

**CITY OF MOUNDS VIEW  
CITY COUNCIL BUDGET RETREAT  
HODGES PARK, MOUNDS VIEW**

**Monday, May 15, 2023  
6:00 p.m.**

**ROLL CALL:** Hull, Meehlhause, Cermak, Gunn, Lindstrom

**Council Workshops are informal gatherings of the council at which no final decisions are made, rather consensus discussion to direct staff on council decision items.**

**AGENDA ITEMS DISCUSSED BY CONSENSUS**

1. 2024 Budget

---

**NEXT COUNCIL WORK SESSION: Monday, June 5, 2023 at 6:00 pm  
NEXT COUNCIL MEETING: Monday, May 22, 2023 at 6:00 pm**

**THIS PAGE LEFT BLANK INTENTIONALLY**



**Item No. 1.**

**Meeting Date:** May 15, 2023

**Type of Business:** Council Work Retreat

**City Administrator Review:** \_\_\_\_\_

## City of Mounds View Staff Report



**To:** Honorable Mayor and City Council  
**From:** Mark Beer, Finance Director  
**Item Title/Subject:** Discussion of 2024 Budget

City staff has been busy working on the details of the 2024 budget and will present a draft at the June worksession.

### General Fund 2023 Budget by Type

Personnel	53.6%	5,447,958
Contractual services	17.8%	1,808,715
Capital outlays	0.8%	84,630
Supplies	3.9%	394,741
Transfers	22.4%	2,275,000
Contingency	0.3%	35,000
Fire debt service	1.2%	121,109
<b>Total</b>	<b>100%</b>	<b>10,167,153</b>

### General Fund 2023 Budget by Function

Police	37.7%	3,829,481
Public Works	9.4%	955,704
Park and Recreation	6.0%	608,905
Fire (SBM)	5.6%	574,185
Community Development	5.1%	523,603
Administration	3.8%	390,758
Finance	3.1%	312,450
Central Services	3.3%	338,094
Debt Service (Fire bonds)	1.2%	121,109
Misc. Contractual Service	1.5%	149,579
Legislative	0.9%	88,285
Transfers to other funds	22.4%	2,275,000
<b>Total</b>	<b>100%</b>	<b>10,167,153</b>

### General Fund 2023 Budget by Revenue Source

Taxes (property)	68.95%	5,815,799
Other taxes (hotel, mfg home)	0.95%	80,000
Intergovernmental	14.87%	1,254,370
Franchise fees	4.03%	340,000
Licenses and Permits	3.29%	277,172
Charges for Service	0.56%	47,625
Fines and Forfeits	0.40%	33,750
Investment earnings	1.07%	90,000
Miscellaneous	3.27%	275,789
Transfers In	2.62%	220,648
<b>Total</b>	<b>100.00%</b>	<b>8,435,153</b>

**THIS PAGE LEFT BLANK INTENTIONALLY**

**Outstanding 2024 Budget Issues:**

Final LGA amount in Conference, range will be \$854,228 up to \$1,068,800. Other increases include one-time money in the Senate bill for Public Safety. PERA bill includes full funding of First Responder health insurance, currently we get about 10% reimbursed, our cost is \$36,759.

PW collective bargaining group still pending, market study about to begin for nonunion and PW, 1 new position in PW (\$135,672 GF 54,269), added 1FT at Community Center and 1PT in Finance in 2023. Police unions will get a 3% COLA in 2024 and sergeants will get an additional 2% market adjustment. Nonunion would get a 3% COLA consistent with the Unions. (Don will present on additional employee)

Nonprofit contracts? (\$11,550 in gambling account) Community Center consultant/lobbyist? Tribute Park? Park Dedication fund?

Review transfers – Vehicle and Equipment, Community Center

Tax levy needed before Department budgets are updated is 6.62% (428,731). A 1% levy increase would generate an additional \$64,863 in tax revenue.

EDA/HRA Levy currently \$100,000 strategic plan has it increasing to \$150,000 in 2024. (May be able to defer if Arden development occurs) TIF revenue lower in TIF 6 due to 4D changes. TIF 7 coming online (partial value).

Inflation is still significant at 4.9% for the 12 months ended April 30<sup>th</sup>.

Items or programs the Council would like to add/pursue.

