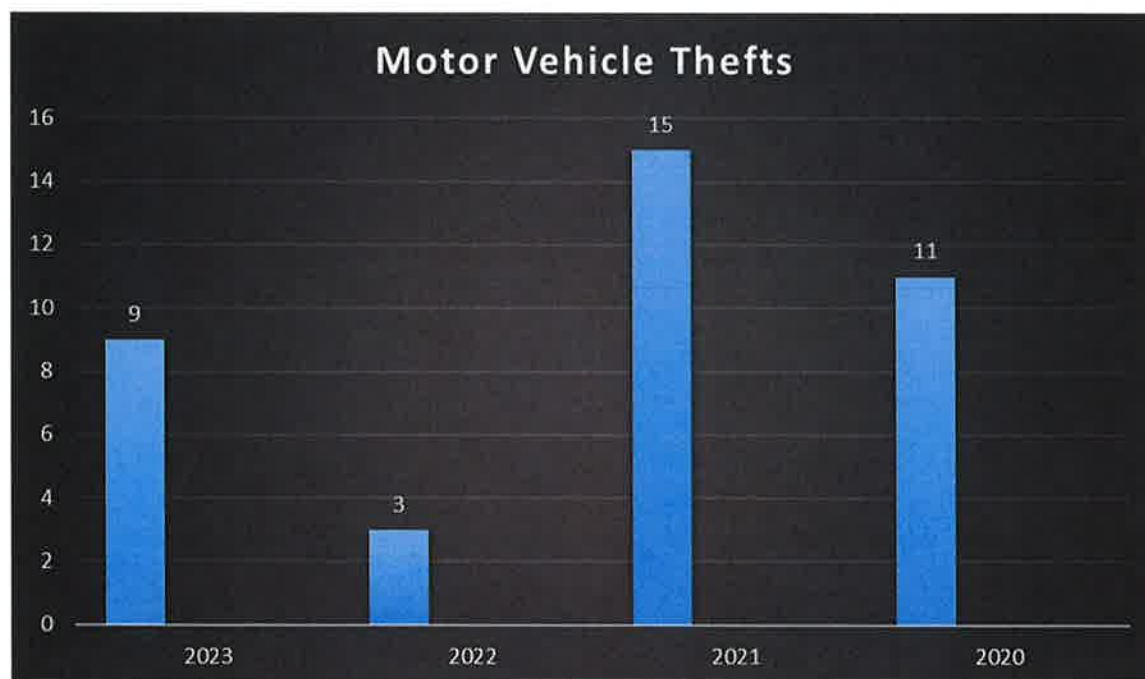
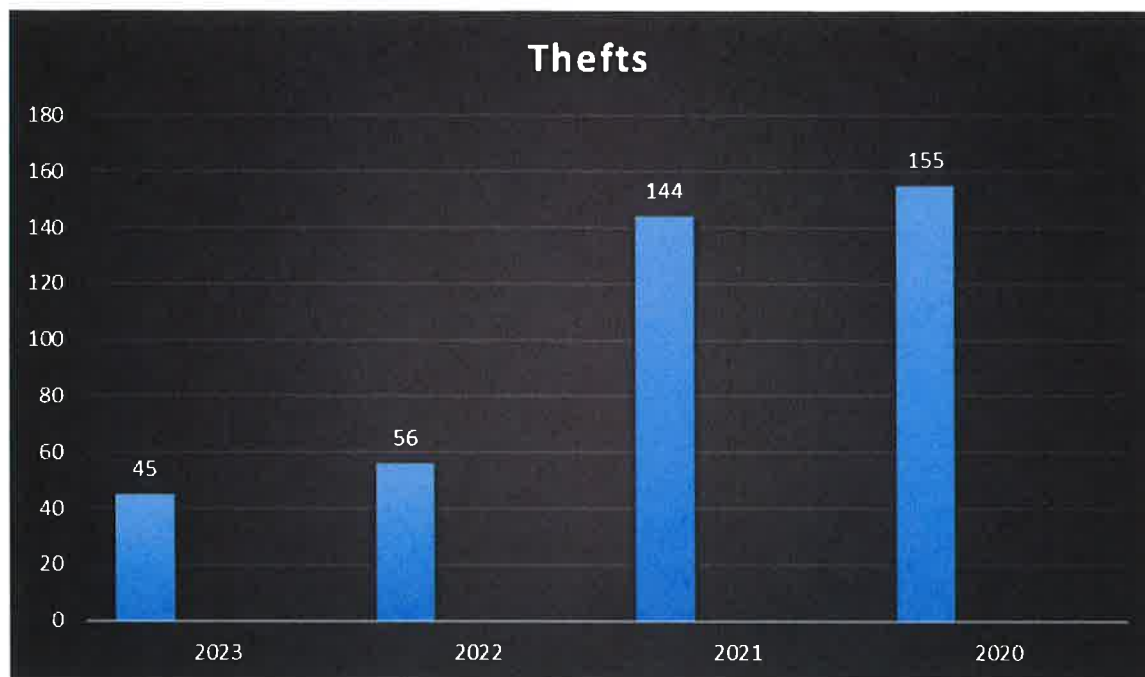
Sgt. Hanson worked with Human Resources on preparing and updating the "Police Reserves" page on the City of Mounds View Website. Sgt. Hanson is in the beginning stages with someone interested in becoming a reserve. An interview and background will be conducted in October.

2023 Quarter 3 Stats









* Multiple offenses may be associated with a single incident.
Multiple individuals may have been arrested in a single incident.
An individual may have been arrested for multiple offenses.



**MOUNDS VIEW POLICE DEPARTEMENT
2023 QUARTER 3 PICTURES**











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Item No: 10A
Meeting Date: November 13, 2023
Type of Business: Council Business
City Administrator Review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Nyle Zikmund, City Administrator
Item Title/Subject: Second Reading and Adoption of Ordinance 1012, 2024 City of Mounds View Fee Schedule

Introduction:

The Mounds View Fee Schedule is reviewed by Staff on an annual basis to keep pricing and fees current. This review often results in necessary additions, deletions, adjustments or increases. In addition, a public hearing is required when revising certain City fees.

Discussion:

Staff has reviewed the fee schedule and has recommended changes as shown in Exhibit A. Proposed revisions in red strike-through are deletions and those in blue underline are additions or modifications. City Council discussed the proposed changes at their October 2, 2023, work session and the introduction and first reading took place on October 23, 2023.

Recommendation:

Staff recommends conducting the second reading and adopting Ordinance 1012.

Respectfully submitted,

Nyle Zikmund
City Administrator

ORDINANCE NO. 1012

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

AN ORDINANCE ADOPTING THE 2024 CITY OF MOUNDS VIEW FEE SCHEDULE

THE CITY OF MOUNDS VIEW ORDAINS:

SECTION 1. The City Council of the City of Mounds View hereby amends the 2023 City of Mounds View Fee Schedule by adding the underlined material and deleting the ~~stricken~~ material as follows:

See Exhibit A

SECTION 2. Pursuant to Minnesota Law, the Mounds View City Charter, and Mounds View City Code, the 2024 fee schedule for City services and licensing is hereby adopted after making the specified revisions as shown in **Exhibit A**.

SECTION 3. In accordance with Section 3.07 of the City Charter, City staff shall have the following summary printed in the official City newspaper in lieu of this entire ordinance, as said summary would clearly inform the public of the intent and effect of the ordinance:

On November 13, 2023 the City Council adopted Ordinance 1012, entitled “An Ordinance adopting the 2024 City of Mounds View Fee Schedule,” which approved the City’s 2024 fee schedule. Numerous city fees contained within the fee schedule were modified for 2024. A printed copy of the complete ordinance, which includes the entire fee schedule, is available for inspection by any person during regular office hours at the office of the city administrator. A copy of the ordinance, including the new fee schedule, is also available online at the City’s website at www.moundsviewmn.org.

SECTION 3. This ordinance shall take effect and be in force 30 days from and after its passage and publication, in accordance with Section 3.09 of the City Charter.

Introduction and First Reading by the Mounds View City Council on October 23, 2023.

Second Reading and Adoption by the Mounds View City Council on November 13, 2023.

Publication Date: November 16, 2023.

Attest:

Zach Lindstrom, Mayor

(SEAL)

Nyle Zikmund, City Administrator

Exhibit A



2024 Fee Schedule

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2024 Holidays for United States

Jan 1 New Year's Day
 Jan 15 Martin Luther King Jr. Day
 Feb 14 Valentine's Day
 Feb 19 Washington's Birthday
 Mar 17 St. Patrick's Day
 Mar 31 Easter Sunday
 Apr 15 Tax Day
 Apr 24 Administrative Professionals Day

May 12 Mother's Day
 May 27 Memorial Day
 Jun 16 Father's Day
 Jun 19 Juneteenth
 Jul 4 Independence Day
 Sep 2 Labor Day
 Oct 14 Columbus Day
 Oct 31 Halloween

Nov 5 Election Day
 Nov 11 Veterans Day
 Nov 28 Thanksgiving Day
 Nov 29 Day after Thanksgiving Day
 Dec 24 Christmas Eve
 Dec 25 Christmas Day
 Dec 31 New Year's Eve

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Appendix B – 2022 MN State Statutes: 326B.148 Surcharge		

I. BUILDING/COMMUNITY DEVELOPMENT RELATED FEES	
Building Permit (State Surcharge Required, See Appendix B)	Fees shall be based on valuation according to Appendix A, unless specifically noted otherwise or as determined by the City's Building Official
Building Permit Plan Review	65% of Building Permit Fee (Building Official may waive plan review fee for certain projects that require diminutive plan review such as partial basement finishes, kitchen remodeling, and minor repairs/alterations.
Building Permit Reinspection	\$63.25 per State Statute 326B.153
Building Permit Investigation Fee (starting work without an approved/issued permit)	Equivalent to permit fee
Renewable Energy System (Solar PV Building Permit: Small Rooftop Streamlined, Geothermal, Wind Energy Conversion) – Residential	\$150
Renewable Energy System (Solar, Geothermal, Wind Energy Conversion) – Commercial	See Appendix A
Billboards/Billboard Alterations (includes Footings)	\$250 per billboard plus surcharge
Roofing or Siding – Single Family Residential <i>Partial (less than 25%) of principal structure; or Detached Accessory Structures only</i>	\$100 \$65
Roofing or Siding – Townhomes and rental properties up to five units	\$60 per unit
Roofing or Siding – Commercial	See Appendix A
Window or Door Replacement (within existing openings)	\$65 for one window or door \$100 for two or more windows and/or doors
Telecommunications Antenna – New System	\$750 plus engineering/inspection fees if located on City-owned property plus surcharge (see Public Works for further information)
Telecommunications Antenna – Repairs/Alterations/Swapping or Adding Antennas to Existing System (City or Private Property)	\$250 per permit plus surcharge
Electrical Permits, State of MN	Established by the Minnesota State Boards of Electricity
Fire Inspections (DHS)	\$50
Fire Panel Systems	See Appendix A
Fire Permit (no surcharge), All permits unless noted otherwise	\$100
Fireworks Display/Fireworks Sales	\$100
Fireworks Sales Only (Businesses)	\$350
Fireworks Sales with other Retail (Businesses)	\$100

