CITY OF MOUNDS VIEW CITY COUNCIL MEETING AGENDA MOUNDS VIEW CITY HALL Monday, February 26, 2024 6:00 p.m.

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL: Lindstrom, Cermak, Gunn, Meehlhause
- 4. APPROVAL OF AGENDA
- 5. CONSENT AGENDA
 - A. Approval of Minutes: February 12, 2024
 - B. Just and Correct Claims
 - C. Resolution 9876, Nominating Jim Freichels as Mounds View representative to the Spring Lake Park Blaine Mounds View Fire Department Board of Directors
 - D. Resolution 9878 Appointing Chair to the Parks and Recreation and Forestry Commission

6. SPECIAL ORDER OF BUSINESS

- A. 2023 MVPD Annual Report- Chief Zender
- B. 2023 Tubman Annual Report- Jennifer Dickinson

7. PUBLIC COMMENT

Citizens may speak to issues not on tonight's agenda. Before speaking, please give your full name and address for the minutes. Also, please limit your comments to three minutes.

8. COUNCIL BUSINESS

- A. Public Hearing Resolution 9880 Approval of the Private Inflow and Infiltration Grant and Program
- B. Resolution 9879 Approving Electric Output Filters for VFD's

- C. Approving the Purchase of One Police Administrative Vehicle Along with Additional Equipment and Set Up Costs
- D. Resolution 9882 Approving a Maintenance Agreement for Installation of a storm sewer pipe in the Public Right of Way with Marco and Abigail Montermini at 7765 Pleasant View Drive
- E. Resolution 9881 Approving Final Pay App and Project Close for the 2021 Water Treatment Rehabilitation Project

F.

9. REPORTS

- A. Reports of Mayor and Council
- B. Reports of Staff
- C. Reports of City Attorney
- 10. NEXT COUNCIL WORK SESSION: Monday, March 4, 2024 at 6:00 pm NEXT COUNCIL MEETING: Monday, March 11, 2024 at 6:00 pm

11. ADJOURNMENT

	PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL CITY OF MOUNDS VIEW RAMSEY COUNTY, MINNESOTA						
				Regular Meeting February 12, 2024 Mounds View City Hall oulevard, Mounds View, MN 55112 6:16 P.M.			
1.	MEI	ETING IS CALLED TO	ORDER				
2.	PLE	DGE OF ALLEGIANCI	Ε				
3.	ROI	L CALL: Cermak, Gunr	n, Lindstrom, and Mee	hlhause			
	NOT	PRESENT: None.					
4.	APP A.	ROVAL OF AGENDA Monday, February 12	, 2024 , City Council <i>A</i>	Agenda.			
•		istrator Zikmund explaine ting after the Council finis		nding the Council go into a Closed iness Item 8C.			
		mber Meehlhause noted to as 5C and 5D.	he Council had receiv	red updated Resolutions for Consent			
•			1	ness Guest Lynette Harris would not nd a Council meeting in March.			
MO] amer		ECOND: Meehlhause/Gu	nn. To Approve the M	onday, February 12, 2024, agenda as			
		Ayes – 4	Nays - 0	Motion carried.			
5.	CON	ISENT AGENDA					
Cour	ncil Mei	mber Meehlhause asked to	remove Item 5D.				
	Α.	Approval of Minutes:					
	B.	Just and Correct Clair	·- ·				
	С.	Resolution 9875, Auth Position and Approve	_	Process for Public Works Foreman			
	D.		-	t Process for 2024 Public Works			
	-•	Seasonal Positions.	g				

E. Resolution 9874, Authorizing Recruitment Process for 2024 Parks and Recreation Seasonal Positions and Approving Job Descriptions.

F. Resolution 9870, Approving Budget Carryovers from 2023 to 2024.

G. Resolution 9872, Approving Migration of Video Footage from the Physical Server to the Cloud for the Police Department Video Evidence Library.

MOTION/SECOND: Gunn/Meehlhause. To Approve the Consent Agenda as amended removing Item 5D.

Ayes -4 Nays -0 Motion carried.

D. Resolution 9873, Authorizing Recruitment Process for 2024 Public Works Seasonal Positions.

Council Member Meehlhause explained this item was revised from the original report to reflect the correct hourly rates paid for these positions.

MOTION/SECOND: Meehlhause/Cermak. To Waive the Reading and Adopt Resolution 9873, Authorizing Recruitment Process for 2024 Public Works Seasonal Positions.

Ayes -4 Nays -0 Motion carried.

6. SPECIAL ORDER OF BUSINESS

A. Lynette Harris – Care #4All Youth Haven

This item has been rescheduled for March.

7. PUBLIC COMMENT

Vince Meyer, 8380 Spring Lake Road, reported on November 27 he provided the City with pictures and a claim from his property after his home was flooded. He explained he had two to three inches of raw sewer in his basement after his sewer line was sheered off by the City. He indicated he was contacted by Westfield, the insurance carrier, stating they needed pictures and these pictures were submitted on November 27. These pictures were never received. He stated after speaking with his attorney he was encouraged to contact Schifsky's. He commented he spoke with Schifsky's and understood they were selling all of their equipment this spring and would be closing their business. He indicated it has been 76 days and he has received no response from Schifsky's or the insurance company.

Mr. Meyer requested City staff drive down Spring Lake Road. He expressed concern with how wavy the road was after being newly paved. He explained Pleasant View does not have the wave effect. He believed after paying \$3.3 million Spring Lake Road should have a nicer finish.

City Administrator Zikmund reported he would respond to Mr. Meyer on Tuesday, February 13.

Rene Johnson, 7385 Pleasant View Drive, explained her road was great, but noted the wings or flares at the end of the driveways that were installed were tearing apart her tires. She indicated the road was not wide enough and the fog lane had been removed. She commented on how it was now very difficult to make turns into her driveway because her driveway was narrower.

Lynn Artesiger, 8180 Spring Lake Road, stated she drove a small car and she was having trouble making turns into her driveway. She noted she was told her driveway would be 13 feet wide and it is 10 feet wide. She requested this be fixed by the City.

Cindy Clark, 8180 Spring Lake Road, indicated Spring Lake Road was wavy, especially in front of her house where a pipe was fixed. She anticipated this pipe was still not right. She understood some kind of vibration work would be done this spring to try and bring the pipe together. She reported she went 17 years with no water in her basement and after work began on the roadway her basement was flooded, in addition to having her water pipe busted off. She noted her sump pump ran all summer and there was little to no rain.

Luke Edmond, 8407 Spring Lake Road, thanked the police department for their continued efforts with the buses along his roadway. He understood the Council may be tired of hearing about Spring Lake Road, but noted his driveway wings were incorrect as well. He reported last July he emailed public works regarding the popping at the end of his driveway. He believed the concrete work that was done was of poor quality. He stated he loved this City, but he wanted the work he paid for to be done property.

City Administrator Zikmund explained the City had protections in place within the contracts. He indicated the warranty work concerns would be addressed in the spring and a lot of concrete would be replaced.

Public Works/Parks and Recreation Director Peterson reported Schifsky's would be closing their doors this spring but their plants would still be available for asphalt. He stated he met with the contractor on Friday and noted the City has a contract in place with them through June, in order to address punch list and warranty work. He explained the pop outs were done in cold weather and proper measures were not taken. He indicated the State Aid inspector has walked Spring Lake Road and reported their concrete standards had not been met. He noted core samples were taken from the concrete and the lab confirmed proper cold weather standards were not followed. He indicated the contractor would be responsible for replacing all of this concrete. He reported he would continue to work with the contractor on the sewer line and vibration work would be done this spring to make the line level. He stated a slight sag may go forward in order to avoid digging up the entire street. He explained the City Attorney has been made aware of the situation with the contractor and their bond would be pulled if the concrete work was not properly completed. It was his understanding that Schifsky would be completing the concrete work later this spring when weather permits.

Mayor Lindstrom requested staff take a look at the waviness of Spring Lake Road. Public Works/Parks and Recreation Director Peterson stated this had been brought to his attention and he spoke with the City Engineer regarding this matter. He indicated the crown and watershed on this

roadway could be further examined. He noted the manhole heights would be properly set on this roadway as well.

Mr. Meyer asked that the wings on the driveways be at least five feet. He stated this was the size of the wings that were installed on Long Lake Road.

8. COUNCIL BUSINESS

A. Resolution 9868, Accepting Two Ramsey County 2023 Critical Corridor

Commercial Corridor Initiative Grants: Mounds View Boulevard Design Theme Project and Filipino Village/Kusina.

Assistant City Administrator Beeman requested the Council accept two Ramsey County 2023 Critical Corridor Commercial Corridor Initiative Grants for Mounds View Boulevard design and the Filipino Village. He explained these grants would assist staff with studying the Mounds View Boulevard Corridor, noting staff would be focusing on wayfinding and pedestrian concerns. He indicated the grant would also assist with improvements to the Filipino Village property.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 9868, Accepting Two Ramsey County 2023 Critical Corridor Commercial Corridor Initiative Grants: Mounds View Boulevard Design Theme Project and Filipino Village/Kusina.

Ayes
$$-4$$
 Nays -0 Motion carried.

B. Resolution 9871, approving a \$172,411 Contribution to SBM Capital Fund and approval of Capital Plan addition of Uniforms.

City Administrator Zikmund requested the Council approve a contribution to the SBM Capital Fund and approve a Capital Plan addition of uniforms. He explained the new uniforms would assist with moving the SBM Fire Department to duty crews.

Fire Chief Retka thanked the City Council for considering this request. He provided a brief update on the transition that has occurred to duty crews as of January 1, 2024. He explained this change was being made due to staffing concerns. He commented on how SBM has been seeking new recruits over the past year in preparation for the crew change and the capital contribution would assist with providing turnout gear and uniforms for these new recruits. He reported the duty crew model was working well and response times had gone down two or three minutes. He thanked the City Council for their continued support and stated he was available for comments or questions.

MOTION/SECOND: Gunn/Cermak. To Waive the Reading and Adopt Resolution 9871, approving a \$172,411 Contribution to SBM Capital Fund and approval of Capital Plan addition of Uniforms.

Ayes
$$-4$$
 Nays -0 Motion carried.

C. Resolution 9869, Approving Transfers Between Funds for 2023.

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Finance Director Bauman requested the Council approve transfers between funds for 2023. She 1 reported this transfer occurs on an annual basis and were included in the 2023 budget. She provided 2 further comment on the transfers that would occur and recommended \$955,620 be moved from 3 4 the General Fund to the Special Projects Fund. 5 MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 9869, 6 7 Approving Transfers Between Funds for 2023 and also moving \$955,620 from the General Fund to the Special Projects Fund per staff's recommendation. 8 9 Aves - 4Nays - 010 Motion carried. 11 City Attorney Riggs requested the Council recess this meeting and move into Closed Session. 12 13 MOTION/SECOND: Gunn/Meehlhause. To Recess the City Council meeting at 6:50 p.m. 14 15 Aves - 4Navs - 0Motion carried. 16 17 MOTION/SECOND: Meehlhause/Cermak. To Reconvene the City Council meeting at 7:42 18 19 20 Nays - 021 Ayes - 4Motion carried. 22 23 D. Staff Report - Organized Solid Waste Status Report 1. Options Committee Status 24 2. Deadline 25 26 27 City Administrator Zikmund provided the Council with a status report on organized solid waste collection. He explained the committee met today with the haulers and the group has agreed to 28 29 meet again on February 13, February 16 and February 19. He indicated the haulers conveyed progress and are exchanging substantive ideas. He reported the goal would be to see a draft on 30 31 Friday, February 16th. 32 Mayor Lindstrom asked if a motion should be made to pause the options committee. City Attorney 33 Riggs stated this would not be a bad idea. 34 35 MOTION/SECOND: Gunn/Cermak. To Pause the Options Committee for the Week of February 36 12-16 and Authorize Staff as Needed Pending Progress Made with the Haulers. 37 38 Ayes - 4Nays - 0Motion carried. 39 40 41 9. **REPORTS** Reports of Mayor and Council. 42 Α.

Judy Elstram, 2071 Pinewood Drive, stated she understood the City has purchased two properties, one on Hillview and the other on Mounds View Boulevard. She understood the City was considering having the SBM Fire Department burn these two facilities down. She objected to this

because of the particles that would be released into the air. She commented on how the burning of the Skyline adversely impacted her property. She recommended items be salvaged from the properties wherever possible.

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6 7 Rene Johnson, 7385 Pleasant View Drive, explained she received a mailing from the haulers lobbyists that caused her some concern. She feared the haulers were reaching out to the community to try and influence voters prior to voting on the charter amendment. She stated this influence made her uncomfortable.

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City Administrator Zikmund reported the police and fire would be conducting a great deal of training in the houses. He stated any items of value would be removed from the properties and donated. He commented on how important it was for firefighters to learn from live fires, but stated he would pass Ms. Elstram's concerns onto the Fire Chief.

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Council Member Cermak stated the Daddy Daughter Dance was very successful this past Saturday. She explained the fathers and daughters appreciated having the bear and winter carnival junior royalty in attendance. She thanked all of the volunteers that worked to make this event a tremendous success for the community.

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Council Member Cermak indicated the Mounds View Police Foundation would be meeting next on Tuesday, February 13 at 5:30 p.m. at Hodges Park.

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Council Member Cermak reported the Festival in the Park would be hosting a fundraiser at Gerten's beginning today. In addition, a fundraiser would be held at Red Robin on Thursday, May 2. She stated the Festival in the Park Committee would be meeting next on Tuesday, February 20 at 6:30 p.m. at the Public Works Facility.

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Council Member Gunn stated the Cable Commission would be meeting on Thursday, February 15 and noted she would be serving as the Chair.

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Council Member Meehlhause indicated he would be attending an NYFS Finance Committee meeting on Wednesday, February 21. He commented on how Twin City Gateway hotels had a record year in 2023.

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Council Member Meehlhause reported the Community Center would be hosting a St. Patrick's Day event on Sunday, March 17 from 3:00 p.m. to 6:00 p.m. with the Mounds View Lions serving corned beef and cabbage.

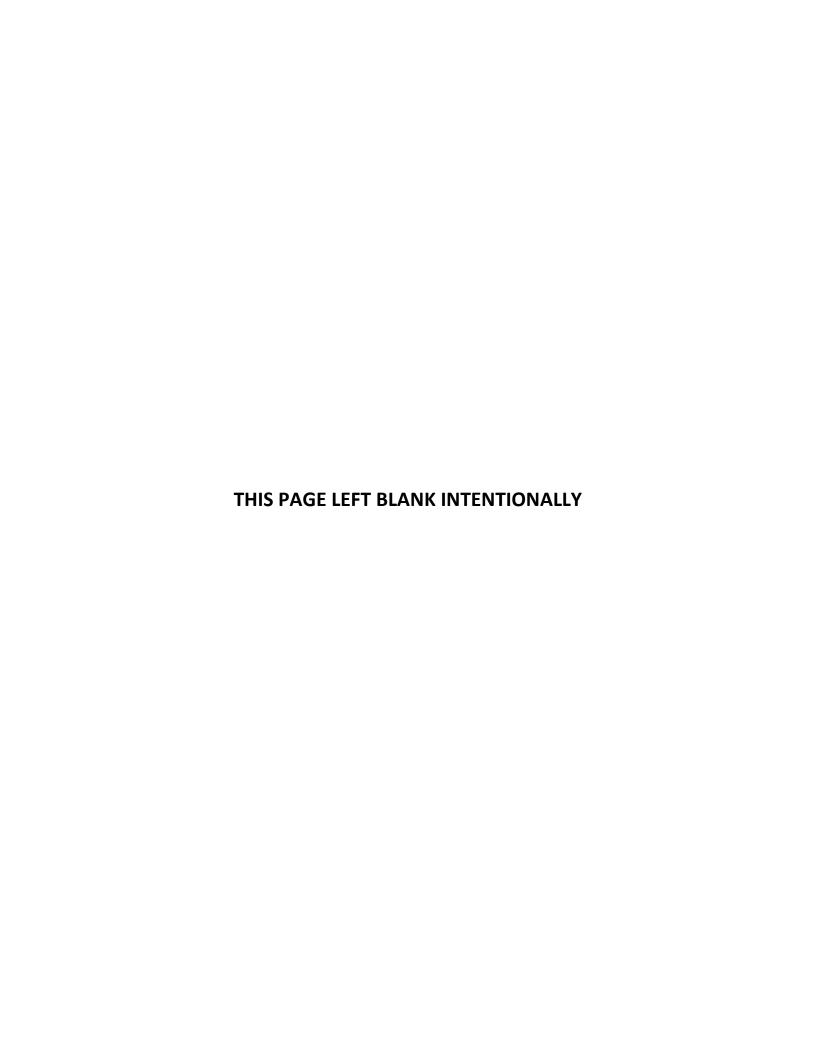
38

Mayor Lindstrom explained he met with a Ramsey County Commissioner candidate and attended a Pinewood PTA meeting last week. He noted he had lunch with Representative Betty McCullum today and he received a broad overview of the gridlock in Washington. He commented he would be meeting with a Met Council representative on Thursday to discuss grant opportunities and indicated he attended a Climate Crisis Call that was held by Met Council.

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Mayor Lindstrom reported he attended the Daddy Daughter Dance with his daughter Penelope. He thanked the Mounds View Police Foundation for all of their efforts on this event.

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2	B. Reports of Staff.							
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4	City Administrator Zikmund stated public works held a quarterly meeting and would be							
5	reorganizing.							
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7	City Administrator Zikmund explained the DFL would be addressing SRO concerns at the State							
8	level this year.							
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10	City Administrator Zikmund reported Jim Freichels was interested in serving as the Fire Board							
11	representative. He stated the Council would be considering this appointment in March.							
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13	C. Reports of City Attorney.							
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15	City Attorney Riggs had nothing additional to report.							
16	10. Next Council Work Session: Monday, March 4, 2024, at 6:00 p.m.							
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18	Next Council Meeting: Monday, February 26, 2024, at 6:00 p.m.							
19 20	11. ADJOURNMENT							
21	11. ADJOURIMENT							
22	The meeting was adjourned at 8:02 p.m.							
23	The meeting was adjourned at 0.02 p.m.							
24	Transcribed by:							
25								
26	Heidi Guenther							
27	Minute Maker Secretarial							



CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

APPROVING JUST AND CORRECT CLAIMS AGAINST CITY FUNDS

WHEREAS, the City of Mounds View, pursuant to Minnesota Statute 412.141, has full authority over the financial affairs of the City and;

WHEREAS, the City Council has reviewed the claim number

20470	through	20470	in the amount of	\$	952.93			
644	through	649	in the amount of	\$	102,901.29			
154393	through	154480	in the amount of	\$	432,526.46			
TOTAL AMOUNT OF CLAIMS PRESENTED \$ 536,380.68								
And has fo	ound said claims	s to be just and	correct;					
It was moved that the City Council of Mounds View hereby approve the Attached list of claims dated <u>02/20/24</u> by voteayesnays.								

Finance Director

2/07/2024 1:18 PM DIRECT PAYABLES CHECK REGISTER
PACKET: 03621 Child Support
VENDOR SET: 01 City of Mounds View **** CHECK LISTING ****
BANK: PYBNK Western Bank



VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M7152	I-99520240208	MN Child Support Paym Case #0015244278		2/08/2024		952.93	020470	952.93
	REGULAR HANDWRIT	TEN CHECKS: E CHECKS: CKS: KS:	NO# I 1 0 0 0 0 0	0.00 0.00 0.00 0.00 0.00 0.00 0.00	CHECK AMT 952.93 0.00 0.00 0.00 0.00 0.00 0.00	TOTA	APPLIED 952.93 0.00 0.00 0.00 0.00 0.00 0.00	
	BANK TOTA	ALS:	1	0.00	952.93		952,93	

DIRECT PAYABLES CHECK REGISTER

2/06/2024 2:22 PM DIRECT PAYABLES CHECK REGISTER
PACKET: 03620 Ck Date 02-08-2024 - 9
VENDOR SET: 01 City of Mounds View *** DRAFT/OTHER LISTING ***
BANK: PYBNK Western Bank

BANK TOTALS:

2 nd PAGE: 1

VENDOR	I.D.	NAME	ITEM TYPE		DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
71000								
E1200	I-T1 20240208	EFTPS-Direct	~	0/00/0004				
	I-T1 20240208 I-T3 20240208	Income Tax W/H FICA W/H		2/08/2024		17,293.14	000644	
	I-T4 20240208	Medicare W/H		2/08/2024		14,080.80	000644	25 222 22
	1-14 20240208	medicare w/H	Д	2/08/2024		5,558.26	000644	36,932.20
H1016		HSA Bank						
	I-12520240208	C1211 HSA CONTRIBUTIONS	D	2/08/2024		9,047.04	000645	9,047.04
10025		ICMA Retirement Trust - 457						
	I-40020240208	Payroll W/H	D	2/08/2024		3,044.15	000646	
	I-40220240208	Roth Payroll W/H	D	2/08/2024		455.00	000646	
	I-40320240208	Payroll W/H	D	2/08/2024		513.77	000646	
	I-41520240208	Payroll W/H	D	2/08/2024		3,353.20	000646	7,366.12
M0658	MN State Retirement System							
	I-40120240208	#98995-01 MN	D	2/08/2024		2,772.58	000647	
	I-40420240208	#98995-01 MN ROTH	D	2/08/2024		150.00	000647	
	I-40520240208	#98995-01 MIN	D	2/08/2024		144.12	000647	3,066.70
M7342		MN Dept of Revenue						
	I-T2 20240208	State Income Tax	D	2/08/2024		7,950.86	000648	7,950.86
P9250		Public Employees Retirement	Ass					
	I-00120240208	PERA 643400	D	2/08/2024		15,384.88	000649	
	1-00220240208	PERP 643400	D	2/08/2024		23,153.49	000649	38,538.37
	* * BANK	TOTALS * * NO#		DISCOUNTS	CHECK AMT	TOTA	AL APPLIED	
	REGULAR	CHECKS: 0		0.00	0.00		0.00	
	HANDWRIT'	TEN CHECKS: 0		0.00	0.00		0.00	
	PRE-WRIT	E CHECKS: 0		0.00	0.00		0.00	
	DRAFTS:	6		0.00	102,901.29	10	02,901.29	
	VOID CHE	CKS: 0		0.00	0.00		0.00	
	NON CHEC	KS: 0		0.00	0.00		0.00	
	CORRECTI	ONS:		0.00	0.00		0.00	

6 0.00 102,901.29 102,901.29

3rd PAGE: 1

VENDOR SET: 01 City of Mounds View

BANK: * ALL BANKS

			CHECK		CHECK	CHECK CHECK
VENDOR I.D.	NAME	STA	TUS DATE	AMOUNT	DISCOUNT NO	STATUS AMOUNT
C-CHECK	VOID CHECK	v	2/20/2024		154402	
C-CHECK	VOID CHECK	v			154412	
C-CHECK	VOID CHECK	v			154413	
C-CHECK	VOID CHECK	v			154414	
C-CHECK	VOID CHECK	v			154415	
C-CHECK	VOID CHECK	v			154416	
C-CHECK	VOID CHECK	v			154417	
C-CHECK	VOID CHECK	v			154426	
C-CHECK	VOID CHECK	v			154435	
C-CHECK	VOID CHECK	v	2/20/2024		154445	
C-CHECK	VOID CHECK	v			154448	
C-CHECK	VOID CHECK	v	2/20/2024		154449	
C-CHECK	VOID CHECK	v	2/20/2024		154466	
C-CHECK	VOID CHECK	v	2/20/2024		154467	
* * TOTALS * *		МО		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		0		0.00	0.00	0.00
HAND CHECKS:		0		0.00	0.00	0.00
DRAFTS:		0		0.00	0.00	0.00
EFT:		0		0.00	0.00	0.00
NON CHECKS:		0		0.00	0.00	0.00
VOID CHECKS:		14 VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	
TOTAL ERRORS: 0						
		NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: *	TOTALS:	14		0.00	0.00	0.00
BANK: * TOTALS:		14		0.00	0.00	0.00

A/P HISTORY CHECK REPORT

PAGE: 2

VENDOR SET: 01 City of Mounds View

BANK:

APBNK US Bank

DATE RANGE: 0/00/0000 THRU 99/99/9999

CHECK CHECK CHECK CHECK VENDOR I.D. NAME STATUS DATE AMOUNT DISCOUNT NO AMOUNT STATUS 1 THE WILEY FAMILY TRU I-000202402129521 US REFUND R 2/20/2024 154393 UTILITY DELQ. RECIEVABLE 700 1152 07-1100-00 193.38 193.38 BENESCH, VICKI 1 I-000202402089517 US REFUND 2/20/2024 154394 700 1152 UTILITY DELQ. RECIEVABLE 08-1020-00 40.52 40.52 1 CRASHER REAL ESTATE I-000202402159528 US REFUND 2/20/2024 154395 700 1152 UTILITY DELQ. RECIEVABLE 06-1100-02 11.34 11.34 1 Vivian Gillespie I-202402139523 Meter Refund R 2/20/2024 154396 700 1152 UTILITY DELQ. RECIEVABLE Vivian Gillespie: Me 30.00 30.00 1 Nathaniel Garty 1-202402159531 Refund Event 2/20/2024 154397 252 3645 BANQUET RENTAL Nathaniel Garty: Ref 1.301.73 252 2077 DUE TO STATE MN - SALES TAX Nathaniel Garty: Ref 109.02 1,410.75 A1790 Alex Aase I-202402159529 2/20/2024 154398 Training Lunch Expenses 100 4200-3630 TRAINING & CONFERENCES Training Lunch Expen 46.94 46.94 A1900 Able Hose & Rubber, Inc. I-233147-001 2/20/2024 Tanker Hose Repair 154399 100 4360-1220 SUPPLIES, VEHICLES 35.45 35.45 Tanker Hose Repair A5000 All City Elevator, Inc. T-90471 Feb-April Maintenance 2/20/2024 154400 100 4460-5110 REPAIRS, BUILDINGS & GROUNDS Feb-April Maintenanc 129.48 129.48 A5080 Amazon Capital Services I-14L7-PT3M-9D4X Office supplies 2/20/2024 154401 100 4160-1230 SUPPLIES, EQUIPMENT Office supplies 58.96 I-197P-6WMD-CK41 Office supplies R 2/20/2024 154401 100 4200-1230 SUPPLIES, EQUIPMENT Office supplies 303.31 Supplies/appliances 100 4200-1600 OPERATING SUPPLIES 108.97 100 4200-3630 TRAINING & CONFERENCES Training equipment 79.99 100 4200-1600 OPERATING SUPPLIES Earplugs 30.94 100 4200-1600 OPERATING SUPPLIES Utility cart/brooms/ 138.52 100 4200-1600 OPERATING SUPPLIES External hard drive 65.33 100 4200-1600 OPERATING SUPPLIES Supplies 18.66 100 4200-1230 SUPPLIES, EQUIPMENT Dog chip reader 35.99 I-1J71-JY9G-9TCV Stationary bike parts 2/20/2024 154401 SUPPLIES, EQUIPMENT 252 4732-1230 Stationary bike part 70.96 I-1NHP-9PWH-CQYH DVIR book 2/20/2024 154401 R

A/P HISTORY CHECK REPORT PAGE: 3

VENDOR SET: 01 City of Mounds View

BANK: APBNK US Bank

VENDOR I.D.	NAME	CHECK STATUS DATE	AMOUNT	DISCOUNT	CHECK	CHECK	CHECK
VINDON 1.D.	MANUE	SIAIUS DAIE	AMOUNT	DISCOONI	NO	SIATUS	AMOUNT
A5080	Amazon Capital ServiceCONT						
I-1NHP-9PWH-CQYH	DVIR book	R 2/20/2024			154401		
100 4465-1220	SUPPLIES, VEHICLES	DVIR book	226.55				
745 4417-1600	OPERATING SUPPLIES	Screen protectors	14.98				
700 4823-1600	OPERATING SUPPLIES	Office chair	54.69				
730 4823-1600	OPERATING SUPPLIES	Office chair	54.69				
100 4460-1220	SUPPLIES, VEHICLES	Rocker switches	16.98				
100 4460-1220	SUPPLIES, VEHICLES	Auto USB port	16.98				
730 4823-1220	SUPPLIES, VEHICLES	Switches	13.54				
100 4475-1600	OPERATING SUPPLIES	Blade	88.21				
I-1RL1-YYNJ-64QP	Space heater	R 2/20/2024			154401		
100 4160-1600	OPERATING SUPPLIES	Space heater	69.98				
100 4160-1600	OPERATING SUPPLIES	Office supplies	67.12				1,615.35
A8210	Nahi ahi a Omasi kana						
I-105495	Athletic Outfitters	D 0/00/0004					
100 4360-2400	Seasonal T-Shirts UNIFORM & CLOTHING	R 2/20/2024	01.60		154403		
100 4470-2400	UNIFORMS & CLOTHING	Seasonal T-Shirts Seasonal T-Shirts	81.60				
700 4823-2400	UNIFORM & CLOTHING		81.60				
730 4823-2400	UNIFORM & CLOTHING	Seasonal T-Shirts	81.60				
745 4415-2400	UNIFORM & CLOTHING	Seasonal T-Shirts Seasonal T-Shirts	81.60				
I-105496	FT Worker Hats		81.60		154400		
100 4360-2400	UNIFORM & CLOTHING	R 2/20/2024 FT Worker Hats	101.10		154403		
100 4470-2400	UNIFORMS & CLOTHING	FT Worker Hats	101.10				
700 4823-2400	UNIFORM & CLOTHING	FT Worker Hats	101.10				
730 4823-2400	UNIFORM & CLOTHING	FT Worker Hats	101.10				
745 4415-2400	UNIFORM & CLOTHING	FT Worker Hats	101.10				913.50
743 4413 2400	ONIFORM & CHOINING	ri worker hats	101.10				913.50
B1410	Bureau of Criminal Apprehens	aio					
I-33368	3 Training Classes at BCA	R 2/20/2024			154404		
100 4200-3630	TRAINING & CONFERENCES	3 Training Classes a	575.00				575.00
в3070	Gayle Bauman						
I-202402159530	Mileage, Phone Exp, etc.	R 2/20/2024			154405		
100 4150-3100	COMMUNICATIONS	Phone Exp	100.00				
100 4150-3630	TRAINING & CONFERENCES	Mileage	6.70				
100 4160-1600	OPERATING SUPPLIES	Chair Purchase Marke	320.00				426.70
B4000	Beisswenger's Do It Best	D 0/00/000					
I-824062	Weed Burner Valve Handle	R 2/20/2024			154406		
100 4360-1600	OPERATING SUPPLIES	Weed Burner Valve Ha	8.29				8.29
B4056	Leah Vandecar						
1-202402129518	Expenses-St Pat's Day Concer	rt R 2/20/2024			154407		
252 4732-1230	SUPPLIES, EQUIPMENT	Expenses-St Pat's Da	87.57				87.57