Respectfully Submitted,

*Mark Beer*

---

Mark Beer, Finance Director

## City of Mounds View

### 2024 Budget Summary

General Fund:	2020	2021	2022	2023	2024	Change from 2023	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
<b>Revenues:</b>							
Property taxes - Base levy	4,516,708	4,666,766	4,785,716	5,264,490	5,302,744	38,254	0.73%
Special tax levies, Bonds	171,190	166,291	165,916	127,164	88,910	(38,254)	-30.08%
Special tax levies, Operations	369,145	369,145	424,145	424,145	424,145	-	0.00%
Franchise tax	301,755	335,107	425,517	340,000	375,000	35,000	10.29%
Other taxes	29,309	34,206	39,118	27,000	28,000	1,000	3.70%
Hotel/motel tax	29,264	52,820	60,446	53,000	59,000	6,000	11.32%
Licenses and permits	269,447	294,605	374,631	277,172	289,522	12,350	4.46%
Intergovernmental	2,419,722	2,078,190	2,068,959	1,254,370	1,346,423	92,053	7.34%
Charges for services	60,384	42,893	66,961	47,625	48,025	400	0.84%
Fines & forfeitures	25,596	43,311	38,418	33,750	35,750	2,000	5.93%
Interest	196,579	(62,699)	(644,642)	90,000	100,000	10,000	11.11%
Miscellaneous	310,601	355,163	514,750	275,789	296,983	21,194	7.68%
<b>Transfers:</b>							
Water Fund	82,859	85,345	87,905	90,542	93,258	2,716	3.00%
Sewer Fund	82,859	85,345	87,905	90,542	93,258	2,716	3.00%
Storm Water Fund	8,558	8,815	9,079	9,351	9,632	281	3.01%
Street Light Fund	2,940	3,028	3,119	3,213	3,309	96	2.99%
Vehicle & Equipment Fund	-	-	26,000	27,000	28,000	1,000	3.70%
<b>Total revenues</b>	<b>8,876,916</b>	<b>8,558,331</b>	<b>8,533,943</b>	<b>8,435,153</b>	<b>8,621,959</b>	<b>186,806</b>	<b>2.21%</b>
<b>Expenditures:</b>							
<b>Legislative Services:</b>							
City Council	50,168	52,792	55,980	61,935	62,795	860	1.39%
Advisory Commissions	3,900	37,548	72,258	26,350	32,350	6,000	22.77%
<b>Subtotal</b>	<b>54,068</b>	<b>90,340</b>	<b>128,238</b>	<b>88,285</b>	<b>95,145</b>	<b>6,860</b>	<b>7.77%</b>
<b>Administrative Services:</b>							
City Administrator	307,051	311,557	355,819	353,008	365,940	12,932	3.66%
Elections	27,023	35,743	37,842	37,750	39,638	1,888	5.00%
Finance	282,535	291,811	302,996	312,450	342,103	29,653	9.49%
Central Services	252,163	301,375	283,285	338,094	348,253	10,159	3.00%
<b>Subtotal</b>	<b>868,772</b>	<b>940,486</b>	<b>979,942</b>	<b>1,041,302</b>	<b>1,095,934</b>	<b>54,632</b>	<b>5.25%</b>
<b>Community Development</b>							
<b>Police</b>	<b>417,362</b>	<b>466,285</b>	<b>490,279</b>	<b>523,603</b>	<b>551,331</b>	<b>27,728</b>	<b>5.30%</b>
<b>Police</b>	<b>3,258,674</b>	<b>3,474,836</b>	<b>3,766,500</b>	<b>3,829,481</b>	<b>4,069,681</b>	<b>240,200</b>	<b>6.27%</b>
<b>Fire</b>	<b>685,219</b>	<b>620,491</b>	<b>713,669</b>	<b>695,294</b>	<b>720,196</b>	<b>24,902</b>	<b>3.58%</b>
<b>Public Works Administration</b>	<b>118,975</b>	<b>121,077</b>	<b>134,727</b>	<b>140,323</b>	<b>208,553</b>	<b>68,230</b>	<b>48.62%</b>
<b>Parks, Recreation &amp; Forestry:</b>							
Recreation	96,795	-	-	-	-	-	0.00%
Parks	399,410	485,102	491,948	530,653	553,614	22,961	4.33%
Forestry	64,092	65,004	104,638	78,252	78,843	591	0.75%
<b>Subtotal</b>	<b>560,297</b>	<b>550,106</b>	<b>596,586</b>	<b>608,905</b>	<b>632,456</b>	<b>23,551</b>	<b>3.87%</b>
<b>Fleet Services:</b>							
Building & Grounds Mtnee	171,071	179,260	189,547	167,230	197,413	30,183	18.05%
Vehicle & Equipment Mtnee	136,106	129,935	145,059	154,577	159,950	5,373	3.48%
<b>Subtotal</b>	<b>307,177</b>	<b>309,195</b>	<b>334,606</b>	<b>321,807</b>	<b>357,363</b>	<b>35,556</b>	<b>11.05%</b>
<b>Streets:</b>							
Pavement Management	218,179	203,663	233,786	249,772	258,531	8,759	3.51%
Snow & Ice Control	161,346	149,384	151,603	171,367	175,231	3,864	2.25%
Sign Maintenance	42,676	38,601	65,096	72,435	74,104	1,669	2.30%
<b>Subtotal</b>	<b>422,201</b>	<b>391,648</b>	<b>450,485</b>	<b>493,574</b>	<b>507,865</b>	<b>14,291</b>	<b>2.90%</b>
<b>Other</b>							
Convention & Visitor's Bureau	29,314	47,865	57,282	50,350	56,050	5,700	11.32%
Social Service Coordination	57,054	51,936	59,206	57,729	60,615	2,886	5.00%
Miscellaneous/contingency	3,574	2,897	5,511	41,500	41,500	-	0.00%
Transfers to other funds	1,374,000	1,525,000	775,000	2,275,000	1,630,000	(645,000)	-28.35%
Debt service	166,468	-	-	-	-	-	0.00%
<b>Subtotal</b>	<b>1,630,410</b>	<b>1,627,698</b>	<b>896,999</b>	<b>2,424,579</b>	<b>1,788,165</b>	<b>(636,414)</b>	<b>-26.25%</b>
<b>Total expenditures</b>	<b>8,323,155</b>	<b>8,592,162</b>	<b>8,492,031</b>	<b>10,167,153</b>	<b>10,026,690</b>	<b>(140,463)</b>	<b>-1.38%</b>
<b>Net change in fund balance</b>	<b>553,761</b>	<b>(33,831)</b>	<b>41,912</b>	<b>(1,732,000)</b>	<b>(1,404,731)</b>	<b>327,269</b>	
<b>Beginning Fund Balance</b>	<b>9,590,786</b>	<b>10,144,547</b>	<b>10,110,716</b>	<b>10,152,628</b>	<b>8,420,628</b>		
<b>Ending Fund Balance</b>	<b>10,144,547</b>	<b>10,110,716</b>	<b>10,152,628</b>	<b>8,420,628</b>	<b>7,015,897</b>	<b>327,269</b>	