Fire Permit, Temporary Tent	\$50
Fire Permit, Tank Installation (fuel, oil, gas, etc.)	\$100 per tank
Fire Permit, Tank Removal	\$50 per tank
Fire Permit, Operational	\$50 per year
Fire Permit, Chemical Fire Suppression	\$100
Fire Sprinkler Systems	See Appendix A
Fire Sprinkler Plan Check	65% of permit (for new construction or 20 heads or more only)
Mechanical Permit, Residential (State Surcharge Required, See Appendix B)	Minimum \$60 or 2% of Valuation, whichever is larger
Mechanical Permit, Commercial (State Surcharge Required, See Appendix B)	See Appendix A
Plumbing <u>Inspection</u> Permit, Residential <u>and Commercial</u> (State Surcharge Required, See Appendix B)	Minimum \$60 or 1.25% of Valuation, whichever is Larger
Plumbing Permits, Commercial (State Surcharge Required, See Appendix B)	See Appendix A

Plumbing Permit Plan Review, Commercial

Plumbing system plans and specifications that are submitted to the City of Mounds View for review shall be accompanied by the appropriate plan examination fees shall be paid prior to plan approval. The City of Mounds View shall charge the following fees for plan reviews and audits of plumbing installations for public, commercial, and industrial buildings:

1. Systems with both water distribution and drain, waste, and vent systems and having:
 - a. 25 or fewer drainage fixture units, \$150
 - b. 26 to 50 drainage fixture units, \$250
 - c. 51 to 150 drainage fixture units, \$350
 - d. 151 to 249 drainage fixture units, \$500
 - e. 250 or more drainage fixture units, \$3 per drainage fixture unit to a maximum of \$4,000; and
 - f. Interceptors, separators, or catch basins, \$70 per interceptor, separator, or catch basin design
2. Building sewer service only, \$150
3. Building water service only, \$150
4. Building water distribution system only, no drainage system, \$5 per supply fixture unit or \$150, whichever is greater
5. Storm drainage system, a minimum fee of \$150 or:
 - a. \$50 per drain opening, up to a maximum of \$500; and
 - b. \$70 per interceptor, separator, or catch basin design
6. Manufactured home park or campground, one to 25 sites, \$300
7. Manufactured home park or campground, 26 to 50 sites, \$350
8. Manufactured home park or campground, 51 to 125 sites, \$400
9. Manufactured home park or campground, more than 125 sites, \$500
10. Revision to previously reviewed or incomplete plans:
 - a. Review of plans for which the city has issued two or more requests for additional information, per review, \$100 or ten percent of the original fee, whichever is greater
 - b. Proposer-requested revision with no increase in project scope, \$50 or ten percent of original fee, whichever is greater
 - c. Proposer-requested revision with an increase in project scope, \$50 plus the difference between the original project fee and the revised project fee---

Zoning Permits (No Surcharge) Title XV, Chapter 150.050(C)(2)

Patio/Deck 30" and under, or not attached	\$30
Driveways, Sidewalks, Parking Lots, Patios (no permit required for sealcoating or overlays without expansion). A right-of-way permit is required for any construction that disrupts City-owned streets, curbing, sidewalks, etc., residential includes churches and schools.	
Residential R-1 or R-2 Driveway	\$45
Residential R-3, R-4 and R-5 Driveway or Parking Lot	\$75
Residential Gravel (refer to Zoning Code for limitations)	\$25
Commercial/Industrial Driveway or Parking Lot	\$150
Commercial/Industrial Sidewalk or Patio	\$75
Fence/Kennel – 7' or below (if higher, Building Permit, see Appendix A)	\$30
Retaining Wall – 4' or below (if higher, Building Permit, see Appendix A)	\$30
Shed (200 square feet or less)	\$30
Signs – Billboards (Building Permit)	See Appendix A
Signs (Chapter 1008) up to 100 square feet	\$75
Signs 100 square feet or over	\$95
Signs – Re-Facing or Altering	\$40
Signs, Banners – Temporary	\$40 per 21-day period (Limit 4 permits per year plus one additional permit for a banner)
Swimming Pools, Residential (Above Ground)	\$30
Swimming Pools (In-Ground, Building Permit)	See Appendix A (Surcharge Required)

II. OTHER INSPECTION / PLANNING FEES

Applicants are responsible for all costs incurred associated with the filing, review and processing of development applications. Such fees to be paid in escrow up front or upon receipt of statement from the City of Mounds View. Fees may include, but are not limited to, costs for consultants retained by the City, consultant planning services, attorney, and engineer fees. A deposit may also be required to cover costs of public notices, materials and staff time spent in the review, research or preparation of materials associated with each application. The applicant shall be responsible for all reasonable incurred costs in excess of the initial fee and/or deposit amount. Any portion of the deposit not spent or encumbered shall be refunded to the applicant within 30 days after consideration of the application is completed. Payment of park dedication fees is required with subdivision applications. Application fees are not refundable.

Building Inspections Conducted Outside Normal Business Hours	\$63.25/hour (two-hour minimum charge)
Change of Address	\$150
Change of Occupancy	\$75
Comprehensive Plan Amendment	\$500
Conditional Use Permit, R-1 or R-2	\$400
Conditional Use Permit, All Other Districts	\$400
Conditional Use Permit Amendment	Same as CUP Fee
Contractor License (Title XV, Chapter 150.053))	\$60
Contractor State License Verification Fee	\$5 per permit
Development/Site Plan Review	\$400
Escrow – Manufactured Homes	\$500 per permit
Escrow – Occupancy (Seed, sod, landscaping; as-building grading survey; driveway installation; curb cut modifications; site clean-up; storm water management; drainage features; site erosion; right-of-way restoration; or any other items as determined by the Building Official)	\$1,000 for each item
Housing Inspection Initial and One Follow-Up (includes now shows)	No Charge (Title XI, Chapter 119)
Housing Inspection/No Show, each additional	\$100
Interim Use Permit (IUP)	\$400
IUP Amendment	\$400

Park Dedication Fees (Ord. 745)	Residential: \$3,500 per unit Non-Residential: Up to 10% of estimated market value (of land)
Plan Review (Payment Required Before Plans are Reviewed)	65 percent of permit fee for all commercial permits and for residential permits for new dwellings, dwelling additions, garages, garage additions, decks, sheds over 200 square feet, and major remodeling.
Plan Review for Changes, Revisions, or Additions to Plans	\$47/hour (one half-hour minimum charge)
Plan Review, Engineering (Applicable to any project that changes the grade. To be determined by Staff during application review).	\$100 per permit
Plan Review for Outside Consultants for Plan Checking and Inspections or Both	Actual costs including administrative and overhead costs
Plan Review Similar (all units are same or similar)	Each unit after the first shall be 25% of original fee
Planned Unit Development (PUD) (Title XV, Chapter 160.300)	\$1,000
PUD Amendment	\$400
Refund, Permits (within 100 days of application if work is not commenced)	All but \$40
Refund, Plan Review	100% (If review has not been done)
Refund, State Surcharge	100%
Rezoning	\$500
Vacation, Street or Easement	\$250
Subdivision	\$750
Subdivision Escrow	\$1,000 - \$10,000 (at the discretion of the City Administrator)
Subdivision (Reapproval Fee)	\$100
Text Amendment, Zoning Code	\$400
Text Amendment, Other City Code	\$400
Variance, Administrative R-1 or R-2	\$100 (additional \$125 <u>\$300</u> if formal variance is required)
Variance, Formal R-1 or R-2	\$400
Variance, All Other Districts	\$400
Wetland Alteration Permit, R-1 or R-2	\$200
Wetland Alteration Permit, All Other Districts	\$350
Wetland Buffer Permit, R-1 or R-2	\$30
Wetland Buffer Permit, All Other Districts	\$100
Zoning Code Review	\$200
Zoning Letter	\$100 per letter
III. MISCELLANEOUS FEES	
Certified Copy	\$5 plus copy charges if any
<u>Data Request Generating Over 100 Pages</u>	<u>Staff Time(plus copying charges, if any)</u>
Filing Fee for Public Office	See Mounds View Charter
Insufficient Funds (NSF) Check	\$30
Municipal/City Code, Copy	\$200
Notary Public (Mounds View Residents Only)	Free of Charge
Photocopy, B/W 8 ½ x 11	\$0.25 per side
Photocopy, B/W 11 x 17	\$0.50 per side
Photocopy, Color 8 ½ x 11	\$1.00 per side
Photocopy, Color 11 x 17	\$2.50 per side
Pending Assessment Search	\$10

Copy Data to Flash Drive (Customer Provides New Unopened Flash Drive)	Free
IV. POLICE/FIRE/ADMINISTRATIVE OFFENSES	
Crime Free Multi-Housing Participant	No charge
Fingerprint Card	\$20 for first card, \$5 each additional
Police Report Research (if exceeds 100 pages)	\$50 per hour
Police Report Research (under 100 pages)	No charge
Certified Copy of Report	\$5 for certification and .25 per page
Clearance Letter	\$5
Color Computer Printed Copy	\$5 for 1 st page, \$1 for each additional
Electronic Copies to Digital Media	\$15 per disc
Impound Vehicle Storage Fee	\$15 per day
Annual Permit to Purchase Firearm (State of MN Application)	No charge
1 st or 2 nd Replacement Permit	No charge
3 rd and each add'l Replacement Permit	\$20 each
False Alarm (Police/Fire), 3 rd False Alarm within 12 Months	\$50
False Alarm (Police/Fire), Each False Alarm in Excess of 3 within 12 months	\$75
Maintenance-Related Fire Services (Multi-Family Rental Only)	\$250
Ignition device - Providing to, or in the possession of, a minor	\$50
Administrative Offenses	
Animal Violation, 1 st Violation within 12 Months	\$25
Animal Violation, 2 nd Violation within 12 Months	\$50
Animal Violation, 3 rd and Subsequent Violations within 12 months	\$75
Building Code\$	\$150
Garbage/Trash Dumping	\$100
House Numbers, Not to Code	\$25
Junk Vehicle	See property based violations
Junk and Debris	See property based violations
Parks and Recreation (Title IX, Chapter 92))	\$25
Regulated Business Activity (Title XI)	\$100 \$150
Property Based Violation, 1 st Offense	\$150
Property Based Violation, 2 nd Offense within 12 Months	\$300
Property Based Violations, 3 rd Offense within 12 Months	\$450
Administrative Hearing	\$50
Watering Ban, 1 st Violation	Written warning
Watering Ban, 2 nd Violation	\$25
Watering Ban, 3 rd Violation	\$50
Watering Ban, 4 th Violation	\$100
Watering Ban, 5 th Violation	\$200
Watering Ban, 6 th Violation	Given to City Attorney for criminal prosecution
Wetland, Altering of (Title XV, Chapter 159)	\$150
Zoning Code (Title XV, Chapter 160)	\$150
V. LICENSES (All Licenses are Subject to 20% Late Fee)	
Adult Establishment	\$2,500 per year
Adult Establishment, Investigation Fee	\$500 per person identified on the application as an owner, operator or manager. (If it appears that the investigative costs will exceed \$500, the City Administrator shall