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CHECK CHECK CHECK CHECK VENDOR I.D. NAME STATUS DATE THUOMA DISCOUNT STATUS AMOUNT C1470 Cardmember Service 2/20/2024 I-202402129519 MN State College Training 154408 R 100 4160-3630 TRAINING & CONFERENCES MN State College Tra 675.00 675.00 C3600 Certified Laboratories T-R529177 ROW Weed Control 2/20/2024 154409 100 4470-3030 OTHER PROFESSIONAL SERVICES ROW Weed Control 490.40 490.40 C4500 City Wide Facility Solutions I-42009010437 1-22-24 Carpet Cleaned 2/20/2024 154410 252 4350-3030 OTHER PROFESSIONAL SERVICES 1-22-24 Carpet Clean 1,555.00 I-42009010576 1-26-24 8 Days Extra Clean R 2/20/2024 154410 OTHER PROFESSIONAL SERVICES 252 4350-3030 1-26-24 8 Days Extra 446.00 I-42009010577 1-26-24 Detail Clean Kitchen 2/20/2024 R 154410 252 4350-3030 OTHER PROFESSIONAL SERVICES 1-26-24 Detail Clean 60.00 2,061.00 C4510 Cintas - Chicago I-4173518407 Uniforms & Clothing 2/20/2024 154411 100 4360-2400 UNIFORM & CLOTHING Uniforms & Clothing 33.75 100 4410-2400 UNIFORM & CLOTHING 3.83 Uniforms & Clothing 100 4460-2400 UNIFORMS & CLOTHING Uniforms & Clothing 0.44 100 4465-2400 UNIFORMS & CLOTHING Uniforms & Clothing 5.36 100 4470-2400 UNIFORMS & CLOTHING Uniforms & Clothing 11.92 100 4472-2400 UNIFORMS & CLOTHING Uniforms & Clothing 8.21 100 4475-2400 UNIFORMS & CLOTHING Uniforms & Clothing 2.52 252 4350-2400 UNIFORM & CLOTHING Uniforms & Clothing 20.81 700 4823-2400 UNIFORM & CLOTHING Uniforms & Clothing 17.61 700 4825-2400 UNIFORM & CLOTHING Uniforms & Clothing 3.28 730 4823-2400 UNIFORM & CLOTHING 20.13 Uniforms & Clothing 745 4415-2400 UNIFORM & CLOTHING Uniforms & Clothing 8.53 745 4417-2400 UNIFORM & CLOTHING Uniforms & Clothing 1 64 252 4350-2999 ALLOC; MATERIALS/SUPPLIES Uniforms & Clothing 20.81CR 252 4730-2999 ALLOC; MATERIALS/SUPPLIES Uniforms & Clothing 5.83 252 4732-2999 ALLOC; MATERIALS/SUPPLIES Uniforms & Clothing 10.41 252 4734-2999 ALLOC; MATERIALS/SUPPLIES Uniforms & Clothing 0.62 252 4736-2999 ALLOC; MATERIALS/SUPPLIES Uniforms & Clothing 3.95 I-4181429040 Uniforms & Clothing 2/20/2024 154411 100 4360-2400 UNIFORM & CLOTHING Uniforms & Clothing 14.87 100 4410-2400 UNIFORM & CLOTHING Uniforms & Clothing 1.06 100 4460-2400 UNIFORMS & CLOTHING Uniforms & Clothing 0.12 100 4465-2400 UNIFORMS & CLOTHING Uniforms & Clothing 1.46 100 4470-2400 UNIFORMS & CLOTHING Uniforms & Clothing 3.24 100 4472-2400 UNIFORMS & CLOTHING Uniforms & Clothing 2.23 100 4475-2400 UNIFORMS & CLOTHING Uniforms & Clothing 0.68 700 4823-2400 UNIFORM & CLOTHING Uniforms & Clothing 84.15 700 4825-2400 UNIFORM & CLOTHING Uniforms & Clothing 0.89 730 4823-2400 UNIFORM & CLOTHING Uniforms & Clothing 5.47 745 4415-2400 UNIFORM & CLOTHING Uniforms & Clothing 2.32

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VENDOR SET: 01 City of Mounds View

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VENDOR SET: 01 City of Mounds View

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				CHECK			CHECK	CHECK	CHECK
VENDOR I	.D.	NAME	STATUS	DATE	AMOUNT	DISCOUNT	NO	STATUS	AMOUNT
C4510		Cintas - Chicago CONT							
I	~4182431393	Mats & Towels	R 2/2	0/2024			154411		
	745 4417-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	EMats & Towe	els	0.48				
I	-4182591050	Gray Mats, Tablecovers etc.	R 2/2	0/2024			154411		
;	252 4350-1600	OPERATING SUPPLIES	Gray Mats,	Tablecove	32.10				
	252 4350-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	EGray Mats,	Tablecove	39.62				
	252 4730-3030	OTHER PROFESSIONAL SERVICES	Gray Mats,	Tablecove	32.49				
I	-4182837386	Uniforms & Clothing	R 2/2	0/2024			154411		
	100 4360-2400	UNIFORM & CLOTHING	Uniforms &	Clothing	29.74				
	100 4410-2400	UNIFORM & CLOTHING	Uniforms &	Clothing	3.24				
	100 4460-2400	UNIFORMS & CLOTHING	Uniforms &	Clothing	0.37				
	100 4465-2400	UNIFORMS & CLOTHING	Uniforms &	Clothing	4.53				
	100 4470-2400	UNIFORMS & CLOTHING	Uniforms &	Clothing	10.08				
	100 4472-2400	UNIFORMS & CLOTHING	Uniforms &	Clothing	6.94				
	100 4475-2400	UNIFORMS & CLOTHING	Uniforms &	Clothing	2.13				
	252 4350-2400	UNIFORM & CLOTHING	Uniforms &	Clothing	20.81				
	700 4823-2400	UNIFORM & CLOTHING	Uniforms &	Clothing	31.53				
	700 4825-2400	UNIFORM & CLOTHING	Uniforms &	Clothing	2.77				
	730 4823-2400	UNIFORM & CLOTHING	Uniforms &	Clothing	17.01				
	745 4415-2400	UNIFORM & CLOTHING	Uniforms &	Clothing	7.21				
	745 4417-2400	UNIFORM & CLOTHING	Uniforms &	Clothing	1.38				935.76
D2515		Dell Marketing L.P.							
I	-10722775737	PD Investigator Laptop	R 2/2	20/2024			154418		
	100 4200-1230	SUPPLIES, EQUIPMENT	PD Investig	gator Lapt	1,119.00				
I	1-10729936768	2 Verizon Tablets	R 2/2	20/2024			154418		
	700 4823-1230	SUPPLIES, EQUIPMENT	2 Verizon 1	Tablets	1,174.10				
	730 4823-1230	SUPPLIES, EQUIPMENT	2 Verizon 1	Tablets	1,174.09				
	745 4415-1230	SUPPLIES, EQUIPMENT	2 Verizon 1	Tablets	1,174.09				4,641.28
E5005		Electric Pump							
I	I-0077568-IN	Serv Agreement-Lift Stations	R 2/2	20/2024			154419		
	730 4823-5160	REPAIRS, SYSTEM MAINTENANCE	Serv Agreem	ment-Lift	700.00				700.00
E5426		Environmental Systems Research	h						
I	r-94656589	5-1-24 to 4-30-25 ArcGIS	R 2/2	20/2024			154420		
	700 4823-3030	OTHER PROFESSIONAL SERVICES	5-1-24 to 4	1-30-25 Ar	1,499.00				
	730 4823-3030	OTHER PROFESSIONAL SERVICES	5-1-24 to 4	1-30-25 Ar	1,499.00				
	745 4415-3030	OTHER PROFESSIONAL SERVICES	5-1-24 to 4	1-30-25 Ar	1,499.00				4,497.00
F1065		Ferguson Enterprises#1657							
I	I-9591293	Booster Station Irrigation		20/2024			154421		
	700 4823-1230	SUPPLIES, EQUIPMENT	Booster Sta	ation Irri	93.96				93.96

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			CHECK			CHECK	CHECK	CHECK
VENDOR I.D.	NAME	STATUS	DATE	AMOUNT	DISCOUNT	NO	STATUS	AMOUNT
F1095	Ferguson WaterWorks #2518							
I-0525 44 8	Gaskets for Meter Replacement	R 2	/20/2024			154422		
700 4823-7030	EQUIPMENT	Gaskets f	or Meter Re	55.40				
I-0525534	Hydrant Parts	R 2	/20/2024			154422		
700 4823-1250	SUPPLIES, UTILITIES	Hydrant P	arts	2,029.64				
1-0525752	Hydrant Repair Part	R 2	/20/2024			154422		
700 4823-1250	SUPPLIES, UTILITIES	Hydrant R	epair Part	55.74				2,140.78
F6010	PreCise MRM, LLC							
I-IN200-1047083	GPS Tracking Dec 2023	R 2	/20/2024			154423		
100 4472-3100	Telephone	GPS Track	ing Dec 202	234.00				234.00
G5600	Gopher State One-Call, Inc.							
I-4010618	Utility Loations	R 2	/20/2024			154404		
700 4823-3030	OTHER PROFESSIONAL SERVICES	Utility L		37.15		154424		
730 4823-3030	OTHER PROFESSIONAL SERVICES	Utility L		37.15				74.30
730 4023 3030	OTHER TROPEDDIORAL DERVICES	OCTITED I	loations	37.13				74.30
G8020	Grainger							
C-9939799533	Ballast Kit Hillview Hockey	R 2	2/20/2024			154425		
100 4360-1210	SUPPLIES, BUILDINGS & GROUNDS	Ballast K	it Hillview	216.54CR				
I-9010699198	Tank Fitting, Tubing, etc.	R 2	2/20/2024			154425		
100 4360-1230	SUPPLIES, EQUIPMENT	Tank Fitt	ing, Tubing	135.92				
1-9952918952	Sally Port Irrigation Repair	R 2	2/20/2024			154425		
100 4460-5110	REPAIRS, BUILDINGS & GROUNDS	Sally Por	t Irrigatio	65.55				
1-9965506505	PW #IMP409 Bearing	R 2	2/20/2024			154425		
100 4472-1230	SUPPLIES, EQUIPMENT	PW #IMP40	9 Bearing	27.13				
1-9973638142	PW #647 & PW 450	R 2	2/20/2024			154425		
745 4417-1230	SUPPLIES, EQUIPMENT	PW #647 F	Flashlight	138.33				
100 4465-1220	SUPPLIES, VEHICLES	PW #450 F	Flashlight	138.33				
I-99737301 4 7	Well #6 Replace Solenoid	R 2	2/20/2024			154425		
700 4823-5110	REPAIRS, BUILDINGS & GROUNDS	Well #6 F	Replace Sole	179.81				
1-9973730154	Well #6 Replace Prelube Timer	R 2	2/20/2024			154425		
700 4823-5110	REPAIRS, BUILDINGS & GROUNDS	Well #6 F	Replace Prel	223.58				692.11
н0905	H & L Mesabi							
I-12868	Embedded Curb Runner	R 2	2/20/2024			154427		
100 4472-1230	SUPPLIES, EQUIPMENT	Embedded	Curb Runner	616.00				616.00
н7150	Hoisington Koegler Group Inc.	:						
I-023-049-1	Critical Corridor Grant		2/20/2024			154428		
100 4180-3030	OTHER PROFESSIONAL SERVICES	Critical	Corridor Gr	1,031.25				1,031.25
				,				,
н7206	Horizon Commercial Pool Suppl	У						
I-INV62527	Pool Operator Train C.Atkinso	on R 2	2/20/2024			154429		
100 4360-3630	TRAINING & CONFERENCES	Pool Oper	rator Train	360.00				
I-INV62529	Pool Operator B.Geisbauer		2/20/2024			154429		
100 4360-3630	TRAINING & CONFERENCES	Pool Oper	rator B.Geis	385.00				
I-INV62530	Pool Operator Train K.Paulse	th R 2	2/20/2024			154429		

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VENDOR	I.D.	NAME	STATUS	DATE	THUOMA	DISCOUNT	NO	STATUS	AMOUNT
н7206		Horizon Commercial PooCONT							
	I-INV62530	Pool Operator Train K.Paulseth	n R 2/	/20/2024			154429		
	100 4360-3630	TRAINING & CONFERENCES	Pool Opera	ator Train	385.00				
	I-INV62864	Splash Pad Repair Parts	R 2/	/20/2024			154429		
	100 4360-1230	SUPPLIES, EQUIPMENT	Splash Pac	d Repair Pa	56.36				
	I-INV62867	Main Plant Media Recharge	R 2/	/20/2024			154429		
	700 4825-1600	OPERATING SUPPLIES	Main Plant	: Media Rec	2,242.92				3,429.28
н7302		Home Depot Pro - Dallas							
	I-788539369	Battery Pack, Break Kit, etc.	R 2/	/20/2024			154430		
	252 4350-5110	REPAIRS, BUILDINGS & GROUNDS			286.04				286.04
		,		,					
12000		Ideal Services, Inc.							
	I-12756	Well #6 UFD Service	R 2,	/20/2024			154431		
	700 4823-5130	REPAIRS, EQUIPMENT	Well #6 UI	FD Service	742.50				742.50
I6560		Innovative Office Solutions,	ւ						
	I-0061798-001	Nameplate-A.Kovacs	R 2,	/20/2024			154432		
	230 4650-1600	OPERATING SUPPLIES	Nameplate	-A.Kovacs	26.90				
	I-IN4455388	PW Office Supplies	R 2,	/20/2024			154432		
	100 4460-1600	OPERATING SUPPLIES	PW Office	Supplies	95.20				
	I-IN4456327	Director Printer	R 2	/20/2024			154432		
	700 4823-1600	OPERATING SUPPLIES	Director 1	Printer	20.99				
	730 4823-1600	OPERATING SUPPLIES	Director 1	Printer	21.00				164.09
K2100		Katrina E. Joseph							
	I-0070	January Legal Representation	R 2	/20/2024			154433		
	100 4200-3020	PROSECUTING ATTORNEY SERVICES	January L	egal Repres	6,725.00				6,725.00
к3000		Kennedy & Graven, Chartered							
	I-179677	EDA - January	R 2	/20/2024			154434		
	230 4650-3030	OTHER PROFESSIONAL SERVICES	General M	atters	240.90				
	230 2320	DEPOSIT PAYABLE	MWF Prope	rties Proj	41.71				
	230 1610	LAND	2716 Hill	view Road	1,786.80				
	230 1610	LAND	2833 Moun	ds View Blv	64.20				
	230 1610	LAND	Bio Life	Vacant Lot	26.00				
	I-179678	Non Retainer - January	R 2	/20/2024			154434		
	100 4110-3030	OTHER PROFESSIONAL SERVICES	Charter C	ommission	525.60				
	100 4160-3010	GENERAL LEGAL SERVICES	Code Upda	te/Revision	87.60				
	100 4160-3010	GENERAL LEGAL SERVICES	General E	mployment M	361.35				
	230 2320	DEPOSIT PAYABLE	Greenwood	Drive Infi	5,322.76				
	100 4160-3010	GENERAL LEGAL SERVICES	Public Wo	rks facilit	328.50				
	485 4470-7050-324	2022 STREET PROJECT	2022-2023	Street Con	547.50				
	100 4160-3010	GENERAL LEGAL SERVICES	City Coun	cil Meeting	350.40				
	100 4160-3010	GENERAL LEGAL SERVICES	Organized	Collection	15,424.26				
	100 2320	DEPOSIT PAYABLE	Wilcox (A	lexander Ga	175.60				
	100 4160-3010	GENERAL LEGAL SERVICES	LEP Polic		43.80				
	100 4160-3010	GENERAL LEGAL SERVICES	Diseased	trees	503.70				

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CHECK CHECK CHECK CHECK VENDOR I.D. NAME STATUS DATE AMOUNT DISCOUNT STATUS AMOUNT K3000 Kennedy & Graven, CharCONT I-179678 Non Retainer - January R 2/20/2024 154434 100 4160-3010 GENERAL LEGAL SERVICES Walters/Ace lawsuit 7,248.90 I-179687 Retainer - January 2/20/2024 R 154434 100 4160-3010 GENERAL LEGAL SERVICES Retainer - January 2,023.45 35,103.03 L5015 League of Minnesota Cities Ins I-22127 Claim#00496729 S.Vandervegt 2/20/2024 R 154436 100 4465-0500 WORKERS COMPENSATION Claim#00496729 S.Van 406.64 406.64 L5074 Liberty Tire Recycling, LLC T-2664454 Tire Recyling R 2/20/2024 154437 100 4460-3530 REFUSE COLLECTION Tire Recyling 208.15 208.15 L7650 Loffler Companies, Inc. T-4600720 11/01/23-01/31/24 2/20/2024 154438 100 4160-5100 REPAIRS, COMPUTERS Copiers 11/01/23-01/ 858.18 100 4200-5100 REPAIRS, COMPUTERS Copiers 11/01/23-01/ 156.84 252 4732-5130 REPAIRS, EQUIPMENT Copiers 11/01/23-01/ 233.39 700 4823-3030 OTHER PROFESSIONAL SERVICES Copiers 11/01/23-01/ 154.03 730 4823-3030 OTHER PROFESSIONAL SERVICES Copiers 11/01/23-01/ 154.03 1,556.47 M0300 MMNTR I-202402139522 Jan '24 Days Inn Hotel Tax 2/20/2024 R 154439 100 4653-3045 CONTRACTUAL N. METRO CONF BUREJan '24 Days Inn Hot 483.02 483.02 M1010 MacQueen Equipment, Inc. I-W13325 Camera Van Repair R 2/20/2024 154440 730 4823-5130 REPAIRS, EQUIPMENT Camera Van Repair 2,961.40 2,961,40 M1225 Mail Box Express I-202402139524 Mailing Splash Pad Parts R 2/20/2024 154441 100 4360-1230 SUPPLIES, EQUIPMENT Mailing Splash Pad P 41.35 41.35 M1260 MMKR & Co., P.A. I-55598 2023 audit 2/20/2024 154442 100 4150-3030 OTHER PROFESSIONAL SERVICES 2023 audit 1,124.00 230 4650-3030 OTHER PROFESSIONAL SERVICES 2023 audit 229.00 252 4730-3030 OTHER PROFESSIONAL SERVICES 2023 audit 115.00 252 4732-3030 OTHER PROFESSIONAL SERVICES 2023 audit 344.00 441 4650-3030 2023 audit OTHER PROFESSIONAL SERVICES 69.00 442 4650-3030 OTHER PROFESSIONAL SERVICES 2023 audit 69.00 450 4650-3030 OTHER PROFESSIONAL SERVICES 2023 audit 229.00 700 4820-3030 OTHER PROFESSIONAL SERVICES 2023 audit 1.123.00 730 4820-3030 OTHER PROFESSIONAL SERVICES 2023 audit 1,123.00 745 4415-3030 OTHER PROFESSIONAL SERVICES 2023 audit 160.00 4,585.00

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CHECK CHECK CHECK CHECK VENDOR I.D. NAME STATUS DATE AMOUNT DISCOUNT STATUS AMOUNT NO M2100 McClellan Sales, Inc. I-018552 Safety Vests 2/20/2024 154443 100 4360-2400 UNIFORM & CLOTHING Safety Vests 48.64 100 4470-2400 UNIFORMS & CLOTHING Safety Vests 48.64 700 4823-2400 UNIFORM & CLOTHING Safety Vests 48.64 730 4823-2400 UNIFORM & CLOTHING Safety Vests 48.64 745 4415-2400 UNIFORM & CLOTHING Safety Vests 48.64 I-018677 Sewer Gloves R 2/20/2024 154443 730 4823-1600 OPERATING SUPPLIES Sewer Gloves 34.23 I-018677A Vactor/Van Gloves 2/20/2024 R 154443 730 4823-1600 OPERATING SUPPLIES Vactor/Van Gloves 55.15 332.58 M3505 Menards - Blaine I-63156 Toilet Auger 2/20/2024 R 154444 252 4350-5110 REPAIRS, BUILDINGS & GROUNDS Toilet Auger 9.34 I-63816 Dual Aerator R 2/20/2024 154444 252 4350-5110 REPAIRS, BUILDINGS & GROUNDS Dual Aerator 18.98 I-63948 Heat Tape & Tools Lambert Pk R 2/20/2024 154444 SUPPLIES, BUILDINGS & GROUNDS Heat Tape & Tools La 100 4360-1210 132.93 I-63988 Aerator, Removal Kit, etc. R 2/20/2024 154444 REPAIRS, BUILDINGS & GROUNDS Aerator, Removal Kit 100 4460-5110 14.57 I-64334 Hook & Loop, Paint Tray, etc. R 2/20/2024 154444 252 4350-5110 REPAIRS, BUILDINGS & GROUNDS Hook & Loop, Paint T 103.23 I-64384 Splash Repair Supplies 2/20/2024 154444 100 4360-1230 SUPPLIES, EQUIPMENT Splash Repair Suppli 52.23 I-64391 Curb Box Repair Long Lake RD R 2/20/2024 154444 700 4823-5150 REPAIRS, UTILITY Curb Box Repair Long 30.71 I-64398 Pruning Tools R 2/20/2024 154444 100 4360-1600 OPERATING SUPPLIES Pruning Tools 15.36 377.35 M4600 Metro Council Environmental Se I-0001166820 February 2024 Waste Water 2/20/2024 R 154446 730 4823-3230 WASTE WATER DISPOSAL February 2024 Waste 103,231.63 I-0001167898 March, 2024 Waste Water 2/20/2024 154446 730 4823-3230 WASTE WATER DISPOSAL March, 2024 Waste Wa 103,231.63 206,463.26 M5300 Midway Ford Company C-CM813041 Core Return 2/20/2024 154447 100 4465-1220 SUPPLIES, VEHICLES Core Return 16.00CR C-CM815469 Returned Kit R 2/20/2024 154447 100 4465-1220 SUPPLIES, VEHICLES Returned Kit 65.46CR I-133294 2023 Ford F150 x35157 R 2/20/2024 154447 700. 4823-7030 EQUIPMENT 2023 Ford F150 x3515 52,857.53 I-815332 PD #201 Spark Plugs, Gaskets R 2/20/2024 154447 100 4465-1220 SUPPLIES, VEHICLES PD #201 Spark Plugs, 169.04 I-815414 PW #646 Ball Joints & Seals 2/20/2024 154447 OPERATING SUPPLIES 745 4415-1600 PW #646 Ball Joints 184.61 I-815469 Kit 2/20/2024 154447

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CHECK CHECK CHECK CHECK VENDOR I.D. NAME STATUS DATE AMOUNT DISCOUNT STATUS NO AMOUNT N8515 Nuss Truck & Equipment I-PSO075501-1 PW #453 Washers, Bolts etc. 2/20/2024 154456 100 4465-1220 SUPPLIES, VEHICLES PW #453 Washers, Bol 536.52 536.52 05531 Optum Realth I-0001556477 January 2024 COBRA Service 2/20/2024 154457 OTHER PROFESSIONAL SERVICES 100 4160-3030 January 2024 COBRA S 65.75 65.75 05535 O'Reilly Auto Parts I-210688310 PW 647 Seal Installation Tool R 2/20/2024 154458 100 4465-1220 SUPPLIES, VEHICLES PW 647 Seal Installa 190.04 190.04 P1529 Kris Paulseth I-202402159532 Pesticide License Test Pmt R 2/20/2024 154459 100 4360-3630 TRAINING & CONFERENCES Pesticide License Te 10.22 10.22 P5758 Plant & Flanged I-0085705-IN WTP #2 & #3 Valve for Repairs 154460 700 4823-5150 WTP #2 & #3 Valve fo REPAIRS, UTILITY 1,050.00 1,050.00 P6750 Pomp's Tire Service - Milwauke I-210688310 PD #115 & Stock Tires 2/20/2024 154461 100 4465-1220 SUPPLIES, VEHICLES PD #115 & Stock Tir 1,098.04 1,098.04 P7281 Pro-Tec Design, Inc. I-113105 CH Front Desk Door Button 2/20/2024 154462 100 4460-5110 REPAIRS, BUILDINGS & GROUNDS CH Front Desk Door B 605.44 605.44 Q1047 Quadient Finance USA, Inc. I-202402129520 Postage Machine Refill 2/20/2024 154463 100 4160-3300 POSTAGE Postage Machine Refi 2,000.00 2,000.00 R3002 Ramsey County T-EMCOM-011432 January Fleet Support Fee 2/20/2024 154464 100 4200-5100 REPAIRS, COMPUTERS 177.84 January Fleet Suppor I-EMCOM-011447 January Fleet Support 2/20/2024 R 154464 700 4823-3100 TELEPHONE January Fleet Suppor 7.28 745 4415-3100 TELEPHONE January Fleet Suppor 7.28 730 4823-3100 TELEPHONE January Fleet Suppor 7.28 I-EMCOM-011462 January CAD Services 2/20/2024 154464 100 4200-3050 DISPATCHING - CONTRACTUAL January CAD Services 931.83 I-EMCOM-011478 January 911 Dispatch Services 2/20/2024 154464 DISPATCHING - CONTRACTUAL 100 4200-3050 January 911 Dispatch 6,060.42 7,191.93

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CHECK CHECK CHECK CHECK VENDOR I.D. STATUS DATE AMOUNT DISCOUNT STATUS AMOUNT NO S3024 Stantec Consulting Services, I I-2159573 Silver View Pond Restoration R 2/20/2024 154465 745 4415-7050 CONSTRUCTION Silver View Pond Res 40.545.14 I-2188609 Ardan Park Wetland Bank R 2/20/2024 154465 OTHER PROFESSIONAL SERVICES Ardan Park Wetland B 745 4415-3030 93.50 I-2189065 2022-23 Street Project 2/20/2024 154465 485 4470-7050-324 2022 STREET PROJECT 2022-23 Street Proje 2,742.51 I-2189370 Genl Planning Services 2/20/2024 R 154465 100 4180-3030 OTHER PROFESSIONAL SERVICES Genl Planning Servic 502.25 I-2189371 Plan-8441 Fairchild/8492 LL Rd R 2/20/2024 154465 100 2320 DEPOSIT PAYABLE Plan-8441 Fairchild/ 828.75 I-2189372 Plan-2701 Mounds View Blvd 2/20/2024 R 154465 Plan-2701 Mounds Vie 100 4180-3030 OTHER PROFESSIONAL SERVICES 536.25 I-2189373 Plan-7687 LL Road 2/20/2024 R 154465 OTHER PROFESSIONAL SERVICES 100 4180-3030 Plan-7687 LL Road 146.25 I-2189374 Plan-Blvd Apartments R 2/20/2024 154465 100 4180-3030 OTHER PROFESSIONAL SERVICES Plan-Blvd Apartments 536.25 I-2189375 Plan-2662 Scotland Ct R 2/20/2024 154465 100 4180-3030 OTHER PROFESSIONAL SERVICES Plan-2662 Scotland C 97.50 I-2189376 Plan-5941 Adams R 2/20/2024 154465 100 4180-3030 OTHER PROFESSIONAL SERVICES Plan-5941 Adams 97.50 I-2189377 Plan-Arden Hills TCAAP 2/20/2024 R 154465 100 4180-3030 OTHER PROFESSIONAL SERVICES Plan-Arden Hills TCA 292.50 I-2189378 Plan-Tech Life Care 2/20/2024 154465 100 4180-3030 OTHER PROFESSIONAL SERVICES Plan-Tech Life Care 390.00 I-2189379 Plan-Moe's Grill 2/20/2024 154465 100 4180-3030 OTHER PROFESSIONAL SERVICES Plan-Moe's Grill 504.53 I-2189380 General Engineering R 2/20/2024 154465 100 4470-3030 OTHER PROFESSIONAL SERVICES State Aid 83.00 745 4415-3030 OTHER PROFESSIONAL SERVICES Silver View storm 267.50 745 4415-3030 OTHER PROFESSIONAL SERVICES Ardan Park storm 69.43 100 4470-3030 OTHER PROFESSIONAL SERVICES General Engineering 332.00 730 4823-3030 OTHER PROFESSIONAL SERVICES CIPP review 347.00 100 4470-3030 OTHER PROFESSIONAL SERVICES Traffic calming meet 1,936.77 I-2189544 Ardan Park Dredging 2/20/2024 154465 745 4415-7050 CONSTRUCTION Ardan Park Dredging 5,128.50 55,477.13 S3845 TA Schifsky and Sons I-22-028/Patch 1 7660 SLR Water Serv Repair 2/20/2024 154468 700 4823-5155 REPAIR, WATER SERVICE 7660 SLR Water Serv 510.00 510.00 S4253 ShelterTech Corp Hazmat Inspec. 2716 Hillview I-13839-1 R 2/20/2024 154469 230 1610 LAND Hazmat Inspec. 2716 780.00 T-13840-1 Hazmat Inspec. 2833 MV Blvd 2/20/2024 R 154469 230 1610 LAND Hazmat Inspec. 2833 780.00 1,560.00 A/P HISTORY CHECK REPORT

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CHECK CHECK CHECK CHECK VENDOR I.D. STATUS DATE AMOUNT DISCOUNT AMOUNT NO STATUS S8513 Storm Training Group I-4397 Pistol Firearm Course Schultes R 2/20/2024 154470 100 4200-3630 TRAINING & CONFERENCES Pistol Firearm Cours 1,099.00 I-4399 Investigation 101 Training 2/20/2024 154470 100 4200-3630 TRAINING & CONFERENCES Investigations 101 T 299.00 I-4401 Rifle Firearms Course-Schultes R 2/20/2024 154470 100 4200-3630 TRAINING & CONFERENCES Rifle Firearms Cours 699.00 2,097.00 S9550 Peter Szurek I-202402139526 Safety Boot Allowance 2/20/2024 154471 700 4823-2400 UNIFORM & CLOTHING Safety Boot Allowanc 59.98 730 4823-2400 UNIFORM & CLOTHING Safety Boot Allowanc 59.98 119.96 T5000 Toll Gas & Welding Supply I-40187451 Propane & Propylene 2/20/2024 154472 700 4823-1600 OPERATING SUPPLIES Propane & Propylene 12.50 730 4823-1600 OPERATING SUPPLIES 12.51 Propane & Propylene I-40188998 Propane & Propylene Tank Rent 2/20/2024 154472 730 4823-1230 SUPPLIES, EQUIPMENT Propane & Propylene 25.42 50.43 T5019 Rise LLC I-1017 January Car Washes 2/20/2024 154473 100 4200-1700 MOTOR FUELS & LUBRICANTS January Car Washes 66.00 66.00 T6010 TransUnion Risk and Alternativ I-1065517-202**4**01-1 January Monthly Subscription 2/20/2024 154474 OTHER PROFESSIONAL SERVICES 100 4200-3030 January Monthly Subs 75.00 75.00 U5626 Upper Cut Tree Services I-5774 2174 Oakwood Disease Trees 2/20/2024 154475 100 4380-3520 TREE REMOVAL 2174 Oakwood Disease 3,328.00 I-5776 2/20/2024 7625 Pleasant View Tree R 154475 100 4380-3520 TREE REMOVAL 7625 Pleasant View T 3,230.00 I-5701 Remove Disease Trees R 2/20/2024 154475 100 4380-3520 TREE REMOVAL Remove Disease Trees 4,758.00 11,316.00 V4090 Valvsys, LLC I-229643 Well #6 Repair 2/20/2024 154476 700 4823-5130 REPAIRS, EQUIPMENT Well #6 Repair 858.82 858.82 V4105 Verizon Wireless I-9955220367 1/27 - 2/26 Phones R 2/20/2024 154477 100 4200-3100 TELEPHONE 1/27 - 2/26 Phones 526.13 100 4180-3100 TELEPHONE 1/27 - 2/26 Phones B0.02 606.15 A/P HISTORY CHECK REPORT

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VENDOR I.D.	NAME	CHECK STATUS DATE	AMOUNT DISCOUNT	CHECK CHECK NO STATUS	CHECK
z2000 I-0196760-IN 100 4472-1230	Zarnoth Brush Works, Inc. PW #IMP409 Broom SUPPLIES, EQUIPMENT	R 2/20/2024 PW #IMP409 Broom	558.00	154478	558.00
I-202402139527 100 4200-3630	Benjamin Zender ETI Hotel TRAINING & CONFERENCES	R 2/20/2024 ETI Hotel	587.02	154479	587.02
Z4000 I-9009417348 100 4465-1600	Zep Sales and Service Hand Soap & Window Cleaner OPERATING SUPPLIES	R 2/20/2024 Hand Soap & Window C	291.10	154480	291.10

* * TOTALS * *	ио	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	74	432,526.46	0.00	432,526.46
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00 0.00	0.00	