# City of Mounds View

## GENERAL FUND

### 2024 Budget Summary

	Legislative	Admin	Finance	Central	Community Development	Police	Fire	Park & Rec	Public Works	Misc.	2024 Total	2023 Total	Variance	Percent Change
<b>Current</b>														
Personnel services	\$ 39,409	\$ 355,495	\$ 313,879	\$ -	\$ 504,348	\$ 3,537,990	\$ -	\$ 414,918	\$ 679,274	\$ 6,500	\$ 5,851,814	\$ 5,447,958	\$ 403,856	7.41%
Materials & supplies	3,450	1,110	1,150	40,390	4,115	96,649	-	83,328	164,593	-	394,785	394,741	44	0.01%
Contractual services	52,286	48,973	27,074	307,863	42,868	435,042	513,813	134,210	229,914	116,665	1,908,708	1,808,715	99,993	5.53%
Contingency	-	-	-	-	-	-	-	-	-	35,000	35,000	35,000	-	0.00%
<b>Current total</b>	<b>95,145</b>	<b>405,578</b>	<b>342,103</b>	<b>348,253</b>	<b>551,331</b>	<b>4,069,681</b>	<b>513,813</b>	<b>632,456</b>	<b>1,073,781</b>	<b>158,165</b>	<b>8,190,307</b>	<b>7,686,414</b>	<b>503,893</b>	<b>6.56%</b>
<b>Other</b>														
Principal	-	-	-	-	-	-	81,375	-	-	-	81,375	115,475	(34,100)	-29.53%
Interest	-	-	-	-	-	-	3,302	-	-	-	3,302	5,634	(2,332)	-41.39%
Capital outlays	-	-	-	-	-	-	121,706	-	-	-	121,706	84,630	37,076	43.81%
Transfers to other funds	-	-	-	-	-	-	-	-	-	1,630,000	1,630,000	2,275,000	(645,000)	-28.35%
Other total	-	-	-	-	-	-	206,383	-	-	1,630,000	1,836,383	2,480,739	(644,356)	-25.97%
<b>Department Total</b>	<b>\$ 95,145</b>	<b>\$ 405,578</b>	<b>\$ 342,103</b>	<b>\$ 348,253</b>	<b>\$ 551,331</b>	<b>\$ 4,069,681</b>	<b>\$ 720,196</b>	<b>\$ 632,456</b>	<b>\$ 1,073,781</b>	<b>\$ 1,788,165</b>	<b>\$ 10,026,690</b>	<b>\$ 10,167,153</b>	<b>\$ (140,463)</b>	<b>-1.38%</b>
2023 Budget	88,285	390,758	312,450	338,094	523,603	3,829,481	695,294	608,905	955,704	2,424,579	10,167,153			
Increase (Decrease)	6,860	14,820	29,653	10,159	27,728	240,200	24,902	23,551	118,077	(636,414)	(140,463)			
Percent change	7.77%	3.79%	9.49%	3.00%	5.30%	6.27%	3.58%	3.87%	12.35%	-26.25%	-1.38%			