	notify the applicant and give the applicant an estimate of costs. The applicant either shall make an additional deposit equal to the difference between \$500 and the total estimate or may withdraw the application)
Automobile Sales (Title XI, Chapter 112)	\$ 225 per year
Amusement Rides, Carnivals, Circuses (Title XI, Chapter 111)	\$133 first day plus \$21 for each additional day
Bowling Alleys (Title XI, Chapter 111)	\$21 per alley per year
Christmas Tree Sales	\$204 per season
Cigarette and Tobacco (Title XI, Chapter 118)	\$330 per year
Contractor License	\$60 per year
Dog License Fees/Duplicate Tag, After One Year	Decrease Full Price by 50%
Dog License, Spayed/Neutered	\$12 for 2 years
Dog License, Unaltered	\$20 for 2 years
Dog License, Duplicate Tag	\$5
Donation Collection Bin	\$100 per bin per year
Garbage/Recycling/Rubbish Hauler (Title V, Chapter 50)	\$120 plus \$50 per vehicle per year
Gasoline Stations (Title XI, Chapter 112)	\$75 plus \$25 per pump per year
Chickens/Ducks, Keeping of (Title IX, Chapter 90)	\$100 first year
Chicken/Ducks, Renewal	\$30 per year
Honeybees, Keeping of (Title IX, Chapter 90)	\$50 (one time license)
Kennel, Residential (Title IX, Chapter 90)	\$45 per year
Kennel, Commercial	\$80 per year
Gambling, Lawful (Premises Permit Investigation Fee)	\$100 per permit
Gambling, Lawful (Title XI, Chapter 111.128)	10% Contribution of Net Profits per year
Liquor (Title XI, Chapter 110)	
On-Sale, Intoxicating	\$0.65 per square foot for that space used primarily as bar area and \$0.53 per square foot for that space used primarily as dining area with a minimum fee of \$3,000 and a maximum fee of \$10,000
On-Sale, Intoxicating (Movie Theaters Only)	\$3,000 base fee plus \$100 per theater room allowing alcohol
On-Sale, Sunday Sales	\$200 per year
State of MN AGED Buyer's Card	\$20 (new application only)
On-Sale, Brewer Taproom	\$800 per year
Off-Sale, Brewer Malt Liquor	\$200 per year
On-Sale Microdistillery	\$800 per year
Off-Sale Microdistillery	\$200 per year
Sunday Growler Sales	\$200 per year
On-Sale Wine	\$800 per year
Off-Sale Intoxicating	\$260 per year
Bottle Club	\$330 per year
On-Sale Malt Liquor/3.2 Beer	\$800 per year
Off-Sale Malt Liquor/3.2 Beer	\$200 per year
Set Ups	\$330 per year
Club	\$330 per year
Temporary Liquor	\$120 per event (includes background check)
Transfer Fee, Liquor License	\$160
Investigation Fee, Renewal License	\$50 per year
Investigation Fee, Single Person	\$350 (new application)

Investigation Fee, Partnership	\$385 (new application)
Investigation Fee, Corporation	\$450 (new application)
Rental Dwelling (Title XI, Chapter 119)	
Administrative Fee (Multi-Family Dwelling)	\$30 (active license with no renters)
Single-Family Dwelling	\$100 per year
New Single Family Rental	\$100 per year plus conversion fee
Multi-Family Rental	\$100 plus \$25 per unit per year
Renewal Late Fee	10% of license fee (minimum \$100)
<u>Reinstatement of a Revoked Rental License</u>	<u>5X Rental Fee (Maximum \$3,000) Plus Rental Fee</u>
License Fee Discount, Certification Level C	20% fee reduction
License Fee Discount, Certification Level B	33% fee reduction
License Fee Discount, Certification Level A	50% fee reduction
Transfer of License	\$100 per building
Conversion Fee (conversion from unlicensed rental to licensed rental, if 3 or fewer units in one building). Buildings owned by Nonprofits are exempt from Conversion Fee.	\$375 in addition to annual license fee. \$100 if owner presents proof of participation in an applicable education or hires a management company for at least a year
Mobile Food Vehicle/ <u>Trailer</u> Mounds View Resident/Business Owner	\$20 per day \$100 per thirty (30) consecutive days \$250 per year 50% of MFV/Vendor (Annual Only)
Mobile Food Vendor/Cart, (Packaged Foods, Ice Cream Truck, Street Vending) Mounds View Resident/Business Owner	\$10 per day \$100 per year 50% of MFV/Cart (Annual Only)
Pawn Shop ((Title XI, Chapter 115), Non-refundable Application Fee (Includes Investigation Fee)	\$500
Pawn Shop, New Manager Investigation Fee	\$150
Pawn Shop, License	\$10,000 per year (pro-rated in 30-day increments after June 30 th)
Pawn Shop, Billable Transaction	\$1.50 per transaction
Pawn Shop, Performance Bond	\$10,000
Pawn Shop, Failure to Provide Daily Report to City	\$100 per day
Peddler/Transient Merchants/Solicitor (Title XI, Chapter 113) Permits	\$61 per day \$204 per month \$510 per year
<u>Registered Person (Under the Main Applicant)</u>	<u>\$15 each person/year</u> <u>\$10 each person/month</u> <u>\$5 each person/day</u>
Peddler Investigation Fee, Per Person	No Charge
Peddler ID Card, Per Person	No Charge
Recuperation/Half Way House (Title XI, Chapter 114) Less than 10 Beds	\$33 per year
Recuperation/Half Way House, 10-49 Beds	\$55 per year
Recuperation/Half Way House, 50-99 Beds	\$82 per year
Recuperation/Half Way House, Over 100 Beds	\$110 per year
Restaurant, Class A (Occupancy Load Greater than 100) (Title XI, Chapter 111), Operating 16 hours per day or less	\$320 per year
Restaurant, Class A (Occupancy Load Greater than 100), Operating More than 16 Hours Per Day	\$560 per year
Restaurant, Class B (Occupancy Load of 100 or Less) , Operating 16 Hours Per Day or Less	\$204 per year
Restaurant, Class B (Occupancy Load 100 or Less), Operating More than 16 Hours Per Day	\$337 per year

Restaurant (Class A or B), Transfer	\$100
Therapeutic Massage (Title XI, Chapter 114), Enterprise	\$255 per year (pro-rated in 30-day increments after June 30 th)
Therapeutic Massage, Each Therapist	\$102 per year (pro-rated in 30-day increments after June 30 th)
Therapeutic Massage Investigation, Individual	\$100 new application \$50 per year renewal
Therapeutic Massage Investigation, Partnership or Corporation	\$350 per year
Therapeutic Massage, Temporary	\$100
Transfer Fee, Any Other Commercial Business License except Liquor (If Transferable).	\$65

VI. PARKS, RECREATION, AND MOUNDS VIEW COMMUNITY CENTER (MVCC) FEES

The City Administrator may waive the rental fees for charitable events held for the benefit of Mounds View residents upon receiving a written request outlining the nature of such event.

Banquet and Conference Center Rentals

R/NP = Resident/Non-Profit NR = Non-Resident S/PS = Schools/Public Sector	2023		2024		2025	
	Hourly	Daily	Hourly	Daily	Hourly	Daily
Event Center 1/6 Seats 50 (Class 1 Excludes Set Up Services in Event Center or Additional Set Up in Multi-Purposes Rooms and Gymnasium)	\$24 S/PS \$40 R/NP \$50 NR	NA	25 \$26 S/PS \$42 \$43 R/NP \$52 \$54 NR	NA	\$27 S/PS \$44 R/NP \$56 NR	NA
Event Center 1/3, Seats 100 (Class 1 Excludes Set Up Services in Event Center or additional Set Up in Multi-Purpose Rooms and Gymnasium)	\$40 S/PS \$66 R/NP \$75 NR	NA	44 \$42 S/PS \$68 \$70 R/NP \$78 \$80 NR	NA	\$43 S/PS \$72 R/NP \$77 NR	NA
*Full Event Center, Seats 400 (Class I Excludes Set Up Services in Event Center or Additional Set Up in Multi-Purpose Rooms and Gymnasium) NOTE: MUST RENT LOBBY FOR 200 OR MORE GUESTS. *Fri, Sat, Sun, and Mon-Thurs after 6 pm *Mon-Thurs 7 am-6 pm, R and NR Subtract \$400 from daily total S/PS cost remains at daily rate	\$100 S/PS \$165 R/NP \$185 NR	\$670 S/PS \$1,675 R/NP \$1875 NR	\$102 \$120 S/P S \$170 \$190 R/NP \$190 \$210 NR	\$690 \$800 S/PS \$1730 \$1,900 R/NP \$1930 \$2,100 NR	\$124 S/PS \$196 R/NP \$216 NR	\$825 S/PS \$1,960 R/NP \$2,165 NR
Multi-Purpose Rooms – Aspen**, Birch; Seating up to 20 (For Multi-Purposes Rooms and Gymnasium Rentals, if the MVCC is Not Otherwise Open, the Permit Holder will be Charged an Additional \$20 per Hour for Staffing) **\$100 Damage Deposit Required.	\$15 S/PS \$25 R/NP \$35 NR	NA	\$15 \$16 S/PS \$26 \$27 R/NP \$36 \$37 NR	NA	\$17 S/PS \$28 R/NP \$38 NR	NA
Multi-Purpose Room – Pine**, Seating up to 40, 2-HOUR MINIMUM RENTAL. (For Multi-Purpose Rooms and Gymnasium Rentals, if the MVCC is not Otherwise Open, the Permit Holder will be Charged an Additional \$20 per hours for Staffing) **\$100 Damage Deposit Required.	\$24 S/PS \$40 R/NP \$50 NR	NA	\$25 \$26 S/PS \$42 \$43 R/NP \$52 \$54 NR	NA	\$27 S/PS \$44 R/NP \$56 NR	NA
Multi-Purpose Room – Studio (For Multi-Purpose Rooms and Gymnasium Rentals, if the MVCC is Not Otherwise Open, the permit Holder will be Charged an Additional \$20 per Hour for Staffing)	\$39 S/PS \$65 R/NP \$75 NR	\$754	\$40 \$41 S/PS \$67 \$69 R/NP \$77 \$79 NR	\$777 \$800	\$42 S/PS \$71 R/NP \$81 NR	\$824