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L	ACCOUNT	NAME	AMOUNT
100	2320	DEPOSIT PAYABLE	1,004.35
100	4100-3030	OTHER PROFESSIONAL SERVICES	210.75
100	4110-3030	OTHER PROFESSIONAL SERVICES	525.60
100	4150-3030	OTHER PROFESSIONAL SERVICES	1,124.00
100	4150-3100	COMMUNICATIONS	100.00
100	4150-3630	TRAINING & CONFERENCES	6.70
100	4160-1230	SUPPLIES, EQUIPMENT	58.96
100	4160-1600	OPERATING SUPPLIES	507.29
100	4160-3010	GENERAL LEGAL SERVICES	26,371.96
100	4160-3030	OTHER PROFESSIONAL SERVICES	65.75
100	4160-3300	POSTAGE	2,000.00
100	4160-3630	TRAINING & CONFERENCES	675.00
100	4160-5100	REPAIRS, COMPUTERS	858.18
100	4180-3030	OTHER PROFESSIONAL SERVICES	4,134.28
100	4180-3100	TELEPHONE	80.02
100	4200-1230	SUPPLIES, EQUIPMENT	1,538.30
100	4200-1600	OPERATING SUPPLIES	362.42

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** G/L ACCOUNT TOTALS **

G/L	ACCOUNT	NAME	AMOUNT
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	4200-1700	MOTOR FUELS & LUBRICANTS	66.00
	4200-3020	PROSECUTING ATTORNEY SERVICES	6,725.00
	4200-3030	OTHER PROFESSIONAL SERVICES	75.00
	4200-3050	DISPATCHING - CONTRACTUAL	6,992.25
	4200-3100	TELEPHONE	526.13
100	4200-3630	TRAINING & CONFERENCES	3,935.95
100	4200-5100	REPAIRS, COMPUTERS	334.68
100	4360-1210	SUPPLIES, BUILDINGS & GROUNDS	03.61CR
100	4360-1220	SUPPLIES, VEHICLES	35.45
100	4360-1230	SUPPLIES, EQUIPMENT	285.86
100	4360-1600	OPERATING SUPPLIES	23.65
100	4360-2400	UNIFORM & CLOTHING	348.92
100	4360-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	25.29
100	4360-3630	TRAINING & CONFERENCES	1,140.22
100	4380-1200	SUPPLIES, LANDSCAPING	210.96
100	4380-3520	TREE REMOVAL	11,316.00
100	4410-2400	UNIFORM & CLOTHING	12.77
100	4410-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	5.23
100	4460-1210	SUPPLIES, BUILDINGS & GROUNDS	482.88
100	4460-1220	SUPPLIES, VEHICLES	33.96
100	4460-1600	OPERATING SUPPLIES	95.20
100	4460-2400	UNIFORMS & CLOTHING	1.46
100	4460-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	0.25
100	4460-3030	OTHER PROFESSIONAL SERVICES	10.00
100	4460-3530	REFUSE COLLECTION	208.15
100	4460-5110	REPAIRS, BUILDINGS & GROUNDS	815.04
100	4465-0500	WORKERS COMPENSATION	406.64
100	4465-1220	SUPPLIES, VEHICLES	2,762.07
100	4465-1600	OPERATING SUPPLIES	291.10
100	4465-2400	UNIFORMS & CLOTHING	17.84
100	4465-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	3.54
100	4470-2400	UNIFORMS & CLOTHING	271.02
100	4470-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	9.70
100	4470-3030	OTHER PROFESSIONAL SERVICES	2,842.17
100	4472-1230	SUPPLIES, EQUIPMENT	1,201.13
100	4472-2400	UNIFORMS & CLOTHING	27.32
100	4472-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	5.39
100	4472-3100	Telephone	234.00
100	4475-1600	OPERATING SUPPLIES	88.21
100	4475-2400	UNIFORMS & CLOTHING	8.38
100	4475-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	1.60
100	4653-3045	CONTRACTUAL N. METRO CONF BURE	483.02
		*** FUND TOTAL ***	81,899.38
210	4350-3030	OTHER PROFESSIONAL SERVICES	1,251.30
		*** FUND TOTAL ***	1,251.30

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
		<del></del>
230 1610	LAND	3,437.00
230 2320	DEPOSIT PAYABLE	5,364.47
230 4650-1600	OPERATING SUPPLIES	26.90
230 4650-3030	OTHER PROFESSIONAL SERVICES	469.90
	*** FUND TOTAL ***	9,298.27
252 2077	DUE TO STATE MN - SALES TAX	109.02
252 3645	BANQUET RENTAL	1,301.73
252 4350-1600	OPERATING SUPPLIES	64.36
252 4350-2400	UNIFORM & CLOTHING	62.43
252 4350-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	79,24
252 4350-2999	ALLOC; MATERIALS/SUPPLIES	20.81CR
252 4350-3030	OTHER PROFESSIONAL SERVICES	2,061.00
252 4350-5110	REPAIRS, BUILDINGS & GROUNDS	417.59
252 4730-2999	ALLOC; MATERIALS/SUPPLIES	5.83
252 4730-3030	OTHER PROFESSIONAL SERVICES	210.46
252 4732-1230	SUPPLIES, EQUIPMENT	158.53
252 4732-2999	ALLOC; MATERIALS/SUPPLIES	10.41
252 4732-3030	OTHER PROFESSIONAL SERVICES	344.00
252 4732-5130	REPAIRS, EQUIPMENT	233.39
252 4734-2999	ALLOC; MATERIALS/SUPPLIES	0.62
252 4736-2999	ALLOC; MATERIALS/SUPPLIES	3.95
	*** FUND TOTAL ***	5,041.75
441 4650-3030	OTHER PROFESSIONAL SERVICES	69.00
	*** FUND TOTAL ***	69.00
442 4650-3030	OTHER PROFESSIONAL SERVICES	69.00
	*** FUND TOTAL ***	69.00
450 4650-3030	OTHER PROFESSIONAL SERVICES	229.00
	*** FUND TOTAL ***	229.00
485 4470-7050-324	2022 STREET PROJECT	3,290.01
	*** FUND TOTAL ***	3,290.01
700 1152	UTILITY DELQ. RECIEVABLE	275.24
700 4820-3030	OTHER PROFESSIONAL SERVICES	1,123.00
700 4823-1230	SUPPLIES, EQUIPMENT	1,268.06
700 4823-1250	SUPPLIES, UTILITIES	2,085.38
700 4823-1600	OPERATING SUPPLIES	88.18
700 4823-2400	UNIFORM & CLOTHING	445.94
700 4823-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	14.75
700 4823-3030	OTHER PROFESSIONAL SERVICES	1,690.18
700 4823-3100	TELEPHONE	7.28
700 4823-5110	REPAIRS, BUILDINGS & GROUNDS	403.39

VENDOR SET: 01 City of Mounds View

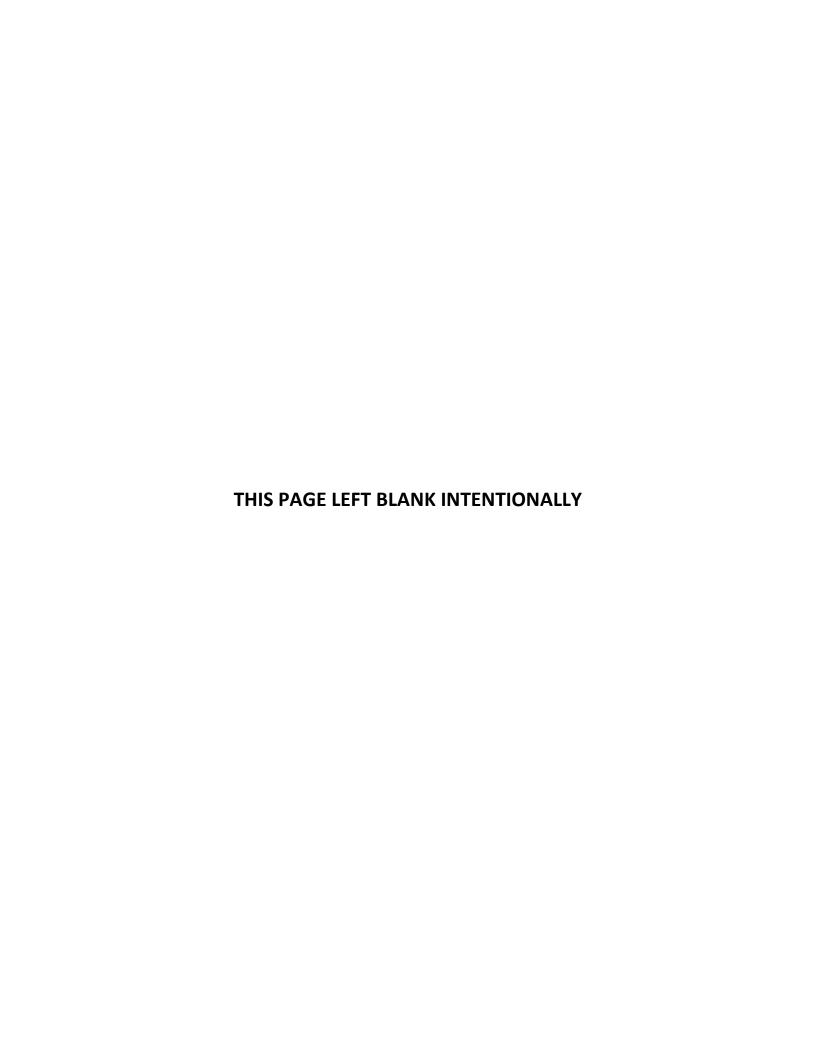
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#### ** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
700 4000 7400		
700 4823-5130	REPAIRS, EQUIPMENT	1,601.32
700 4823-5150	REPAIRS, UTILITY	1,080.71
700 4823-5155	REPAIR, WATER SERVICE	510.00
700 4823-7030	EQUIPMENT	52,912.93
700 4825-1600	OPERATING SUPPLIES	2,242.92
700 4825-2400	UNIFORM & CLOTHING	10.92
700 4825-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	2.20
	*** FUND TOTAL ***	65,762.40
730 4820-3030	OTHER PROFESSIONAL SERVICES	1,123.00
730 4823-1220	SUPPLIES, VEHICLES	13.54
730 4823-1230	SUPPLIES, EQUIPMENT	1,199.51
730 4823-1600	OPERATING SUPPLIES	177.58
730 4823-2400	UNIFORM & CLOTHING	358.31
730 4823-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	16.70
730 4823-3030	OTHER PROFESSIONAL SERVICES	2,037.18
730 4823-3100	TELEPHONE	7.28
730 4823-3230	WASTE WATER DISPOSAL	206,463.26
730 4823-5130	REPAIRS, EQUIPMENT	3,399.11
730 4823-5160	REPAIRS, SYSTEM MAINTENANCE	700.00
	*** FUND TOTAL ***	215,495,47
		,
745 4415-1230	SUPPLIES, EQUIPMENT	1,739.40
745 4415-1600	OPERATING SUPPLIES	184.61
745 4415-2400	UNIFORM & CLOTHING	259.74
745 4415-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	6.92
745 4415-3030	OTHER PROFESSIONAL SERVICES	2,089.43
745 4415-3100	TELEPHONE	7.28
745 4415-7050	CONSTRUCTION	45,673.64
745 4417-1230	SUPPLIES, EQUIPMENT	138.33
745 4417-1600	OPERATING SUPPLIES	14.98
745 4417-2400	UNIFORM & CLOTHING	5.44
745 4417-2410	MAINTENANCE; MATS, TOWELS, MOPS, E	1.11
	*** FUND TOTAL ***	50,120.88

VENDOR SET: 01 BANK: APBNK TOTALS:	NO 74	INVOICE AMOUNT 432,526.46	DISCOUNTS 0.00	CHECK AMOUNT
BANK: APBNK TOTALS:	74	432,526.46	0.00	432,526.46
REPORT TOTALS:	74	432,526.46	0.00	432,526.46





Item No: 5.C.

Meeting Date: February 26, 2024 Type of Business: Council Consent

Administrator Review:

## City of Mounds View Staff Report

**To:** Honorable Mayor and City Council **From:** Nyle Zikmund, City Administrator

Item Title/Subject: Resolution 9876 Nomination of Jim Freichels for

appointment to SBM Fire Board

#### Introduction:

The City of Mounds View has contracted with the Spring Lake Park – Blaine – Mounds View Fire Department (SBM FD) since 1944, a non-profit fire corporation. In 1992, the department amended their bylaws to include community representatives on the board of directors. Mounds View has one of the five community representative seats, consistent with our budget share. Blaine has 3, Spring Lake Park 1, and the Fire Department membership elects two of their own.

#### Discussion:

Terms are for 3 years with ability to serve a second term. Former Mayor Joe Flaherty is the current member who will be finishing his second term. Mr. Freichels is well known to the city as a second generation business owner of Delcom Communications as well as being a long serving member of our EDC. Chief Retka, Council Member Meehlhause and I spent an hour with Mr. Freichels discussing the position and duties. He welcomes the opportunity to serve in this capacity. It is the purview of the City to recommend/nominate and the board does the actually "seating" of the nominee.

#### Recommendation:

Staff recommends approval of Resolution 9876.

Respectfully submitted,

Nyle Zikmund City Administrator

#### **RESOLUTION 9876**

#### CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

## NOMINATION OF JIM FREICHELS TO SPRING LAKE PARK – BLAINE – MOUNDS VIEW FIRE DEPARTMENT BOARD OF DIRECTORS

WHEREAS, Mounds View has received fire protection from SBM FD since 1944; and

WHEREAS, in 1992 the department amended their bylaws to include community representatives; and

WHEREAS, the City of Mounds View has one seat on the board; and

WHEREAS, former Mayor Joe Flaherty, who is the current Mounds View Board members term is up.

NOW, THEREFORE BE IT RESOLVED, that the Mounds View City Council "nominates" Jim Freichels to be the Mounds View Community Representative to the Spring Lake Park Fire Department Inc. Board of Directors

Adopted this 26th day of February, 2024

Zach Lindstrom, Mayor

ATTEST:

Nyle Zikmund, City Administrator

(seal)



Item No: <u>5D</u> Meeting Date: <u>February 26, 2024</u>

Type of Business: <u>CA</u> City Administrator Review:

## City of Mounds View Staff Report

**To:** Honorable Mayor and City Council

From: Don Peterson, Director of Public Works/ Parks and

Recreation

**Item Title/Subject:** Resolution 9878, Appointing Chair for the Parks, Recreation

and Forestry Commission for the Calendar Year of 2024

#### Discussion:

The City of Mounds View Municipal Code, Section 33.060 establishes the Parks, Recreation and Forestry Commission; Section 33.061 states that based upon the recommendation of the Commission, the City Council, shall appoint a Chairperson.

The Parks, Recreation and Forestry Commission recommends that the City Council approve the following appointment:

1. Gerald Arel to be Chair of the Commission for 2024. Commissioner Arel has served on the Commission since July 10, 2006.

### **Strategic Plan Strategy/Goal:**

N/A

#### **Financial Impact:**

N/A

#### Recommendation:

Don Peterson

Staff recommends approval of Resolution 9878, appointing Commissioner Gerald Arel as Chair for the calendar year 2024 on the Parks, Recreation and Forestry Commission.

Respectfully,

Don Peterson,

Director of Public Works / Parks and Recreation

#### **RESOLUTION NO. 9878**

#### CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

## APPOINTING CHAIR FOR THE PARKS, RECREATION AND FORESTRY COMMISSION FOR THE CALENDAR YEAR OF 2024

WHEREAS, the City of Mounds View Municipal Code, Section 33.060 establishes the Parks, Recreation and Forestry Commission; and

WHEREAS, the Commission makes recommendations to the City Council as it relates to all City Parks for Capital Improvements, maintenance and recreation activities; and

WHEREAS, the City of Mounds View Municipal Code, Section 33.061states that based upon the recommendation of the Parks, Recreation and Forestry Commission, the City Council, shall appoint a Chairperson; and

WHEREAS, at the January 25, 2024 meeting, the Commission recommended Commissioner Gerald Arel be appointed as Chair for 2024.

NOW THEREFORE, BE IT RESOLVED, that the Mounds View City Council hereby appoints Commissioner Gerald Arel as Chair of the Mounds View Parks, Recreation and Forestry Commission, for the year 2024.

	Zach Lindstrom, Mayor
ATTEST:	Nyle Zikmund, City Administrator
(seal)	Nyle Zikilidila, Olty Administrator

Adopted this 26th day of February, 2024.



MOUNDS VIEW

Meeting Date: 2/26/2024
Type of Business: Special Order of Business

Administrator Review:

# City of Mounds View Staff Report

To:

Honorable Mayor and City Council

From:

Ben Zender, Chief of Police

Item Title/Subject:

2023 Annual Report

#### Background:

As part of the City Strategic Plan process, Department Heads provide a quarterly report outlining the status of their projects and percent completed in achieving the goals and policies adopted by the City Council through the Strategic Plan.

#### Discussion:

At the Beginning of 2023, the Mounds View Police Department continues to work on the action steps and tasks in order to fulfill the goals and strategies to support the City Councils Vision and Mission as outlined in the 2023-2025 City Strategic Plan. Despite staffing levels, MVPD is still committed to increased proactivity and outreach activities.

**Strategic Plan Vision/Strategy/Goal:** Vison: A progressive community that is welcoming, and a desirable destination to all ages and cultures, who seek progress through partnerships, and where residence can work, live, and play safely and show pride in the community.

Goal A: Increased enforcement and responsiveness to drugs, traffic, code violations, and petty crimes.

- 1. VCET continues to make several major narcotic arrests
- 2. Increased traffic enforcement efforts through the Ramsey County Traffic Safety Initiative and the TZD program
- 3. Two radar signs and a radar trailer have been deployed throughout the city to remind motorists to slow down
- 4. Purchased Flock software technology
- 5. Attended a Town Hall meeting dealing with traffic related issues.
- 6. Coordinated with Northstar Bus Lines to address school bus stop arm violations
- 7. Agency fields two K9 teams and a full time VCET officer.

Goal B: Continue community outreach programs. Focus on diversity events and public relation activities.

- Participated in the area Law Enforcement Coat Drive where we collected 616 coats. We won the Justin Morneau bat back and it's on display at the MVPD! The coats were donated to the Salvation Army.
- 2. Participated in the Pink Patch Campaign where we raised \$500 to go to the American Cancer Society
- 3. Increase social media presence and activity through Twitter, Next Door, Instagram, and the Mounds View city Facebook page.
- 4. Continued Christmas "Hero's and Helpers" program

#### Page 2

- 5. Halloween Trick or Treat event at City Hall
- 6. Participated in the Santa Parade along with SBM Fire
- 7. Chief Zender participated in the Faith in Blue events with a local church

#### Goal C: Network with other communities and organizations

- 1. Continued partnership with Police Foundation
- 2. Continued partnership with Ramsey County regarding Collaborative Sexual Assault Reform
- 3. Held the bi-annual MVPD awards banquet where numerous officers were recognized and presented awards for outstanding service and accomplishments
- 4. Partnering with the Ramsey County Attorney's Office concerning Juvenile Justice Reform
- Continued partnership with Ramsey County Attorney's Office with Collaborative Sexual Assault Reform and beginning cooperation for DNA evidence collection for gun cases
- 6. Participated in active shooter training with neighboring agencies
- 7. NRO continuing to work to revive the apartment coalition and meetings
- 8. Participated in joint PD/SBM softball game for outreach and morale building
- 9. NRO continuing to work with Northeast Youth and Family Services to provide mental health consulting and community support services
- 10. Continued partnership with Tubman Family Alliance
- 11. Chief Zender attended a Compass Peer Group training and collaborated with other metro agencies with topics to include recruitment, retention, and wellness.
- 12. Continued partnership with the Ramsey County Chiefs of Police Association

Goal D: Expand on New Americans Academy and Pre-Party for Night to Unite, as well as ID & creating regular meetings with Neighborhood Captains program

- Night to Unite was a huge success with positive community engagement and feedback
- 2. NRO coordinated with block captains for requests and block party information.
- 3. NRO assembled tote bags and coordinated with SBM Fire, Allina medics, and Irondale marching band for block party visits.
- 4. Officers collected food and school supplies during Night to Unite event to donate to Ralph Reeder food shelf in Mounds View
- 5. Planning for the 2024 New Americans Academy and Safety Camp is beginning

Goal E: Speeding: Address the speeding issue by potentially closing some streets, adding speed bumps, and communicating to the public the PD is stepping up its speed enforcement, advertise the actual fines in the Newsletter, and come with a catchy slogan similar to "Click it or Ticket" only for speeding. "Obey the sign or Pay the Fine."

- Continued speed and traffic enforcement efforts on social media and other platforms
- 2. Two speed signs and one radar trailer were deployed throughout the city to help reduce speed and increase awareness
- 3. Two more speed signs (solar) were purchased to remain at a permanent location

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4. Attended a Town Hall meeting dealing with traffic related issues

**Financial Impact**: No financial impact. This is the quarterly status report that requires no funding.

### Recommendation:

Staff recommends the City Council hear an update of the 2023 annual report and ask questions as necessary.

Respectfully Submitted,

Ben Zender Chief of Police



**Mounds View Police Department Annual Report** 

2023

# **Mounds View Police 2023 Synopsis**

The Mounds View Police Department continues to strive to improve levels of proactivity and outreach while, like most police agencies, struggling to hire quality police candidates. This year was challenging with manpower and staffing levels. The main focus in 2023 was to continue to hire quality candidates after we had officers retire or leave the profession. First and foremost, Chief Nate Harder retired after over six years as Chief of Police with the Mounds View Police Department. He has served over 26 years in law enforcement and he will continue to serve first responders with his faith based non-profit Protectors Peak. We wish him a healthy and fulfilling retirement as he enters into a new chapter in his life. With that said, at one point during 2023 we were five officers short. Fortunately, we were able to hire Officer Kammerer who came to the MVPD with previous experience and by all accounts he is doing very well and fitting into the MVPD culture.

There has been several opportunities for specialty assignments throughout the year. After Chief Harder's retirement, Deputy Chief Zender was appointed to the Chief of Police in April. After his successful 6-month probationary period was completed, a Deputy Chief position opened. We had two well qualified candidates (Inv. Hellpap and Sgt. Knitter). After an extensive selection process, Inv. Hellpap was selected as the new Deputy Chief of Police. This in turn opened up an investigator position. We had several applicants for that position and Officer Solz was selected to that position. Due to the VCET Investigator's hard work, dedication, and proactive investigative efforts, we decided to extend his specialty position three more years (possible extension two more years after that) and he was also selected and approved as a Drug Enforcement Agency Task Force Officer (DEA TFO). This will be a great opportunity and experience for this officer. Lastly, we plan on conducting a sergeant process at the beginning of 2024 which will again allow for more opportunities for the officers.

Despite staffing levels, officers continue to be proactive while still committing to numerous outreach events. Mounds View officers responded to almost 10,500 calls for service which includes an attempted homicide shooting, aggravated assaults, domestic assaults, sexual assaults, robberies, and burglaries. Our Violent Crime and Enforcement Team (VCET) investigator continues to address large and small narcotics cases. Numerous arrests have resulted in not only felony or federal charges but have taken dangerous individuals, narcotics, and firearms off the streets. For a variety of reasons, these cases and arrests have made a direct positive impact to our community and the quality of life in Mounds View.

Traffic enforcement efforts continue to be a priority. We work closely with the Toward Zero Death (TZD) and the Ramsey County Traffic Safety Initiative (RCTSI) programs in order to address traffic needs through enforcement and education efforts. Officer Dison has been our TZD/RCTSI coordinator for the past couple years. In order to continue to address traffic concerns, two portable speed signs as well as the radar trailer were deployed throughout the city. Two solar powered speed signs were purchased this year as well. With four portable traffic signs, a radar trailer, and officers being visible in the community, we will continue to educate the public as well as provide enforcement efforts as needed. With city council approval, we also purchased Flock safety systems to assist officers and investigators with clearing cases, solving crimes, and improving

safety. We have also made numerous investments in updating equipment to include updated training equipment, patrol car equipment, body worn camera/squad video equipment, and less lethal equipment. These investments will greatly improve our efficiency and effectiveness in carrying out our police services.

The Mounds View Police Department continues our dedication in maintaining two K9s in our K9 unit. Sgt. Schultes (K9 Grizz) and Officer Aase (K9 Ace) are extremely valuable assets to the MVPD as a force multiplier as well as a de-escalation tool. We implemented a new K9 training process through MN Canine Consulting and Red Team K9 with an emphasis on officer safety and cover officer tactics. Officers assisted with the K9 training to include decoying for tracking, apprehension, and building searches. Officers also assisted with cover officer tactics. Sgt. Schultes continues to be a leader in the department as well as the K9 unit. He has been instrumental in assisting Officer Aase and K9 Ace into the K9 training process and into the K9 unit. K9 Grizz and Sqt. Schultes as well as Officer Aase and K9 Ace successfully completed the TAC 21 patrol certification test and by all accounts performed outstanding. K9 Grizz and K9 Ace performed demonstrations in obedience, evidence detection, drug detection, suspect search, and multiple apprehension scenarios at the Mounds View Festival in the Park. After the demonstration, the attendees were able to socialize with the K9s and learn about the MVPD K9 Unit. The MVPD K9 unit continues to conduct demonstrations and numerous outreach activities throughout the year.

The beginning of the second quarter started out with an unexpected Presidential Motorcade detail that came through Mounds View. The Mounds View Police Department collaborated with several local, state, and federal agencies to make sure we had a safe and unobstructed motorcade route for President Biden so he could deliver a speech in Fridley. The Mounds View Police Department coordinated and collaborated with the Mounds View Public Works, SBM Fire, MN State Patrol, US Secret Service, Ramsey County Sheriff's Office, Spring Lake Park PD, Fridley PD, Ramsey County Public Works, and the City of Blaine Public Works to ensure a safe detail. This was no small feat in a very short amount of time and everyone involved did a great job. I could not be prouder of how everyone worked together to make sure this was a successful and safe detail. I received positive feedback from MSP as well as the US Secret Service on our dedication, professionalism, and teamwork during this detail.

After a brief delay to start of the school year, Officer Boscardin continues to serve as our School Resource Officer (SRO) while he serves in Pinewood Elementary School and Edgewood Middle School. He continues to build relationships with the students and make a positive impact on their lives on a daily basis. These relationships are important for a variety of reasons. He has also investigated several incidents that have occurred within the school and this is where building these relationships is so important. Officer LeVoir continues to serve as our Neighborhood Resource Officer (NRO). The NRO continues to coordinate our outreach efforts as well as various other tasks. Officer Levoir also investigates our Minnesota Adult Abuse Report Center (MAARC) reports, child abuse reports, predatory offender investigations and follow up, and she monitors and handles our social media activity and presence. She also led outreach activities throughout the year to include Polar Plunge for Special Olympics, Torch Run for Special Olympics, Pink Patch project, Halloween event, Night to Unite, Festival in the Park events, outreach picnics, PD/SBM Fire softball game, coat drive, heroes and helpers, and several other outreach efforts in the community. We also provided a Dept. of Natural Resources (DNR) Youth Firearms Safety Certification class to 8 area youth kids. This is an opportunity for Mounds View Police Officers to teach youth firearms safety to kids in the community and give back to the community in a positive way. There were also numerous mobile rock wall events throughout the year at area churches,

schools, and events. The MVPD also coordinated with SBM Fire, MV Police Foundation, MV Lions Club, and various other organizations for Mayor Al Hull's Celebration of Life.

The NRO also partners with the Mounds View Police Foundation for outreach activities. The NRO also serves as a liaison to the NYFS mental health advocate where she addresses numerous individuals who have been in contact with the police and need more services than the police or social services can provide. We have experienced numerous positive outcomes with the partnership resulting in decreased police calls for these individuals. The NRO partnered with Mounds View Public Works and New Brighton Public Safety to conducted a catalytic converter prevention clinic in Mounds View utilizing the CATGUARD label solution. Once sticking the label on, a fluid is then painted onto the label, which, once a vehicle is started, causes the unique number to be etched into the metal. Once registered, the unique number allows law enforcement to trace a converter back to a specific vehicle if a converter were to be stolen and later recovered. Based on positive feedback, these events will continue into 2024. The MVPD received and implemented a virtual reality simulator (2nd in the state) where officers can train reality-based scenarios and continue to improve their tactics and skills. This reality-based training simulator will be implemented into our use of force curriculum and will be used on a continuing basis. We will also invite neighboring agencies to train with us as well. The MVPD Reserve unit continues to help out the agency in several areas to include outreach activities, patrol activities, and traffic control events. We also partner with neighboring agencies to assist them when needed.

Recruitment and retention will continue to be a priority as staffing levels and recruitment continue to be challenging. With the city support, we were able to implement an entry level, referral, and lateral hiring bonuses. We also increased the tuition reimbursement, created a recruitment flyer to put on social media, and attended several career fairs. We also held our bi-annual MVPD awards banquet where numerous officers were recognized and presented awards for outstanding service and accomplishments. Notably, Sgt. Hanson and Officer Aase were awarded the Medal of Honor by the Minnesota Chiefs of Police Association at the annual conference awards banquet.

Officer wellness will also be a priority to include physical, mental, and spiritual wellness. This was illustrated by providing officers with annual mental health check-ins and having a mental health specialist on retainer during critical incidents and for overall officer wellness needs. Physical fitness will continue to be a priority as well and can be illustrated by the continuing improvements to the gym and equipment. Officers can work out on duty if applicable and can use the gym on their off time as well. MVPD will continue to invest in our officers by a variety of avenues to include officer professional development, training, and officer wellness. This was demonstrated by several officers attending officer development training courses, instructor level training courses, and specialty courses. The Mounds View Police Department will continue to be committed to our most important asset which is our people.



# 2023 Ramsey County VCET 4th Quarter Report

Between October and December, the Mounds View DEA / VCET Investigator, along with other Investigators, located and arrested three fugitives stemming from a 2022 – 2023 narcotic investigation. All three fugitives were turned over to the US Marshals in which they made their first appearances in Federal Court. These suspects all sold pound quantities of methamphetamine to the Mounds View undercover Investigator.

In November, the Mounds View DEA / VCET Investigator(s) were in communications with a Narcotics Dealer (Source of Supply) in Mexico. The SOS agreed to sell the undercover officers a large quantity of methamphetamine for a predetermined quantity of US Currency. Investigators traveled to a state in the Midwest while working with local and federal Law Enforcement. Through further investigation, Law Enforcement located the "load vehicle" as it traveled through another state. Investigators directed the Highway Patrol to the load vehicle where a traffic stop was conducted. At the completion of the traffic stop, Investigators seized over 60 pounds of cocaine, 40 pounds of methamphetamine, and 7 pounds of powder fentanyl. Multiple individuals were arrested and booked at the county jail pending federal indictments.

In November, the Mounds View DEA / VCET opened a narcotic investigation into a known and identified fentanyl dealer. Investigators then learned that the suspect was wanted in two other counties within Minnesota for selling fentanyl which led to two deaths. The Mounds View Investigator provided information to the other Law Enforcement agencies and assisted with the suspects arrest. The suspect remains in custody while they await further court proceedings.

In December, the Mounds View DEA / VCET Investigator(s) traveled to Washington DC for a case coordination meeting with other Law Enforcement agencies from around the United States regarding a drug trafficking organization that is importing large quantities of fentanyl into the United States to include Minnesota. Law Enforcement partners worked together to formulate a plan for future undercover operations and arrests of the individuals in the USA and Mexico.

In December, the Mounds View DEA / VCET Investigator assisted the Minnesota BCA with the apprehension of a homicide suspect that fled on foot from a vehicle. The suspect was safely apprehended and booked into the County Jail. In December, the Mounds View DEA / VCET Investigator assisted with negotiating the undercover sale of nearly 20,000 fentanyl pills which were seized by Law Enforcement.

The suspect will be charged by Federal Indictment at a later date.

Between October – December, the Mounds View DEA / VCET Investigator assisted and conducted numerous pound level narcotic purchases from narcotic traffickers. Most of those investigations are still ongoing and arrests will happen at a later date.