## 2024 Budget Summary

		2020	2021	2022	2023	Y-T-D	2024	Change from 2023	
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	8/31/2023	<u>Request</u>	<u>Dollar</u>	<u>Percent</u>
						<u>Actual</u>			
<b>Convention &amp; Visitor's Bureau (100-4653)</b>									
<b>Contractual services</b>									
3045	N Metro Convention Bureau	29,314	47,865	57,282	50,350		56,050	5,700	11.32%
<b>Total contractual services</b>		29,314	47,865	57,282	50,350	-	56,050	5,700	11.32%
<b>Total Convention &amp; Visitor's Bureau</b>		29,314	47,865	57,282	50,350	-	56,050	5,700	11.32%
							50,350		
<b>Miscellaneous (100 - 4700):</b>									
<b>Personnel services</b>									
0300	Social security	74	25	58	-		-	-	0.00%
0321	PERA	395	385	725	-		-	-	0.00%
0400	Group insurance	383	218	346	-		-	-	0.00%
0750	Fitness program	2,722	2,269	4,382	6,500		6,500	-	0.00%
<b>Total personnel services</b>		3,574	2,897	5,511	6,500	-	6,500	-	0.00%
							6,500		
<b>Contractual services</b>									
3065	Family & youth social services	22,054	51,936	53,206	57,729		60,615	2,886	5.00%
3900	Grants to other organizations	35,000	-	6,000	-		-	-	0.00%
<b>Total contractual services</b>		57,054	51,936	59,206	57,729	-	60,615	2,886	5.00%
							57,729		
<b>Miscellaneous</b>									
9100	Contingency	-	-	-	35,000		35,000	-	0.00%
9900	Transfers - EDA	50,000	50,000	50,000	50,000	-	50,000	-	0.00%
9900	Transfers - Vehicle & Equip. Fun	299,000	400,000	300,000	300,000	-	350,000	50,000	16.67%
9900	Transfers - Special Projects	475,000	725,000	75,000	75,000	-	80,000	5,000	6.67%
9900	Transfers - Community Center	550,000	350,000	350,000	350,000	-	400,000	50,000	14.29%
9900	Transfers - Street Improvement	-	-	-	1,500,000	-	750,000	(750,000)	-50.00%
<b>Total miscellaneous</b>		1,374,000	1,525,000	775,000	2,310,000	-	1,665,000	(645,000)	-27.92%
							1,525,000	0.00%	
<b>Total miscellaneous</b>		<b>1,434,628</b>	<b>1,579,833</b>	<b>839,717</b>	<b>2,374,229</b>	-	<b>1,732,115</b>	<b>(642,114)</b>	<b>-27.05%</b>
<b>Debt Service (100 - 4750):</b>									
<b>Debt Service ESP</b>									
8011	Lease payable	157,885	-	-	-		-	-	0.00%
8021	Interest	8,583	-	-	-		-	-	0.00%
<b>Total debt service</b>		166,468	-	-	-	-	-	-	0.00%