Miscellaneous MVCC Charges - *Items subject to class rate pricing

Screen	\$50*
Lobby	\$25 per hour or \$150 per day
Bar	\$20

Fabric Backdrop	\$150
Backdrop Lighting	\$100
Coffee Pot and Carafes	\$25
Table Linens	\$3 each
Napkins	\$0.15 each
Prep Kitchen	\$150 per day
Kitchen	\$350 <u>\$200</u> per day
Sound Package – Microphone and up to 4 Speakers	\$75*
Visual Package – Screen and Projector	\$75*
A/V Package – Sound Package and Visual Package	\$125*
MVCC Daily Admission	
Youth \$3 R \$5 NR	\$12 R \$22 NR
Adult \$5 R \$7 NR	\$25 R \$35 NR
Family NA	\$40 R \$50 NR
Gymnasium Rental	
Full Gym, Hourly	\$135 NR \$90 R/NP \$68 S/PS
Full Gym, All Day (8 am to 8 pm)	\$1,500 NR \$975 R/NP \$750 S/PS
Half Gym, Hourly	\$70 NR \$46 R/NP \$35 S/PS
Gym Rental Staffing, Hourly	\$20
Athletic Field Rentals	
<u>Reservations Begin</u>	
Level 1 – City of Mounds View and Community Center	February 1-7
Level 2 – School District #621/Mounds View Recognized Youth Athletic Association	February 8-14
Level 3 – Recognized Youth Athletic Associations	February 15-21
Level 4 – Other Mounds View Resident Community Groups	February 21
Level 5 – All Other Individuals or Groups	February 21
Fees are based upon an individual event/game/practice. Field reservations may be limited depending upon the number of teams and fields available. Mounds View Staff will set a seasonal field use policy that may affect field availability.	
Baseball and Softball Fields (Youth Only) Hillview, Groveland, Oakwood, Greenfield, Lambert and City Hall Parks	\$45 <u>\$16</u> for 2 hours
Softball Fields (Youth) City Hall and Silver View Parks	\$45 <u>\$16</u> for 2 hours
Softball Fields (Adult) City Hall and Silver View Parks	\$20 for 2 hours
Soccer Fields (Youth Only), Groveland and Oakwood Parks	\$10 for 2 hours
Soccer Fields (Youth Only) Silver View	\$50 for 2 hours
Lighting Fee for Softball Field, Level 1, 2 or 3	\$20 per 2-hour time block
Lighting Fee for Softball Field, Level 4	\$30 per 2-hour time block
Lighting Fee for Softball Field, Level 5	\$40 per 2-hour time block

Soccer Tournaments (Excludes Silver View)	\$100 per field per day (If Field Maintenance is Required During Tournament, an Additional \$30 per Hour with a 2-Hour Minimum will be Charged)
Soccer Tournament – Silver View Park Only	\$50 for 2 hours
Park Shelter/Building Rental: Hillview and Lakeside Per Day = 10 am to 10 pm	\$55 R/NP and \$110 NR per day \$25 Refundable Key Deposit \$200 Refundable Damage Deposit \$100 \$200 Service Fee (Groups of 50 or More or in excess of 10 trash bags) Should the event go past the agreed rental period, a 2-hour public works call-out fee will be incurred.
Park Shelter/Building Rental, Groveland, Lambert, Random and Silver View * Per Day = 10 am to 10 pm	\$100 R/NP and \$200 NR per day \$25 Refundable Key Deposit \$200 Refundable Damage Deposit \$100 \$200 Service Fee (Groups of 50 or More or in excess of 10 trash bags) Should the event go past the agreed rental period, a 2-hour public works call-out fee will be incurred.
*Large Group Rental (200+) at Silver View Shelter includes the Volleyball and Basketball Courts, Horseshoe Pits and 100' around Building. Non-profit organizations and Night to Unite groups may be eligible for a reduced fees (see policy below).	\$500 for 8 12 hours**
City Hall Park Pavilion Rentals	\$40 for 4 hours
**NON-PROFIT POLICY: <ol style="list-style-type: none"> 1. Non-Profit entities duly registered in the State of Minnesota with active status as denoted on the Minnesota Secretary of State registry that has real property or a physical presence and provide a measurable benefit to the City of Mounds View can submit a written request to the City Administrator that \$500 fee be waived. 2. Only one waived fee per year per Non-Profit is allowed. 3. Non-Profit's making and receiving the waiver are still required to submit a \$200 security deposit to cover damages and cleaning. 4. Non-Profits making and receiving the waiver must clean the facility and remove all trash or will forfeit their \$200 deposit. 5. Residents/Neighborhood Groups requesting use of a Park Facility for Night to Unite are required to pay the \$25 security deposit for the key and sign a use agreement that details cleanup and usage requirements. 	
VII. PUBLIC WORKS RELATED FEES	
Call-Out Rate Schedule Based on Current Wages	
Normal Business Hours for Call-Out Rates	7:00 am to 3:00 pm, Monday thru Friday
After Hours Call-Out Rate, Specified Time Conducted Outside Normal Business Hours	\$100/hr. (Minimum 2 hours)
Holiday Call-Out Rate, Specified Time Conducted on Holidays	\$150/hr. (Minimum 2 hours)
Right-Of-Way Management Fees (Title V, Chapter 54) Additional Fees May be Required for Legal and Engineering Costs Incurred by the City) All issued right-of-way permits will include a \$125 administrative fee.	
Excavation, Hole Fees, Boulevard Areas	\$100 per hole
Excavation, Hole Fees, Pavement Areas	\$200 per hole
Excavation, Underground Utility Work, Open Trenching – Boulevard Areas Open	\$50 per 100 lineal feet or fraction thereof (requires hole fee)
Excavation, Underground Utility Work, Open Trenching – Pavement Areas	\$70 per 100 lineal feet or fraction thereof (requires hole fee)
Excavation, Trenchless Installation	\$35 per 100 lineal feet or fraction thereof
Excavation, Overhead Installation	\$25 per 100 lineal feet or fraction thereof
Obstruction, New Pavement	\$100 per obstruction

Obstruction, Replace Existing Obstruction (in-kind)	\$50 per obstruction
Temporary Obstruction, Dumpster, Portable Restroom, etc.	\$25 per obstruction
Temporary Obstruction, Equipment Used for Excavation	No Charge
Miscellaneous ROW Management Fees and Costs (Discount for Work Done Pertaining to City Project; Additional Fees May be Required for Legal and Engineering Costs Incurred by the City)	
Street Opening Permit (Requires Deposit)	\$200
Street Opening Deposit	To be determined by the Director of Public Works
Registration Fee (ROW Users and Registrants)	\$30
Permit Extension	\$30
Delay Penalty	10% of ROW Permit
Degradation Fee	Calculated at time of permit
Restoration Cost	Calculated at time of permit
Overhead Utility Line Repair	No Charge
Penalty for Work Done without a Permit	Double Fee 50%
Municipal Water System Fees (Title V, Chapter 52)	

Water Availability Charge (WAC), Residential	\$500 per unit
WAC Charge, Commercial/Industrial	\$1,000 per acre of developable land (\$1,000 minimum charge)
Residential Water Usage Base Charge	\$21.00 \$23.00 per quarter
Residential Water – 0 to 12,000 gallons	\$2.70 \$2.85 per 1,000 gallons per quarter
Residential Water – 12,000 to 24,000 gallons	\$2.97 \$3.14 per 1,000 gallons per quarter
Residential Water – Over 24,000 gallons	\$3.42 \$3.61 per 1,000 gallons per quarter
Commercial Water Usage Base Charge	\$21.00 \$23.00 per quarter
Commercial Water – 0 to 125,000 gallons	\$2.70 \$2.85 per 1,000 gallons per quarter
Commercial Water – 125,000 to 700,000 gallons	\$2.97 \$3.14 per 1,000 gallons per quarter
Commercial Water – 700,001 to 1,100,000 gallons	\$3.27 \$3.49 per 1,000 gallons per quarter
Commercial Water – Over 1,100,000 gallons	\$3.76 \$4.01 per 1,000 gallons per quarter
Water Quality Testing Charge (State)	\$ 2.43 per connection per quarter
Water Service Line Repair Insurance Charge	\$ 8.00 \$9.00 per connection per quarter
Failure to participate or grant access regarding Public Works Ordinance Programs. (Installation/Repair/Inspect/Replace)	\$150 per connection per quarter
Utility Bill Late Payment	10% of delinquent bill amount
Utility Bill Assessment Search	\$10
Water Service Connection/Repair/Disconnect Size Less than 4 Inches	\$100 plus surcharge
Water Service Connection/Repair/Disconnect Size Over 4 Inches	\$150 plus surcharge
Water Service Inspection or Reinspection After Hours	After hours call-out rate per visit (Minimum 2 hours)
Manual Water Meter Read	After hours call-out rate per visit
Hydrant Meter Deposit	\$2,500
Hydrant Meter Rental (One Week Minimum)	\$50 per week \$150 per month
Water Shut-Off/Turn-On	No charge during normal business hours, otherwise one hour at call-out rate per visit
Water Shut-Off/Turn-On (Snowbirds)	\$25 per shut –off \$25 per turn-on
Water Meter Testing	Call-out rate per visit (Minimum 2 hours)
Water Testing	One hour at call-out rate

Water Meter	City cost plus 10% administrative fee
Water Meter Radio Remote Reading Device	City cost plus 10% administrative fee
Curb Stop – Valve Cover	City cost plus 10% administrative fee

Municipal Sanitary Sewer System Fees (Title V, Chapter 52)

I/I Application Fee – H20PP Program	\$150 per lateral line
Sewer Service Availability Charge (SAC)	\$2,485 per Metropolitan Council Environmental Services
Sewer Usage Rate	Per Quarter
Sewer Usage Rate	\$3.40 <u>\$3.64</u> per 1,000 gallons water sold per quarter
Sewer Service Charge, Residential	\$42.70 <u>\$45.69</u> per residential equivalent unit (REU) connection per quarter
Sewer Service Charge, Commercial/Industrial/ Public Buildings and Churches	\$104.88 <u>\$112.22</u> per REU connection per quarter
Sewer Connection/Repair/Disconnect	\$100 plus surcharge
Sewer Unit Charge (New Connection Only)	\$150 per connection
Sewer Inspection or re-inspection after hours.	Call-out rate per visit (Minimum 2 hours)

Surface Water Management (SWM) Utility Fees (Title V, Chapter 53)

SWM New Construction, R-1	\$212 per lot
SWM New Construction, R-2	\$1,038 per acre
SWM New Construction, R-3, R-4, R-O	\$1,500 per acre
SWM New Construction, B-1, B-2, B-3, B-4	\$1,500 per acre
SWM New Construction, I-1, PUD	\$2,096 per acre
SWM Utility Rate Charge, R-1 Single Family and R-2 Single and Two Family Residential	\$16.00 <u>\$17.00</u> per unit per quarter
SWM Utility Rate Charge, R-3 Medium Density Residential	\$87.37 <u>\$92.83</u> per acre per quarter
SWM Utility Rate Charge, R-4 High Density Residential, R-5 Mobile Homes and R-O Residential Office	\$103.60 <u>\$110.08</u> per acre per quarter
SWM Utility Rate Charge, B-1 Neighborhood Business, B-2 Limited Business, B-3 Highway Business and B-4 Regional Business	\$135.71 <u>\$144.19</u> per acre per quarter
SWM Utility Rate Charge, I-1 Industrial	\$109.96 <u>\$116.83</u> per acre per quarter
SWM Utility Rate Charge, PUD Planned Unit Development	\$120.16 <u>\$127.67</u> per acre per quarter
SWM Utility Rate Charge, CRP Conservancy, Recreation and Preservation	\$16.00 <u>\$17.00</u> per acre per quarter
SWM Utility Rate Charge, School or Church, Public or Private	\$48.76 <u>\$51.81</u> per acre per quarter
Illicit Discharge Fee	To be determined by the Public Works Director on a case-by-case scenario.