VCET Seizures: 2023

	1st Quarter	2nd Quarter	3rd Quarte	r 4th Quart	er YT1D
Methamphetamine	177.6 lbs.	7.4 lbs.	32.14 lbs.	78.13 lbs	295.27 lbs.
Cocaine	39.6g	26g	1000g	124.58 lbs	126.93 lbs.
Heroin	35.06g	2.29 lbs.	0	10	3.19 lbs.
Marijuana	21 lbs.	26 lbs.	0	34.05	81.05 lbs.
Fentanyl (Pills)	416,107 du	206,692 du	35,301 du	23,923 du	682,023 du
Fentanyl (Raw/Powd	er) 10.1 lbs.	3.69g	45.80g	7.5 lbs	17.71 lbs.
Firearms seized	10	9	24	15	58
VCET Arrests	24	*56	*54	44	178















## 2023 Year End Summary Report: Sgt. Schultes (K9 Grizz)

On 2/15/23 K9 Grizz and Sgt. Schultes attended parents' night at the Abiding Savior Confirmation class. The students and parents were able to socialize with K9 Grizz while learning about the MVPD K9 Unit.

On 2/16/23 at 0508 hours, New Brighton Officers responded to an alarm on the 500 block of County Road D West. Officers arrived and found forced entry into the showroom of an industrial tool supplier. It was unknown if anyone was still inside, so K9 Grizz and Sgt. Schultes responded to assist with clearing the business. After arriving, Sgt. Schultes entered the business with K9 Grizz on lead. They cleared the business to ensure nobody was still inside the business.

On 3/28/23 at 0900 hours, Sgt. Schultes and K9 Grizz attended integration training with the Ramsey County SWAT Team. K9 Grizz was acclimated to numerous team members handling him, the drone and robot, and riding in the Bearcat with a team. He was also integrated into tactical search scenarios with team members, so he could be successfully used in a SWAT call-out if necessary.

On 3/31/23, Sgt. Schultes and K9 Grizz attended the retirement ceremony from RCSO K9 Apache. They participated in a salute for K9 Apache as he entered the Sheriff's Patrol Station for his final shift.

On 5/2/23 at 0341 hours, New Brighton officers were in pursuit of a vehicle northbound on Silver Lake Road from County Road H. The vehicle crashed at Parkview Drive, then continued fleeing into an apartment complex on the 2600 block of County Road H2. The driver stopped and a high-risk traffic stop was initiated. Sgt. Schultes responded and positioned his squad car with K9 Grizz facing the suspect vehicle. He barked as a deterrent, and the suspect was taken into custody without further incident. The suspect was booked at the Ramsey County Jail for felony fleeing in a motor vehicle.

On 5/4/23, Sgt. Schultes and K9 Grizz visited the senior citizen fair at SBM Station 3, and gave a demonstration on obedience, drug detection, and apprehension. After the demonstration, Sgt. Schultes spoke to the attendees and answered questions about the MVPD K9 unit.

On 5/29/23 at 1956 hours, MSP Troopers were called to a gun pointing incident near Highway 10 and University Avenue. The suspect vehicle was later located by a trooper in the City of Mounds View. Officer Ohlendorf, Sgt. Schultes, and K9 Grizz responded

to assist on a high-risk traffic stop of the vehicle. K9 Grizz was deployed during the traffic stop and barked as a deterrent. The suspects were taken into custody and several firearms were located during a vehicle search. The investigation was conducted by MSP troopers, and an unknown number of suspects were booked at the Anoka County Jail.

On 6/9/23, Mounds View officers were dispatched to a car dealership on the 2300 block of Mounds View Boulevard, for a suspect on camera who appeared to be stealing a catalytic converter. A perimeter was established around the dealership, and Sgt. Schultes deployed K9 Grizz in an attempt to locate the suspect, who was reported to be hiding under a vehicle. K9 Grizz gave a positive alert on a vehicle, which was later confirmed on camera to be where the suspect had been hiding before officers arrived. After thoroughly searching the area, the suspect was located at a nearby hotel and identified. He was not arrested at the time due to undetermined damage or missing property from the business.

On 8/1/2023, Sgt. Schultes and K9 Grizz attended neighborhood parties during the Nite to Unite event. The attendees were able to socialize with K9 Grizz, and watch demonstrations in obedience and apprehension.

On 8/9/2023, Sgt. Schultes and K9 Grizz attended the Family Fun Night at Abiding Savior Lutheran Church. The attendees were able to socialize with K9 Grizz and ask questions about the MVPD K9 Unit.

On 8/13/2023 at 0450 hours, New Brighton officers conducted a traffic stop on a vehicle with a KOPS alert for felony domestic assault, property damage, theft, and trespassing. There was also a note in the alert stating the suspect was likely armed. The vehicle was slow to stop, and when the driver eventually stopped he started making threats at officers from his vehicle. He did not comply with commands and refused to get out of the vehicle. Sgt. Schultes responded with K9 Grizz after a request was made for a K9. Sgt. Schultes arrived and deployed K9 Grizz behind a point of cover, and within view of the suspect. After lengthy negotiations with the suspect, the suspect said he would surrender as long as the K9 was put away. The suspect was eventually removed from the vehicle and taken into custody.

On 8/13/2023 and 1803 hours, Mounds View officers were dispatched to a report of 15 people fighting at a residence on the 2200 block of County Road H2. Officers were aware of a history of arson, drive-by shootings, and assaults at the address. Officers arrived on scene and located a large group of agitated people in the driveway. Sgt. Schultes parked his squad with K9 Grizz's window facing the group. He barked as a deterrent to de-escalate the group. Officers separated the parties and mediated the issue before clearing.

On 8/19/2023 Sgt. Schultes and K9 Grizz performed a demonstration at the Mounds View Festival in the Park. Demonstrations were given in obedience, narcotics detection, handler protection, suspect search, apprehension, and a mock pursuit. After the demonstration, the attendees were able to socialize with K9 Grizz and learn about the MVPD K9 Unit.

On 9/19/2023 at 2336 hours, Ramsey County Deputies were dispatched to a report of threats of violence on the 300 block of Labore Road. The male suspect had a dispute with a tow truck driver and threatened to shoot him with a gun. The victim said he was calling the police, and the suspect fled the area on foot carrying a bag and wearing a

white shirt. Deputies arrived in the area and located the suspect, but he was no longer wearing a shirt or carrying a bag. They requested assistance from a K9 for an article search, so Sgt. Schultes responded with K9 Grizz. K9 Grizz was deployed on lead and an article search was started. K9 Grizz checked an apartment parking lot, then moved to an opening in a fence leading to a park. After entering the park, K9 Grizz turned and started to actively track human odor/ground disturbance along a fence line. He displayed a "head snap" and turned into some brush along the fence. He gave a positive alert and investigated something in the tall grass. Officers checked the item and determined it was a shoulder bag matching the description given by the victim. A search of the bag uncovered a loaded firearm and additional ammunition. The suspect was booked for felony threats of violence.

On 10/13/2023 at 0436 hours, Fridley Officers requested assistance from a Mounds View K9. They responded to a single vehicle rollover into a ravine that was witnessed by the caller during a heavy rain storm. Officers arrived and found the vehicle unoccupied, so it was unknown if the driver was ejected into the ravine or fled the area. Sgt. Schultes responded with K9 Grizz to check the area for the driver, who may be in need of medical attention. An area search was started with K9 Grizz on lead. He showed interest in the area of the vehicle, then started an active track away from the vehicle. K9 Grizz followed the track until it reached a paved trail in a park. Due to the significant distance the driver had covered, it was determined he was likely not seriously injured and had fled the area. The track was discontinued and officers cleared.

On 11/3/2023, Sgt. Schultes and K9 Grizz completed the TAC 21 patrol certification in Bloomington.



## 2023 Year End Summary Report: Officer Aase (K9 Ace)

On 1/30/23 at 2248 hours, Ramsey County was currently in pursuit of a vehicle driving the wrong way down the roadway. Shortly after, the occupants of the vehicle began shooting at other motorists. It was then learned this vehicle was a fresh carjacked vehicle, stolen at gunpoint. Officer Aase and K9 Ace responded to the area to assist. Upon coming into the area, it was learned one of the vehicles had exited onto County Road I from Interstate 35W. State Patrol was able to keep the vehicle on camera. Shortly after, dispatch aired the vehicle pulled into the apartment complex near the intersection of County Road I and Jackson Drive. Sergeant Hanson located the vehicle on the south side of 5445 Jackson Drive unoccupied. A perimeter was set up and a description of the male was obtained. Officer Aase deployed K9 Ace at this time. After an extensive search of the area with K9 Ace, a drone, and helicopter, the suspect was not located.

On 2/9/23 at 0434 hours Sergeant Hanson and Officer Aase, were dispatched to 5400 block of Landmark Circle for a shooting. It was later updated that a male had shot another male and fled the scene on foot. Inside the apartment, Officers rendered aid to the victim and got a description of the suspect. Officer Aase obtained a cover team and deployed his K9 partner Ace. K9 Ace and Officer Aase searched the entire complex with negative results. K9 Ace and I later attempted another track, along with checking garages after another gunshot was heard. It was later learned the suspect and fled in a vehicle prior to arrival.

On 2/15/2023 at 0029 hours Officer Aase and K9 Ace were requested by Roseville PD to assist with an active domestic at 2200 block of Snelling Ave N. Upon arrival, it was learned the subject was wanted for felony domestic assault, along with an active DOC warrant for 4th degree assault, assault, and weapons violations. Officer Aase deployed K9 Ace on lead and was escorted to various stairwells throughout the building. K9 Ace and Officer Aase remained on scene for approximately four hours. Eventually, Ramsey County SWAT was able to get the suspect to surrender and take him into custody.

On 2/14/23 at 0220 hours Sergeant Hanson and Officer Aase, were dispatched to a domestic assault with a weapon on the 7700 block of Silver Lake Road. Officer Aase deployed his K9 partner Ace as we learned a knife was used in the assault and the suspect may still be inside the apartment. I gave multiple K9 warnings inside the apartment with negative results. K9 Ace and I searched on a short lead and did not locate the suspect inside the apartment. It was learned the suspect fled on foot. A bystander at a gas station nearby called in a suspicious person just minutes later. The description matched the suspect from the domestic assault. Officer Aase and K9 Ace responded. K9 Ace was used as a deterrent and the suspect was taken into custody and booked on charges of 1st Degree Burglary, Felony Domestic Assault, and Felony assault with a weapon.

On 2/15/23 at 0029 hours, Roseville PD requested K9 assistance for a burglary in progress. Officer Aase and K9 Ace responded to assist. We were asked to respond to the east side of the building to cover multiple doors. Upon arrival, officers made contact with two suspects exiting the store. I deployed K9 Ace on lead and he was used as a use of force option and deterrent. The suspect were taken into custody and booked on charges of burglary.

On 4/29/2023 at 1929 hours Officer Aase and K9 Ace responded to the 700 block of 1st Street NW in New Brighton for a residential alarm. The front door was open, possibly from force. There were also two foot prints located on the floor inside the residence. Contact was made with the homeowner and nobody should be home. Officer Aase deployed his K9 partner Ace and conducted an off lead search of the residence. K9 Ace did not detect any human odor and nobody was found inside the residence.

On 5/19/23 at 0016 hours Officer Aase and Sergeant Hanson were dispatched to an assault at the 7600 block of Woodlawn Drive. It was learned the caller had been assaulted by her neighbor in the apartment above hers. The neighbors boyfriend attempted to break up the fight and at one point, pulled out a handgun and threatened to shoot the caller. Officer Aase and K9 Ace arrived on scene. Officer Aase deployed K9 Ace and placed him in a down as there was approximately 10 uncooperative people involved. The situation evolved into a DANCO violation, along with a second degree assault. It then developed into a hostage situation as the suspect refused to release two small children that were still currently inside the apartment. After multiple attempts were made to contact the suspect, Officers eventually cleared the scene and a KOPS alert was issued out on the suspect for 2nd degree assault and a DANCO violation.

On 5/28/23 at 0446 hours Officer Kammerer and I, Officer Aase, checked on three suspicious persons at 2100 block of Program Avenue. One of the persons walked quickly away from officers prior to arrival. Officer Aase lost sight of one of the suspects for a short period of time. Officer Aase was familiar with this suspect as a known narcotics user. After parties were identified, Officer Aase deployed his K9 partner Ace in a patch of long grass where the suspect was walking. Officer Aase gave Ace the "seek" command. K9 Ace searched the area and did not locate any items of evidential value.

On 6/6/2023 at 2303 hours Officer Aase was requested for an alarm at a fast food restaurant at 2200 Silver Lake Road. It was learned the southwest door was possibly pried open. Officer Aase deployed his K9 partner Ace on lead. Officer Aase and K9 Ace, along with another New Brighton Police Officer searched the building. K9 Ace gave no indication of human odor and nobody was located.

#### Manitou Bar and Grill Meet and Greet Event

On 6/7/2023 at 1400 hours Officer Aase and K9 Ace made an appearance for the MV Police K9 Foundation. K9 Ace was able to mingle with many adults and children. He also got his picture taken multiple times and allowed anyone to pet him.

On 6/11/2023 at 1619 hours Officer Aase and K9 Ace were requested to assist on a Robbery that occurred in the city of New Brighton. It was learned two male suspects took two Iphones in a Facebook Marketplace deal gone bad. There was no force or weapons used. The males left the area on foot. NBPD officers located both males and engaged in a foot pursuit with them. One suspect was taken into custody and the other suspect's whereabouts were unknown. Officer Aase and K9 Ace responded to 16th Ave N and 2nd Terrace in an attempt to track for the second suspect. K9 Ace gave recognition of human odor and ground disturbance and located a track for a few hundred yards. Ultimately, K9 Ace lost the track and was never able to reacquire.

On 6/13/2023 at 1900 hours Officer requested for K9 deployment for a male that fled on foot from a stolen vehicle. The male was last seen headed into a wooded area just north of Interstate 694. A Trooper helicopter was overhead and observed the suspect in

the woods. Officer Aase and K9 Ace arrived on scene to assist. K9 Ace was deployed on a long lead and positioned along the north wood line. Multiple Officers went into the wood line to apprehend the suspect. The suspect had climbed a tree and refused to get down. K9 Ace was used as a deterrent to get the suspect to surrender and climb down from the tree. The suspect eventually surrendered.

6/16/2023 at 0059 hours Officers attempted to make contact with a male who had multiple felony warrants at the 2100 block of Program Avenue. Due to the multiple warrants out for the suspect's arrest, Officer Aase deployed K9 Ace on lead. Officer Aase along with other officers responded to the room in question and knocked. After multiple attempts, there was no answer. Officer Aase then gave a series of K9 announcements and the male ended up surrendering. He was taken into custody without incident.

6/19/2023 at 1813 hours Officer Aase was requested by North Saint Paul PD for a K9 deployment for a fresh homicide that just occurred. Officer Aase and K9 Ace arrived on scene and were briefed on the suspect description and last known location. Officer Aase and K9 Ace relieved the Roseville K9 and his handler after they attempted a track, but came up with nothing. Officer Aase and K9 Ace tracked west from the location of 2100 block of Burke St NE. After a lengthy track, K9 Ace alerted to an area in the wood line along a paved trail. K9 Ace went in a down and alerted Officer Aase with something he had found. K9 Ace located a set of vehicle keys. The keys were turned over to Maplewood PD for evidence. Officer Aase and K9 Ace continued to attempt a track, but we unable to locate a strong track after a lengthy time delay. It was later learned the keys K9 Ace located were associated with the suspect vehicle. Those suspects were apprehended a few hours later.

#### North Church Rockwall event

On 8/16/2023 at 1800 hours Officer Aase and K9 Ace met with many adults and children. K9 Ace mingles with multiple people. Everyone was able to pet K9 Ace and learn about our K9 program.

8/21/2023 at 0046 hours Officer requested for a K9 track for a female who fled in a vehicle from multiple agencies. The vehicle the female was driving was stolen and the female had a DOC warrant. Officer Aase and K9 Ace attempted a yard to yard search for the female after a lengthy time delay. Officer Aase and K9 Ace were unable to locate the female suspect.

### Tails on Trails Event in New Brighton

On 10/8/2023 at 1200 hours Officer Aase and K9 Ace did a demonstration for an event in New Brighton. The demonstration consisted of obedience, article searching, suspect searching, bite work, and a modified pursuit. After the demo, the attendees were able to socialize with K9 Ace, take pictures, and learn about our K9 Unit.

On 11/1/2023 at 2213 hours New Brighton Officers were dispatched to a domestic assault at 2000 block of County Road E W for a domestic assault. The suspect fled on foot after physically assaulting the victim, who sustained minor injuries. The suspect was seen running through back yards approximately one hour later. Officer Aase and K9 Ace responded to assist. I gave two K9 warnings and deployed K9 Ace on lead. We checked the area around the vehicle. Immediately, K9 Ace indicated human odor giving me a swift head snap and strong pull to the south. New Brighton currently had their

drone in the air and there were not locating any heat sources. Officer Aase and K9 Ace worked a lengthy track but lost it. Officer Aase and K9 Ace attempted to reacquire, but were unsuccessful. It was later learned; the suspect went back into the original apartment and was taken into custody.

On 11/17/23 at 0006 hours Officer Aase, and K9 Ace were requested to assist Blaine PD and New Brighton PD for a vehicle that was located that was just involved in fleeing police. The occupants fled the scene near the 600 block of Old Highway 8. Officer Aase and K9 Ace arrived on scene. Officer Aase deployed K9 Ace on lead. Officer Aase and K9 Ace were tracking when there was a suspicious call aired through dispatch. Officers in their squad cars surrounded the residence and took two suspects into custody prior to Officer Aase's arrival.

On 11/29/23 at 2111 hours Officer Aase located a male with a warrant at the 2700 block of Mounds View Boulevard. Officer Aase attempted to stop the vehicle in which the vehicle fled. Officers continued to follow the vehicle until it pulled into a residence at the 8400 block of Red Oak Drive. Officer deployed K9 Ace as a deterrent. K9 Ace began barking at the suspect in which they exited the vehicle and surrendered. The suspect was taken into custody without incident.

On 12/25/23 At approximately 0159 hours, Officer Aase, and K9 Ace responded to a high risk stop for New Brighton PD after a vehicle had just fled from an officer. It was learned the driver was not compliant with officers and was refusing to listen to commands. Officer Aase, arrived and deployed his K9 partner Ace on lead. Officer Aase gave a K9 warning to the driver as he opened the door. After a few minutes, the driver was eventually taken into custody without incident.

On 11/3/2023, Officer Aase and K9 Ace completed the TAC 21 patrol certification in Bloomington.



## 2023 Review Investigator Hellpap

#### **INVESTIGATIVE SUMMARY**

**Total Cases: 81** 

Traffic Related: 33

Domestic/ OFP Violations: 13

Criminal Sexual Conduct: 7

Theft/ Burglary: 4

Missing Persons: 3

Auto Theft: 3 Assault: 4

Weapons/ Shots Fired: 4

Miscellaneous Investigation: 10

Investigator Hellpap was promoted to Deputy Chief in October, and then worked on hiring and training a replacement the rest of 2023.

#### **INVESTIGATIVE HIGHLIGHTS:**

In March of 2023, Police received a report of a male uncle who had molested his two nieces in Mounds View and then fled the state. Investigator Hellpap worked with the victim's mother to get corroborating statements from the victims. She was also able to provide phone information for the suspect. Investigator Hellpap was able to locate the suspect outside Atlanta, GA and worked with the local police force to arrest him. He was extradited back to Minnesota and later pled guilty to Criminal Sexual Conduct.

In April of 2023, Investigator Hellpap was referred a Child Pornography case by the BCA. After conducting surveillance and gathering evidence that the suspect had been warned about this behavior in the past, a search warrant was executed on the home. The juvenile male suspect confessed to the crime. 1143 video and 1140 images of suspected Child Pornography were located on the suspect's phone.

In May of 2023, Police took a report of a Criminal Sexual Conduct of a minor by her step father. Investigator Hellpap worked with the family to gather information and corroborate the victim's statement. The suspect was arrested. Both the victim and suspect's phone was searched where incriminating text messages were located. The suspect was charged with 2nd Degree CSC.

In June of 2023, Officers took a report of a drive by shooting incident. Investigator Hellpap and other investigators collaborated in an effort to Identify and locate and the suspect. The suspect was located and arrested. A firearm was recovered, and evidence was recovered from his phone and from Instagram. The suspect ultimately pled guilty to the Drive By Shooting.

Also, in June of 2023, Police took a report of a Criminal Sexual Conduct of a juvenile female. The suspect was a stranger who the victim had met on the internet, and was

posing as another person with a fake page. The suspect had also blackmailed the victim, which gave him the opportunity for the assault. Investigator Hellpap was able to identify the suspect and locate the suspect vehicle, which had been repossessed and sold to another person. Charges are pending an Attorney review.

In July of 2023, Police took a report of a Robbery at CVS where the victim was threatened with mace after confronting the suspects who were walking out with unpaid merchandise. Investigator Hellpap obtained the license plate of the suspect vehicle and was able to identify one of the suspects, who was subsequently charged.

In September of 2023, Police took a report of a vehicle who hit a child while violating a stop arm of a school bus. Investigator Hellpap reviewed vide of the incident. The driver disregarded the stop arm and continued southbound in the northbound lanes, hitting the child as she crossed in front of the bus. The driver was charged with a Gross Misdemeanor.

Also, in September of 2023, Police took a report of a stolen vehicle. The vehicle was later located. Investigator Hellpap worked with the jurisdiction the vehicle was recovered in and found the person in possession was the same person who the victim suspected. There were also a number of incriminating text messages between the victim and the suspect. The suspect was charged with Auto Theft.

Also, in September 2023, Investigator Hellpap was contacted by St Cloud Police who were conducting an investigation on a resident who solicited what he believed to be a minor for sex. Surveillance was conducted and information was passed on to St Cloud. Investigator Hellpap also coordinated patrol to monitor the house and assist St Cloud in arresting the suspect.

#### **INVESTIGATOR ERICKSON 2023 END OF YEAR INVESTIGATIVE HIGHLIGHTS**

In 2023, 101 cases were investigated by Investigator Erickson. Of those cases, 54 cases were charged out by arrest. 8 cases are still under investigation. Among the cases:

- 3 Protection Order Violations
- 8 Traffic Related Arrests
- 19 DWI Related Arrests
- 4 Thefts
- 6 Possession of Stolen Property
- 3 Robberies
- 4 Missing People Investigations
- 14 Domestic Assault Investigations
- 6 Assault Investigation
- 2 Fraud/Forgery Investigation
- 2 Weapons related Investigations
- 5 Burglaries
- 5 Criminal Sexual Conduct Investigations

#### **Domestic Assault Threats of Violence/Weapon Involved Case**

Officers were called to the 4000 block of Glenhaven for domestic dispute where the suspect pointed a gun at the victim. The suspect fled the scene in a motor vehicle. Investigator Erickson responded to the scene for evidence collection and to interview

the victim as well as witnesses. While on scene, patrol officers searched the area for the vehicle and located the vehicle and suspect on 35W. Officers made a felony stop on the vehicle and placed the suspect in custody. Officers searched the vehicle incident to arrest and located a pistol in the vehicle. The suspect was brought back to the police station where investigator Erickson interviewed the suspect. A warrant was drafted for the suspect's DNA to be compared with the DNA on the recovered pistol. Inv additionally seized the suspect's cell phone. The suspect was transported to jail and charged in custody. Further investigation led to Inv Erickson drafting a search warrant for the suspect's cell phone. Analysis of the phone showed further evidence of the suspect in previous possession of the pistol. Inv Erickson drafted an additional warrant to search the suspect's vehicle, which led to further findings of illegal narcotics and firearm contraband. The new evidence discovery was brought forth to the County Attorney's Office and the suspect was formally charged with Felony Threats of Violence, Felony 5th Degree possession of controlled substance, Gross Misdemeanor Possess Pistol without a permit, and False name/birthdate/ID Card given to a Peace Officer.

#### **Violation of Order for Protection**

Officer took a report from the complainant stating that her ex-boyfriend was trying to call her from prison. The complainant has an active Order for Protection against the ex-boyfriend. Inv Erickson investigated phone calls from the inmate, finding multiple phone call attempts to the victim, including calling a 3rd party and have a three way conference call with the victim. The suspect was charged with violating the Order for Protection.

#### **Domestic Assault Threats of Violence**

Officers were dispatched to 3000 block of Ardmore Ave for a domestic incident. Dispatch advised that the reporting party's wife had a knife and their son was holding her back. Officers met with the victim and he stated he had come home from work and took his son and wife/suspect to Burger King. When they returned home she immediately started coming after him in the back room, arguing with him and scratching his right arm. When asked what started the argument the victim thought it may have something to do with a trip he has coming up. The victim then came at him with a large kitchen knife and told him she should stab him. The suspect was interviewed, and admitted to brandishing the knife stating that the victim filed for divorce behind her back and had removed her name off the residence. She also found out that the victim's boyfriend was moving into the house. The suspect was arrested and formally charged in custody for Felony Threats of Violence.

# 1ST Degree Aggravated Armed Robbery

On June 26th 2023, Mounds View PD began investigating an armed robbery that occurred at a Convenience Store on the 2600 block of County Rd I where several hundred dollars were stolen. The suspect had shown the clerk a firearm and demanded money. The suspect had his face covered and was not initially identified.

Working in collaboration with several other departments who had experienced similar crimes in the metro area, a suspect was identified. A search warrant of this suspect's home and evidence of the crimes were located and a suspect was subsequently taken into custody.

Through further investigation, it was determined a second suspect who was also involved in the previous robberies was the suspect in the Mounds View robbery as well.

Through various investigative means, Mounds View PD investigators were able to locate evidence to connect the second suspect to the robbery in Mounds View. Mounds View investigators, officers, and members of the Violent Crime Enforcement Team (VCET) conducted a search warrant on the second suspect's home recovering more evidence. The suspect was taken into custody and gave a full confession admitting to the robbery. The County Attorney charged the suspect with 1st Degree Aggravated Robbery.

#### Fraud/Forgery

Mounds View Police Department received a report from Williston Police Department regarding a check forgery in Mounds View. Williston PD's report states that the victim was driving through the metro on his way to Chicago when his car broke down. A male individual offered to take the victim's car in to get fixed and let the victim use the suspect's car. Days later the victim met up with the suspect and recovered his vehicle and returned back to his hometown. The victim realized later that checks that had been left in his vehicle had been forged and used. Through the investigation and interviews, a suspect has been identified. The case is still under investigation.

#### **Criminal Sexual Conduct**

On 4-24-2023, investigator Erickson received a report of a sexual assault that occurred four years ago in Mounds View. The victim reported that she was a sexually assaulted by her father's ex-girlfriend's son. The victim would have been 8 years old at the time and the suspect would have been 13 years old. Investigator Erickson reviewed all evidence and interviewed all parties related to the case. The case is currently under review with the county attorney for criminal sexual conduct charges.

#### **Child Abuse**

On 4-17-2023, Officer took a report of Child Abuse. The juvenile victim was hit by her father with his belt numerous times. The suspect was charged with Malicious Punishment of a Child Charges.

### 3 Counts of Felony Domestic Assault and Felony Violate No Contact Order

On July 24th, Mounds View Police Officers responded to a plasma donation Center for a report of a domestic assault. Officers met with an employee who stated that a female donor had been seen with bruises. The female donor acknowledge the bruises having been caused by a male that had accompanied her at the donation center.

The staff brought the female into a private room where she admitted that the male with her had assaulted her, frequently tells her he will kill her, and he does not let her use her phone and she is simply trying to stay alive. She said this was her first opportunity away from him so she could make this report. Officers and Investigator Erickson conducted an interview with the female gathering a statement and pictures of her injuries, interviewed staff and nurses, and inevitably made an arrest on the suspect male.

Further investigation by Inv Erickson and follow up interviews with the victim showed that several other assaults by the suspect occurred in other counties. The victim reported in Dakota County that when the defendant saw something on the victim's phone that he believed was from her ex-boyfriend, he assaulted her. In Washington County the suspect saw the defendant had a language learning app on her phone, the language her ex-boyfriend speaks, the suspect assaulted her and back handed her with his knuckles, causing a bruise to her face. Investigation also showed that the suspect assaulted the victim at a mall and while they were driving around the mall's parking lot, the suspect accused her of looking at another man and assaulted her again. Inv Erickson gathered surveillance footage to corroborate these reports.

Inv Erickson was also able to find that the suspect had at least four different counts of domestic assault against four different women in addition to the victim, as well as multiple restraining orders from these women, thus resulting in this case being charged with three different counts of Felony Domestic Assault.

As a result of the domestic assault charges, the victim was granted an emergency no contact order against the suspect. Investigator Erickson reviewed all jail phone calls made by the suspect after being arrested and was able to prove the suspect contacting the victim and violating the no contact order. The County Attorney again charged this suspect, this time with Felony No Contact Order Violation.

#### 2nd Degree Criminal Sexual Conduct

On Sept 2, Mounds View Police responded to the 7600 block of Greenfield Ave on a report involving the repeated sexual abuse of a female child by her stepfather when the victim was 8 to 12 years old from the years 2015 through 2018.

Days prior to Sept 2nd, the victim had disclosed to her older sister that between her ages of 6 to 9 years old, her mother's boyfriend had repeatedly made sexual contact with the victim's private areas. The victim and her sister then disclosed the information to their mother as well as her sister's boyfriend. On Sept 2nd, the four of them confronted the boyfriend who still lives with them. The boyfriend admitted to making sexual contact with the victim when she was younger. Mounds View Police arrived and investigator Erickson completed further interviews with all parties. Through the interviews and confession to the Police, the boyfriend was taken into custody and charged with 2nd degree criminal sexual conduct.

#### 1st Degree Assault

Mounds View police officers were dispatched to the 5400 block of Landmark Circle for a male that had been shot. Investigator Erickson and Investigator Hellpap arrived on scene as well Chief Zender.

Mounds View Police arrived and found the victim lying on the carpet in a pool of blood with two gunshot wounds, one on his right arm and another to his rib cage. Two spent shell casings were recovered on the floor. The victim was rushed to the hospital in critical condition. Investigator Erickson met with the victim's wife on scene and conducted a formal interview statement. When asked what triggered the incident she explained that she and the victim had gone to Las Vegas for the weekend to work on their marriage. The trip did not go well. The wife left the victim at the airport and told him not to come home. The wife stated that the other male in the apartment was her cousin who was watching the house while they were gone.

On the night of the incident the victim came back to the house to get some property. When the victim came into the residence he noticed her cousin, who he had never met before, lying on the couch and was upset wondering who the other male was. The victim confronted the male. An altercation ensued and the wife's cousin shot the victim with a handgun. The male fled the scene and a K9 track was initiated to attempt to apprehend the suspect.

A search warrant was obtained to search the residence. Two spent shell casings were recovered. Further investigation shows neighboring surveillance footage of the suspect running from the scene, thus confirming the identity of the suspect. Medical records of the gunshot wounds show the victim was in a hemorrhagic shock and critical condition when brought to the hospital suffering multiple gunshot wounds and significant injury to his liver. The suspect was charged with first degree assault and second-degree assault with a dangerous weapon.

#### **Domestic Assault by Strangulation**

On 10-22-2023, Mounds View Officers responded to the area of 5400 Jackson Drive for a report of a possible domestic assault. Officers arrived and met with the victim who stated that her boyfriend walked out of the bedroom, grabbed her by her hair and dragged her back into the bedroom. The victim stated the suspect shoved her into several things all over the room and onto the ground which caused her head to strike in the corner of the mirror, breaking it. The suspect then repeatedly choked the victim saying he was going to kill her. Officers and Investigator Erickson gathered evidence from the scene. The suspect left the scene prior to officer's arrival but a ping was used for the suspect's phone to obtain the suspects location. Police were able to locate the suspect and arrest him. The suspect was charged with domestic assault by strangulation.

#### **Criminal Sexual Conduct**

On 10/23/2023, Officers responded to the 2600 block of County Road H2 for a sexual abuse call. The victim was a 14-year-old female reporting that she was sexually assaulted by her step-father. She stated it happened months ago in their apartment when she got home from school. She said that her mother's husband who is not her father had forced her to have sex with him. She indicated that this has happened more than once and he has inappropriately touched her as recently as 1 week earlier. The case was investigated by Investigator Erickson.

#### **Missing Person**

Officers took a missing person report. The caller stated her husband had court that morning in Maplewood. He called her after court to say that court went well, and since then no one had heard from him. The caller, and the missing person's friends and family had not been able to contact him since. They had no further information where he would be. Investigator Erickson investigated the case. The missing person's cell phone was shut off and the missing person's vehicle was later found abandoned on Hwy. 62 in the area of Edina. Investigator Erickson investigated further into the case and located the missing person at Southdale Hospital. It was also later found that Immigrations and Customs Enforcement was detaining the missing person and he was to be deported. The case was closed out that the person was located.

### **Criminal Sexual Conduct and Strangulation**

On November 26th 2023, Mounds View Officers were notified of a sexual assault that occurred on the 7000 block of Edgewood Drive. The victim stated she had been romantically involved with the suspect since March this year. She described the relationship as "rocky" and "toxic". That night the victim went to the bar with the suspect to play pool. While at the bar the suspect started sharpening a knife that he carries and at one point he lifted up the victim's shirt and ran the sharp side of the knife down her back, leaving a mark. They later returned to her residence. The suspect's phone began to buzz late at night which upset the victim because the suspect has history of sleeping with other girls. She told him to leave. They began to argue and the suspect grabbed the victim's neck with his hand and slammed her onto the bed. The suspect choked her, causing her to make a gurgling sound and impact her breathing. The suspect then forced the victim to have sexual intercourse with him. She asked him to stop and he responded, not until I am done with you. The victim later went to the hospital for a sexual assault test. Days later, the suspect was located and arrested. Further investigations looked into the suspect's cell phone, gathered DNA evidence, and review jail calls made by the suspect. The suspect was charged with two counts of 1st Degree Criminal Sexual Conduct and Domestic Assault by Strangulation.

#### **Burglary**

On 12-20-2023, Officers responded to the 2800 block of Mounds View Blvd for a burglary alarm. Officers spoke with a key holder who showed them video of a man walking on top of equipment to gain access to the businesses back lot. The man entered the building and went into the enclosed garage and stole a jacket and bright yellow/green bomber hat from a work truck. The jacket had white lettering on it with the company's name. The suspect was then located later in the night hours in Spring Lake Park, still wearing the company's jacket that was stolen. He dropped a bag with multiple stolen items in it. Further investigation found that multiple items that were found on the suspect where items stolen from the scene of the burglary including a drone and digital camera where the business owners were able to confirm with serial numbers. The suspect was also found to have only one glove on, and the matching glove was located inside the business that was broke into. The suspect was charged with 3rd Degree Burglary.

# Edgewood Middle School and Pinewood Elementary School SRO Annual Report October 2023 – December 2023

Officer Boscardin worked at Edgewood Middle School and Pinewood Elementary during the 2023 – 2024 School year. Officer Boscardin set out the year with the goal to improve communication between the SRO and school staff this year. Officer Boscardin and staff from both schools have greatly improved their communication to best serve the students and community.

Officer Boscardin started each day at Edgewood Middle School, conducting an interior patrol and checked-in with staff. Officer Boscardin then turned the school speed zone signs on/off each morning for student arrival at Pinewood. Officer Boscardin conducted traffic control for student arrival. Officer Boscardin would also assist with school speed zone traffic enforcement when requested to ensure the safety of students walking to school. Officer Boscardin checked in with staff at Pinewood and conducted an interior patrol/answered students' questions.

Officer Boscardin returned to Edgewood, conducted an interior patrol and attend 6th – 8th grade lunches. Officer Boscardin's presence at lunch allowed him to connect/build relationships with students/staff, and aid in the supervision of students.

After student lunch, Officer Boscardin met with students who requested to speak with him. Students often requested to speak with Officer Boscardin about different things going on in their lives. At the end of Edgewood's school day, Officer Boscardin would be present for student dismissal to ensure all students were picked up.

Officer Boscardin then returned to MVPD to complete reports and check in with patrol/investigators. After completing reports, he would then turn the school speed zone signs on/off for student dismissal at Pinewood. Officer Boscardin conducted school speed zone traffic enforcement at the end of Pinewood's school day to ensure the students safety as they walked home.

Officer Boscardin participated in the MVPD Heroes and Helpers outreach event with many other MVPD Officers. Officer Boscardin attended MVPD's Halloween outreach event hosted at MVPD with other MVPD Officers. Officer Boscardin attended many after school functions at both Edgewood and Pinewood. Officer Boscardin attended all Band, Choir, and Orchestra concerts. Officer Boscardin attended all the showings of the Edgewood fall musical "Mean Girls". Officer Boscardin also attended many of the Family Library Night's hosted at Pinewood. Officer Boscardin attended Pinewood's PTA Christmas event and the all school dance.

During the school year, Officer Boscardin assisted with a death notification for a student's parent per Ramsey County Child Protection Services and school staff's request due to the rapport he had built with the student. Officer Boscardin has continued to work with the student as one of the few adults he will talk to when having a hard time at school/or dealing with issues outside of school. Officer Boscardin assisted on a medical at Edgewood where a student broke his femur.

Officer Boscardin assisted with numerous student elopements from Edgewood Middle School and ensured they were returned to school or to their parent/guardian safely. Officer Boscardin assisted with multiple students in crisis at Edgewood Middle School and worked with staff and medical personal to ensure they received the resources and assistance they need to best help them through their crisis.

Officer Boscardin looks forward to his continued partnership with the Mounds View Schools and continuing to build relationships with the staff, students, and members of the community.



# **Reserve Officer Unit**

## Annual Report – 2023

During the year of 2023, Reserve Officers volunteered a total of four hundred and fifty-five (455) hours. Reserve Officer Overton compiled three hundred and forty-three (343) hours, working numerous events and helping Patrol Officers.

Reserve Officer Traczyk paved the way in reclaiming the coveted coat drive wooden bat. Reserve Officer Traczyk volunteered over thirty (30) hours, placing donation boxes and collecting coats on our way to one of the most successful coat drives for MVPD.

The Reserve Officer Unit consists of four (4) active Reserve Officers. One potential Reserve candidate successfully completed her interview and background. The next step in 2024 will be offering the candidate a Reserve Officer position.

Reserve Officers were very active in the Mounds View community during 2023, assisting in thirty-three (33) community outreach events and providing twenty (20) transports for Patrol Officers.

The Mounds View Police Department Reserve Unit is pivotal to Officers, as they take lower level calls for service, free up Officers by taking transports, and maintain an additional presence in the city during patrol shifts and at events.



#### 2023 Annual Report—Neighborhood Resource Officer

The NRO had responded to 660 calls for service in 2023. Throughout the year the NRO went back and forth between just performing NRO duties, and also working on Patrol while preforming NRO duties due to staffing levels. The NRO also assisted when needed with Field Training newly hired officers throughout the year. The NRO participated in around 27 community outreach events. 125 of the cases were investigations received from Ramsey County child protection and adult protection reporting maltreatment of children and vulnerable adults. The NRO had full responsibility of child and adult protection reports for the year.

The Mounds View Police Department continues to build upon the Crime Free Multi Housing Apartment Landlord Coalition. The City of Roseville joined in the partnership with New Brighton and Mounds View to host bi-monthly meetings for landlords and property managers on various topics. The NRO sent out 9 strike letters this year to property managers regarding violations and disturbances on their properties. There were 2 first strike letters that required a second strike as a follow up. No incidents required a third strike letter. The NRO continues to assist Mounds View Code Enforcement with new and continuing property management issues.

The NRO continued to work with Northeast Youth and Family services to provide assistance for any resident in need of mental health counseling and community support services. This year the NRO worked with NYFS on 6 new referral cases as well as several previous ongoing cases from the prior year. Referrals for 2023 primarily involved mental and housing assistance. The NRO also worked with Ramsey County social services completing 5 referrals for the Parent Support Outreach Program.

The NRO monitors and stays consistent with the predatory registry in Mounds View. Thirty-Five calls for service stemmed from predatory offender interaction. In addition to meeting with registered offenders the NRO is responsible for reviewing convictions and advising offenders if they are in violation of the city ordinance. This year there was one Offender who went non-compliant during the year that the NRO worked with to regain compliant status. Currently there is still one non-compliant Offender who has been non-compliant since at least 2018 and is believed to be out of the state.

The NRO also continued to attend multiple trainings throughout the year. Some of those trainings included a Predatory Offender Registration and Investigation course put on by the Minnesota Bureau of Criminal Apprehension. An Interview and Interrogation Basics Course and a Leadership Course both put on by the Saint Paul Professional Development Institute. The NRO attended the annual Minnesota Crime Prevention Association conference which included several breakout information sessions. The NRO also became a certified First Aid and CPR instructor to assist with department recertification. The NRO is also in the process of servicing and implementing new AED's awarded to us through a grant throughout the department.

The NRO helped with countless Rockwall events throughout the year and coordinated with the K9 Officers for demo requests. The NRO spoke with various apartment complexes regarding renter safety, and worked with several senior citizen complex's to discuss various concerns such as frauds and scams.

The NRO worked directly with the Mounds View Police Foundation as well as other Officers and staff from the department to plan and host 27 community outreach events throughout the year. Some events included;

- In January Officers participated in the Polar Plunge again, raising \$2,911 for the Special Olympics.
- The Mounds View Police Foundation in partnership with the department successfully hosted their 6th annual father daughter dance in February.
- The NRO worked with the MN department of Commerce and Mounds View Public Works to hold a CATGUARD event to mark catalytic converts and deter thefts.
- The NRO worked with various property managers to host Coffee with a Copevents.
- MVPD Officers participated in The Torch Run for the Minnesota Special Olympics
- On August 1st the NRO organized with block captains for the MVPD, SBM Fire department, Allina Medics, and Irondale Marching band to attend 25 block parties and two luncheons at senior complexes to celebrate Night to Unite.
- The NRO along with the SRO hosted a Halloween trick-or-treat event at the Mounds View City Hall.
- The Mounds View Police Department participated in the Salvation Army Coat Drive again this year. As one of several participating agencies, the MVPD collected over 600 coats in total. After one year of no longer housing the traveling trophy (an autographed Justin Morneau bat), it has returned to its rightful spot at the MVPD front desk.
- The Mounds View PD, Police Foundation, and SBM Fire Department participated in Heroes and Helpers this year. The NRO worked with property managers and Officers to identify families in need during the holiday season. Donations made by the Lions Club, Abiding Savior, and the Police Foundation made it possible to take 11 children shopping for holiday gifts, as well as provide necessities for two more young family members of some participants.
- The NRO continued the Pink Patch Project which raised \$500 that was donated to the American Cancer Society.

Current and relevant information continues to be posted on Nextdoor.com, Twitter and Instagram.





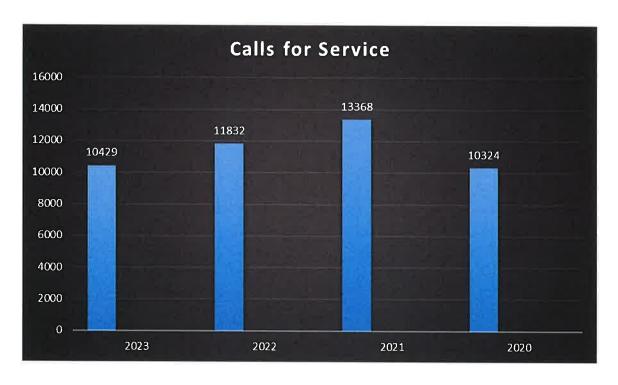


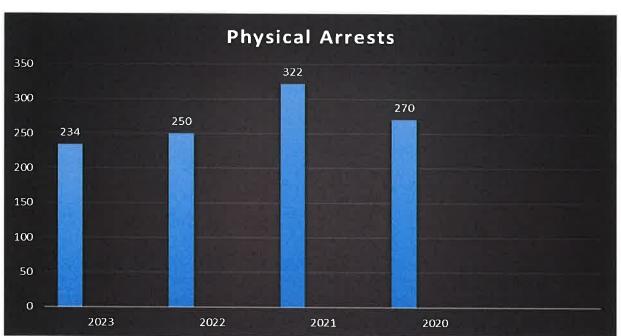




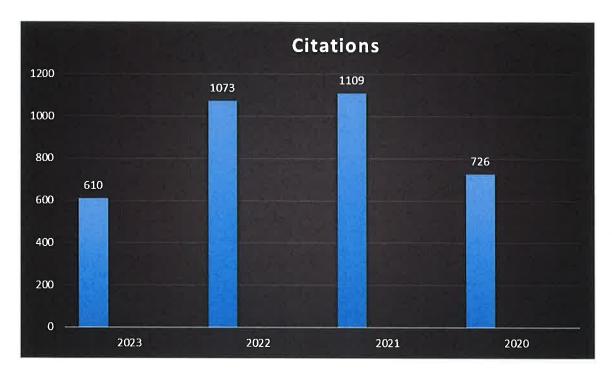


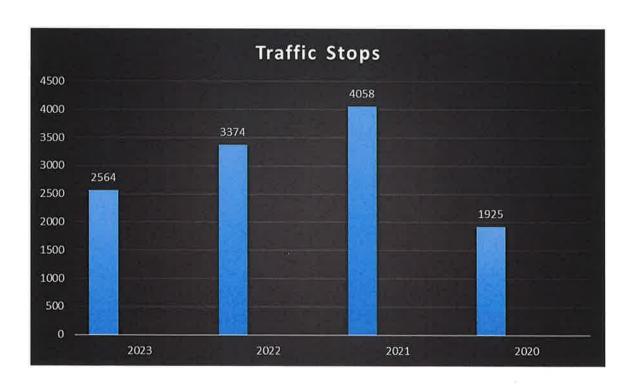
# 2023 Annual Stats



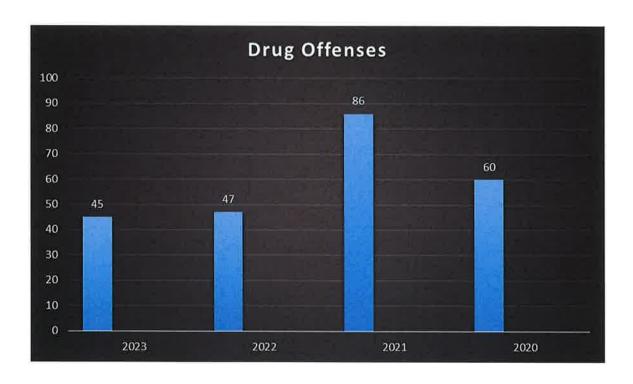


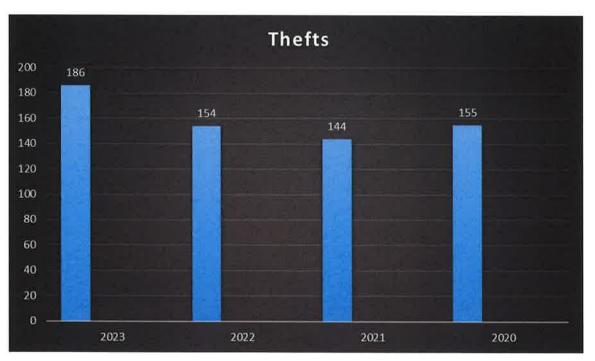
# 2023 Annual Stats

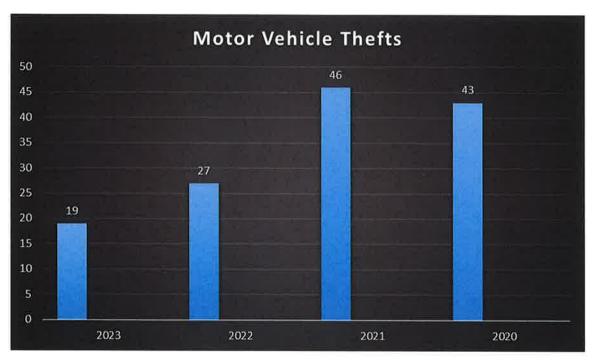


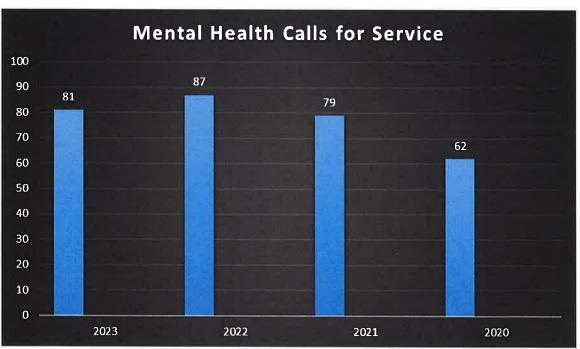


# 2023 Annual Stats





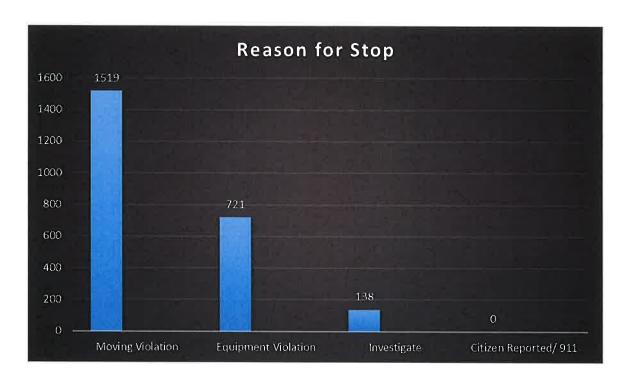


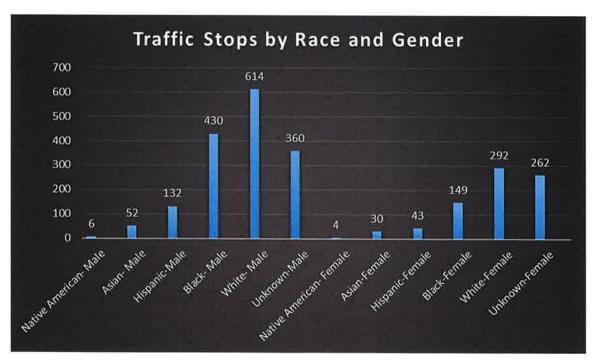


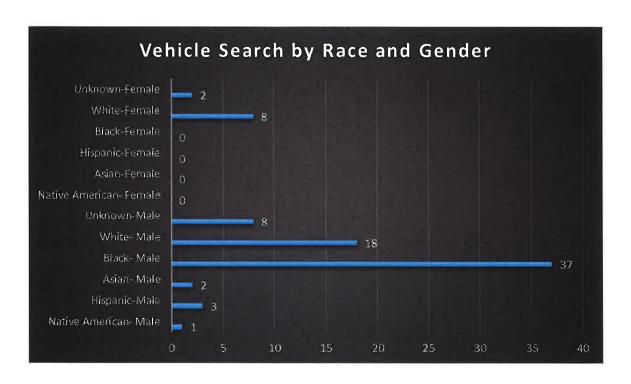
* Multiple offenses may be associated with a single incident.

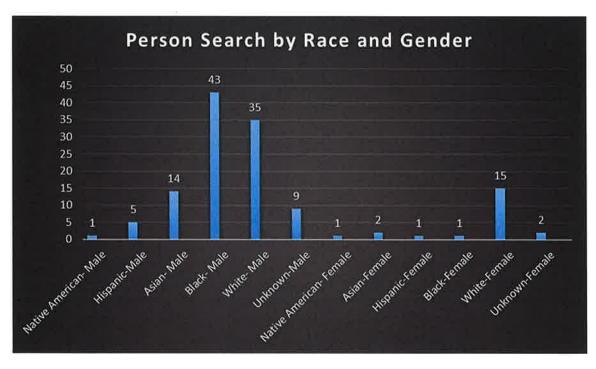
Multiple individuals may have been arrested in a single incident.

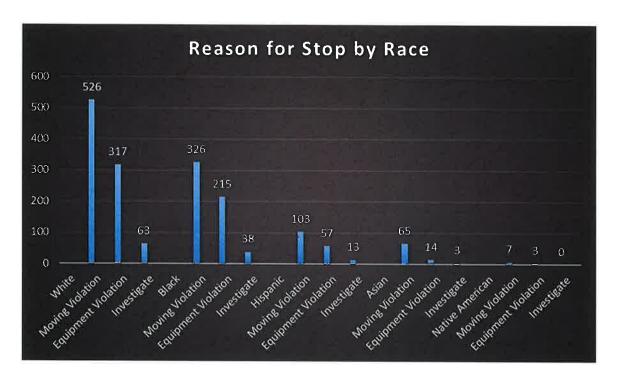
An individual may have been arrested for multiple offenses.

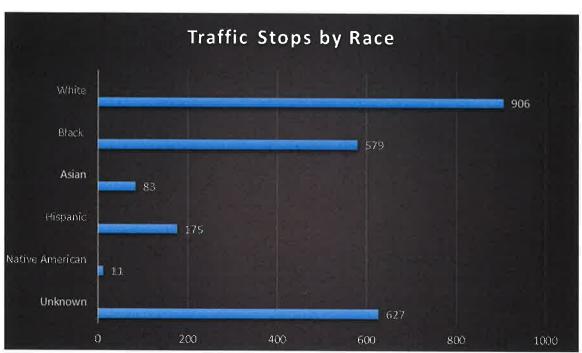












CITY OF MOUNDS VIEW EXPENDITURES REPORT (UNAUDITED) AS OF: DECEMBER 31ST, 2023

PAGE:

% OF YEAR COMPLETED: 100.00

100-GENERAL FUND

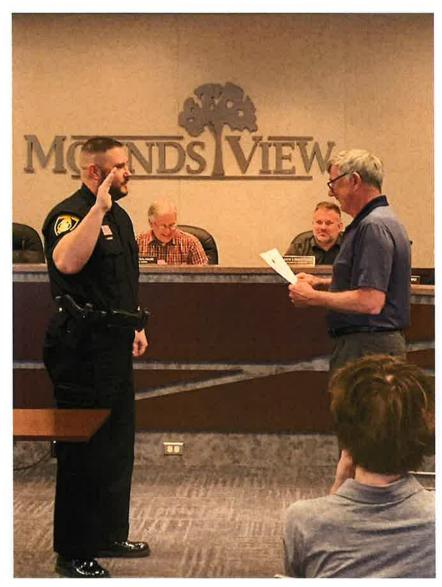
CURRENT CURRENT YEAR TO DATE PRIOR YEAR % YTD BUDGET DEPARTMENTAL EXPENDITURES BUDGET PERIOD ACTUAL YTD ACTUAL BUDGET BALANCE PERSONNEL SERVICES 100-4200-0100 SALARIES/WAGES, REGULA 2,212,617 217,013.03 1,950,746.32 2,154,019.06 261,870.68 88.16 100-4200-0110 SALARIES/WAGES, OVERTI 104,881 12,881.17 259,105.89 138,764.78 ( 154,224.89) 247.05 100-4200-0300 SOCIAL SECURITY 41,639 3,748.57 37,248.67 37,454.95 4,390.33 89.46 100-4200-0321 PERA COORDINATED - EMP 396,977 37,446.27 369,228.92 376,806.26 27,748.08 93.01 HEALTH INSURANCE - EMP 100-4200-0400 343,800 1,551.13 242,332.68 289,487,51 101,467,32 70.49 100-4200-0410 LIFE INSURANCE - EMPLO n 227.70 2,868.62 2,535.73 ( 2,868.62) 0.00 100-4200-0420 DENTAL INSURANCE - EMP 0 ( 2,251.62) 10,261,98 14,384.93 ( 10,261.98) 0.00 100-4200-0500 WORKERS COMPENSATION 212,745 0.00 199,676.52 123,187.33 13,068.48 93.86 100-4200-0600 Unemployment Λ 0.00 0.00 3,424.67 0.00 0.00 100-4200-0999 ALLOCATE; SALARIES 0 0.00 ( 7,372.82) 0.00 7,372.82 0.00 270,616.25 TOTAL PERSONNEL SERVICES 3,312,659 3,064,096.78 3,140,065.22 248,562.22 92.50 MATERIALS & SUPPLIES SUPPLIES, EQUIPMENT 7.100 267.67 7,676.67 100-4200-1230 3,768.86 ( 576.67) 108.12 100-4200-1600 OPERATING SUPPLIES 12,200 364.27 14,974.11 8,877.55 ( 2,774.11) 122.74 52,325 44,765.92 45,212.38 100-4200-1700 MOTOR FUELS & LUBRICAN 9,795.96 7,559.08 85.55 100-4200-2100 BOOKS & PERIODICALS 300 0.00 60.00 145.00 240.00 20.00 100-4200-2400 UNIFORM & CLOTHING 24,280 ( 42.65) 28,267.35 26,110.73 ( 3,987.35) 116.42 TOTAL MATERIALS & SUPPLIES 96,205 10,385.25 95,744.05 84,114.52 460.95 99.52 CONTRACTUAL SERVICES 100-4200-3020 PROSECUTING ATTORNEY S 75,000 12,250.00 73.500.00 73.500.00 1,500,00 98.00 100-4200-3030 OTHER PROFESSIONAL SER 9,850 1,469.39 9,088.39 9,497.77 761.61 92.27 100-4200-3050 DISPATCHING - CONTRACT 94,819 15,803.20 94,819.20 107,546.47 ( 0.20) 100.00 100-4200-3055 INFORMATION SYSTEM FEE 4.955 177.45 3,574.05 3,621.75 1,380.95 72.13 100-4200-3070 COPS EVENTS 6,000 2,865.81 8,557.90 14,024.30 ( 2,557.90) 142.63 100-4200-3080 VETERINARY SERVICES 2,000 3,369.07 8,786.03 12,162.58 ( 6,786.03) 439.30 18,590 100-4200-3100 TELEPHONE 18,007.54 2,455,66 17,454.05 1,135.95 93.89 100-4200-3210 ELECTRICITY 86.81 450 518.01 523.57 ( 68.01) 115.11 100-4200-3430 PRINTING 400 0.00 0.00 0.00 400.00 0.00 MEMBERSHIPS 1,511.00 ( 100-4200-3610 1,656 0.00 1,659.00 3.00)100.18 TRAINING & CONFERENCES 26,370 100-4200-3630 976.00 26,294.28 32,271.57 75.72 99.71 100-4200-4800 INSURANCE & BONDS 39,121.72 96,532.36 37.032.36) 59,500 175,264.95 ( 162,24 REPAIRS, COMPUTERS 100-4200-5100 111,187 6,252.08 102,181.58 92,904.45 9,005.42 91.90 100-4200-5130 REPAIRS, EQUIPMENT 9,840 0.00 4,183,10 1,484.47 5,656.90 42.51 TOTAL CONTRACTUAL SERVICES 420,617 84.827.19 447,147.95 542,320.42 ( 26,530.95) 106.31 CAPITAL OUTLAY TOTAL Police 3,829,481 365,828.69 3,606,988,78 3,766,500.16 222.492.22 94.19



### **MOUNDS VIEW POLICE 2023 YEAR IN PICTURES**





















Courtesy of Sobottka Photography









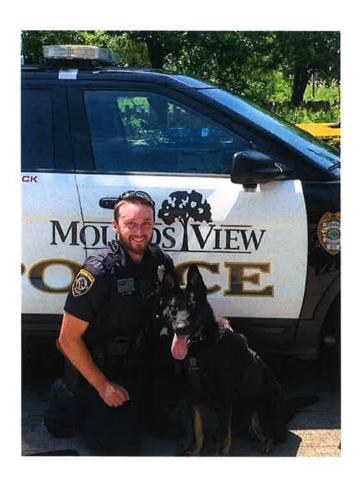








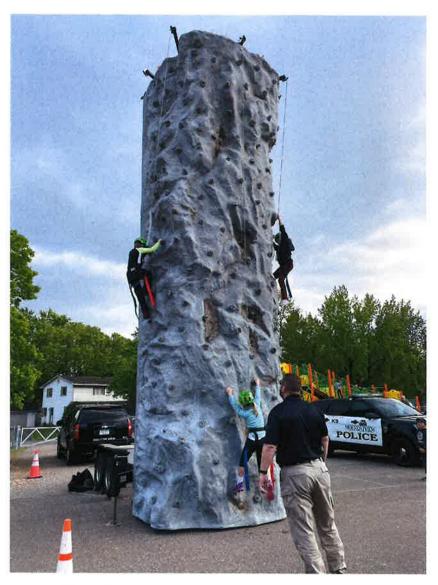




































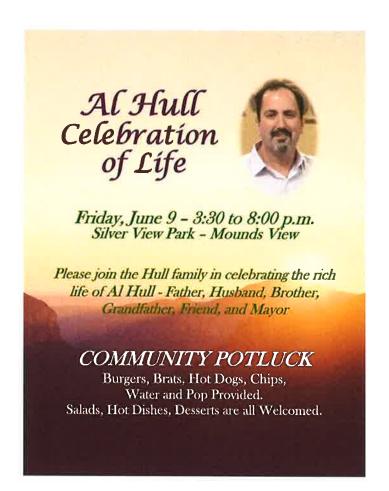


















### MOUNDS VIEW CIVIL AND CRIMINAL ADVOCACY REPORT FORM

Agency Name:	Tubman			
Persons Completing Form: Danielle Siver, Data & Evaluation Manager				Phone: 612-767-6670
Jennifer Dickinson, Director of Legal Services				651-789-6720
Time Frame:	Start Date:	1/1/2023	End Date:	1/31/2024

A. Measures of Agency Services			
Civil Advocacy Area	Current Time Frame		
Orders for Protection/Harassment Restraining Orders	4		
Legal Helpline Calls	6		
General/Crisis Calls	9		
Safety Plans	28		
Criminal Advocacy Area	Current Time Frame		
Criminal Cases – Following	29		
Criminal Cases – Not Following	11		
Clients Participating in the Court Process	51		
Calls to Law Enforcement Intervention Line	24		
Safety Plans	36		

#### **B.** Narrative

As we reflect on our first year in partnership with the city of Mounds View, Tubman would like to share information regarding our legal advocacy services and broader Tubman services provided to victim-survivors of relationship violence within your community, as well as highlight a few successes and challenges in the last year.

In terms of numbers, the information above includes data around legal advocacy services provided on civil protective orders and criminal cases as well as ongoing client participation, safety plans developed, and calls to our law enforcement intervention line for the time period of 1/1/23-1/31/24.

In the legal advocate role, Tubman works closely with victim-survivors of relationship violence within the city of Mounds View to help them navigate the civil and criminal court systems and provide ongoing support and resources. In civil advocacy, legal advocates assist clients in drafting Order for Protection paperwork remotely, and a Tubman staff attorney e-files the order with the court on the client's behalf. We developed this protocol during COVID and continue to offer this service remotely, as client feedback strongly indicates that this allows for much easier access and flexibility to complete this process. In addition, clients can also be referred to our Pro Bono Safety Project, which provides further legal advice and/or representation from an attorney regarding their case.

In domestic-related criminal cases, Tubman legal advocates continue to work in partnership with Katrina Joseph and the Mounds View Police Department to obtain information, provide victim/survivor input, and act as a liaison between the victim-survivor and the system. Mounds View police officers call Tubman's 24/7 designated law enforcement intervention line from the scene or immediately after a domestic abuse related call to provide information about the incident and connect the victim-survivor to an advocate as soon as possible. Law enforcement also provided Tubman with the results of any lethality assessment screenings that were completed. Our Ramsey County Legal Advocacy team then works closely with the client as the case proceeds through the court process. Mounds View criminal advocacy clients have an assigned Tubman legal advocate who facilitates client communication with the city prosecutor as well as other system partners. Clients are able to build a strong professional relationship

with their advocate, which is helpful when discussing ongoing safety planning around Domestic Abuse No Contact Orders (DANCOs), housing, co-parenting, child safety, and other important issues. Our criminal advocacy services with several Mounds View clients is ongoing, as it typically takes several months for cases to work their way through the court process. These lengthy court time frames can be challenging, as these delays prevent victim-survivors from being able to move forward with their lives.