Storm Water Management (The permit fee schedule adopted 12/08/2021 by the Rice Creek Watershed District Board. The fee for a permit is the cumulative total of all individual aspects of a project. Government entities are exempt from the permit fees).

Rule C (Storm water Management):

Residential, Commercial, Industrial, Institutional development that proposes less than 5 acres of new and/or reconstructed impervious surface	\$3,000 non-refundable fee due at time of application. Once application review costs (District Engineer and Legal Counsel) exceed \$9,000*, any additional cost
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	must be reimbursed by the applicant before the permit can be issued.
Residential, Commercial, Industrial, Institutional development that proposes 5 or more acres of new and/or reconstructed impervious surface	\$5,400 non-refundable fee due at time of application. Once application review costs (District Engineer and Legal Counsel) exceed \$9,000*, any additional cost must be reimbursed by the applicant before the permit can be issued.
Notes: An application subject to a Rule C fee is exempt from the Non-Rule C fee of \$300.	
The following is exempt from the Rule C fee and subject to only the Non-Rule C fee of \$300: Single-family residential subdivision that creates seven or fewer lots and establishes no new public roadway or a private roadway/driveway serving three or more lots	
Non-Rule C Fee: A \$300 non-refundable fee is due at the time of application for a project subject to one or more of the following Rules:	
<ul style="list-style-type: none"> Rule D (Erosion and Sediment Control Plans) Rule E (Floodplain Alteration) Rule F (Wetland Alteration) Rule G (Regional Conveyance Systems) Rule I (Public Drainage Systems) Rule J (Appropriation of Public Waters) 	
Rule L (Variances):	Variable. See District Permit Variance Guidance Policy
* Review cost is calculated according to the consultant hourly rate, which the District will publish annually. The review cost incurred between the non-refundable fee amount and \$9,000 will be absorbed by the District and will not be the responsibility of the applicant. District staff will notify the applicant of the incurred cost to date once the total review cost exceeds \$7,500, and at subsequent \$3,000 intervals. A delay in notice, however, will not affect the applicant's reimbursement responsibility	
Storm Water Connection/Repair/Disconnect	\$100 plus surcharge
Storm Water Inspection or re-inspection after hours	Call-out rate per visit (Minimum 2 hours)
Street Lighting Utility Fees (Title XV, Chapter 152.018)	
Residential (single family homes, duplexes, fourplexes, condominium and townhomes)	\$4.50 <u>\$5.00</u> per unit per quarter
Commercial/Industrial	\$21.09 <u>\$23.41</u> per acre per quarter
Institutional/Charitable	\$21.09 <u>\$23.41</u> per acre per quarter
Apartments	\$21.09 <u>\$23.41</u> per acre per quarter
Construction Site and Land Disturbance Fees (Title XV, Chapter 156.006) Additional Fees May be Required for Legal and Engineering Costs Incurred by the City.	
50 Cubic Yards or Less	\$25
51 to 100 Cubic Yards	\$50
101 to 1,000 Cubic Yards	\$50 base fee plus \$20 for each 100 cubic yards or fraction thereof
1,001 to 10,000 Cubic Yards	\$250 base fee plus \$35 for each 1,000 cubic yards or fraction thereof
10,001 to 100,000 Cubic Yards	\$500 base fee plus \$100 for each 10,000 cubic yards or fraction thereof
100,001 Cubic Yards or More	\$1,500 base fee plus \$250 for each 100,000 cubic yards or fraction thereof
Other Miscellaneous Public Works Fees	
Load Limit Waiver (Must be authorized by the Public Works Director)	\$125 per trip
Call-Out Charge for Contractor Negligence (Lack of Maintenance, Traffic Signs, Etc.)	Call-out rate per visit (Minimum 2 hours) plus cost(s)* of any materials required to remedy the issue. *TBD by the Director of Public Works/Parks and Recreation
Water Tower Telecommunications Maintenance or Repair Access Fee	No charge if during normal business hours, otherwise 2 hour minimum charge for each after hours call-out

Water Tower Telecommunications Plan Review and Inspections	Actual legal and consulting engineering costs plus-\$125 for administration costs and \$1,000 escrow.
RPZ Annual Inspection Violation	See Property Based Violations, Section IV, Police/Administrative Offenses
Appeal of Public Improvement Bond	\$250 (MN State Statutes 429.036)

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Item No: 10B
Meeting Date: 11/13/2023
Type of Business: CB

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Brian Beeman, Assistant City Administrator
Item Title/Subject: Second Reading and Adoption of Ordinance 1010, Amending Title XV Land Usage, Chapter 150 Building Regulations; Construction of the Mounds View City Code **ROLL CALL VOTE**; and

Resolution 9816, Approving an Agreement between Rum River Consulting and the City of Mounds View for Building Official Services; and

Resolution 9820, Approving an Agreement with the Minnesota Department of Labor and Industry Regarding Plumbing Permit Plan Review Services

Background

The State of Minnesota Department of Labor and Industry (DOLI) conducts plumbing plan reviews for permits in Mounds View, as stipulated in Minnesota Rules 1300.0215, Subpart 6.

Minnesota Statutes 326B.43, Subdivision 2 permits the delegation of authority for plumbing plan review for public and commercial projects to municipalities. This statute enables the DOLI Commissioner to establish an agreement with a municipality, in which the municipality agrees to carry out plan reviews typically performed by the commissioner or their designee.

Discussion

To obtain this special delegation, the City of Mounds View must undertake several key steps to formalize the delegation, including the approval of an ordinance to offer local plumbing plan review services, the endorsement of an application and submission of an agreement with the State of Minnesota, the establishment of local fees (already reviewed by City Council and inserted into the proposed 2024 fee schedule), and ensuring the designated representative of the municipality is eligible to perform the local plumbing plan reviews.

The City of Mounds View currently had a contract with Rum River Consultants (RRC) to provide building inspection services which was originally adopted in 2020 and is in the process of renewal. Rum River recently advised the City that in addition to its building inspection services, it is able to provide the City with plumbing plan review services.

This delegation agreement and the addition of plumbing plan review services will benefit the City of Mounds View by generating additional revenue that the State of Minnesota usually retains by conducting these reviews. More importantly, the customer service benefits for permit applicants and residents are significant. The state is typically eight to twelve weeks

behind on plan review, causing considerable delays in construction. RRC has indicated its capacity to review plumbing plans in half the time. If Mounds View receives this delegation, it will enable projects to begin and conclude more swiftly in Minnesota's demanding climate. Mounds View Building Official, Nick Henly supports RRC performing plumbing plan review.

Fiscal Note

By conducting local plumbing plan reviews, The City of Mounds View will generate additional fee revenue. Although the exact amount remains uncertain due to unknown future remodel and new construction commercial development, sizable public and commercial projects hold the potential to have a significant impact.

Alternatives and Discussion of Alternatives

If the City Council chooses not to adopt the proposed ordinances or the plumbing plan review agreement with DOLI, the state will continue to review the plumbing plans for commercial and public buildings which could have a negative impact on construction timelines for all commercial and public buildings.

The Planning Commission adopted Planning Commission Resolution 1163-23, recommending the City Council approve Ordinance 1010. The City Council introduced and conducted the first reading on October 23, 2023.

Staff Recommendation

Staff is requesting the City Council to approve the following three separate actions:

1. Second reading of Ordinance No. 1010, an ordinance amending Title XV Land Usage, Chapter 150 Building Regulations; Construction, which adds City plumbing permit administration via motion and **ROLL CALL VOTE**.
2. Approve Resolution 9816, approving a Professional Services Contract with Rum River Construction Consultants for building official services dated September 11, 2023, and shall expire December 31, 2025 via motion.
3. Approve Resolution 9820, approving an application and agreement with the Minnesota Department of Labor and Industry in order for the City of Mounds View to provide plumbing plan review services locally as presented and direct staff to file the agreement with the Minnesota Department of Labor and Industry via motion.

Respectfully submitted,



Brian Beeman, MPA, CMC
Assistant City Administrator

ORDINANCE NO. 1010

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING TITLE XV LAND USAGE, CHAPTER 150, OF THE
MOUNDS VIEW CITY CODE, BUILDING REGULATIONS; CONSTRUCTION
BY ADDING SECTION 150.008 GOVERNING PLUMBING PERMIT ADMINISTRATION,
PLAN REVIEW, AND INSPECTIONS IN THE CITY OF MOUNDS VIEW**

THE CITY OF MOUNDS VIEW ORDAINS:

SECTION 1, The City Council of the City of Mounds View hereby amends Title XV Land Usage, Chapter 150 Building Regulations; Construction by adding the underlined material as follows:

**§150.008 PLUMBING PERMIT ADMINISTRATION, PLAN REVIEW, AND
INSPECTIONS**

- A. All plumbing on private property within the city must comply with the provisions of the state building and plumbing code and this article.
- B. The City of Mounds View is authorized to enforce and administer the Minnesota Plumbing Code in accordance with Minn. Stat. 326B.121.
- C. Plans and specifications. Prior to the installation of a system of plumbing other than for a single-family dwelling, complete plans and specifications, together with any additional information that the building official may require, must be submitted and reviewed by the building official or their designee prior to permits and installation. Construction cannot proceed except in accordance with approved plans and specifications. Any alteration, extension, or repair of an existing system is subject to these same requirements, unless waived by the building official in accordance with Minn. Rules, part 1300.0215.
- D. Exceptions. Pursuant to Minn. Stat. § 326B.43, subd. 2(n), plumbing plans and specifications for the following projects must be submitted to the Minnesota Department of Labor and Industry for a full plan review:
 - 1. State-licensed facilities as defined in Minn. Stat. § 326B.103, subd. 13;
 - 2. Public buildings as defined in Minn. Stat. § 326B.103, subd. 11; and
 - 3. Projects of a special nature for which department review is requested by either the municipality or the state.
- E. Inspections. New plumbing systems or parts of existing plumbing systems that have been altered, extended, or repaired shall be inspected, tested, and approved by the building official or their designee in accordance with Minn. Rules, part 1300.0215

before the plumbing system is put into use. The building official shall perform the final inspection and witness the test. The building official shall approve the plumbing system if the system complies with the requirements of this Code, any permit requirements, and the requirements of any approved plans and specification. Plumbing system tests shall comply with Minn. Rules, Chapter 4714.