In addition, we try to serve each victim-survivor and their family holistically by addressing other needs through Tubman programs and external resources with the goal of removing barriers to access, so the client and their family can move forward with as much support as possible. In the last year, Mounds View clients have utilized additional Tubman services, including attorney advice and representation on their protective order cases, shelter, support groups, Safe at Home application assistance, help with breaking leases due to DV, and financial assistance through our Freedom Fund for such expenses as rental assistance and gas cards. Tubman services are client led and trauma informed, and we focus on the needs and goals identified by the client as being most important to them. Unfortunately, the majority of our clients often face multiple complex competing needs in addition to their legal needs and other safety concerns.

In addition to our work with clients, we have also strived to share information and engage the police department in ongoing systems change discussions. In the last year, Deputy Chief Hellpap and Officer LeVoir have participated in the Tubman-led Think Tank committee, which is a multidisciplinary group of criminal justice professionals from Ramsey and Washington Counties who meet bi-monthly. The purpose of the group is to identify and address issues between legal systems that lead to barriers for victims of domestic abuse, share information, and focus on solutions. Ramsey County legal staff will also be attending a few roll calls at Mounds View Police Department in the next week to share information about Tubman services, DV dynamics, and the role of an advocate. This is something that we did more regularly before COVID, and our team is looking to get back to doing this once again on a yearly basis.

As we start a new year, it's also important to reflect on client successes in 2023. That may look different depending on the client's individual situation. For example, we have worked with several victim-survivors who have been able to secure an Order for Protection that provides for additional safety measures and other immediate relief. Clients have participated in the criminal court process with the goal of getting the offender help, so they can be a better partner and parent moving forward. We have connected with others who may have decided not to participate in the court process at this time, but they had the opportunity to talk with a legal advocate to develop a safety plan and learn about their options and resources if they need them in the future. In addition, we wanted to share a specific Mounds View client story that highlights the ongoing need for Tubman services and the barriers victim-survivors often face in trying to stay safe and hold the abusive party accountable.

"Sarah" is a Mounds View client who has been working with Tubman on and off since June 2020. Her boyfriend assaulted her at that time and prevented her from calling 911 for help. He had fled the scene, so the city prosecutor charged the defendant with Interference with a 911 call and Domestic Assault by warrant. Sarah was interested in filing an Order for Protection, and a Tubman advocate assisted in drafting the paperwork remotely, and a Tubman staff attorney e-filed the order on her behalf. Law enforcement was not able to serve the respondent despite multiple attempts. Unfortunately, because of the pandemic, the courts were closed for several months, and it took a really long time for the case to resolve. Since then, Sarah's abuser has continued to harass and stalk her. She made additional reports to Mounds View Police around violations of her OFP and Domestic Abuse No Contact Order (DANCO). In one incident, Sarah told the police when the defendant was typically driving by her home, and they responded, witnessed the defendant drive by, and arrested him. As part of her ongoing safety plan, Sarah was able to access Tubman's Freedom Fund financial assistance to purchase security cameras for her home. Her Tubman legal advocate also helped Sarah draft and file two additional OFP extensions when her order was set to expire. A Tubman staff attorney represented Sarah in 2023 on her latest extension, and it was granted with findings based on the defendant's conviction for the prior Violation of a Domestic Abuse No Contact Order. Sarah had also participated in the criminal court process on that matter, which was helpful to the prosecution in securing a conviction in that case.

Sarah's story is a great example of how victim-survivors often deal with domestic abuse and ongoing court processes for several years. It can be overwhelming, frustrating, and exhausting. However, having the support to navigate these processes and access resources makes a big difference. Sarah has repeatedly shared how grateful she is for Tubman's services throughout her journey.

Overall, our team is incredibly thankful for the city, prosecution, and police department's continued support for Tubman services for those experiencing relationship violence, and we appreciate your strong commitment and leadership in providing these critical services to the community of Mounds View moving forward.



### Tubman Services: A Year in Review

Jennifer Dickinson
Director of Legal Services

# Tubman Services (How can we help?)



- Legal
- Safe at Home
- Lease breaking due to DV

Mounds View *Year in Review*

Other Tubman Services (Shelter/Housing, Clinical, Youth)

**Each year, over 16,000 people of all ages, genders, and cultural backgrounds access Tubman services**

### **Tubman Legal Services**



#### **Advocacy Services**

- Hennepin County Legal Advocacy
- o Civil Advocacy
- o Criminal Advocacy (Crystal)
- Suburban Ramsey
   County Legal Advocacy
- Civil Advocacy
- Criminal Advocacy (IPV cases)
- Washington County Legal Advocacy
- o Civil Advocacy
- o Criminal Advocacy

#### **Attorney Services**

- Safety Project
- o 30 Minute Clinics
- Representation
- Family Law
- o 30 Minute Clinics
- o Brief Services Clinics
- o Representation



### Legal Advocacy

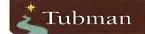




Act as a bridge between the victim/survivors and the court systems

Answer questions and provide support throughout court processes

Are NOT attorneys and do not provide legal advice



### Other Legal Advocacy Items



### Safe at Home Address Confidentiality Program:

- · Through Secretary of State's Office
- Many advocates are trained as Safe at Home Application Assistants throughout different teams in the agency

#### Lease Breaking Assistance:

- Victims/survivors have the ability to break their lease if they are feeling unsafe. They need one of the following:
  - o Protective Order
  - o Something signed by a Court Official
  - o Something signed by law enforcement
  - o Statement by a qualified third party
- Do NOT need to give 30 days or 60 day notice



### Mounds View "Year in Review"



#### Civil Advocacy

- 4 Orders for Protection granted
- All received attorney advice or representation
- 1 also had to defend a retaliatory order

#### Criminal Advocacy

- 29 new cases followed
- 11 cases not followed (non-IPV)
- 51 clients participated in the process

#### Safety Plans

- 64 safety plans developed with an advocate
- Other accessed Tubman services included shelter, SAH, breaking lease help, Freedom Fund, and support groups



### **Challenges**



- Lengthy court processes (often several continuances)
- Multiple, complex needs of the client/family
- Cannot follow all cases need additional resources

### "Sarah's" Story



- Has worked with Tubman since June 2020
- Filed original Order for Protection plus 2 extensions due to ongoing harassment and stalking
- Represented by Tubman staff attorney on latest extension
- Participated in the criminal court process on 3 separate cases
- Ongoing safety planning
- · Accessed Tubman's Freedom Fund





### **Additional Tubman Programs**

#### **Shelter/Housing Services:**

- Harriet Tubman Center East
- Safe Journeys
- Community Based Supportive Housing

#### **Clinical Services:**

- Billed to insurance, limited sliding fee scale options
- Several Available Groups
- Pieces of Peace Support Groups (No fee)

#### **Youth and Young Adult Programs:**

- Movement for Violence Prevention (MVP)
- Voices in Prevention (VIP)
- Inspiring Youth
- Northstar Youth Outreach Center

## Sobering Domestic Violence Statistics:

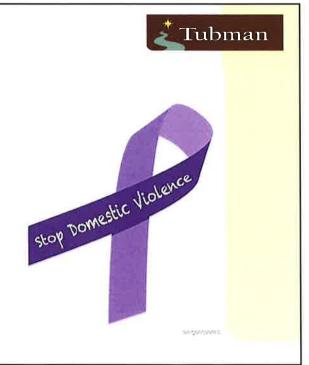
- 39 people in the state of MN lost their lives due to domestic violence in 2023.
- 75% of people experiencing relationship violence are under the age of 25.

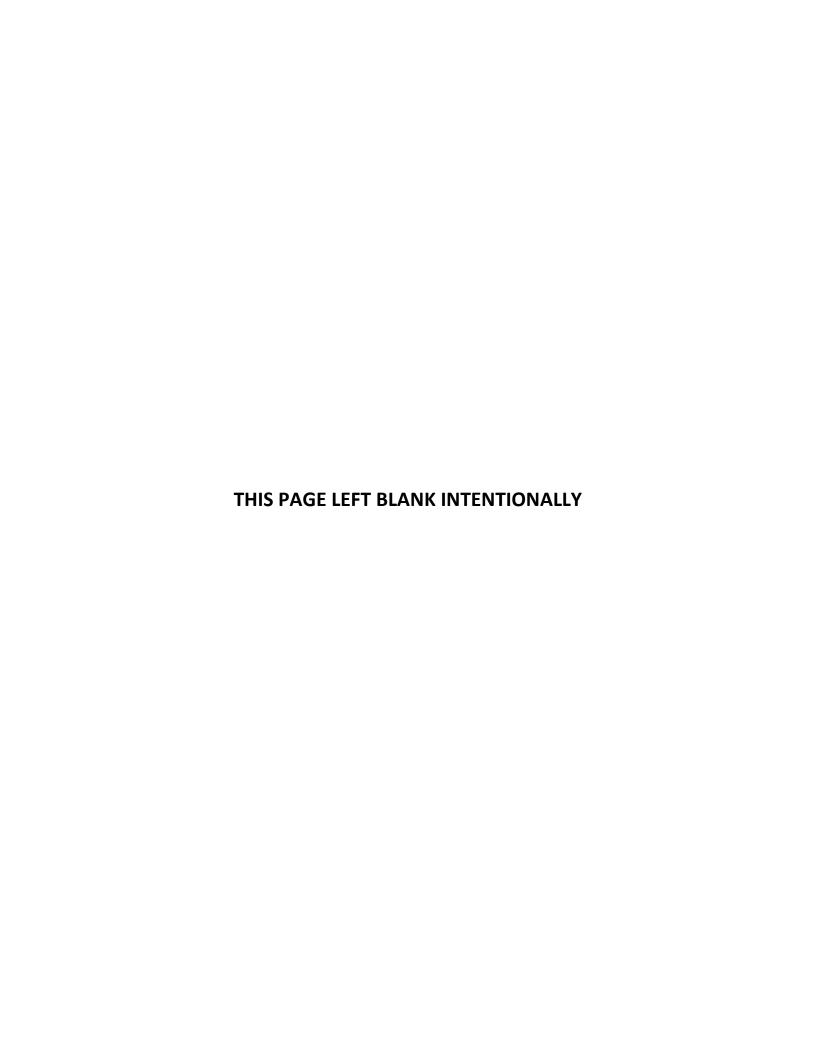
  1 in 3 women and 1 in 6 men will experience
- 1 in 3 women and 1 in 6 men will experience relationship violence at some point in their lives.
- People who are most marginalized—Black, Indigenous, Asian, Latinx, and other people of color—are 30-50% more likely to experience domestic violence than white people.

If you or someone you know is experiencing DV, please encourage them to reach out for help:

#### Tubman

www.tubman.org 612-825-0000







Item No: 8A

Meeting Date: February 26, 2024 Type of Business: Council Business Administrator Review:



### City of Mounds View Staff Report

Honorable Mayor and City Council To:

From: Don Peterson, Director of Public Works/parks and Recreation

Item Title/Subject: Resolution 9880 - Public Hearing for the 2024 Private Property Inflow

and Infiltration Grant Program from the Metropolitan Council

### Introduction/Discussion:

Metropolitan Council Environmental Services (MCES) established an Inflow and Infiltration (I&I) grant program for municipalities. In 2023 MCES received \$1.5 million for a private property I&I pilot program.

This grant was designed to assist private property owners with reducing I&I throughout the service area. By reducing I&I, MCES treatment system can more efficiently treat the incoming sanitary sewer discharges.

Qualified spending on eligible work can happen between Jan. 1, 2024 and Dec. 31, 2024.

The City was awarded \$50,000 from MCES for the Private I & I Grant, and the City Council must establish guidelines for implementing the program. The City Council reviewed the information and determined the following guidelines for administering the program to Mounds View property owners at the February 5, City Council Works Session as follows;

- 1) The City will concentrate on residential homes built prior to 1960.
- 2) Only homes not selling shall be eligible to be included in the program.
- 3) Property owners need to submit an application to be eligible to participate in the program.
- 4) Each property that submits the application will be placed in a lottery and will receive \$2.500.00 if drawn.
- 5) Property owners must submit the original cost estimate and the Contractors 1099 form in order to receive the \$2,500.00.

A Public Hearing must be held in order for the City to participate in the MCES Private Property I & I Program. Tonight's City Council Meeting is the first Public Hearing to officially adopt the program before the dead line of March 15, 2024.

The City Attorney has reviewed the agreement and recommended some changes the agreement which MCES has agreed to these changes.

Strategic Plan Strategy/Goal: Maintain and Plan for Infrastructure Improvements. Ensure Clean Water and Maintenance.

**Financial Impact:** No financial Impact to the 2024 Budget.

### Recommendation:

Staff is requesting the City Council hold the Public Hearing to receive comments. Staff Further recommends that the Council approve the attached resolution approving the City Guidelines for the Private Property Inflow and Infiltration Grant Program from the Metropolitan Council.

Respectfully submitted,

Don Peterson

Don Peterson – Director of Public Works Director/Parks and Recreation

### **RESOLUTION 9880**

### CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

### PUBLIC HEARING FOR THE 2024 PRIVATE PROPERTY INFLOW AND INFILTRATION GRANT PROGRAM FROM THE METROPOLITAN COUNCIL

**WHEREAS**, the City was awarded \$50,000 from MCES for the Private I & I Grant, and the City Council must establish guidelines for implementing; and

**WHEREAS,** The City Council reviewed the information and determined the following guidelines for administering the program to Mounds View property owners at the February 5, City Council Work Session; and

**WHEREAS**, A Public Hearing must be held in order for the City to participate in the MCES Private Property I & I Program; and

**WHEREAS**, the City Attorney has reviewed the agreement and recommended some changes the agreement which MCES has agreed to these changes; and

**WHEREAS**, Staff is requesting the City Council hold the Public Hearing to receive comments and approve this resolution establishing the guidelines for the Private Property Inflow and Infiltration Grant Program from the Metropolitan Council.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

- 1. Accept the \$50,000.00 awarded to the City of Mounds View as part of the MCES for the Private I & I Grant.
- 2. The City sets the following guidelines in administering the Private I & I Program.
  - a. The City will concentrate on residential homes built prior to 1960.
  - b. Only homes not selling shall be eligible to be included in the program.
  - c. Property owners need to submit an application to be eligible to participate in the program.
  - d. Each property that submits the application will be placed in a lottery and will receive \$2,500.00 if drawn.
  - e. Property owners must submit the original cost estimate and the Contractors 1099 form in order to receive the \$2,500.00.
- 3. The City Council holds a Public Hearing on February 26, 2024 and March 11, 2024 in order to receive feedback on the Private I & I Program from the MCES.

- 4. The Director of Public Works/Parks and Recreation is authorized to make approvals related to contract modifications during construction of the Project on behalf of the City Council as per the Purchasing Policy.
- 5. The Mayor and City Administrator, Staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

Adopted this 26th day of February, 2024

	Zach Lindstrom, Mayor
ATTEST:	
(Seal)	Nyle Zikmund, City Administrator



Item No: 8B

Meeting Date: <u>February 26, 2024</u> Type of Business: CB

Administrator Review:

### City of Mounds View Staff Report

**To:** Honorable Mayor and City Council

**From:** Don Peterson, Director of Public Works/Parks and Recreation

Item Title/Subject: Resolution 9879, Approving the Proposal for Installing Electric

Output Filters on the VFDs at Water Treatment Plant #2 (Well 5) and

Treatment Plant #3 (Well 6)

### Introduction:

The City Council Approved Resolution 9860 authorizing Municipal Builders Incorporated (MBI) to install electric output filters at the Main Water Treatment Plant in order to prevent potential well motor failure caused by electrical surges.

### **Background/Discussion:**

Variable Frequency Drives (VFD's) electronically control the speed in which the well motor starts. In October of 2023 Well Motor #3 failed, the contractor removed the motor and performed an inspection for the failure. The motor manufacture highly recommended that electric output filters be installed after the VFD and before the well motor, as these filters are designed to catch any electrical surges that could harm the motor.

After the installation of the electronic filter at Well #3 the Staff requested the contractor to provide a proposal for installing these filters at Water Treatment Plants #2, Well 5 and Plant #3, Well 6.

### **Further Discussion:**

MBI submitted a proposal for installing electric output filters on the VFD's at Water Treatment Plant #2 and Plant #3 for a total cost of \$14,393.74.

**Strategic Plan Strategy/Goal**: Maintain and Plan for Infrastructure Improvements. Ensure Clean Water and Maintenance.

**Financial Impact:** No financial Impact to the 2024 Budget. The 2024 Water Fund budgeted estimate of \$275,000.00 for Water Treatment Plant Engineering, Design and Construction.

### **Recommendation:**

Staff recommends Council approve the attached resolution accepting the proposal from Municipal Builders Inc. to install electric output filters on the VFDs, at a total cost of \$14,393.74 to be funded from the 2024 Water budget account 700-4823-7050.

Respectfully submitted,

Don Peterson, Director of Public Works/Parks and Recreation

### **RESOLUTION 9879**

### CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

### APPROVING THE PROPOSAL FOR INSTALLING ELECTRIC OUTPUT FILTERS ON THE VFDS AT WATER TREATMENT PLANT #2 (WELL 5) AND TREATMENT PLANT #3 (WELL 6)

**WHEREAS**, the City Council approved Resolution 9419 authorizing Municipal Builders Inc. to perform the Water Treatment Rehabilitation Project at WTP 1; and

**WHEREAS**, as part of the project – Variable Frequency Drives (VFD's) were installed for they electronically control the speed in which the well motor starts; and

**WHEREAS**, in October of 2023, Well Motor #3 failed, the contractor unable to determine the cause, and highly recommended that electric output filters be installed after the VFD's and before the well motor; and

**WHEREAS,** Staff requested the contractor to provide a proposal for installing these electronic filters at Water Treatment Plant #2, Well 5 and Treatment Plant #3, Well 6

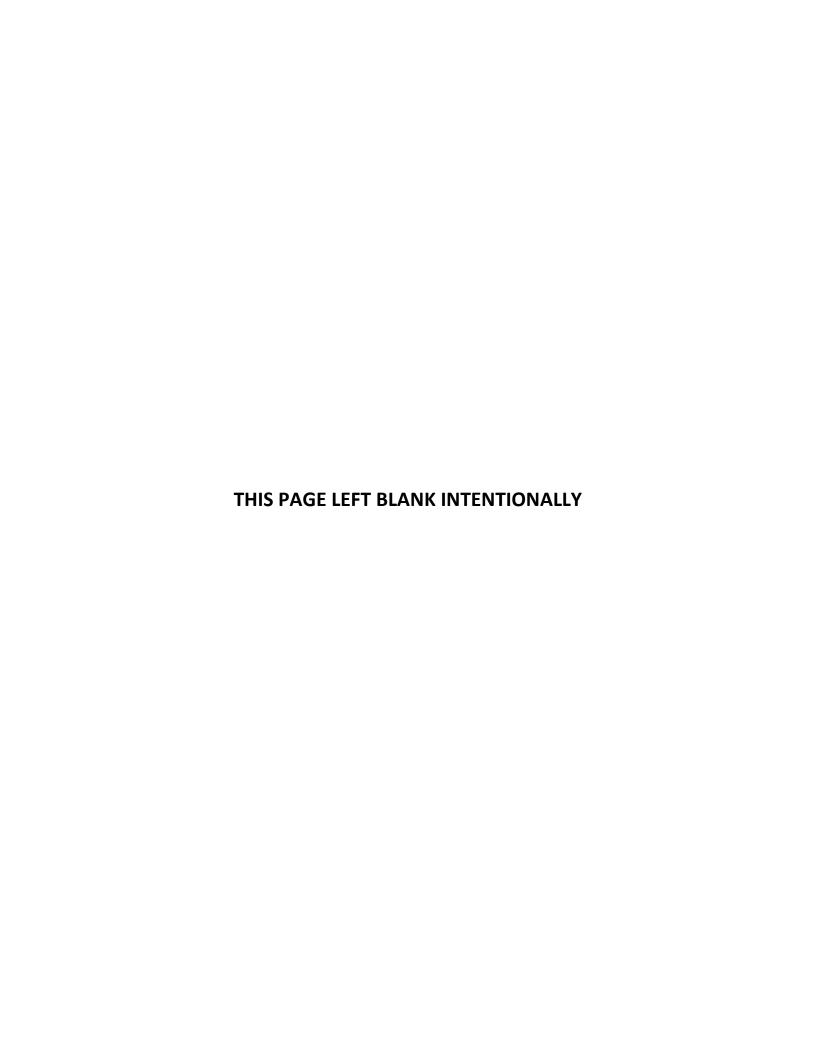
**WHEREAS,** Staff recommends the City Council approve the attached resolution accepting the proposal from Municipal Builders Inc. for installing electric filters at Water Treatment Plant #2 and Treatment Plant #3 at a cost of \$14,393.74.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

- 1. Accept the proposal from Municipal Builders Inc. for installing electric filters Water Treatment Plant #2, Well 5 and Treatment Plant #3, Well 6, at a cost of \$14,393.74.
- 2. To be funded from the 2024 Water Fund budget account 700-4823-7050 with a budget of \$275,000.00 for Water Treatment Plant and Engineering Design.
- 3. The Director of Public Works/Parks and Recreation is authorized to make approvals related to contract modifications during construction of the Project on behalf of the City Council as per the Purchasing Policy.
- 4. The Mayor and City Administrator, Staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

### Adopted this 26th day of February, 2024

	Zach Lindstrom, Mayor
ATTEST:	Nyle Zikmund, City Administrator
(Seal)	





Item No: 8C Meeting Date: 2/26/2024

Type of Business: Council Business

Administrator Review:

### City of Mounds View Staff Report

To: Honorable Mayor and City Council

From: Ben Zender, Chief of Police

**Item Title/Subject:** Resolution 9877, Approving the Purchase of One Police

Administrative Vehicle Along with Additional Equipment and

Set Up Costs

### Introduction:

The police department is scheduled to replace one police administrative vehicle in 2024.

### Discussion:

The department is requesting to purchase one 2024 police administrative vehicle to replace the older vehicle as scheduled.

The Hyundai Sonata vehicle is offered at \$28,580.00 each, at state bid. The total set up cost and additional equipment for this vehicle will be approximately \$6,350.32.

The total purchasing cost and setup for the squad will be approximately \$34,930.32 (Fund 460 Department 4200 Account 7040).

### Recommendation:

Staff recommends authorizing the purchase of one police administrative vehicle including all additional equipment and setup costs.

Respectfully Submitted,

Ben Zender Chief of Police

### **RESOLUTION NO. 9877**

### CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

### APPROVING THE PURCHASE OF ONE POLICE ADMINISTRATIVE VEHICLE ALONG WITH ADDITIONAL EQUIPMENT AND SETUP COSTS

**WHEREAS**, the Mounds View Police Department maintains a replacement schedule of police vehicles to ensure that the police department can provide reliable quality service to the community with a dependable fleet of police vehicles, and;

**WHEREAS**, the Mounds View Police Department planned and budgeted for the replacement of one administrative vehicle in 2024;

**WHEREAS**, the Mounds View Police Department is in immediate need to replace one administrative vehicle.

**WHEREAS**, Saxon Fleet Services has the state bid for a Hyundai Sonata vehicle available at \$28,580.00 with additional equipment and set up cost at approximately \$6,350.00.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mounds View, Ramsey County, Minnesota to authorize the purchase of one 2024 Hyundai Sonata administrative vehicle at an approximate cost of \$28,580.00 plus additional equipment and setup costs of approximately \$6,350.32 each for a total expense of \$34,930.32 in the 2024 budget funded from Account 460-4200-7040.

	Adopted this 26 th day of February 2024.
	Zach Lindstrom, Mayor
ATTEST:	
	Nyle Zikmund, City Administrator
(seal)	



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MANAGED SALE

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7571 9TH STREET NORTH, OAKDALE, MN 55128	DATE: 1/23/2024
OFFICE: (651) 222-7321 TOLL FREE: 1-800-456-1265 FAX: (651) 222-1998 www.saxonfleetservices.com	SALES REP: Peter Sprafka
Business Name: Mounds View Police Departme	ent _{Contact:} Ben Zender
Email: ben.zender@moundsview.org	
Business Address: 2401 Mounds View Blvd	Driver:
City: Mounds View	State: MN Zip Code: 55112
Work Phone: 763-717-4070 Cell:	Fax:
Year: 2024 Make: Sonata SEL 2.5L AWI	D _{Model:} 29442A4S
D 415	nterior Color: Dark Gray
Title To: City of Mounds View	Sales Price: \$27,940.00
Title State: Minnesota	Additions: **\$650.00**
Type of Plates: Transfer Y or N	TOTAL SELLING PRICE: \$28,580.00
Who Titles: Dealer	Trade-In Allowance:
Tax Exempt Number:	Net Selling Price:
Notes; ***Aftermarket remote start \$650.00**	License & Title Fees:
	Sales Tax:
Payment: CASH	Total Cost:
FINANCE	Less Deposit:
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one year after delivery, or should buyer export vehicle(s).	
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	n Zender Chief of Police
	TED NAME & TITLE DATE:
SAXON FLEET SERVICES REP SIGNATURE SAXON FLEET	SERVICES REP PRINTED NAME
FOR OFFICE USE ONLY:	
Buyer's Fleet Account Number:  License Front Back Insurance	Affiliation:  CPA / CAP / VIP Code:
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CPA / CAP / VIP Code:



### **Action Fleet, LLC**

11133 86th Avenue North Maple Grove, MN 55369 763.391.6688 www.actionfleet.us cs@actionfleet.us

### Quote

FOB:

Sales Person: D

Quote # Q2601 Date: 2/15/2024

Due Date: 3/16/2024

Terms: Net 30

P.O. Number:

Vehicle Info: 2024 HYUNDAI SON...

**Bill To** 

CITY OF MOUNDS VIEW 2401 MOUNDS VIEW BOULEVARD SAINT PAUL, MN 55112-1499 Ship To

CITY OF MOUNDS VIEW 2401 MOUNDS VIEW BOULEVARD SAINT PAUL, MN 55112-1499

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Item No: <u>8D</u>
Meeting Date: February 26, 2024

Type of Business: CB

Administrator Review:

City of Mounds View Staff Report

**To:** Honorable Mayor and City Council

From: Don Peterson, Director of Public Works/Parks and Recreation Resolution 9882 Approving a Maintenance Agreement for Installation of a storm sewer pipe in the Public Rights of Way with

Marco and Abigail Montermini at 7655 Pleasant View Drive

### Introduction:

The City is being asked to approve Resolution 9882 approving a maintenance agreement with the property owners at 7655 Pleasant View for a private storm sewer pipe to be installed in the Right of Way (ROW).

### Background/Discussion:

After purchasing the property and building a new home at 7655 Pleasant View, the property owner's, Marco and Abigail Montermini, contacted Jon Sevald, former Director of Community Development because they were concerned about the grading of the yard stating "We have no yard because of the way it was graded - we have a huge swale"

Staff began working with the property owner and Anderson Engineering, their Landscape Engineer. A number of options where proposed for the re-grading of the property that included adding a retaining wall to installing infiltration basins in other portions of the property.

Anderson Engineering provided a proposed plan that would create a deeper infiltration basin on the West and South portion of the property, this will allow other portions of the property to be regraded and adding more flat or usable areas next to the home. In order to achieve the desired outcome, a storm sewer pipe will need to be installed connecting the two infiltration basins and it will be required to be installed under the driveway of the property.

Staff reviewed the plans and found that the storm sewer pipe was not entirely being placed on private property and that a portion of the pipe was in the City Right of Way (ROW). City Staff, and Engineer along with Anderson Engineering, explored additional drainage scenarios but this option achieved the desired effect.

Staff sent the plans to the City Attorney to draft the agreement for the installation and maintenance of the storm sewer pipe located in the City ROW. The property owner will be responsible for maintaining the pipe with the stipulation should the City need to make repairs or maintain the pipe, the current property owner would be invoiced for the costs.

**Strategic Plan Strategy/Goal**: Maintain Mounds View as a Desirable place to live. and Plan for Infrastructure Improvements.

**Financial Impact:** No Financial Impact to the 2024 Budget.

### Recommendation:

Staff recommends the City Council approve the attached Resolution approving 1) private storm sewer pipe placement in the City Right of Way and 2) a maintenance agreement with the property owner, current and future, of 7655 Pleasant View Drive, PIN 073023220043. NOTE: This maintenance agreement will be filed and recorded with Ramsey County.

Respectfully submitted,

Don Peterson, Director of Public Works/Parks and Recreation

Attachments:
Original Grading Plan
Proposed Grading and Pipe Plan
Draft Agreement

Don Peterson

### **RESOLUTION 9882**

### CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

### APPROVING A MAINTENANCE AGREEMENT FOR THE INSTALLATION OF A PRIVATE STORM SEWER PIPE IN THE PUBLIC RIGHTS OF WAY FOR THE PROPERTY OF 7655 PLEASANT VIEW DRIVE, PIN 073023220043

**WHEREAS**, After purchasing the property and building a new home at 7655 Pleasant View, the property owner's, Marco and Abigail Montermini, contacted Jon Sevald, former Director of Community Development because they were concerned about the grading of the yard; and

**WHEREAS,** Staff began working with the property owner and Anderson Engineering, their Landscape Engineer. A number of options where proposed for the regrading of the property that included adding a retaining wall to installing infiltration basins in other portions of the property; and

**WHEREAS,** Staff reviewed the plans and found that the storm sewer pipe was not entirely being placed on private property and that a portion of the pipe was in the City Right of Way (ROW). City Staff, and Engineer along with Anderson Engineering, explored additional drainage scenarios but this option achieved the desired effect; and

**WHEREAS**, an agreement for the installation and maintenance of the storm water pipe would be needed; and

**WHEREAS**, Staff sent the grading plans to the City Attorney in order to draft an agreement for the installation and maintenance of the storm sewer pipe located in the City ROW; and

**WHEREAS**, the property owner will be responsible for maintaining the pipe with the stipulation should the City need to make repairs or maintain the pipe, the current property owner would be invoiced for the costs.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

- 1. Approves the revised grading plans for the property at 7655 Pleasant View Drive— to include installation of a private storm sewer pipe under the driveway and encroaching in the City Rights of Way.
- 2. The property owner, current and future, will be responsible for maintaining the pipe with the stipulation should the City need to make repairs or maintain the pipe, the property owner would be invoiced for the costs.
- 3. The Mayor and City Administrator, Staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution including finalizing the settlement agreement confirming in writing the terms of the mediated settlement as approved by the Council.

4. This agreement will be filed an	nd recorded with Ramsey County.
Adopted this 26th day of F	ebruary, 2024
	Zach Lindstrom, Mayor
ATTEST:	Nyle Zikmund, City Administrator
(Seal)	

# STORM WATER POLLUTION PREVENTION PLAN NOTES:

- EASURES IN ACCORDANCE WITH CITY AND NPDES PHASE II PERMITTING REQUIREMENTS AS WELL AS EROSION CONTROI. IMPLEMENT ANY ADDITIONAL EROSION CONTROL MEASURES AS MAY BE REQUIRED TO PROTECT ADJACENT PROPERTY.
- TOR DURING GRADING OPERATIONS. ANY TEMPORARY FACILITIES WHICH ARE TO BE REMOVED AS CALLED FOR ON THESE PLA DIRECTED BY THE ENGINEER. THE GRADING CONTRACTOR SHALL RESTORE THE SUBSEQUENTLY DISTURBED AREA IN ACCOR USION CONTROL FACILITIES SHALL BE MAINTAIN SCATIONS SHALL BE REMOVED BY THE GRADING AND SPECIFICATIONS
- REAS, EXCEPT AREAS TO BE PAVED A BED AREAS SHALL BE SEEDED & MUL
  - TYPE 1 TYPE 3 22-5-10
- JOUS POSITIVE SLOPE WITHIN 200 LINEAL FEET VING TABLE OF SLOPES AND TIME FRAMES:

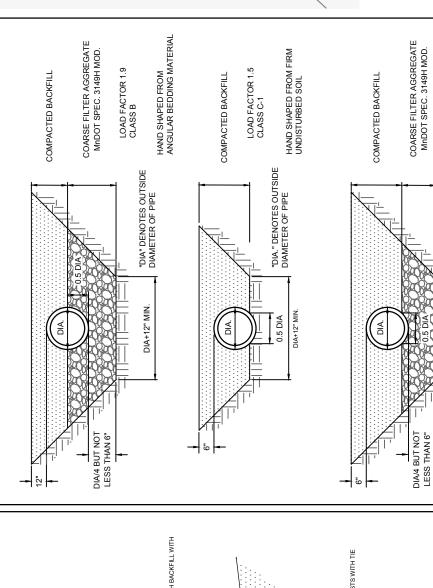
- DEWATERING AND / OR BASIN DRAI USE OF APPROVED ENERGY DISSIF
- - TO MAINTAIN CONFORMANCE WITH THE CI TATION AND / OR TO COMPLY WITH PERMIT HAT MAY OR MAY NOT BE ACCESSIBLE WIT

- CHANGE OF COVERAGE: FOR STORM WATER DISCHARGES FROM CONSTRUCTION PROJECTS WHERE THE OWNER OR OPERATOR CHANGES, (E.G., AN ORIGINAL DEVELOPER BUILDERS) THE NEW OWNER OR OPERATOR MUST SUBMIT A SUBDIVISION REGISTRATION WITHIN 7 DAYS OF ASSUMING TRANSFERS, SALE OR CLOSING ON THE PROPERTY.

- TOR SHALL PROVIDE A TEMPOR RETE TRUCKS AS NECESSARY. <del>6</del>
- ROVIDED TO ALL STORM SEWER CATCH PRIATE FOR PHASE OF CONSTRUCTION
- CONTRACTOR SHALL PREVENT SOIL LOSS DURING CONSTRUCTION DUE TO WIND EROS THE CONTRACTOR, OR THROUGH EQUIVALENT BMP'S AS APPROVED BY THE ENGINEER 20.

## TWIN CITY AREA (651)454-0002 MINNESOTA TOLL FREE 1-800-252-1166 CALL 48 HOURS BEFORE DIGGING STATE ONE GOPHER

ALL



COMPACTED BACKFILL	COARSE FILTER AGGREGATE MnDOT SPEC. 3149H MOD.	LOAD FACTOR 1.5 CLASS C-2	HAND SHAPED FROM FIRM ANGULAR BEDDING MATERIAL	
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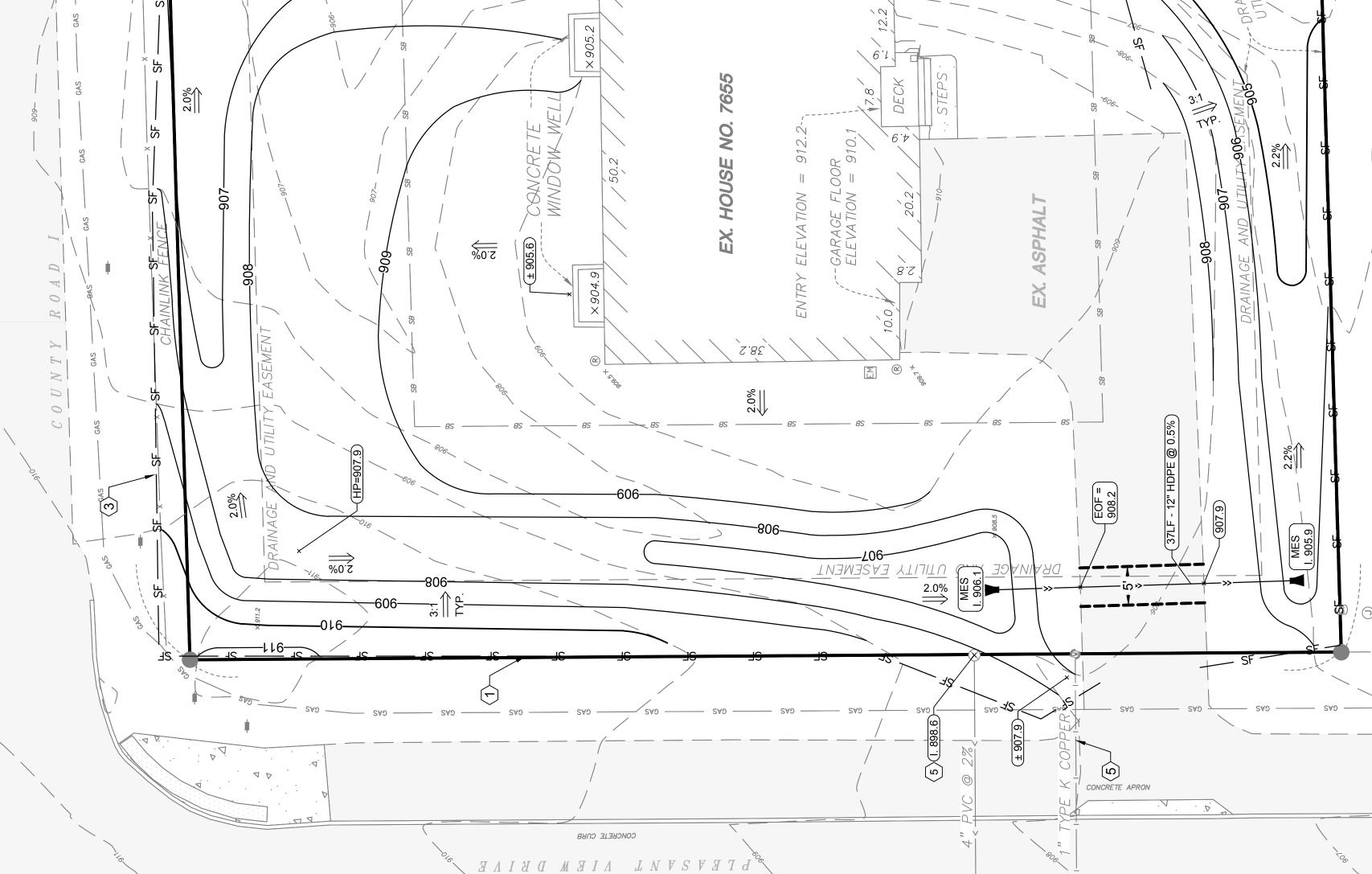
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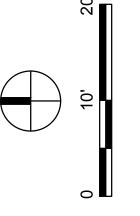
PIPE BENDING DETAIL

ANDERSON
13605 1st Ave. N. #100 Plymouth, MN 55441
P 783,412,000 | F 783,412,000 | re-micom
Anderson Engineering of Minnesca, LIC | Proj. 85727

SILT FENCE DETAIL

ANDERSON





## LEGEND

PROPERTY LINE	FULL DEPTH SAW CUT LINE	EXISTING ONE FOOT CONTOUR	EXISTING SANITARY	EXISTING WATERMAIN	PROPOSED ONE FOOT CONTOUR	PROPOSED DRAINAGE ARROW	PROPOSED STORM CULVERT
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# POSED SILT FENCE POSED SPOT ELEVATION SPOT ELEVATION KEY

MONTGOMERY

**BRINKMAN** 

### INVERT ELEVATION EXISTING GRADE HIGH POINT

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7655 PLEASANT VIEW DR MOUNDS VIEW, MN 55112

# CONTRACTOR NOTES

DRAINAGE AND

- SPECIFIED EROSION/SEDIMENT CONTROL MEASURES ARE THE MINIMUM. ADDITIONAL PRACTICES MAY BE REQUIRED DURING THE COURSE OF CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR INSTALLATION, MAINTENANCE AND REMOVAL OF ALL APPLICABLE EROSION & SEDIMENT CONTROL ITEMS.

ω.

- PROPOSED SPOT ELEVATIONS ARE TO TOP OF FINISHED SURFACE UNLESS OTHERWISE NOTED IN LEGEND.
- TAKE ALL NECESSARY PRECAUTIONS TO PROTECT EXISTING UTILITIES. UTILITIES SHOWN HERE ARE FOR INFORMATIONAL USE ONLY AND ARE NOT GUARANTEED IN THEIR ACCURACY. VERIFY WORK. NOTIFY ENGINEER OF ANY/ALL DISCREPANCIES IMMEDIATELY.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

- CONTRACTOR SHALL HIRE PRIVATE UTILITY LOCATOR AS NECESSARY TO VERIFY UNDERGROUND UTILITIES. UTILITIES SHOWN ON PLANS MAY VARY FROM EXISTING CONDITIONS, AND CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE CAUSED TO UTILITY LINES SHOWN, NOT SHOWN, OR SHOWN INCORRECTLY.
  - UTILITIES MUST BE LOCATED PRIOR TO EXCAVATION OR GRADING ON ANY SITE. CALL GOPHER SATE ONE CALL AT 1-800-252-1166 AS SOON AS POSSIBLE TO SCHEDULE UTILITY LOCATIONS FOR THIS SITE.

__ LICENSE NO. 57224

09/20/2023

DATE:

REVISION LOG

J. This

SIGNATURE: _

PRINT NAME: BRIAN J. FIELD, PE

DESCRIPTION OF REVISIONS

DATE

9

THE TOTAL DISTURBED AREA IS EQUAL TO .21 ACRES. AN MPCA PERMIT IS NOT REQUIRED. UTILITIES SHOWN HERE ARE FOR INFORMATION USE ONLY AND ARE NOT GUARANTEED IN THEIR ACCURACY. VERIFY WORK. NOTIFY ENGINEER OF ANY ALL DISCREPANCIES IMMEDIATELY

 $^{-}$ (AYT)  $^{-}$ (AYP)

# **KEY NOTES**

- INSTALL PERIMETER SILT FENCE  $\bigcirc$
- PROTECT EXISTING JUNCTION BOX IN PLACE (E)
- EX. CITY CHAN LINK FENCE TO REMAIN. LIMITS OF GRADING TO EXTEND TO FENCE
  - SAWCUT DRIVEWAY @ 5' IN WIDTH. REPLACE PAVEMENT SECTION IN-KIND OR AT DIRECTION OF OWNER.  $\bigcirc$
- VERIFY 7.5' COVER OVER EXISTING WATERMAIN. WHERE COVER DEPTH CANNOT BE MET, INSTALL 5' WIDE POLYSTYRENE INSULATION. INSULATE AT A RATE OF 1" INSULATION FOR EACH FOOT OF COVER LESS THAN 7.5'. MINIMUM 2" OF INSULATION. 2

# RESTERATION NOTES

THE CONTRACTOR IS RESPONSIBLE FOR COMPLETELY MAINTAINING THE PLANTING AREAS(INCLUDING WATERING, SPRAYING, FERTILIZING, MOVING, ETC.) THROUGH THE END OF THE PERIOD ESTABLISHED BY THE OWNNER FOR THE PROJECT AND UNTIL THE WORK HAS BEEN ACCEPTED. REPAIR ALL DAMAGE TO PROPERTY FROM PLANTING OPERATIONS AT NO COST TO THE OWNER.

CHECKED BY: BJF

DRAWN: DOA

**DRAWING TITLE** 

SEPTEMBER 20TH, 2022

SOD SHALL BE HIGHLAND SOD, 30" X 100' ROLLS PREFERRED WHERE APPLICABLE, TO BE LAID PARALLEL WITH THE CONTOURS AND HAVE STAGGERED JOINTS. ON SLOPED STEEPER THAN 3:1 OR DRAINAGE SWALES, THE SOD SHALL BE STAKED INTO THE GROUND. SCARIFY THE EXISTING GRADES WITH FIELD CULTIVATOR TO A MIN. DEPTH OF 12" PRIOR TO PLACING OF TOPSOIL AND FINISH GRADING FOR SOD. IMMEDIATELY PRIOR TO PLACING SOD, CONTRACTOR SHALL APPLY 10-6-4 FERTILIZER AT THE RATE OF 10 POUNDS PER 1000 SQ. FT.

GRADING, DRAINAGE & EROSION CONTROL PLAN

- PLANTING MIXTURE AND TOPSOIL SHALL CONFORM TO MNDOT SELECT TOPSOIL: MN DOT 3877-2 OR 3877-B. TOPSOIL FOR LAWN AND TURF AREAS SHALL BE 6" IN DEPTH.
- 6" (MIN) OF TOPSOIL SHALL BE RESTORED TO ALL PREVIOUS AREAS. 5.

**DRAWING NO.** 

- PRIOR TO PLACEMENT OF TOPSOIL, THE CONTRACTOR SHALL DECOMPACT UNDERLYING SOIL TO A DEPTH OF 6". 9
- CONTRACTOR SHALL, PRIOR TO EARTHWORK OPERATIONS, PREPARE A TOPSOIL MANAGEMENT PLAN IDENTIFYING STOCKPILING LOCATIONS FOR TOPSOIL.

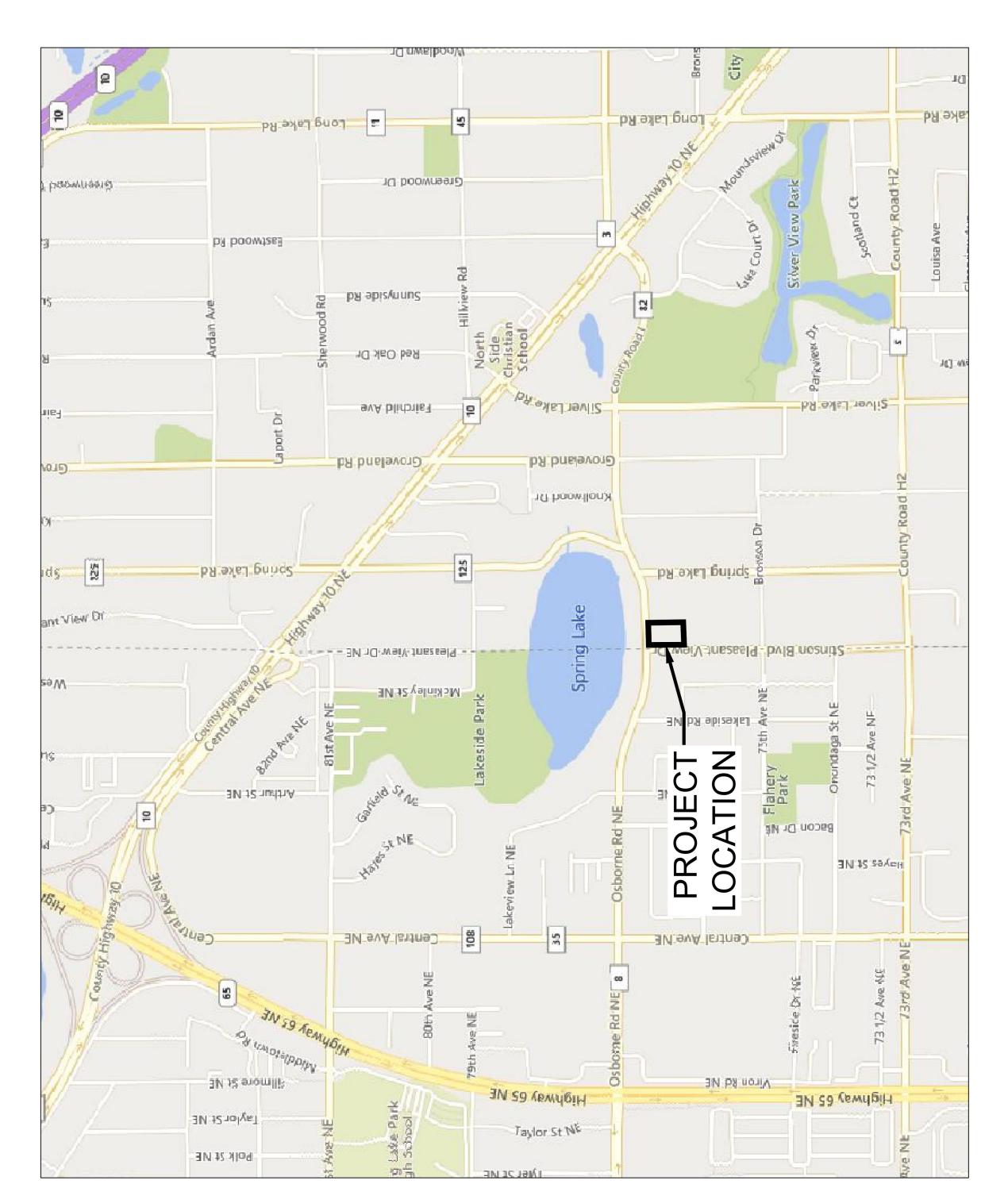


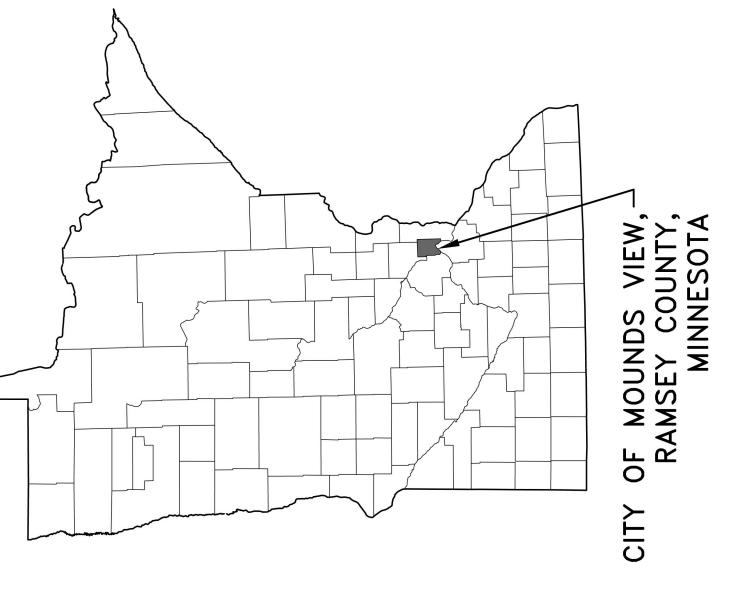
 13605 1st Avenue N. #100 Plymouth, MN 55441 | ae-mn.com P 763.412.4000 | F 763.412.4090 Anderson Engineering of Minnesota, LLC

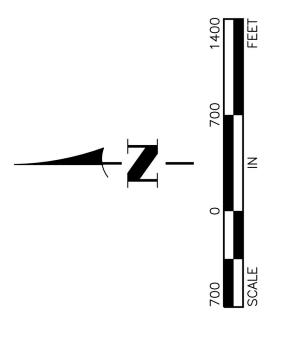
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PLOTTED:

### BELDEN RIVER PROPERTIES, SITE DEVELOPMENT PLANS CITY MOUNDS VIEW DEN RIVER HT N BEL FOR







# **GOVERNING SPECIFICATIONS**

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

THE 2013 EDITION OF THE CITY ENGINEER'S ASSOCIATION OF MINNESOTA "STANDARD SPECIFICATIONS" SHALL GOVERN FOR SANITARY SEWER AND WATERMAIN WORK.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

# SHEET INDEX PLAN CONTAINS 7 SHEETS THIS

SHEET NO.

DESCRIPTION
TITLE SHEET
CONSTRUCTION NOTES, PROJECT LEGEND AND DETAILS
DETAILS AND LOT TABULATION
EXISTING TOPOGRAPHY AND REMOVALS PLAN
GRADING, DRAINAGE AND EROSION CONTROL PLAN
UTILITY PLAN
RESTORATION AND PAVING PLAN 204507

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. DATE . 0 43362 C C TIMOTHY A. EGGERICHS, P.E. HAKANSON ANDERSON 3

1/4/21

REVISION DATE

SHEETS / OF _ SHEET

**Hakanson** 

Anderson

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

55303

and Land Surveyors Ave., Anoka, Minnesota FAX 763—427—0520

Engineers of Thurston 7-427—5860

Civil | 3601 | 763-

# SOILS NOTES: AND GENERAL CONSTRUCTION

- ALL UNSTABLE MATERIAL SUCH AS TOPSOIL, SILTS, ORGANIC MATERIALS, MUCK, ETC.
  ENCOUNTERED DURING EXCAVATION SHALL BE REMOVED FROM WITHIN THE HOUSE PAD AREAS.
  STRIP AND REUSE ALL INPLACE TOPSOIL IN AREAS TO BE DISTURBED BY CONSTRUCTION.

  LOT FILL SHALL BE CONSTRUCTED WITH ENGINEERED FILL. ALL EXCAVATION, SOIL CORRECTIONS AND FILL SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE GEOTECHNICAL EXPLORATION REPORT PREPARED BY HAUGO GEOTECHNICAL SERVICES AND DATED FEBRUARY 1, 2021.
  ENGINEERED FILL FOR THIS PROJECT SHALL CONSIST OF ALL SOILS ENCOUNTERED WITH THE EXCEPTION OF TOPSOIL, SILT, DEBRIS, ORGANIC MATERIAL AND OTHER UNSTABLE MATERIAL.
  PROVIDE A SAWCUT WHEN PLACING NEW PAVEMENT ADJACENT TO INPLACE PAVEMENT AND ATTERMINI OF CONSTRUCTION TO ENSURE A UNIFORM JOINT.
  - Y CONSTRUCTION SHALL BECOME THE DISPOSED OF IN ACCORDANCE WITH MN/DOT ΒX ND CONCRETE ITEMS DISTURBED B THE CONTRACTOR AND SHALL BE PROVIDE A SAWCUT WHEN PLACING NEW TERMINI OF CONSTRUCTION TO ENSURE A BITUMINOUS AND CONCRETE ITEMS DISTUF PROPERTY OF THE CONTRACTOR AND SHASPEC. 2104. 4. 5
- BETWEEN

  No USE TACK COAT BETWEEN ALL BITUMINOUS MIXTURES. THE BITUMINOUS TACK SHALL BE APPLIED AT A UNIFORM RATE OF 0.05 GAL/SY TO 0.07 GAL/SY BE BITUMINOUS LAYERS. THE APPLICATION RATES ARE FOR UNDILUTED EMULSIONS. PERFORMANCE GRADED (PG) ASPHALT BINDER PG 58S-28, PER MN/DOT SPEC BE USED FOR ALL BITUMINOUS MIXES ON THIS PROJECT.
  - ORMANCE GRADED (PG) ASPHALT BINDER PG 58S-28, PER MN/DOT SPEC. 3151, SHALL JSED FOR ALL BITUMINOUS MIXES ON THIS PROJECT. BITUMINOUS MIXTURES SHALL MEET THE REQUIREMENTS OF SPECIFICATIONS 2360 AND
- 3139.  $\infty$
- IF NECESSARY, THE UTILITY COMPANIES WILL RELOCATE THEIR FACILITIES CONCURRENTLY WITH THE CONSTRUCTION OPERATIONS. CONTRACTOR SHALL SCHEDULE CONSTRUCTION IN COOPERATION WITH UTILITY RELOCATION.

  CONTRACTOR SHALL OBTAIN THE CITY OF FRIDLEY SEWER/WATER PERMIT AND THE CITY OF MOUNDS VIEW LAND DISTURBANCE AND GRADING PERMITS PRIOR TO ANY SOIL DISTURBANCE. THE SEWER/WATER PERMIT MAY BE SECURED THROUGH THE CITY OF MOUNDS VIEW.

  CONTRACTOR SHALL NOTIFY THE CITY OF MOUNDS VIEW PUBLIC WORKS AT 763-717-4050 A MINIMUM OF 24 HOURS PRIOR TO ANY WORK AFFECTING MUNICIPAL INFRASTRUCTURE (STREETS, UTILITIES, ETC.). 10
- UTILITIES, ETC 12.
- CONTRACTOR SHALL COORDINATE ALL WORK WITHIN THE PLEASANT VIEW DRIVE RIGHT—OF—WAY WITH THE CITY OF FRIDLEY.

  USE OF MUNICIPAL WATER SUPPLY DURING CONSTRUCTION WILL BE ALLOWED FROM A HYDRANT DESIGNATED BY FRIDLEY PUBLIC WORKS NEAR THE CONSTRUCTION SITE. CONTRACTOR SHALL OBTAIN A HYDRANT METER FROM PUBIC WORKS TO RECORD WATER USAGE AND PAY THE ASSOCIATED DEPOSITS AND FEES FOR THE USE OF THE HYDRANT, METER AND WATER CONSUMPTION.
  - VIEW PUBLIC MOUNDS CITY OF WITH THE ROUTES SHALL BE COORDINATED W. TO THE START OF CONSTRUCTION. . HAUL/TRUCK R. WORKS PRIOR

    - THE MPCA GENERAL EROSION CONTROL NOTES:

      1. PRIOR TO ANY CONSTRUCTION A
      CONSTRUCTION STORMWATER GEN
- ENT CONTROL FACILITIES MAINTAINED FOR THE HAS PASSED. PRIOR TO ANY CONSTRUCTION ACTIVITIES THE CONTRACTOR SHALL ACQUIRE CONSTRUCTION STORMWATER GENERAL PERMIT.

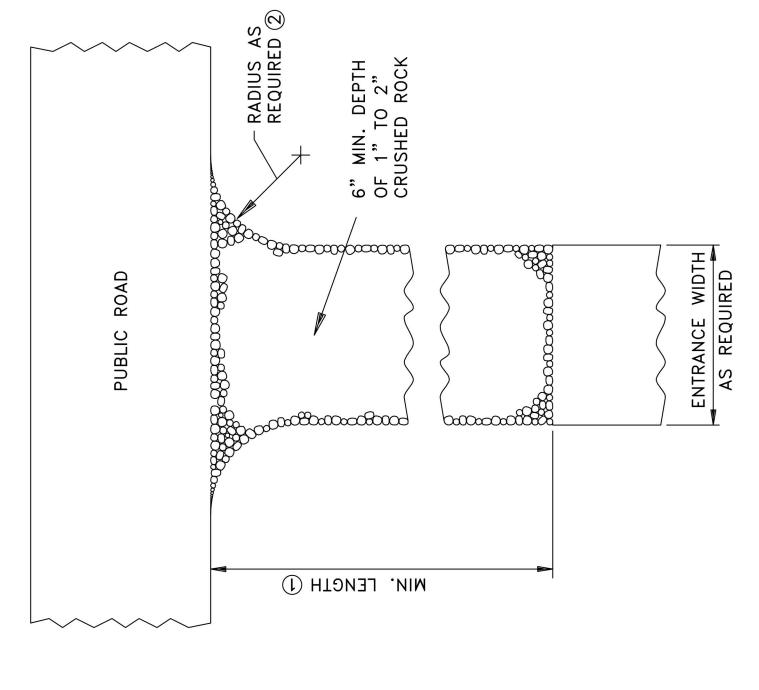
  UNLESS NOTED, THE CONTRACTOR SHALL INSTALL EROSION AND SEDIMENT (BMP'S) PRIOR TO GRADING AND REMOVAL ACTIVITIES. BMP'S SHALL BE MA DURATION OF CONSTRUCTION ACTIVITIES AND POTENTIAL FOR EROSION HAS
  - AMOUNT OF DISTURBED IN A SWPPP FOR REVIEW THE CONTRACTOR SHALL SCHEDULE HIS OPERATION TO MINIMIZE THE AMOUN AREA AT ANY GIVEN TIME.

    BMP'S SHALL BE INSPECTED DAILY BY THE CONTRACTOR AND DOCUMENTED INSPECTION LOG. INSPECTION LOG SHALL BE KEPT ON SITE AND AVAILABLE CITY INSPECTION PERSONNEL.

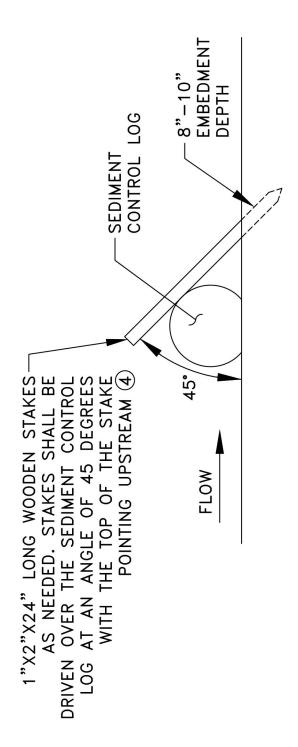
    ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE PROPERLY DISPORTINETY (30) DAYS AFTER FINAL SITE STABILIZATION IS APPROVED.

    THE CONTRACTOR SHALL FILE NOTICE OF TERMINATION WITH THE MPCA WHEISTABILIZATION IS APPROVED. В. 4.
    - PROPERLY DISPOSED OF WITHIN ΒY 5.
      - - N FINAL 6
- EROSION CONTROL SHALL CONFORM TO THE MN/DOT EROSION CONTROL HANDBOOK.
- REFERENCE NOTES:

  (1) MINIMUM LENGT
- MINIMUM LENGTH SHALL BE THE GREATER OF 50 FEET OR A LENGTH SUFFICIENT TO ALLOW MINIMUM OF 5 TIRE ROTATIONS ON THE PROVIDED PAD. MINIMUM LENGTH SHALL BE CALCULATED USING THE LARGEST TIRE WHICH WILL BE USED IN TYPICAL OPERATIONS. PROVIDE RADIUS OR WIDEN PAD SUFFICIENTLY TO PREVENT VEHICLE TIRES FROM TRACKING OFF OF PAD WHEN LEAVING SITE.  $\bigcirc$
- EFFECTIVENESS OF SEDIMENT REMOVING SEDIMENT AND R SEDIMENT FILLED MATERIAL OVER MAINTENANCE OF CONSTRUCTION EXITS SHALL OCCUR WHEN THE REMOVAL HAS BEEN REDUCED. MAINTENANCE SHALL CONSIST OF CLEANING THE MATERIALS OR PLACING ADDITIONAL MATERIAL OVER TO RESTORE EFFECTIVENESS.
  - LOGS PLACED ON STAKES AS NEEDED TO PREVENT MOVEMENT OF SEDIMENT CONTROL; OR AS NEEDED DUE TO OTHER FACTORS. PLACE S SLOPES 4
    - (D)(O)
- SEDIMENT CONTROL LOG SHALL MEET THE REQUIREMENTS OF MN/DOT SPEC. 3897.2. CONSTRUCTION EQUIPMENT SHALL BE MINIMIZED OVER THE FOOTPRINT OF THE BASIN. ONLY LOW PRESSURE, WIDE TRACKED EQUIPMENT SHALL BE USED FOR CONSTRUCTION. INFILTRATION BASIN SHALL NOT BE GRADED TO WITHIN THREE FEET OF THE FINAL GRADE UNTIL THE CONTRIBUTING DRAINAGE AREA HAS BEEN CONSTRUCTED AND FULLY STABILIZED OR RIGOROUS EROSION PREVENTION AND SEDIMENT CONTROLS, SUCH AS DIVERSION BERMS, TO KEEP SEDIMENT AND RUNOFF COMPLETELY AWAY FROM THE INFILTRATION AREA HAVE BEEN PROVIDED.
  - SEE SHEET 7 FOR INFILTRATION BASIN RESTORATION REQUIREMENTS  $\otimes$

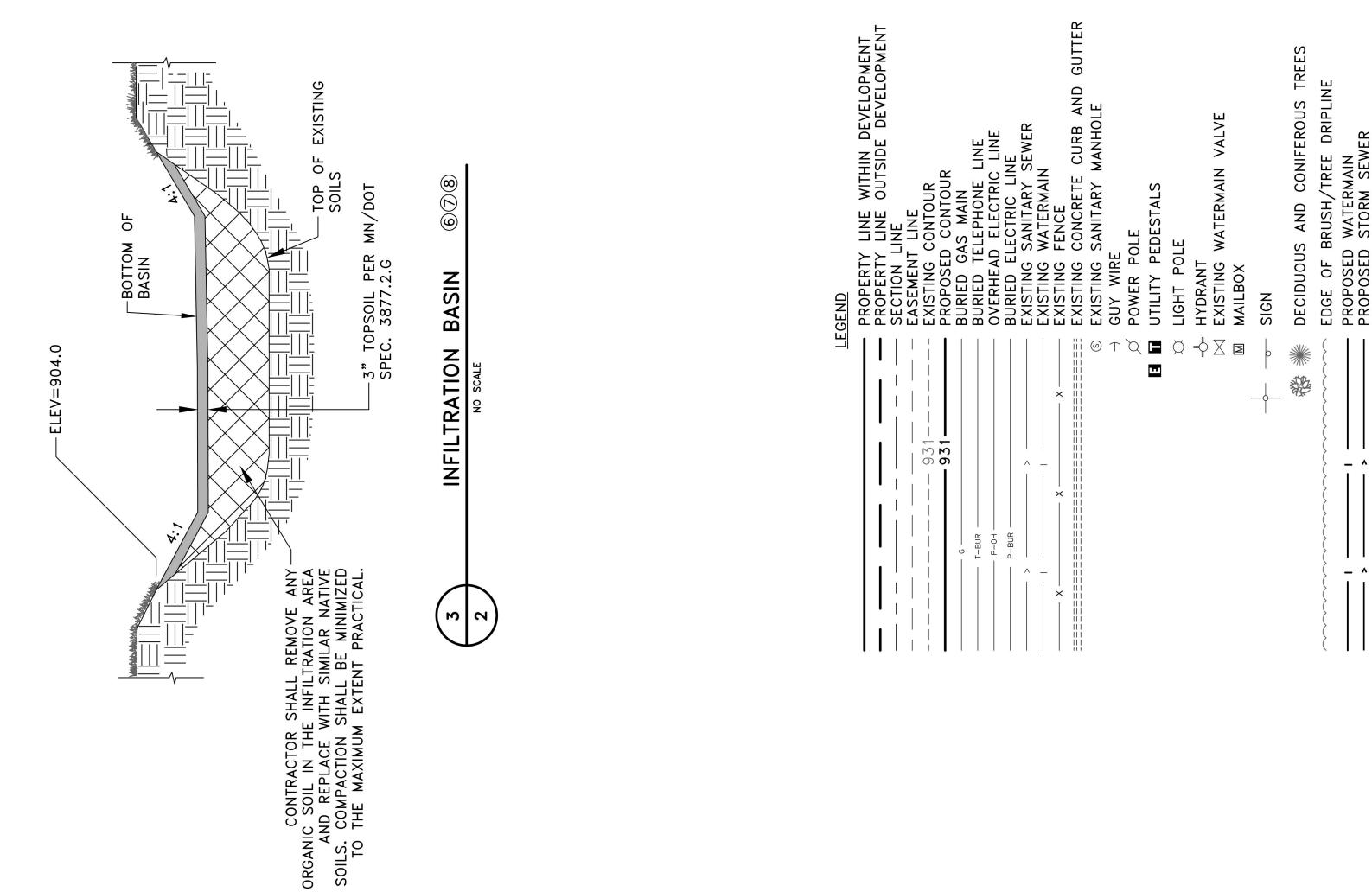


## (3) EXIT CONSTRUCTION STABILIZED



ROCK OR CONTROL LO SEDIMENT C WOOD CHIP, TYPE

7





DRAWN BY: TAE

DESIGNED BY: TAE

/ that this plan, specification le or under my direct super-ensed Professional Engineer f Mippesota.