F. Covering of work. No building drainage or plumbing system or part thereof shall be covered until it has been inspected, tested, and approved as herein prescribed.

SECTION 2. In accordance with Section 3.07 of the City Charter, City staff shall have the following summary printed in the official City newspaper, as said summary would clearly inform the public of the intent and effect of the ordinance:

On November 13, 2023, The Mounds View City Council adopted Ordinance 1010, which creates legislation that governs plumbing permit administration, plan review, and inspections in the City of Mounds View. A full copy of the ordinance is available for public inspection at Mounds View City Hall, 2401 Mounds View Boulevard, Mounds View, MN 55112 in the office of the City Administrator.

A printed copy of the ordinance is available for inspection during regular business hours at Mounds View City Hall and is available on line at the City's web site located at www.moundsviewmn.org.

SECTION 3. This ordinance shall take effect and be in force 30 days from and after its passage and publication, in accordance with Section 3.09 of the City Charter.

Introduction and First Reading by the Mounds View City Council on October 23, 2023

Second Reading and Adoption by the Mounds View City Council on November 13, 2023

Publication Date: November 16, 2023

Zach Lindstrom, Mayor

Attest:

Nyle Zikmund, City Administrator

(SEAL)

RESOLUTION 9816

CITY OF MOUNDS VIEW RAMSEY COUNTY STATE OF MINNESOTA

AGREEMENT FOR BUILDING OFFICIAL SERVICES

This Agreement for Building Official Services (the “Agreement”) is entered into on this 11th day of September, 2023, by and between the City of Mounds View, a Minnesota municipality, 2401 Mounds View Boulevard, Mounds View, Minnesota, 55112 (the “Jurisdiction”) and Rum River Ventures, LLC DBA Rum River Consultants, a Minnesota limited liability company, 23306 Cree Street NW, Suite 103, St. Francis, Minnesota 55070 (the “Contractor”).

RECITALS

WHEREAS, the Jurisdiction is in need of professional services to fulfill the needs of their building inspection services pursuant to Minn. Stat. § 326B.133; and

WHEREAS, the Contractor has substantial experience as a Building Official and providing building department inspection services implementing the State Building Code and is otherwise qualified to assist the Jurisdiction on an as needed basis for the same; and

WHEREAS, the Jurisdiction desires to contract with the Contractor to act as a Building Official and/or provide building inspection services for the Jurisdiction; and

WHEREAS, the Contractor is engaged in an independent business and has complied with all federal, state, and local laws regarding business permits and licensing of any kind that may be required to carry out said business and the tasks as set forth in this Agreement; and

WHEREAS, the Contractor is an independent contractor and may be engaged to perform the same or similar activities for other municipalities during the Term of this Agreement and the Contractor shall not work solely on behalf of the Jurisdiction.

NOW, THEREFORE, for the reasons set forth above, and in consideration of the mutual promises and covenants made herein, it is agreed as follows:

1. **Services.** The Contractor shall provide services to the Jurisdiction on an as requested basis for the prices set forth on Exhibit A attached hereto (the “Services”). The Contractor shall perform the Services in the capacity of a Certified Building Official, at the direction of the Assistant City Administrator and/or Building Official, under Minn. Stat. §326B.133, in accordance with the Minnesota State Building Code, applicable Jurisdiction Ordinances, and applicable Minnesota law. The Jurisdiction understands that all transportation expenses incurred in the course of performing the Services shall be the responsibility of the Contractor. The Contractor reserves the right to change the prices and services offered in Exhibit A. The Contractor shall provide the Jurisdiction sixty (60) days written notice in advance of any such proposed changes. The Jurisdiction agrees that in the course of performing the Services, the Contractor is acting as a public official on the Jurisdiction’s behalf.

2. **Term.** This Agreement shall commence on the date first written above and expire December 31, 2025 (collectively referred to herein as the “Term”), unless otherwise terminated as provided herein.

3. Performance. The Contractor shall complete the performance of building inspection services and all other services described in Exhibit A in accord with the conditions described in this Agreement. If any additional work outside the scope of building inspection services is contemplated, the Jurisdiction and the Contractor will mutually agree to the parameters of the additional work and anticipated costs as well as timeframe for completion. The Contractor shall maintain licenses by the State of Minnesota as a Certified Building Official and by the Minnesota Pollution Control Agency as a Certified Inspector for on-site septic systems. The Contractor shall perform the Services in a manner consistent with that of a reasonable and prudent Building Official. If any work is requested outside of the scope of the Services set forth in Exhibit A, such work shall not commence until the Contractor and the Jurisdiction agree to the terms, scope, price, and other details in writing (including via electronic mail). Such additional work shall still be subject to the terms and conditions of this Agreement.

4. Indemnification, Hold Harmless, and Defend. Any and all claims that arise or may arise against the Contractor, its agents, servants, or employees as a consequence of any act of malice, willful negligence, and/or without good faith on the part of the Contractor or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of the Jurisdiction. The Contractor shall indemnify, hold harmless, and defend the Jurisdiction, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims, or actions, including reasonable attorney fees which the Jurisdiction, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of services performed under this Agreement or by reason of any act of malice and without good faith of the Contractor, its agents, servants, or employees, in the execution, performance, or failure to adequately perform the Contractor's obligations pursuant to this Agreement.

This Agreement to hold harmless and indemnify shall not apply to any claim arising out of a situation where the Contractor has previously notified the Jurisdiction in writing of a failure by an owner or permit applicant to comply with the appropriate Code and the Jurisdiction fails to enforce the Code.

Nothing in this Agreement shall constitute a waiver by the Jurisdiction or the Contractor of any statutory limits or immunities from liability, including but not limited to MN Rules 1300.0110, Subpart 9 and Minnesota Statute §466.04.

5. Independent Contractor. The Contractor shall perform the Services as an independent contractor of the Jurisdiction, and not as an employee. No withholdings or deductions shall be made from payments due to the Contractor. The Contractor shall not be eligible for benefits, workers compensation, or unemployment benefits. To the extent allowable by law, the Contractor may subcontract the performance of certain administrative or other duties under the Agreement.

6. Insurance. During the entire term of this Agreement, the Contractor shall maintain the following insurances and will provide the Jurisdiction with evidence of the same upon request: (1) Commercial general liability insurance coverage with a policy limit of at least \$1,500,000 per occurrence; (2) Business automobile liability coverage with a total liability limits of at least \$1,500,000; and (3) Workers' compensation insurance. If the Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance, the Contractor may provide a written statement of exemption specifying the particular provision of Minn. Stat. §176.041 that exempts the Contractor from having to carry such coverage. If the Contractor is required by law to carry workers' compensation insurance, the Contractor shall, at the time of execution of this Agreement, furnish evidence satisfactory to the Jurisdiction that the Contractor maintains insurance

coverage pursuant to the terms of this Agreement. Jurisdiction shall be named as an additional insured on the commercial general liability insurance policy, providing proof of the same to Jurisdiction upon request.

7. **Warranty of Workmanship and Timely Completion.** The Contractor warrants that all work completed for and within the Jurisdiction shall be done in a workmanlike and timely manner in accordance with applicable industry standards. If at any time, the Jurisdiction is in receipt of complaints or comments regarding inadequate performance, the Jurisdiction is to inform the Contractor in writing as soon as practical and allow the Contractor the ability to address and answer to said complaint or comment.

8. **Amendments.** Any alterations, variations, modifications, or changes of any provisions of this Agreement shall only be valid when they have been reduced to writing and signed by the Jurisdiction and the Contractor.

9. **Regulatory Compliance.** The Contractor shall abide by all federal, state, and local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Contractor is responsible. The Contractor shall procure, at the Contractor's expense, all licenses, or other rights required for the provision of the Services. Any violation of federal, state, or local laws, statutes, ordinances, rules, or regulations, as well as loss of any applicable license, permit, or certification by the Contractor shall constitute a material breach of this Agreement, regardless of the reason and whether or not intentional, and shall entitle the Jurisdiction to terminate this Agreement effective as of the date of such violation, failure, or loss.

10. **Data Practices Compliance.** The Contractor will have access to data collected or maintained by the Jurisdiction to the extent necessary to perform the Contractor's obligations under this Agreement. The Contractor agrees to maintain all data obtained from the Jurisdiction in the same manner as the Jurisdiction is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. The Contractor will not release or disclose the contents of data classified as not public to any person except at the written direction of the Jurisdiction. Upon termination of this Agreement, the Contractor agrees to return all data pertaining to the Jurisdiction within thirty (30) days of Agreement termination.

11. **Records – Availability/Access.** Subject to the requirements of Minnesota Statutes, section 16C.05, subd. 5, the Municipality, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of Contractor and involve transactions relating to this Agreement. Contractor shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its termination or cancellation.

12. **Termination.** Either party may terminate this Agreement by providing sixty (60) days written notice to the other party. In the event of a material breach by either party, the Agreement may be terminated with ten (10) days written notice to the other party. In the event the Jurisdiction elects to terminate based upon an alleged material breach of the Agreement by the Contractor, the Contractor shall have ten (10) days (or the least amount of time reasonably necessary if longer than ten (10) days) to cure the breach to the Jurisdiction's satisfaction.

13. **Billing and Payment.** Invoices shall be submitted periodically (customarily on a

monthly basis) and are due and payable within thirty-five (35) days of receipt by the Jurisdiction. Past due balances may accrue interest at a rate of 1.0% per month (or the maximum rate of interest permitted by law, if less).

14. Choice of Law and Venue. This Agreement is being executed in and is intended to be performed in the State of Minnesota and shall be construed and enforced in accordance with Minnesota law. The parties hereto consent and agree that any legal action arising from or related to the Agreement shall be located in Anoka County District Court, State of Minnesota.

15. Severability. The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

16. Merger. The Parties acknowledge and represent that no promise or representation not contained in this Agreement has been made to them and acknowledge and represent that this Agreement contains the entire understanding between the Parties and contains all terms and conditions between them.

17. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, the use of email, or other electronic medium shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, the Parties hereto have signed and executed this Agreement, both in duplicate, on the day and year first above written.

JURISDICTION

Zach Lindstrom Mayor

Date: _____

ATTEST:

Nyle Zikmund, City Administrator

Date: _____

CONTRACTOR

Andy J. Schreder, Owner

Date: _____

Adopted this 13th day of November, 2023.

ATTEST:

(SEAL)

Zach Lindstrom, Mayor

Nyle Zikmund, City Administrator

EXHIBIT A SERVICES

A. Inspection Services and Additional Requested Work.

- a. On-call and as needed general building inspection services during normal business hours will be billed at a rate of \$95.00 per hour at the direction of the Assistant City Administrator and/or Building Official. This cost is applicable to all existing projects prior to the start of this contract. The Contractor reserves the right to charge additional hourly fees as needed to become familiar with projects. Inspection-related time will include necessary review of the project file, including travel time to the various inspection(s) that particular day while within the jurisdiction limits.
- b. Contractor will review the construction plans and ensure that all necessary reviews and inspections are performed at a rate of 75% of the plan review fees as adopted by the Jurisdiction ("Plan Review Fees") and 75% of the permit fee as calculated by the Jurisdiction's current fee schedule ("Permit Fee"). This pertains to all new work that is delegated to the Contractor in its entirety. Under these terms, the Contractor will be responsible for all inspections until completion.
- c. Response to emergency situations outside of normal business hours (Monday through Friday, 8:00 am to 4:30 pm) to evaluate building integrity and allowances to reoccupy will be done at the direction of the Assistant City Administrator and/or Building Official at an hourly rate of \$125.00 with a 2-hour minimum.

B. Residential and Commercial Building Plan Review Services. The Contractor may provide residential and commercial building plan review services. If requested, the Contractor is authorized to bill the jurisdiction 75% of the total cost of the Plan Review Fees. This also pertains to prior received/issued permits that require additional Plan Review services due to their significant size or scope of project.

C. Minimum Permit and Plan Review Fees.

- a. A minimum fee of \$100.00 shall be payable to the Contractor for a permit of any type where the Contractor involvement is required.

- b. Where plan review is performed on any permit, a minimum plan review fee of \$50.00 shall be payable to the Contractor.

D. Plumbing Plan Review Services. The Contractor is authorized and responsible to act in the capacity of “administrative authority” as defined in the Minnesota State Plumbing Code 4714.0203 for plumbing plan review for commercial construction and remodel work as found in Minnesota Rules 1300.0215, Subd. 6 and Minnesota Statute 326B.43, Subd. 2. The Contractor is authorized to bill the jurisdiction 85% of plumbing plan review fees.

E. Fire Sprinkler/Alarm Plan Review Services. The Contractor is authorized and responsible to act in the capacity of “administrative authority” as defined in MN Statute 299F.011 for plan review and inspection services for new and remodel commercial work related to fire sprinkler and alarm systems. Permits are required as specified by Section 105 of the MN State Fire Code. The Contractor is authorized to bill the jurisdiction 85% of fire sprinkler and alarm system plan review fees.

F. Transportation Costs. The Contractor shall provide transportation to meetings and site inspections within the Jurisdiction at no additional cost in situations where the Contractor has received a percentage of the permit fee. When projects are billed at an hourly rate, transportation costs will include travel time to the various inspection(s) while within the jurisdiction limits.

G. Septic Systems. The Contractor may provide system design review and inspection services for residential and commercial septic systems.

- a. New residential septic systems, the Contractor is authorized to bill the jurisdiction at a rate of \$250.00.
- b. Alteration and repair services for residential septic systems will be billed at a rate of \$200.00.
- c. The Contractor is authorized to bill the jurisdiction for review and inspection services for new commercial and alteration/repair commercial septic systems, in accordance with Minnesota Statute 326B.153, Subdivision 1. The minimum fee for all new commercial septic systems will be \$250.00.
- d. The Contractor will receive 15% of permit fees captured on all advanced septic systems.

H. State Delegation.

- a. The Contractor may provide Plan review for Public Buildings and State Licensed Facilities per MN Statute 326B.103 at a rate of 85% of the plan review fees collected in accordance with the Jurisdiction's adopted fee schedule.
- b. The Contractor may provide Fire Sprinkler/Alarm plan review and other Fire inspection services for Public Buildings and State Licensed Facilities at a rate of 85% of the plan review fees collected in accordance with the Jurisdiction's adopted fee schedule and 85% of the permit fees collected in accordance with the Jurisdiction's adopted fee schedule.
- c. The Contractor may provide Mechanical Plan Review and Inspections for Public Buildings and State Licensed Facilities at a rate of 85% of the plan review fees collected in accordance with the Jurisdiction's adopted fee schedule and 85% of the permit fees collected in accordance with the Jurisdiction's adopted fee schedule.

- I. **Other Services Not Identified.** If the Contractor is requested for a service not identified in "Exhibit A", the rate charged is \$95.00 per hour.

RESOLUTION NO. 9820

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION APPROVING A MINNESOTA DEPARTMENT OF LABOR
AND INDUSTRY PLUMBING PLAN REVIEW AGREEMENT**

WHEREAS, the State of Minnesota Department of Labor and Industry (DOLI) conducts plumbing plan reviews for permits in Mounds View, as stipulated in Minnesota Rules 1300.0215, Subpart 6.; and

WHEREAS, Minnesota Statutes 326B.43, Subdivision 2, permits the delegation of authority for plumbing plan review for public and commercial projects to municipalities, or their designee, by agreement; and

WHEREAS, this delegation agreement and the addition of plumbing plan review services will benefit the City of Mounds View by generating additional revenue that the State of Minnesota usually retains by conducting these reviews; and

WHEREAS, customer service benefits for permit applicants and residents are significant as the state is behind on plan review, causing considerable delays in construction; and

WHEREAS, the City of Mounds View currently contracts with Rum River Consultants (RRC) for building official services; and

WHEREAS, RRC has indicated its capacity to review plumbing plans in half the time; and

WHEREAS, Mounds View Staff supports RRC as our designee to perform plumbing plan review for the City.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Mounds View approves the application and agreement with the Minnesota Department of Labor and Industry in order for the City of Mounds View to provide plumbing plan review services locally as presented and direct staff to file the agreement with the Minnesota Department of Labor and Industry.

BE IT FURTHER RESOLVED that this agreement may be terminated with or without cause on 90 days written notice to the Minnesota Department of Labor and Industry Commissioner.

Adopted this 13th day of November, 2023.

Zach Lindstrom, Mayor

ATTEST:

Nyle Zikmund, City Administrator

(Seal)

Plumbing Plan Review Agreement Application

Under Minnesota Statutes, section [326B.43, subd. 2](#), the commissioner of the Department of Labor and Industry (DLI) may enter into an agreement with a municipality, in which the municipality agrees to perform plan review and specifications of plumbing systems in their jurisdiction subject to statutory requirements. Certain types of plans must still be submitted to DLI.

To request a formal plumbing plan review agreement, this application and all requested documents must be completed and submitted to: Judy.Tacheny@state.mn.us. Incomplete application will be rejected.

1. MUNICIPALITY INFORMATION			
MUNICIPALITY NAME			DATE
ADDRESS			EMAIL
CITY	STATE	ZIP CODE	PHONE
BUILDING OFFICIAL NAME			
MAILING ADDRESS			PHONE
CITY	STATE	ZIP CODE	E-MAIL
APPROVED PLUMBING PLAN REVIEWER(S). If reviewer is contracted through a private company, check here <input checked="" type="checkbox"/> and submit contract for review.			
NAME	LICENSE #		E-MAIL/PHONE
NAME	LICENSE #		E-MAIL/PHONE
2. REQUIRED DOCUMENTS THAT MUST BE ADOPTED BY ORDINANCES			
<p>Submit copies of following relevant ordinances:</p> <ol style="list-style-type: none"> The ordinance in which the municipality adopts the Minnesota Plumbing Code. (Adoption of the Minnesota State Building Code by ordinance includes adoption of the Minnesota Plumbing Code, Chapter 4714.) The ordinance that requires plumbing plans and specifications to be submitted, reviewed, and approved by the municipality. The ordinance must clearly state exceptions for projects listed in Minnesota Statutes, section 326B.43 subd. 2(n) as listed below as those must be submitted to DLI for plan review. Plumbing plans and specifications for the following projects shall be submitted to DLI for plan review. <ol style="list-style-type: none"> State-licensed facilities (as defined in section 326B.103, subd. 13). Public buildings (as defined in section 326B.103, subd. 11). Projects of a special nature for which department review is requested by either the municipality or the state. The ordinance that authorizes the municipality to perform plumbing inspections required by the Minnesota Plumbing Code. (Plumbing inspections, testing, and permits are subject to Minn. Rules, part 1300.0215, subparts 1 through 5.) The ordinance that authorizes the municipality to administer and enforce the Minnesota Plumbing Code in accordance with Minnesota Statutes, section 326B.121. (Enforcing the Minnesota State Building Code by ordinance automatically includes and requires enforcement of the Minnesota Plumbing Code.) <p>Copies of the above required ordinances must be submitted with this application to be considered.</p>			

3. AGREEMENT

Upon approval of the application by the commissioner, the municipality agrees (see Minn. Stat. § 326B.43, subd. 2):

1. To review plumbing plans and specifications for all construction for which requires review and approval of plumbing plans and specifications per Minnesota Rules, part 1300.0215, subpart 6, except all plumbing plans and specifications for the following types of projects (state) within the municipality must be forwarded to the DLI for review:
 - a) State-licensed facilities (See Minn.Stat. § [326b.103, subd. 13](#));
 - b) public buildings (See Minn.Stat. § [326b.103, subd. 11](#)); and
 - c) projects of a special nature for which department review is requested by either the municipality or the state. (E.g., Dialysis facilities are an example of projects of a special nature that is reviewed by the state.)

Where the municipality forwards to the state for plan review, the municipality shall not collect any fee for plan review, and the commissioner shall collect all applicable fees for plan review.
2. The plan review will:
 - a) Reflect the degree to which the plans and specifications affect the public health and conform to the provisions of the plumbing code;
 - b) ensure that there is no physical connection between water supply systems that are safe for domestic use and those that are unsafe for domestic use; and
 - c) ensure that there is no apparatus through which unsafe water may be discharged or drawn into a safe water supply system.
3. Individuals who perform the plumbing plan reviews for the municipality have passed a competency assessment reviewing plans and specification, are approved by the commissioner and are:
 - a) Licensed master plumbers;
 - b) licensed professional engineers; or
 - c) individuals who are working under the supervision of a licensed professional engineer or licensed master plumber and who are licensed master or journeyman plumbers or hold a postsecondary degree in engineering.
4. To perform all inspections for projects in which they plan review. Individuals who conduct the plumbing inspections for the municipality are licensed master or journeyman plumbers, or inspectors meeting the competency requirements established in rules adopted under section 326B.135, except for individuals who conduct plumbing inspections for the DLI (state) projects listed in item 1 above must be licensed plumbers.
5. Individuals who conduct inspections and the plumbing plan reviews for the municipality shall not have any conflict of interest in conducting the inspections and the plan reviews.
6. To enforce in its entirety the plumbing code on all projects.
7. To keep official records of all documents received, including plans, specifications, surveys, and plot plans, and of all plan reviews, permits and certificates issued, reports of inspections, and notices issued in connection with plumbing inspections and the review of plumbing plans. These records shall be maintained in the official records of the municipality for the period required for the retention of public records under Minnesota Statutes, section 138.17, and shall make these records readily available for review at the request of the commissioner.
8. That the municipality does not have in effect the plumbing code or any of ordinances described in Section 2 above at any time after the agreement has been approved, the municipality will notify the commissioner in writing in advance or within 10 days of the changes if advance notice is not possible.
9. If the commissioner determines that the municipality is not properly administering and enforcing the plumbing code or is otherwise not complying with the agreement the commissioner may terminate the agreement in accordance with Minnesota Statutes, section 326B.43, subd. 2(l).
10. Not to revoke, suspend, or place restrictions on any plumbing license issued by the state.

Agreement Acknowledgement:

NAME	DATE	MUNICIPAL BUILDING OFFICIAL SIGNATURE
NAME	DATE	CITY ADMINISTER OR CITY CLERK SIGNATURE

This material can be made available in different forms, such as large print, Braille or on a tape. To request, call 1-800-342-5354.
PPRA 7.11.2022

326B.44 LOCAL REGULATIONS.

Any of the following entities may, by ordinance, adopt local regulations providing for plumbing permits, approval of plans and specifications, and inspections of plumbing, which regulations are not in conflict with the plumbing code: any city having a system of waterworks or sewerage, regardless of population; any town having a population of 5,000 or more according to the last federal census, exclusive of any statutory cities located therein; and the Metropolitan Airports Commission. No such entity shall prohibit plumbing contractors licensed by the commissioner from engaging in or working at the business of plumbing, except cities and statutory cities which, prior to April 21, 1933, by ordinance required the licensing of plumbers. No such entity shall require any person who engages in the business of plumbing to post a bond as a prerequisite for engaging in the business of plumbing, except the bond to the state required under section 326B.46 and except any performance bond required under a contract with the person for the performance of plumbing work for the entity. No such entity shall require any person who engages in the business of plumbing to maintain public liability insurance as a prerequisite for engaging in the business of plumbing, except the insurance required under section 326B.46 and except any public liability insurance required under a contract with the person for the performance of plumbing work for the entity. No city or town may require a license for persons performing building sewer or water service installation who have completed pipe laying training as prescribed by the commissioner of labor and industry. Any city by ordinance may prescribe regulations, reasonable standards, and inspections and grant permits to any person engaged in the business of installing water softeners, who is not licensed as a contractor by the commissioner, to connect water softening and water filtering equipment to private residence water distribution systems, where provision has been previously made therefor and openings left for that purpose or by use of cold water connections to a domestic water heater; where it is not necessary to rearrange, make any extension or alteration of, or addition to any pipe, fixture or plumbing connected with the water system except to connect the water softener, and provided the connections so made comply with minimum standards prescribed by the Plumbing Board.

History: (5887-20) 1933 c 349 s 2; 1937 c 370 s 2; 1941 c 367 s 1; 1953 c 166 s 1; 1957 c 921 s 1; 1973 c 123 art 5 s 7; 1977 c 305 s 45; 1Sp2001 c 9 art 1 s 56; 2002 c 379 art 1 s 113; 2007 c 135 art 3 s 22; 2007 c 140 art 6 s 6,15; art 13 s 4; 2010 c 347 art 3 s 28,76; 2010 c 385 s 6

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Item No: 10C

Meeting Date: November 13, 2023

Type of Business: Council Business

Administrator review: _____

City of Mounds View Staff Report

To: Honorable Mayor and City Council
From: Nyle Zikmund, City Administrator
Item Title/Subject: Second Reading and Adoption of Ordinance 1011 amending Section 2.06, Subd. 3, of the Mounds View City Charter

Background

Due to the passing of Mayor Al Hull on May 20, 2023, legal recognized the need to amend the position of Acting Mayor to Mayor until such time as the office Mayor is filled by an election.

Discussion

Council passed a resolution earlier in the year to accomplish this as the Charter process takes longer.

The Charter Commission took up the issue as well and has adopted a resolution 2023-06 to amend the charter language to provide for the acting mayor provision.

The City Council held a public hearing and conducted the first reading of Ordinance 1011 on October 23, 2023.

Recommendation

Staff recommends conducting the second reading and adopting Ordinance 1011.

Respectfully submitted,

Nyle Zikmund

ORDINANCE NO. 1011

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING SECTION 2.06, SUBDIVISION 3 OF THE CITY OF
MOUNDS VIEW CHARTER BY PROVIDING DIRECTION TO ENSURE CONTINUITY IN
THE PERFORMANCE OF THE DUTIES OF THE MAYOR**

THE CITY OF MOUNDS VIEW ORDAINS:

Section 1. Background; findings; authority.

1.01. The city of Mounds View (“City”) is governed by a home rule charter (the “City Charter”), adopted pursuant to the Constitution of the State of Minnesota and Minnesota Statutes, chapter 410 (the “Act”).

1.02. The Mounds View Charter Commission has proposed the adoption of an amendment to Chapter 2 of the City Charter (the “Amendment”) and recommended to the City Council that the Amendment be adopted by ordinance in the manner prescribed by section 410.12, subdivision 7 of the Act.

1.03. A public hearing on the Amendment was held on October 23, 2023 by the Mounds View City Council after published notice containing the text of the Amendment, as required by the Act, and all persons desiring to be heard with reference to the Amendment were heard at said public hearing.

1.04. The Mounds View City Council finds and determines that it is in the best interests of the City and its inhabitants that the Amendment be adopted.

Section 2. Adoption; effective date; filing.

2.01. The Mounds View City Charter is hereby amended by removing ~~stricken~~, or adding the double-underlined language as follows:

Subdivision 3. ~~At its first meeting each year, the~~ The Council shall choose an acting mayor from the council members. The acting mayor shall perform the duties of mayor during the disability or absence of the mayor, or, in case of vacancy in the office of mayor, until a successor has been appointed and qualifies.

If there is a vacancy in the office of the mayor, the Council shall choose a vice acting mayor from the council members to perform the duties of the mayor during the disability or absence of the acting mayor until a successor mayor is elected and qualifies.

2.02. This ordinance is effective ninety (90) days after its publication, except that if within sixty (60) days after publication a petition requesting a referendum on this ordinance, signed by the number of registered voters of the City required by the Act is filed with the City Clerk, this ordinance will not be effective until approved by fifty-one percent (51%) of the voters voting on the question of its adoption at an election called by the Council for that purpose.

2.03. On the effective date of the Amendment, the City Clerk is authorized and directed to file copies of the Amendment with the Secretary of State of the State of Minnesota, the Ramsey County Recorder, and the City Clerk's office together with the certificate required by section 410.11 of the Act.

First Reading:	October 23, 2023
Second Reading:	November 13, 2023
Date of Publication:	November 16, 2023
Date Ordinance Takes Effect:	February 13, 2024

Section 3. In accordance with Section 3.07 of the City Charter, City staff shall have the following summary printed in the official City newspaper in lieu of the complete ordinance:

On November 13, 2023, the City Council adopted Ordinance 1011 amending the Mounds View Charter, Section 2.06, Subdivision 3, by providing direction to ensure continuity in the performance of the duties of the Mayor.

A printed copy of the ordinance is available for inspection during regular business hours at Mounds View City Hall and is available on line at the City's web site located at www.moundsviewmn.org.

Attest:

Zach Lindstrom, Mayor

Nyle Zikmund, City Administrator

(SEAL)



**Charter
Commission**

Chair
Russell Warren
763-786-3591

Vice Chair
Rebecca Scholl
651-503-3999

2nd Vice Chair
Jerry Peterson
612-607-3953

Secretary
Brian Amundsen
763-786-5699

Dennis Erickson
612-270-5293

Edeth James
763-443-5655

Mathew Meehan
763-221-1436

Aaron Pratt
612-743-7494

Gary Quick
763-786-4631

RESOLUTION NO. 2023-06

**CITY OF MOUNDS VIEW CHARTER COMMISSION
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION RECOMMENDING AMENDMENT OF THE
MOUNDS VIEW CHARTER BY ORDINANCE**

WHEREAS, the City of Mounds View (the "City") is governed by a home rule charter pursuant to Minnesota Statutes, chapter 410; and

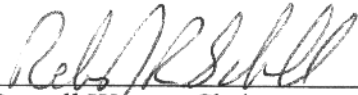
WHEREAS, the City's charter commission (the "Commission") has the authority under Minnesota Statutes, section 410.12, subdivision 7, to recommend amendments to the City's charter; and

WHEREAS, after discussion and deliberation, the Commission has determined that the City's home rule charter should be amended to explicitly provide the City Council with direction to appoint a Council member to perform the duties of the Mayor when there is a vacancy in the office of the Mayor and the Acting Mayor is unable to perform the duties of the Mayor due to disability or absence from the municipality and it desires to recommend such amendment to the City Council; and

WHEREAS, the Commission requests that the City Council respond within 30 days with any questions regarding or clarifications to the suggested amendments or if the City Council is not in unanimous agreement with the Commission's recommendation.

NOW THEREFORE BE IT RESOLVED by the Mounds View Charter Commission that it is recommended that Chapter 2 of the Mounds View City Charter be amended by ordinance, in the form attached hereto as Exhibit A, to be enacted by the City Council of the City of Mounds View pursuant to Minnesota Statutes, section 410.12, subdivision 7.

Passed and adopted at a regularly scheduled meeting of the Mounds View Charter Commission on September 19, 2023.

By  FOR **RUSSELL WARREN**
Russell Warren, Chair

ATTEST:

By 
Brian Amundsen, Secretary

EXHIBIT A

ORDINANCE NO. ____

**CITY OF MOUNDS VIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING SECTION 2.06, SUBDIVISION 3 OF THE CITY OF MOUNDS VIEW
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1.03. A public hearing on the Amendment was held on _____, 2023 by the Mounds View City Council after published notice containing the text of the Amendment, as required by the Act, and all persons desiring to be heard with reference to the Amendment were heard at said public hearing.

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First Reading: _____
Second Reading: _____
Date of Publication: _____
Date Ordinance Takes Effect: _____

Attest: _____

Nyle Zikmund
City Administrator

(SEAL)