I hereby certify t prepared by me am a duly Licens of the State of I

REVISION
PLAN REVISIONS PER CITY REVIEW

DATE 2/4/21

CHECKED BY:

3601

Civil Engineers and Land Surveyors Thurston Ave., Anoka, Minnesota 55303 763—427—5860 FAX 763—427—0520 Anderson Hakanson www.hakans

BELDEN RIVER VIEW

CITY

OF MOUNDS VIEW, MINNESOTA PROJECT LEGEND AND DETAILS CONSTRUCTION NOTES

PROPOSED CURB AND GUTTER

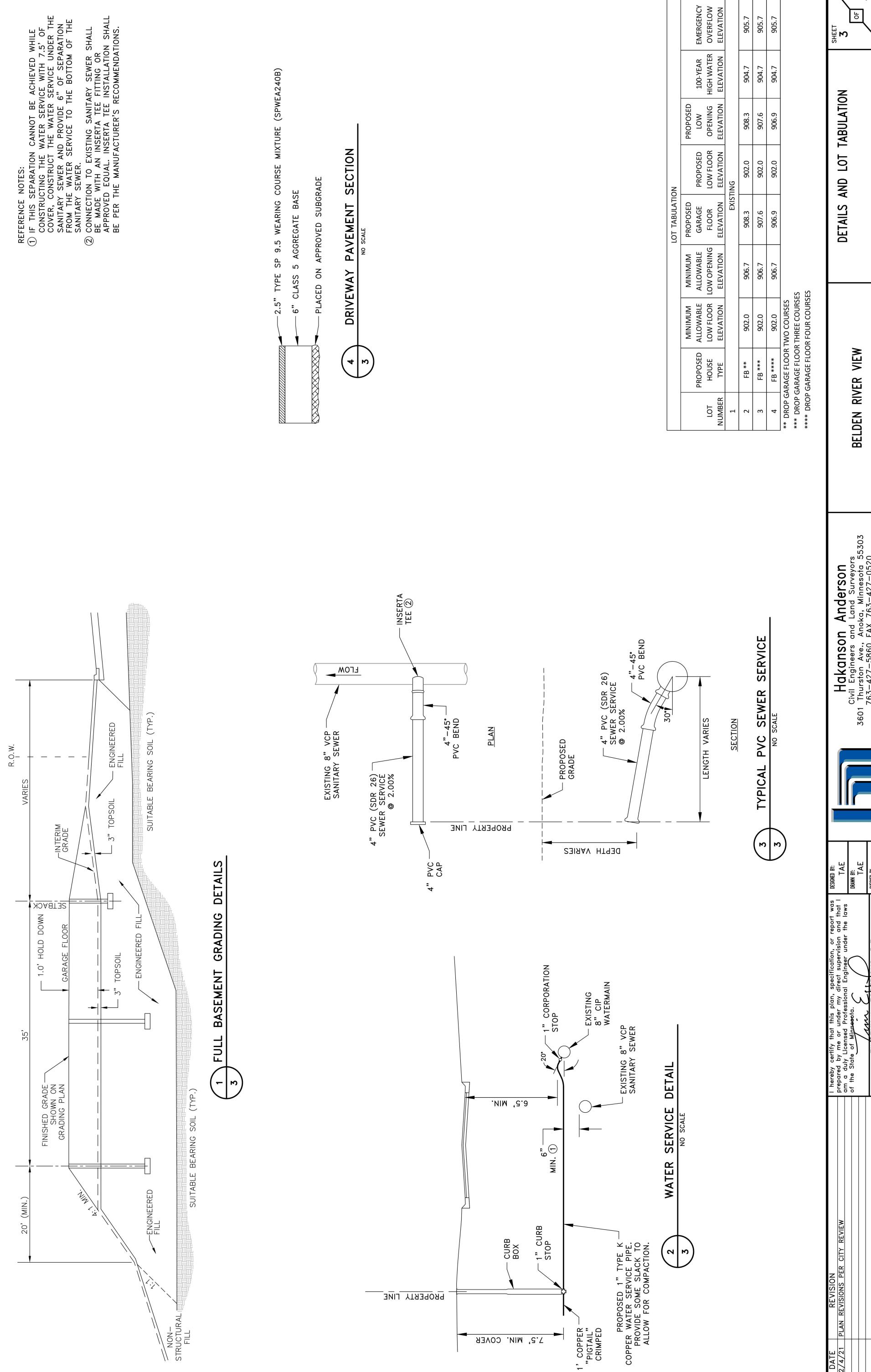
SOIL BORING LOCATION

SB-X

igoplus

DETAIL NUMBER

SHEET NUMBER



SHEEJ 3

CHECKED BY:

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520

BELDEN RIVER VIEW

VIEW, MINNESOTA CITY OF MOUNDS

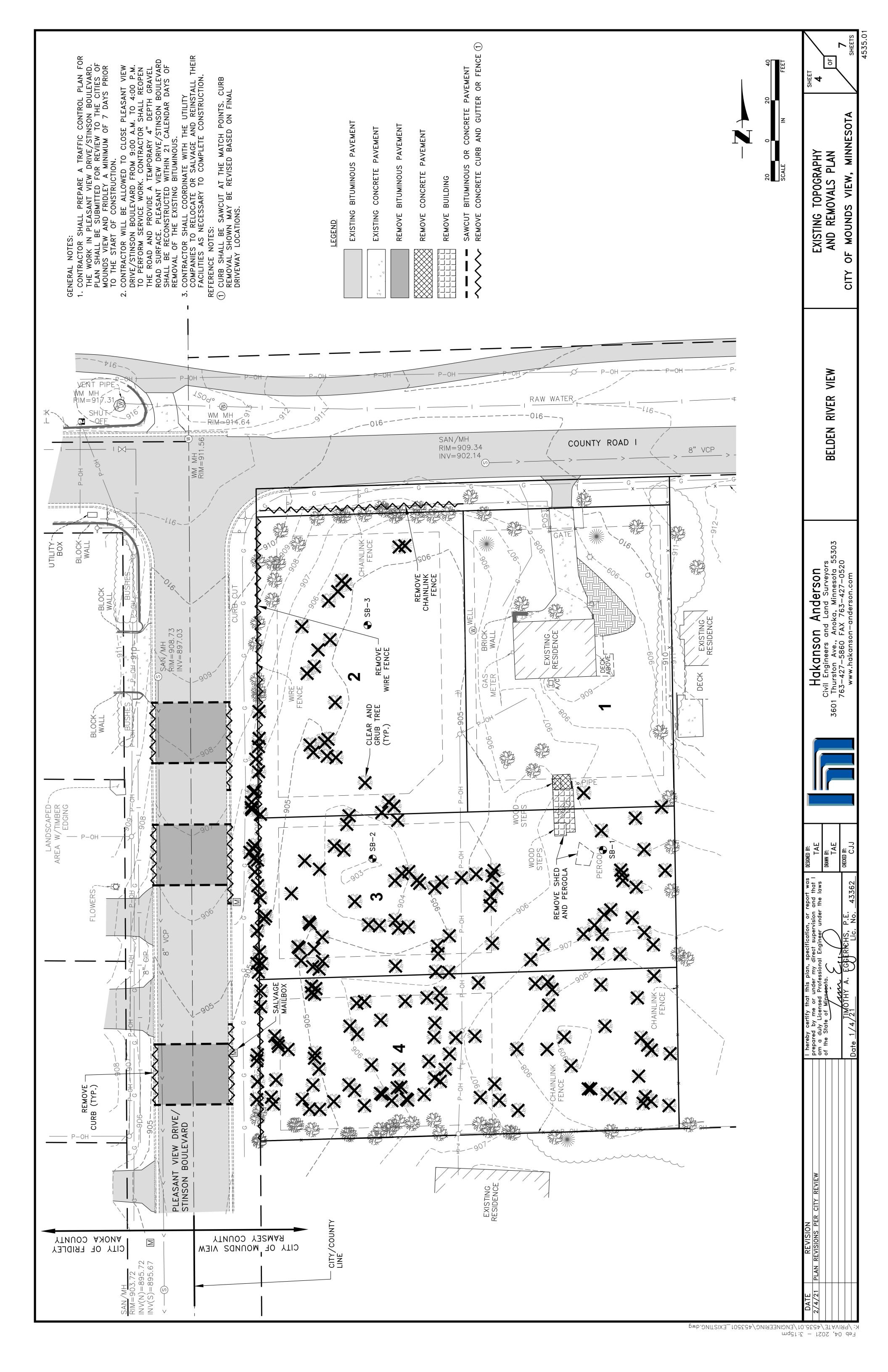
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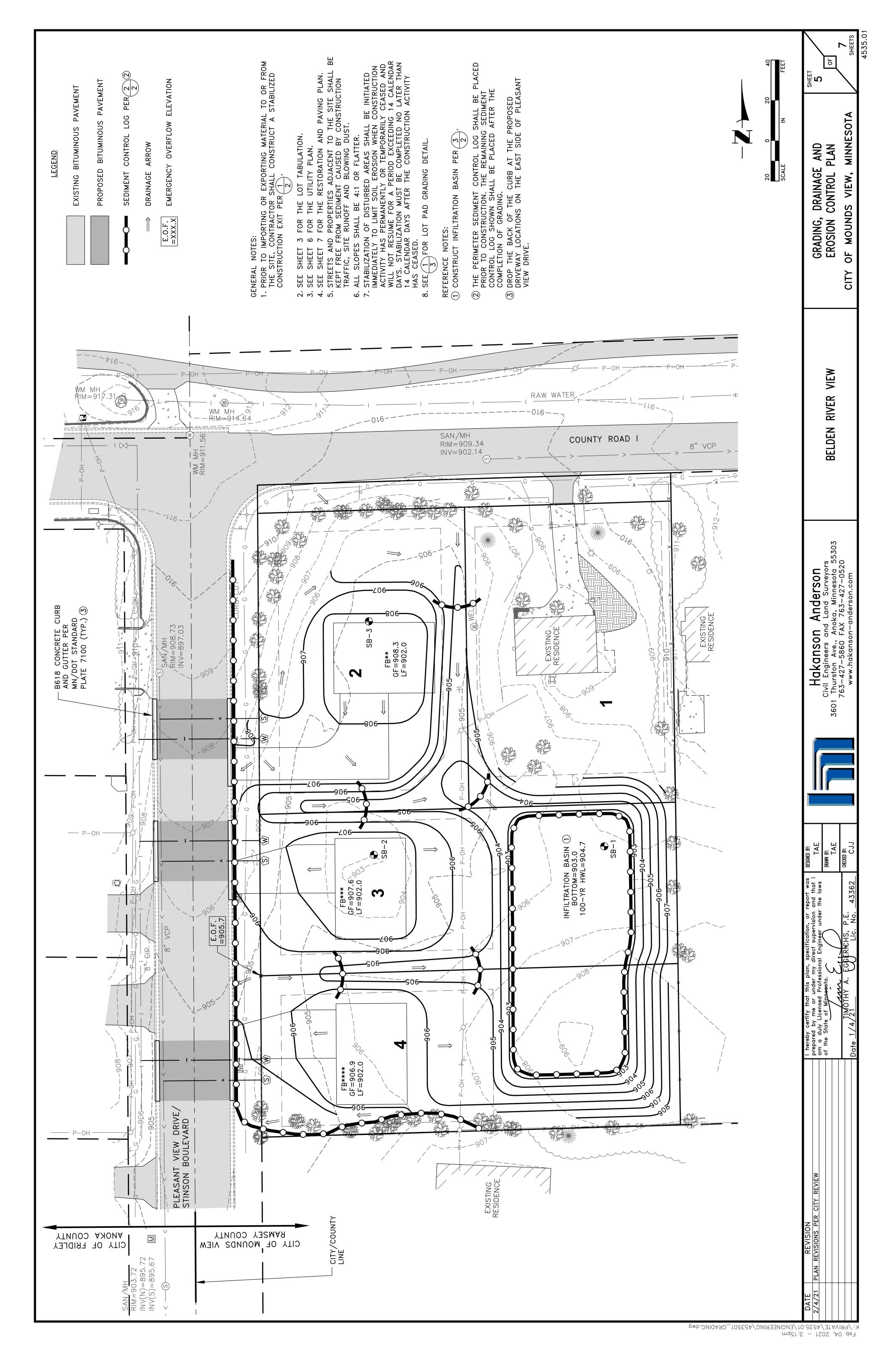
**EMERGENCY** 

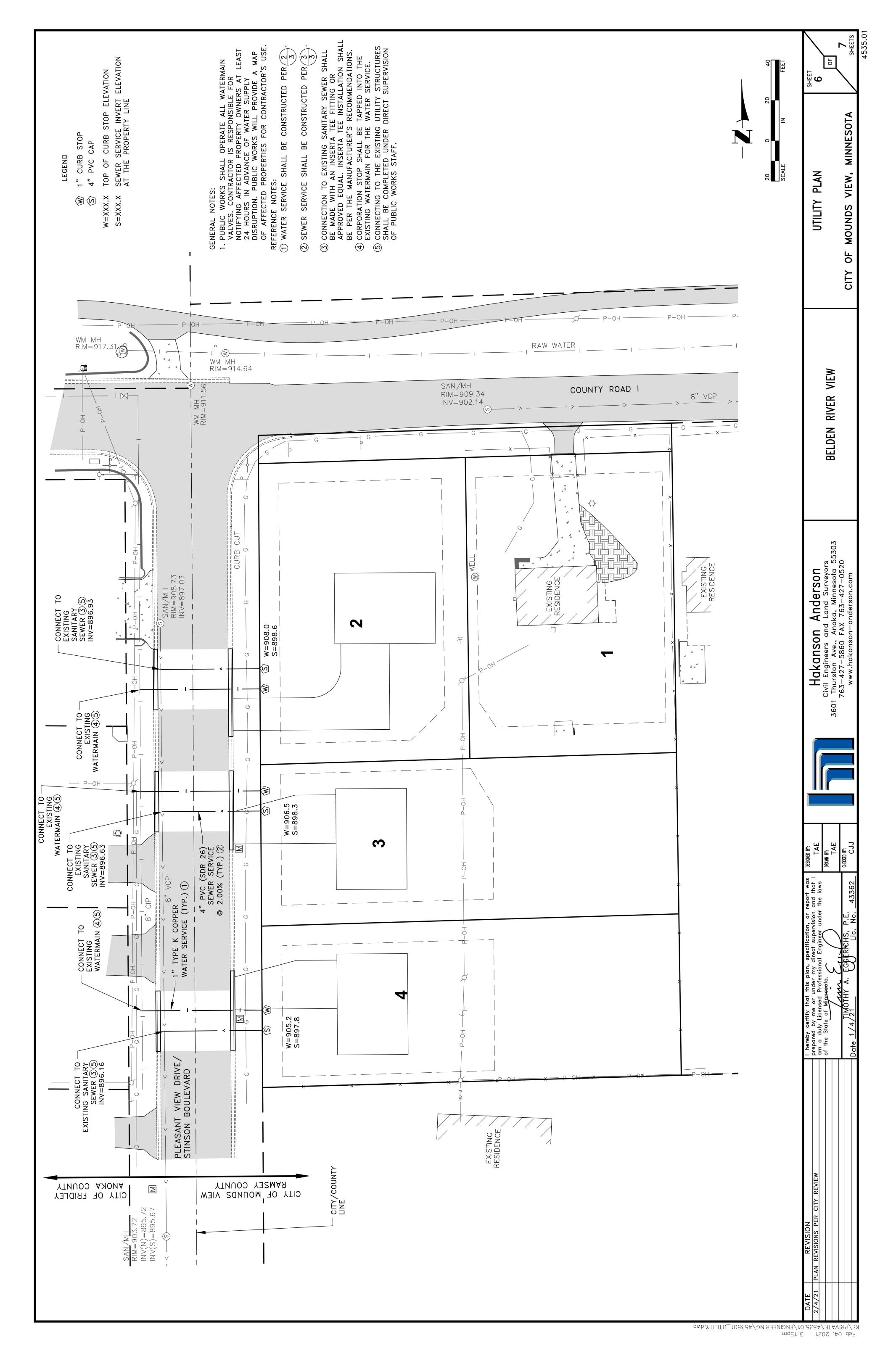
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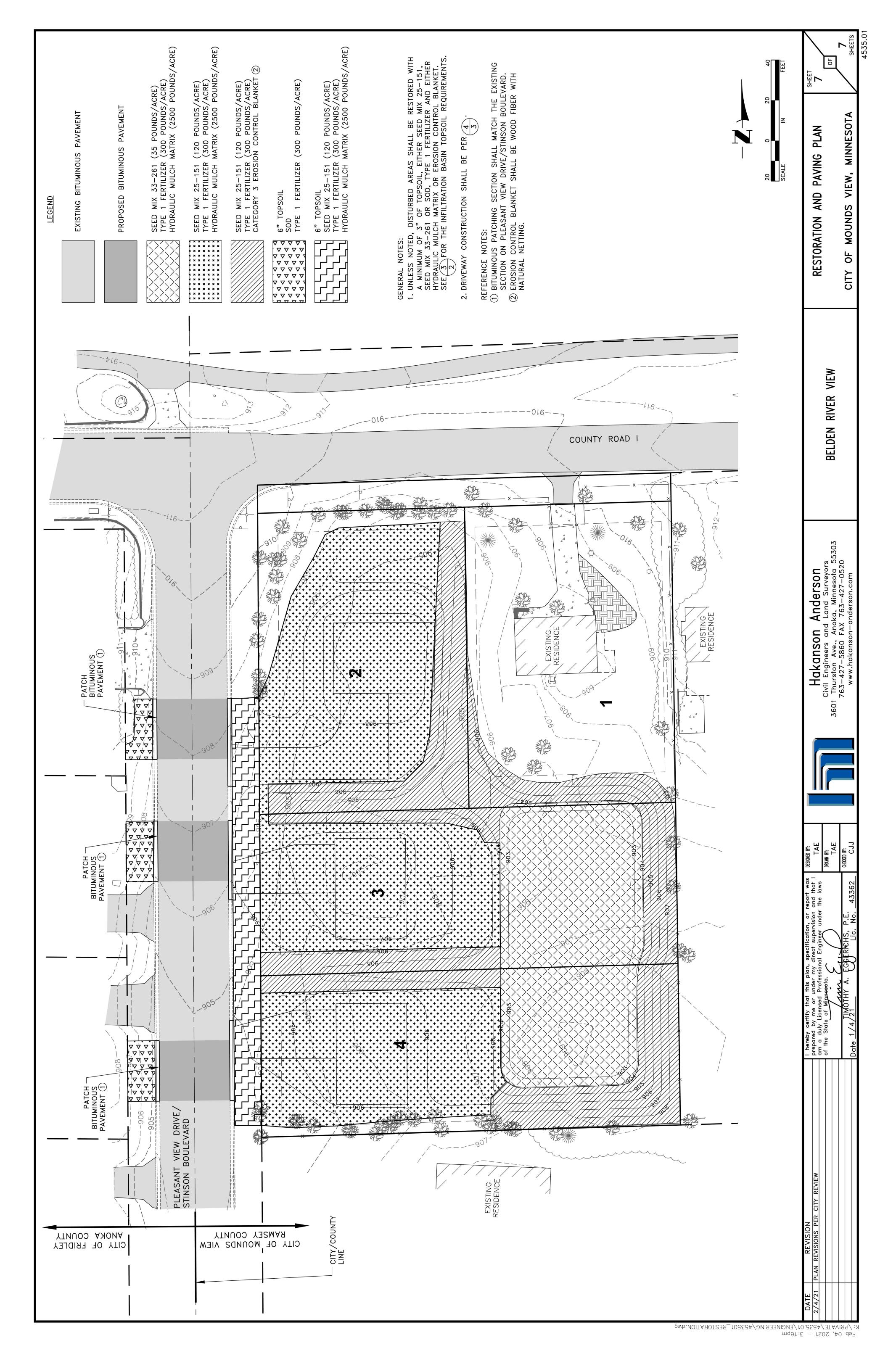
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Item No: <u>8E</u> Meeting Date: <u>February 26, 2024</u>

Type of Business: CB
Administrator Review:

### City of Mounds View Staff Report

**To:** Honorable Mayor and City Council

**From:** Don Peterson, Director of Public Works / Parks and Recreation **Item Title/Subject:** Resolution 9881, Approving the Final Payment for the 2021 Water

Treatment Rehabilitation Project, Plant #1

### **Background:**

Municipal Builders Inc. submitted the lowest responsible bid and was awarded construction for the 2021 Water Treatment Rehabilitation Project, Plant 1, on April 12 2021, Resolution 9419. Municipal Builders Inc. performed construction for the project in 2021 through 2024, and was substantially complete on September 6, 2022 the date that the one-year warrantee period began.

A punch list was prepared after substantial completion for the remaining minor work and/or repairs left to complete before project close-out. Municipal Builders Inc. completed those items and has met all requirements of the contract documents in a satisfactory manner.

The City has been withholding final payment to Municipal Builders Inc. pending completion of the punch list and other project close-out requirements. The following is a summary of the final construction costs:

Original Contract Amount: \$1,827,000.00 Change Orders: \$245,468.38 Revised Contract Amount: \$2,072,468.38

The remaining payment amount owed to Municipal Builders Inc. is for \$34,861.97

The City Council is being asked to approve the final payment to Municipal Builders Inc. in the amount of \$34,861.97.

**Strategic Plan Strategy/Goal**: Maintain and Plan for Infrastructure Improvements. Ensure Clean Water and Maintenance.

**Financial Impact:** No financial impact to the 2024 Budget. The 2024 Water Fund budgeted \$275,000.00 for Water Treatment Plant and Engineering Design, 700-4823-7050.

### Recommendation:

Public Works and AE2S Engineering Services recommend that the City Council adopt the attached Resolution to accept the construction work and final payment of \$34,861.97 for the 2021 Water Treatment Plant Rehabilitation Project, Plant 1.

Municipal Builders Inc. and their subcontractors have submitted all IC-134 forms and Consent of Surety (as required for project close-out).

Respectfully submitted,

Don Peterson

Don Peterson

Director of Public Works/Parks and Recreation

### **RESOLUTION 9881**

### CITY OF MOUNDS VIEW COUNTY OF RAMSEY STATE OF MINNESOTA

### APPROVING THE FINAL PAYMENT FOR THE 2021 WATER TREATMENT REHABILITATION PROJECT, PLANT #1

**WHEREAS**, the City Council approved the 2021 Water Treatment Rehabilitation Project, Plant 1, April 12, 2021, Resolution 9419, and awarded the project to Municipal Builders Inc.; and

**WHEREAS**, Municipal Builders Inc. completed all project construction and met all other contract requirements for the project with the substantial a completion date of September 6, 2022 and a final construction cost of \$2,072,468.38; and

**WHEREAS**, Staff and its engineering consultant, AE2S Engineering Services, recommend accepting the completed construction work and issuing final payment for \$34,861.97 to Municipal Builders Inc.; and

**WHEREAS**, Municipal Builders Inc, has submitted necessary final paper work in order to close out the project.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mounds View, Ramsey County, Minnesota as follows:

- 1. Accepts work completed under the contract between the City and Municipal Builders Inc., for the 2021 Water Treatment Rehabilitation Project, Plant #1.
- 2. The Finance Director is authorized to issue final payment for \$34,861.97 to Municipal Builders Inc., for completing construction of the project.

Adopted this 26th day of February, 2024

	Zach Lindstrom, Mayor
ATTEST:	Nyle Zikmund, City Administrator
(SEAL)	



February 21, 2024

Mr. Don Peterson Director of Public Works / Parks and Recreation City of Mounds View 2466 Bronson Drive Mounds View, MN 55112

Re: Recommendation for Final Payment Mounds View WTP No. 1 Rehabilitation

Dear Mr. Peterson:

Municipal Builders, Inc. has successfully completed all work associated with Water Treatment Plant No. 1 Rehabilitation and the project is ready for final payment.

Attached is a final pay request in the amount of \$34,861.97, the contractor's IC134 forms, lien waivers and a Consent of Surety to Final Payment form for your review and processing. We recommend paying the contractor and finalizing the project.

Should you have any questions or comments please feel free to contact me.

Sincerely,

Nancy Zeigler, PE Project Manger

Mancy Deigle.



Fifth Street Towers 150 South Fifth Street, Suite 700 Minneapolis MN 55402-1299

(612) 337-9300 telephone (612) 337-9310 fax http://www.kennedy-graven.com Affirmative Action, Equal Opportunity Employer

SCOTT J. RIGGS

Attorney at Law Direct Dial (612) 337-9260

Email: <a href="mailto:sriggs@kennedy-graven.com">sriggs@kennedy-graven.com</a>

### **MEMORANDUM**

Date: February 22, 2024

**To:** Nyle Zikmund, City Administrator

**From:** Scott J. Riggs, City Attorney

**Re:** Mounds View Project Status Report

CITY:

MU125-11: Administration. General discussions with City staff regarding various City matters and

various questions. Review data practices request. Matters are presently pending.

MU125-47: <u>Planning Matters</u>. Review automobile franchise requirements. Research same. Consult

with City staff. Matter is presently pending.

MU125-65: General Licensing Matters. Review request regarding possible issuance a mobile

massage license. Legal research regarding same. Consult with City staff regarding same.

Matter is presently pending.

MU210-4: Charter Commission. Consult with City staff regarding proposed Charter language.

Work on potential petitions. Research regarding processes, etc. Attend Charter Commission meetings. Draft proposed Charter language, notices, resolutions, etc.

Matter is presently pending.

MU210-54: <u>Code Updates/Revisions</u>. Consult with City staff regarding matter. Review various

documents and consult with City staff regarding same. Matter is presently pending.

MU210-245: <u>Public Works Facility</u>. Review and revise professional services agreement for generator

maintenance services. Consult with City staff. Matter is presently pending.

MU210-262: Greenwood Drive Infill Development. Various meetings and calls with City staff.

Follow-up regarding moving forward. Review title commitments and documents forwarded to us from developer. Finalize development agreement and resolutions regarding right-of-way. Consult with County regarding right-of-way. Submit application and documents to County regarding right-of-way and use deed. Matter is presently

pending.

MU210-313: Organized Collection. Legal research regarding matter. Consult with City staff

regarding matter. Attend Work Sessions and Council meetings regarding matter. Review petitions received regarding matter and provide comments to City staff. Set up and participate in meetings with haulers. Work with City staff regarding Waste Haulers

- Options Committee. Draft and update waste haulers contract. Matter is presently pending.
- MU210-313B: Walters Recycling and Refuse, Inc., et al. vs. City, et al. This matter has been tendered to the League of Minnesota Cities. Consult with City staff. Consult with assigned defense attorneys. Matter is presently pending.
- MU210-317: <u>Cannabis Matters</u>. Review inquiry regarding developing a cannabis business and licensing issues. Legal research regarding same. Consult with City staff regarding same. Matter is presently pending.
- MU210-319: <u>PFAS Matter</u>. Legal research regarding matter. Consult with City staff regarding potential agreement to pursue legal action on behalf of the City. Matter is presently pending.
- MU210-320: <u>Plat of Alexander Gardens</u>. Review title and plat. Draft plat opinion and agreement and forward to City staff. Matter is presently pending.
- MU210-321: <u>7655 Pleasant View Matter</u>. Consult with City staff regarding private sewer line encroachment and maintenance. Draft and update private sewer line encroachment and maintenance agreement and forward to City staff based on Trust documents received. Matter is presenting pending.
- MU210-322: <u>2925 Conty Road H2</u>. Consult with City staff regarding escrow. Matter is presently pending.
- MU210-323: LEP Policy. Legal research regarding LEP. Consult with City staff. Matter is pending.
- MU210-325: <u>Diseased Trees Matter</u>. Consult with City staff regarding diseased trees on private property. Matter is presently pending.
- MU210-326: <u>I&I Matters</u>. Review and revise 2024PPII grant agreement and forward to City staff. Review State approval of same. Matter is presently pending.

### EDA:

- MU205-13: <u>General Matters</u>. Review documentation for several upcoming projects. Matter is presenting pending.
- MU205-62: <u>2716 Hillview Road</u>. Consult with City staff, title company and sellers regarding matter. Closing occurred Friday, January 19, 2024. Some follow-up may occur. Matter is presently pending.
- MU205-63: 2833 Mounds View Boulevard. Consult with City staff, title company and seller regarding matter. Draft and revise purchase agreement. Matter has closed. Final Owner's Policy was forwarded to City staff on January 31, 2024. Matter may be considered complete
- MU205-64: Purchase of Bio Life Vacant Lot. Consult with City staff regarding matter. Draft notice of closed and open meeting and forward to City staff. Review and revise minutes of closed and open meeting. Matter is presently pending.

Nyle Zikmund February 22, 2024 Page 3

<u>Sale of 2833 Mounds View Boulevard</u>. Consult with City staff regarding matter. Draft notice of closed and open meeting and forward to City staff. Matter is presently pending. MU205-65:

SJR:jms